

EXECUTIVE COMMITTEE

DATE: Tuesday, June 6, 2017
TIME: 8:30 a.m.
LOCATION: Wood County Courthouse, Room 114

1. Call meeting to order
2. Public comments
3. CONSENT AGENDA
 - (a) Review/approve minutes from previous committee meetings
 - (b) Monthly letter of comments from department heads
 - (c) Approval of departments vouchers – County Board, Human Resources, Risk Management, Finance, Treasurer, Clerk, Information Technology, Maintenance and Purchasing.
4. Review items, if any, pulled from consent agenda
5. Considering to do away with the CWED Loan Review Board
6. **Maintenance**
 - (a) Review letter of comments
 - (b) Update on River Block Construction and Courthouse Remodeling
7. **Safety & Risk Management**
 - (a) Review letter of comments
8. **Information Technology**
 - (a) Review letter of comments
9. **Wellness**
 - (a) Wellness Updates
 - (b) Proposal regarding cash and premium incentive options
10. **Treasurer**
 - (a) Review letter of comments
 - (b) Acceptance of Quit Claim Resolution
11. **Finance**
 - (a) Discussion on monthly letter of comments-Wisconsin Retirement System payments and reconciliations
 - (b) Presentation of 2018-2022 5-year Capital Improvement Plan (CIP)
 - (c) Discussion and possible action on borrowing for 2018 projects
 - 1) Initial Resolution for Borrowing not to exceed \$4.6 million for Highway Construction
 - 2) Initial Resolution for Borrowing not to exceed \$5.0 million to refinance \$1.75 million of State Trust Fund loans and \$3.25 million for 2018 building construction and renovation projects
 - (d) Resolution to amend 2018 DATCP budget for unanticipated state aid revenue
 - (e) Correspondence
 - Budget and actual reports for 5 months ended May 31, 2017
12. **Human Resources (HR)**
 - (a) Recruitment update of the Finance Director position.
 - (b) Review of the Grade Review Process.
 - (c) Health insurance update – The Horton Group (Approximately 9:30 a.m.).
13. Consider any agenda items for next meeting.
14. Set next regular committee meeting date.
15. Adjourn

EXECUTIVE COMMITTEE MEETING MINUTES

DATE: Tuesday, May 2, 2017

TIME: 9:00 a.m.

PLACE: Room 114, Wood County Courthouse

PRESENT: Al Breu, Bill Clendenning, Hilde Henkel, Lance Pliml, Donna Rozar, Ed Wagner

EXCUSED: Michael Feirer

OTHERS PRESENT (for part or all of meeting): Brandon Vruwink, Sue Kunferman, Adam Fandre, Dennis Polach, John Peckham, Jordon Bruce, Terry Stelzer, Warren Kraft, Mike Martin, Marla Cummings, Heather Gehrt, Jodi Pingel, Reuben Van Tassel, Amy Kaup, Paula Tracy, Joe Zurfluh, Brent Vruwink, Mary Schlagenhaft, Susan Feith, Barbara Bell (Wipfli)—by phone

The meeting was called to order at 9:00 a.m. by Chair Wagner.

Public Comment – No public comments.

Consent Agenda

Motion (Rozar/Pliml) to approve the consent agenda as presented. Motion carried unanimously.

Wagner reviewed a letter from the Central Wisconsin Economic Development (CWED) Board informing CWED members that local and regional committees would be eliminated, although the Board will continue taking action on all loan requests. Discussion took place.

Motion (Clendenning/Breu) to support dissolving the local CWED Loan Committee. Motion carried unanimously.

Wagner began with citing options for the payroll function. He is working with Human Resources (HR) and Finance to determine the best home for payroll. He has been in contact with Wipfli and invited Barbara Bell from Wipfli (who joined the meeting by phone) to make a presentation regarding Dynamics GP Professional Services. Ms. Bell identified three options: 1) continue the payroll function in HR, 2) utilize Dynamics software, or 3) outsource payroll processing to a vendor. (Wipfli does provide these services.) In addition, she proposed costs to include licensing, modules needed, and software to process and run payroll reports should the County go over to Dynamics. She also provided the costs of HR implementation. Wagner wants a seamless, errorless process. His solution was to look at all one system, but realizes it involves the IT Department. He would like to bring a list of options to the Committee and discuss the issue in about a month. The discussion included the need for an additional FTE. Warren Kraft added the payroll function is only 1/3 of the Payroll and Benefits Coordinator's job. HR would retitle that position and keep its one FTE. The Employee Self-Service module is scheduled to be launched through HRMS at year's end. Wagner thanked Ms. Bell and indicated we would be in touch at a later date.

Maintenance Manager Van Tassel reviewed the Maintenance Department's Monthly Letter of Comments and provided a River Block update. Miron has turned the building over to Wood County and are no longer on site. Security, elevators, employee lounge, and white noise were are topics that were briefly discussed. Sue Kunferman stated that Health Department staff in offices can hear every word from the next office. Aspirus has white noise machines and more information is being gathered on that option. The EC Sub-Committee's role, now that its mission is coming to a close was discussed. Wagner stated that late summer there may be more that should be done so the Sub-Committee's role will be discussed at that time.

Brandon Vruwink added that Human Services has developed a timeline, and they would be moving over a six week period of time. Technology needs/discussions have taken place with IT. As far as the Centralia lease, the

Corporation Counsel has prepared a "Notice to Vacate", which was delivered to the WR Mayor's office a couple of weeks ago. That correspondence has not as yet been acknowledged by the Mayor's office.

Parking - Sue Feith indicated an agreement was sent yesterday. Rozar questioned that approval of the contract was not on the agenda. Parking is a continual discussion. The Sub-Committee will meet before the County Board meeting at 8:30 a.m. Bill Clendenning will call the meeting and have a resolution for the Executive Committee. Reuben Van Tassel also shared that the remodeling of the Shared Dispatch is proceeding, with a lot more work to do. IT staff is slowly moving into their second temporary space throughout the Courthouse.

Risk Management Director Stelzer reviewed the Safety and Risk Management Letter of Comments, noting there were a couple of loss time injuries. He plans on attending the upcoming Sub-Committee meeting regarding the possible leasing of the additional parking lot for the River Block location.

IT Director Kaup reported that the data and phone networks are going extremely well. IT is working with Human Services and moving IT furniture into the River Block building. The Data Center room is going well; is secure, air tight, and well-designed. The next steps will be the rewiring. Moving away from manual time cards, IT has been training HR with the Time Star electronic time card and time tracking system which should be live by the end of August.

Wellness Coordinator Fandre stated approximately 80 employees participated in follow-up coaching following the Biometric screening. Working with the Wellness Board to come up with a way to incentivize employees walking farther at the River Block building from parking, a discussion will occur to think of something creative that can be done. Reuben Van Tassel shared that the Wellness office is displaced and is temporarily located on the third floor of the River Block building in unassigned space.

Treasurer Gehrt discussed her Letter of Comments. The resolution included in the meeting packet will be pulled for now. She noted there are 23 homes for the County to "take back".

Finance Director Martin explained that the annual Cost Allocation Plan has been completed by Sequoia Consulting Group for the last 12 years. There has been a verbal agreement with Sequoia since the beginning and now they are proposing a written contract for 2017. The request is to give the Finance Director the authority to sign the contract.

Motion (Rozar/Breu) to give the Finance Director permission to sign the contract with Sequoia Consulting Group for preparation of Wood County's annual cost allocation plan. Motion carried unanimously.

Finance Department correspondence was discussed as outlined on the agenda. The auditors started yesterday.

Human Resources (HR)

HR Director Kraft discussed the health fund update and provided the Committee with a handout reflecting current and projected claims. The Horton Group will make a presentation next month, including options for 2018.

Kraft discussed the vision insurance. Since 2015, as part of its voluntary benefits package for employees, Wood County offers a stand-alone vision policy. The Executive Committee approved the separate policy, but with an employer share of the premium. During an audit of accounts, the Payroll and Benefits Coordinator discovered that the employer share was not being charged back to departments, but funded exclusively by an HR budget line item. The charge back is now in place, recognizing the departments had not been able to budget this expense for 2017. The question was raised: Should Wood County help fund this voluntary benefit when it does not fund other voluntary, non-health insurance benefits? Chairman Wagner suggested further discussion at budget time.

Mr. Kraft provided an update on the Finance Director job description. He added that it was appropriate to reference the Government Finance Officer Association Code of Professional Ethics and take out the last bullet. Talking about civility in the workplace, Ms. Rozar added it would be appropriate to include in the Employee

Policy Handbook revision. Executive Committee had originally approved HR to begin recruitment July 1st. Upon further discussion, additional overlap is believed to be beneficial.

Motion (Clendenning/Rozar) to begin recruitment for the Finance Director position in June, with a two month overlap. Motion carried unanimously.

Discussion regarding the request for proposals (RFP) for a market review of the County's pay plan took place. The Committee wants to ensure that the pay grid accurately reflects what the County pays its employees. Mr. Kraft added there is concern that if the pay grid is far off, it will impact the budget.

Motion (Rozar/Breu) to proceed with the RFP for a market review of the County pay plan. Motion carried unanimously.

The Committee reviewed Mr. Kraft's memo regarding red-circled employees. The number of red-circled employees has decreased; however, it will still take a number of years for the pay plan to catch up. Bottom line is, there may be an elevation of the pay plan as a result of the market review. The consensus of the Committee was to take no action until the market review is complete.

Agenda items for next meeting: Discussion of the Sub-Committee's special meeting minutes relating to the River Block parking recommendation as well as discussion regarding selling County properties, additional space needs.

Upcoming Executive Committee meetings will be scheduled for Monday, June 5, 2017 at 8:30 a.m., and Wednesday, July 5, 2017 at 1:00 p.m.

Motion (Clendenning/Rozar) to adjourn the Executive Committee meeting at 11:20 a.m. Motion carried unanimously.

Respectfully submitted and signed electronically,

Donna M. Rozar

Secretary

Agenda items minutes taken and prepared by Paula Tracy and reviewed by the Executive Committee Secretary.



Wood County

WISCONSIN

MAINTENANCE
DEPARTMENT

Maintenance Monthly Comments From the Desk of Reuben Van Tassel

June 6, 2017

A lot of progress is being made on the Dispatch Center and the remodel is staying on schedule.

Departments have begun moving into the River Block building.

Met with representatives from Gappa to discuss security upgrades for the Courthouse.

Reuben participated in a WCFMA webinar on May 22nd.

Reuben and Brenda attended electronic time card supervisor training on May 25th.

Maintenance is working with the IT department to get ID badges set up in Avigilon for Norwood and Edgewater employees to use with the new time keeping system.

Attended Executive Committee meeting, Subcommittee on Wisconsin Rapids Annex River Block Building and Relocation of Courthouse Departments meetings, and weekly River Block and Dispatch/IT progress meetings.



Wood County WISCONSIN

SAFETY & RISK MANAGEMENT

Safety & Risk Management Letter of Comments – May 2017

Safety/Risk/Insurance/Work Comp - News & Activities:

- Safety Inspections of Parks Shops.
- Sharps containers for Sheriff's Departments.

Lost Time/ Restricted Duty/Medical Injuries: 2

- 04/24/2017 – Norwood HC – Employee sustained a strain to the right arm and shoulder while lifting a resident. Medical with restrictions. Back to full duty on 5/10/2017.
- 05/04/2017 – IT – Employee sustained a contusion to the left rib area while connecting a computer under a desk. Medical with restrictions.

First Aid Injuries: 1

- 05/12/2017 – Edgewater – Employee sustained a contusion to the left big toe from a wheel on a cart.

Property/Vehicle Damage Claims: 2

- 05/05/2017 – Sheriff's – Rock hit windshield causing it to crack. Loss of \$330.89 to replace it.
- 04/19/2017 – Sheriff's – Squad vs. Deer. Estimated loss of \$2259.40.

Liability – Wood County - Notice of Injury and Claim: 1

- 03/22/2017 – Highway – Resident windshield damage claim. Asking \$263.75 for new windshield. Will deny claim.

Liability – Active Lawyer Notice of Injury and Claim / Lawsuits/ Court Cases/ EEOC claims/ etc.:

- Engen vs. Wood County Highway. 9/27/2011. Trial scheduled in May has been delayed.
- Waite retaliation claim. 10/04/2014. No updates.
- Suicide claim 3/4/2016 – Casperson.
- Rodeghier wrongful termination and discrimination claim filed with EEOC on 4/11/2017. EPL policy with Chubb is covering this claim.
- Jail Suicide 05/06/2017. No claim currently filed.

2017 Goals: Wood County Pro Active Injury and Loss Prevention initiatives.

MSDS Online - Initiation of this program is ongoing.

Distributed sharps containers for Deputies to prevent BBP exposures.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

May, 2017

- ◆ GCS property tax system, vendor for replacement property tax software, is being used for tracking deed and parcel data, receipting tax payments, and generating reports. Electronic assessment data is uploaded on a regular basis by Treasurer Department staff. Open records requests are being fulfilled using the GCS data.
- ◆ The TimeStar, electronic time card and time tracking, system installation on our web and database servers is complete. System configuration, which requires coordination between IT, HR and the Finance Department is nearly complete. System configuration includes multiple functions like importing employee data, assigning pay groups, assigning time tracking types, setting access permissions, etc. The implementation schedule spans from April to August 2017. Administrative training and hardware clock training for IT and HR staff and supervisor training is complete. Hardware clock installation, hardware clock super user training, proximity card/badge creation for Edgewater & Norwood users is underway. Multiple "train-the trainer" sessions are scheduled for early June 2017. The first group of parallel testing is scheduled to begin June 18th 2017 and include 2 pay periods. The second group of parallel testing is scheduled to begin July 16th and include 2 pay periods. Tentative GO LIVE date is mid-August.
- ◆ Time Simplicity, the add on module that will provide scheduling software to select department, will be installed the first week of June. The addition of the TimeStar & Time Simplicity software will eliminate the need for manual paper time card tracking and entry and provide a staff scheduling solution for select departments.
- ◆ Work on the Planning and Zoning Sanitary Permit system continues. Zoning permit data entry into the SCO Unix system needs to be replaced with added functionality in the sanitary permit web application. Sanitary permit entry into the web based system is complete.
- ◆ Register of Deeds software and server upgrade specification, cost analysis, and resource allocation is being researched and determined so that we can schedule this upgrade for October 2017.
- ◆ Discovery phase of conversion for the remaining 5 systems on the SCO Unix server is complete. However, additional systems that require archive data were discovered and will require analysis and solution development. Replacement system creation and implementation of these system continues as we plan to decommission the SCO Unix server in 2017.
- ◆ Data from the archived Human Services server, Pathlinks, was recovered and presented to Human Services financial staff for approval.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

- ◆ Created a data archiving process for HRMS Payroll timecards. Before, when payroll was processed the system would remove the timecards. It is nice to now have the history of them to look back on and check for any issues.
- ◆ Updated HR forms for new hires, terminations and Personal Action Form.
- ◆ Prepared an excel spreadsheet showing insurance incentive options and the results of different scenarios. Attended and shared this document with the Wellness Board.
- ◆ Updated Parks logo to reflect the new department name.
- ◆ The moving of Departments to Riverblock continues. Parks & Forestry were moved April 21st and finished on April 24th, Health Department's moved April 19th - April 24th. Land & Water Conservation was moved on May 2-3rd. Human Services began its six-weeks of moving on May 23 with the move of Fiscal staff. Human Services staff has prepared for the move extremely well which has made it a lot easier for IT.
- ◆ Setup internal checklists for IT staff to use for computer setup and deployment. Several events have caused IT to fall behind on the replacement cycle, these checklists will help ensure all tasks are completed as staff work to get caught up. Nine units were replaced in May.
- ◆ Continued work on extending the Park Reservations system to support shelter reservations as well as adding numerous requested features such as new payment & refunding options.
- ◆ Completed and deployed TCM outside vendor reports for Human Services. These reports facilitate the vendor billing process.
- ◆ Network staff is working with a vendor in preparation for a phone system upgrade. Currently the phone system is several software versions behind.
- ◆ Updated and improved the Highway Department Road Closures page.
- ◆ Troubleshooting continues on the TCM printing issues. Staff has narrowed it down to an issue with one of the TCM Servers. Build the new XenApp server for TCM to help with load balancing and printing issues.
- ◆ Created a data collector for monitoring Citrix XenApp session data. This helps with troubleshooting application issues that run through Citrix.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

- ◆ 477 helpdesk requests were created in April, with staff completing 469 tickets leaving 285 open requests. These numbers represent service requests from departments throughout the County.
- ◆ Planning for the IT Department move and Shared Data Center build is ongoing. Great progress on the Shared Data Center has been made. Server racks are in place and the containment was installed the last week in April. Wiring for both Dispatch and IT equipment began in May. Dispatch and IT equipment will begin to be moved into the new Shared Data Center starting in June. The Data Center has been tested by the fire suppression company to determine how air tight it is. It is more than doubled the average results seen by the company.
- ◆ Numerous storage solutions for the County have been researched. Network staff identified a cost effective solution that best meet the needs of the County.
- ◆ Attended the Multi-County Project Managers meeting in Outagamie.
- ◆ IT staff located on the 2nd floor moved on May 24th to the area vacated by Human Services fiscal staff. This is the forth move for IT staff. This is the most exciting move so far as now maintenance can begin work on what will be the new IT Department. IT is scheduled to move into the new space the end of July.
- ◆ Several IT staff attended the Annual GIPAW (Governmental Information Processing Association of Wisconsin) Spring Conference. This was a 3-day event held in Wisconsin Dells. Wood County Programmers lead a session specifically for programmer/analysts to begin collaboration across WI. This session was very well received by other agencies. Staff presented two demos: a SQL Server Reporting Services Technical Demo and SQL Server Best Practices. Learned a lot about needed improvements on CJIS compliance, and also brought back a lot of good information on cyber-security and related agencies to become associated with to help mitigate cyber threats to the county.

Comments from the County Clerk
June 2017 Executive Committee Meeting

As the County Clerk, it seems that I am the initial point of contact for varied county related inquiries. I routinely field open records requests of anything remotely county related. Most recently in election world, we've seen an uptick in information and documentation requests. Apparently elections and analyzing data related to elections are fascinating projects for grad students as the requests often come from these students.

There currently is a bill going through the legislature related to enabling County Clerks the ability to photocopy a certified copy of an applicant's birth record to fulfill a federal request when they are in my office applying for a passport. This is a good example of letting your legislative representatives know what you need and they're happy to take the ball and run with it. When Senator Testin was in my office several months ago, I mentioned the new requirement and how it was impossible on our end to fulfill it. I have no doubt this bill will pass and make my job fulfilling what the feds need a lot easier and cheaper for passport applicants.

The spring elections brought Wood County municipalities four new clerks. As they need Wisconsin Elections Commission certification before they can administer an election, and I'm a certified trainer, I will conduct their training sometime this fall.

In June I'll attend the Wisconsin County Clerk's Association conference in Bayfield. The agenda is full and we will have plenty of time with the Elections Commission which is always a good thing. Our association has continuing education classes with UWGB. I've completed two of the programs and I'm almost done with my Master County Clerk certification.

2016-2017 Employee Wellness Program

New Hire Orientation- Continue to promote and encourage new hires to participate in the upcoming Wellness year. New hires starting after quarter 1 must complete biometric screenings within 30 days of orientation, health assessment within 60 days of orientation, and health coaching within 90 days of orientation to be eligible for the cash incentive.

Portal Updates-

190 employees have registered for the quarter 3 Wellness Challenge – Stress Less, Breathe More

147 employees have registered for the quarter 3 Work Out Watch activity

MET assessment feature built into portal

Wellness Committee Updates-

- 2016-2017 Wellness Program Planning and Promotion.
- Location and placement of no smoking/tobacco signs discussed with Reuben Van Tassel for courthouse and River Block. Location and placement of vinyl lettering on entrance doors also discussed.
- Discussion/constructive feedback of Quarter 3 wellness challenge, activities, and deadlines.
- Champs reaching out individuals to those employees from Norwood and Edgewater who requested to be contacted to find out why employees do not participate in wellness.
- Organizing Subway party for winners of Norwood/Edgewater survey competition – Edgewater won.
- New Champs completing “Featured Champ Questionnaire” and creating other activities help spread awareness of their membership on committee.
- Discussion of creating monthly fliers/handouts along with themes for Wellness bulletin boards at each location in place of health fair.
- Discussing/reviewing vending machine policy for River Block.
- Continued discussion of incentivizing parking further away at River Block.
- Committee members re-signed updated contracts.

Wellness Board Updates-

- Details of moving the Wellness Program to a calendar year were discussed. HR needs to have the data by November 21st, 2017 of who has participated in the above activities if participation is to affect health insurance premiums, if approved by the Executive Committee.
- Discussion took place regarding moving from a “quarters” system to a tiered-system for the Wellness Program points/payouts. Marathon County’s incentive program was review for comparison and the pros and cons were discussed. Suggestions and examples of such a restructuring will be brought back for discussion.
- Extensive discussion took place regarding health insurance premium incentive options. Cash incentives were also part of the discussion.
- Motion carried to recommend to the Executive Committee that the standard employee contribution to the health insurance premium will be 20% for full-time employees. The incentivized health insurance premium contribution will be 10% after participation in the Health Risk Assessment (HRA), BioMetrics, and coaching sessions. All ayes.
- Motion carried that the health insurance premium adjustment for a part-time employee, after participation in the same 3 activities listed above, will be a 10% reduction of base premium in compliance with applicable laws. All ayes.

Coordinator Monthly Updates-

- New office location on 3rd floor of River Block.
- Crafting and distributing weekly emails for quarter 3 Wellness Challenge.
- Ordered incentives for quarter 3 Wellness Challenge.
- Crafted monthly Lunch & Learn quizzes for portal and hard-copies for Parks and Forestry.

- Working with Aspirus and department heads to coordinate ergonomic assessments for employees not moving to River Block.
- Meeting with department heads to discuss ergonomic assessment results and recommendations.
- Performing follow-up health coaching at the various Wood County locations.
- Gave presentation on Wellness Program and ManageWell to Norwood employees.
- Helping with portal support.

Wellness Activities-Going on Now

Work out Watch - Quarter 3: Employees have the opportunity to earn 500 wellness points just by sticking to their physical fitness goal for the quarter. In order to claim these points they must complete and submit a "Work Out Watch Form" to the Wellness coordinator by each quarter deadline. Must have goal created and approved by the Wellness Coordinator by: Quarter 2-January 15th, Quarter 3-April 15th, Quarter 4-July 15th. Employees complete a self- review form of their goal and submit to the Coordinator at the end of each quarter to determine employee wellness points awarded.

Follow-up Health Coaching Session – Quarter 3: This includes a scheduled appointment with an Aspirus Health Coach to review health goals set in January after the screenings. This activity is worth 250 points for quarter three and/or four. The Aspirus Health Coach will mark this activity as complete and you will automatically receive your points.

Stress Less, Breath More – Quarter 3 Wellness Challenge: This is a 6-week challenge aimed at employees who are looking to manage their stress their stress more efficiently. During this challenge, participants will learn to understand, relieve, and better manage their stress. They will also learn techniques to cope with lifestyle stress related topics that include stress education, mindfulness, physical activity, nutrition, time management, and finances.

Enclosures:

May 11th 2017 Wellness Board Meeting Minutes
 May 30th 2017 Wellness Board Meeting Minutes
 May 16th 2017 Wellness Committee Meeting Minutes
 Wellness Proposals/Recommendations
 Wood County aggregate report

Wood County Employee Wellness Board Meeting Minutes

Thursday, May 11, 2017

Edgewater Haven, Conference Room

Board members present: Amy Kaup, Donna Rozar, Dawn Schmutzer, Warren Kraft (HR Director—ex-officio), Jordan Bruce

Excused: Sue Kunferman

Also present: Amanda Handrahan (Aspirus Business Health), Adam Fandre (Wellness Coordinator), Lisa Keller (IT)

Amy Kaup called the meeting to order at 12:35 p.m.

No need for introductions because everyone knew each other.

Public comments: none

Motion (Rozar/Schmutzer) to receive and place on file the minutes from the March 9, 2017 meeting as presented. All ayes. Motion carried.

Because the individuals from the Horton Group were unable to attend this meeting, their update will be rescheduled for the June meeting.

Amanda and Adam presented the results from the health assessment report. They explained that a new tool is being utilized, establishing a new baseline which makes it difficult to compare with previous years. Data from this report will be presented to the Executive Committee at their next meeting.

Discussion was had regarding changing the "Wellness Year" to a calendar year. Motion (Rozar/Bruce) to change the "Wellness Year" to a calendar year instead of October-September. All ayes. Further discussion on the details took place. Suffice it to say that there was consensus that those details would be worked out with any difficulties being brought back to this Board.

A lengthy discussion took place regarding cash and insurance premium incentive options for Wellness Program participation. The decision was made to have a special meeting May 30th with this as the only agenda item to work out the details of a possibly recommendation regarding incentives to the Executive Committee.

Jordon reported that influenza vaccine has been ordered. The details of the administration of that vaccine are being worked on with Adam's input for River Block, Norwood Health Center,

and Edgewater Haven (EH). The vaccine is mandatory for both Norwood and EH employees. It is strongly recommended for other areas. Warren will research whether the vaccine can be mandatory for all Wood County employees.

Discussion took place on how to enhance consumerism of medical care. Educational efforts on how much medical care costs need to be offered, helping individuals to make better decisions as consumers of that care. Perhaps a "lunch n' learn" could be dedicated to this topic.

Jordon Bruce left at 3 pm.

Adam reported that the literature is stating that health fairs have a low impact on the Wellness Program. After discussion, consensus was to not have health fairs this fall and to come up with creative ways of getting information out to employees.

Wellness Committee meeting minutes of 3/21/2017 were distributed (minutes on file). Adam also gave updates on Wellness activities. The department survey monkey results were reviewed and discussed. Discussion took place on the barriers identified by this survey as to why employees are not participating in the Wellness Program. Suggestions were also requested on how to incentivize the walking River Block employees will be doing once the move is complete at that facility. Incentives will need to be fair for all employees, not just those who work at River Block. Further discussion will take place.

