

Health and Human Services Committee - Thursday, April 28, 2016; 5 pm
Edgewater Haven – Conference Room 110, Administration Building
1351 Wisconsin River Drive, Port Edwards

- 1) Call to order
- 2) Declaration of quorum ... **a picture of the HHSC committee will be taken immediately following the declaration of quorum**
- 3) Election of vice-chair and secretary
- 4) Public Comments
- 5) Correspondence
- 6) **Consent Agenda:**
 - a) Meeting minutes:
Health and Human Services Committee, March 31, 2016
 - b) Narratives:
Department Head/Supervisor Monthly Reports/Narratives: Edgewater Haven, Veterans Service Officer (CVSO), Health Department, Human Services
Other Narratives/Reports/Informational Material/Resolutions: Health Department, Edgewater Haven, Veteran Services, and Human Services credit cards detail, Edgewater Haven marketing report, Edgewater Haven caseload statistics, Edgewater Haven Physical/Occupational Therapy (PT/OT) report, CVSO supporting documents/educational material
 - c) Vouchers: Vouchers from Edgewater Haven, Health Department, Human Services, Norwood Health Center, Veterans Service

Consent agenda items will be acted upon by the Health and Human Services Committee in one motion without discussion unless a Committee member requests an item(s) be removed for discussion and separate consideration
- 7) Discussion and consideration of item(s) removed from consent agenda
- 8) Financial Statements: Edgewater Haven, Human Services, Norwood Health Center
Quarterly Reports: Veterans Service, Health Department
- 9) Human Services bi-annual update on Fiscal Services work plan
- 10) Human Services update on the TBI unit
- 11) Human Services proposed changes for Crisis Services and possible resolution(s)
- 12) Human Services wage issues for Social Workers and other Human Services Professionals
- 13) Human Services weekend staffing schedules at Wood County Annex & Health Center (Norwood)
- 14) Edgewater Haven presentation on "Leading Choice Network"
- 15) State's request to purchase services or lease beds at Norwood
- 16) Approval of Health Department Environmental Health Fee Schedule
- 17) Health Department presentation of Adams/Juneau County request for Environmental Health Services
- 18) Health Department out-of-state travel request to attend the International Lactation Consultant Association 2016 Annual Conference and Annual Meeting in Chicago IL, July 20-23, 2016 with all expenses paid with grant funds
- 19) Out-of-state travel request for committee member to attend the National Association of Local Boards of Health (NAHLBOH) Annual Conference in St Louis MO, August 10-12, 2016 with all expenses paid with grant funds
- 20) Discussion regarding recruitment and retention of Wood County employees
- 21) Update regarding relocation of departments to the River Block Building
- 22) Legislative issue updates
- 23) Future agenda items
- 24) Next meeting(s):
 - May 26, 2016; 5:00 pm, Wood County Annex & Health Center, Classroom – Marshfield
- 25) Adjourn

HEALTH AND HUMAN SERVICES COMMITTEE**DATE:** March 31, 2016**PLACE:** Wood County Annex & Health Center Classroom – Marshfield**PRESENT:** Donna Rozar, Doug Machon, Peter Hendler, Tom Buttke, Jessica Vicente, Marion Hokamp**EXCUSED:** Lori Slattery-Smith, R.N., Mike Feirer, Jeffrey Koszczuk, D.O. Kathy Roetter**ABSENT:** - - -

ALSO PRESENT: Stephanie Gudmunsen, Brandon Vruwink, Jordon Bruce (Human Services); Sue Kunferman, Kathy Alft (Health Department); Amy Slattery (Edgewater Haven); Rock Larson (Veteran Services); Amanda Hocking (MSW student); Bill Clendenning (County Board Supervisor)

1) Call to Order

Meeting called to order at 5:00 p.m. by Chair Rozar.

2) Quorum

The Chair declared a quorum present.

3) Public Comments

- n/a

4) Correspondence

- Foster Parent Family Appreciation Picnic "Save the Date" cards were distributed (May 19, 2016).
- Kathy Roetter has extended her resignation through June 2, 2016.
- NAHLBOH conference details were shared.

5) Consent Agenda

Motion (Hendler/Buttke) to approve the consent agenda. All ayes. Motion carried.

6) Discussion and consideration of items removed from consent agenda

n/a

7) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center

Financial statements were reviewed with specific questions answered by appropriate Department Heads.

8) Motion from Executive Committee to address software purchase at Norwood Health Center

Chair Rozar shared concerns from the Executive Committee regarding a software purchase which occurred without IT Department knowledge. Jordan Bruce explained he was not aware of the county policy and noted this was a web-based application which was able to be cancelled without incurring any expense. Department heads are reminded to contact IT before any software purchases are made and/or installed.

9) Human Services changes in state requirements for Crisis Services

Stephanie Gudmunsen described the current setup and responsibilities of the Crisis Line. She also shared concerns with an increase in call volume. She explained changes in program requirements starting July 1 and how those changes will impact the County. This presentation was informational only. Recommendations, along with necessary resolutions, will be presented next month for consideration to resolve the challenges associated with staffing.

10) Human Services update on the TBI unit

Jordan Bruce provided this update. Marketing strategies were shared and discussed. Financially through February, the unit shows a \$68,000 deficit. Jordan was asked to provide an update next month.

11) Human Services Independent Living Services Request for Proposal (RFP)

Brandon Vruwink described how regional expansion of the Independent Living Skills Program will create opportunities for collaboration and connection to meet the needs of transitioning youth and how this transition is a natural fit with our FSET program. Brandon identified several options for the match reporting requirements. Motion (Hendler/Hokamp) to support Wood County Human Services responding to the Independent Living Services RFP. All ayes. Motion carried.

12) Health Department request to serve as a fiscal agent for Region 2 Healthcare Emergency Response Coalition

Sue Kunferman explained the Health Department is a member of the North Central Wisconsin Healthcare Emergency Readiness Coalition (HERC), what is expected of a fiscal agent, and why it would be beneficial for us to serve in that role. Motion (Machon/Vicente) to allow the Health Department's request to serve as a fiscal agent for HERC. All ayes. Motion carried.

13) Health Department 2016 County Health Rankings presentation

Sue Kunferman presented the 2016 County Health Rankings and noted this is an annual presentation to the Committee. She highlighted trend data and noted how these are 2016 rankings but some are based on data from 2012 or earlier. Sue also commented that the most concerning numbers is STI data. Wood County Health Rankings range between 5th to 45th among 72 counties in various health outcomes, factors, behaviors, environment, and clinical care.

14) Health Department out-of-state travel request to attend the National Association of City and County Health Officers (NACCHO) Annual Conference in Phoenix AZ, July 18-21, 2016 with all expenses paid with grant funds.

Sue Kunferman shared conference details and learning objectives. Motion (Buttke/Machon) to authorize attendance to the NACCHO Annual Conference in Phoenix AZ with all expenses paid with grant funds. All ayes. Motion carried.

15) Health Department out-of-state travel request to attend the American Public Health Association (APHA) Affiliate Presidents-Elect Meeting in Washington DC, May 24-26, 2016 with all expenses paid with grant funds.

Sue Kunferman shared conference details and learning objectives. Motion (Hendler/Hokamp) to authorize attendance to the APHA Presidents-Elect Meeting in Washington DC with all expenses paid with grant funds. All ayes. Motion carried.

16) Upgrade regarding relocation of departments to the River Block Building

Sue Kunferman, Kathy Alft, and Brandon Vruwink provided an update with relocation to the River Block Building. A draft of the River Block Building floor plans was shared with Committee members.

17) Legislative Issue Updates

Department heads provided updates regarding issues pertaining to their departments.

18) Items for Future Agenda

The Chair noted items for future agendas.

19) Next Meeting(s)

- April 28, 2016; 5:00 pm; Edgewater Haven Conference Room Admin Building – Port Edwards

20) Adjourn

Motion (Buttke/Vicente) to adjourn. Meeting adjourned at 7:03 p.m.

Minutes taken by Kathy Alft and reviewed by Marion Hokamp, Secretary.

Minutes subject to Committee approval

Marion Hokamp, Secretary
Health and Human Services Committee

5B

April 2016
Health and Human Services Committee
Edgewater Haven
Amy Slattery

In the month of March we had 15 admissions, 2 of those admissions were to the Behavior Wing. We had 5 readmissions. Current census on the Behavior Wing is 8 residents. Census comparison to last year March:

March 2015 - 67 average census with 10 Rehab

March 2016 - 62 average census with 8 Rehab

Admissions/Discharges Comparison:

March 2015 - Admissions 12/Discharges 9/Readmission 1

March 2016 - Admissions 15/Discharges 14/Readmissions 5

The Supplemental Payment money came in at \$156,100 which is about \$1000 more than what we expected.

MARKETING-March 2016

Edgewater Haven's admissions team continues contact with hospitals, hospice, assisted living, medical supply and home health agencies. On-site visits are done as needed to assess and provide information to potential residents.

Edgewater is sponsoring a bus trip in April with a group of seniors from the Aging and Disability Resource Center by providing snacks for the travelers.

We will sponsor an ad in the Buyer's Guide in support of the Port Edwards Fire Department Street Dance.

The Edgewater Easter Egg Hunt was a success with the Easter Bunny; approximately 40 children and their family members in attendance.

Social Services will attend the Wisconsin Nursing Home Social Workers Conference on April 15th to network and share information with other facilities.

Social Services will attend the All Things Senior Expo at the Hotel Mead and Conference Center on April 17th to share information about Edgewater Haven with the community.

Edgewater continues to sponsor a monthly ad in the Aging and Disability Resource Center newsletter.

We also continue to sponsor the monthly Memory Café and Veteran's Café meetings.

There are plans in place for a Mother's Day Ice Cream Social.

Edgewater Haven Cookbooks remain for sale at \$10.00 each.

5B

Edgewater Credit Card Statement - March 2016

Date	Description	Nursing 54201	Laundry 54212	Dietary 54213	Maint. 54215	Therapy 54216	Activities 54218	Soc Serv 54219	Admin 54219 \$ 10.00	Donation Acct \$ -
3/2/2016	Oregon Background Check									
3/10/2016	500 Foam Coolies-Marketing								180.00	
3/14/2016	Criminal Background Check								15.00	
3/11/2016	250 Reusable Shopping Bags Marketing								272.98	
3/15/2016	3 Magnetic Chalkboards			67.71			67.71			
3/15/2016	Exhaust Fan Motor				92.08					
3/15/2016	4 Mounts for Exhaust Fan Motor				21.43					
3/16/2016	Retractable Banner-Marketing								158.71	
3/17/2016	AANAC Membership Renewal	119.00								
3/21/2016	2 X-long Stainless Shower Hoses				37.19					
3/18/2016	1 Magnetic Chalkboard	45.97								
3/9/2016	Kalahari-Conference								145.00	
3/31/2015	PESI-Wound Care Conference	149.99								
Total		\$ 314.96	\$ -	\$ 67.71	\$ 150.70	\$ -	\$ 67.71	\$ -	\$ 781.69	\$ -

Total Usage March 2016 \$ 1,382.77

1015 EHNH
Edgewater Haven

5B

1015 EHNH Edgewater Haven	Type	Mar-2016	Feb-2016	Jan-2016	YTD
Company					
Med A ONLY					
TOTAL REHAB DAYS AS % OF TOTAL MRA DAYS		100.00%	100.00%	100.00%	100.00%
% OF REHAB DAYS	RU	70.05%	54.26%	70.91%	65.07%
	RV	25.89%	45.74%	29.09%	33.57%
	RH	4.06%	0.00%	0.00%	1.35%
	RM	0.00%	0.00%	0.00%	0.00%
	RL	0.00%	0.00%	0.00%	0.00%
REHAB DAYS BY RUG LEVEL	RU	138	51	78	89
	RV	51	43	32	42
	RH	8	0	0	3
	RM	0	0	0	-
	RL	0	0	0	-
TOTAL REHAB DAYS		197	94	110	134
Med A Replacement					
TOTAL REHAB DAYS AS % OF TOTAL MRA DAYS		100.00%	100.00%	100.00%	100.00%
% OF REHAB DAYS	RU	46.67%	38.78%	0.00%	28.48%
	RV	53.33%	61.22%	100.00%	71.52%
	RH	0.00%	0.00%	0.00%	0.00%
	RM	0.00%	0.00%	0.00%	0.00%
	RL	0.00%	0.00%	0.00%	0.00%
REHAB DAYS BY RUG LEVEL	RU	7	19	0	9
	RV	8	30	9	16
	RH	0	0	0	-
	RM	0	0	0	-
	RL	0	0	0	-
TOTAL REHAB DAYS		15	49	9	24
Medicare B Units Med B Part B					
PT Units		109	192	324	208
OT Units		100	181	147	143
ST Units		41	31	25	32
Total Units		250	404	496	383
% Med B Saturation		12.39%	16.94%	18.54%	15.96%
Medicare B Advantage Units Med B HMO					
PT Units		0	3	1	1
OT Units		1	25	14	13
ST Units		7	0	0	2
Total Units		8	28	15	17
Combined Total Units		258	432	511	400
Med A LOS					
Overall Med A LOS		13.29	23.70	24.33	20.44
Excluding Death, Hospital & Hospice		15.25	29.50	24.33	23.03

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: April 28, 2016

Caseload activity for March: 11 new veterans, the regular detailed caseload activity report is attached.

Activities:

1. Completed as of April 20, 2016, 2016:
 - a. April 4-8 – CVSO Association of Wisconsin spring training conference in Kenosha, WI.
 - b. April 13 – Tour of River Block and the remaining available space.
 - c. April 15 – Presenter to the Wisconsin Association of Senior Centers conference at Hotel Meade.
 - d. April 18 – Wood County HIPAA Security Risk Analysis meeting.
 - e. April 18 – Southern Wood County Homeless Coalition meeting (Amanda Darr attended)
 - f. *February 19*
2. Near Future:
 - a. April 21 – CVSO NE Region meeting at the VA Mega Clinic in Green Bay
 - b. April 27 – Comprehensive Community Services Coordination Committee meeting
 - c. May 5 – HIPAA Security Risk Analysis wrap up meeting.
 - d. May 6 – Representative Krug listening session at McMillian Library.

Office updates:

1. Wood County veteran hiring initiative: No progress in this reporting period. Payroll software and other issues in the Human Resources Department.
2. Hiring update. The Veterans Representative 7 position has been filled and started April 11. She will be introduced at the April 28 Health and Human Services.
3. Update Wisconsin Department of Veterans Affairs (WDVA) grant to counties for improvement of services. The CVSO Association of Wisconsin is compiling a report of what 30 counties applied for and what they received and why items were denied. A copy of that report will be provided to the WCA for their team to work and for development of a future grant proposal. We do know that of the 30 counties, \$217,661.75 in reimbursements was requested, \$99,939.12 was approved, and \$117,722.63 was denied. That equates to 45.9% being approved and 54.1% being denied. Wood County received 77% of what we submitted however we did not submit many of the bigger items in the first reimbursement period.
4. Wisconsin Rapids Office move. With the basic plan being endorsed by the Wood County Board we now know that the Veterans Office will be relocating from its current location. Options are limited but we have a few good sites to develop. We have started working with the committee and Jason Grueneberg to solidify the best location for our clients and staff.

Caseload Activity by Person

March 1-31, 2016

Federal	NEW				Follow Up				Reopen			
	CVSO	VR IV	VR III	ACVSO	CVSO	VR IV	VR III	ACVSO	CVSO	VR IV	VR III	ACVSO
Power of attorney	3		6	2								
Compensation	2	1	5		11	1	3	4	1	1		
Pension	1				4		1	4				
Burial Benefits		1	1		1							
DIC			1		1		1					
Medical Care	1		1	1	2		1					
Life Insurance							1					
Misc.	6	14	13	31	8		15	1				
GI BILL (EDUCATION)					1							
Grave Marker		2	4									
Home loan	2											
Vocational Rehab.												
Request for Records	2	7	36	6		1		2				
Home Visit												
Jail Visit												
State												
Certificate of eligibility												
Personal Loan Program												
Substance Aid Grant												
Health Care Aid Grant												
King Veterans Home												
Vet Ed Grant												
Wis GI Bill		1										
State Cemetery												
Vet Assist Center			1									
Property tax credit												
Retraining Grant	1						2					

2016 Monthly Totals	18	26	68	40	28	2	24	11	1	1	0	0
2015 Monthly total	15	25	45	74	22	20	3	45	1	5	0	0

Federal	Amended				Information			
	CVSO	VR IV	VR III	ACVSO	CVSO	VR IV	VR III	ACVSO
Power of attorney								
Compensation	2	3			3	1		3
Pension					1	3	2	
Burial Benefits					1	1	7	7
DIC								1
Medical Care					1	1	4	7
Life Insurance					1	1		
Misc.					1	2	7	1
GI BILL (EDUCATION)							1	
Grave Marker								
Home loan								
Vocational Rehab.					2			
Request for Records							1	1
State								
Certificate of eligibility								
Personal Loan Program								
Substance Aid Grant								
Health Care Aid Grant								
King Veterans Home					1			1
Vet Ed Grant								
Wis GI Bill					1			
State Cemetery					1			
Vet Assist Center								
Property tax credit								2
Retraining Grant								

2016 Monthly Totals	2	3	0	0	13	9	22	23
2015 Monthly Totals	0	1	0	0	9	24	6	48
Overall Total	291							
Mar 2015 overall Totals	343							

Files Reviewed

Health Department Report April 28, 2016

ADMINISTRATIVE REPORT – SUE KUNFERMAN, RN, MSN

- Our River Block plans are shaping up nicely as you saw last month.
- Ty Zastava and I were fortunate to have attended an Accreditation and Quality Improvement Summit in Stevens Point. I was able to meet with Kaye Bender, the President and CEO of the Public Health Accreditation Board. We chatted about re-accreditation and, while the process is not fully determined as of yet, I feel confident that it will not be excessively burdensome for us.
- Aspirus Riverview Hospital and Clinics hosted an active shooter tabletop exercise and Ty Zastava and I both participated.
- We decided not to serve as the fiscal agent for the Region 2 Health Care Coalition. Mike Martin from Finance raised a number of concerns. Since there was another viable option for our regional coalition, we stepped aside.
- I was appointed by the WI Department of Health Services (DHS) to serve on a committee to review and revise DHS Chapter 140, which defines the required services of Level I, II, and III health departments.

PERFORMANCE MANAGEMENT REPORT – TYLER ZASTAVA MPH, CHES

The Quality Council received several new "Solution Revolution" proposals since the form went online. There were some really great suggestions, and the team is busy following up on those. Sue Kunferman and I attended "Results Based Accountability" training in Stevens Point. This training provided more detail on choosing performance measures. A lot was learned and since the training, some measures have been changed to be more fitting for the program and the department.

COMMUNITY HEALTH IMPROVEMENT PLANNER REPORT – KRISTIE RAUTER EGGE, MPH

Healthy People Wood County

Strategic planning continues for all three of the teams to firm up future goals and objectives.

Chronic Disease Prevention and Management Team

Farm to School is in full swing and the team researched using local shelled eggs in schools with Pittsville schools. In addition, there is some work happening to sustain this program, which has included researching the 10 cent reimbursement program that was used in Michigan Farm to School. A press release has been drafted for Earth Day, additional farmer poster created for Farm Time Out Aquaponics as well as the last Harvest of the Month newsletter of the year, which will focus on Year Round Greens. We have been working closely with teachers, food service, and administration from Port Edwards and Wisconsin Rapids about Earth Day meals and events. One staff member received a scholarship to attend the National Farm to Cafeteria Conference in Madison held in June of this year. Garden season is upon us and we have been in communication with school garden representatives about free seeds.

The bike share program is looking to start their second season. Two members of the committee presented to the LIFE (Learning is Forever) group at UW-Stevens Point. The bikes are currently being stored at the Highway Department and around 20 bikes need some updates and maintenance done to them so that they can be added to the current fleet.

Healthy Growth and Development Team

The team met for the first time since the coalition strategic planning process wrapped up to discuss the new goals that were developed as a part of the strategic planning meeting. The team is working to develop a strong plan that incorporates our existing goals and strategies with new ideas. The Youth Risk Behavior surveys were completed by all but two Wood County middle/high schools. We reviewed some preliminary data and will be reviewing additional data with comparisons to last year's results at our next meeting and then we will develop info graphics for selected key information. The American Dental Association grant is now complete. Packets will continue to be handed out to pregnant women and families with a nine-month-old at the Marshfield Clinic. The oral health screening form is also being used with all nine-month-olds. A student developed a comprehensive needs assessment for Wood County and the PATCH program. We are meeting with PATCH leadership in the next few weeks to discuss plans for moving forward in Wood County.