Next meeting: May 20th at 1 p.m. at the EOC Room, River Block

Motion (Rozar/ Schmutzer) to adjourn the meeting at 3:19 p.m.

Respectfully submitted,

Donna M. Rozar

Donna Rozar, secretary (electronically signed)

Minutes in draft form until approved at the next Wood County Wellness Board meeting

Wood County Employee Wellness Board Meeting Minutes

Tuesday, May 30, 2017

Wood County River Block Building, EOC Room

Board members present: Amy Kaup, Donna Rozar, Dawn Schmutzer, Warren Kraft (HR Director—ex-officio), Jordan Bruce, Sue Kunferman (arrived at 12:50 p.m.)

Also present: Amanda Handrahan (Aspirus Business Health), Adam Fandre (Wellness Coordinator), Lisa Keller (IT), Jodi Pingel (HR Benefits)

1. Amy Kaup called the meeting to order at 12:35 p.m.
 2. No need for introductions.
 3. Public comments: none
 4. Motion (Bruce/Schmutzer) to receive and place on file the minutes from the May 11, 2017 meeting as presented. All ayes. Motion carried.
 5. The details of moving the Wellness Program to a calendar year were discussed. The details will depend on tying the incentive to participation and how that will affect moving the Program to a calendar year. The timing of the offering of the BioMetrics and HRA for existing participants and new hires was discussed. HR needs to have the data by November 21st, 2017 of who has participated in the above activities if participation is to affect health insurance premiums, if approved by the Executive Committee. The recommended plan will be presented to the Executive Committee at their June 6th meeting.
- Kunferman assumed the Chair of the meeting.
6. Adam asked for feedback regarding moving from a “quarters” system to a tiered-system for the Wellness Program points/payouts. The pros and cons of this change were discussed. The Board reviewed the Marathon County’s incentive program for comparison. Amanda and Adam were asked to bring back more information of going to payout twice a year rather than 4 times a year with increased emphasis on insurance premium incentive if approved and implemented. The point structure needs to be evaluated as well. Suggestions regarding that structure will also be brought back for discussion.

Without objection, the agenda was rearranged slightly to accommodate more extensive discussion on agenda item #7.

8. Adam distributed the minutes from the last 3 Wellness Committee meetings and gave general updates from agenda items as discussed in the minutes (minutes on file).

9. There was nothing to report regarding general employee wellness updates.

7. Extensive discussion took place on the recommendation to the Executive Committee (EC) regarding health insurance premium incentive options. Cash incentives were a part of the discussion. **Motion (Kaup/Bruce) to recommend to the Executive Committee that the standard employee contribution to the health insurance premium will be 20% for full-time employees. The incentivized health insurance premium contribution will be 10% after participation in the Health Risk Assessment (HRA), BioMetrics, and coaching sessions. All ayes. Motion carried.**

Motion (Kaup/Bruce) that the health insurance premium adjustment for a part-time employee, after participation in the same 3 activities listed above, will be a 10% reduction of base premium in compliance with applicable laws. All ayes. Motion carried.

Various scenarios will be presented to the EC and all questions answered regarding participation numbers.

10. Future meeting agenda items were noted.

11. Next meeting: June 6th following the Executive Committee meeting.

Kunferman declared the meeting adjourned at 2:25 p.m. Place posted on distributed agenda.

Respectfully submitted,

Donna M. Rozar

Donna Rozar, secretary (electronically signed)

Minutes in draft form until approved at the next Wood County Wellness Board meeting

Name of Meeting: Wellness Committee Meeting	Location: Courthouse RM 115	Date: 05/16/2017
Time Called to Order: 1:30PM	Time Adjourned:	Call in Number: *8408
Members Present/Call in Adam, Sandy G, Janet K, Dawn S, Tara, Brad, Amber, Dani, Lacey, Kristi (via phone)	Members Absent: Lynn, Maria, Jodi P, Lisa, Ryan S Recording Professional Dawn Schmutzer	Next Meeting: <ul style="list-style-type: none"> • Date: 3rd Tuesday of each month, June 20, 2017 • Time: 1:30pm • Location: TBA – Park?? • Call in #: TBA

AGENDA ITEM	DISCUSSION/ RECOMMENDATIONS	CONCLUSIONS /ACTIONS	RESPONSIBLE PARTY
Replacement for Ryan Schultz	<ul style="list-style-type: none"> • Welcome Danielle Wickersham 	Welcome Dani!!	All
Featured Wellness Champs/Members	<ul style="list-style-type: none"> • Complete champ questionnaire • Increase awareness to departments of champs 	Tara, Janet, Jodi, Laura & Dani need to do this yet. Adam will email them separately. Adam will then send out 1-2 per quarter.	Champs who have not completed one
Re-signing of contracts	<ul style="list-style-type: none"> • Review expectations • Separated contract for Committee members and Champs 	Clarification on roles for Champs and Committee members. Everyone will sign and have their supervisor approve. Adam will email everyone updated contracts to sign.	Adam/ All except new champs
Quarterly Mandatory Champ Meetings	<ul style="list-style-type: none"> • Thoughts? 	Good discussion. Decided that Adam will keep with normal set monthly meeting schedule. Champs will still only need to attend 4 meetings a year, but can attend as many as they feel will benefit them.	Adam
No Smoking/Tobacco Signs/Vinyl signage	<ul style="list-style-type: none"> • Adam is working with Reuben to get vinyl stickers for doors • Adam/Reuben will walk around courthouse grounds and determine where to put signs 	Adam will be working with Reuben next week to decide on signage locations.	Adam
Health Fair	<ul style="list-style-type: none"> • There will be no Health Fair 	Instead of Health Fairs, committee will create flyers, handouts, brochures on monthly topics.	Adam
Monthly fliers/handouts	<ul style="list-style-type: none"> • Wellness bulletin boards • Themes/focus? 	These flyers/brochures can go along with the monthly Lunch'n'Leads or a topic of our choosing. Each month, a committee member or champ will be assigned to help Adam create and distribute these materials. They will be posted at all locations on the Wellness Boards.	Adam/All
Wellness Survey for Norwood/Edgewater	<ul style="list-style-type: none"> • Survey results • Subway party winner (Edgewater) – date and time? Amount? 	No definite reasons to why people do not participate. Many lack of time responses. Adam will reach out to those who asked to be contacted. Adam will work with Tara to decide a date for the subway meal to occur at Edgewater.	Adam/Tara

How to Get Wellness Word Out & Increase Participation	<ul style="list-style-type: none"> Identified locations whose participation rates are lowest, will try to reach out to these areas. Update on department interactions (who talked to who) 	Will continue to work with Edgewater and Norwood.	All
River Block	<ul style="list-style-type: none"> Wellness activity for parking? Vending Any others? 	<p>If anyone has ideas as to how to do some incentive for parking at the Elk's lot AND a comparable method for other location, please let Adam know.</p> <p>Vending – Adam will revise our vending policy. Need to contact Van Beck about vending choices at River Block, not many green items now.</p>	All
Wellness Activities	Quarter 3 (April 1st –June 30th)	<p>Stress Challenge is going on now.</p> <p>Follow up coaching sessions are being held for 250 points.</p>	Adam/All
Q3 Wellness Challenge	<ul style="list-style-type: none"> Feedback Suggestions 	Stress Challenge is very easy to participate in. Maybe in upcoming weeks, have some questions related to the materials Adam send out – have staff use the tools he is providing.	Adam
Other	<ul style="list-style-type: none"> CSA's Exercise Classes 	<p>Adam will look into getting a CSA again for this year.</p> <p>Adam is looking into finding a Yoga and Zumba instructor. Will need a location to hold the classes.</p> <p>Adam also looked into a massage therapist, but can only find one in Rapids, still looking for Marshfield.</p>	Adam/All

Health Assessment Results

Wood County 2017

Wellness Report

June 6, 2017



Aspirus Business Health

3000 Westhill Drive Suite 100, Wausau, WI 54401

P: 715.847.0405 • F: 715.847.2928

Health Assessment Overview

About the Health Assessment Report

Annual administration of the health assessment and biometric screening are important tools for awareness building as well as an important tool for program planning, delivery and evaluation.

They can act as awareness raising tools. Motivating and sustaining health behavior change is the key to improving employee health. Health behavior research has shown that helping people identify threats to their health facilitates the process of healthy change. The health assessment with biometric screening is the first step in helping individuals identify health risks and begin the process of risk reduction.

Beyond raising awareness, the results from an annual administration of the health assessment and biometric screening can be important for program planning, delivery and evaluation. As a needs assessment, the health assessment can help with programmatic decisions based on health risk status and readiness to change of the participants. It makes sense to invest in the right programmatic strategies for your population. Be sure to look at the five most prevalent health risks in your population as well the readiness to change of the individuals in each of the lifestyle risks.

Once you have reviewed the top five risks and the readiness to change - think about choosing three risks for targeted program intervention. Be sure to take a close look at the underlying risk factors for each of your targeted risk areas as this may help with program planning. You should choose several interventions such as educational materials, company-wide campaigns, online tools and resources as well as community based programs.

The annual health assessment and biometric screening are also great tools for documenting the impact of the program and evaluating your interventions. One of the first measures to look at is participation. If you're not getting good participation, you are not going to see the impact on the population you would hope for. Year over year evaluation provides evidence that the program interventions are working. High repeat participation year over year is important in evaluating the health status of the population and the impact of your interventions and communication.

Special Observations to Note for Wood County this Year

- This is the first year this health assessment has been used at Wood County. Thus, it is a new baseline year for all results (except biometrics) as this year's health assessment asked questions in different ways and stratifies risks differently than previously done.
- Slight drop in participation this year most likely due to some significant changes: new wellness platform to use, new wellness coordinator, and there were a number of retirements/terminations this year that included active wellness program participants. The Wellness Coordinator reached out specifically to those that had not participated midway through first quarter to remind them and find out why they weren't participating this year—reasons included: no time, going to retire soon, didn't get appeal approved last year. This is an area the Wellness Board and Committee will continue to research barriers to participation. While the participation increase goals that were set last year were not met, we feel confident that with the significant changes that occurred, only having a slight drop in spouse participation is still commendable for this year.

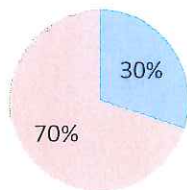
Participation Summary

Participation	2009	2010	2011	2012	2013	2014	2015	2016
Number of Participants	188	150	236	262	230	350	380	371
Number of Employee Participants	188	150	236	262	230	280	304	306
Number of Spouse Participants	NA	NA	NA	NA	NA	70	76	65
Employee Participation Rate	22%	23%	38%	43%	39%	47%	51%	53%
Spouse Participation Rate	NA	NA	NA	NA	NA	22%	24%	20%
Employees on Health Insurance	NA	NA	NA	NA	NA	87%	83%	83%
New Employee Participants	188	45	94	61	39	56	71	66
New Spouse Participants	NA	NA	NA	NA	NA	70	23	21

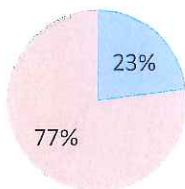
Participation Rate by Gender

Male Female

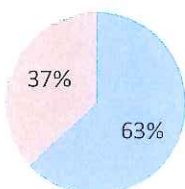
Total Group



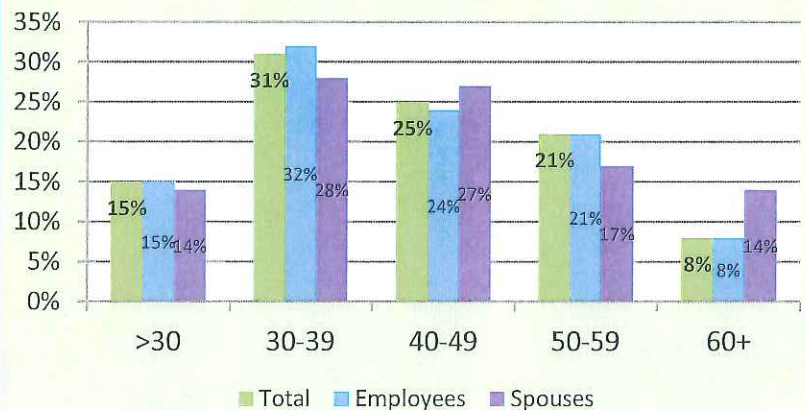
Employees



Spouses



Participation Rate by Age



Health Status

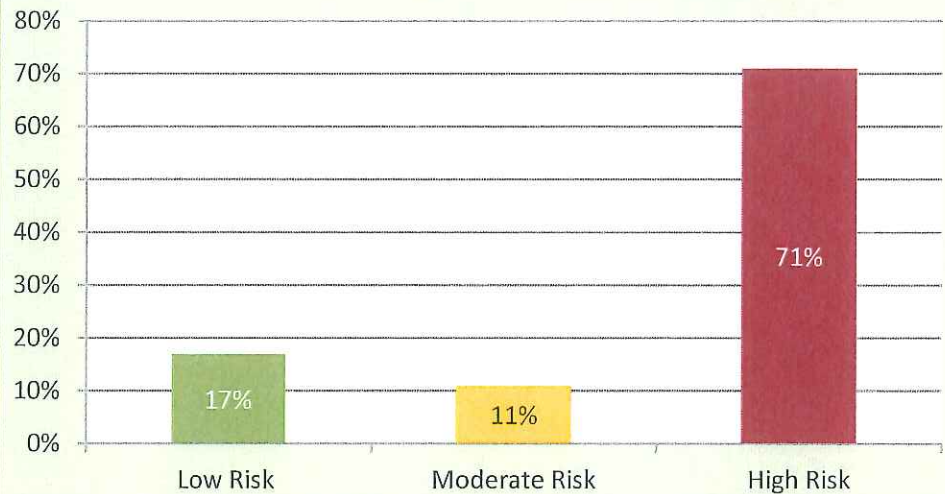
Health Status

Health Status is based on risk factor severity and type and the presence of select diagnosed chronic conditions. Emphasis is placed on significant, or "major" risk factors versus contributing, or "minor" risk factors according to their increased impact on morbidity, mortality, and health care costs.

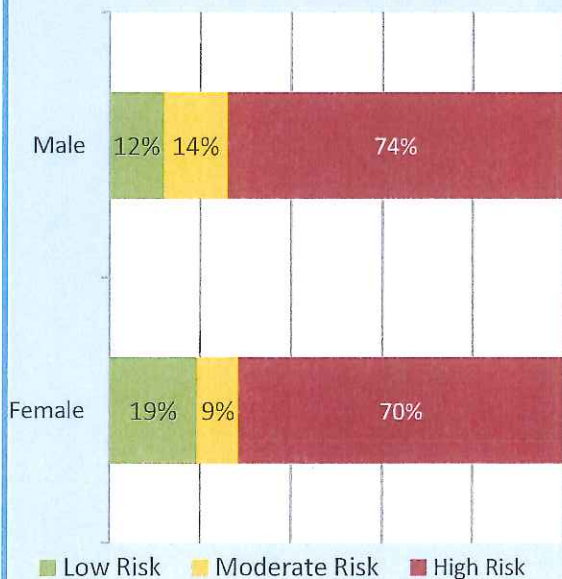
Book of Business Comparison:
(overall results for anyone that has taken this assessment)

Low Risk = 33%
Moderate Risk = 15%
High Risk = 51%

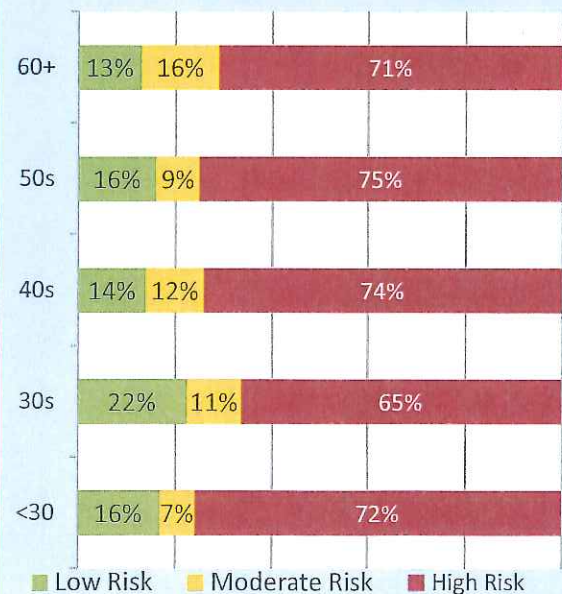
Overall Health Status



Overall Risks by Gender



Overall Risks by Age



Top 5 Risk Factors-Total Populations



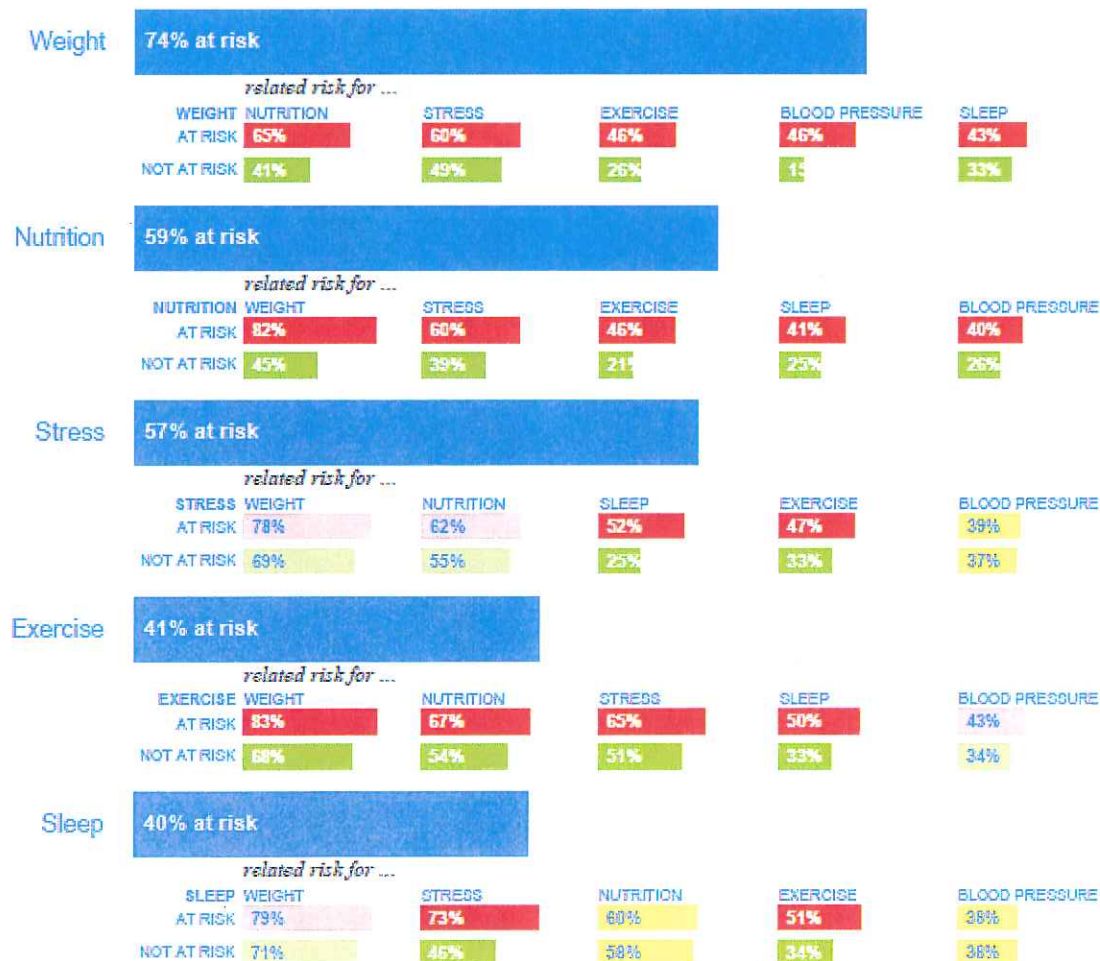
Underlying & Contributing Risks



Top 5 Risk Factors-Employees



Underlying & Contributing Risks



Top 5 Risk Factors-Spouses

Weight

78%

Nutrition

57%

Blood Pressure

40%

Exercise

38%

Sleep

32%

Underlying & Contributing Risks

Weight

78% at risk

related risk for ...

WEIGHT	NUTRITION	BLOOD PRESSURE	EXERCISE	CHOLESTEROL	STRESS
AT RISK	59%	43%	39%	35%	33%
NOT AT RISK	50%	29%	36%	1%	28%

Nutrition

57% at risk

related risk for ...

NUTRITION	WEIGHT	EXERCISE	CHOLESTEROL	BLOOD PRESSURE	STRESS
AT RISK	81%	41%	32%	30%	27%
NOT AT RISK	68%	36%	18%	54%	32%

Blood Pressure

40% at risk

related risk for ...

BLOOD PRESSURE	WEIGHT	BLOOD SUGAR	NUTRITION	CHOLESTEROL	ALCOHOL
AT RISK	85%	58%	42%	42%	38%
NOT AT RISK	59%	1%	54%	1%	18%

Exercise

38% at risk

related risk for ...

EXERCISE	WEIGHT	NUTRITION	STRESS	BLOOD PRESSURE	SLEEP
AT RISK	80%	60%	36%	32%	32%
NOT AT RISK	78%	55%	30%	45%	33%

Sleep

32% at risk

related risk for ...

SLEEP	WEIGHT	STRESS	NUTRITION	BLOOD PRESSURE	CHOLESTEROL
AT RISK	81%	57%	48%	48%	43%
NOT AT RISK	77%	20%	61%	35%	23%

Health Risk Factors Summary

The chart below shows common health risk factors for your population compared with everyone that has taken this health assessment (Book of Business). The following pages feature the various health risk factors in greater detail which can help with program planning and evaluation over time.

Risk Factor	Total Population	Employees	Spouses	Book of Business
Alcohol	32%	33%	26%	20%
Blood Pressure*	38%	38%	40%	49%
Blood Sugar*	17%	15%	26%	7%
Cholesterol*	26%	25%	29%	13%
Exercise	41%	41%	38%	26%
Nutrition	59%	59%	57%	29%
Sleep	39%	40%	32%	31%
Stress	53%	57%	32%	45%
Tobacco & Nicotine	10%	11%	8%	9%
Triglycerides*	13%	12%	15%	12%
Weight*	75%	74%	78%	60%

*Data comes from the Health Assessment and also evaluates other components to determine risk. For example, self-diagnosis of values being high, self-diagnosis of health condition like diabetes, combining HDL, LDL & Total Cholesterol together. Also, for this year's health assessment, participants could complete it before their biometrics were completed, as the goal was to make program change easy. Participants could have entered "Unknown" or different values from their primary care provider, which is why you may notice numbers at risk don't match in the following pages that took data directly received for the biometric screening.

BMI & Weight

BMI & Weight Risk

Body Mass Index, BMI, is a number calculated from a person's height and weight. It is an indicator of body fat for most people. It is used to screen for weight categories that may lead to health problems.

Low Risk = Normal
(BMI 18.5-25.0)

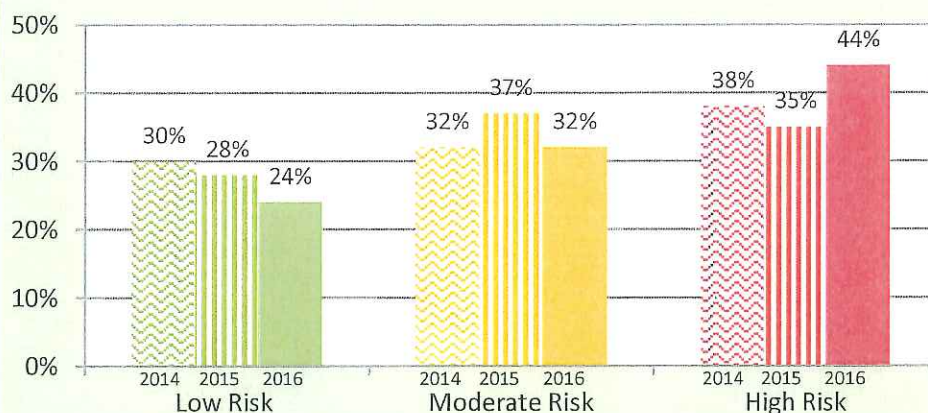
Moderate Risk = Overweight
(BMI 25.0-29.99)

High Risk = Obese
(BMI <18.5 or >29.99)

U.S. Data: 33.9% of adults are obese.

www.nhlbi.nih.gov

Overall Weight Risk



Weight Risk by Gender

Female = 72%
Male = 83%

Weight Risk by Age Group

<30 = 55%
30's = 71%
40's = 83%
50's = 87%
60+ = 75%

38% Planning to Change

78% Think it's Important to Change

52% Confident in Ability to Change

Blood Pressure

Blood Pressure Risk

Blood pressure is measured by how much pressure is exerted against the artery walls. Systolic is the first number which measures the pressure when the heart beats. Diastolic is the second number that measures the pressure when the heart is resting between beats. High blood pressure can be a major risk factor for heart disease and stroke.

Low Risk = Normal
< 120/80

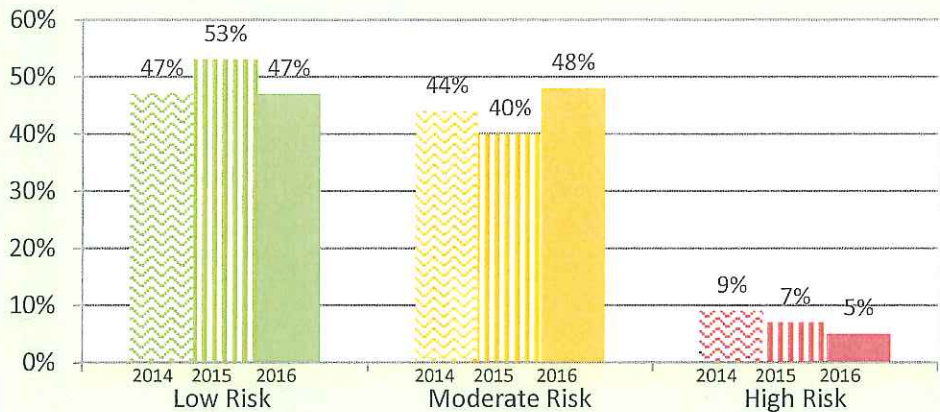
Moderate Risk =
Prehypertension
120-139/80-89

High Risk = Hypertension
>139/90

U.S. Data: 29.9% of adults have hypertension.

www.heart.org

Overall Blood Pressure Risk



Blood Pressure Risk by Gender

Female = 33%
Male = 51%

Blood Pressure Risk by Age Group

<30 = 24%
30's = 24%
40's = 46%
50's = 53%
60+ = 56%

Lipid Panel – Total Cholesterol & Triglycerides

Lipid Panel Risk

A lipid panel blood test measures fats and fatty materials in your blood. Typical lipid panel measurements are total cholesterol, triglycerides, HDL, LDL and ratio of cholesterol to HDL. The panel should be evaluated as a whole to achieve accurate assessment of cardiovascular risk.

Total Cholesterol is the sum of the cholesterol in your blood. Typically, the higher the number, the greater the risk for heart disease. **U.S. Data:** 15% of adults have total cholesterol >240.

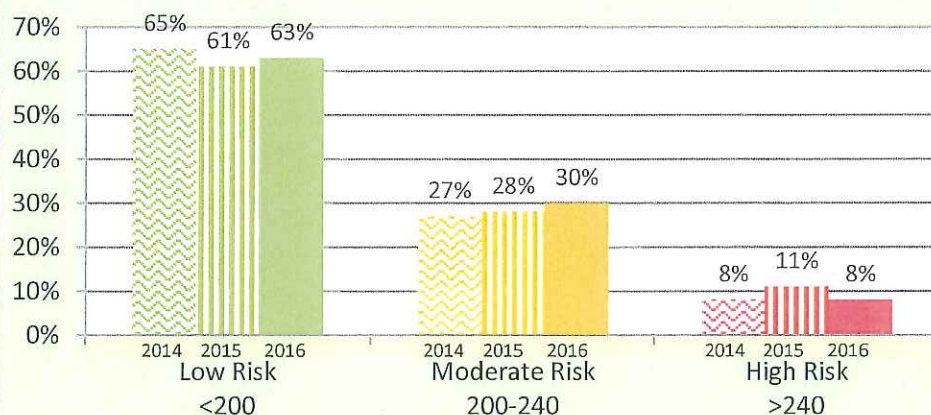
Triglycerides are fat, which are transported through the bloodstream as a source of energy for the body. Having elevated levels can be associated with health problems.

HDL is the good cholesterol. It helps keep bad cholesterol from building up in the walls by carrying it to the liver for removal from the body. Having higher levels of this will help protect the body.

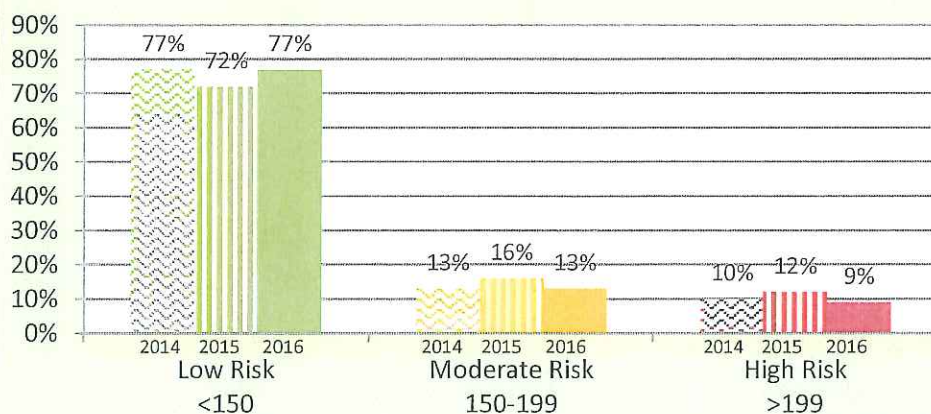
LDL is the bad cholesterol. It is the source of damaging buildup and blockage in arteries. The higher the number, then the greater risk for cardiovascular disease. **U.S. Data:** 34% of adults have high LDL.

www.heart.org

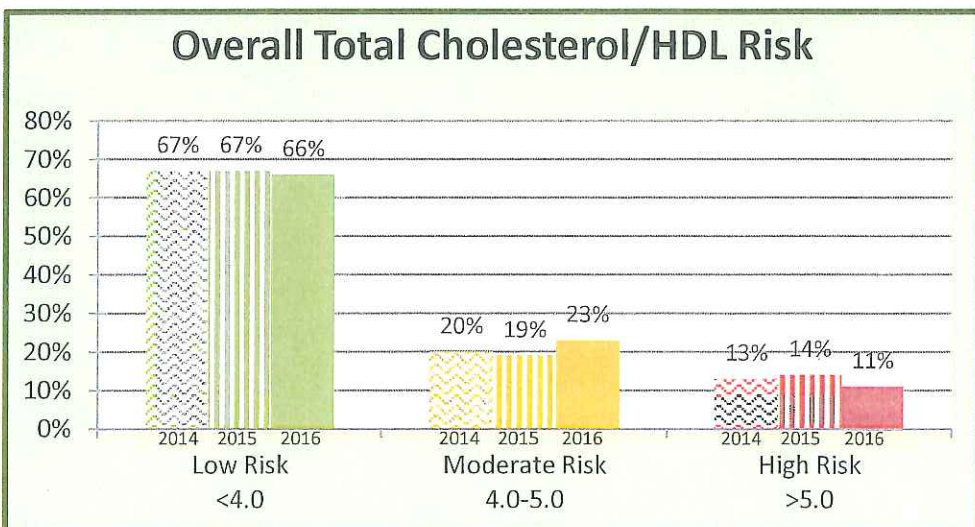
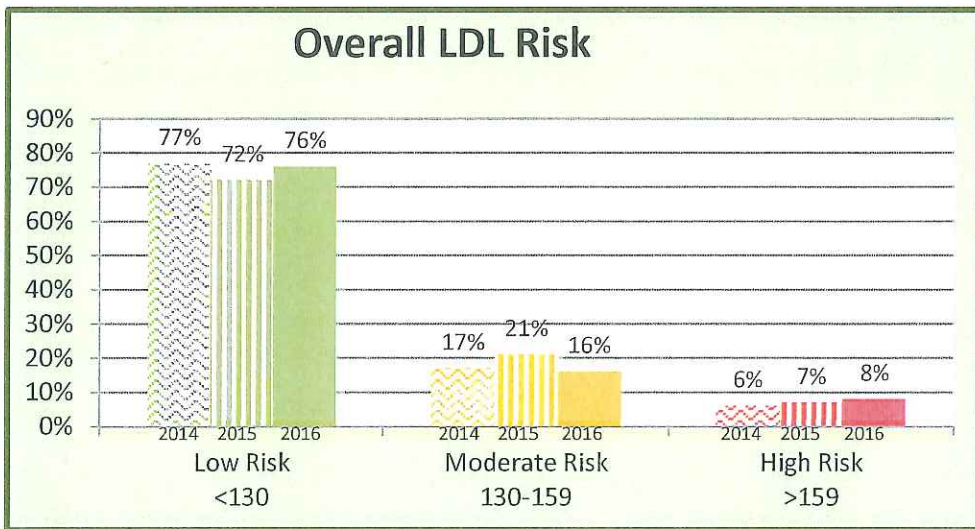
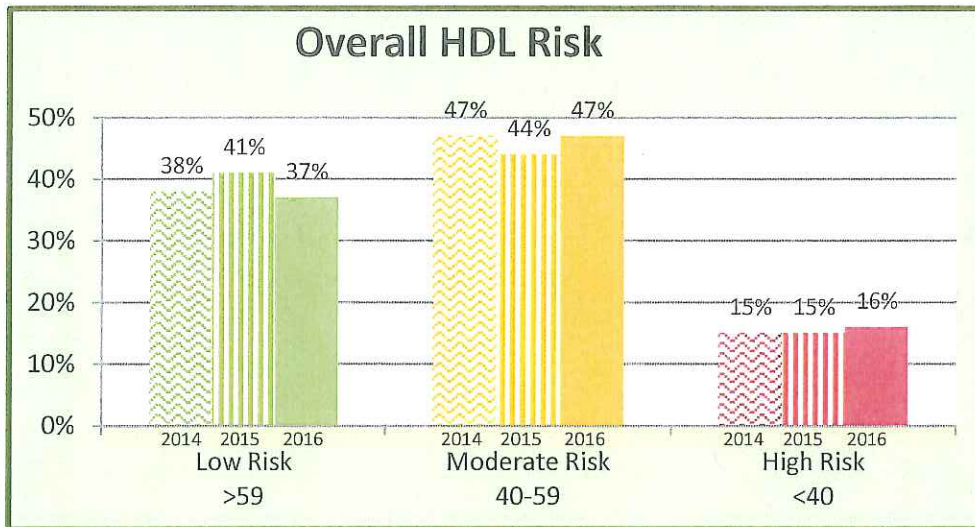
Overall Total Cholesterol Risk



Overall Triglycerides Risk



Lipid Panel- HDL, LDL, & Ratio



Glucose

Glucose Risk

Glucose is the amount of sugar in the blood. This test helps to determine if a person is at risk for diabetes. A1C is a person's average level of blood sugar over the last two to three months and a better indicator for risk. Diabetes is associated with an increased risk for a number of serious problems. Having good diabetes control can help reduce risks.

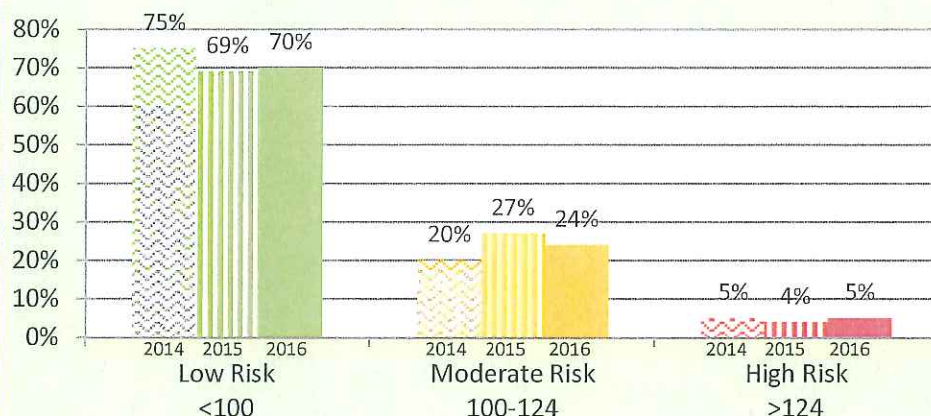
Glucose: Normal < 100
Prediabetes 100-125
Diabetes > 125

A1C: Normal < 5.7%
Prediabetes 5.7-6.4%
Diabetes > 6.5%

U.S. Data: 9.3% have diabetes
37% have prediabetes.

www.diabetes.org

Overall Glucose Risk



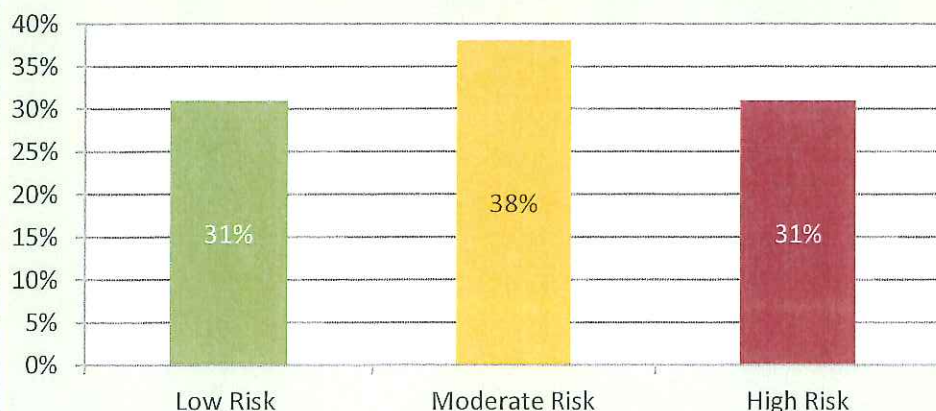
Glucose Risk by Gender

Female = 14%
Male = 23%

Glucose Risk by Age Group

<30 = 7%
30's = 7%
40's = 25%
50's = 22%
60+ = 38%

Overall A1C Risk



- 2% reported being diabetic
- 9% had A1C completed (had glucose over 110 and agreed to this test)
- 38% of self-reported diabetics had A1C within normal range

Biometric Cohort Analysis

Biometric Measures	Desirable		Borderline		At Risk	
	2014	2017	2014	2017	2014	2017
Blood Pressure	Less than 120/80 49%		120/80-139/89 46%		139/89 or Greater 5%	
Blood Sugar	Less than 100 80%		100-124 16%		124 or Greater 4%	
Total Cholesterol ²	Less than 200 62%		200-240 29%		240 or Greater 9%	
HDL-Cholesterol	Greater than 59 38%		59-40 48%		Less than 40 14%	
LDL-Cholesterol	Less than 130 76%		130-159 19%		159 or Greater 5%	
HDL Ratio	Less than 4 69%		4-5 18%		Greater than 5 13%	
Triglycerides	Less than 150 72%		150-199 15%		Greater than 199 13%	
BMI	18.5 - 25 28%		25-29.99 30%		Less than 18.5 or Greater than 29.99 42%	

Top 5 Self-Reported Medical Conditions

Total Population					
	Allergies	Migraine	Hypertension	High Cholesterol	Anxiety
Percent Reported Having	21%	14%	14%	13%	13%
Percent Reported Being Managed by a Health Care Professional	42%	62%	63%	69%	69%
Percent Reported Taking Medication	36%	53%	54%	58%	58%

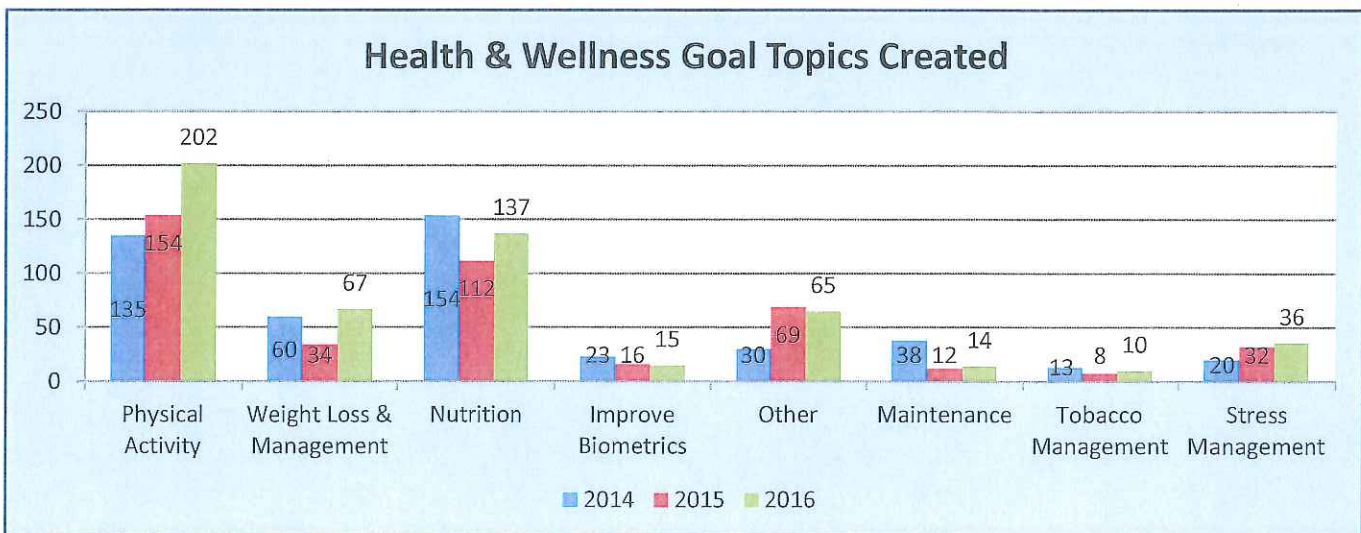
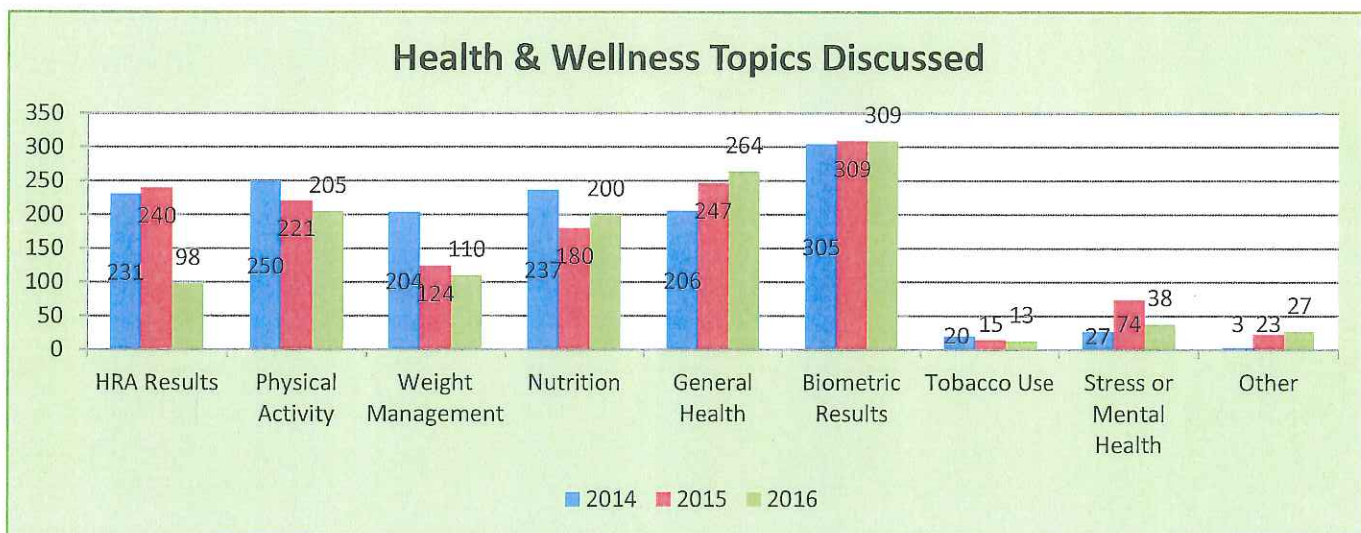
Employees					
	Allergies	Migraine	Anxiety	Hypertension	Depression
Percent Reported Having	21%	16%	14%	13%	12%
Percent Reported Being Managed by a Health Care Professional	43%	57%	65%	70%	74%
Percent Reported Taking Medication	35%	47%	53%	58%	61%

Spouses					
	Allergies	Hypertension	High Cholesterol	Other Condition	Chronic Back Pain
Percent Reported Having	21%	18%	18%	9%	9%
Percent Reported Being Managed by a Health Care Professional	38%	42%	42%	83%	83%
Percent Reported Taking Medication	38%	42%	42%	83%	83%

Health Coaching Overview

	2013	2014	2015	2016
Total	211	312	342	329
Percentage of HRA Participants	92%	89%	90%	89%
Number of Employees	211	250	277	270
Number of Spouses	NA	62	65	59
Number of Health & Wellness Topics Discussed	645	1483	1433	1264
Number of Goals Set	410	473	437	546
Percentage of Goals Met from Previous Year	25%	30%	32%	30%

17% were telephonic coaching sessions



Recommendations

Target your interventions at risk areas.

Based on readiness to change and confidence for each for the lifestyle risks, it is recommended to consider targeting exercise and nutrition with wellness programming over the next year. Remember to also target the associated lifestyle risks of weight and stress. Targeted interventions should include a variety of activities such as educational materials, company-wide campaigns, online tools and resources as well as community based programs.

One way to begin to track change in your population is to look at the average number of health risks. In the 2016-2017 Health Assessment, there was an average of 4.15 health risks per participant. Wood County should strive for a year over year reduction of at least 2%. A good goal for next year would be to reduce the average number of risks from 4.15 to 3.94. Likewise with employees, there was an average of 4.15 health risks per participant this year and spouses had 3.91 health risks per participant this year.

Environment and Culture

One challenge with engaging the population is that 93% of the participants perceive their health as good to excellent when in fact 71% of the population are deemed to be at high overall risk for medical problems. Too many individuals perceive good health as the absence of disease – when in fact good health should be perceived as optimal physical, mental, emotional and spiritual well-being. It is also important to tailor the programs to the specific workplace and the diverse needs of workers. Changes to the physical and organizational work environment should align with health goals.

Communication

When communicating to employees it is important to be transparent about the program. Employees should understand their health risks and why their organization feels it is important to invest in their health. This message should come from leadership. Use a variety of communications from formal (emails, newsletters, and posters) to less formal communications, such as managers or wellness champs' updates or answering questions at department meetings.

TREASURER'S REPORT

06-06-2017

By: H. Gehrt

- Attended Executive Committee meeting on May 02.
- Attended CEED Committee meeting on May 16.
- Attended County Board on May 16.
- Attending District Meeting in Eau Claire for Treasurer's on May 18.
- Attended Time Star Training for electronic timekeeping on May 25.
- We have been working on cleaning up old files, abandon parcels, and payment agreements in order to get delinquent tax payers on track and to get ahead to pay off taxes before another year goes delinquent.
- We are currently in the middle of a preliminary lottery credit audit by the Department of Revenue. This is very time consuming for office staff as there are over 200 parcels in which to gather information from and try to follow. The last time the County was audited was 2011. This should be completed by the end of May.
- I am waiting for the Board of Reviews to be done by the municipalities to see who I need to send out the Agricultural Land Conversion Charges to. These are fees that the landowner needs to pay for taking their lands out of agriculture and converting to something else.
- I sent out a questionnaire to Municipalities regarding their possible interest in a few services that the County could potentially provide. I am just waiting to hear back from a few and look into fees and such. These options included the County collecting 1st half taxes, outsourcing printing, and offering credit card payment options.
- This is the resolution that I had to pull last month just stating we are allowing the Adams' to quit claim this parcel to the County rather than taking by tax deed. This will save the County time and money and allow me to contact the adjacent landowners sooner to try to get this parcel back on the tax roll.

Executive Committee
Monthly Comments on Agenda Items
Finance Department – Mike Martin
Tuesday, June 6, 2017

Comments on Agenda Items

12a. Wisconsin Retirement System payments and reconciliations

There have been significant problems in the employee withholdings, the charges to departments, the payments to the Employee Trust Fund and the reconciliations related to those transactions.

- Missed payment of approximately \$137,000 in March 2016 (corrected January 2017)
- Variances between withholdings and payments in every month in 2016
- Initial 2016 reconciliation with ETF resulted in a \$31,000 credit for overpayment applied to the February 2017 payment with no distribution of overpayment to departments or employees
- Employees reported errors in their annual 2016 ETF statement received in 2017 which revealed that incorrect wages were reported which at least partially explains the \$31,000 computed overpayment
- 2016 WRS reconciliation with ETF not yet finalized
- Variances between withholdings and payments continuing in 2017

12b. Presentation of 2018-2022 5-year Capital Improvement Plan (CIP)

I have included 2 summaries of the 2018-2022 CIP for your review:

- Projects by Department
- Projects by Funding Source

There are projects totaling \$9,477,326 for 2018 with

- \$5.7 million for Highway (\$4.4 million construction),
- \$1.1 million for Parks,
- \$525,000 for Maintenance,
- \$503,840 for Norwood
- \$413,400 for Edgewater, and
- \$403,000 for IT

The 2018 projects are funded as follows:

- \$4.746 million funded with debt (Highway and Maintenance)
- \$3.06 million funded with levy
- \$1.3 million with user fees (Highway machinery)
- \$225,000 with building rent

The County was only able to fund \$236,555 of 2017 capital projects with tax levy.

12c. Initial Resolutions for borrowing for 2018 capital projects

I have included two initial resolutions for borrowing:

- Not to exceed \$4.6 million for 2018 Highway Construction
- Not to exceed \$5.0 million for refinancing \$1.75 million of State Trust Fund loans and \$3.25 for construction and renovation projects for Wood County buildings

The total “not to exceed” amount of \$9.6 of total borrowing will allow us to maintain our borrowing status as “bank qualified” (below \$10 million) and improves our bidding position and leads to the lowest rates. The initial resolution for borrowing is the first step in the borrowing process. These resolutions require a $\frac{3}{4}$ vote as a commitment from the County Board as we move through the borrowing process. The success or failure of these resolutions in June will allow us to enter the 2018 budget process knowing the amount of funding available for capital projects.

I’ve included current and projected debt service and debt service tax rates. Each penny of tax rate will generate a little less than \$50,000 in taxes. Using a 10-year term and the rates on our most recent borrowing, each million dollars of borrowing will cost approximately \$100,000 of interest. Therefore the annual principal and interest would be \$110,000 for each million borrowed over a 10-year payback.

12d. Resolution to amend 2018 DATCP budget for unanticipated state aid revenue

This resolution amends the 2018 budget by increasing the DATCP state aid revenue and the related expenditures by \$69,014. There are no additional tax levy or contingency funds required.

12e. Correspondence

- 1) Budget and actual reports for 5 months ended May 31, 2017

2016 Audit by Wipfli LLP

The 2016 audit, for the most part, went really well. I commend the accountants from the main departments for having their financial records and supporting documentation in terrific shape prior to the start of the audit.

- **Jo Timmerman, Mary Schlagenhaft** and the rest of the accounting staff from Human Services
- **Kathy Zellner** and her staff from Edgewater Haven Nursing Home
- **John Peckham** and his staff from the Highway department

Last, but certainly not least, I am very grateful of all of the work and expertise that **Marla Cummings** provided to the auditors and myself in making this one of the smoothest audits during my time at Wood County.