Mental Health & Alcohol and Other Drug Abuse Team

The documentary, Paper Tigers, has been shown around Wood County over the last few months. The final showing is in Marshfield (April 25). We continue to support the work of Healthy People Nekoosa by attending meetings and helping with trainings, community education and initiatives. Currently they are planning a Hope Run/Walk and a

Block Party for May 21st. Question, Persuade, Refer (QPR) trainings continue to be coordinated and offered throughout Wood County. Our team is holding City Transformation meetings, working to engage the faith community in Healthy People Wood County coalition work. Presentations on Healthy People Wood County initiatives have taken place at the Working Women's luncheon at the Hotel Mead. A presentation on stigma elimination was done with the Wood County Human Services CCS-CSP Regional group and at the Annual Suicide Prevention conference. A small part of the team is working on planning CIP (Crisis Intervention Partners)/CIT (Crisis Intervention Team) training. The team has started planning for the October mental health conference and writing grants as needed to find funding for the conference.

The team is partnering with Human Services with their prevention initiatives focused on AODA along with Marshfield Area Coalition for Youth. In addition, we are a member of the new heroin task force, which was formed in December in Wisconsin Rapids.

ENVIRONMENTAL HEALTH REPORT – NANCY EGGLESTON, R.S.

Seasonal Wells – New Procedures

Starting in April 2016, owners/operators of seasonal public water systems have to perform a "Seasonal Start-Up Procedure" to be in compliance with the Federal Safe Drinking Water Act. To be considered seasonal, the system must be a transient non-community public water system (TNC), it must stop serving water to the public during some part of the year, and it depressurizes at least part of the distribution system during part of the year. There are four steps to the start-up procedure. Step 1 is to inspect the well components for any potential problems which may increase the possibility of bacteria entering the drinking water system. Step 2 is to inspect the land around the well for potential sources of bacterial contamination. Step 3 is to identify and correct any potential cross connections. Step 4 is to flush the system. Well owners are encouraged to chlorinate the well before starting up for the season. The new procedure requires well owners to report that they have completed these steps before opening to the public. The health department contacted all of these well owners to make sure they understand the requirements and complete the procedures as required. A failure to follow the start-up procedure will result in enforcement action, which we hope to avoid with instructions that are easy to follow.

Educational Activities

The Environmental Health section provided food service training materials to The Store 81 and to Little Caesars in Wisconsin Rapids. Kate Carlson was a guest speaker for Marshfield and Wisconsin Rapids radio talk shows. She covered ticks, mosquitos, bedbugs, lead paint hazards, hoarding, and licensing and inspection of temporary food events, farmers markets, festivals and fairs. There was good discussion and a great deal of interest on these topics.

Licensed Establishment Changes and New Businesses

Spike's in Pittsville has a new owner who will keep the same establishment name. Big Al's Bar in Wisconsin Rapids has a new owner and it will be called Bottom's Up. Rose of Sharon opened in Milladore and will be selling retail pork and chicken.

Agent Program Evaluation

The WI-DATCP Bureau of Retail Food and Recreational Businesses conducted an evaluation of the Wood County Health Department (WCHD) restaurant and retail food establishment program during the week of March 28th, 2016. This evaluation is required by s. 97.41(2), Stats, s. ATCP 75.12(2), Wis Adm. Code and s DHS 192.12 Wis. Adm. Code. The evaluation revealed that the WCHD food establishment program is in substantial compliance with applicable state statutes, codes and regulations. The Wood County Health Department management and the County Board was recognized and commended for the commitment and support they have given to their food protection program as an agent for DHS and DATCP. The reviewers provided some recommendations for our program that we will incorporate into a 3-year work-plan. One recommendation is for ordinance changes when DHS merges with DATCP. The Wood County Public Health Ordinance will need to adopt the new DATCP and DSPS administrative codes that replaced DHS codes. Work on an ordinance revision and a County Board Resolution to address the Public Health Ordinance updates will begin soon.

HEALTH PROMOTION AND CHRONIC DISEASE TEAM REPORTS

Oral Health Program - Wendy Ruesch, RDH, CDHC

The Healthy Smiles sealant program is finishing for the school year in south Wood County elementary schools. The third fluoride treatment and oral screening is in progress at all Head Start Centers. Healthy Smiles provided

community outreach with educational and activity booths at the Marshfield Children's Festival and Lincoln Children's Festival. We applied for 2016/2017 St. Joseph's Hospital Ministry Foundation grant funding for the sealant program in north Wood County schools.

28 children on the WIC program had fluoride varnish applied in the month of March.

3-O Day Committee – Alecia Pluess

The committee is finalizing the fundraising letter and discussing new topics and possible presenters for the keynote address.

Stepping On – Alecia Pluess

I am instructing a Stepping On falls prevention class that started on April 12th and will run for 7 weeks. The class is being held at the Nekoosa Community Center. We are excited to have a new partnership with a physical therapist from the Aspirus Riverview Nekoosa Clinic, who is assisting as a guest expert during three of the sessions.

Healthy Lifestyles – Alecia Pluess

Final planning is underway for the Marshfield 2016 Bicycle Discount Program. This year's program will have a new tracking option. The Bicycle Discount Program begins June 1st and runs through August 31st. The program offers discounted or free items to individuals that ride their bike to participating businesses and present their helmet.

COMMUNICABLE DISEASE TEAM REPORTS

Tuberculosis Update – Dani Garski

- We have completed the monitoring of 1 case of latent tuberculosis infection.

Communicable Disease Update – Dani Garski

- During the month of March, there were 21 cases of chlamydia, 0 cases of gonorrhea and 1 suspect and 4 confirmed cases of hepatitis C investigated in Wood County.
- Also during the month of March, 2 cases of salmonella and 1 case of campylobacter were investigated. Norovirus is currently the predominant gastroenteric pathogen detected in Wisconsin.
- Wood County has had no pediatric deaths due to influenza this season and 13 hospitalized influenza cases in March with all of these being attributed to Influenza A. During the week of March 5th, Influenza activity reached its peak.
- Jean Rosekrans and I presented to the area infection control practitioners at Wausau Aspirus Hospital regarding the health department's role in reportable diseases, including updates on Elizabethkingia and Zika virus.
- Elizabethkingia continues to be investigated by WI Department of Health Services (DHS) and the cause remains unknown. As of March 30th, Wisconsin had 56 confirmed cases of Elizabethkingia, with 1 lone case in Michigan. All of the Wisconsin cases are located in the southeast and southern counties of the state. Governor Walker recently approved 9 new DHS positions for the investigation of Elizabethkingia, Zika and an increase in TB cases.

Emergency Preparedness – Tyler Zastava

The department participated in an Active Shooter exercise on April 12th at Aspirus Riverview Hospital along with community partners. Sue Kunferman and I will be participating in a Family Assistance Center Training at the end of the month.

FAMILY HEALTH AND INJURY PREVENTION TEAM REPORTS

Plain Community (Amish) Outreach – Leah Meidl

I attended a meeting about a new buggy driver's manual that has been developed in the southern portion of the state. We are planning a meeting among Wood County stakeholders to discuss widespread distribution of the manual. Additionally, we have started to provide outreach to all Amish families when they have a new baby. When the birth report indicates that they delivered a new baby, a letter will be sent to congratulate them and encourage them to call us with any needs or questions.

Fetal Infant Mortality Review (FIMR) – Leah Meidl

We will be meeting in a few weeks to develop a strategic plan for the team. We completed a SWOT analysis and will use this analysis in the meeting at the end of the month. We are hopeful that after this meeting, we will have

some direction for the team that does not involve the extensive medical records reviews that are currently problematic because of difficulty obtaining medical records.

Caring Hands – Erica Sherman

Caring Hands is sponsoring a training opportunity for child care providers and parents entitled *The Importance of Play in the Early Years*. Debra Moore-Gruenloh, MSE, will present on why play is critical for growth and development and how a play oriented curriculum facilitates cognitive, social, emotional, and physical development. Training will be offered in Wisconsin Rapids at Mid-State Technical College on Tuesday, May 3rd, from 6:30-8:30pm and again in Marshfield on Tuesday, May 17th, from 6:30-8:30 at the Streitel Conference Center (St. Joseph's Hospital). Preregistration is required by contacting Childcaring at 715-423-4114.

Child Passenger Safety – Erica Sherman

Ty Zastava and I provided basic child passenger safety training to Human Services staff on Friday, April 1st. Participants report this training was very valuable.

Early Years Coalition – Erica Sherman

This is a new coalition to Wood County and has been meeting monthly to formulate strategies that work to support the goal of ensuring children are ready to learn at the start of school (kindergarten). This work will be supported by the Healthy People Wood County Healthy Growth & Development team.

Wood County Task Force on Child Abuse Prevention – Erica Sherman

The task force's annual Run the Rapids 5K was held on April 9th.

Prenatal Care Coordination (PNCC) – Erica Sherman

The Northern Region PNCC Group is currently working on a quality improvement project to develop a standard audit tool and process for use by the region. Having an up-to-date audit tool will help assure PNCC providers are providing high quality services, fulfilling Medicaid PNCC requirements and are prepared for potential audits.

Safe Kids – Tyler Zastava

Safe Kids worked with River Cities Community Access to develop a very brief video clip on child passenger safety that can be used on web sites and social media. Once the video is edited, it will be shared widely. The newly revamped child passenger safety diversion materials are complete and will be launched with all Wood County law enforcement departments during May when they do "Click It Or Ticket" campaigns. The goal is that when officers are looking for seat belt use during the campaign, they will have refreshed training on what to look for with car seats, and have more confidence citing those with seats that are grossly incorrect.

Child Death Review Team – Tyler Zastava

The regional Child Death Review team subgroup that put together the child abuse identification training last December at Marshfield Clinic in Marshfield is working together again to bring in a training to build off of last year's topics. The training will be more advanced, and last a whole day, rather than a half day. It will continue to be focused to the same target audience of social workers, law enforcement, public health, child care and health care providers.

Wood County Breastfeeding Coalition – Amber France

The Wood County Health Department sent out packets to businesses that inform employers about breastfeeding friendly practices and laws. These businesses are asked to send back a postcard that states whether or not they have a breastfeeding policy and, if they don't, to contact us so we can help them create a policy.

The coalition, in collaboration with Ministry Saint Joseph's Hospital, will host a Tongue-Tie Workshop for medical providers on April 20th, 2016 at Ministry Saint Joseph's Hospital. Dr. Alison Hazelbaker will be the presenter. The Wood County Breastfeeding Coalition will be hosting its 4th annual 5K/10K walk/run at Wildwood Park on April 23rd, 2016.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – AMBER FRANCE, MS, IBCLC

WIC has been busy with outreach. Billboards, press releases, and church outreach were done in March. We will be collecting data on each outreach method to determine the best route for communication with non-WIC participants.

Caseload for 2016 (Contracted caseload 1327)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active	1309	1268	1309									
Participating	1438	1410	1425									

HEALTH DEPARTMENT CREDIT CARD SUMMARY

3/21/2015 - 3/20/2016

Due Date 4/19/2016

Date Paid 4/15/2016

Amount Due 2368.73

PUBLIC HEALTH - VISA CHARGES

Vendor	Description	PH	GRANT	Amount
Katom Rest Supply	Prog Supplies		FDA-Mod	\$ 265.43
Mayo Schl Prof Dev	TB Summit	✓		\$ 50.00
UPS Store	EH-Shipping Sample	✓		\$ 9.28
We Pak'n Ship	EH-Shipping Sample	✓		\$ 21.28
Paypal - WEHA	Conf Reg	✓		\$ 100.00
Fred Pryor	Training		Ebola	\$ 128.00
Wood Trust	Annual Fee	✓	PHEP	\$ 75.00
Amazon	Fit Testing Supp		PHEP	\$ 112.64
Radisson	Conference		PHEP	\$ 82.00
Survey Monkey	Renewal - 1 year	✓		\$ 204.00
Wal Mart	Office Supplies	✓		\$ 14.77
Kwik Trip	Meeting Supplies	✓		\$ 18.93
Cheap Tickets	Conf Expenses		WIC-CP	\$ 642.40
Affinity Health/Ministry	Wellness Conf Reg		WIC-CP	\$ 255.00
Enterprise	PNCC Meeting	✓		\$ 31.54
Fleet Farm	PNCC Meeting	✓		\$ 10.10
ILCA	Prog Supplies		MCH	\$ 25.45
Best Western	WALC Conference	✓		\$ 201.98
WPHA	Conf Reg		PHEP	\$ 250.00
WPHA	Member Dues	✓		\$ 200.00
Wal Mart	Reverse Transaction		MCH	\$ (1,000.00)
				\$ 1,697.80

Grants:

BRACE	Building Resilience Against Climate Effects
EP	Emergency Preparedness
IMM	Immunization
LEAD	Childhood Lead
MCH	Maternal Child Health
PHHS	Prevention Funds
SGK	Susan G Koman
SHP	Security Health Plan
TOB	Marathon County Tobacco Coalition
TRANS	Transform WI
WQI	Accreditation Infrastructure
WWWP	WI Well Woman

CONSOLIDATED GRANT - VISA CHARGES

Vendor	Description	GRANT	Amount
			\$ -

WIC - VISA CHARGES

Vendor	Description	PROGRAM	Amount
WWA	Member Dues	ADMIN	\$ 100.00
Great Expectations	Meeting	ADMIN	\$ 86.50
Best Western	WALC Conference	BF	\$ 201.98
Wal Mart	Office Furn	CS	\$ 63.98
Wood Trust	Annual Fee	ADMIN	\$ 25.00
			\$ 477.46

Programs:

ADMIN	WIC Program Administration
BF	WIC Breastfeeding
CS	WIC Client Services
FF	WIC Fit Families
FMNP	WIC Farmers Market Nutrition Program
NE	WIC Nutrition Education
PC	WIC Peer Counseling
FV	Healthy Smiles Fluoride Varnish
SEAL	Healthy Smiles Sealants

HEALTHY SMILES - VISA CHARGES

Vendor	Description	PROGRAM	Amount
			\$ -

COALITION ACCOUNTS - VISA CHARGES

Vendor	Description	Coalition Name	Amount
Wal Mart	Circle of Mom	BF	\$ 27.24
USPS	Stamps	CD	\$ 4.55
Home Depot	Bike Share Supp	HPWC	\$ 8.46
Scotty's	Meeting	HPWC-HG&D	\$ 76.29
Crown Awards	Prog Supp	BF	\$ 59.98
			\$ 176.52

Coalition Names:

SWCBF	South Wood County Breastfeeding Coalition
SK	South Wood County Safe Kids Coalition
HPWC	Healthy People Wood County
CD	HPWC - Chronic Disease Prevention
HG&D	HPWC - Healthy Growth & Development
MH	HPWC - Mental Health

HO-CHUNK VISA CHARGES

Vendor	Description	Amount
e-fax	Monthly Charge	\$ 16.95
		\$ 16.95

2016
WOOD COUNTY QUARTERLY SUMMARY OF REPORTED DISEASES

DISEASE	1st QTR	2016 YTD	2015 Total
Category I shall be reported IMMEDIATELY BY TELEPHONE			
Anthrax			
Botulism			
Botulism, Infant			
Cholera			
Diphtheria			
Haemophilus influenzae	0	0	1
Hantavirus Infection			
Hep A			
Measles			
Meningococcal-bacterial			
Outbreaks, Food/Water	0	0	2
Outbreaks, Other	0	0	180
Pertussis **	1	1	8
Plague			
Polio infection			
Rabies			
Ricin toxin			
Rubella			
Rubella/Cong			
Severe Acute Resp. SARS			
Smallpox			
TB			
Vanc.Int. Staph Aur. VISA			
Vanc. Res. Staph. VRSA			
Yellow Fever			
West Nile			
Category III the following diseases shall be reported within 72 hrs.			
AIDS	0	0	0
HIV	0	0	0
Other: (specify)			

DISEASE	1st QTR	2016 YTD	2015 Total	DISEASE	1st QTR	2016 YTD	2015 Total
Category II ... the following diseases shall be reported within 72 hours of the identification of a case or suspect case.							
				Nontuberculosis Mycobacterial	5	5	9
				Parapertussis **	0	0	1
				Psittacosis			
Arboviral Infection				Q-Fever	0	0	0
Babesiosis	0	0	4	Rheumatic Fever			
Blastomycosis**	1	1	3	Rocky Mt Spt	0	0	0
Brucellosis				Salmonella	4	4	12
Campylobacter	2	2	28				
Cryptosporidiosis	0	0	12	STD: Chancroid			
Cyclosporiasis				STD: Chlamydia	55	55	247
Ehrlichiosis/Anaplasmos	0	0	16	STD: Gonorrhea	0	0	9
E.coli	0	0	3	STD: Pelvic Inflam			
Giardiasis	1	1	8	STD: Syphilis	1	1	0
Hemolytic Uremic							
HepB***	0	0	3	Shigellosis	0	0	2
Hep C **	12	12	39	Strep group A	0	0	1
HepD				Strep group B	0	0	5
HepE				Strep pneumoniae	3	3	6
Histoplasmosis**	2	2	1				
Influenza Peds. Death				Tetanus			
Influenza A Novel Sub.				Toxic Shock Synd			
Kawasaki				Toxic Substance			
Legionairs	0	0	2	Toxoplasmosis			
Leprosy				Tran. Spong. Enceph. TSE	0	0	0
Leptospirosis				Trichinosis			
Listeriosis	0	0	0	Tularemia			
# Lyme Disease Reports	2	2	47	Typhoid Fever			
## Lyme Lab Reports	0	0	125	VISA - Vancomycin Intermediate S	0	0	1
Lymph. Chor. Vir. LCMV				Varicella**	0	0	4
Malaria				Vibriosis			
Meningitis, viral				Yersiniosis			
Meningitis, bacterial							
Mumps							
**Flu A Hospitalized	15	15	43				
**Flu B Hospitalized	2	2	13				

** Includes confirmed, probable, & suspect

Lyme Disease EM cases only

Lyme Lab Reports no EM noted - suspect cases

QUARTER 1st
COMPLETED BY Nancy Eggleston

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT April 19, 2016

Director's Report by Kathy Roetter

This month, there are just a couple of items that I want to inform you of. Preliminary planning for the design of the River Block space concluded this month so that designs could be sent out in order to obtain estimates for construction costs. The latest drafts still need a few tweaks but in general the plan looks good.

Last week, several of the Northern IM Consortium Directors and I participated in a conference call with Kevin Moore, the State Medicaid Director, to discuss funding concerns and the challenges associated with operations based upon specialty or one time funding. We discussed the impact upon the work force and the turnover associated with limited term employees. He was interested in hearing from us and invited us to reach out and discuss our concerns as needed.

Jordon and I had a conference call with a psychiatrist who is looking for an employment opportunity upon completion of his fellowship in June 2017. He is someone we believe warrants a closer look at and he seemed interested in our opportunity.

Stephanie, Chris and I had a second meeting with the Nekoosa School System Administrative Staff to discuss some of their needs and how we might work together in different ways. We have identified the need to focus on elementary age children who are at high risk. We also invited DaNita Carlson from the Health Department to join the group as this links back to some of the Healthy People Wood County work. This will assist us to coordinate and use resources more efficiently.

Division of Community Resources Report by Brandon Vruwink

Transportation: The Wood County Transportation Program was recently featured in the Marshfield News Herald and the Wisconsin Rapids Daily Tribune. In addition to the article the USA TODAY NETWORK-Wisconsin produced a video that shares the perspective of Fran Walter, who is one of our regular riders. Fran was very gracious and complementary of the Wood County Transportation Program. If you are interested in viewing the video you can access it on the county website (www.co.wood.wi.us) under the "What's New" section. I would like to thank the Wood County Transportation Team for all of the great work they do in providing service to our residents.

FSET: April 1st marked the one year anniversary of our regional FSET program. We are very excited about our success and look forward to continuing to build and strengthen our program over the next year. Our first year successes included being the number one ranked agency for enrollment rate. We enrolled 40.35% of all people referred whereas the statewide average was 30.00%. In the first 12 months, we enrolled and served a total of 2,535 customers and recorded nearly 700 verified new employments. We look forward to building on this success!

Child Care Certification: Wood County has the 4th highest number of in home certified providers in the state of Wisconsin trailing only Milwaukee, Dane and Racine Counties. We continue to work to develop and recruit additional providers through outreach efforts. In an effort to reach additional providers Wood County's Child Care Certifier Jill Jerabek staffed a booth at the Children's Festival in Wisconsin Rapids. Having quality Child Care options is incredibly important to Wood County residents. We are hopeful that through our efforts we can continue to grow our network of providers.