Wood County

WISCONSIN

HUMAN RESOURCES DEPARTMENT

Interdepartmental Memo

May 30, 2017

To: Ed Wagner, Donna Rozar, Hilde Henkel, Al Breu, Mike Feirer, Bill Clendenning and Lance Pliml

From: Warren Kraft, Director of Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – May 2017

General Highlights:

- Continued working with the Executive Committee chairperson, the Finance Director and the IT Director regarding the proper home for payroll functions and appropriate software.
- Oversaw compilation of health insurance employee premium contributions for 2015 and 2016, per request of Finance Director, as part of annual audit. Secured additional data for Finance Director related to high cost insurance claims, as part of the audit.
- Continued to work with Finance Department to resolve reconciliation issues. Still awaiting WRS auditing of accounts.
- Participated in web conference training for TimeStar, the electronic time-keeping system to be implemented this year.
- Reviewed with IT and HR staff prioritizing implementation of the Employee Self-Service Module of the current HRMS system and implementation of the paperless office strategy. Worked with Corporation Counsel regarding priority question of completing pay schedules under the Compensation Plan.
- Met with department head about recurring employee matters and developed strategies for resolution; monitoring process. Consulted with department head and supervisor concerning employee attendance issues resulting in a performance improvement plan. Met with department head to review state employment law as applied to conviction records. Consulted with supervisor regarding an extension of the initial employment period for an individual. Met with department head concerning ongoing employee concern and developed strategies for resolution; monitoring progress. Consulted with department head regarding employee's request for additional time off after FMLA expires. Consulted with department head and supervisor concerning extension of initial employment period and implementation of performance improvement plan for an employee. Reviewed with department head the compensatory time off rules. Worked with oversight committee chairperson and department head regarding a supervisor's vacation award concern. Consulted with department head and supervisor to extend initial employment period for employee.

- Consulting with Corporation Counsel, responding to a GANNETT request, sent to counties statewide, seeking copies of severance agreements drafted since January 1, 2012 and where payments exceed \$10,000.
- Met with GANNETT reporter to review former employee's personal file; completed public records request.
- Regarding recruitment of Finance Director: Completed revision of Finance Director position description, per committee's direction, and circulated updated recruitment memorandum to Committee members. Developed job announcement with appropriate link to County website. Requested Finance Director submit announcement to Government Finance Officers Association for distribution. Distributed announcement on professional HR networks and LinkedIn account. **Will review with Committee next steps, such as Committee designating which member will conduct initial review to determine candidates for interview.**
- Discussed with two oversight committee chair-people potential personnel concerns arising from employee participation in a governmental meeting.
- Continued participation in follow-up recruitment activities for the Edgewater Haven Administrator position up under direction of Health and Human Services Committee.
- Participated in agenda-developing meeting of department heads who report to the Executive Committee.
- Met with department head and supervisor to review potential for developing a four 10-hour day work week for certain employees within a division.
- Continued support of outside counsel regarding discrimination complaint of former employee.
- Met with employee to review complaint and issue decision.
- Participated in every-other-month meeting of the Fox Valley Association of Human Resource Directors. Among the topics discussed:
 - Impartial Hearing Officer processes
 - Layoff and Recall processes
- With Paula, attended the spring meeting of the Wisconsin Association of County Personnel Directors. Topics included:
 - The New HR Landscape in the Trump Era and a Legal Update.
 - Compensation Strategies and Performance Management.
 - A wellness presentation on The Art of Mindfulness.
 - Roundtable discussions on Diversity/Sensitivity/ Bullying, Onsite Clinic/Wellness, etc.
 - Affordable Care Act: repeal and replace – where does it stand now?
 - HR transformation in a change-Adverse Environment.
- Begin preparation for former employee's appeal of an adverse Impartial Hearing Officer's decision to the full County Board on June 20.
- Worked with insurance consultants to secure post-employment health program participation (PEHP plan) data and impact on health insurance claims. Continued work with representatives of The Horton Group to review 2018 health insurance and other employer-sponsored benefits for 2018, including monthly teleconference. **The Horton Group will be present at the June 6 meeting (expected to be in attendance about 9:30 a.m.) to review year-to-date information and 2018 program options.**

- Worked with a Wellness Board member regarding incentive reviews to be presented to the May Wellness Board for further discussion. Participated in Board meetings to develop proposals for Executive Committee consideration at June 6 meeting.
- Continued to compile information received from other public sector IT Departments for internal staff compensation review.
- Monitored request-for-proposals process to conduct market review of Wood County Compensation Plan.
- Collaborated with colleague to survey public entities regarding recruitment packages of wages and benefits for supervisors and department heads. Also, collaborated with colleague regarding tobacco user surcharge for health insurance premiums.
- With Paula and Jodi, attended the monthly Stevens Point Area Human Resources Association (SPAHRA) meeting. The topic “Advanced Issues in FMLA Administration” was presented by Attorney Jennifer Mirus, Boardman & Clark LLP.
- Participating in 3rd Quarter Wellness Challenge: “Stress Less, Breathe More.”
- Reviewed ergonomic assessment results with Wellness Coordinator.

Administrative – Paula Tracy

- Attended the Administrative Professional Program Advisory Committee meeting, held at Mid-State Technical College in Stevens Point.
- With Warren, attended the spring meeting of the Wisconsin Association of County Personnel Directors (WACPD). Topics included:
 - The New HR Landscape in the Trump Era and a Legal Update.
 - Compensation Strategies and Performance Management.
 - A wellness presentation on The Art of Mindfulness.
 - Roundtable discussions on Diversity/Sensitivity/Bullying, Onsite Clinic/Wellness, etc.
 - Affordable Care Act: repeal and replace – where does it stand now?
 - HR transformation in a Change-Adverse Environment.
- With Warren and Jodi, attended the monthly Stevens Point Area Human Resources Association (SPAHRA) meeting. The topic “Advanced Issues in FMLA Administration” was presented by Attorney Jennifer Mirus, Boardman & Clark LLP.
- Prepared a personnel file for an open records request. Met with Corporation Counsel and Warren to review the contents to be forwarded.
- Met with a supervisor to discuss potential department reorganization.
- Participated in web conference for TimeStar supervisor training. The session covered generic time card entry and supervisor level time card management tasks. Explained the annual reclassification appeal process with several employees.
- Revised several job descriptions in anticipation of recruitment.
- Researched and responded to email surveys from fellow colleagues relating to various positions, policies and procedures.
- Conducted seven exit interviews this month.
- Participating in 3rd Quarter Wellness Challenge: “Stress Less, Breathe More.”

Payroll and Benefits – Jodi Pingel

- Continuing to work with the vendor directly, along with the assistance of IT on system updates/concerns.
 - WRS employer contributions are not accurately being distributed for employees working in multiple departments. The system is equally distributing between the numbers of allocations.
 - Wage calculations for partial hours are converting the rate of pay when finalizing the payout.
 - Product Development Manager has informed us that this is the way the system is designed. However, an additional example was given and they are researching further.
- Processing Family Medical Leave requests.
- WRS annual reconciliation corrections completed.
- Beginning stages of database creation for tracking medical enrollments for 1095C forms.
- Working with Finance on understanding processes and reconciling payroll expense, liability and clearing accounts.
- This month processed payroll for the April 23 - May 6 and May 7 – May 20 pay periods.
- April WRS Remittance.
- Tax Penalty Appeal completed and mailed.
- Confirmation of supervisor and hierarchy level in HRMS. This data will also be used for timecard approval in TimeStar.
- Involved in configuration, set-up and Administrator training for TimeStar electronic timekeeping system.
 - Assigned secondary supervisor/timecard approvers.
 - Inactivate General Ledger codes.
 - Create users for approvers not employed/paid by Wood County.
- Attended Employee Self Service-Open Enrollment webinar for implementation of benefit enrollment through ESS.
- With Warren and Paula, attended the monthly Stevens Point Area Human Resources Association (SPAHR) meeting. The topic “Advanced Issues in FMLA Administration” was presented by Attorney Jennifer Mirus, Boardman & Clark LLP.
- Developed notification procedure for garnishment payments.
- Processed vacation donations received this month.

Recruitment – Angel Butler-Meddaugh

- Attended the 2017 Regional Talent Summit on May 25, 2017, located in Rothschild. Topics presented :
 - Future Workforce & Regional Economic Development.
 - Inspiring to Connect & Communicate: A New Digital Portal to Connect Talent.
 - Understanding & Accessing Non-traditional Pipelines.
 - Recruitment & Retention: Best practices for Attracting & Retaining Talent in a Competitive Marketplace.
 - Talent Development & the State Budget – Presented by Governor Scott Walker.
 - Taking Action: How Do We “Go and Do” Following What We’ve Learned Today?

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

Refilled Position	Department	Position	Status
Refilled	Dispatch	Dispatcher (1 FT & Eligibility List)	Deadline 6/14/17
Refilled	Edgewater	CNA (2 FT, 1 PT, 2 Casual)	Recruitment by Edgewater
Refilled	Edgewater	Recreational Therapist Aide (Casual)	Recruitment by Edgewater
Refilled	Edgewater	Dietary Aide (1 PT, 3 Casual)	Recruitment by Edgewater
Refilled	Edgewater	Administrator	Filled
Elig List	Edgewater	RN's (Establishing Eligibility List)	Recruitment by Edgewater
Refilled	Health	Health Promotion & Comm Spec (2)	Filled
Refilled	Health	Accounting Clerk (PT)	Deadline 5/29/17
Refilled	Highway	Mechanic	Deadline 5/30/17
Refilled	Highway	LTE Truck Operators (2)	Filled
Refilled	Highway	Truck Operator	Deadline 5/31/17
Refilled	Highway	Summer Help (2)	References
Refilled	Human Services	Support & Service Coordinator	Filled
Refilled	Human Services	Receptionist/Secretary	References/Background
Refilled	Human Services	Transportation Dispatch Coordinator	Filled
New	Human Services	Community Resources Manager	Filled
Refilled	Human Services	Secretary	References/Background
Refilled	Human Services	CCS/CSP Service Facilitators (2)	Filled
Refilled	Human Services	Economic Support Specialist	Deadline 5/30/17
Refilled	Human Services	FSET Case Managers (2)	Deadline 6/4/17
New	Maintenance	Maintenance Tech I	Deadline 5/31/17
Refilled	Norwood	LPN (Casual)	Recruitment by Norwood
Refilled	Norwood	Discharge Case Manager	Recruitment by Norwood
Refilled	Norwood	Dietary Aide (2 PT, 1 Casual)	Recruitment by Norwood
Refilled	Norwood	RN (1 FT, 2 PT)	Recruitment by Norwood
Refilled	Norwood	CNA (1 FT, 2 PT, 5 Casual)	Recruitment by Norwood
Refilled	Parks	Summer Help (LTE II) – 3	Filled
Refilled	Planning & Zoning	Code Technician	Deadline 5/28/17
Refilled	Sheriff	Cook (FT)	Filled
Refilled	Sheriff	Secretary (Casual)	Filled

Administrative Services – Kelli Quinnell

- Completed and submitted a Census requested by the U.S. Census Bureau.
- Met with departments using IMS-21 and Laserfiche software to view live demonstrations of how the programs are used to determine which would be a better fit for our department.
- Requested and attended one more demo of IMS-21 to ask final questions and review system capabilities one last time.
- Sent request-for-proposals on behalf of Warren Kraft, HR Director, for the Market Review of the Wood County Compensation Plan.
- Sent Organizational Reports to each department for their review to prepare for the implementation of TimeStar – continue to work with departments to make necessary changes and updates.

For specific information on HR activities, please contact the HR Department.

County of Wood

Report of claims for: MAINTENANCE / PURCHASING

For the period of: MAY 2017

For the range of vouchers: 19170389A - 19170389A 19170393 - 19170522 50120259 - 50120263

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19170389A	SCHILLING SUPPLY COMPANY	PAPER SUPPLIES	05/16/2017	\$1,431.92	P
19170393	CURRENT TECHNOLOGIES INC	DRILL SIGN POST HOLES	04/20/2017	\$201.50	P
19170394	CURRENT TECHNOLOGIES INC	COURTHOUSE ELECTRICAL UPDATES	04/24/2017	\$9,373.80	P
19170395	CURRENT TECHNOLOGIES INC	DATA CENTER ELECTRICAL	04/24/2017	\$3,708.49	P
19170396	DIRECT SUPPLY	INTERIOR SIGNAGE	04/24/2017	\$7,136.47	P
19170397	GAPPA SECURITY SOLUTIONS	INSTALL DOOR ACCESS HARDWARE	04/24/2017	\$3,100.00	P
19170398	OTIS ELEVATOR CO	ELEVATOR SVC CONTR 5/1-7/31/17	04/20/2017	\$1,008.00	P
19170399	SHERWIN-WILLIAMS CO THE	DISPATCH REMODEL - PAINT	04/20/2017	\$304.21	P
19170400	UNITED STATIC CONTROL PRODUCTS INC	DISPATCH REMODEL - FLOORING	04/25/2017	\$195.80	P
19170401	VIKING ELECTRIC SUPPLY	DISPATCH ELECTRICAL SUPPLIES	04/20/2017	\$278.14	P
19170402	WISCONSIN VALLEY BUILDING PRODUCTS	SUPPLIES	04/19/2017	\$25.54	P
19170403	WISCONSIN VALLEY BUILDING PRODUCTS	SUPPLIES	04/20/2017	\$39.11	P
19170404	WISCONSIN VALLEY BUILDING PRODUCTS	SUPPLIES	04/20/2017	\$117.63	P
19170405	ACE HARDWARE	RB SUPPLIES	04/25/2017	\$18.49	P
19170406	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING RIVER BLOCK	04/28/2017	\$463.04	P
19170407	ADVANCE JANITORIAL SERVICE & SUPPLY	RB JANITORIAL SUPPLIES	04/28/2017	\$1,016.03	P
19170408	ADVANCE JANITORIAL SERVICE & SUPPLY	RB JANITORIAL EQUIPMENT	04/28/2017	\$740.22	P
19170409	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC	05/02/2017	\$2,926.51	P
19170410	ERON & GEE/HERMAN'S PLUMBING & HEATING	HOOK UP RB LIEBERT EQUIPMENT	04/28/2017	\$3,210.27	P
19170411	FASTENAL COMPANY	RB PARTS/SUPPLIES	04/25/2017	\$70.61	P
19170412	FIRE & SAFETY EQUIPMENT	ANNUAL FIRE EXTINGUISHER SVC	04/24/2017	\$971.92	P
19170413	G & K SERVICES	MAT CLEANING HUMAN SERVICES	04/26/2017	\$131.55	P
19170414	G & K SERVICES	MAT CLEANING COURTHOUSE	05/03/2017	\$389.29	P
19170415	GAPPA SECURITY SOLUTIONS	RB DOOR HARDWARE	04/24/2017	\$277.55	P
19170416	GAPPA SECURITY SOLUTIONS	RB DOOR HARDWARE	04/24/2017	\$175.25	P
19170417	GAPPA SECURITY SOLUTIONS	DOWNPAY DISPATCH DOOR ACCESS	04/26/2017	\$2,280.36	P
19170418	GAPPA SECURITY SOLUTIONS	DOOR HARDWARE	05/01/2017	\$856.90	P
19170419	GAPPA SECURITY SOLUTIONS	INSTALL DOOR ACCESS HARDWARE	05/01/2017	\$513.50	P
19170420	GRAINGER (Maintenance)	SHOP SUPPLIES, JAIL BULBS	04/28/2017	\$173.00	P
19170421	GRAYBAR ELECTRIC COMPANY INC	DISPATCH REMODEL-SUPPLIES	04/27/2017	\$156.00	P
19170422	GRAYBAR ELECTRIC COMPANY INC	DISPATCH REMODEL-SUPPLIES	04/28/2017	\$65.20	P
19170423	GROUNDS DETAIL SERVICE LLC	GROUNDS CARE CBRF	04/27/2017	\$312.00	P
19170424	GROUNDS DETAIL SERVICE LLC	GROUNDS CARE HUMAN SERVICES	04/27/2017	\$585.00	P
19170425	GROUNDS DETAIL SERVICE LLC	GROUNDS CARE COURTHOUSE	04/27/2017	\$3,007.50	P
19170426	LIBERTY CLEANERS INC	CLEANING CH, JAIL & HUMAN SVCS	04/30/2017	\$9,403.49	P
19170427	MIRON CONSTRUCTION CO INC	RB CONSTRUCTION - 4TH PAYMENT	04/28/2017	\$241,167.73	P
19170428	RAPID QUALITY LAWN & LANDSCAPING	FERTILIZING AND WEED CONTROL	04/27/2017	\$513.00	P
19170429	RAPIDS SIGN INC	OUTDOOR SIGN IMPROVEMENTS	04/26/2017	\$4,400.00	P
19170430	SCHMITT ACOUSTICS LLC	DISPATCH REMODEL-CEILING	05/03/2017	\$5,300.00	P

County of Wood

Report of claims for: MAINTENANCE / PURCHASING

For the period of: MAY 2017

For the range of vouchers: 19170389A - 19170389A 19170393 - 19170522 50120259 - 50120263

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19170431	UNITED RENTALS NORTH AMERICA INC	DISPATCH REMODEL-EQUIP RENTAL	04/19/2017	\$146.88	P
19170432	VIKING ELECTRIC SUPPLY	DISPATCH ELECTRICAL SUPPLIES	04/28/2017	\$210.39	P
19170433	VIKING ELECTRIC SUPPLY	DISPATCH ELECTRICAL SUPPLIES	04/28/2017	\$204.30	P
19170434	WASTE MANAGEMENT	WASTE DISPOSAL HUMAN SERVICES	04/25/2017	\$217.84	P
19170435	WASTE MANAGEMENT	WASTE DISPOSAL COURTHOUSE	04/25/2017	\$862.56	P
19170436	WASTE MANAGEMENT	WASTE DISPOSAL JOINT USE	04/25/2017	\$70.48	P
19170437	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE COURTHOUSE	04/26/2017	\$13,134.40	P
19170438	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC AIRPORT CBRF	04/26/2017	\$50.43	P
19170439	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	04/26/2017	\$187.14	P
19170440	WATER WORKS & LIGHTING COMM	ELEC SERVICE SHERIFF LOCKUP	04/26/2017	\$77.50	P
19170441	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	04/26/2017	\$10.30	P
19170442	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	04/26/2017	\$358.11	P
19170443	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	04/26/2017	\$130.02	P
19170444	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC HUMAN SVCS	04/26/2017	\$1,179.49	P
19170445	WE ENERGIES	GAS SERVICE JAIL	04/27/2017	\$630.50	P
19170446	WE ENERGIES	GAS SERVICE COMMUNICATIONS	04/27/2017	\$118.51	P
19170447	WE ENERGIES	GAS SERVICE COURTHOUSE	04/27/2017	\$2,994.38	P
19170448	WE ENERGIES	GAS SERVICE JOINT USE BUILDING	05/01/2017	\$197.62	P
19170449	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP	05/01/2017	\$41.49	P
19170450	WE ENERGIES	GAS SERVICE HUMAN SERVICES	04/28/2017	\$114.37	P
19170451	WE ENERGIES	GAS SERVICE AIRPORT CBRF	04/27/2017	\$33.88	P
19170452	WISCONSIN VALLEY BUILDING PRODUCTS	RB SUPPLIES	04/27/2017	\$125.65	P
19170453	WISCONSIN VALLEY BUILDING PRODUCTS	RB SUPPLIES	04/28/2017	\$42.90	P
19170454	ACE HARDWARE	SHOP SUPPLIES	05/05/2017	\$18.75	P
19170455	ACE HARDWARE	SUPPLIES	05/09/2017	\$16.98	P
19170456	ADVANCED DISPOSAL	DISPOSAL FEES - DISPATCH	04/30/2017	\$327.53	P
19170457	AFFORDABLE MAYTAG HOME APP CTR	IGNITORS FOR JAIL DRYERS	05/02/2017	\$136.28	P
19170458	AIRGAS NORTH CENTRAL	RENT ARGON TANK	05/01/2017	\$27.00	P
19170459	DECKER SUPPLY CO	RB PARKING LOT SIGNAGE	05/05/2017	\$129.95	P
19170460	EMMONS BUSINESS INTERIORS	RB OFFICE PARTITIONS	04/07/2017	\$82,552.40	P
19170461	G & K SERVICES	MAT CLEANING HUMAN SERVICES	05/10/2017	\$46.96	P
19170462	GAPPA SECURITY SOLUTIONS	RB DOOR ACCESS	05/04/2017	\$3,678.68	P
19170463	GAPPA SECURITY SOLUTIONS	RB DOOR HARDWARE	05/05/2017	\$250.00	P
19170464	GAPPA SECURITY SOLUTIONS	RB DOOR HARDWARE	05/09/2017	\$10.40	P
19170465	HOME DEPOT CREDIT SERV (Maintenance)	RB, DISPATCH, SHOP, SHERIFF	05/05/2017	\$2,580.49	P
19170466	MENARDS - PLOVER	DISPATCH REMODEL SUPPLIES	04/27/2017	\$355.08	P
19170467	SHERWIN-WILLIAMS CO THE	DISPATCH REMODEL-PAINT	05/04/2017	\$97.06	P
19170468	SHERWIN-WILLIAMS CO THE	DISPATCH REMODEL-PAINT	05/10/2017	\$125.56	P
19170469	STATE OF WISCONSIN	RB ELEVATOR PERMITS	05/07/2017	\$100.00	P
19170470	TAPCO INC	RB PARKING LOT SIGNAGE	05/09/2017	\$203.00	P

County of Wood

Report of claims for: MAINTENANCE / PURCHASING

For the period of: MAY 2017

For the range of vouchers: 19170389A - 19170389A 19170393 - 19170522 50120259 - 50120263

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19170471	VIKING ELECTRIC SUPPLY	DISPATCH ELECTRICAL SUPPLIES	05/03/2017	\$42.18	P
19170472	VIKING ELECTRIC SUPPLY	DISPATCH ELECTRICAL SUPPLIES	05/10/2017	\$40.86	P
19170473	WE ENERGIES	GAS SERVICE RIVER BLOCK	04/28/2017	\$381.65	P
19170474	WOOD TRUST BANK	RB ITEMS,SHOP,DISPATCH PERMITS	04/20/2017	\$4,408.73	P
19170475	VAN TASSEL REUBEN	MILEAGE REIMBURSEMENT	03/31/2017	\$35.85	P
19170476	VAN TASSEL REUBEN	MILEAGE REIMBURSEMENT	04/30/2017	\$13.91	P
19170477	HOME FURNITURE	WARDROBE FOR DR ANDREWS	05/10/2017	\$1,210.00	P
19170478	ACE HARDWARE	SHOP SUPPLIES	05/11/2017	\$2.29	P
19170479	ACE HARDWARE	JAIL SUPPLIES	05/12/2017	\$8.00	P
19170480	ACE HARDWARE	SHOP SUPPLIES	05/16/2017	\$7.59	P
19170481	COMPLETE CONTROL	RB HVAC COMPUTER PROGRAMMING	05/11/2017	\$732.45	P
19170482	DECKER SUPPLY CO	RB PARKING LOT SIGNAGE	05/11/2017	\$275.14	P
19170483	FREEDOM PEST CONTROL LLC	COURTHOUSE PEST CONTROL	05/15/2017	\$40.00	P
19170484	G & K SERVICES	MAT CLEANING COURTHOUSE	05/17/2017	\$198.26	P
19170485	GAPPA SECURITY SOLUTIONS	KEY TRACKING CARDS	05/10/2017	\$50.00	P
19170486	MENARDS - PLOVER	CREDIT-DISPATCH REMODEL	05/12/2017	(\$209.88)	P
19170487	SHERWIN-WILLIAMS CO THE	DISPATCH REMODEL-PAINT	05/11/2017	\$112.00	P
19170488	SHERWIN-WILLIAMS CO THE	DISPATCH REMODEL-PAINT	05/12/2017	\$92.06	P
19170489	SHRED SAFE LLC	CONFIDENTIAL SHREDDING	05/17/2017	\$150.00	P
19170490	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	05/11/2017	\$32.25	P
19170491	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE JAIL	05/11/2017	\$2,966.27	P
19170492	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	05/11/2017	\$948.02	P
19170493	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	05/11/2017	\$6.81	P
19170494	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	05/11/2017	\$70.25	P
19170495	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	05/11/2017	\$49.91	P
19170496	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC COMMUNICATION	05/11/2017	\$342.93	P
19170497	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE BAKER LOT	05/11/2017	\$35.54	P
19170498	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE ANNEX	05/11/2017	\$48.81	P
19170499	ACE HARDWARE	WATER SOFTENER SALT	05/18/2017	\$377.37	P
19170500	ACE HARDWARE	TOOLS	05/19/2017	\$29.99	P
19170501	ACE HARDWARE	SHOP SUPPLIES	05/23/2017	\$5.99	P
19170502	ACE HARDWARE	SUPPLIES	05/23/2017	\$40.57	P
19170503	ACE HARDWARE	SUPPLIES	05/24/2017	\$14.08	P
19170504	ADVANCE JANITORIAL SERVICE & SUPPLY	DATA CENTER FLOOR MAINTENANCE	05/16/2017	\$753.28	P
19170505	BAUER'S FLOOR MART	DISPATCH REMODEL-CARPET	04/28/2017	\$3,700.00	P
19170506	BAUER'S FLOOR MART	DISPATCH REMODEL-TILE FLOOR	05/08/2017	\$2,550.00	P
19170507	CURRENT TECHNOLOGIES INC	DISPATCH REMODEL-ELECTRICAL	05/19/2017	\$6,425.76	P
19170508	DOORWORKS INC	REPAIR N SALLY PORT DOOR	05/11/2017	\$318.00	P
19170509	DOORWORKS INC	JAIL DOOR HINGES	05/12/2017	\$52.00	P
19170510	FASTENAL COMPANY	PARTS/SUPPLIES	05/16/2017	\$20.61	P

County of Wood

Report of claims for: MAINTENANCE / PURCHASING

For the period of: MAY 2017

For the range of vouchers: 19170389A - 19170389A 19170393 - 19170522 50120259 - 50120263

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19170511	G & K SERVICES	MAT CLEANING HUMAN SERVICES	05/24/2017	\$46.96	P
19170512	GAPPA SECURITY SOLUTIONS	RB DOOR HARDWARE	05/17/2017	\$96.00	P
19170513	QUALITY DOOR & HARDWARE	BRANCH 1 DOOR PARTS	05/17/2017	\$122.44	P
19170514	HEINZEN PRINTING	PRINTING	05/26/2017	\$1,164.00	
19170515	INDIANHEAD SPECIALTY CO	STAMPS	05/26/2017	\$272.50	
19170516	MIDLAND PAPER	PAPER SUPPLIES	05/26/2017	\$110.00	
19170517	OFFICEMAX INCORPORATED	OFFICE SUPPLIES	05/26/2017	\$1,051.42	
19170518	QUALITY PLUS PRINTING INC	PRINTING	05/26/2017	\$420.00	
19170519	SCHILLING SUPPLY COMPANY	PAPER SUPPLIES	05/26/2017	\$1,577.37	
19170520	STAPLES ADVANTAGE	OFFICE SUPPLIES	05/26/2017	\$1,869.56	
19170521	STAPLES ADVANTAGE	OFFICE SUPPLIES	05/26/2017	\$657.33	
19170522	CUSTOM WOODWORKING LLC	RB MAINTENANCE WORK	05/29/2017	\$675.00	
50120259	MIDLAND PAPER		05/15/2017	\$697.70	P
50120260	MIDLAND PAPER		05/15/2017	\$547.42	P
50120261	STAPLES ADVANTAGE		05/15/2017	\$84.34	P
50120262	MIDLAND PAPER		05/16/2017	\$678.45	P
50120263	SCHILLING SUPPLY COMPANY		05/23/2017	\$530.70	P

Grand Total:**\$454,821.00**Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

COMMITTEE REPORT
SAFETY, WORK COMP
AND INSURANCE
MAY 2017

#1

VOUCHER#	VENDOR	DESCRIPTION	AMOUNT
	ALL THE BELOW WERE PAID BY AEGIS (TPA)		
PREPAID	WORK COMP CLAIM	PER ORDER	\$351.54
PREPAID	ERIC C. PEASE	ATTORNEY FEES	\$87.82
PREPAID	WORK COMP CLAIM	PER ORDER	\$351.54
PREPAID	FORD CHIROPRACTIC	WC MED REIMBURSE	\$234.44
PREPAID	FORD CHIROPRACTIC	WC MED REIMBURSE	\$163.32
PREPAID	ERIC C. PEASE	ATTORNEY FEES	\$87.82
PREPAID	WORK COMP CLAIM	PER ORDER	\$351.54
PREPAID	ASPIRUS WAUSAU HOSPITAL	WC MED REIMBURSE	\$7.99
PREPAID	ASPIRUS WAUSAU HOSPITAL	WC MED REIMBURSE	\$7.99
PREPAID	ERIC C. PEASE	ATTORNEY FEES	\$87.82
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$118.24
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$360.84
PREPAID	RISING MEDICAL SOLUTIONS	BILL REVIEW SERVICES	\$23.99
PREPAID	WISCONSIN RIVER ORTHOPAEDICS	WC MED REIMBURSE	\$100.46
PREPAID	ASPIRUS DOCTORS CLINIC	WC MED REIMBURSE	\$7.50
PREPAID	WORK COMP CLAIM	PER ORDER	\$351.54
PREPAID	ASPIRUS OUTPATIENT THERAPIES	WC MED REIMBURSE	\$270.99
PREPAID	ORTHOPAEDIC CENTERS	WC MED REIMBURSE	\$96.66
PREPAID	ASPIRUS DOCTORS CLINIC	WC MED REIMBURSE	\$7.50
PREPAID	ERIC C. PEASE	ATTORNEY FEES	\$87.82
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$361.23
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$133.86
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$361.23
PREPAID	RISING MEDICAL SOLUTIONS	BILL REVIEW SERVICES	\$120.80
PREPAID	FORD CHIROPRACTIC	WC MED REIMBURSE	\$54.44
		TOTAL	\$4,188.92

TTD - TEMPORARY TOTAL DISABILITY
TPD - TEMPORARY PARTIAL DISABILITY

PPD - PARTIAL PERMANENT DISABILITY
DB - DEATH BENEFIT

CHAIRMAN

County of Wood

Report of claims for: RISK MANAGEMENT

For the period of: MAY 2017

For the range of vouchers: 23170012 - 23170020

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
23170012	BLUE STONE PRODUCTS INC	SAFETY SUPPLIES - VEST	04/26/2017	\$270.00	P
23170013	WI COUNTY MUTUAL INS CORP	GEN & AUTO LIAB 2ND INSTALL	05/03/2017	\$137,754.50	P
23170014	BLUE STONE PRODUCTS INC	SAFETY VEST	05/09/2017	\$240.00	P
23170015	J & D AUTO BODY	VEHICLE DAMAGE REPAIR BILL	05/09/2017	\$1,188.33	P
23170016	SAFELITE FULFILLMENT INC	VEHICLE DAMAGE REPAIR BILL	05/09/2017	\$330.89	P
23170017	TJ'S AUTO & COLLISION REPAIR	VEHICLE DAMAGE REPAIR BILL	05/09/2017	\$3,122.70	P
23170018	TJ'S AUTO & COLLISION REPAIR	VEHICLE DAMAGE REPAIR BILL	05/09/2017	\$1,376.50	P
23170019	JJ KELLER & ASSOCIATES	OSHA TRACKER 1 YR LICENSE	05/23/2017	\$180.00	P
23170020	STELZER TERRY	MILEAGE REIMBURSEMENT	05/23/2017	\$25.92	P
Grand Total:				\$144,488.84	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

County of Wood

Report of claims for: Systems

For the period of: May 2017

For the range of vouchers: 27170165 - 27170194

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27170165	CDW GOVERNMENT INC	CELL CASE - BRANDON HWY	04/26/2017	\$24.62	P
27170166	CDW GOVERNMENT INC	CREDIT-CELL CASE-BRANDON HWY	04/26/2017	(\$24.62)	P
27170167	CDW GOVERNMENT INC	IPAD CASES - TY HEALTH DEPT	04/24/2017	\$38.33	P
27170168	CDW GOVERNMENT INC	IPAD CASES - TY HEALTH DEPT	04/26/2017	\$38.33	P
27170169	ELECTROLINE INC	DATA CENTER EQUIPMENT	04/21/2017	\$7,257.00	P
27170170	ELECTROLINE INC	DATA CENTER EQUIPMENT	04/25/2017	\$11,636.00	P
27170171	FRONTIER COMMUNICATIONS	PHONE CHARGES	04/22/2017	\$542.00	P
27170172	FRONTIER COMMUNICATIONS	PHONE CHARGES	04/22/2017	\$1,127.35	P
27170173	INSIGHT PUBLIC SECTOR INC	NETWORK CORE/GATEWAY PROJECT	03/31/2017	\$17,598.96	P
27170174	INSIGHT PUBLIC SECTOR INC	PC REPLACEMENT FEB 2017	04/17/2017	\$15,260.80	P
27170175	INSIGHT PUBLIC SECTOR INC	PHIL A EQUIPMENT	04/22/2017	\$2,807.61	P
27170176	INSPERITY BUSINESS SERVICES LP	TIMESTAR IMPLEMENTATION	03/20/2017	\$20,650.00	P
27170177	NEWEGG INC	DAN B MOUSE	04/27/2017	\$59.99	P
27170178	US BANK	CREDIT CARD CHARGES	04/25/2017	\$2,022.86	P
27170179	ULTRACOM WIRELESS COMMUNICATI	SAMSUNG S7 - HIGHWAY	04/24/2017	\$205.00	P
27170180	VAN ERT ELECTRIC COMPANY INC	FIBER CH ROOF TO 3RD FLOOR	04/12/2017	\$5,922.00	P
27170181	WIPFLI LLP	BANK TRANSACTION CUSTOMIZATION	04/28/2017	\$6,400.00	P
27170182	MUNNIK SHAUN A	Expense Report	05/10/2017	\$161.57	P
27170183	INSIGHT PUBLIC SECTOR INC	Desktop TC	04/29/2017	\$1,270.50	P
27170184	CHECK IN SYSTEMS INC	Health Software renewal	05/01/2017	\$399.00	P
27170185	ZOHO CORPORATION	Annual Subscription renewal	05/10/2017	\$6,372.00	P
27170186	COMPUTER INFORMATION SYSTEMS INC	MCS Mapping Nekoosa PD	02/02/2017	\$462.00	P
27170187	COMPUTER INFORMATION SYSTEMS INC	MCS Mapping MFLD PD	05/03/2017	\$1,848.00	P
27170188	COMPUTER INFORMATION SYSTEMS INC	ESRI Runtime SDK	05/01/2017	\$1,750.00	P
27170189	CDW GOVERNMENT INC	Surge Strip	05/09/2017	\$44.68	P
27170190	CHARTER COMMUNICATIONS	Internet Services	05/14/2017	\$130.00	P
27170191	INSIGHT PUBLIC SECTOR INC	Configuration Order	05/16/2017	\$19,262.18	P
27170192	INSIGHT PUBLIC SECTOR INC	computer Equipment	05/12/2017	\$15,912.65	P
27170193	SKYWAVE TOWER	Tower Site work	04/24/2017	\$1,992.70	P
27170194	ULTRACOM WIRELESS COMMUNICATI	IPads for Health Dept	05/10/2017	\$900.00	P

Grand Total:**\$142,071.51**

County of Wood

Report of claims for: Systems

For the period of: May 2017

For the range of vouchers: 27170165 - 27170194

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

County of Wood

Report of claims for: County Clerk

For the period of: May 2017

For the range of vouchers: 06170144 - 06170177

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
06170144	OFFICE ENTERPRISES	Postage Machine Labels	04/28/2017	\$48.18	P
06170145	TDS TELECOM	VAR DEPT TDS PH BILLS APRI 17	04/28/2017	\$306.69	P
06170146	WOODTRUST BANK NA	Credit Card Charges - Apr 2017	05/01/2017	\$736.86	P
06170147	LANGTON DENNIS	April Deliveries	05/01/2017	\$180.50	P
06170148	WISCONSIN RAPIDS COMMUNITY MEDIA	DVD - 4/18/17 CB Mtg	05/05/2017	\$20.00	P
06170149	UNITED MAILING SERVICE	MAIL FEES FOR APRIL 1-30 2017	05/09/2017	\$817.86	P
06170150	CENTURYLINK	Various Dept. Long Distance	05/09/2017	\$106.08	P
06170151	WISCONSIN MEDIA	VAR ADS 4/1 - 4/30/17	05/15/2017	\$6,580.02	P
06170152	WISCONSIN COUNTIES ASSOCIATION	2017 Annual Conf. Registration	05/17/2017	\$1,465.00	P
06170153	FRONTIER COMMUNICATIONS	Various Mfid Dept Phone Bills	06/01/2017	\$128.58	P
06170154	ASHBECK ROBERT	R ASHBECK APRIL 17 MILEAGE	05/23/2017	\$87.74	P
06170155	BREU ALLEN	A BREU APRIL 17 MILEAGE	05/23/2017	\$177.62	P
06170156	CLENDENNING WILLIAM	W CLENDENNING APRIL 17 MILEAGE	05/23/2017	\$217.75	P
06170157	CURRY KENNETH	K CURRY APRIL 17 MILEAGE	05/23/2017	\$55.64	P
06170158	FEIRER MICHAEL	M FEIRER APRIL 17 MILEAGE	05/23/2017	\$90.95	P
06170159	FISCHER ADAM	A FISCHER APRIL 17 MILEAGE	05/23/2017	\$116.63	P
06170160	HAMILTON BRAD R	B HAMILTON APRIL 17 MILEAGE	05/23/2017	\$26.75	P
06170161	HENKEL HILDE	H HENKEL APRIL 17 MILEAGE	05/23/2017	\$28.89	P
06170162	HOKAMP MARION	M HOKAMP APRIL 17 MILEAGE	05/23/2017	\$23.54	P
06170163	LAFONTAINE DAVID	D LA FONTAINE APRIL 17 MILEAGE	05/23/2017	\$120.91	P
06170164	LEICHTNAM BILL	B LEICHTNAM APRIL 17 MILEAGE	05/23/2017	\$38.52	P
06170165	MACHON DOUG	D MACHON MAY 17 MILEAGE	05/23/2017	\$93.63	P
06170166	O'DONNELL HUGH	H O'DONNELL APRIL 17 MILEAGE	05/23/2017	\$23.54	P
06170167	PLIML LANCE	L PLIML APRIL 17 MILEAGE MEAL	05/23/2017	\$183.27	P
06170168	POLACH DENNIS	D POLACH APRIL 17 MILEAGE	05/23/2017	\$46.49	P
06170169	ROZAR DONNA	D ROZAR APRIL 17 MILEAGE	05/23/2017	\$282.48	P
06170170	WAGNER ED	E WAGNER APRIL 17 MILEAGE	05/23/2017	\$317.79	P
06170171	WINCH WILLIAM	W WINCH APRIL 17 MILEAGE	05/23/2017	\$33.17	P
06170172	ZURFLUH JOSEPH SR	J ZURFLUH APRIL 17 MILEAGE	05/23/2017	\$54.04	P
06170173	WISCONSIN RAPIDS COMMUNITY MEDIA	DVD of CB Meeting 5/16/17	05/24/2017	\$20.00	
06170174	POSTMASTER - WISCONSIN RAPIDS	Presort Permit #127 - 1 yr	05/25/2017	\$225.00	
06170175	WOODTRUST BANK NA	May 2017 VISA charges	05/30/2017	\$458.00	
06170176	UNITED PARCEL SERVICE	REPLENISH UPS MAY 2017	05/30/2017	\$150.00	
06170177	TDS TELECOM	VAR DEPT TDS PH BILLS MAY 17	05/30/2017	\$311.89	

Grand Total:**\$13,574.01**

County of Wood

Report of claims for: County Clerk

For the period of: May 2017

For the range of vouchers: 06170144 - 06170177

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

COUNTY BOARD
April 2017 vouchers

REPORT ON CLAIMS
Paid May 2017

#1

DEPT CODE	CLAIMANT	NATURE OF CLAIM	AMOUNT
PD-PP	Wisconsin Employee Trust Funds	Retirement	\$437,980.09
CB	Robert Ashbeck	April Per Diem	\$ 350.00
CB	Allen Breu	April Per Diem	\$ 515.00
CB	William Clendenning	April Per Diem	\$ 910.00
CB	Ken Curry	April Per Diem	\$ 400.00
CB	Michael Feirer	April Per Diem	\$ 315.00
CB	Adam Fischer	April Per Diem	\$ 350.00
CB	Brad Hamilton	April Per Diem	\$ 310.00
CB	Hilde Henkel	April Per Diem	\$ 315.00
CB	Marion Hokamp	April Per Diem	\$ 470.00
CB	David La Fontaine	April Per Diem	\$ 350.00
CB	Bill Leichtnam	April Per Diem	\$ 300.00
CB	Doug Machon	April & May Per Diem	\$ 630.00
CB	Lance Pliml	April Per Diem	\$ 700.00
CB	Dennis Polach	April Per Diem	\$ 400.00
CB	Donna Rozar	April Per Diem	\$ 660.00
CB	Ed Wagner	April Per Diem	\$ 645.00
CB	William Winch	April Per Diem	\$ 400.00
CB	Joe Zurfluh	April Per Diem	\$ 400.00
CB	Hugh O'Donnell	April Per Diem	\$ 50.00
CB	Northwoods Laser & Embroidery	Boyd	\$ 70.25
CB	Northwoods Laser & Embroidery	Lokken, Spencer Plaques	\$ 113.50
TOTAL			\$446,400.09

Chairman

Committee Report

County of Wood

JC - 1

Report of claims for: Wellness

For the period of: May 2017

For the range of vouchers: 34170007 - 34170099

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
34170007	ASPIRUS OCCUPATIONAL HEALTH	Wellness HRA's/Advisor	05/04/2017	\$5,657.50	P
34170008	ASPIRUS OCCUPATIONAL HEALTH	Wellness Advisor	05/08/2017	\$5,450.00	P
Grand Total:				\$11,107.50	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

County of Wood

Report of claims for: TREASURER

For the period of: MAY 2017

For the range of vouchers: 28170104 - 28170123

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
28170104	CITY OF MARSHFIELD	APRIL SPECIALS	05/09/2017	\$2,599.79	P
28170105	CITY OF NEKOOSA TREASURER	APRIL SPECIALS	05/09/2017	\$767.74	P
28170106	TOWN OF PORT EDWARDS	APRIL SPECIALS	05/09/2017	\$317.66	P
28170107	TOWN OF SARATOGA	APRIL SPECIALS	05/09/2017	\$1,758.53	P
28170108	TOWN OF GRAND RAPIDS	APRIL SPECIALS	05/09/2017	\$1,603.90	P
28170109	TOWN OF MARSHFIELD	APRIL SPECIALS	05/09/2017	\$214.82	P
28170110	TOWN OF ROCK TREAS LISA M WALLIS	APRIL SPECIALS	05/09/2017	\$248.27	P
28170111	VILLAGE OF ARPIN TREASURER	APRIL SPECIALS	05/09/2017	\$370.52	P
28170112	VILLAGE OF VESPER	APRIL SPECIALS	05/09/2017	\$502.43	P
28170113	VILLAGE OF HEWITT	APRIL SPECIALS	05/09/2017	\$788.00	P
28170114	VILLAGE OF PORT EDWARDS TREAS	APRIL SPECIALS	05/09/2017	\$847.30	P
28170115	WI DEPT OF ADMINISTRATION	APRIL WI LAND INFO	05/09/2017	\$6,244.00	P
28170116	WOODTRUST BANK NA	MONTHLY VISA BILL	05/09/2017	\$115.00	P
28170117	KELLY ROBERT	TAX OVERPAYMENT REFUND	05/18/2017	\$156.23	P
28170118	STATE OF WISCONSIN TREASURER	APRIL 2017 COC REVENUES	05/18/2017	\$131,573.56	P
28170119	WOODTRUST BANK	APRIL MONTHLY SERVICE FEES	05/18/2017	\$865.16	P
28170120	BECKER JOYCE	TAX OVERPAYMENT REFUND	05/23/2017	\$57.77	P
28170121	GEHRT HEATHER	DIST TREAS MEETING EXPENSES	05/23/2017	\$121.14	P
28170122	GOETZ ABSTRACT & TITLE INC	TITLE SEARCH	05/23/2017	\$400.00	P
28170123	MARTI NANCY J	DIST RPL MEETING EXPENSE	05/23/2017	\$83.16	P

Grand Total:**\$149,634.98**Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

3C-2

Report of claims for: Finance

For the period of: May 2017

For the range of vouchers: 14170020 - 14170099

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
14170020	WIPFLI LLP	Fiscal Policy/Procedure Manual	04/28/2017	\$3,500.00	P
14170021	GFOA	Annual Dues	04/24/2017	\$640.00	P
14170022	WIPFLI LLP	2016 Audit Final Billing	05/18/2017	\$48,000.00	P
Grand Total:				\$52,140.00	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

County of Wood

Report of claims for: HUMAN RESOURCES

For the period of: MAY 2017

For the range of vouchers: 17170113 - 17170152

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
17170113	BOSTON MUTUAL	WHOLE LIFE 04/27/17	04/27/2017	\$1,889.45	P
17170114	UNITED STATES LIFE INS CO THE	LTD 04/27/17	04/27/2017	\$1,456.34	P
17170115	UNITED STATES LIFE INS CO THE	TERM LIFE 04/27/17	04/27/2017	\$3,496.04	P
17170116	ALLIANCE COLLECTION AGENCIES	GARNISHMENT/[REDACTED]	04/27/2017	\$340.98	P
17170117	AMT	GARNISHMENT/[REDACTED]	04/27/2017	\$203.00	P
17170118	GREAT LAKES HIGHER EDUCATION CORP	GARNISHMENT/[REDACTED]	04/27/2017	\$570.27	P
17170119	HARRING MARK STANDING CHAPTER 13 TRUSTEE	GARNISHMENT/[REDACTED]	04/27/2017	\$114.47	P
17170120	US DEPARTMENT OF EDUCATION	GARNISHMENT/[REDACTED]	04/27/2017	\$160.89	P
17170121	BOSTON MUTUAL	WHOLE LIFE 05/11/17	05/10/2017	\$1,754.90	P
17170122	UNITED STATES LIFE INS CO THE	LTD 05/11/17	05/10/2017	\$1,457.30	P
17170123	UNITED STATES LIFE INS CO THE	TERM LIFE 05/11/17	05/10/2017	\$3,489.97	P
17170124	ALLIANCE COLLECTION AGENCIES	ALLIANCE GARNISHMENT 05/11/17	05/10/2017	\$401.14	P
17170125	AMT	AMT GARNISHMENT 05/11/17	05/10/2017	\$203.00	P
17170126	GREAT LAKES HIGHER EDUCATION CORP	GREAT LAKES GRNMT 05/11/17	05/10/2017	\$610.09	P
17170127	HARRING MARK STANDING CHAPTER 13 TRUSTEE	MARK HARRING GRNMT 05/11/17	05/10/2017	\$150.12	P
17170128	MARATHON CO CLERK OF COURTS	MARATHON CTY GRNMT 05/11/17	05/10/2017	\$25.00	P
17170129	US DEPARTMENT OF EDUCATION	US DEPT EDU GRNMT 05/11/17	05/10/2017	\$229.99	P
17170130	NATIONWIDE TRUST CO FSB	PEHP 05/11/17	05/10/2017	\$33,770.61	P
17170131	BLUE WATER BENEFITS CONSULTING LLC	BLUE WATERS CONSULTING	05/10/2017	\$2,171.40	P
17170132	WI DEPT OF WORKFORCE DEVELOPMENT	UNEMPLOYMENT APRIL 2017	05/10/2017	\$3,436.61	P
17170133	WOODTRUST BANK NA	VISA CHARGES - APR 2017	04/20/2017	\$132.00	P
17170134	AATRIX SOFTWARE INC	Aatrix - Tax Efilng 2017	05/16/2017	\$699.00	P
17170135	HORTON GROUP INC THE	Horton consulting Fees May 17	05/16/2017	\$2,083.33	P
17170136	NATIONWIDE TRUST CO FSB	PEHP 05/25/17	05/24/2017	\$40,884.00	P
17170137	BOSTON MUTUAL	WHOLE LIFE 05/25/17	05/24/2017	\$1,863.27	P
17170138	UNITED STATES LIFE INS CO THE	LTD 05/25/17	05/24/2017	\$1,457.31	P
17170139	UNITED STATES LIFE INS CO THE	TERM LIFE 05/25/17	05/24/2017	\$3,558.49	P
17170140	MARATHON CO CLERK OF COURTS	GARNISHMENT/[REDACTED] 052517	05/24/2017	\$25.00	P
17170141	HARRING MARK STANDING CHAPTER 13 TRUSTEE	GARNISHMENT/[REDACTED] 052517	05/24/2017	\$150.12	P
17170142	AMT	GARNISHMENT/[REDACTED] 052517	05/24/2017	\$203.00	P
17170143	US DEPARTMENT OF EDUCATION	GARNISHMENT/[REDACTED] 052517	05/24/2017	\$206.33	P
17170144	ALLIANCE COLLECTION AGENCIES	GARNISHMENT/[REDACTED] 052517	05/24/2017	\$373.09	P
17170145	BLACKHAWK COMMUNITY CREDIT UNION	GARNISHMENT/[REDACTED] 05/25/17	05/24/2017	\$223.74	P
17170146	GREAT LAKES HIGHER EDUCATION CORP	GARNISHMENT/GREAK LAKES 052517	05/24/2017	\$625.97	P
17170147	ASPIRUS BUSINESS HEALTH RIVERVIEW	DRUG & ALCOHOL TESTING	05/01/2017	\$345.00	
17170148	MARSHFIELD LABORATORIES	DRUG & ALCOHOL TESTING	04/30/2017	\$310.00	
17170149	MILLIMAN INC	GASB 45 VALUATION	05/23/2017	\$8,500.00	
17170150	NORTHWOODS LASER & EMBROIDERY	SERVICE PLAQUES	05/18/2017	\$140.50	
17170151	US HEALTH WORKS MEDICAL GROUP PC	MRO SERVICES	05/22/2017	\$440.00	

County of Wood

Report of claims for: HUMAN RESOURCES

For the period of: MAY 2017

For the range of vouchers: 17170113 - 17170152

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
17170152	WOODTRUST BANK NA	VISA Charges - May 2017	05/21/2017	\$145.00	
Grand Total:				\$118,296.72	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

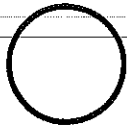
Committee Member:

Wood County Wellness Board Recommendations/Proposals

Motion carried to recommend to the Executive Committee that the standard employee contribution to the health insurance premium will be 20% for full-time employees. The incentivized health insurance premium contribution will be 10% after participation in the Health Risk Assessment (HRA), BioMetrics, and coaching sessions. All ayes.

Motion carried that the health insurance premium adjustment for a part-time employee, after participation in the same 3 activities listed above, will be a 10% reduction of base premium in compliance with applicable laws. All ayes.

1. Effective 2018, move the "Wellness Year" from Oct-1 through the following Sept 30, to the calendar year (01-01 thru 12-31).
2. Those employees, who completed their biometrics, health risk assessment questionnaire and wellness coaching session (qualifying for the 1st Quarter cash incentive in this current "Wellness Year"); will automatically receive the premium incentive for HRA participation for 2018.
3. For those employees who chose not to complete these three steps during the 1st Quarter of this current Wellness Year: they will be given the opportunity to complete these steps, but the absolute deadline is 10-31-2017. They will receive a voucher and are required to schedule their own biometric exam (similar to what is done when employees cannot get to a scheduled event, like at the courthouse).
 - a. Participation results due to HR 11-21-17
4. New employees hired this year will also have the chance to complete these steps by 10-31-2017. They too will be given a voucher.
 - a. Participation results due to HR 11-21-17
5. New employees, hired after 10-31-17, will be automatically eligible for the premium incentive in 2018.
6. In order to remain eligible for the premium incentive in 2019 and going forward, employees must complete the previously mentioned three-steps during first quarter of 2018. (Remember the Wellness Calendar will shift to the regular calendar year in 2018). This deadline for completion is March 31.
 - a. New employees hired after 10-31-17 will also have to participate during 1stQ-2018 to retain the premium incentive in 2019
 - b. Any then-current employee who does not complete the three aforementioned steps by the end of 1stQ-2018, will lose his/her premium incentive for 2019. This can still be done at the sites or through a voucher at Aspirus.
7. New employees hired after 1stQ-2018 will need to complete the biometrics through the voucher system in addition to the health risk assessment questionnaire and wellness coaching session by 10-31-2018 in order to qualify for the premium incentive in 2019.
8. New employees hired after 10-31-2018 will be automatically eligible for the premium incentive in 2019, but will have to complete the biometrics, etc., during 1stQ-2019 to retain the incentive for 2020.