Family Services Update by Chris Hanten

April is Child Abuse Prevention Month. *According to the National Center for Injury Prevention and Control, child maltreatment is a public health problem. In the United States in 2012, 1,640 children died from abuse or neglect. In that same year, 686,000 children were found to be victims of maltreatment by Child Protective Services. The total lifetime economic burden resulting from new cases of fatal and non-fatal child maltreatment in the United States is approximately \$124 billion. (www.cdc.gov/violenceprevention)* Child maltreatment is complex with many social, community, physical and emotional factors playing into each occurrence of abuse or neglect. The Wood County Task Force on Child Abuse held their 12th annual community event for child abuse and neglect awareness and prevention on April 9, 2016. Although the weather was cold, the skies were sunny and 327 people came out to support the cause. There were 143 runners and 184 walkers that participated in this year's event. There were 40 same-day registrations, in spite of the snow! There were many different community businesses that supported the event through donations of food, financial support and manpower to run the event. There were two scholarships awarded, one to Kaitlyn Keech and another to Miranda Ortner to further their education after high school.

Over the last two months, Family Services supervisors and staff members participated in multiple focus groups facilitated by Healthy People Wood County coalitions for mental health and AODA issues. They provided information and feedback regarding strategic planning to meet the needs of the community. This continues to be an area of need in our community that impacts employees, children, and families.

The social work staff members continue to work diligently to provide permanence for children that cannot safely return to a parental home. In 2015 there were 26 children involved in completed termination of parental rights (TPR) court actions and 14 children who were permanently placed with a guardian through a court established guardianship. Social workers continue to look for the least restrictive settings for placements for children that cannot remain in their parents' homes. It is preferable if a relative is able to care for the child as research shows better permanency options and long term outcomes for children that maintain a family connection. As a result we have more than doubled our number of licensed relative foster homes from 10 in 2014 to 21 in 2015.

Over the last month, we have said goodbye to two social workers. David Bray retired effective April 1, 2016. Trisha Tetzlaff accepted a position in Marathon County. Her acceptance of a similar position in Marathon County was the result of a significant pay increase offered which caused us to lose a good employee. Her last day of employment was April 13, 2016.

Behavioral Health/Long Term Support Services Update by Stephanie Gudmunson

CCS/CSP: Four youth enrolled in our Comprehensive Community Services program had a wonderful opportunity to connect with youth from all over the state in the Teen Summit on Healthy Relationship in the Wisconsin Dells on April 4, 5, 6. These four teens, ages 16-17, participated in teen led workshops, open mic, and spaces just for teens to discuss important issues that they wanted to talk about. They also watched teen performances on issues such as domestic violence and sexual assault, drug use and suicide. A highlight of the event was when the four teens each took a turn speaking in front of a group of 300+ to share what they were taking away from the conference. They were forever impacted by this experience and left feeling empowered. Thank

you to three CCS Service Facilitators who participated in this event and took time out of their personal lives in order to provide the youth with this opportunity.

Crisis/Legal Services: Our Crisis program, CCS and CST program have been working closely with Family Services to successfully transition a youth from out of home institutional placement to community placement and eventual placement back in his home. Numerous staff devoted many hours to developing plans, preparing for crisis situations and building supports around the client and family. These plans were tested this month when the youth went into crisis. Having a well thought through plan and effective support people who could intervene quickly was effective and helped to prevent re-hospitalization and keep the youth in the community environment.

Support Services Update by Jan Pelot

Personnel Update: Rachel Adams has filled the Part Time Secretary position that is located out of the Marshfield Cornerstone office. Rachel has several years' experience working in programs that provide services to people with disabilities and long term care needs. She has most recently been working at Aurora Residential Alternatives and is currently enrolled in Rasmussen College to get her Bachelor's degree in Health Care Management.

Carrie Meyer announced her plan to retire effective April 28th. Carrie is a Medical Transcriptionist and coordinates the release of medical records for the 12th Street Outpatient Clinic. She has been a dedicated employee for 37 years and started working as a Clerk/Typist in 1979. The position is Part Time (80%) and we are working with Human Resources on recruitment. The vacancy has been posted and will close on April 25th.

Fiscal Services Update by Jo Timmerman

Norwood: Distribution of Norwood wages in the payroll system was also discussed with Human Resources personnel on 4/8/16. A possible solution for Norwood's allocation is to estimate utilization of those employees' time currently manually allocated at the time of hours entry to the payroll system.

Community: On 3/21/16 I attended a meeting held at Edgewater Haven to discuss implementation of electronic time cards to meet reporting requirements by CMS (Centers for Medicare and Medicaid) effective 07/01/16 for long term care units.

Distribution of wages in the payroll system was discussed with Human Resources personnel on 4/8/16. A possible solution to allocating vacation, holiday, and sick time within the payroll system has been identified by HR. A test case on the Community side was run with the 4/14/16 payroll.

The Payroll Clerk position opening has been filled. The Intake Coordinator position opening has been filled with the new staff member starting 5/2/16. Candidates for the State Reporting Clerk position are being reviewed.

Norwood at Wood County Annex and Health Center Update by Jordon Bruce

Direct mailing flyers have been sent to Psychologists and Nurse Practitioners statewide to better increase our applicant pool. We continue to work with Merritt Hawkins on our Psychiatrist search with little results. We may be looking to use other recruitment firms in the near future. The CNA's

have been changed to Mental Health Technicians and have moved from Grade 2 to Grade 3 in the wage classification. Ideas for helping recruitment efforts and lowering overtime usage will be presented at the April HHS committee meeting.

Norwood Maintenance Department by Lee Ackerman

Final documentation is being gathered for the Plan Approval Application for Phase II Fire Alarm System upgrade. Application will be sent out the first week of April.

Norwood Nursing Department by Liz Masanz

The admissions unit has reached a census briefly of 14 again this last month. We continue to have a high rate of out of county residents.

The TBI unit has four mental health patients as overflow and up until recent two TBI patients who this last month were discharged. We have one referral pending for TBI.

Our census on Crossroads remains full at 16 patients. The long term care units are getting ready for State Survey as we are in our window.

Norwood Dietary Department by Larry Burt

Dietary has completed the transition to our new food service provider, Martin Brothers, with regards to: coffee machine, dish machine chemicals, and food and supplies. We continue to educate staff on survey preparedness in anticipation for our upcoming annual survey.

Congregate meals for March were 5,541. Year to date totals equal 15,542. We had a cancelled date for meals on March 24 due to weather.

Norwood Health Information Management Department by Pam Martinson

Policy reviews were completed of some of the department policies related to HIPAA in preparation for the Risk Analysis Audit which will be done on April 18th.

Continued chart auditing is being completed to ensure all documents are completed and signed by the contracted doctors which includes the notes, discharge summaries and physician orders.

March 2016 Referrals for TBI Unit

Date	From	Patient	Status	Additional Info
3/1/2016	Sacred Heart- Eau Claire	male	Declined	Too high functioning; not subacute
3/14/2016	Aspirus - Wausau	male	Declined	Medicare
3/23/2016	Rehab Hospital of WI	male	Declined	Blue Cross Blue Shield - wanted to pay SNF rate
3/31/2016	Columbia St. Marys	male	Accepted	In process of Pre-Auth & coordinating admission

CREDIT CARD SUMMARY- HUMAN SERVICES DEPARTMENT

WALMART USBANK

Statement Date

Amount Due \$835.80 \$3,999.33
\$4,835.13 TOTAL BOTH CARDS

Due Date 4/11/2016 4/16/2016

Date Received 3/21/2016 3/31/2016

Date Paid 3/23/2016 4/6/2016

VOUCHER # 40162210 40162254 / 40162255

Object	Description	Program Amount	CBRF-AIRPORT 4090	NHC SNF-CMI 2024	NHC SNF TBI 2025	NHC INPATIENT 2026	NHC NURSING ADMIN 2030	NHC DIETARY 2050	NHC - PLANT OPS & MAINT 2051	NHC ADMIN 2065	CHILD WELFARE 4001	YOUTH AIDS 4005	CSP 4055	OPC MH 4060	CCS 4065	ADMIN 4099
231	BUILDING REPAIRS/UPKEEP	273.95							273.95							
232	VEHICLE EXPENSE	0.00														
233	MAINTENANCE-REPAIR	300.60							300.60							
236	DATA PROCESSING	0.00														
243	BUILDING REPAIRS	0.00														
248	PSYCHIATRIC SERVICES - PATIENT	0.00														
251	TPR ADOPTION SERVICES	0.00														
252	OTHER-START UP COST	0.00														
250	OTHER PURCHASES-WAIVERS	0.00														
260	OTHER PURCHASES	0.00														
270	OTHER PURCHASES	6.00								6.00						
273	CLUBHOUSE	0.00														
290	STATE PASS THROUGH FUNDS	0.00														
290	CW PASS THROUGH FUNDS	0.00														
292	CLIENT SERVICES	0.00														
311	OFFICE SUPPLIES	39.26														39.26
313	POSTAGE	0.00														
324	ADVERTISING	0.00														
326	SUBSCRIPTIONS	0.00														
329	SUBSCRIPTIONS	0.00														
331	MEETINGS / TRAVEL	1,032.46			199.99	499.98	189.99		142.50	211.08						
332	MEALS/LODGING	211.08														
333	MEALS/LODGING	578.00													82.00	
336	PERSONNEL DEVELOPMENT	357.00		178.50			178.50									
340	FOOD	0.00				281.82	-24.88		78.04	14.91			16.50	375.00	16.49	
341	PROGRAM SUPPLIES	757.88														
344	FOOD	602.64	602.64													
344	FOOD	0.00														
343	LINENS/CBRF	0.00														
346	PROGRAM SUPPLIES	0.00														
348	HOUSEKEEPING/KITCHEN SUPPLIES	233.16	233.16													
348	HOUSEKEEPING/KITCHEN SUPPLIES	0.00														
349	GRANT EXPENSE	443.10														443.10
388	MISC EXPENS	0.00														
391	CANTEEN	0.00														
390	EQUIPMENT < 500	0.00														
700	ELDER ABUSE FUNDED EXPENSES	0.00														
819	CI	0.00														
822	OUTLAY	0.00														
251	CAPITAL IMPROVEMENT	0.00														
TOTAL		4,835.13	835.80	178.50	199.99	781.80	343.61	0.00	795.09	231.99	247.00	249.00	16.50	375.00	98.49	482.36

\$ -

SUB-TOTAL \$ 4,835.13

US BANK CHARGES IN GREY

52

Report of Claims for Edgewater Haven Nursing Home March 2016

For the range of vouchers: 12160134 12160230

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
12160134	GRAINGER (Edgewater)	MAINTENANCE SUPPLIES	03/03/2016	423.39	P
12160135	PHOENIX TEXTILE CORP	CLOTHING PROTECTORS	03/02/2016	172.08	P
12160136	SERENITY AQUARIUM & AVIARY SERVICES	BIRD AVIARY MAINTENANCE	03/01/2016	89.00	P
12160137	BERNDT DONNA	REFUND OF OVERPAYMENT	03/10/2016	1136.60	P
12160138	BRANDL ENTERPRISES LLC	SNOWPLOWING, SAND, SALT	02/29/2016	1333.00	P
12160139	ASPIRUS DOCTOR'S CLINIC INC	MEDICAL PROCEDURES	02/29/2016	1206.16	P
12160140	GREENFIELD REHABILITATION AGENCY INC	MONTHLY THERAPY FOR RESIDENTS	02/29/2016	30704.87	P
12160141	HIBU INC	ADVERTISING	03/03/2016	65.00	P
12160142	PHILLIPS TOTAL CARE PHARMACY	OTC DRUGS/MA	02/29/2016	15268.14	P
12160143	PROFESSIONAL MEDICAL	NURSING SUPPLIES	03/10/2016	945.64	P
12160144	ASPIRUS AT HOME FLU	REFUND OF OVERPAYMENT	03/10/2016	577.72	P
12160145	SURGICAL ASSOCIATES SC	MEDICAL PROCEDURES	03/07/2016	150.70	P
12160146	GRAINGER (Edgewater)	MAINTENANCE SUPPLIES	03/10/2016	3416.33	P
12160147	EZ WAY INC	SLING DELUXE	03/10/2016	1379.45	P
12160148	LB MEDWASTE INC	MEDICAL WASTE DISPOSAL	02/29/2016	179.27	P
12160149	MCKESSON MEDICAL	NURSING SUPPLIES	03/16/2016	1060.79	P
12160150	MEDICAL FORMS INTERNATIONAL	24 HOUR NURSING REPORT BOOKS	03/10/2016	172.72	P
12160151	MSM DISTRIBUTION	HOUSEKEEPING SUPPLIES	03/09/2016	918.59	P
12160152	OUR HOUSE LLC	SENIOR EXPO	03/16/2016	265.00	P
12160153	RON'S REFRIGERATION & AC INC	REPAIR COMPRESSOR ON A/C	03/08/2016	121.00	P
12160154	RON'S REFRIGERATION & AC INC	EVALUATE A/C UNIT	03/08/2016	85.00	P
12160155	WAL-MART COMMUNITY/RFCSLLC	DEPT EXPENSES	02/27/2016	167.98	P
12160156	WI DEPT OF JUSTICE	CRIMINAL RECORD CHECKS	02/29/2016	70.00	P
12160157	LEADINGAGE WISCONSIN	MDS INNOVATION MEETING	03/16/2016	50.00	P
12160158	WI NURSING HOME SOCIAL WORKERS	WNHWSA SPRING CONFERENCE	03/21/2016	350.00	P
12160159	BDS LAUNDRY SYSTEMS	DOOR LOCK	03/18/2016	404.58	P

Report of Claims for

For the range of vouchers: 12160134 12160230

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
12160160	BRANDL ENTERPRISES LLC	SNOWPLOWING, SAND, SALT	03/22/2016	960.75	P
12160161	BSG MAINTENANCE INC	CONTRACT HOUSEKEEPING	03/25/2016	11449.35	P
12160162	CARPET CITY	FLOORING-2 RESIDENT ROOMS	03/14/2016	1286.46	P
12160163	CHARTER COMMUNICATIONS- MILWAUKEE	MONTHLY CABLE FOR RESIDENTS	03/31/2016	1338.70	P
12160164	HOME DEPOT CREDIT SERV (Edgewater)	MAINTENANCE SUPPLIES	03/01/2016	172.71	P
12160165	LEADINGAGE WISCONSIN	SPRING CONFERENCE	03/20/2016	575.00	P
12160166	RON'S REFRIGERATION & AC INC	AIR CONDITIONER UNIT	03/24/2016	2948.00	P
12160167	RON'S REFRIGERATION & AC INC	REPLACE COMPRESSOR	03/21/2016	1014.35	P
12160168	STATE INDUSTRIAL PRODUCTS	MAINTENANCE SUPPLIES	03/22/2016	739.92	P
12160169	WOOD TRUST	MULTIPLE DEPT EXPENSES	03/18/2016	1469.41	P
12160170	ALLIANT ENERGY/ WP&L	ELECTRIC BILL	03/31/2016	6230.90	P
12160171	GAPPA SECURITY SOLUTIONS	KEY CUTS	03/21/2016	27.55	P
12160172	MENARDS - PLOVER	MAINTENANCE SUPPLIES	03/31/2016	3308.41	P
12160173	PROFESSIONAL MEDICAL	NURSING SUPPLIES	03/31/2016	744.11	P
12160174	MERKES CHERYL	MILEAGE REIMBURSEMENT	03/31/2016	51.84	P
12160175	SCHUMACHER TOM	MUSIC FOR RESIDENTS	04/04/2016	80.00	P
12160176	SLATTERY AMY	MILEAGE REIMBURSEMENT	03/28/2016	127.98	P
12160177	ABILITY NETWORK INC	MONTHLY USAGE CHARGE	03/21/2016	76.00	P
12160178	ACCURATE IMAGING INC	PORTABLE X-RAY	03/31/2016	1287.46	P
12160179	ACE HARDWARE	MAINTENANCE SUPPLIES	03/30/2016	387.01	P
12160180	ADVANCED DISPOSAL	WASTE DISPOSAL	03/31/2016	792.80	P
12160181	BRANDL ENTERPRISES LLC	SNOWPLOWING, SAND, SALT	03/31/2016	1090.75	P
12160182	BRIGGS CORPORATION	PROGRESS NOTES	03/22/2016	80.86	P
12160183	CHANNING L BETE CO INC-MA	FACE SHIELDS	01/22/2016	45.95	P
12160184	CLASEN DR RICHARD MD	MEDICAL DIRECTORS FEE	03/31/2016	1000.00	P
12160185	CLIA LABORATORY PROGRAM	CERTIFICATE FEE	03/31/2016	150.00	P
12160186	COMPLETE CONTROL	EQUIPMENT REPAIR	03/31/2016	394.10	P
12160187	CREST HEALTH CARE	MAINTENANCE SUPPLIES	04/01/2016	144.17	P

Report of Claims for

For the range of vouchers: 12160134 12160230

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
12160188	DIERKS WAUKESHA	FOOD & SUPPLIES	03/31/2016	3663.70	P
12160189	ASPIRUS DOCTOR'S CLINIC INC	MEDICAL PROCEDURES	03/31/2016	48.82	P
12160190	EARTHGRAINS COMPANY THE	BAKERY	03/31/2016	567.39	P
12160191	EATING WELL ETC	CONTRACT DIETICIAN	03/31/2016	705.00	P
12160192	EO JOHNSON COMPANY INC	MAINTENANCE CONTRACT	03/31/2016	68.00	P
12160193	FARMER BROTHERS COFFEE	COFFEE & SUPPLIES	03/31/2016	664.74	P
12160194	FIRE & SAFETY EQUIPMENT	SEMI ANNUAL SERVICE	03/22/2016	98.95	P
12160195	FIRST CHOICE FIRE PROTECTION LLC	ANNUAL MAINTENANCE	03/30/2016	429.50	P
12160196	FIRST CHOICE FIRE PROTECTION LLC	SERVICE KITCHEN SYSTEM	03/30/2016	87.50	P
12160197	FOREFRONT TELECARE INC	PSYCHIATRY FOR RESIDENTS	03/31/2016	499.00	P
12160198	GRAINGER (Edgewater)	BELTS	03/15/2016	64.72	P
12160199	HIBU INC	ADVERTISING	03/31/2016	65.00	P
12160200	IGA	DIETARY SUPPLIES	03/31/2016	222.28	P
12160201	KONE INC	ANNUAL ELEVATOR TESTING	03/23/2016	495.00	P
12160202	KONE INC	ELEVATOR MAINT. CONTRACT	04/01/2016	317.43	P
12160203	MARSHFIELD CLINIC	LAB & X-RAYS	03/31/2016	164.90	P
12160204	MCMASTER-CARR SUPPLY CO	MAINTENANCE SUPPLIES	03/21/2016	36.99	P
12160205	MATRIXCARE SDS-12-2905	PATHLINKS QRT MAINTENANCE	03/31/2016	4333.62	P
12160206	MED-PASS INC	SUBSCRIPTION RENEWAL	03/31/2016	94.50	P
12160207	MEDLINE INDUSTRIES	NURSING SUPPLIES	03/31/2016	6315.47	P
12160208	PHOENIX TEXTILE CORP	WASHCLOTHES & SHEETS	04/04/2016	207.43	P
12160209	PHILLIPS TOTAL CARE PHARMACY	OTC DRUGS/ MA	03/31/2016	13678.98	P
12160210	PIGGY WIGGLY SUPERMARKET	DIETARY SUPPLIES	03/31/2016	19.00	P
12160211	PORT EDWARDS WATER UTILITY	QUARTERLY WATER SERVICE	03/31/2016	7722.79	P
12160212	ESTATE OF MARY MILLER	REFUND OF OVERPAYMENT	03/31/2016	7100.00	P
12160213	REINHART FOOD SERVICE	FOOD & SUPPLIES	03/31/2016	17277.37	P
12160214	REINHART FOOD SERV CHEMICAL DIV	LAUNDRY SUPPLIES	03/22/2016	798.43	P
12160215	RIVER CITY CAB	LAB RUNS	03/31/2016	30.00	P