RESOLUTION#

Introduced by Executive Committee
Page 1 of 1

Committee

HLG

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/>	Yes: <input type="checkbox"/>	Absent: <input type="checkbox"/>
Number of votes required:		
<input checked="" type="checkbox"/> Majority <input type="checkbox"/> Two-thirds		
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>MM</u> , Finance Dir.		

INTENT & SYNOPSIS: Accept and sign off on the quit claim deed of a 1.27 acre parcel located in the Town of Saratoga from a private individual.

FISCAL NOTE: Small savings by avoiding the tax deeding process.

WHEREAS, a private landowner who owns a 1.27-acre parcel in the Town of Saratoga has indicated a desire to gift said parcel to Wood County, and,

WHEREAS, said parcel under the ownership of Keith Adams is located in Section 11, Township 21 North, Range 6 East being part of the SE ¼ NW ¼ described as follows: Commencing at the SE corner of said SE ¼ NW ¼ thence W 639.49' for the Point of Beginning, thence N 935.68', thence W 33', thence N 102.71' more or less, thence W 33', thence S to the S line of the SE ¼ NW ¼, thence E 66' to the Point of Beginning, and,

WHEREAS, said parcel has delinquent taxes from 2010 to present owing on it and is up for tax deed, and,

WHEREAS, it is beneficial for Wood County to sell tax deed property so as to obtain deficient tax revenues and to place the property back on the tax roll,

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors authorizes and directs the County Clerk to accept the above referenced property and execute the necessary documents to accomplish the transfer.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Kremer, B			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

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Wood County, WI

Capital Plan

2018 thru 2022

PROJECTS BY DEPARTMENT

Department	Project #	Priority	2018	2019	2020	2021	2022	Total
Dispatch								
Radio Replay	08-18-001	2	40,000					40,000
Siren Controller	08-18-002	3	10,000					10,000
Dispatch Total			50,000					50,000
Edgewater Haven Nursing Home								
Resident Room Furniture/Resident Equipment	12-17-001	3	10,000	10,000				20,000
Dryer Replacement	12-17-003	3	8,000	8,000				16,000
Office Furniture Replacement	12-17-005	3	10,000	10,000				20,000
300 North Room Reno 5 Sets	12-18-001	3	273,000					273,000
300 North Hall HVAC/Lighting	12-18-002	3	112,400					112,400
300 North Room Reno 3 Sets & 1 Private Room	12-19-001	3		191,100				191,100
300 South Room Reno 1 Set	12-19-002	3		54,600				54,600
300 South Hall HVAC/Lighting	12-19-003	3		112,400				112,400
300 South Room Reno 6 Sets	12-20-001	3			327,600			327,600
300 South Room Reno 2 Sets	12-21-001	3				109,200		109,200
500 South Room Reno 4 Sets	12-21-002	3				254,800		254,800
500 South Room Reno 6 Sets	12-22-001	3					382,200	382,200
Edgewater Haven Nursing Home Total			413,400	386,100	327,600	364,000	382,200	1,873,300
Emergency Management								
Dump Trailer	13-18-001	3	5,000					5,000
Microwave Links	13-18-002	3	225,000					225,000
Service Monitor	13-19-001	3		24,000				24,000
Communication Truck	13-20-001	3			35,000			35,000
Emergency Management Total			230,000	24,000	35,000			289,000
Highway								
Sign Truck	16-18-001	3	130,000					130,000
Engineering Tech Truck	16-18-002	3	30,000					30,000
Mastic Machine	16-18-003	3	75,000					75,000
Paving Roller (Big)	16-18-004	3	125,000					125,000
Quad Axle Truck	16-18-005	3	200,000					200,000
Bridge Crew Truck	16-18-006	3	60,000					60,000
Pickup Truck for Shop	16-18-007	3	30,000					30,000
Two (2) One Ton Trucks	16-18-008	3	75,000					75,000
Paving Roller (Small)	16-18-009	3	80,000					80,000
Bituminous Overlays/Construction	16-18-010	3	4,446,000	2,486,000	2,035,000	2,653,000	1,750,000	13,370,000
100' x 200' Storage Facility - Mfld Shop	16-18-011	3	500,000					500,000
Engineer Pickup	16-19-001	3		30,000				30,000
Recycle Hopper	16-19-002	3		100,000				100,000
Loader (Small)	16-19-003	3		150,000				150,000
Asphalt Plant Drum	16-19-004	3		500,000				500,000
Patrol Truck	16-19-005	3		160,000				160,000

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Department	Project #	Priority	2018	2019	2020	2021	2022	Total
Batwing Mower and Tractor	16-19-006	3		125,000				125,000
Brine Maker	16-20-001	3			200,000			200,000
Two (2) Tractors	16-20-002	3			160,000			160,000
Patrol Superintendent Truck	16-20-003	3			35,000			35,000
Commissioner's Car	16-20-004	3			35,000			35,000
Low Boy Trailer	16-20-005	3			100,000			100,000
Skid Steer	16-20-006	3			40,000			40,000
Dozer	16-21-001	3				200,000		200,000
Hydro-Seeder	16-21-002	3				75,000		75,000
Patrol Trucks (2)	16-21-003	3				325,000		325,000
Shop Window	16-21-004	3				150,000		150,000
Water Truck	16-21-005	3				150,000		150,000
Moving Truck	16-21-006	3				100,000		100,000
Grader (Blg)	16-22-001	3					225,000	225,000
Loader (Small)	16-22-002	3					160,000	160,000
Paving Roller	16-22-003	3					150,000	150,000
Patrol Trucks (2)	16-22-004	3					350,000	350,000
Shop Forklift	16-22-005	3					60,000	60,000

Highway Total

5,751,000	3,551,000	2,605,000	3,653,000	2,695,000	18,255,000
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Human Services

Bus Purchase	40-18-001	3	70,000					70,000
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Human Services Total

70,000					70,000
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Information Technology

Citrix Upgrade/Replacement	27-18-001	2	160,000					160,000
WC Backup Solution	27-18-002	2	93,000					93,000
WC IT Continuity Infrastructure	27-18-003	2	150,000	78,000				228,000
WC Video Conference Update	27-19-001	3		175,000				175,000
Server Operating System Upgrade	27-19-002	2		75,000				75,000
WC Security Appliance	27-19-003	2		18,000				18,000
Wood County Wireless Update	27-20-001	3			50,000			50,000
WC Microsoft Office Professional	27-20-002	2			220,000			220,000
WC Network Switch	27-20-003	3			150,000			150,000
WC IT Continuity Infrastructure	27-20-004	2			34,000			34,000
UPS/Battery Backup Systems	27-21-001	2				58,000		58,000
WC IT Server & Network Infrastructure	27-21-002	2				180,000		180,000
SO Forensic System	27-21-003	3				17,500		17,500
County Data Storage	27-21-004	2				120,000		120,000
Countywide Phone System	27-22-001	2					75,000	75,000
Core Switch Update	27-22-002	2					95,000	95,000
Gateway Equipment	27-22-003	2					125,000	125,000

Information Technology Total

403,000	346,000	454,000	375,500	295,000	1,873,500
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Land Conservation

New Vehicle	18-19-001	3		30,000				30,000
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Land Conservation Total

30,000					30,000
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Maintenance

Remodel Courthouse Restrooms	19-18-001	3	40,000					40,000
Airport Avenue CBRF Remodel	19-18-002	3	40,000					40,000
Courthouse Security Updates	19-18-003	3	50,000					50,000
Transformer Replacement	19-18-004	3	150,000					150,000

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Department	Project #	Priority	2018	2019	2020	2021	2022	Total
Branch 1 Remodel	19-18-005	3	150,000					150,000
Courthouse Window Caulking	19-18-006	3	30,000					30,000
Courthouse Remodeling	19-18-007	3	25,000					25,000
Facility Survey	19-18-008	4	40,000					40,000
Jail Boiler Replacement	19-19-001	3		50,000				50,000
HVAC Updates	19-19-002	3		50,000				50,000
Courthouse Ceilings	19-19-003	3		25,000				25,000
South Courthouse Parking Lot	19-19-004	3		100,000				100,000
South Courthouse Exterior Steps	19-19-005	3		25,000				25,000
Courthouse Remodeling	19-19-006	3		25,000				25,000
Courthouse Backup Generator	19-19-007	3		85,000				85,000
River Block Entry Doors	19-19-008	2		25,000				25,000
Digital Controls Heat - A/C	19-20-001	3			30,000			30,000
HVAC Updates	19-20-002	3			50,000			50,000
Jail Chiller	19-20-003	3			80,000			80,000
Courthouse Loading Dock/Sheriff's Lot	19-20-004	4			250,000			250,000
Courthouse Elevator Controls	19-21-001	3				85,000		85,000
Fourth Courtroom	19-21-002	3				350,000		350,000
Second Courthouse Elevator	19-22-001	4					275,000	275,000

Maintenance Total

525,000	385,000	410,000	435,000	275,000	2,030,000
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Norwood Health Center

Water Heater Replacement #2	20-18-001	3	7,500					7,500
Roof Replacement Phase 2	20-18-002	3	100,000					100,000
HVAC Renovations Phase 2	20-18-003	3	50,000					50,000
Wheelchair Van Replacement	20-18-004	3	40,000					40,000
Parking Lot Sealcoat and Stripe	20-18-005	3	10,000					10,000
Crossroads Unit Remodel	20-18-006	4	250,000					250,000
Lawn Tractor/Snowblower	20-18-007	3	15,000					15,000
Toilet Update	20-18-008	4	14,000					14,000
Lighting Upgrades	20-18-009	4	10,000					10,000
Ice Machine Dispenser (Dietary)	20-18-010	2	7,340					7,340
Roof Replacement Phase 3	20-19-001	3		100,000				100,000
HVAC Renovations Phase 3	20-19-002	3		50,000				50,000
Pathways Unit Remodel	20-19-003	4		250,000				250,000
Walkway Replacement	20-19-004	3		40,000				40,000
Compressor Replacement #1	20-19-005	3		7,000				7,000
Window Replacement #1	20-19-006	3		50,000				50,000
Roof Replacement Phase 4	20-20-001	3			100,000			100,000
HVAC Renovations Phase 4	20-20-002	3			100,000			100,000
Mini Van Replacement	20-20-003	3			25,000			25,000
Heating Water Circulating Pump	20-20-004	3			9,000			9,000
Water Heater Replacement #3	20-20-005	3			7,500			7,500
Cabinet Replacements	20-20-006	4			25,000			25,000
Flooring Replacement	20-20-007	3			30,000			30,000
Window Replacement Phase 2	20-20-008	3			40,000			40,000
Roof Replacement Phase 5	20-21-001	3				100,000		100,000
Window Replacement Phase 3	20-21-002	3				40,000		40,000
HVAC Renovations Phase 5	20-21-003	3				100,000		100,000
Compressor Replacement #2	20-21-004	3				7,500		7,500
Compressor Replacement #3	20-22-001	3					7,500	7,500
Lawn Mower Replacement	20-22-002	4					25,000	25,000
Front Entryway and Lobby Remodel	20-22-003	4					185,000	185,000

Norwood Health Center Total

503,840	497,000	336,500	247,500	217,500	1,802,340
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Department	Project #	Priority	2018	2019	2020	2021	2022	Total
Park & Forestry								
Fleet Vehicle Replacement	21-18-001	2	35,000					35,000
Trail/Road Improvements	21-18-007	3	35,000					35,000
Powers Bluff Road Construction/Parking Lot	21-18-008	4	850,000					850,000
Building Improvements	21-18-009	3	30,000					30,000
White Beach Remodel	21-18-011	3	130,000					130,000
South Park 3rd Loop Electrical Upgrade	21-18-012	4	20,000					20,000
North Park Dam Improvements	21-19-010	3		400,000				400,000
Powers Bluff Shelter Building Construction	21-19-011	4		3,000,000				3,000,000
Fleet Vehicle Replacement	21-20-006	2			35,000			35,000
Trail/Road Improvements	21-20-007	3			35,000			35,000
Powers Bluff Lighting & Snowmaking Equipment	21-20-008	4			350,000			350,000
Dexter Beach House Remodel	21-20-009	4			100,000			100,000
Replace Tractor	21-20-010	3			30,000			30,000
Powers Bluff Shop Construction	21-20-011	4			100,000			100,000
Fleet Vehicle Replacement	21-21-001	2				35,000		35,000
Trail/Road Improvements	21-21-002	3				35,000		35,000
Building Improvements	21-21-004	3				50,000		50,000
Playground Equipment Replacement	21-21-005	3				25,000		25,000
South Park Campground Expansion	21-21-006	4				500,000		500,000
Fleet Vehicle Replacement	21-22-001	2					35,000	35,000
Trail/Road Improvements	21-22-002	3					35,000	35,000
Building Improvements	21-22-003	3					50,000	50,000
Playground Equipment Replacement	21-22-004	3					25,000	25,000
Open Shelter - North Park	21-22-005	4					150,000	150,000
Park & Forestry Total			1,100,000	3,400,000	650,000	645,000	295,000	6,090,000
Sheriff and Corrections								
Vehicles	25-18-001	2	245,086	249,988	254,987	260,087	265,289	1,275,437
Sheriff and Corrections Total			245,086	249,988	254,987	260,087	265,289	1,275,437
UW Wood Co/Marshfield								
Sidewalk and Parking Repairs	UW-18K-7336	3	26,000				12,000	38,000
Clark Building Upgrades and Improvements	UW-18K-7337	3	75,000					75,000
Theater Improvements	UW-18K-7338	3	85,000					85,000
Replace/Refurbish Campus Greenhouse	UW-19K-7337	3		37,000				37,000
Arboretum Improvements	UW-19K-7338	3		14,000				14,000
Parking Lot and Exterior Security Lighting	UW-19K-7339	3		19,000				19,000
Roof Replacement	UW-19K-7340	3		43,000		46,000		89,000
Building Perimeter Drainage	UW-19K-7341	3		22,000				22,000
Kitchen Expansion and Upgrades	UW-20K-7338	3			55,000			55,000
Flooring Replacements	UW-20K-7339	3			45,000			45,000
Exterior Door Security System	UW-20K-7340	3			17,000			17,000
HVAC Upgrades	UW-21K-7339	3				36,000		36,000
Soccer/Baseball Field Parking Lot and Fence	UW-22K-7340	3					60,000	60,000
UW Wood Co/Marshfield Total			186,000	135,000	117,000	82,000	72,000	592,000
GRAND TOTAL			9,477,326	9,004,088	5,190,087	6,062,087	4,496,989	34,230,577

Wood County, WI

Capital Plan

2018 thru 2022

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PROJECTS BY FUNDING SOURCE

Source	Project #	Priority	2018	2019	2020	2021	2022	Total
Debt								
Bituminous Overlays/Construction	16-18-010	3	4,446,000	2,486,000	2,035,000	2,653,000	1,750,000	13,370,000
Transformer Replacement	19-18-004	3	150,000					150,000
Branch 1 Remodel	19-18-005	3	150,000					150,000
South Courthouse Parking Lot	19-19-004	3		100,000				100,000
Courthouse Loading Dock/Sheriff's Lot	19-20-004	4			250,000			250,000
Fourth Courtroom	19-21-002	3				350,000		350,000
Second Courthouse Elevator	19-22-001	4					275,000	275,000
Debt Total			4,746,000	2,586,000	2,285,000	3,003,000	2,025,000	14,645,000
Departmental Rent								
Remodel Courthouse Restrooms	19-18-001	3	40,000					40,000
Airport Avenue CBRF Remodel	19-18-002	3	40,000					40,000
Courthouse Security Updates	19-18-003	3	50,000					50,000
Courthouse Window Caulking	19-18-006	3	30,000					30,000
Courthouse Remodeling	19-18-007	3	25,000					25,000
Facility Survey	19-18-008	4	40,000					40,000
Jail Boiler Replacement	19-19-001	3		50,000				50,000
HVAC Updates	19-19-002	3		50,000				50,000
Courthouse Ceilings	19-19-003	3		25,000				25,000
South Courthouse Exterior Steps	19-19-005	3		25,000				25,000
Courthouse Remodeling	19-19-006	3		25,000				25,000
Courthouse Backup Generator	19-19-007	3		85,000				85,000
River Block Entry Doors	19-19-008	2		25,000				25,000
Digital Controls Heat - A/C	19-20-001	3			30,000			30,000
HVAC Updates	19-20-002	3			50,000			50,000
Jail Chiller	19-20-003	3			80,000			80,000
Courthouse Elevator Controls	19-21-001	3				85,000		85,000
Departmental Rent Total			225,000	285,000	160,000	85,000		755,000
Other								
Siren Controller	08-18-002	3	2,500					2,500
SO Forensic System	27-21-003	3				17,500		17,500
Countywide Phone System	27-22-001	2					75,000	75,000
Bus Purchase	40-18-001	3	14,000					14,000
Other Total			16,500			17,500	75,000	109,000
State/Federal Grant								
300 South Room Reno 1 Set	12-19-002	3		54,600				54,600
Dump Trailer	13-18-001	3	5,000					5,000
White Beach Remodel	21-18-011	3	65,000					65,000

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Source	Project #	Priority	2018	2019	2020	2021	2022	Total
North Park Dam Improvements	21-19-010	3		200,000				200,000
Powers Bluff Shelter Building Construction	21-19-011	4		2,700,000				2,700,000
Powers Bluff Lighting & Snowmaking Equipment	21-20-008	4			175,000			175,000
Dexter Beach House Remodel	21-20-009	4			50,000			50,000
South Park Campground Expansion	21-21-006	4				250,000		250,000
Open Shelter - North Park	21-22-005	4					75,000	75,000
Bus Purchase	40-18-001	3	56,000					56,000
State/Federal Grant Total			126,000	2,954,600	225,000	250,000	75,000	3,630,600

Tax Levy

Radio Replay	08-18-001	2	40,000					40,000
Siren Controller	08-18-002	3	7,500					7,500
Resident Room Furniture/Resident Equipment	12-17-001	3	10,000	10,000				20,000
Dryer Replacement	12-17-003	3	8,000	8,000				16,000
Office Furniture Replacement	12-17-005	3	10,000	10,000				20,000
300 North Room Reno 5 Sets	12-18-001	3	273,000					273,000
300 North Hall HVAC/Lighting	12-18-002	3	112,400					112,400
300 North Room Reno 3 Sets & 1 Private Room	12-19-001	3		191,100				191,100
300 South Hall HVAC/Lighting	12-19-003	3		112,400				112,400
300 South Room Reno 6 Sets	12-20-001	3			327,600			327,600
300 South Room Reno 2 Sets	12-21-001	3				109,200		109,200
500 South Room Reno 4 Sets	12-21-002	3				254,800		254,800
500 South Room Reno 6 Sets	12-22-001	3					382,200	382,200
Microwave Links	13-18-002	3	225,000					225,000
Service Monitor	13-19-001	3		24,000				24,000
Communication Truck	13-20-001	3			35,000			35,000
New Vehicle	18-19-001	3		30,000				30,000
Water Heater Replacement #2	20-18-001	3	7,500					7,500
Roof Replacement Phase 2	20-18-002	3	100,000					100,000
HVAC Renovations Phase 2	20-18-003	3	50,000					50,000
Wheelchair Van Replacement	20-18-004	3	40,000					40,000
Parking Lot Sealcoat and Stripe	20-18-005	3	10,000					10,000
Crossroads Unit Remodel	20-18-006	4	250,000					250,000
Lawn Tractor/Snowblower	20-18-007	3	15,000					15,000
Toilet Update	20-18-008	4	14,000					14,000
Lighting Upgrades	20-18-009	4	10,000					10,000
Ice Machine Dispenser (Dietary)	20-18-010	2	7,340					7,340
Roof Replacement Phase 3	20-19-001	3		100,000				100,000
HVAC Renovations Phase 3	20-19-002	3		50,000				50,000
Pathways Unit Remodel	20-19-003	4		250,000				250,000
Walkway Replacement	20-19-004	3		40,000				40,000
Compressor Replacement #1	20-19-005	3		7,000				7,000
Window Replacement #1	20-19-006	3		50,000				50,000
Roof Replacement Phase 4	20-20-001	3			100,000			100,000
HVAC Renovations Phase 4	20-20-002	3			100,000			100,000
Mini Van Replacement	20-20-003	3			25,000			25,000
Heating Water Circulating Pump	20-20-004	3			9,000			9,000
Water Heater Replacement #3	20-20-005	3			7,500			7,500
Cabinet Replacements	20-20-006	4			25,000			25,000
Flooring Replacement	20-20-007	3			30,000			30,000
Window Replacement Phase 2	20-20-008	3			40,000			40,000
Roof Replacement Phase 5	20-21-001	3				100,000		100,000
Window Replacement Phase 3	20-21-002	3				40,000		40,000
HVAC Renovations Phase 5	20-21-003	3				100,000		100,000

126. 2/7

Source	Project #	Priority	2018	2019	2020	2021	2022	Total
Compressor Replacement #2	20-21-004	3				7,500		7,500
Compressor Replacement #3	20-22-001	3					7,500	7,500
Lawn Mower Replacement	20-22-002	4					25,000	25,000
Front Entryway and Lobby Remodel	20-22-003	4					185,000	185,000
Fleet Vehicle Replacement	21-18-001	2	35,000					35,000
Trail/Road Improvements	21-18-007	3	35,000					35,000
Powers Bluff Road Construction/Parking Lot	21-18-008	4	850,000					850,000
Building Improvements	21-18-009	3	30,000					30,000
White Beach Remodel	21-18-011	3	65,000					65,000
South Park 3rd Loop Electrical Upgrade	21-18-012	4	20,000					20,000
North Park Dam Improvements	21-19-010	3		200,000				200,000
Powers Bluff Shelter Building Construction	21-19-011	4		300,000				300,000
Fleet Vehicle Replacement	21-20-006	2			35,000			35,000
Trail/Road Improvements	21-20-007	3			35,000			35,000
Powers Bluff Lighting & Snowmaking Equipment	21-20-008	4			175,000			175,000
Dexter Beach House Remodel	21-20-009	4			50,000			50,000
Replace Tractor	21-20-010	3			30,000			30,000
Powers Bluff Shop Construction	21-20-011	4			100,000			100,000
Fleet Vehicle Replacement	21-21-001	2				35,000		35,000
Trail/Road Improvements	21-21-002	3				35,000		35,000
Building Improvements	21-21-004	3				50,000		50,000
Playground Equipment Replacement	21-21-005	3				25,000		25,000
South Park Campground Expansion	21-21-006	4				250,000		250,000
Fleet Vehicle Replacement	21-22-001	2					35,000	35,000
Trail/Road Improvements	21-22-002	3					35,000	35,000
Building Improvements	21-22-003	3					50,000	50,000
Playground Equipment Replacement	21-22-004	3					25,000	25,000
Open Shelter - North Park	21-22-005	4					75,000	75,000
Vehicles	25-18-001	2	245,086	249,988	254,987	260,087	265,289	1,275,437
Citrix Upgrade/Replacement	27-18-001	2	160,000					160,000
WC Backup Solution	27-18-002	2	93,000					93,000
WC IT Continuity Infrastructure	27-18-003	2	150,000	78,000				228,000
WC Video Conference Update	27-19-001	3		175,000				175,000
Server Operating System Upgrade	27-19-002	2		75,000				75,000
WC Security Appliance	27-19-003	2		18,000				18,000
Wood County Wireless Update	27-20-001	3			50,000			50,000
WC Microsoft Office Professional	27-20-002	2			220,000			220,000
WC Network Switch	27-20-003	3			150,000			150,000
WC IT Continuity Infrastructure	27-20-004	2			34,000			34,000
UPS/Battery Backup Systems	27-21-001	2				58,000		58,000
WC IT Server & Network Infrastructure	27-21-002	2				180,000		180,000
County Data Storage	27-21-004	2				120,000		120,000
Core Switch Update	27-22-002	2					95,000	95,000
Gateway Equipment	27-22-003	2					125,000	125,000
Sidewalk and Parking Repairs	UW-18K-7336	3	26,000				12,000	38,000
Clark Building Upgrades and Improvements	UW-18K-7337	3	75,000					75,000
Theater Improvements	UW-18K-7338	3	85,000					85,000
Replace/Refurbish Campus Greenhouse	UW-19K-7337	3		37,000				37,000
Arboretum Improvements	UW-19K-7338	3		14,000				14,000
Parking Lot and Exterior Security Lighting	UW-19K-7339	3		19,000				19,000
Roof Replacement	UW-19K-7340	3		43,000		46,000		89,000
Building Perimeter Drainage	UW-19K-7341	3		22,000				22,000
Kitchen Expansion and Upgrades	UW-20K-7338	3			55,000			55,000
Flooring Replacements	UW-20K-7339	3			45,000			45,000
Exterior Door Security System	UW-20K-7340	3			17,000			17,000

126. 3/4

Source	Project #	Priority	2018	2019	2020	2021	2022	Total
HVAC Upgrades	UW-21K-7339	3				36,000		36,000
Soccer/Baseball Field Parking Lot and Fence	UW-22K-7340	3					60,000	60,000
Tax Levy Total			3,058,826	2,113,488	1,950,087	1,706,587	1,376,989	10,205,977

User Fees

Sign Truck	16-18-001	3	130,000					130,000
Engineering Tech Truck	16-18-002	3	30,000					30,000
Mastic Machine	16-18-003	3	75,000					75,000
Paving Roller (Big)	16-18-004	3	125,000					125,000
Quad Axle Truck	16-18-005	3	200,000					200,000
Bridge Crew Truck	16-18-006	3	60,000					60,000
Pickup Truck for Shop	16-18-007	3	30,000					30,000
Two (2) One Ton Trucks	16-18-008	3	75,000					75,000
Paving Roller (Small)	16-18-009	3	80,000					80,000
100' x 200' Storage Facility - Mfld Shop	16-18-011	3	500,000					500,000
Engineer Pickup	16-19-001	3		30,000				30,000
Recycle Hopper	16-19-002	3		100,000				100,000
Loader (Small)	16-19-003	3		150,000				150,000
Asphalt Plant Drum	16-19-004	3		500,000				500,000
Patrol Truck	16-19-005	3		160,000				160,000
Batwing Mower and Tractor	16-19-006	3		125,000				125,000
Brine Maker	16-20-001	3			200,000			200,000
Two (2) Tractors	16-20-002	3			160,000			160,000
Patrol Superintendent Truck	16-20-003	3			35,000			35,000
Commissioner's Car	16-20-004	3			35,000			35,000
Low Boy Trailer	16-20-005	3			100,000			100,000
Skid Steer	16-20-006	3			40,000			40,000
Dozer	16-21-001	3				200,000		200,000
Hydro-Seeder	16-21-002	3				75,000		75,000
Patrol Trucks (2)	16-21-003	3				325,000		325,000
Shop Window	16-21-004	3				150,000		150,000
Water Truck	16-21-005	3				150,000		150,000
Moving Truck	16-21-006	3				100,000		100,000
Grader (Big)	16-22-001	3					225,000	225,000
Loader (Small)	16-22-002	3					160,000	160,000
Paving Roller	16-22-003	3					150,000	150,000
Patrol Trucks (2)	16-22-004	3					350,000	350,000
Shop Forklift	16-22-005	3					60,000	60,000
User Fees Total			1,305,000	1,065,000	570,000	1,000,000	945,000	4,885,000

GRAND TOTAL

9,477,326	9,004,088	5,190,087	6,062,087	4,496,989	34,230,577
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RESOLUTION#

Introduced by

Executive Committee

Page 1 of 1

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

☐

Majority

☒

Three-Fourths

Reviewed by: _____, Corp Counsel

Reviewed by: _____, Finance Dir.