Report of Claims for _____

For the range of vouchers: 12160134 12160230

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
12160216	SENTIMENTAL PRODUCTIONS	VIDEO MAGAZINES	03/31/2016	130.00	P
12160217	SMS RESPIRATORY SERVICES	OXYGEN & SUPPLIES	03/31/2016	1501.10	P
12160218	STEWART SERVICE LLC	PEST CONTROL	03/16/2016	75.00	P
12160219	SURE SOURCE	TIMECARDS	03/24/2016	83.85	P
12160220	SYSCO BARABOO	FOOD & SUPPLIES	03/31/2016	304.25	P
12160221	TOTAL COMPUTER SYSTEMS LTD	DATA PROCESSING FEE	03/31/2016	85.00	P
12160222	WE ENERGIES	GAS BILL	03/31/2016	2250.00	P
12160223	WE ENERGIES	GAS BILL	03/31/2016	1184.00	P
12160224	WHEELS OF INDEPENDENCE INC	CAB RIDES FOR RESIDENTS	03/31/2016	280.00	P
12160225	WI DEPT OF JUSTICE	CRIMINAL RECORD CHECKS	03/31/2016	40.00	P
12160226	WI DEPT OF HEALTH & SOC SERV	MONTHLY BED ASSESSMENT	03/31/2016	15300.00	P
12160227	WISCONSIN APIC SEMINAR	SEMINAR-FELTZ, RODRIGUEZ	03/31/2016	350.00	P
12160228	MUSICAL JOURNEYS	MUSIC FOR RESIDENTS	03/31/2016	75.00	P
12160229	PETTY CASH	REIMBURSE PETTY CASH	03/31/2016	240.65	P
12160230	WISCONSIN RIVER ORTHOPAEDICS	MEDICAL PROCEDURE	03/18/2016	28.58	P
			Grand Total:	\$186,391.49	

Committee Chair

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County of Wood

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Report of Claims for March - Veterans Services

For the range of vouchers: 31160005 31160010

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
31160005	REMINGTON CEMETERY ASSOC	Care of Veterans Graves	03/09/2016	265.00	P
31160006	LARSON ROCK	February 2016 Travel	03/09/2016	18.90	P
31160007	WOODTRUST BANK NA	Monthly Visa bill	03/29/2016	20.95	P
31160008	CENTRAL WI STATE FAIR ASSOC	2016 VENDOR SERVICE PAYMENT	04/11/2016	270.00	P
31160009	HELPING HANDS GOSPEL MISSION INC	MOTEL 6 STAY FOR VETERAN	04/18/2016	45.99	
31160010	LARSON ROCK	EMPLOYEE EXPENSES	04/19/2016	55.08	
			Grand Total:	\$675.92	

Committee Chair

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Report of Claims for Health – April 2016

For the range of vouchers: 15160077 15160114

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
15160077	AGSOURCE COMMERCIAL TESTING	EH Lab Fees	03/18/2016	120.00	P
15160078	CLIA LABORATORY PROGRAM	WIC Lab Fee (CS)	03/01/2016	150.00	P
15160079	HEINZEN PROMOTIONAL	WIC/BF Prog Supplies	03/30/2016	342.60	P
15160080	LAMAR COMPANIES	WIC Prog Supplies (CS)	03/28/2016	1850.00	P
15160081	MINISTRY SAINT MICHAEL'S HOSPITAL	PNCC Class (JR)	03/24/2016	85.00	P
15160082	PROPHY PERFECT	HS Prog Supplies	03/22/2016	542.79	P
15160083	ASPIRUS RIVERVIEW HOSPITAL & CLINICS	Rent	03/31/2016	8142.45	P
15160084	SUNRISE ROTARY	Pledge	04/01/2016	150.00	P
15160085	ALFT KATHLEEN	Mileage	04/05/2016	43.20	P
15160086	CARLSON DANITA	Mileage/WINS Cards	04/05/2016	422.80	P
15160087	CARLSON KATHRYN	Mileage	04/05/2016	176.04	P
15160088	EGGLESTON NANCY	Mileage/Meals	04/05/2016	293.56	P
15160089	ELLIOTT VALERIE	Mileage	04/05/2016	54.54	P
15160090	FRANCE AMBER	Mileage/Meals	04/05/2016	151.44	P
15160091	HILLER DANIELLE	Mileage/meals	04/05/2016	360.42	P
15160092	GARSKI DANIELLE R	Mileage	04/05/2016	89.42	P
15160093	KOBISKE BETHANY	Mileage	04/05/2016	46.44	P
15160094	KOLODZIEJ GREG	Mileage	04/05/2016	199.16	P
15160095	KRUBSACK SARAH	Mileage/meals	04/05/2016	117.52	P
15160096	KUNFERMAN SUSAN	Mileage/airfare	04/05/2016	1058.56	P
15160097	LARSON MEGAN	Mileage	04/05/2016	110.70	P
15160098	MANCL BETSY	Mileage/Meals	04/05/2016	101.10	P
15160099	MEIDL LEAH	Mileage/meals	04/05/2016	115.26	P
15160100	PLUESS ALECIA	Mileage	04/05/2016	91.80	P
15160101	RAUTER EGGE KRISTIE	Mileage/meals	04/05/2016	174.18	P
15160102	ROLTGEN ANGELA	Mileage/CLS Recert	04/05/2016	214.76	P

Report of Claims for Health – April 2016

For the range of vouchers: 15160077 15160114

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
15160103	RUESCH WENDY	Mileage	04/05/2016	61.56	P
15160104	SALEWSKI SARAH	Mileage	04/05/2016	87.48	P
15160105	SHERMAN ERICA	Mileage/meals	04/05/2016	197.50	P
15160106	ZASTAVA TYLER	Mileage/meals	04/05/2016	295.91	P
15160107	WOOD COUNTY HEALTH DEPT	WI-WIMS Comp Checks	04/05/2016	35.59	P
15160108	AGSOURCE COMMERCIAL TESTING	EH Lab Fees	04/08/2016	450.00	
15160109	SANOFI PASTEUR	Tubersol	04/04/2016	669.91	
15160110	HEALTHSPACE USA INC	EH Software Serv-FDA	04/08/2016	2500.00	
15160111	LANGUAGE LINE SERVICES	WIC Interpreter-CS	03/31/2016	214.32	
15160112	LB MEDWASTE INC	Sharps Disposal	03/31/2016	67.57	
15160113	MARSHFIELD CLINIC	RECIN Connect Fee	03/31/2016	38.22	
15160114	WOODTRUST BANK NA	ALL PROG Credit Card	03/20/2016	2368.73	
			Grand Total:	\$22,190.53	

Donna Rozar, Chair

Michael Feirer, Vice-Chair

Marion Hokamp, Secretary

Peter Hendler

Doug Machon

Tom Buttke

Jessica Vicente

Lori Slattery-Smith, RN

Jeffrey Koszczuk, DO

BF Breastfeeding
 EH Environmental Health
 EP Emergency Preparedness
 HPWC Healthy People Wood County
 HS Healthy Smiles
 IMM Immunization
 LEAD Childhood Lead

MCH Maternal/Child Health
 PH Public Health
 PHHS Preventive Health/Health Services
 PNCC Prenatal Care Coordination
 WCBFC Wood County Breastfeeding Coalition
 WIC Women, Infant, Children
 WIQI Accreditation Infrastructure Grant

COUNTY OF WOOD
HUMAN SERVICES DEPARTMENT, COMMUNITY
REPORT OF CLAIMS FOR APRIL 2016 MEETING

For the Range of Vouchers: 40162194 to 40162771

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount
40162194	BALTUS OIL COMPANY	VEHICLE EXPENSE	02/29/2016	60.43
40162195	HOLLAND HEATHER L	CCS COMMITTEE MEETING REIMB	01/31/2016	20.00
40162196	OPPORTUNITY DEVELOPMENT CNTR	FEB - VOCATIONAL SERVICES	02/29/2016	12,136.12
40162197	SHOPKO STORES OPERATING CO LLC	FEB - FSET SUPPORTIVE SVCS	02/29/2016	270.13
40162198-2199	WI DEPT OF JUSTICE	CRIMINAL BACKGROUND/FINGERPRINTING CHECKS	02/29/2016	674.50
40162200	KINSHIP PROVIDER	FEB - KINSHIP CARE PAYMENT	02/29/2016	136.00
40162201	POSITIVE ALTERNATIVES	FEB - FOSTER CARE ADMIN	02/29/2016	752.00
40162202	FAMILY SUPPORT PROGRAM	STATE PASS THROUGH FUNDS	02/29/2016	98.00
40162204	CENTRAL WI LITERACY COUNCIL	LITERACY ENROLLMENT FEE	03/23/2016	25.00
40162205	DALCO	CLEANING SUPPLIES	03/23/2016	23.53
40162206	GANNETT WISCONSIN MEDIA	COURTHOUSE NEWSPAPER SUBSCRIPTION	03/23/2016	192.02
40162207	HAZELDEN PUBLISHING & EDUCATIONAL SERVICES	BRONZE MEDALLIONS SET OF 25-AODA	03/23/2016	75.95
40162208	CLIENT	REFUND MARCH SSI	03/23/2016	102.65
40162209	SURVEY MONKEY INC	SUBSCRIPTION RENEWAL CHG	03/23/2016	299.00
40162210	WAL-MART COMMUNITY/RFCSELLC	CREDIT CARD CHARGES	03/23/2016	835.80
40162211	KINSHIP PROVIDER	MARCH - KINSHIP CARE PAYMENT	03/23/2016	232.00
40162212-2213	FAMILY SUPPORT PROGRAM	STATE PASS THROUGH FUNDS	03/23/2016	417.30
40162214-2215	TCM CLINICAL DATA SOLUTIONS	TCM CERT PROJECT/MAINTENANCE CONTRACT	03/23/2016	31,530.63
40162216	SOMMER PROPERTY MANAGEMENT LLC	APRIL - CCS/CSP MFLD RENT	04/01/2016	7,177.08
40162217	CITY OF MARSHFIELD	APRIL - MFLD CITY HALL RENT	04/01/2016	4,792.50
40162218	FURNITURE PLUS	POST REUNIFICATION SUPPORT	03/23/2016	1,195.08
40162219	FAMILY SUPPORT PROGRAM	STATE PASS THROUGH FUNDS	03/30/2016	77.12
40162220	RIVERVIEW FAMILY CLINIC	EMPLOYEE DRUG/URINE TEST	02/29/2016	38.00
40162221	CLIENT	REFUND SSI BENEFITS	03/30/2016	477.33
40162222-2223	POSITIVE ALTERNATIVES	FEB GROUP HOME	02/29/2016	22,017.68
40162224-2225	SOLARUS	MARCH CBRF PHONE EXPENSE	03/30/2016	189.91
40162226	WI ASSN OF MOBILITY MANAGERS	WAMM/WRAPP CONFERENCE	03/30/2016	100.00
40162227	CHRISTENSEN MARY	REIMBURSE FOR CLIENT EXP.	03/30/2016	9.99
40162228	KWIK TRIP	PURCH 40 - \$20 GAS CARDS-SPEC TRANS FUND	03/30/2016	800.00
40162229	VRUWINK BRANDON	REIMBURSEMENT FOR HOTEL	03/30/2016	82.00
40162230	CLIENT	POST REUNIFICATION SUPPORT	03/30/2016	553.00
40162231	WAL-MART STORES INC	POST REUNIFICATION SUPPORT	03/30/2016	577.06
40162232	CITY OF WISCONSIN RAPIDS	APRIL - CENTRALIA CENTER RENT	04/01/2016	2,193.75
40162233	DIEDRICK KATHY OR BOB	APRIL - RECEIVING HOME (3 BED)	04/01/2016	1,182.00
40162234	CITY OF WAUSAU	BUS PASSES	03/31/2016	1,620.00
40162235	DRAXLER'S SERVICE CENTER	BUS# 245 REPAIR	03/31/2016	148.75

COUNTY OF WOOD
HUMAN SERVICES DEPARTMENT, COMMUNITY
REPORT OF CLAIMS FOR APRIL 2016 MEETING

For the Range of Vouchers: 40162194 to 40162771

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount
40162236	FRONTIER COMMUNICATIONS	TELEPHONE EXP - CORNERSTONE	03/31/2016	152.18
40162237	KWIK TRIP INC	FSET GAS CARDS	03/31/2016	9,509.60
40162238	MID-STATE TECHNICAL COLLEGE	PATHWAYS PROJECT	02/29/2016	15,813.85
40162239	PINEVIEW AUTO	BUS# 248 REPAIR	03/31/2016	15.84
40162240	PORTAGE COUNTY HEALTH & HUMAN SER	CASE MANAGEMENT	12/31/2015	173.12
40162241	SHRED SAFE LLC	DESTRUCT OF BINS - WR AND MFLD	03/31/2016	195.00
40162242	SOLARUS	PHONE EXP - 12TH ST LOC	03/31/2016	315.75
40162243	WI DEPT OF JUSTICE	BACKGROUND CHECKS	02/29/2016	10.00
40162244-2245	FAMILY SUPPORT PROGRAM	STATE PASS THROUGH FUNDS	03/31/2016	1,553.94
40162246	COUNTRY TOTS CHILD DEVELOPMENT CNTR	CHILDCARE 3/7/16 - 3/18/16	03/31/2016	435.00
40162247	D & S	GAS CARDS FOR EAGLE RV OFFICE-FSET	03/31/2016	2,500.00
40162248	MARATHON GAS - GAS DEPOT	GAS CARDS FOR CRANDON OFFICE-FSET	03/31/2016	2,500.00
40162249	WOOD COUNTY HSD PETTY CASH	MARCH - PETTY CASH	03/31/2016	53.00
40162250	CLINICAL SERVICES	PSYCHOLOGICAL TESTING/SUPERVISION	03/31/2016	3,905.00
40162251	LOCUMTENENS.COM	DR. RAO PSYCHIATRY SERVICES	03/31/2016	2,234.28
40162252	RP SERVICES OF WI INC	MARCH - RESIDENTIAL & TRANSP	03/31/2016	302.50
40162253	UW - MADISON	CHILD FORENSIC INTERV TRAINING	03/31/2016	30.00
40162254-2255	US BANK	CREDIT CARD CHARGES	03/31/2016	3,999.33
40162259	BEHAVIORAL HEALTH TRAINING PARTNERSHIP	WI MENTAL HEALTH LAWS TRAINING	03/31/2016	60.00
40162260	CREATIVE COMMUNITY LIVING SERV	TRAINING FOR NEW STAFF	03/31/2016	275.00
40162261	ANEW-WI	TRAINING	04/06/2016	59.00
40162262-2263	ASPIRUS NETWORK INC	NEW PROVIDER CREDENTIALING FEE	04/06/2016	200.00
40162264	BLT STOR-ALL STORAGE	STORAGE UNIT	04/06/2016	100.00
40162265-2266	CHARTER COMMUNICATIONS- MILWAUKEE	CABLE EXPENSE-CLUBHOUSE MFLD/CORNERSTONE	04/06/2016	179.45
40162267	CINTAS CORPORATION	CLEANING SUPPLIES	04/06/2016	167.38
40162268	NORRIS MANOR APARTMENTS	APRIL RENT ASSISTANCE	04/06/2016	25.00
40162269	PROJECT LIFESAVER INC	PAYMENT FOR TRANSMITTER/BATTERY	04/06/2016	195.86
40162270	KINSHIP PROVIDER	APRIL KINSHIP CARE PAYMENT	04/06/2016	108.27
40162271	SOLARUS	CABLE EXP - RIVER CITIES WR	04/06/2016	106.27
40162272	TOURAY MERRISA	GIFT CERTIFICATE REIMB-CLIENT	04/06/2016	25.00
40162273	WILSON VICTORIA	REIMB SUPPLIES FOR BUSES	04/06/2016	30.97
40162274-2599	FOSTER HOMES/GROUP HOMES/CCI/KINSHIP PROVIDERS	FOSTER HOMES/GROUP HOMES/CCI/KINSHIP	04/05/2016	194,793.56
40162600	NORWOOD HEALTH CENTER	MARCH TRIP PAYMENTS	03/31/2016	1,309.20
40162601	LENTZ CHRYSTAL	FOSTER PARENT TRAINING	03/31/2016	96.00
40162602	MENTORING ACTIVITY THERAPY SERVICES LLC	CLTS WAIVER PROG - NON TPA	03/31/2016	620.00
40162603	NEW PARTNERSHIP	TRAINING FOR STAFF	03/31/2016	340.00

COUNTY OF WOOD
HUMAN SERVICES DEPARTMENT, COMMUNITY
REPORT OF CLAIMS FOR APRIL 2016 MEETING

For the Range of Vouchers: 40162194 to 40162771

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount
40162604	NORTHWEST PASSAGE	ASSESSMENT	03/31/2016	3,024.00
40162605-2608	FAMILY SUPPORT PROGRAM	STATE PASS THROUGH FUNDS	03/31/2016	881.33
40162609	FURNITURE PLUS	POST REUNIFICATION SUPPORT	04/08/2016	544.35
40162610	FAMILY SUPPORT PROGRAM	STATE PASS THROUGH FUNDS	04/08/2016	310.10
40162611	RESTITUTION VICTIM	RESTITUTION	03/31/2016	500.00
40162612	JERABEK JILL	REGISTRATION - CHILDREN'S FEST	03/31/2016	15.00
40162613	MARSHFIELD PUBLIC TRANSPORT	CLIENT TRANSPORTATION	03/31/2016	55.00
40162614	ALTMAN MARY PAT	HOTEL REIMBURSEMENT	03/31/2016	82.00
40162615	ARNDT ERIN N	MARCH16 MILEAGE REIMBURSEMENT	03/31/2016	174.42
40162616	BAUER GRACE A	MARCH16 MEAL/MILEAGE REIMB	03/31/2016	460.67
40162617	BEHSELICH WENDY	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	6.48
40162618	BEYER ALYSSA	FEB/MAR16 MILEAGE REIMBURSE	03/31/2016	5.94
40162619	BRUMLEY TRACY	MARCH16 MILEAGE REIMBURSEMENT	03/31/2016	406.08
40162620	CHRISTENSEN MARY	MAR16 MEALS/MILEAGE REIMB	03/31/2016	673.68
40162621	CROSS MARC	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	74.37
40162622	GUDMUNSEN STEPHANIE	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	329.94
40162623	HAFFA BARBARA	MAR16 MEALS/MILEAGE REIMB	03/31/2016	392.89
40162624	HARVEY KRISTIN	MAR16 MEALS/MILEAGE REIMB	03/31/2016	399.74
40162625	HEART LINDSEY	MAR16 MEALS/MILEAGE REIMB	03/31/2016	735.82
40162626	HEINZEN TERESA	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	408.42
40162627-2628	HOCKING AMANDA E	FEB/MAR16 MEALS/MILEAGE REIMB	03/31/2016	685.67
40162629	JANZ DANIELLE	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	238.14
40162630	JUNG JONI	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	8.64
40162631	KOPPA KARIE	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	164.70
40162632	LANG DOREEN	MAR16 MEALS/MILEAGE REIMB	03/31/2016	221.67
40162633	LIEGL JODI	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	142.56
40162634-2635	PARKS CASEY L	FEB/MAR16 MEALS/MILEAGE REIMB	03/31/2016	386.98
40162636	PLESHEK KAYLA P	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	71.28
40162637	SCHIER TRUDY M	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	36.72
40162638	SKERHUTT JULIE	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	139.21
40162639	SOYK RYAN	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	313.20
40162640	THILL MICHAEL J	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	35.64
40162641	WEIGEL KARYN	FEB/MAR16 MILEAGE REIMBURSEMENT	03/31/2016	23.76
40162642	WEILER STEVE P	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	108.00
40162643	WOLF JAN	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	309.96
40162644	AEGIS CORPORATION	NOTARY BOND FOR ANGELA W.	03/31/2016	25.00