MM

INTENT & SYNOPSIS: Initial resolution authorizing the issuance of general obligation promissory notes

FISCAL NOTE: Not to exceed \$4,600,000

BE IT RESOLVED by the County Board of Supervisors of Wood County, Wisconsin that there shall be issued, pursuant to Section 67.12(12), Wisconsin Statutes, general obligation promissory notes in an amount not to exceed \$4,600,000 for the public purpose of financing highway improvement projects. There be and there hereby is levied on all the taxable property in the County a direct, annual tax in such years and in such amounts as are sufficient to pay when due the principal and interest on such notes.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Kremer, B			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

RESOLUTION#

Introduced by Executive Committee
Page 1 of 1

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: <input type="checkbox"/>
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Three-Fourths
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Finance Dir.	

INTENT & SYNOPSIS: Initial resolution authorizing the issuance of general obligation promissory notes

FISCAL NOTE: Not to exceed \$5,000,000

BE IT RESOLVED by the County Board of Supervisors of Wood County, Wisconsin that there shall be issued, pursuant to Section 67.12(12), Wisconsin Statutes, general obligation promissory notes in an amount not to exceed \$5,000,000 for the public purpose of refinancing \$1,750,000 of State Trust Fund loans borrowed for 2017 capital projects and \$3,250,000 for 2018 construction and renovation projects for Wood County buildings. There be and there hereby is levied on all the taxable property in the County a direct, annual tax in such years and in such amounts as are sufficient to pay when due the principal and interest on such notes.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Kremer, B			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WOOD COUNTY DEBT PAYMENT SUMMARY

Payment Year	Edgewater 2012			Highway 2014, 2015 & 2016			Current Debt Issues Radio Towers Refinancing 2012 & 2015			UW STEM 2015	
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest
2017	315,000.00	32,500.00	347,500.00	1,300,000.00	285,948.06	1,585,948.06	170,000.00	25,125.00	195,125.00	105,000.00	18,900.00
2018	320,000.00	26,200.00	346,200.00	1,280,000.00	259,182.50	1,539,182.50	185,000.00	21,725.00	206,725.00	110,000.00	16,800.00
2019	325,000.00	19,800.00	344,800.00	1,470,000.00	228,182.50	1,698,182.50	185,000.00	18,025.00	203,025.00	110,000.00	14,600.00
2020	330,000.00	13,300.00	343,300.00	1,505,000.00	194,682.50	1,699,682.50	190,000.00	14,325.00	204,325.00	115,000.00	12,400.00
2021	335,000.00	6,700.00	341,700.00	1,545,000.00	160,132.50	1,705,132.50	190,000.00	10,525.00	200,525.00	115,000.00	10,100.00
2022	-	-	-	1,585,000.00	122,057.50	1,707,057.50	100,000.00	6,725.00	106,725.00	120,000.00	7,800.00
2023	-	-	-	1,615,000.00	92,832.50	1,707,832.50	105,000.00	4,725.00	109,725.00	120,000.00	5,400.00
2024	-	-	-	1,615,000.00	59,775.00	1,674,775.00	105,000.00	2,625.00	107,625.00	120,000.00	3,000.00
2025	-	-	-	525,000.00	23,100.00	548,100.00	-	-	-	-	-
2026	-	-	-	630,000.00	12,600.00	642,600.00	-	-	-	-	-
2027	-	-	-	-	-	-	-	-	-	-	-
2028	-	-	-	-	-	-	-	-	-	-	-
2029	-	-	-	-	-	-	-	-	-	-	-
2030	-	-	-	-	-	-	-	-	-	-	-
2031	-	-	-	-	-	-	-	-	-	-	-
Totals	1,625,000.00	98,500.00	1,723,500.00	13,070,000.00	1,438,493.06	14,508,493.06	1,230,000.00	103,800.00	1,333,800.00	915,000.00	89,000.00

12C-3/1

WOOD COUNTY DEBT PAYMENT SUMMARY

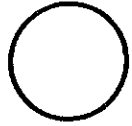
Payment		River Block 2016			Total Debt-Current			2017	2018	2019	2020
Year	Total	Principal	Interest	Total	Principal	Interest	Total	Princ & Int	Princ & Int	Princ & Int	Princ & Int
2017	123,900.00	460,000.00	72,154.65	532,154.65	2,350,000.00	434,627.71	2,784,627.71				
2018	126,800.00	465,000.00	71,575.00	536,575.00	2,360,000.00	395,482.50	2,755,482.50	1,045,000.00			
2019	124,600.00	475,000.00	66,925.00	541,925.00	2,565,000.00	347,532.50	2,912,532.50	1,045,000.00	517,000.00		
2020	127,400.00	485,000.00	62,175.00	547,175.00	2,625,000.00	296,882.50	2,921,882.50	1,045,000.00	517,000.00	451,000.00	
2021	125,100.00	495,000.00	57,325.00	552,325.00	2,680,000.00	244,782.50	2,924,782.50	1,045,000.00	517,000.00	451,000.00	495,000.00
2022	127,800.00	500,000.00	49,900.00	549,900.00	2,305,000.00	186,482.50	2,491,482.50	1,045,000.00	517,000.00	451,000.00	495,000.00
2023	125,400.00	515,000.00	42,400.00	557,400.00	2,355,000.00	145,357.50	2,500,357.50	1,045,000.00	517,000.00	451,000.00	495,000.00
2024	123,000.00	525,000.00	32,100.00	557,100.00	2,365,000.00	97,500.00	2,462,500.00	1,045,000.00	517,000.00	451,000.00	495,000.00
2025	-	535,000.00	21,600.00	556,600.00	1,060,000.00	44,700.00	1,104,700.00	1,045,000.00	517,000.00	451,000.00	495,000.00
2026	-	545,000.00	10,900.00	555,900.00	1,175,000.00	23,500.00	1,198,500.00	1,045,000.00	517,000.00	451,000.00	495,000.00
2027	-	-	-	-	-	-	-	1,045,000.00	517,000.00	451,000.00	495,000.00
2028	-	-	-	-	-	-	-		517,000.00	451,000.00	495,000.00
2029	-	-	-	-	-	-	-			451,000.00	495,000.00
2030	-	-	-	-	-	-	-				495,000.00
2031	-	-	-	-	-	-	-				
	-	-	-	-	-	-	-				
	-										
		</									

12-31

WOOD COUNTY DEBT PAYMENT SUMMARY

Payment Year	Future Debt Issues (\$3.5 mill Hwy and \$1.5 mill all other, \$500k Int)								Total Debt Service Princ & Int	Equal Value (1% growth/yr)	Debt Svc Tax Rate
	2021 Princ & Int	2022 Princ & Int	2023 Princ & Int	2024 Princ & Int	2025 Princ & Int	2026 Princ & Int	2027 Princ & Int	2028 Princ & Int			
2017									2,784,627.71	4,712,966,200	\$ 0.59084
2018									3,800,482.50	4,760,095,862	\$ 0.79840
2019									4,474,532.50	4,807,696,821	\$ 0.93070
2020									4,934,882.50	4,855,773,789	\$ 1.01629
2021									5,432,782.50	4,904,331,527	\$ 1.10775
2022	357,500.00								5,356,982.50	4,953,374,842	\$ 1.08148
2023	357,500.00	440,000.00							5,805,857.50	5,002,908,590	\$ 1.16050
2024	357,500.00	440,000.00	462,000.00						6,230,000.00	5,052,937,676	\$ 1.23295
2025	357,500.00	440,000.00	462,000.00	484,000.00					5,356,200.00	5,103,467,053	\$ 1.04952
2026	357,500.00	440,000.00	462,000.00	484,000.00	506,000.00				5,956,000.00	5,154,501,724	\$ 1.15549
2027	357,500.00	440,000.00	462,000.00	484,000.00	506,000.00	528,000.00			5,285,500.00	5,206,046,741	\$ 1.01526
2028	357,500.00	440,000.00	462,000.00	484,000.00	506,000.00	528,000.00	550,000.00		4,790,500.00	5,258,107,208	\$ 0.91107
2029	357,500.00	440,000.00	462,000.00	484,000.00	506,000.00	528,000.00	550,000.00	572,000.00	4,845,500.00	5,310,688,280	\$ 0.91241
2030	357,500.00	440,000.00	462,000.00	484,000.00	506,000.00	528,000.00	550,000.00	572,000.00	4,394,500.00	5,363,795,163	\$ 0.81929
2031	357,500.00	440,000.00	462,000.00	484,000.00	506,000.00	528,000.00	550,000.00	572,000.00	3,899,500.00	5,417,433,115	\$ 0.71981
		440,000.00	462,000.00	484,000.00	506,000.00	528,000.00	550,000.00	572,000.00	3,542,000.00	5,471,607,446	\$ 0.64734
			462,000.00	484,000.00	506,000.00	528,000.00	550,000.00	572,000.00	3,102,000.00	5,526,323,520	\$ 0.56131
				484,000.00	506,000.00	528,000.00	550,000.00	572,000.00	2,640,000.00	5,581,586,755	\$ 0.47298
					506,000.00	528,000.00	550,000.00	572,000.00	2,156,000.00	5,637,402,623	\$ 0.38245
						528,000.00	550,000.00	572,000.00	1,650,000.00	5,693,776,649	\$ 0.28979
							550,000.00	572,000.00	1,122,000.00	5,750,714,415	\$ 0.19511
								572,000.00	572,000.00	5,808,221,559	\$ 0.09848
Totals	3,575,000.00	4,400,000.00	4,620,000.00	4,840,000.00	5,060,000.00	5,280,000.00	5,500,000.00	5,720,000.00			
	1,750,000	2,000,000	2,100,000	2,200,000	2,300,000	2,400,000	2,500,000	2,600,000			
	1,500,000	2,000,000	2,100,000	2,200,000	2,300,000	2,400,000	2,500,000	2,600,000			
	175,000	200,000	210,000	220,000	230,000	240,000	250,000	260,000			
	150,000	200,000	210,000	220,000	230,000	240,000	250,000	260,000			
	3,575,000.00	4,400,000	4,620,000	4,840,000	5,060,000	5,280,000	5,500,000	5,720,000			

12-5-3/4



RESOLUTION#

Effective Date Upon Passage & Publication

Conservation, Education and Economic Development and Executive Committees

Introduced by
Page 1 of 1

LAR

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: <u>JKM</u> , Finance Dir.	

INTENT & SYNOPSIS: To seek County Board approval to amend the 2017 Wood County Department of Agriculture, Trade and Consumer Protection (DATCP) grant budget for unanticipated state aid monies and to appropriate those monies to the DATCP grant budget expenditures.

FISCAL NOTE: No cost to Wood County. The source of the funding is unanticipated revenue from the DATCP. The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Kremer, B			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
56122-480	DATCP Grant		\$ 60,614.00
43586-480	State Aid	\$ 60,614.00	
56122-481	DATCP Grant		\$ 8,400.00
43586-481	State Aid	\$ 8,400.00	

WHEREAS, the Land & Water Conservation Department shall receive additional grant funds in the amount of \$ 69,014.00 to disburse as cost-share assistance for conservation practices that include, manure storage facilities, waste transfer facilities and vegetative treatment areas and

WHEREAS, additional funds were not expected to be obtained and therefore were not included in the budgeted amount, and

WHEREAS, THE \$ 69,014.00 will have no impact on the county tax levy and,

THEREFORE BE IT RESOLVED, that the Wood County State Aid Land & Water Conservation Department account 43586-480-000 be amended to accept \$ 60,614.00 and account 43586-481-000 be amended to accept \$ 8,400.00 of state aid monies and appropriate those monies to the DATCP Grant budget expenditures for disbursing as cost-share assistance for conservation practices that include manure storage facilities and waste transfer facilities and:

BE IT FURTHER RESOLVED, , that pursuant to §65.90 (5), Wisconsin Statutes, the County Clerk shall publish a Class I notice of this budget change within ten (10) days.

12e-1

5/31/2017

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Funds
 Wednesday, May 31, 2017

	Actual	2017 Budget	Variance	Variance %
REVENUES				
Taxes				
41110 General Property Taxes	\$10,369,140.00	\$24,886,360.00	(\$14,517,220.00)	(58.33%)
41150 Forest Cropland/Managed Forest Land	4,413.93	20,000.00	(15,586.07)	(77.93%)
41220 General Sales and Retailers' Discount	60.42	180.00	(119.58)	(66.43%)
41221 County Sales Tax	1,335,226.23	5,330,606.00	(3,995,379.77)	(74.95%)
41230 Real Estate Transfer Fees	37,959.78	85,000.00	(47,040.22)	(55.34%)
41800 Interest and Penalties on Taxes	166,067.60	378,000.00	(211,932.40)	(56.07%)
41910 Payments in Lieu of Taxes	18,094.24	13,350.00	4,744.24	35.54%
Total Taxes	11,930,962.20	30,713,496.00	(18,782,533.80)	(61.15%)
Intergovernmental Revenues				
43211 Federal Grants-Emergency Government		800.00	(800.00)	(100.00%)
43210 Federal Grants-General Government		1,250.00	(1,250.00)	(100.00%)
43410 State Aid-Shared Revenue		3,059,556.00	(3,059,556.00)	(100.00%)
43430 State Aid-Other State Shared Revenues		291,141.00	(291,141.00)	(100.00%)
43511 State Aid-Victim Witness		75,372.00	(75,372.00)	(100.00%)
43512 State Aid-Courts	138,913.81	378,464.00	(239,550.19)	(63.30%)
43514 State Aid-Court Support Services		57,000.00	(57,000.00)	(100.00%)
43516 State Aid-Modernization Grants	34,752.00	59,752.00	(25,000.00)	(41.84%)
43521 State Aid - Law Enforcement	29,180.42	131,500.00	(102,319.58)	(77.81%)
43523 State Aid-Other Law Enforcement	18,027.00	18,000.00	27.00	0.15%
43528 State Aid-Emergency Government		89,250.00	(89,250.00)	(100.00%)
43531 State Aid-Transportation	455,780.85	1,674,335.00	(1,218,554.15)	(72.78%)
43549 State Aid-Private Sewage		25,000.00	(25,000.00)	(100.00%)
43551 State Aid-Health Immunization	9,668.04	67,843.00	(58,174.96)	(85.75%)
43554 State Aid-Health WIC Program	44,183.00	345,858.00	(301,675.00)	(87.23%)
43557 State Aid-Health Consolidated Grant	12,066.00	69,879.00	(57,813.00)	(82.73%)
43560 State Aid-Grants	7,384.00	62,477.00	(55,093.00)	(88.18%)
43561 State Aids	3,180,861.74	10,875,471.00	(7,694,609.26)	(70.75%)
43567 State Aid-Transportation	191,936.00	203,436.00	(11,500.00)	(5.65%)
43568 State Aid-Child Support	235,995.21	912,617.00	(676,621.79)	(74.14%)
43571 State Aid-UW Extension	1,344.00	6,000.00	(4,656.00)	(77.60%)
43572 State Aid-ATV Maintenance		6,715.00	(6,715.00)	(100.00%)
43574 State Aid-Snowmobile Trail Maint		67,925.00	(67,925.00)	(100.00%)
43576 State Aid-Parks		69,330.00	(69,330.00)	(100.00%)
43581 State Aid-Forestry	45,596.88	45,858.00	(261.12)	(0.57%)
43586 State Aid-Land Conservation	1,790.52	285,878.00	(284,087.48)	(99.37%)
43640 State Aid-Co Share Managed Forest Lands		20,000.00	(20,000.00)	(100.00%)
43690 State Aid-Forestry Roads	3,277.19	3,280.00	(2.81)	(0.09%)
Total Intergovernmental	4,410,756.66	18,903,987.00	(14,493,230.34)	(76.67%)
Licenses and Permits				
44100 Business and Occupational Licenses	18,490.00	170,000.00	(151,510.00)	(89.12%)
44101 Utility Permits	350.00	1,050.00	(700.00)	(66.67%)
44102 Driveway Permits	320.00	860.00	(540.00)	(62.79%)
44200 DNR & ML Fees	2,602.89	22,500.00	(19,897.11)	(88.43%)
44201 Dog License Fund		1,000.00	(1,000.00)	(100.00%)
44260 Moving Permits		1,025.00	(1,025.00)	(100.00%)
44300 Sanitary Permit Fees	15,400.00	45,000.00	(29,600.00)	(65.78%)
44410 County Planner Document Sales	4,459.00	154,658.00	(150,199.00)	(97.12%)
44411 County Planner Plat Review Fees	790.00	1,650.00	(860.00)	(52.12%)
44413 Shoreland zoning Fees & Permits	3,425.00	3,850.00	(425.00)	(11.04%)
44415 HT Database Annual Fee	4,500.00	75,000.00	(70,500.00)	(94.00%)
Total Licenses and Permits	50,336.89	476,593.00	(426,256.11)	(89.44%)
Fines, Forfeits and Penalties				
45110 Ordinances Violations	1,966.36	1,700.00	266.36	15.67%
45115 County Share of Occupational Driver	80.00	200.00	(120.00)	(60.00%)
45120 County Share of State Fines and Forfeitures	58,350.19	159,000.00	(100,649.81)	(63.30%)
45123 County Parks Violation Fee	75.40	750.00	(674.60)	(89.95%)
45130 County Forfeitures Revenue	39,019.72	120,000.00	(80,980.28)	(67.48%)
45191 Private Sewage Fines	8,407.94	20,000.00	(11,592.06)	(57.96%)
Total Fines, Forfeits and Penalties	107,899.61	301,650.00	(193,750.39)	(64.23%)
Public Charges for Services				
46110 County Clerk-Passport Fees	10,620.00	20,000.00	(9,380.00)	(46.90%)

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Funds
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	Actual	2017 Budget	Variance	Variance %
46121 Treasurer Fees-Redemption Notices	2,150.62	2,500.00	(349.38)	(13.98%)
46122 Property Conversion Charges		100.00	(100.00)	(100.00%)
46130 Register of Deeds-Fees	127,048.06	309,000.00	(181,951.94)	(58.88%)
46135 Land Record-Fees	35,104.00	91,248.00	(56,144.00)	(61.53%)
46140 Court Fees	68,031.23	175,000.00	(106,968.77)	(61.13%)
46141 Court Fees and Costs-Marriage Counseling	2,617.67	15,000.00	(12,382.33)	(82.55%)
46142 Court/Juvenile	7,172.10	25,000.00	(17,827.90)	(71.31%)
46143 Other Professional Reimbursements	7,651.70	12,890.00	(5,238.30)	(40.64%)
46144 Circuit Court Branch I	9,488.43	28,600.00	(19,111.57)	(66.82%)
46146 Circuit Court Branch III	4,750.00	4,835.00	(85.00)	(1.76%)
46191 Public Charges-Clerk	1,720.00	8,000.00	(6,280.00)	(78.50%)
46192 Public Chgs-Temp Licenses	3,328.90	7,000.00	(3,671.10)	(52.44%)
46194 County Clerk Copy Fees	38.00	410.00	(372.00)	(90.73%)
46195 Public Chgs-Map & Data Sales		100.00	(100.00)	(100.00%)
46196 Public Chgs-Human Resources	496,712.56	1,372,400.00	(875,687.44)	(63.81%)
46210 Sheriff-Public Charges	250.00	500.00	(250.00)	(50.00%)
46211 Sheriff Revenue-Civil Process Fees	29,150.00	60,000.00	(30,850.00)	(51.42%)
46212 Sheriff Cost Reimbursement/Witness Fees	21,179.52	53,000.00	(31,820.48)	(60.04%)
46214 Reserve Deputy Revenue	392.00	12,000.00	(11,608.00)	(96.73%)
46215 Sheriff Escort Service	11,122.37	30,000.00	(18,877.63)	(62.93%)
46216 Restitution	253.00	600.00	(347.00)	(57.83%)
46217 OWI Restitution	706.21	1,500.00	(793.79)	(52.92%)
46221 Public Chgs-Coroner Cremation	19,800.00	66,000.00	(46,200.00)	(70.00%)
46230 Death Certificates	6,500.00	15,000.00	(8,500.00)	(56.67%)
46241 Jail Surcharge	12,732.00	42,000.00	(29,268.00)	(69.69%)
46242 Huber/Electronic Monitoring	73,209.28	262,044.00	(188,834.72)	(72.06%)
46243 Inmate Booking/Processing Fee	7,896.24	23,000.00	(15,103.76)	(65.67%)
46244 Other County Transports	10,932.34	22,000.00	(11,067.66)	(50.31%)
46245 Jail Stay Fee	20,538.49	44,895.00	(24,356.51)	(54.25%)
46330 Public Chgs-Ho Chunk/AODA		27,500.00	(27,500.00)	(100.00%)
46510 Public Chgs-Crisis Stabilization	41,578.20	755,350.00	(713,771.80)	(94.50%)
46520 Institutional Care-Private Pay	397,287.66	1,470,975.00	(1,073,687.34)	(72.99%)
46521 Institutional Care-Other Pay	1,970.00	6,800.00	(4,830.00)	(71.03%)
46525 Public Chgs- Medicare	987,717.03	3,394,973.00	(2,407,255.97)	(70.91%)
46526 Public Chgs- Medicaid	1,503,345.30	5,236,812.00	(3,733,466.70)	(71.29%)
46527 Public Chgs-Veterans EW	711.76	64,747.00	(64,035.24)	(98.90%)
46530 Public Chgs-Private Pay	1,555,535.55	5,873,370.00	(4,317,834.45)	(73.52%)
46531 Public Chgs- Private Insurance	449,116.79	1,239,799.00	(790,682.21)	(63.78%)
46532 Public Chgs-County Responsible	109,683.51	230,716.00	(121,032.49)	(52.46%)
46533 Public Chgs-NW Mental Health Inpatient	51,300.45	262,581.00	(211,280.55)	(80.46%)
46534 Public Chgs-NW Mental Health Inpatient	328,359.51	1,698,900.00	(1,370,540.49)	(80.67%)
46536 Third Party Awards & Settlements		224,087.00	(224,087.00)	(100.00%)
46537 Contractual Adjustment	(893,079.64)	(4,583,724.00)	3,690,644.36	(80.52%)
46590 Provision for Bad Debts-Edgewater	(4,000.00)	(12,000.00)	8,000.00	(66.67%)
46621 Child Support-Genetic Tests	1,043.40	4,500.00	(3,456.60)	(76.81%)
46622 Child Support-Application Fees		70.00	(70.00)	(100.00%)
46623 Child Support-Filing Fees	10.00	200.00	(190.00)	(95.00%)
46624 Child Support-Service Fees	4,940.37	14,000.00	(9,059.63)	(64.71%)
46625 Child Support-Extradition Charges	227.98	500.00	(272.02)	(54.40%)
46721 Public Chgs-Parks	131,237.81	475,000.00	(343,762.19)	(72.37%)
46772 UW-Extension Project Revenue	4,643.06	4,100.00	543.06	13.25%
46813 County Forest Revenue	148,564.69	385,000.00	(236,435.31)	(61.41%)
46825 Land Conservation Fees & Sales	57,884.60	68,745.00	(10,860.40)	(15.80%)
46826 Private Sewage Charges	480.00	3,000.00	(2,520.00)	(84.00%)
Total Public Charges for Services	5,869,652.75	19,550,623.00	(13,680,970.25)	(69.98%)
Intergovernmental Charges for Services				
47210 Intergovernmental Charges	190,055.88	564,877.00	(374,821.12)	(66.35%)
47230 State Charges	510,531.00	1,343,223.00	(832,692.00)	(61.99%)
47231 State Charges-Highway	85,880.83	250,030.00	(164,149.17)	(65.65%)
47232 State Charges-Machinery	815,697.44	2,186,893.00	(1,371,195.56)	(62.70%)
47250 Intergovernmental Transfer Program Rev		589,760.00	(589,760.00)	(100.00%)
47300 Local Gov Chgs	111,586.30	494,154.00	(382,567.70)	(77.42%)
47310 Local Gov Debt Service Charges		22,000.00	(22,000.00)	(100.00%)
47320 Local Gov Chgs-Public Safety	11,897.60	32,000.00	(20,102.40)	(62.82%)