COUNTY OF WOOD
HUMAN SERVICES DEPARTMENT, COMMUNITY
REPORT OF CLAIMS FOR APRIL 2016 MEETING

For the Range of Vouchers: 40162194 to 40162771

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount
40162645	BROTOLOC HEALTH CARE SYSTEMS I	RESIDENTIAL SERVICES	03/31/2016	5,920.88
40162646	CHARIS COUNSELING LLC	CCS CONTRACTED SERVICES	03/31/2016	1,388.45
40162647	CITY-WIDE RENTAL	MAR16 RENT ASSISTANCE	03/31/2016	150.00
40162648	CLARITY CARE INC	RESIDENTIAL SERVICES	03/31/2016	6,153.70
40162649	CW SOLUTIONS LLC	FSET CONTRACTED SERVICES	03/31/2016	56,701.32
40162650	DRAXLER'S SERVICE CENTER	BUS 242 - TOWING	02/29/2016	114.75
40162651	EBSER GREENHOUSES	FLOWERS FOR FOSTER HOME ADOPTION	03/31/2016	70.00
40162652	FLEXSTAFF	CONTRACTED ENERGY STAFF	03/31/2016	2,581.14
40162653	IRON COUNTY DEPT OF HUMAN SERVICES	REFUND 2015 CHILDCARE OVERPAYMENT	03/31/2016	8,134.00
40162654	RESTITUTION VICTIM	RESTITUTION	03/31/2016	93.71
40162655	INNOVATIVE SERVICES	CLEANING SVCS - CORNERSTONE	03/31/2016	75.00
40162656	SHOPKO STORES OPERATING CO LLC	FSET PARTICIPANT REIMBURSEMENT	03/31/2016	646.64
40162657-2658	WI DEPT OF JUSTICE	BACKGROUND/FINGERPRINTING CHECKS	03/31/2016	354.75
40162659-2660	FAMILY SUPPORT PROGRAM	STATE PASS THROUGH FUNDS	02/29/2016	89.97
40162661	BAILEY ROGER	MARCH VOLUNTEER DRIVER REIMB	03/31/2016	293.76
40162662	BROWNELL MARY	MARCH VOLUNTEER DRIVER REIMB	03/31/2016	278.70
40162663	ELZINGA JULIE	MARCH VOLUNTEER DRIVER REIMB	03/31/2016	56.70
40162664	FLORYANCE WILLIAM	VOLUNTEER DRIVER REIMBURSE	03/31/2016	859.68
40162665	GLEN JEANETTE	MARCH VOLUNTEER DRIVER REIMB	03/31/2016	135.52
40162666	KOZLOWICZ JOHN	MARCH VOLUNTEER DRIVER REIMB	03/31/2016	23.76
40162667	NYGAARD DUANE	MARCH VOLUNTEER DRIVER REIMB	03/31/2016	125.82
40162668	OSTROWSKI EDWARD	MARCH VOLUNTEER DRIVER REIMB	03/31/2016	253.26
40162669	PUPP MARY	MARCH VOLUNTEER DRIVER REIMB	03/31/2016	126.36
40162670	REIN DOLORES	MARCH VOLUNTEER DRIVER REIMB	03/31/2016	29.16
40162671	SHAW PAMELA	MARCH VOLUNTEER DRIVER REIMB	03/31/2016	96.12
40162672	SMAZAL DALE A	MARCH VOLUNTEER DRIVER REIMB	03/31/2016	109.08
40162673	SMITS GERALD	MARCH VOLUNTEER DRIVER REIMB	03/31/2016	22.68
40162674	TESSEN ROGER	MARCH VOLUNTEER DRIVER REIMB	03/31/2016	326.70
40162675	TYLER PATRICIA	MARCH VOLUNTEER DRIVER REIM	03/31/2016	447.66
40162676	WEIS GRACE	MARCH VOLUNTEER DRIVER REIMB	03/31/2016	667.97
40162677	MARSHFIELD PUBLIC TRANSPORT	MARCH CW VOLUNTEER DRIVERS	03/31/2016	4.85
40162678	NYGAARD DUANE	MARCH CW VOLUNTEER DRIVER	03/31/2016	54.54
40162679	OSTROWSKI EDWARD	MARCH CW VOLUNTEER DRIVER	03/31/2016	439.02
40162680	RIVER CITY CAB	MARCH CW VOLUNTEER DRIVER	03/31/2016	65.50
40162681	SMAZAL DALE A	MARCH CW VOLUNTEER DRIVER	03/31/2016	144.72
40162682	TESSEN ROGER	MARCH CW VOLUNTEER DRIVER	03/31/2016	660.86

COUNTY OF WOOD
HUMAN SERVICES DEPARTMENT, COMMUNITY
REPORT OF CLAIMS FOR APRIL 2016 MEETING

For the Range of Vouchers: 40162194 to 40162771

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount
40162683	UW - MADISON	TRAINING JULIA D.	04/13/2016	40.00
40162684	WELLS FARGO FINANCIAL LEASING	BAUERNFEIND - LEASED COPIERS	04/13/2016	2,778.47
40162685	ENERGIZER OLSON PRESENTATIONS	SPEAKER AT ALL STAFF MEETINGS	04/13/2016	1,000.00
40162686	LIVERNASH TANNA M	HOTEL REIMBURSEMENT	04/13/2016	102.08
40162687	POSTMASTER - WISCONSIN RAPIDS	STAMPS FOR POSTAGE PAID ENV	04/13/2016	281.20
40162688	WAL-MART PHARMACY	POST REUNIFICATION SUPPORT	04/13/2016	359.66
40162689	ALTMAN MARY PAT	MAR16 MEALS/MILEAGE REIMBURSE	03/31/2016	129.21
40162690	ANDERSON ADAM	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	159.30
40162691	ARENDT SARAH	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	46.44
40162692	ATWOOD JENNIFER	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	124.20
40162693	BABCOCK DIANE	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	15.12
40162694	BORSKI JOANNE	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	17.28
40162695	BOYARSKI LISA	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	32.40
40162696	BRAGG KELLY	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	110.16
40162697	BREEN JEAN M	MAR16 MILEAGE REIMBURSE	03/31/2016	4.54
40162698	BREWER KAREN	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	77.76
40162699	COOK JODI	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	192.24
40162700	CZYS KATRINA M	MAR16 MEALS/MILEAGE REIMB	03/31/2016	300.52
40162701	DAUENHAUER JULIA	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	295.38
40162702	DOVER LOIS	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	178.20
40162703	DUERR KRISTI	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	317.47
40162704	ETHERIDGE JODY M	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	24.15
40162705	FARRIS JACK	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	220.32
40162706	GORSKI ANDREW	MAR16 MEALS/MILEAGE REIMB	03/31/2016	356.30
40162707	GRYS-LUECHT HEATHER	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	184.68
40162708	GUTSCH LISA	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	276.48
40162709	HANKE DENISE M	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	168.48
40162710	HANTEN CHRISTINE	MAR16 MEALS/MILEAGE REIMB	03/31/2016	208.78
40162711	HAYES KAREN A	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	222.48
40162712	IWANSKI BETTY	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	7.78
40162713	KNUTESON JODIE	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	47.52
40162714	LACHAPELLE ANNE	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	164.16
40162715	LISIECKI KATHERINE	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	166.86
40162716	LIVERNASH TANNA M	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	146.88
40162717	LOWE CINDY	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	27.54
40162718	MARCEAU KAY	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	239.22

COUNTY OF WOOD
HUMAN SERVICES DEPARTMENT, COMMUNITY
REPORT OF CLAIMS FOR APRIL 2016 MEETING

For the Range of Vouchers: 40162194 to 40162771

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount
40162719	MARTI DEBRA	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	45.36
40162720	MCNAUGHTON TIM	MAR16 MEALS/MILEAGE REIMB	03/31/2016	316.68
40162721	MILOCH KATRINA L	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	222.48
40162722	MURRAY BRANT M	MAR16 MEALS/MILEAGE REIMB	03/31/2016	462.04
40162723	NENNIG MARY	MAR16 MEALS/MILEAGE REIMB	03/31/2016	117.08
40162724	PATTERSON VALERIE	MAR16 MEALS/MILEAGE REIMB	03/31/2016	24.80
40162725	PAVLOSKI JENNIFER	MAR16 MEALS/MILEAGE REIMB	03/31/2016	138.68
40162726	PELOT CHRISTINA	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	153.36
40162727	PELOT JAN	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	85.32
40162728	PETERS SHELLI	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	69.66
40162729	PORTER REBECCA	MAR16 MEALS/MILEAGE REIMB	03/31/2016	250.84
40162730	POWELL JULIE	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	300.78
40162731	RASMUSSEN CRAIG	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	147.96
40162732	RENDERMAN TRACY A	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	43.20
40162733	RHINEHART KARI	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	544.54
40162734	ROETTER KATHY	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	155.52
40162735	SCHEIDEGGER JILL	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	21.60
40162736	SCHLAGENHAFT MARY	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	17.28
40162737	SCHMUTZER DAWN M	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	22.14
40162738	SHOVER CASEY	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	120.42
40162739	SCHULTZ RYAN	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	261.36
40162740	SWANSON ROBIN	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	118.80
40162741	TRACY JOELY K	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	273.24
40162742	TOURAY MERRISA	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	108.54
40162743	UTECHT HEATHER	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	440.37
40162744	VRUWINK BRANDON	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	153.90
40162745	VRUWINK JILL	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	211.14
40162746	WANSERSKI STEPHANIE S	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	262.84
40162747	WEBB ALEXA M	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	252.72
40162748	WENTZEL KIRSTEN	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	93.42
40162749	WILSON VICTORIA	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	41.58
40162750	YACH LAURA	MAR16 MEAL/MILEAGE REIMB	03/31/2016	278.68
40162751	YOUNG LAUREN	MAR16 MILEAGE REIMBURSEMENT	03/31/2016	241.97
40162752	BALTUS OIL COMPANY	VEHICLE EXPENSE	03/31/2016	80.58
40162753	FLEXSTAFF	CONTRACTED ENERGY STAFF	03/31/2016	703.51
40162754	LUTHERAN SOCIAL SERVICES	FOSTER CARE PAYMENT	12/31/2015	38.96

COUNTY OF WOOD
HUMAN SERVICES DEPARTMENT, COMMUNITY
REPORT OF CLAIMS FOR APRIL 2016 MEETING

For the Range of Vouchers: 40162194 to 40162771

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount
40162755	NORTHWEST COUNSEL & GUIDE CLIN	MOBILE CRISIS	03/31/2016	1,963.05
40162756	PORTAGE COUNTY HEALTH & HUMAN SER	CASE MANAGEMENT	03/31/2016	32.46
40162757-2758	PROFESSIONAL SERVICES GROUP INC	CONTRACTED YOUTH SERVICES	03/31/2016	8,892.55
40162759	CHILDREN'S SERVICE SOCIETY OF WI	FAMILY INTERACTION	03/31/2016	4,646.25
40162760	VOIANCE LANGUAGE SERVICES LLC	NIMC PHONE INTERPRETER	03/31/2016	465.82
40162761	WI ENERGY CONSERVATION CORP	ENERGY CONFERENCE	02/29/2016	100.00
40162762	WI DEPT OF JUSTICE	CRIMINAL BACKGRND CHKS	03/31/2016	352.00
40162763	ADVANCED DISPOSAL	REFUSE SERVICES	04/15/2016	234.72
40162764	DALCO	CLEANING SUPPLIES	04/15/2016	44.24
40162765	PINEVIEW AUTO	BUS 245 REPAIR	04/15/2016	204.67
40162766	STATE OF WISCONSIN	CCS RE-PAYMENT TO DHS	04/15/2016	964.59
40162767	CLIENT	REFUND JUVENILE DIVERSION PAYM	04/15/2016	65.00
40162768-2770	FAMILY SUPPORT PROGRAM	STATE PASS THROUGH FUNDS	04/15/2016	649.00
40162771	HANTEN CHRISTINE	ETHICS & BOUNDARIES TRAINING EXPENSES	04/15/2016	47.39
Grand Total:				<u>\$ 468,096.10</u>

COUNTY OF WOOD
HUMAN SERVICES DEPARTMENT, NORWOOD HEALTH CENTER
REPORT OF CLAIMS FOR APRIL 2016 MEETING

For the Range of Vouchers: 20160115 to 20160176

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount
20160115	LB MEDWASTE INC	MEDICAL WASTE PICK-UP-FEB.'16	02/29/2016	59.59
20160116	MARSHFIELD LABORATORIES	PATIENT LAB CHARGES-FEB.'16	02/29/2016	200.05
20160117	OMNICARE INC	PATIENT MEDICATIONS-2016	02/29/2016	21,796.53
20160118	SCHILLING SUPPLY COMPANY	NURSING/HOUSEKEEPING SUPPLIES-FEB'16	02/23/2016	1,611.57
20160119	WI DEPT OF JUSTICE	EMPLOYEE BACKGROUND CHECKS-FEB.'16	03/01/2016	30.00
20160120	EATING WELL ETC	DIETITIAN CONSULT-JAN.2016	03/13/2016	425.00
20160121	CITY OF MARSHFIELD	LAB ANALYSIS-FEB.2016	03/16/2016	47.00
20160122	EATING WELL ETC	DIETITIAN CONSULT-FEB. 2016	03/13/2016	362.50
20160123	REIMERS DR KAREN	DR. K.REIMBERS-MD-FEB. 2016	03/18/2016	22,689.00
20160124	BARTON ASSOCIATES INC	DR.R.MOST-MD-MARCH 2016	03/04/2016	10,656.26
20160125	FRONTIER COMMUNICATIONS	PHONE/FAX-MARCH 2016	03/16/2016	229.81
20160126	SHRED-IT	CONFIDENTIAL SHREDDING-MARCH16	03/16/2016	48.50
20160127	STABB LANAE H	EMPLOYEE MILEAGE FOR MARCH 2016-L.S	03/30/2016	34.02
20160128	AMERICAN WELDING & GAS INC	NURSING SUPPLIES	03/30/2016	468.80
20160129	BRIGGS CORPORATION	MEDICAL RECORDS SUPPLIES	03/23/2016	119.49
20160130	BUSHMAN DAIRY DISTRIBUTORS INC	FOOD & CONGREGATE FOOD	03/29/2016	3,152.24
20160131	CAPITAL CITY CLEANING & SUPPLY	MAINTENANCE SUPPLIES	03/21/2016	160.20
20160132	CENTRAL STATE SUPPLY COMPANY	MAINT. SUPPLIES/EQUIPMENT REPAIR	04/01/2016	65.65
20160133	CLIA LABORATORY PROGRAM	LABORATORY WAIVER FEE	03/23/2016	150.00
20160134	COMPLETE CONTROL	EQUIPMENT REPAIR	03/24/2016	628.69
20160135	CTL COMPANY	HOUSEKEEPING SUPPLIES	03/31/2016	1,043.70
20160136	DAKOTA SUPPLY GROUP	BUILDING REPAIR/UPKEEP	03/25/2016	973.75
20160137	EATING WELL ETC	DIETITIAN CONSULT-MARCH'16	03/28/2016	375.00
20160138	FARMER BROTHERS COFFEE	FOOD	03/22/2016	412.60
20160139	HOLIDAY INN	DOCTORS TEMP HOUSING-MARCH	03/23/2016	574.00
20160140	LAKEVIEW ENGRAVING	EMPLOYEE NAME BADGES	03/28/2016	11.00
20160141	LOCUMTENENS.COM	DR. O.ANDERSON MD-MARCH 2016	03/24/2016	5,786.64
20160142	MARTIN BROS DISTRIBUTING CO INC	FOOD/CONGREGATE FOOD/SUPPLIES	03/31/2016	13,593.39
20160143	MENARDS-MARSHFIELD	MAINTENANCE & GROUNDS SUPPLIES	04/01/2016	713.55
20160144	NORWOOD PETTY CASH ACCOUNT	REIMBURSE NORWOOD PETTY CASH	03/31/2016	11.58
20160145	REINHART FOOD SERVICE	FOOD/CONGREGATE FOOD/SUPPLIES	03/31/2016	7,731.97
20160146	RR DONNELLEY	MEDICAL RECORDS SUPPLIES	03/24/2016	36.23
20160147	BSG MAINTENANCE INC	HSKPG/LAUNDRY SRVCS-APRIL'16	03/25/2016	12,442.32
20160148	DIVISION OF QUALITY ASSURANCE	C/I-PLAN APPROVAL FEE-FIRE ALARM PHASE 2	04/01/2016	500.00

4/18/2016

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COUNTY OF WOOD
HUMAN SERVICES DEPARTMENT, NORWOOD HEALTH CENTER
REPORT OF CLAIMS FOR APRIL 2016 MEETING

For the Range of Vouchers: 20160115 to 20160176

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount
20160149	MARSHFIELD UTILITIES	ELECT./WATER/SEWER-MARCH'16	03/31/2016	9,395.68
20160150	LUTHERAN SOCIAL SERVICES	CONTRACT SRVCS-RATE INCREASE-JAN	02/29/2016	1,462.25
20160151	CLIENT	REFUND OF TRIP PMT-C.H.	04/11/2016	93.00
20160152	LUTHERAN SOCIAL SERVICES	CONTRACT SRVCS-RATE INCREASE-FEB	02/29/2016	1,462.25
20160153	NORTH CENTRAL COMMUNITY SERVICES	OVERPAYMENT REFUND-NCCS	04/11/2016	2,620.00
20160154	ADVANCED DISPOSAL	REFUSE SERVICE-MARCH 2016	03/31/2016	443.12
20160155	BALTUS OIL COMPANY	AUTO FUEL-MARCH 2016	03/31/2016	83.04
20160156	BARTON ASSOCIATES INC	DR. SINCABAN MD-MARCH 2016	03/25/2016	19,456.25
20160157	BOE BAILEY	MILEAGE REIMBURSEMENT-B.B.	04/08/2016	11.72
20160158	BRANDL I INC	MARCH SNOW PLOWING	04/01/2016	670.50
20160159	CARQUEST AUTO PARTS ATLANTA GA	AUTO & MAINT. SUPPLIES	03/31/2016	281.36
20160160	DAVID R WINEMILLER PHD LLC	DR. WINEMILLER-PHD-MARCH 2016	04/06/2016	13,725.00
20160161	ETCO	BUILDING REPAIR & UPKEEP	03/03/2016	640.00
20160162	FESTIVAL FOODS	FOOD	03/31/2016	537.00
20160163	GRAINGER (Norwood)	MAINTENANCE SUPPLIES	03/07/2016	16.88
20160164	HOTEL MARSHFIELD	DR. HOUSING-MARCH 2016	03/27/2016	1,685.00
20160165	LUTHERAN SOCIAL SERVICES	CONTRACT SRVCS-BRIDGWAY-MAR	03/31/2016	35,462.25
20160166	MCKESSON MEDICAL	NURSING SUPPLIES	03/31/2016	3,638.42
20160167	MID-STATE TECHNICAL COLLEGE	CPR-BLS CARDS	04/01/2016	380.00
20160168	PAN-O-GOLD BAKING CO	FOOD & CONGREGATE FOOD	03/31/2016	873.79
20160169	SCHILLING SUPPLY COMPANY	DIETARY SUPPLIES	03/08/2016	224.16
20160170	WI DEPT OF JUSTICE	EMPLOYEE BACKGROUND CHECKS	04/01/2016	30.00
20160171	DISH NETWORK	SATELITE TV SERVICE-APRIL-2016	04/04/2016	105.99
20160172	HEINZEN PRINTING	OBSERVE/SUICIDE CHECK SHEETS	04/06/2016	74.00
20160173	MATRIXCARE SDS-12-2905	MATRIXCARE MONTLY CHARGES-APR.	04/06/2016	1,013.00
20160174	VOLOVSEK ASHLEY	MEAL REIMBURSEMENT-A.V.	04/01/2016	7.80
20160175	PATIENT	REIMBURSEMENT PATIENT	04/11/2016	632.00
20160176	YMCA - MARSHFIELD	YMCA 6-MONTH MEMBERSHIP	04/04/2016	180.00
Grand Total:				<u>\$ 202,345.09</u>

WOOD COUNTY HUMAN SERVICES DEPARTMENT

Voucher Signature Sheet

April 2016 Meeting

		2016	2015
APRIL	HUMAN SERVICES DEPARTMENT-COMMUNITY	\$ 468,096.10	\$ 602,540.08
APRIL	HUMAN SERVICES DEPARTMENT-NHC	\$ 202,345.09	\$ 184,079.01
APRIL	HUMAN SERVICES DEPARTMENT-COMMUNITY OUTLAY	\$ -	\$ -
APRIL	HUMAN SERVICES DEPARTMENT-NHC OUTLAY	\$ 500.00	\$ 35,205.20
TOTAL VOUCHERS FOR HUMAN SERVICES DEPARTMENT		<u><u>\$ 670,441.19</u></u>	<u><u>\$ 786,619.09</u></u>

Donna Rozar, Chair

Jessica Vicente

Thomas Buttke

Jeffrey Koszczuk, DO

Michael Feirer

Doug Machon

Peter Hendler

Lori Slattey-Smith, RN

Marion Hokamp

4/13/2016

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County of Wood
BALANCE SHEET SUMMARY
Edgewater Haven Nursing Home
Monday, February 29, 2016