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Funds
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		2017	Variance	Variance %
	Actual	Budget		
47330	Local Gov Chgs-Transp	206,964.23	1,075,471.00	(868,506.77) (80.76%)
47332	Local Gov Chgs-Roads		377,467.00	(377,467.00) (100.00%)
47350	Local Gov Chgs-Hlth & Human Svcs	21,960.50	21,050.00	910.50 4.33%
47360	Local Gov Chgs-Other Governments		6,996.00	(6,996.00) (100.00%)
47391	Local Gov Chgs-BNI (Materials)	265.55	3,500.00	(3,234.45) (92.41%)
47392	Local Gov Chgs-BNI (Staff)	57.00	1,250.00	(1,193.00) (95.44%)
47393	Local Gov Chgs-Work Relief	1,455.00	3,500.00	(2,045.00) (58.43%)
47395	Local Gov Chgs-EM Vehicles	2,082.36	4,500.00	(2,417.64) (53.73%)
47396	Local Gov Chgs-EM Equipment	655.00	800.00	(145.00) (18.13%)
	Total Charges to Other Governments	1,959,088.69	6,977,471.00	(5,018,382.31) (71.92%)
	Interdepartmental Charges for Services			
47410	Dept Charges-Hlth Benefits & Other	3,871,979.10	9,351,977.00	(5,479,997.90) (58.60%)
47411	Dept Charges-Purchasing	9,158.20	2,000.00	7,158.20 357.91%
47412	Dept Charges-Insurance	420,183.63	486,200.00	(66,016.37) (13.58%)
47413	Dept Charges-Gen Govt	475,357.89	997,500.00	(522,142.11) (52.35%)
47415	Dept Charges-Systems	190,045.64	285,170.00	(95,124.36) (33.36%)
47421	Dept Charges-Public Safety	13,017.94	27,000.00	(13,982.06) (51.79%)
47430	Dept Charges-Bldg Rent	364,119.69	872,364.00	(508,244.31) (58.26%)
47432	Dept Charges-Rent Unified	295.00	704.00	(409.00) (58.10%)
47435	Dept Charges-Sheriff Lockup Rent	6,665.00	16,000.00	(9,335.00) (58.34%)
47436	Dept Charges-CBRF Rent	12,500.00	30,000.00	(17,500.00) (58.33%)
47438	Dept Charges-Riverblock Rent	158,818.34	562,320.00	(403,501.66) (71.76%)
47440	Dept Charges	3,398.00	3,298.00	100.00 3.03%
47460	Dept Charges-Drug Court	36,500.00	40,000.00	(3,500.00) (8.75%)
47470	Dept Charges-Highway	20,550.90	3,615,000.00	(3,594,449.10) (99.43%)
	Total Interdepartmental Charges	5,582,589.33	16,289,533.00	(10,706,943.67) (65.73%)
	Total Intergovernmental Charges for Services	7,541,678.02	23,267,004.00	(15,725,325.98) (67.59%)
	Miscellaneous			
48100	Interest	10.21	220.00	(209.79) (95.36%)
48110	Interest-Capital Projects	8.96	1,395.00	(1,386.04) (99.36%)
48113	Unrealized Gain/Loss on Investment	10,856.24	40,000.00	(29,143.76) (72.86%)
48114	Interest-Investment	29,352.72	86,000.00	(56,647.28) (65.87%)
48115	Interest-General Investment	23,578.63	25,000.00	(1,421.37) (5.69%)
48116	Interest-Section 125 & Health	77.44	1,003.00	(925.56) (92.28%)
48117	Interest-Clerk of Courts	98.36	300.00	(201.64) (67.21%)
48200	Rental Income	47,345.28	140,124.00	(92,778.72) (66.21%)
48201	Rental Income- CSP/CCS	21,000.00	50,400.00	(29,400.00) (58.33%)
48300	Gain/Loss-Sale of Property	20,859.12	55,500.00	(34,640.88) (62.42%)
48301	Occupational Therapy Misc Rev		100.00	(100.00) (100.00%)
48320	Gain/Loss-Sale of Surplus Property	171.20	500.00	(328.80) (65.76%)
48340	Gain/Loss-Sale of Salvage and Waste	3,736.96	6,700.00	(2,963.04) (44.22%)
48440	Insurance Recoveries-Other	276,227.10	412,000.00	(135,772.90) (32.95%)
48500	Donations	2,117,283.85	397,050.00	1,720,233.85 433.25%
48501	Donations-Designated Projects	480.00	480.00	0.00 0.00%
48502	Donations-Veterans Loan Repayment	1,170.00	1,170.00	0.00 0.00%
48503	Donations-Services ATV Club		6,000.00	(6,000.00) (100.00%)
48540	Donations & Contributions	112,441.17	85,402.00	27,039.17 31.66%
48830	Recovery of PYBD & Contractual Adj	20,182.30	32,000.00	(11,817.70) (36.93%)
48860	Revenue from Meals	5,640.19	16,900.00	(11,259.81) (66.63%)
48880	Food Vending Machine Income	1,076.00	4,500.00	(3,424.00) (76.09%)
48900	Other Miscellaneous Revenue	9,049.37	46,895.00	(37,845.63) (80.70%)
48901	Other/Miscellaneous Revenue	1,532.04	1,532.04	0.00 0.00%
48910	Vending/Cafeteria Revenue	4,212.89	7,400.00	(3,187.11) (43.07%)
48920	Vending Machine Revenue	1,760.34	9,000.00	(7,239.66) (80.44%)
48940	Canteen Income		500.00	(500.00) (100.00%)
48960	FSP Parental Fees	171.00	1,200.00	(1,029.00) (85.75%)
48970	Rental Income- NHC, Health Annex	7,212.10	17,309.00	(10,096.90) (58.33%)
48980	Misc/Other Workshop Revenue	36.52	2,500.00	(2,463.48) (98.54%)
48990	Other Operating Income	854.64	3,100.00	(2,245.36) (72.43%)
48991	Copier Revenue	624.00	2,000.00	(1,376.00) (68.80%)
	Total Miscellaneous	2,717,048.63	1,450,998.00	1,266,050.63 87.25%
	Other Financing Sources			
49110	Proceeds from Long-Term Debt	1,250,000.00	1,846,999.00	(596,999.00) (32.32%)

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Funds
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	Actual	2017 Budget	Variance	Variance %
49210 Transfer from General Fund		188,969.00	(188,969.00)	(100.00%)
49220 Transfer from Special Revenue		5,356,535.00	(5,356,535.00)	(100.00%)
49270 Transfer from Internal Service		266,256.00	(266,256.00)	(100.00%)
Total Other Financing Sources	1,250,000.00	7,658,759.00	(6,408,759.00)	(83.68%)
TOTAL REVENUES	33,878,334.76	102,323,110.00	(68,444,775.24)	(66.89%)

EXPENDITURES**General Government**

51120 Committees & Commissions	84,538.60	170,246.00	85,707.40	50.34%
51212 Circuit Court Branch I	147,656.19	382,751.00	235,094.81	61.42%
51213 Circuit Court Branch II	42,821.63	117,844.00	75,022.37	63.66%
51214 Circuit Court Branch III	47,619.77	120,051.00	72,431.23	60.33%
51215 Drug Court	87,329.92	211,835.00	124,505.08	58.77%
51217 Clerk of Courts-Divorce Mediation	2,650.00	20,000.00	17,350.00	86.75%
51220 Family Court Commissioner	32,406.18	103,480.00	71,073.82	68.68%
51221 Clerk of Courts	497,403.80	1,308,163.00	810,759.20	61.98%
51231 Coroner	42,026.20	132,769.00	90,742.80	68.35%
51310 District Attorney	100,708.56	281,899.00	181,190.44	64.27%
51315 Victim Witness Program	57,992.89	147,819.00	89,826.11	60.77%
51316 Task Force	54.80	900.00	845.20	93.91%
51320 Corporation Counsel	87,204.77	226,995.00	139,790.23	61.58%
51330 Child Support	371,354.40	990,221.00	618,866.60	62.50%
51420 County Clerk	138,231.95	322,026.00	183,794.05	57.07%
51424 County Clerk-Postage Meter	3,669.52	14,300.00	10,630.48	74.34%
51430 Health Benefit Payments	4,340,794.59	10,900,069.00	6,559,274.41	60.18%
51431 Health-Wellness	95,329.79	266,256.00	170,926.21	64.20%
51433 Human Resources-Labor Relations		28,200.00	28,200.00	100.00%
51435 Human Resources-Personnel	214,776.93	501,754.00	286,977.07	57.19%
51436 Human Resources-Programs	198.72	5,000.00	4,801.28	96.03%
51440 County Clerk-Elections	38,070.65	51,884.00	13,813.35	26.62%
51450 Data Processing	524,525.78	1,344,214.00	819,688.22	60.98%
51451 Voice over IP	45,364.10	127,000.00	81,635.90	64.28%
51452 PC Replacement	84,091.03	142,000.00	57,908.97	40.78%
51453 Co Clerk-Inform & Commun	5,229.79	18,500.00	13,270.21	71.73%
51510 Finance	160,197.48	285,095.00	124,897.52	43.81%
51520 Treasurer	164,547.58	429,486.00	264,938.42	61.69%
51550 Purchasing	18,976.41	54,454.00	35,477.59	65.15%
51590 Contingency		419,870.00	419,870.00	100.00%
51611 Bldg Maint-Courthouse and Jail	320,104.45	747,101.00	426,996.55	57.15%
51620 Bldg Maint-Courthouse Annex	998.37	2,306.00	1,307.63	56.71%
51630 Bldg Maint-Unified Svcs Building	24,462.20	51,946.00	27,483.80	52.91%
51640 Bldg Maint-Joint Use Building	14,699.28	63,049.00	48,349.72	76.69%
51650 Bldg Maint-Sheriff Lockup	2,223.30	9,111.00	6,887.70	75.60%
51660 Bldg Maint-CBRF's	5,747.23	41,826.00	36,078.77	86.26%
51670 Bldg Maint-River Block	42,864.56	562,320.00	519,455.44	92.38%
51710 Register of Deeds	172,911.30	404,716.00	231,804.70	57.28%
51711 Register of Deeds-Redaction	20,697.78	30,987.00	10,289.22	33.20%
51931 Property and Liability Insurance	318,098.35	612,622.00	294,523.65	48.08%
51933 Workers Comp Insurance	37,921.44	485,578.00	447,656.56	92.19%
51934 Sick Leave Conversion	139,539.33	500,000.00	360,460.67	72.09%
Total General Government	8,536,039.62	22,636,643.00	14,100,603.38	62.29%

Public Safety

52110 Sheriff-Administration	1,002,597.00	2,481,864.00	1,479,267.00	59.60%
52130 Radio Engineer	61,651.91	223,835.00	162,183.09	72.46%
52131 Sheriff-Indian Law Enforce	7,425.19	33,137.00	25,711.81	77.59%
52140 Sheriff-Traffic Police	1,083,134.97	3,019,764.00	1,936,629.03	64.13%
52150 Sheriff-Civil Svc Comm		1,000.00	1,000.00	100.00%
52510 Emer Mgmt-SARA Title III	13,124.93	50,132.00	37,007.07	73.82%
52520 Emergency Management	107,533.75	239,799.00	132,265.25	55.16%
52601 Dispatch	783,967.02	1,849,095.00	1,065,127.98	57.60%
52530 Emer Mgmt-Bldg Numbering	360.00	1,500.00	1,140.00	76.00%
52540 Emer Mgmt-Work Relief	81,717.12	174,661.00	92,943.88	53.21%
52710 Sheriff-Jail	895,733.93	2,432,886.00	1,537,152.07	63.18%

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	Actual	2017 Budget	Variance	Variance %
52712 Sheriff-Electronic Monitoring	30,015.75	123,188.00	93,172.25	75.63%
52713 Sheriff-PT Transp/Safekeeper	344,502.81	1,066,215.00	721,712.19	67.69%
52721 Sheriff-Jail Surcharge	47,249.35	214,090.00	166,840.65	77.93%
Total Public Safety	4,459,013.73	11,911,166.00	7,452,152.27	62.56%
Public Works-Highway				
53110 Hwy-Administration	101,589.98	284,066.00	182,476.02	64.24%
53120 Hwy-Engineer	77,283.30	208,238.00	130,954.70	62.89%
53191 Hwy-Other Administration	90,329.52	254,310.00	163,980.48	64.48%
53192 Hwy-Other Administration-Radio	18.48	50.00	31.52	63.04%
53193 Hwy-Other Administration	77,155.00	77,155.00		0.00%
53210 Hwy-Employee Taxes & Benefits	(491,087.02)		491,087.02	0.00%
53220 Hwy-Field Tools	(7,991.20)	12,778.00	20,769.20	162.54%
53230 Hwy-Shop Operations	117,738.15	254,382.00	136,643.85	53.72%
53232 Hwy-Fuel Handling	2,527.88	9,600.00	7,072.12	73.67%
53240 Hwy-Machinery Operations	369,225.27	1,880,470.00	1,511,244.73	80.37%
53260 Hwy-Bituminous Ops	44,046.73	172,903.00	128,856.27	74.53%
53262 Hwy-Bituminous Ops	2,976.96	49,123.00	46,146.04	93.94%
53266 Hwy-Bituminous Ops	1,766.56	3,322,094.00	3,320,327.44	99.95%
53270 Hwy-Buildings & Grounds	20,000.00	52,350.00	32,350.00	61.80%
53271 Hwy-Bldgs & Grounds-Wis Rapids	61,231.65	89,400.00	28,168.35	31.51%
53273 Hwy-Bldgs & Grounds-Marshfield	12,460.92	11,640.00	(820.92)	(7.05%)
53274 Hwy-Bldgs & Grounds-Pittsville	7,507.53	7,825.00	317.47	4.06%
53275 Hwy-Bldgs & Grounds-Salt Shed	2,477.16	320.00	(2,157.16)	(674.11%)
53281 Hwy-Acquistion of Capital Assets	535,026.00		(535,026.00)	0.00%
53310 Hwy-Maintenance CTHS	2,038.25	7,325.00	5,286.75	72.17%
53311 Hwy-Maint CTHS Patrol Sectn	528,835.64	1,103,784.00	574,948.36	52.09%
53312 Hwy-Snow Remov	707,263.50	934,885.00	227,621.50	24.35%
53313 Hwy-Maintenance Gang	32,603.67	135,691.00	103,087.33	75.97%
53314 Hwy-Maint Gang-Materials	1,235.00	865.00	(370.00)	(42.77%)
53315 Hwy-Maint Gang		765.00	765.00	100.00%
53320 Hwy-Maint STHS	634,940.55	1,327,258.00	692,317.45	52.16%
53323 Hwy-Maint STHS PBM		15,965.00	15,965.00	100.00%
53330 Hwy-Local Roads	211,519.96	1,054,383.00	842,863.04	79.94%
53340 Hwy-County-Aid Road Construction		444,502.00	444,502.00	100.00%
53341 Hwy-County-Aid Bridge Construction	6,051.44	200,000.00	193,948.56	96.97%
53490 Hwy-State & Local Other Services	108,364.17	485,636.00	377,271.83	77.69%
Total Public Works-Highway	3,257,135.05	12,397,763.00	9,140,627.95	73.73%
Health and Human Services				
54121 Health-Public Health	747,109.11	1,965,149.00	1,218,039.89	61.98%
54122 Health-WIC Program	122,994.19	345,858.00	222,863.81	64.44%
54128 Health-Public Health Grants	33,332.10	78,890.00	45,557.90	57.75%
54129 Humane Officer	10,760.40	30,764.00	20,003.60	65.02%
54130 Health-Dental Sealants	51,089.38	114,485.00	63,395.62	55.37%
54210 Edgewater-Nursing	1,570,199.16	4,199,014.00	2,628,814.84	62.61%
54211 Edgewater-Housekeeping	60,933.09	155,400.00	94,466.91	60.79%
54212 Edgewater-Dietary	255,817.63	796,159.00	540,341.37	67.87%
54213 Edgewater-Laundry	55,325.36	146,073.00	90,747.64	62.12%
54214 Edgewater-Maintenance	132,391.36	401,929.00	269,537.64	67.06%
54217 Edgewater-Activities	61,254.58	181,959.00	120,704.42	66.34%
54218 Edgewater-Social Services	57,605.98	140,152.00	82,546.02	58.90%
54219 Edgewater-Administration	292,509.63	652,662.00	360,152.37	55.18%
54315 Mental Health/AODA Ho Chunk		27,500.00	27,500.00	100.00%
54316 Mental Institutions State Charge		424.00	424.00	100.00%
54317 Human Services Crisis Stabilization	140,408.19	388,863.00	248,454.81	63.89%
54324 Norwood-SNF-CMI	358,438.11	928,828.00	570,389.89	61.41%
54325 Norwood SNF TBI	319,268.85	864,870.00	545,601.15	63.08%
54326 Norwood-Inpatient	1,284,323.40	3,512,791.00	2,228,467.60	63.44%
54330 Norwood Nursing Administration	96,430.71	218,758.00	122,327.29	55.92%
54350 Norwood-Dietary	369,397.67	975,655.00	606,257.33	62.14%
54351 Norwood-Plant Ops & Maint	236,087.79	680,489.00	444,401.21	65.31%
54363 Norwood-Medical Records	73,568.26	190,765.00	117,196.74	61.44%

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County of Wood
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		2017		
		Actual	Budget	Variance
				Variance %
54365	Norwood-Administration	494,924.56	1,199,775.00	704,850.44
54401	Human Services-Child Welfare	1,279,283.68	3,745,101.00	2,465,817.32
54405	Human Services-Youth Aids	1,159,970.66	3,031,172.00	1,871,201.34
54410	Human Services-Child Care	49,676.06	140,564.00	90,887.94
54413	Human Services-Transportation	141,106.82	429,270.00	288,163.18
54420	Human Services-ESS	494,142.83	1,223,127.00	728,984.17
54425	Human Services-FSET	833,517.17	2,061,246.00	1,227,728.83
54430	Human Services-FSET 50/50	29,000.54	590,180.00	561,179.46
54435	Human Services-LIEAP	43,086.96	123,351.00	80,264.04
54440	Human Services-Birth to Three	173,163.16	445,739.00	272,575.84
54445	Human Services-Family Support	95,494.18	371,669.00	276,174.82
54450	Human Services-Childrens Waivers	72,651.73	204,866.00	132,214.27
54455	Human Services-CSP	204,460.58	542,324.00	337,863.42
54460	Human Services-OPC MH	417,850.60	1,307,679.00	889,828.40
54465	Human Services-CCS	640,861.03	1,629,561.00	988,699.97
54470	Human Services-Crisis Legal Svc	271,969.82	692,722.00	420,752.18
54475	Human Services-MH Contr COP	372,012.52	1,555,300.00	1,183,287.48
54480	Human Services-OPC AODA	191,200.27	483,066.00	291,865.73
54485	Human Services-OPC Day Treatment	29,817.83	76,128.00	46,310.17
54495	Human Services-AODA Contract	22,670.08	104,900.00	82,229.92
54500	Human Services-Administration	1,251,989.38	3,088,243.00	1,836,253.62
54611	Aging-Committee on Aging	39,159.90	198,278.00	159,118.10
54674	Aging-Trust Fund Schmidt	74.94		(74.94)
54710	Veterans-Veterans Relief	1,815.43	4,161.00	2,345.57
54720	Veterans-Veterans Service Officer	118,357.62	314,448.00	196,090.38
54730	Veterans Relief Donations		300.00	300.00
54740	Veterans-Care of Veterans Graves	265.00	2,865.00	2,600.00
54750	Veterans-WDVA Grant	896.39	11,300.00	10,403.61
	Total Health and Human Services	14,758,664.69	40,574,772.00	25,816,107.31
	Culture, Recreation and Education			
55112	County Aid to Libraries	453,651.50	887,103.00	433,451.50
55210	County Parks	576,722.27	1,597,796.00	1,021,073.73
55441	Maintenance Snowmobile Trails	27,587.38	67,925.00	40,337.62
55442	ATV Maintenance	992.85	12,715.00	11,722.15
55460	Marshfield Fairgrounds	25,000.00	25,000.00	0.00%
55620	UW-Extension	221,926.21	510,670.00	288,743.79
55630	UW-Extension Center-Marshfield	23,863.50	47,727.00	23,863.50
55650	UW-Extension Junior Fair	32,000.00	32,000.00	0.00%
55660	UW-Extension Projects	3,168.34	27,700.00	24,531.66
55661	UW-Ext Farm Technology Days		43,000.00	43,000.00
	Total Culture, Recreation and Education:	1,364,912.05	3,251,636.00	1,886,723.95
	Conservation and Development			
56111	State Forestry Roads		4,000.00	4,000.00
56121	Land Conservation	95,043.18	224,183.00	129,139.82
56122	DATCP Grant	72,778.10	238,334.00	165,555.90
56123	Wildlife Damage Abatement	17,291.28	58,832.00	41,540.72
56125	Non-Metalic Mining Reclamation	11,678.49	36,771.00	25,092.51
56127	Don Aron Memorial Fund	13,549.34	25,000.00	11,450.66
56310	County Planner	121,910.82	362,464.00	240,553.18
56320	Land Record	62,801.76	225,164.00	162,362.24
56340	Surveyor	20,538.06	44,750.00	24,211.94
56730	Transp & ED-Airport Aid		15,000.00	15,000.00
56740	Payment in Lieu of Tax		77,345.00	77,345.00
56750	Transp & Economic Develop	106,496.02	109,110.00	2,613.98
56780	CDBG-ED	5,169.42	40,000.00	34,830.58
56911	State Wildlife Habitat		2,000.00	2,000.00
56913	Park & Forestry Capital Proj	40,199.01	313,660.00	273,460.99
56943	Private Sewage System	72,753.68	235,070.00	162,316.32
	Total Conservation and Development	640,209.16	2,011,683.00	1,371,473.84
	Capital Outlay			
57120	Cap Projects-Gen Government	445,382.27	925,000.00	479,617.73

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	Actual	2017 Budget	Variance	Variance %
57140 Cap Projects-Gen Gov Land	2,657,455.46	3,250,000.00	592,544.54	18.23%
57210 Cap Projects-Communications	224,868.17	542,850.00	317,981.83	58.58%
57310 Highway Capital Projects	76,231.36	4,730,000.00	4,653,768.64	98.39%
57410 Cap Projects-Human Services	57,251.70	237,150.00	179,898.30	75.86%
57510 Cap Projects-Rec & Ed Bldg Impr		15,000.00	15,000.00	100.00%
57610 Cap Projects-Cons & Dev-Vehicles	30,000.00	30,000.00		0.00%
57640 UW Remodeling/Construction	2,560,393.21		(2,560,393.21)	0.00%
57940 Depreciation & Amortization	88,871.72		(88,871.72)	0.00%
Total Capital Outlay	6,140,453.89	9,730,000.00	3,589,546.11	36.89%
Debt Service				
58110 Debt Service Principal-Gen Gov		460,000.00	460,000.00	100.00%
58140 Debt Service Principal-Highway	9,450.00	1,908,900.00	1,899,450.00	99.50%
58210 Debt Service Interest-General Gov	34,067.15	72,155.00	38,087.85	52.79%
58240 Debt Service Interest-Highway	169,844.31	343,574.00	173,729.69	50.57%
Total Debt Service	213,361.46	2,784,629.00	2,571,267.54	92.34%
Other Financing Uses				
59210 Transfers to General Fund		5,796,479.00	5,796,479.00	100.00%
59220 Transfer to Special Revenue		15,281.00	15,281.00	100.00%
59270 Transfer to Internal Service		(158,843.00)	(158,843.00)	100.00%
Total Other Financing Uses		5,652,917.00	5,652,917.00	100.00%
TOTAL EXPENDITURES	39,369,789.65	110,951,209.00	71,581,419.35	64.52%
NET INCOME (LOSS) *	(5,491,454.89)	(8,628,099.00)	3,136,644.11	(36.35%)

WAGE PLAN

Wood County has established a wage plan for all positions that maintains a fair rate of pay for all full-time and part-time positions. The wage rate for a position is compared to both the internal comparable positions and to comparable positions outside of Wood County employment. "Comparable positions" are other jobs that perform similar types of work and require similar basic skills. Each job is evaluated based on a number of factors and then assigned a "salary grade". Each salary grade has a minimum salary (usually the starting salary), and a maximum.

Salary Increases: The actual wage rates for each salary grade are evaluated and wage increases are approved, as appropriate, by the Wood County Board of Supervisors.

Step Increases: Between the minimum and maximum salaries for a position there are eleven (11) steps with the normal starting salary being Step one and Step six being considered the "control point". The control point is the community average wage for that type of work. Employees will normally progress one step per year to Step eleven based on years of service and satisfactory performance. Employees usually are hired at Step one and move up one step at the start of the first full pay period following January 1st. For more detailed information regarding step increases please contact your supervisor.

Merit pay: Employees who are eligible to receive a "merit" increase may progress past step eleven. Merit increases are awarded based on the employee's performance over the past year and on the amount of money budgeted for merit increases each year.

Annual salary grade appeals: Each June 1st there is a 30 working day window for employees to request a review of their position. If the duties or responsibilities of a position have significantly changed the employee may request to have their position reevaluated. To do this, the employee should submit a completed appeal form to their supervisor prior to July 1st, along with a completed Job Description Questionnaire (JDQ) showing the changes from the previous JDQ. Appeal forms are available from Human Resources. If the supervisor and department head support the appeal the department head should forward it to Human Resources no later than July 31st. Human Resources will forward the appeal for review. The Executive committee will review the recommendations regarding the appeal and make a final decision if the appeal will be approved, denied or referred for further consideration. The employee will be informed of the review results and if the wage grade is changed as a result of an appeal, the change will be effective the first full pay period in January.

New Position reviews: A new position will require a job description which would be reviewed and ranked. Then one year after the position has been operational, a formal JDQ may be submitted for ranking based on any changes that may have occurred during that first year in the role. Recommendations for any adjustments based on evaluation may be implemented by Human Resources without further review or approval.

Market reviews: A position that is found to be below competitive market rate based on available market survey information in conjunction with a history of at least 12 months of unsuccessful recruitment or retention due to market rates will be reviewed by the Executive Committee upon the recommendation of Human Resources. This may include positions that are already in a pay band, or positions that are seasonal, Limited Term Employment or casual. If the position is found to be below market to the detriment of the County's efforts to recruit or retain critical staffing, the Executive Committee may approve a pay grade adjustment for the position. Positions moved based on market will be noted as such in the Wood County Pay Structure Plan, and will be reviewed annually to ensure the move remains appropriate to the market.