		2016	2015
	ASSETS		
11100:11999	Cash and investments	5,127.64	9,325.97
13000:13999	Receivables:		
14000:14999	Miscellaneous	83,374.05	174,486.68
15000:15999	Due from other governments	397,919.77	534,242.05
16100:16199	Due from other funds	521,458.20	81,601.51
16200:16299	Inventory of supplies, at cost	81,211.64	57,520.94
18200:18289	Prepaid expenses/expenditures		24.34
18300:18389	Land	245,459.92	242,059.92
18500:18589	Buildings	7,043,801.16	7,014,270.25
18292 + 18390:18392 + 18590:18595 + 18890:18891 + 18596	Machinery and equipment	1,834,581.73	1,759,883.28
	Accumulated Depreciation	(5,335,252.26)	(5,027,058.59)
	TOTAL ASSETS	<u>4,877,681.85</u>	<u>4,846,156.35</u>
	LIABILITIES AND FUND EQUITY		
	Liabilities:		
23000:23999	Special deposits	4,311.48	8,291.71
21800:21899	Accrued vacation and sick pay	683,209.14	619,860.74
26110:26199	Deferred property tax	820,809.16	624,964.16
29600:29699	Retirement prior service obligation	843,522.00	688,505.00
	Total Liabilities	<u>2,351,851.78</u>	<u>1,941,621.61</u>
	Fund Equity:		
33900:33999	Retained earnings:		
	Unreserved	2,797,130.50	2,898,148.50
34300:34399	Fund Balance:		
40000:59999	Undesignated	(242,663.18)	0.00
	Income summary	(28,637.25)	6,386.24
	Total Fund Equity	<u>2,525,830.07</u>	<u>2,904,534.74</u>
	TOTAL LIABILITIES & FUND EQUITY	<u>4,877,681.85</u>	<u>4,846,156.35</u>

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
Edgewater Haven Nursing Home
Monday, February 29, 2016

	Actual	Budget	Variance	Variance %
REVENUES				
Taxes				
General Property Taxes	\$164,161.84	\$984,971.00	(\$820,809.16)	(83.33%)
Total Taxes	164,161.84	984,971.00	(820,809.16)	(83.33%)
Public Charges for Services				
Institutional Care-Private Pay	262,187.76	1,295,125.00	(1,032,937.24)	(79.76%)
Institutional Care-Other Pay	100.00	6,800.00	(6,700.00)	(98.53%)
Public Chgs- Medicare	235,059.84	2,352,477.00	(2,117,417.16)	(90.01%)
Public Chgs- Medicaid	339,464.25	2,409,071.00	(2,069,606.75)	(85.91%)
Public Chgs-Veterans EW	21,264.00	64,678.00	(43,414.00)	(67.12%)
Provision for Bad Debts-Edgewater	(2,000.00)	(12,000.00)	10,000.00	(83.33%)
Total Public Charges for Services	856,075.85	6,116,151.00	(5,260,075.15)	(86.00%)
Intergovernmental Charges for Services				
Intergovernmental Transfer Program Rev		620,370.00	(620,370.00)	(100.00%)
Total Charges to Other Governments		620,370.00	(620,370.00)	(100.00%)
Total Intergovernmental Charges for Services		620,370.00	(620,370.00)	(100.00%)
Miscellaneous				
Interest	50.62	300.00	(249.38)	(83.13%)
Occupational Therapy Misc Rev		100.00	(100.00)	(100.00%)
Vending/Cafeteria Revenue	629.75	3,300.00	(2,670.25)	(80.92%)
Vending Machine Revenue	1,789.95	6,800.00	(5,010.05)	(73.68%)
Other Operating Income	361.30	2,500.00	(2,138.70)	(85.55%)
Total Miscellaneous	2,831.62	13,000.00	(10,168.38)	(78.22%)
TOTAL REVENUES	1,023,069.31	7,734,492.00	(6,711,422.69)	(86.77%)
EXPENDITURES				
Health and Human Services				
Edgewater-Nursing	654,292.20	5,046,810.00	4,392,517.80	87.04%
Edgewater-Housekeeping	24,841.19	155,400.00	130,558.81	84.01%
Edgewater-Dietary	106,101.59	790,613.00	684,511.41	86.58%
Edgewater-Laundry	20,223.38	143,485.00	123,261.62	85.91%
Edgewater-Maintenance	56,278.85	577,616.00	521,337.15	90.26%
Edgewater-Activities	26,749.73	203,590.00	176,840.27	86.86%
Edgewater-Social Services	17,215.10	133,745.00	116,529.90	87.13%
Edgewater-Administration	95,071.68	683,233.00	588,161.32	86.09%
Total Health and Human Services	1,000,773.72	7,734,492.00	6,733,718.28	87.06%
Capital Outlay				
Depreciation & Amortization	50,932.84		(50,932.84)	0.00%
Total Capital Outlay	50,932.84		(50,932.84)	0.00%
TOTAL EXPENDITURES	1,051,706.56	7,734,492.00	6,682,785.44	86.40%
NET INCOME (LOSS) *	(28,637.25)		(28,637.25)	0.00%

Agenda Item 7. Financial Statements – Veterans Quarterly Report.

Attached is the Trial Balance summary sheet for the Veterans Department.

The department on a whole is on budget with no concerns. The only item of note is the PC replacement line in the amount of \$920.00 which requires a journal entry. That entry will allocate that expense towards the Wisconsin Department of Veterans Affairs Grant to Counties Function where it was budgeted. We are waiting until the CVSO Association of Wisconsin's report on the first grant reimbursement period is complete. That report should identify errors made by other counties and maximize our potential for success in getting that item reimbursed.

Ranges: From: To:
Date: 1/1/2016 4/19/2016
Account: -3101- - -3104- - -

Sorted By: FUND
Include: Posting, Zero Balance/No Trx

^ Inactive Account

Account	Description	Current Balance	Revised Budget	% of what's been used
101-3101-48500-000-000	Veteran's Relief Donations	\$0.00	\$0.00	—
101-3101-48502-000-000	Veterans Loan Repayment	(\$250.00)	\$0.00	✓
101-3101-54710-000-120	FICA-Veterans Relief	\$0.00	\$56.00	0%.
101-3101-54710-000-160	Veterans Relief Workers Comp	\$0.00	\$7.00	0%.
101-3101-54710-000-331	Veterans Relief Meetings & Travel	\$0.00	\$348.00	0%.
101-3101-54710-000-710	Veterans Relief-Grants & Loans	\$45.99	\$3,750.00	0.01%.
^ 101-3101-54710-000-711	Veterans Relief Donations	\$0.00	\$0.00	—
^ 101-3102-43567-000-000	State Aid-Veterans Service Office	\$0.00	\$0.00	—
101-3102-43567-002-000	State Aid-Veteran's Service Offic	\$0.00	\$0.00	—
^ 101-3102-43569-000-000	State Aid-Veterans Service Office	\$0.00	\$0.00	—
101-3102-54720-000-101	Wages-Permanent-Veterans Service	\$39,895.01	\$158,015.00	0.25%.
^ 101-3102-54720-000-106	Longevity Pay-Veterans Service Of	\$0.00	\$0.00	—
101-3102-54720-000-115	Overtime-Veterans Service Officer	\$0.00	\$0.00	—
101-3102-54720-000-120	FICA-Veterans Service Officer	\$2,887.67	\$12,088.00	0.23%.
101-3102-54720-000-130	Health Ins-Veterans Service Offic	\$11,032.00	\$40,976.00	0.26%.
101-3102-54720-000-132	Veterans Service Officer Post Emp	\$763.96	\$3,160.00	0.24%.
101-3102-54720-000-140	Veterans Service Officer Life Ins	\$14.49	\$52.00	0.27%.
101-3102-54720-000-151	Veterans Service Officer Retireme	\$2,516.30	\$10,429.00	0.24%.

Account	Description	Current Balance	Revised Budget	
101-3102-54720-000-160	Veterans Service Officer Workers	\$100.31	\$363.00	0.27%.
101-3102-54720-000-171	Veterans Service Officer Training	\$0.00	\$0.00	_____
101-3102-54720-000-214	Veterans Service Officer Prof Ser	\$53.00	\$54.00	0.98%.
101-3102-54720-000-219	Veterans Service Officer Other Pr	\$0.00	\$0.00	_____
101-3102-54720-000-221	Veterans Service Officer Telephon	\$278.84	\$1,080.00	0.25%.
101-3102-54720-000-230	Veterans Service Officer PC Repla	\$920.00	\$0.00	?
101-3102-54720-000-311	Veterans Service Officer Office S	\$57.71	\$472.00	0.12%.
101-3102-54720-000-312	Veterans Service Officer Copy Exp	\$0.00	\$600.00	0%.
101-3102-54720-000-313	Veterans Service Officer Postage	\$128.76	\$1,109.00	0.11%.
101-3102-54720-000-324	Veterans Services Officer Adverti	\$0.00	\$0.00	_____
101-3102-54720-000-325	Veterans Service Officer Dues & S	\$55.00	\$290.00	0.18%.
101-3102-54720-000-331	Veterans Service Officer Meetings	\$376.82	\$2,360.00	0.15%.
101-3102-54720-000-341	Veterans Service Officer Operatin	\$0.00	\$0.00	_____
101-3102-54720-000-511	Veterans Service Officer Insuranc	\$0.00	\$1,812.00	0%.
101-3102-54720-000-531	Veterans Service Officer Interdep	\$2,848.00	\$8,544.00	0.33%.
101-3102-54720-000-532	Veterans Service Officer Building	\$0.00	\$0.00	_____
101-3102-54720-000-534	Veterans Service Officer-Leases	\$0.00	\$0.00	_____
101-3102-54720-000-711	Veterans Service Officer Donation	\$0.00	\$0.00	_____
101-3102-54720-000-814	Veterans Service Officer Computer	\$0.00	\$0.00	_____
101-3102-54720-001-101	Wages-Permanent-Veterans Service	\$8,813.52	\$47,756.00	0.18%.
101-3102-54720-001-120	FICA-Veterans Service Officer-Mfl	\$682.49	\$3,653.00	0.18%.

Account	Description	Current Balance	Revised Budget	
101-3102-54720-001-130	Health Ins-Veterans Service Offic	\$3,750.67	\$13,931.00	0.26%
101-3102-54720-001-132	Veterans Service Officer-Mfld OPE	\$136.10	\$955.00	0.14%
101-3102-54720-001-140	Veterans Service Officer-Mfld Lif	\$0.00	\$0.00	—
101-3102-54720-001-151	Veterans Service Officer-Mfld Ret	\$698.44	\$3,152.00	0.22%
101-3102-54720-001-160	Veterans Service Officer-Mfld Wor	\$12.17	\$110.00	0.11%
101-3102-54720-001-219	Veterans Service Officer-Mfld Oth	\$0.00	\$0.00	—
101-3102-54720-001-221	Veterans Service Officer-Mfld Tel	\$0.00	\$361.00	0%
101-3102-54720-001-311	Veterans Service Officer-Mfld Off	\$0.00	\$86.00	0%
101-3102-54720-001-312	Veterans Service Officer-Mfld Cop	\$0.00	\$200.00	0%
101-3102-54720-001-313	Veterans Service Officer-Mfld Pos	\$20.95	\$312.00	0.06%
101-3102-54720-001-324	Veterans Service Officer-Mfld Adv	\$0.00	\$0.00	—
101-3102-54720-001-325	Veterans Service Officer-Mfld Due	\$0.00	\$0.00	—
101-3102-54720-001-331	Veterans Service Officer-Mfld Mee	\$0.00	\$180.00	0%
101-3102-54720-001-341	Veterans Service Officer-Mfld Ope	\$0.00	\$0.00	—
101-3102-54720-001-532	Veterans Service Officer-Mfld Bui	\$372.09	\$2,000.00	0.18%
101-3102-54720-002-101	Wages-Permanent-Veterans Service	\$0.00	\$0.00	—
101-3102-54720-002-171	Veterans Service Officer Training	\$0.00	\$0.00	—
101-3102-54720-002-219	Vet Svc Officer Grant-Other Prof	\$0.00	\$0.00	—
101-3102-54720-002-312	Vet Svc Officer-Copy Expense	\$0.00	\$0.00	—
101-3102-54720-002-325	Vet Svc Officer Grant-Dues & Subs	\$0.00	\$0.00	—
101-3102-54720-002-331	Vet Svc Officer Grant-Meetings &	\$0.00	\$0.00	—

Account	Description	Current Balance	Revised Budget	
101-3102-54720-003-219	Vet Svc Officer-Prof Svcs Softwar	\$0.00	\$0.00	_____
101-3102-54720-003-312	Vet Svc Officer-Copy Exp	\$0.00	\$0.00	_____
101-3102-54720-003-324	Vet Svc Officer Advertising Outre	\$0.00	\$0.00	_____
^ 101-3102-54740-000-344	Care of Veterans Graves Operating	\$0.00	\$0.00	_____
101-3103-48500-000-000	Vets Donations for Outreach & Gra	\$0.00	(\$250.00)	✓
101-3103-54730-000-324	Vets Donations for Office Adverti	\$270.00	\$300.00	90%.
^ 101-3103-54730-000-720	Veterans Relief Donations-Contrib	\$0.00	\$0.00	_____
101-3104-54740-000-341	Care of Veterans Graves Operating	\$265.00	\$2,865.00	0.09%.
Grand Totals:		=====	=====	= 0.23%.
		\$76,745.29	\$321,176.00	
Total Accounts:	68	=====	=====	

**Quarterly Financial Report to Health & Human Services Committee
For the Year Ending December 31, 2016**

And the Quarter Ending Thursday, March 31, 2016

	<u>YTD Same Period</u>	<u>YTD Actual</u>	<u>Budget</u>
	<u>2015</u>	<u>2016</u>	<u>2016</u>
PUBLIC HEALTH			
REVENUES:			
State Grants-DOT, Car Seats, PHEP	\$15,060.00	\$14,990.00	\$84,986.00
Business & Occupational Licenses	\$4,151.00	\$3,783.00	\$170,000.00
Public Charges	\$7,922.82	\$4,616.56	\$40,000.00
Intergov't Charges-DNR (TNC, Air Quality), DHS (TB Disp)	\$5,871.00	\$4,535.00	\$18,200.00
Local Dept Charges-Parks (Beach Testing)			\$2,800.00
Private Grants-Other	\$6,138.00	\$23,761.59	\$50,000.00
	<u>\$39,142.82</u>	<u>\$51,686.15</u>	<u>\$365,986.00</u>
EXPENDITURES:			
Salaries/Fringes	\$285,473.83	\$325,843.82	\$1,414,562.00
Agency Operations	\$28,337.83	\$32,955.54	\$167,475.00
Office/Clinic Supplies	\$1,757.43	\$1,469.37	\$14,000.00
Program Supplies (Grants)	\$4,609.43	\$6,885.93	\$82,412.00
	<u>\$320,178.52</u>	<u>\$367,154.66</u>	<u>\$1,678,449.00</u>
TOTAL PUBLIC HEALTH	<u><u>(\$281,035.70)</u></u>	<u><u>(\$315,468.51)</u></u>	<u><u>(\$1,312,463.00)</u></u>
GRANT BUDGETS			
REVENUES (WIC):	<u>\$82,906.00</u>	<u>\$82,648.00</u>	<u>\$348,951.00</u>
EXPENDITURES (WIC):			
Salaries/Fringes	\$49,231.39	\$67,831.42	\$294,091.00
Agency Operations/Supplies	\$10,005.70	\$11,840.61	\$54,860.00
	<u>\$59,237.09</u>	<u>\$79,672.03</u>	<u>\$348,951.00</u>
TOTAL WIC	<u><u>\$23,668.91</u></u>	<u><u>\$2,975.97</u></u>	<u><u>\$0.00</u></u>
REVENUES (CONSOLIDATED CONTRACT):	<u>\$22,893.00</u>	<u>\$8,655.00</u>	<u>\$71,916.00</u>
EXPENDITURES (CONSOLIDATED CONTRACT):			
Salaries/Fringes	\$15,165.29	\$17,348.00	\$79,153.00
Agency Operations/Supplies	\$746.75	\$1,369.50	\$3,192.00
	<u>\$15,912.04</u>	<u>\$18,717.50</u>	<u>\$82,345.00</u>
TOTAL CONSOLIDATED GRANT	<u><u>\$6,980.96</u></u>	<u><u>(\$10,062.50)</u></u>	<u><u>(\$10,429.00)</u></u>
REVENUES (HEALTHY SMILES):	<u>\$39,695.02</u>	<u>\$9,243.15</u>	<u>\$78,500.00</u>
EXPENDITURES (HEALTHY SMILES):			
Salaries/Fringes	\$18,720.56	\$20,650.88	\$74,234.00
Agency Operations/Supplies	\$2,066.90	\$2,237.69	\$15,172.00
	<u>\$20,787.46</u>	<u>\$22,888.57</u>	<u>\$89,406.00</u>
TOTAL HEALTHY SMILES	<u><u>\$18,907.56</u></u>	<u><u>(\$13,645.42)</u></u>	<u><u>(\$10,906.00)</u></u>

NOTE: Grant revenues may be greater and/or less than expenditures throughout the year.
By close of year, revenues will equal expenditures ... these are zero tax-levy budgets.

County of Wood
Detailed Income Statement
For the Two Months Ending February 29, 2016
Human Services Department-Combined

2
Item #7

	Actual	Budget	Variance	Variance %
REVENUES				
Taxes				
General Property Taxes	\$1,408,581.00	\$8,451,486.00	(\$7,042,905.00)	(83.33%)
Total Taxes	1,408,581.00	8,451,486.00	(7,042,905.00)	(83.33%)
Intergovernmental Revenues				
State Aid & Grants	2,363,832.00	11,348,561.00	(8,984,729.00)	(79.17%)
Total Intergovernmental	2,363,832.00	11,348,561.00	(8,984,729.00)	(79.17%)
Public Charges for Services				
Public Chgs-Other -Local Grant		27,500.00	(27,500.00)	(100.00%)
Public Charges-Unified & Norwood	1,855,270.24	15,474,781.00	(13,619,510.76)	(88.01%)
Third Party Awards & Settlements		218,857.00	(218,857.00)	(100.00%)
Contractual Adjustment-Unified & Norwood	(426,173.63)	(4,395,041.00)	3,968,867.37	(90.30%)
Total Public Charges for Services	1,429,096.61	11,326,097.00	(9,897,000.39)	(87.38%)
Interdepartmental Charges for Services				
Dept Revenue-Unified & Norwood	54,450.04	320,000.00	(265,549.96)	(82.98%)
Total Interdepartmental Charges	54,450.04	320,000.00	(265,549.96)	(82.98%)
Total Intergovernmental Charges for Services	54,450.04	320,000.00	(265,549.96)	(82.98%)
Miscellaneous				
Rental Income	6,821.07	39,778.00	(32,956.93)	(82.85%)
Donations		7,500.00	(7,500.00)	(100.00%)
Recovery of PYBD & Contractual Adj	8,115.39	32,000.00	(23,884.61)	(74.64%)
Meal/Vending/Misc Income	4,087.89	21,650.00	(17,562.11)	(81.12%)
Other Miscellaneous	3,170.50	21,696.00	(18,525.50)	(85.39%)
Total Miscellaneous	22,194.85	122,624.00	(100,429.15)	(81.90%)
TOTAL REVENUES	5,278,154.50	31,568,768.00	(26,290,613.50)	(83.28%)
EXPENDITURES				
Health and Human Services				
Human Services-Child Welfare	567,588.52	3,678,708.00	3,111,119.48	84.57%
Human Services- Youth Aids	464,197.95	3,092,461.00	2,628,263.05	84.99%
Human Services- Child Care	16,713.70	118,402.00	101,688.30	85.88%
Human Services- Transportation	62,938.66	424,125.00	361,186.34	85.16%
Human Services-ESS	196,616.34	1,205,386.00	1,008,769.66	83.69%
Human Services-FSET	236,306.03	2,556,037.00	2,319,730.97	90.75%
Human Services-FSET 50/50	28,050.39	641,186.00	613,135.61	95.63%
Human Services-LIHEAP	16,915.51	121,250.00	104,334.49	86.05%
Human Services-Birth to Three	70,892.10	429,854.00	358,961.90	83.51%
Human Services- FSP	32,394.73	343,607.00	311,212.27	90.57%
Human Services-Child Waivers	27,003.14	197,048.00	170,044.86	86.30%
Human Services-CTT/CSP	81,839.79	538,082.00	456,242.21	84.79%
Human Services-OPC, MH	184,142.68	1,537,306.00	1,353,163.32	88.02%
Human Services-CCS	189,525.04	1,524,665.00	1,335,139.96	87.57%
Human Services-Crisis, Legal Services	93,537.40	618,960.00	525,422.60	84.89%
Human Services-MH Contracts	226,418.40	1,606,665.00	1,380,246.60	85.91%

County of Wood
Detailed Income Statement
For the Two Months Ending February 29, 2016
Human Services Department-Combined

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Item #7

Human Services-OPC, AODA	61,249.79	423,325.00	362,075.21	85.53%
Human Services- OPC, Day Treatment	11,492.94	69,783.00	58,290.06	83.53%
Human Services-CBRF, AODA GROUP HOME	39,261.63	240,441.00	201,179.37	83.67%
Human Services-AODA Contracts	7,383.00	119,900.00	112,517.00	93.84%
Human Services- Administration	522,210.59	3,045,793.00	2,523,582.41	82.85%
Norwood- Crisis Stabilization	70,924.50	425,547.00	354,622.50	83.33%
Norwood-SNF-CMI (Crossroads)	141,086.36	914,946.00	773,859.64	84.58%
Norwood SNF-TBI (Pathways)	108,085.00	962,153.00	854,068.00	88.77%
Norwood-Inpatient (Admissions)	564,099.16	3,355,618.00	2,791,518.84	83.19%
Norwood-Nursing	36,805.97	214,806.00	178,000.03	82.87%
Norwood-Dietary	121,086.95	780,096.00	659,009.05	84.48%
Norwood-Plant Ops & Maintenance	106,754.34	983,535.00	876,780.66	89.15%
Norwood-Medical Records	28,911.27	196,738.00	167,826.73	85.30%
Norwood-Administration	189,836.03	1,205,006.00	1,015,169.97	84.25%
Total Health and Human Services	4,504,267.91	31,571,429.00	27,067,161.09	85.73%
TOTAL EXPENDITURES	4,504,267.91	31,571,429.00	27,067,161.09	85.73%
NET INCOME (LOSS) *	773,886.59	(2,661.00)	776,547.59	

Budget Variance:
Transportation \$2,661.00

County of Wood
Detailed Income Statement
For the Two Months Ending February 29, 2016
Human Services Department-Community

2
Item #7

	Actual	Budget	Variance	Variance %
REVENUES				
Taxes				
General Property Taxes	\$1,135,237.50	\$6,811,425.00	(\$5,676,187.50)	(83.33%)
Total Taxes	1,135,237.50	6,811,425.00	(5,676,187.50)	(83.33%)
Intergovernmental Revenues				
State Aid & Grants	2,363,832.00	11,348,561.00	(8,984,729.00)	(79.17%)
Total Intergovernmental	2,363,832.00	11,348,561.00	(8,984,729.00)	(79.17%)
Public Charges for Services				
Public Chgs-Other -Local Grant		27,500.00	(27,500.00)	(100.00%)
Public Charges-Unified & Norwood	737,052.51	6,497,296.00	(5,760,243.49)	(88.66%)
Contractual Adjustment-Unified & Norwood	(231,761.69)	(2,242,937.00)	2,011,175.31	(89.67%)
Total Public Charges for Services	505,290.82	4,281,859.00	(3,776,568.18)	(88.20%)
Interdepartmental Charges for Services				
Dept Revenue-Unified & Norwood	11,116.50	40,000.00	(28,883.50)	(72.21%)
Total Interdepartmental Charges	11,116.50	40,000.00	(28,883.50)	(72.21%)
Total Intergovernmental Charges for Services	11,116.50	40,000.00	(28,883.50)	(72.21%)
Miscellaneous				
Rental Income	6,821.07	39,778.00	(32,956.93)	(82.85%)
Donations		7,500.00	(7,500.00)	(100.00%)
Meal/Vending/Misc Income	554.60		554.60	0.00%
Other Miscellaneous		1,200.00	(1,200.00)	(100.00%)
Total Miscellaneous	7,375.67	48,478.00	(41,102.33)	(84.79%)
TOTAL REVENUES	4,022,852.49	22,530,323.00	(18,507,470.51)	(82.14%)

EXPENDITURES

Health and Human Services

Human Services-Child Welfare	567,588.52	3,678,708.00	3,111,119.48	84.57%
Human Services- Youth Aids	464,197.95	3,092,461.00	2,628,263.05	84.99%
Human Services- Child Care	16,713.70	118,402.00	101,688.30	85.88%
Human Services- Transportation	62,938.66	424,125.00	361,186.34	85.16%
Human Services-ESS	196,616.34	1,205,386.00	1,008,769.66	83.69%
Human Services-FSET	236,306.03	2,556,037.00	2,319,730.97	90.75%
Human Services-FSET 50/50	28,050.39	641,186.00	613,135.61	95.63%
Human Services-LIHEAP	16,915.51	121,250.00	104,334.49	86.05%
Human Services-Birth to Three	70,892.10	429,854.00	358,961.90	83.51%
Human Services- FSP	32,394.73	343,607.00	311,212.27	90.57%
Human Services-Child Waivers	27,003.14	197,048.00	170,044.86	86.30%
Human Services-CTT/CSP	81,839.79	538,082.00	456,242.21	84.79%
Human Services-OPC, MH	184,142.68	1,537,306.00	1,353,163.32	88.02%
Human Services-CCS	189,525.04	1,524,665.00	1,335,139.96	87.57%
Human Services-Crisis, Legal Services	93,537.40	618,960.00	525,422.60	84.89%
Human Services-MH Contracts	226,418.40	1,606,665.00	1,380,246.60	85.91%
Human Services-OPC, AODA	61,249.79	423,325.00	362,075.21	85.53%
Human Services- OPC, Day Treatment	11,492.94	69,783.00	58,290.06	83.53%

County of Wood
Detailed Income Statement
For the Two Months Ending February 29, 2016
Human Services Department-Community

2
Item #7

Human Services-CBRF, AODA GROUP HOME	39,261.63	240,441.00	201,179.37	83.67%
Human Services-AODA Contracts	7,383.00	119,900.00	112,517.00	93.84%
Human Services- Administration	522,210.59	3,045,793.00	2,523,582.41	82.85%
Total Health and Human Services	3,136,678.33	22,532,984.00	19,396,305.67	86.08%
TOTAL EXPENDITURES	3,136,678.33	22,532,984.00	19,396,305.67	86.08%
NET INCOME (LOSS) *	886,174.16	(2,661.00)	888,835.16	

Budget Variance:

Transportation \$2,661.00

County of Wood
Detailed Income Statement

2
Item #7

For the Two Months Ending February 29, 2016
Human Services Department-Norwood Health Center

	Actual	Budget	Variance	Variance %
REVENUES				
Taxes				
General Property Taxes	\$273,343.50	\$1,640,061.00	(\$1,366,717.50)	(83.33%)
Total Taxes	273,343.50	1,640,061.00	(1,366,717.50)	(83.33%)
Public Charges for Services				
Public Charges-Unified & Norwood	1,118,217.73	8,977,485.00	(7,859,267.27)	(87.54%)
Third Party Awards & Settlements		218,857.00	(218,857.00)	(100.00%)
Contractual Adjustment-Unified & Norwood	(194,411.94)	(2,152,104.00)	1,957,692.06	(90.97%)
Total Public Charges for Services	923,805.79	7,044,238.00	(6,120,432.21)	(86.89%)
Interdepartmental Charges for Services				
Dept Revenue-Unified & Norwood	43,333.54	280,000.00	(236,666.46)	(84.52%)
Total Interdepartmental Charges	43,333.54	280,000.00	(236,666.46)	(84.52%)
Total Intergovernmental Charges for Services	43,333.54	280,000.00	(236,666.46)	(84.52%)
Miscellaneous				
Recovery of PYBD & Contractual Adj	8,115.39	32,000.00	(23,884.61)	(74.64%)
Meal/Vending/Misc Income	3,533.29	21,650.00	(18,116.71)	(83.68%)
Other Miscellaneous	3,170.50	20,496.00	(17,325.50)	(84.53%)
Total Miscellaneous	14,819.18	74,146.00	(59,326.82)	(80.01%)
TOTAL REVENUES	1,255,302.01	9,038,445.00	(7,783,142.99)	(86.11%)
EXPENDITURES				
Health and Human Services				
Norwood- Crisis Stabilization	70,924.50	425,547.00	354,622.50	83.33%
Norwood-SNF-CMI (Crossroads)	141,086.36	914,946.00	773,859.64	84.58%
Norwood SNF-TBI (Pathways)	108,085.00	962,153.00	854,068.00	88.77%
Norwood-Inpatient (Admissions)	564,099.16	3,355,618.00	2,791,518.84	83.19%
Norwood-Nursing	36,805.97	214,806.00	178,000.03	82.87%
Norwood-Dietary	121,086.95	780,096.00	659,009.05	84.48%
Norwood-Plant Ops & Maintenance	106,754.34	983,535.00	876,780.66	89.15%
Norwood-Medical Records	28,911.27	196,738.00	167,826.73	85.30%
Norwood-Administration	189,836.03	1,205,006.00	1,015,169.97	84.25%
Total Health and Human Services	1,367,589.58	9,038,445.00	7,670,855.42	84.87%
TOTAL EXPENDITURES	1,367,589.58	9,038,445.00	7,670,855.42	84.87%
NET INCOME (LOSS) *	(112,287.57)		(112,287.57)	

County of Wood
BALANCE SHEET SUMMARY
 Human Services Department
 Monday, February 29, 2016

	<u>2016</u>	<u>2015</u>
ASSETS		
Cash and investments	280,807.30	272,045.11
Receivables:		
Miscellaneous	2,998,623.51	2,603,280.96
Due from other governments	2,736,514.43	2,877,994.64
Due from other funds	6,235,499.54	6,086,328.90
Inventory of supplies, at cost	37,340.76	41,684.08
Prepaid expenses/expenditures	2,285.25	45,450.27
TOTAL ASSETS	<u>12,291,070.79</u>	<u>11,926,783.96</u>
LIABILITIES AND FUND EQUITY		
Liabilities:		
Vouchers payable	134,603.83	224,331.08
Accrued compensation	480,638.77	424,384.20
Special deposits	37,106.87	32,484.46
Due to other governments	2,741,975.13	1,783,125.36
Deferred revenue	1,324,446.21	1,318,852.66
Deferred property tax	7,042,905.00	6,811,017.24
Advances from other funds		30,602.15
Total Liabilities	<u>11,761,675.81</u>	<u>10,624,797.15</u>
Fund Equity:		
Retained earnings:		
Unreserved	85,069.87	85,069.87
Fund Balance:		
Reserved for contingencies	197,863.23	197,235.23
Undesignated	(527,424.71)	0.00
Income summary	773,886.59	1,019,681.71
Total Fund Equity	<u>529,394.98</u>	<u>1,301,986.81</u>
TOTAL LIABILITIES & FUND EQUITY	<u>12,291,070.79</u>	<u>11,926,783.96</u>

8/20/2015

Communication Recommendations

1. The County Finance Department should increase its understanding of the Human Services Fiscal Services Division.

Plan:	Person Responsible	Date Due	Date – Progress notes	Barriers & Resources	Completion Date
Educate Finance Department in WIMCR cost reporting	Jo Timmerman		March 2016 – Provided Finance Director with WIMCR cost reporting manual and explanations of cost reporting process and procedures	WIMCR cost reporting is complicated to work with; often involves multiple years; interim payments vs. settlement payments problematic for reporting purposes	4-19-16

Communication Recommendations

2. Ongoing communication should be enhanced through regularly scheduled meetings.

Plan:	Person Responsible	Date Due	Date – Progress notes	Barriers & Resources	Completion Date
Schedule monthly meetings between Human Services and Finance Department	Jo Timmerman	06/15/15			
Confer with Finance Department on Targeted projects as necessary	Kathy Roetter, Jo Timmerman, Mary Schlagenhaft	Specific to project	<p>4-27-15 – Human Services, Finance Department, and Systems Department met with TCM regarding a TCM interface with Great Plains Dynamics – completion target date 7-1-15</p> <p>5-21-15 – Mary Schlagenhaft, Joanne Borski, Mike Martin, and Marla Cummings met to discuss better ways to reconcile the Dynamics recorded deposits to TCM receipt batches.</p> <p>6-4-15 – Human Services, Finance Department, and Systems Department are scheduled to meet to discuss set-up issues for a TCM interface to Dynamics.</p> <p>06-5-15 submitted General Ledger account requests to Finance Department for approval</p>		

			<p>per Finance Director's guidelines. Received feedback from Finance Director related to requests.</p> <p>06-24-15 – Norwood and Community side Fiscal Services personnel attended Finance Department's Accountants' Group meeting on 2016 budget.</p> <p>07-15-15 – Norwood and Community side Fiscal staff working closely with Finance Department on 2016 Budget document. 07-16-15 through 08-14-15 – Fiscal staff continued to work with Finance Department on repairs needed in 2016 budget document related to the recent upgrade of the document.</p> <p>08-20-15 – Received meeting invite for first in series of Accounting Policy sessions for County Accountants' Group. Finance Dept. will lead these sessions.</p> <p>09-04-15 – Discussed additional budget information with Finance Director. Agreed to make the additions to the 2016 budget based on new information obtained after submission of budget.</p> <p>10-14-15 – Attended second in series of Accounting Policies Group meetings – first policy projects were disbursed.</p> <p>11-3-15 – Kathy Roetter and Jo Timmerman met with Mike Martin to problem solve Project Lifesaver Account</p> <p>11-18-15 – Jo Timmerman attend accounting policies meeting with Finance Dept. Presented adjustment (journal entries) policy I drafted for</p>	<p>Large project requiring ongoing time resources that overlap other projects and regular job</p>	
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8/20/2015

			discussion with group. 2-3-16 - As part of ongoing accounting policies project Jo Timmerman submitted draft of cash policy to Finance Department for review	obligations	
Increase usage of Share Point with access for Finance Department	Jo Timmerman, Jody Radlinger	10/01/15	09/30/15 2015 vendor invoices scanning nearly completed – have a few vendors to decide how best to handle Working on finalizing access users – will research access availability for Finance Department April 2016 - working on uploading final audit work papers to SharePoint	Scanned documents and reports I can be stored here. Finance Department can access for review. New copier has features that may help in scanning of documents	

Cash Receipts Process Recommendations

1. Implement electronic download of Medicaid EOBs.

Plan:	Person Responsible	Date Due	Date – Progress notes	Barriers & Resources	Completion Date
Complete TCM electronic payment set-up	Peggy Sullivan	02/15/15	Testing of functionality occurred.		02/28/15
Implement Forward Health EOB download	Peggy Sullivan, Angela Wiese	ASAP	Attempted to download January payments but could not retroactively download. Downloaded February payments on 2-17-15. Chose random small EOBs to work with initially.	TCM reports could not pick up electronically retrieved payments.	02/28/15
Correct TCM reports to capture electronic payments	Peggy Sullivan	03/15/15	Reports corrected. Progressed to downloading all electronic EOBs.		04/30/15
Train staff on functionality	Angela Wiese	05/31/15	Began training selected staff member in entry of electronic payments.	Staff moving to new positions; positions open while recruiting for new staff;	07/31/15
Train additional staff member on functionality as backup	Angela Wiese	06/12/15	A training session occurred in the computer lab at the Courthouse to begin training an additional staff member on Medicaid electronic payments to act as backup to main. Additional staff have been trained – consider this plan fully implemented		01/31/16
Processing Medicaid Electronic payments	Angela Wiese	07-01-15 through 07-31-15 08-01-15 through 08-19-15	Fully processing electronic payments from Medicaid. Time studying process to determine time needs by staff to complete electronic payments. Time studies of payments conducted by staff Processing is continuing – consider this plan fully implemented.	Indicates significant reduction in processing time for Medicaid payments	Ongoing processing 11-01-15

Cash Receipts Process Recommendations

2. Cash receipts entry into TCM should be a Division priority.

Plan:	Person Responsible	Date Due	Date – Progress notes	Barriers & Resources	Completion Date
Designate one staff member whose priority is to enter cash receipts	Jo Timmerman	06/15/15	05/15/15 – realigning staff duties to allow one staff member be devoted to cash receipting in TCM. Additionally, new payroll system should free up time of second staff member to assist in cash receipting.	Staff member retirement 5-29-15; second staff member resigning position after 6-2-15.	08/31/15
Train Accounting Clerk IV in TCM cash receipting	Angela Wiese	06/12/15	A training session occurred in the computer lab at the Courthouse to begin training an additional staff member on TCM cash receipting to act as relief cash receipting worker.		
Hire a temporary worker to enter cash receipts during staffing vacancies	Jo Timmerman	06/16/15	Temporary worker began assignment on 06-16-15. Worker was trained in TCM cash receipting and is progressing very well.		09/23/15
Receipting by temporary worker	Angela Wiese	06/16/15 through 07/20/15	Temporary worker is assigned commercial insurance payers, Medicare payers, and self-pay payments to process. Cash receipting of these payers is completed through 07-16-15. 08-20-15 – Cash receipting current with assistance of temporary worker 08-18-15 – July client statements mailed	The additional dedicated cash receipting worker enables us to bring cash receipts up to date and continue on in a current status.	09/23/15
Cash Receipting	Angela Wiese		09-08-15- Cash receipting in TCM remaining current. Dynamics cash receipting and deposits going smoothly. 11-10-15 Cash receipting continues to progress smoothly		Ongoing

			Process continues smoothly – consider this plan fully implemented		11-01-15
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Cash Receipts Process Recommendations

- Record cash receipts in total by deposit instead of by payer in Dynamics.

Plan:	Person Responsible	Date Due	Date – Progress notes	Barriers & Resources	Completion Date
Meet with Finance Department to implement	Mary Schlagenhaft	TBD	05/21/15 – Mary Schlagenhaft, Joanne Borski, Mike Martin, and Marla Cummings met to discuss deposit handling.	Receipts are recorded by date of receipt in Dynamics, with a weekly deposit given to the Treasurer. Deposits are comprised of multiple types i.e., checks AFT, credit card, some not TCM held balances. TCM batch entry will need to change. Also, implementation of the TCM-Dynamics interface will create the cash receipt entries – current method of receipting in Dynamics will duplicate entries of payments once interface is implemented if continued.	05/31/15
AR Supervisor to reconfigure batches for entry to TCM	Angela Wiese, Mary Schlagenhaft	06/01/15	06/01/15 – Implemented new batching method for May month end. Added an additional month-end batch to match TCM cash receipts to General Ledger entries for month. This practice continues to subsequent months.		06/30/15
New batching method implemented retroactive to May month end	Angela Wiese		Added additional month end batch to pull in receipts recorded in Dynamics for last few days of May	This should help with month end reconciliations. Prior to implementing this change we had several reconciling items each month to both the General Ledger	06/30/15

				account balance and the TCM subsidiary ledger balance resulting from timing differences between Dynamics cash receipting and TCM cash receipting based on Treasurer deposited batches.	
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Cash Receipts Process Recommendations

4. **Norwood:** Write receipts only for payment made in person.

Plan:	Person Responsible	Date Due	Date – Progress notes	Barriers & Resources	Completion Date
Norwood ceases using handwritten receipts for daily payments.	Jo Timmerman		June-July – Staff have ceased this practice for all Medicare, Medicaid, and Commercial Insurances.		07/31/15

Monthly Close Process Recommendations

1. Invest resources in developing TCM reports.

Plan:	Person Responsible	Date Due	Date – Progress notes	Barriers & Resources	Completion Date
Develop baseline list of reports from TCM program data	Jo Timmerman	05/15/15	List developed and provided to Systems Department	Availability of Systems' staff resources to develop requested reports	
Hire contract programmer to write TCM reports	Amy Kaup	???	<p>06/04/15 – Met with Systems and Finance personnel to discuss project. Contract programmer participated in discussion</p> <p>09-08-15 – Programmer working on combining/refining two cash receipts reports used for month end.</p> <p>09/30/15 – Programmer continues to work with staff on customized reports</p> <p>12-9-15 – Meeting with TCM programmer to review TCM reports written to date</p> <p>Jan –March 2016 – Staff submit various targeted reports</p>	<p>Additional reports are providing improved tools for both Fiscal and Clinical staff</p>	<p>Ongoing throughout project</p> <p>Ongoing project</p>
Schedule Human Services staff to work with programmer on TCM reports	Jo Timmerman	As soon as programmer becomes available	<p>06/09/15 – Fiscal staff met with Systems staff and contract programmer to discuss needs for revenue report set-up</p> <p>06/10/15 – Fiscal staff met Systems staff and contract programmer to discuss needs for accounts receivable report set-up</p> <p>06/18/15 – Fiscal staff met with Amy Kaup to receive overview of project tracking tool.</p> <p>06/18/15 – Fiscal staff sent clarification on report specs to IT for sequel reports.</p> <p>Schedule Human Services staff to work with Programmer on TCM reports</p>		Ongoing throughout project

Ongoing review of reports in progress for accuracy and data integrity	Jo Timmerman, Mary Schlagenhaft, Angela Wiese	As soon as programmer becomes available			
Implement Service Desk Plus			Access to be granted to Human Services staff to follow project progression 08-19-15 – Human Services receives access to <i>Service Desk Plus</i> tool.		

Monthly Close Process Recommendations

2. Reconcile accounts receivable subsidiary ledger to the general ledger monthly.

Plan:	Person Responsible	Date Due	Date – Progress notes	Barriers & Resources	Completion Date
Combine TCM client balances into one GL account	Jo Timmerman, Mary Schlagenhaft	02/20/15	For balances at 01/31/15 – All TCM balances transferred from payer specific AR accounts to one TCM client balances account		02/20/15
Reconcile TCM Subsidiary ledger to GL account	Jo Timmerman, Angela Wiese	02/20/15	Reconciliations performed monthly ongoing Process occurs monthly	Dynamics daily receipting causes reconciling items to TCM batch entries	12-31-15
Reconcile Matrix Subsidiary ledger to GL accounts	Bailey Boe	02/20/15	Reconciliations performed monthly ongoing. New Norwood Accountant assumed responsibility for this task with March balances. Process occurs monthly		12-31-15
Reconcile TCM Subsidiary Ledger to GL account	Angela Wiese, Jo Timmerman		Reconciliations performed 3-31-15 and 4-30-15.	Encountered reconciling items to both General Ledger and subsidiary ledger. Implemented new batching process to help alleviate timing differences between Dynamics receipting and	Item #8

			08-19-15 Reconciliation of Subsidiary to General Ledger for June in progress with catch-up revenues for January through June now posted. Process occurs monthly	Treasurer deposits.	12-31-15
Run month end revenue reports and AR aging reports on same day for month end	Angela Wiese, PaNyia Yang		For June month end coordinated running of both revenue and AR aging reports on same date. TCM is a 'live' system without any hard stops for reporting periods. 07-23-15 June revenue and Accounts Receivable aging reports run on same date 09-15-15 – Anticipated TCM AR closing date. August revenue and AR reports will be run same time after closing. Process occurs monthly	If contacts are unsigned for the report period at the time of the report run they are not reflected in the AR balance. Likewise, if contacts for the report period are not entered at the time of the report run they are not reflected in the revenues. Timing the reports at the same time helps ensure late contacts entry doesn't skew the totals for either report for the month end run.	Ongoing each month end 12-31-15
Run 'catch-up' reports for revenues			Late entry of contacts affects the totals for the reports run for that time frame. Contacts are date-of-service driven rather than transaction date driven. 08-18-15 – 'Catch-up' report run for January through June revenues – produced additional revenues related to late entry of contacts		Ongoing Each month end

			09-10-15 – Accounting Clerk running January through July 'catch-up' revenue reports		
			Process occurs monthly		12-31-15
Reconcile Matrix Subsidiary ledger to GL	Bailey Boe		Reconciliations performed monthly ongoing		
			08-03-15 – Matrix subsidiary ledger reconciliation done ; required rework		
			Matrix set-up corrected.		
			08-20-15 – July reconciliation in progress.		
			August reconciliations will follow month end.		
			September reconciliations in progress		
			Process occurs monthly	A new procedure resulted from our auditors' recommendation to include a contractual allowance account in Accounts Receivable. Matrix needed additional set-up to accomplish this. Set-up was determined to be incorrect once the June reconciliation was done.	Ongoing each month end
					12-31-15

Monthly Close Process Recommendations

- Reconcile community aids receivables from and payables to the State monthly.

Plan:	Person Responsible	Date Due	Date – Progress notes	Barriers & Resources	Completion Date
Reconcile State of Wisconsin AR account to CARS and CORE	Mary Schlagenhaft	02/28/15	Reconciliations performed monthly ongoing	State institute take backs and refunds add secondary layer of reconciling items	Ongoing each month end
			08-20-15 – July reconciliations currently in progress		
			August reconciliations will follow month end.		
			September reconciliations in progress		

			September reconciliation completed		
			12-10-15 – Fiscal Manager and Assistant Manager meeting with Finance Dept to review CARS and CORE reports in preparation for yearend	Opportunity for Finance Dept. to gain better understanding of state aid reporting done by Human Services.	
			State of Wisconsin AR, CARS, CORE reconciliations completed for 2015 yearend		April 2016

Monthly Close Process Recommendations

4. Perform timely review of staff work.

Plan:	Person Responsible	Date Due	Date – Progress notes	Barriers & Resources	Completion Date
Schedule monthly meetings to review month end closing	Jo Timmerman	05/31/15	Scheduled monthly block of time with Accountants and AR Supervisor to review revenue entries, cash receipts, liabilities, reconciliations, other miscellaneous entries collectively.		Ongoing process
Enhanced oversight of receipted batches	Angela Wiese		Added additional supervisory reviews of cash batches prior to entry to TCM	Check off sheet indicates AR Supervisor's review, amounts, entered and posted initials	01-31-16

Billing Process Recommendations

1. As much as possible, expand the ability of contracted service providers to enter their own notes into TCM.

Plan:	Person Responsible	Date Due	Date – Progress notes	Barriers & Resources	Completion Date
Train outside providers in procedure(s) for entering notes – to include Lutheran Social Services providers, ODC service providers, MILC service providers, CCLS Service Providers	Stephanie Gudmunsen coordinate training(s) with help from Peggy Sullivan	???		Barriers – providers' availability to computers; Resources – Web access to providers for remote entry	02/29/16
Positive Alternative crisis service providers	Chris Hanten coordinate training(s) with help from Peggy Sullivan	???		Barriers – providers' availability to computers; Resources – Web access to providers for remote entry	02/29/16
Train outside providers in procedure(s) for entering notes – to include Clinical Services, Central Wisconsin Psychotherapy	Stephanie Gudmunsen coordinate training(s) with help from Peggy Sullivan	???		Barriers – providers' availability to computers; Resources – Web access to providers for remote entry	02/29/16
Train outside providers in procedure(s) for entering notes – to include Birth-to-Three program providers	Denise Hanke coordinate training(s) with help from Peggy Sullivan	???		Barriers – providers' availability to computers; Resources – Web access to providers for remote entry	

Billing Process Recommendations

- Investigate the capability of TCM to electronically submit claims to additional payers.

Plan:	Person Responsible	Date Due	Date – Progress notes	Barriers & Resources	Completion Date
Consult with TCM for estimate on cost to upgrade claim filing functionality to include 3 rd party commercial insurance payers	Angela Wiese work with Peggy Sullivan	12/15/15	Revised due date; currently applying energies to TCM/Dynamics interface	Time constraints to write the CRF; cost for customization	
Poll other TCM counties as to interest in this added functionality	Peggy Sullivan facilitate	12/15/15	Revised due date; currently applying energies to TCM/Dynamics interface	Degree of utilization by other counties	
Determine Wood County cost for additional functionality	Jo Timmerman	01/31/16	Revised due date; currently applying energies to TCM/Dynamics interface	Other TCM counties' decisions	
Include cost estimate in 2016 capital budget request	Jo Timmerman	08/03/16	Revised due date; currently applying energies to TCM/Dynamics interface Budget item for 2017 more feasible	Cost of customization and implementation time	

Billing Process Recommendations

- Move the CRS program from paper billing to electronic upload.

Plan:	Person Responsible	Date Due	Date – Progress notes	Barriers & Resources	Completion Date
Consult with WPS Insurance as to feasibility of TCM upload to WPS system for processing	Angela Wiese	12/15/15	Revised due date; currently applying energies to TCM/Dynamics interface		
Investigate programming needs of TCM to interface with WPS system	Angela Wiese and Lisa Boyarski with Peggy Sullivan	12/15/15	Revised due date; currently applying energies to TCM/Dynamics interface	Outcome of WPS inquiry will drive	

Billing Process Recommendations

4. Investigate uploading transportation data rather than rekeying it.

Plan:	Person Responsible	Date Due	Date – Progress notes	Barriers & Resources	Completion Date
Consult with WPS Insurance as to feasibility of Transportation database upload to WPS system for processing	Angela Wiese	Indefinite	CRS would be next desired initiative		
Investigate programming needs of Transportation Database to interface with WPS system	Angela Wiese, Lisa Boyarski with Peggy Sullivan	Indefinite	CRS would be next desired initiative	Outcome of WPS inquiry will drive	

Billing Process Recommendations

5. Implement electronic imports of data from TCM to Dynamics.

Plan:	Person Responsible	Date Due	Date – Progress notes	Barriers & Resources	Completion Date
Initial meeting with TCM	Kathy Roetter	04/27/15	Had telephone conference with TCM. Others in attendance: Kathy Roetter, Mike Martin, Peggy Sullivan, Jenny Korbet, Jo Timmerman. Also discussed implementation time lines.		04/27/15
Systems' personnel determine programming needs for interface	Peggy Sullivan, Jenny Korbet	06/01/15	Jenny Korbet determined the Dynamics' interface needs to be GL account number, service code, and dollar amount. Peggy Sullivan working on account numbers and how to attach those to service codes.		06/15/15
Discuss components and functionality required in TCM to produce data for interface	Peggy Sullivan, Jo Timmerman	05/21/15	Peggy and Jo met and discussed: building of GL in TCM; "attaching" of account numbers to service codes; the various GL account types to be affected – i.e., revenue and AR; discussed need to pull all transaction types – i.e., revenues, payments, adjustments.		06/15/15

Further discuss functionality required and set-up issues in TCM for interface	Peggy Sullivan, Jo Timmerman	06/04/15	Meeting planned to discuss: Demo of old Achieve system set-up to help conceptualize GL interface needs for services Assignment of GL account numbers needed Revenues A/R Contractual allowances How to coordinate with deposits Programming challenges Time frame	Resource personnel included for discussion: Peggy Sullivan, Angela Wiese, Mary Schlagenhaft, Joanne Borski, Mike Martin, Marla Cummings, Jo Timmerman	06/30/15
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<p>Write programming (outside of TCM) to extract data from TCM for upload</p>	<p>Peggy Sullivan</p>	<p>06/30/15</p>	<p>08-19-15 – Systems met with Fiscal staff on interface. Ready to test TCM to Dynamics interface for contractual adjustment batch. Manual tests using May data proved the interface matched May's reports.</p> <p>08-19-15 – Systems will work with Finance department on an error in the link between the TCM and GL – they believe the error is on the Dynamics side. Systems will deploy the interface test after correcting link .</p> <p>08-31-15 – A manual test is tentatively scheduled for revenues.</p> <p>09-18-15 – planned deployment date for phase II. Revenue interface between TCM and Dynamics.</p> <p>09-09-15 – Systems personnel met with Assistant Fiscal Manager and Accounting Clerk to give Systems a walk-through of the monthly revenue reports extracted from TCM. This information will be used by programmers to ensure the interface program produces accurate values, matching the TCM reports.</p> <p>Reviewed the Contractual adjustments component of the payment batches with Systems personnel for the review of the file prior to posting batch through interface.</p> <p>Systems personnel demonstrated the interface for batch adjustments to fiscal staff.</p> <p>10/01/15 – Programming work is ongoing for both adjustments and revenue interfaces</p> <p>10/05/15 – Systems has planned a meeting with Human Services staff to discuss adjustment interface further</p>		<p>Item #8</p>
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			<p>10-29-15 – Met with Systems programmers for next group of Accounts Receivable reports</p> <p>10-29-15 – Met with Systems programmer to further define and refine the TCM/Dynamics interface; an August 31st interface occurred for both revenues and adjustments; errors occurred when interface entered the General Ledger; entry had to be manually reversed and re-entered; multiple servers for Dynamics presented problematic</p> <p>11-30-15 – Staff reported that new revenue interface worked well; numbers were accurate; debiting and crediting within interface program to General Ledger worked correctly.</p> <p>11-30-15 – Fiscal staff met with System's programmers to discuss processing of adjustments and how to handle the outlier codes and news codes that are added in the future. Also, clarified for the programmers the need to have all transactions interface in order to preserve the integrity of the audit trail from subsidiary ledgers to General Ledger even though mapping within the program may become very detailed.</p> <p>01-31-16 – Interfaces working well</p> <p>March – April 2016 – Change in Fiscal personnel required training of new staff members in TCM functions</p>	Mapping within interface to accommodate all coding needs can be involved and more difficult for programmers to accomplish.	01/31/16
Test interface	Peggy Sullivan, Jenny Korbet, Jo Timmerman	07/10/15			

4/18/16

Pathways Update:

Update on Progress:

- March we had an average census of 4.1 per day, 16 of the 127 days were TBI patients however both TBI patients that we have had were able to discharge during the month.
- Our Crossroads census maintains at capacity and we have averaged full capacity of four patients for our overflow beds on Pathways.
- Ashley Volovsek, Social Services, Maria M, Head Nurse, Dave Moen, Activity Director, and I will be revising our brochure for marketing this month. Pens and cups have been ordered with our new look to update our marketing collateral.
- We will start scheduling appointments for marketing of our unit to strategic locations to increase the awareness of our specialty unit services and availability which should provide an increase in referrals for services and ultimately increase TBI admissions to the unit.

From the report, I was asked to provide more information on the possibilities for Pathways:

- Medically Monitored Detox Facility (MMDF). I will be reaching out to Daniel Shine, director of Lakeside Recovery at North Central Health Care to begin looking at different options or additional options for our facility to explore as these facilities have lengthy wait lists and the need is growing rapidly.

Respectfully Submitted,

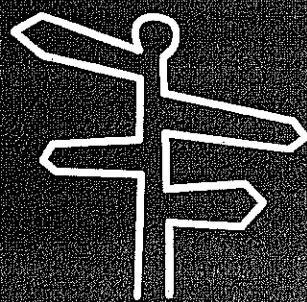
Jordon Bruce, NHA

Administrator

Northeast Region	
Brown	
Calumet	
Door	19.75
Fond Du Lac	
Green Lake	20.43 (dependent on education level)
Kewaunee	20.95/12 months, 21.77/24 months, 22.64/36 months, 23.32/48 months, 24.31/60 months- in theory a worker could be re-classified to a HS3 of 29.39 but the county has refused to consider that since Act 10 and the agency has no power to change
Manitowoc	
Marinette	
Marquette	
Menominee	
Oconto	20.35/ 37.5 hour work week- depending on experience, county committee's could authorize up to 23.26 and the county board could authorize 26.17
Outagamie	20.966/ SW step 1
Shawano	18.67/no experience, 20.37 SW license only, 23.77 MSW & licensed- all are 40 hr. work week. Ability to start higher dependent on experience but depending on degree and licensure
Sheboygan	
Waupaca	22.69/ 37.25 hour work week, 23.99 for workers with experience and supervisor and director approval
Waushara	21.10 BA, 24.42 MA. 6 step wage scale "merit range" being implemented to pay for performance. Can start workers anywhere on the scal if they have experience with approval from administration. 40 hour work week.
Winnebago	23.82/37.5 hour work week. HR has historically allowed a small amount more depending on experience, but that has tightened to nothing today. Moving through a wage study. Believe the county is waiting to see what recommendations come from the study and will establish new practice then.
Northern Region	
Ashland	21.02
Bayfield	21.06/87.05% of wage 27.08/112%- just adopted a wage scale, begins at 87.05%, annual increase 2.5% if meetign minimal expectations. SW could negotiate higher starting wage if experienced
Florence	20 for first year, then 21.42, at 3 years, 22.80 currently completing a wage study and recommending 21.42 starting wage
Forest	18.06 start at 10% less during probation, then 5% next 6 months
Iron	22.45 SW 1 - 26.67 SW IV, start at 80% of wage, then 5% increase each year until 100% at 5 years
Langlade	20.81/ 37.5 hour work week
Lincoln	20.49 SW 1 or 22.44
Marathon	25.58/ salaried, if experianced 26-27, full benefits, flexible schedule, reimbursement for grad school
Oneida	
Portage	
Price	
Sawyer	20.55/ 35 hour work week
Taylor	19.71 or 22 depending on experience

Vilas		
Wood	19.95 no certification/ 25.74 experience	
Southeast Region		
Jefferson	CPS On-going 24.44, with 11 steps that advance each year plus COLA. Start staff at step 2 or 3 if appropriate	
Kenosha	19.95/hr BA in SW or related field. 22.02/hr MA in SW or related field	
Ozaukee	Only hire MSW 24.83 + 1.00 for the MA	
Racine	19.14-26.93 SWI, 20.45-28.94 SWII, 21.94-31.28 SWIII (10 step system)	
Walworth		
Washington	22.10 SW-BSW (non-exempt), 24.03 Senior SW-MSW	
Waukesha		
Southern Region		
Adams	19.98 not certified, 21.49 CSW	
Columbia	23.45/ hour 37.5 hour work week	
Crawford	21.11/6 months, 22.496-12 months, 23.88/1 year	
Dane	22.28/ 23.39 after 6 months. 1st year \$47,500, annual step increases 5 years. Most senior worker at this time \$66,750. County offers excellent benefits after 1 full month, and vacation benefits after 6 months	
Dodge	20.51	
Grant	20.04/not certified, 21.04/certified sw	
Green	18.08/no experience 18.82/2+ years experience	
Iowa	21.06	
Juneau		
Lafayette	18.24	
Richland	19.08 (temp. certification- would progress to 21.73) 20.53 Certified, will progress to 23.27	
Rock	17.54/not certified, no experience-negotiable based on experience 19.36/certified-negotiable based on experience	
Sauk	29.47/CPS & JJ worker, 31.21/CPS & JJ Supervisor 38.75 hour work week -completed wage study 2014- provided scale	
Vernon	20.02	
Western Region		
Barron	22.63-25.86 (100%), new hire could come in around 24.50 depending on experience, no experience is 22.63 (many long term employees make more than 100%)	
Buffalo		
Burnett	24.06 plus fringe benefits	
Chippewa	22.78-25.06 (35.66 max) SWI, 24.61-27.07 (39.38 max) SWII, 26.57-29.23 (42.53 max) SWIII	
Clark	19.7	
Douglas		
Dunn	21.77/hour	
Eau Claire	24.99- step one, but there are 16 steps and pay is negotiable based on experience. 16th step is 30.64/hour	
Jackson		
La Crosse	22.28 SWI, SW who work in CPS also receive \$1/hour pay differential (IA, Ongoing & Permanency Resource Unit only)	

Monroe	19.50, unless experienced
Pepin	16.49 - 22.45 6th year SWI, 18.37-24.98 6th year SWII, 19.43-26.44 6th year SWIII
Pierce	22.60/hour untrained SW
Polk	23.80 or \$46,410/annually
Rusk	22.85 starting
Saint Croix	24.69
Trempealeau	19.28/hour- 24.10/hour (these are minimum - mid-point wages)
Washburn	23.46- max 28.99 (based on 75 hour pay period)



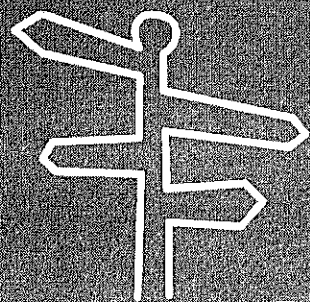
The LeadingChoice Network

Summary Materials

Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor. | ©2015 CliftonLarsonAllen LLP

WEALTH ADVISORY | OUTSOURCING | AUDIT, TAX, AND CONSULTING





Structure , Mission and Member Responsibilities

The LeadingChoice Network (LCN) Structure

- For-profit Limited Liability Company (LLC)
- Network Mission/Purpose:
 - LeadingChoice Network *“is organized specifically to develop and support a clinically and financially integrated network of participants who work together to maximize the health and well-being of senior citizens in Participants’ communities through innovative, cost-effective care management practices and quality improvement activities with entities involved in managed care through health plans.”*



LCN Membership Categories and Benefits

- **Class A Member: Leading Age Wisconsin**

- Owns 51% with its initial capital contribution of \$75,000.
- Retains the following responsibilities: participation in Network management and full voting rights.
- The Association is the sole Class A member represented by 4 members on the Network Board of Managers.
- The President and CEO of LeadingAge Wisconsin serves as an Ex Officio Manager on the Network Board.

- **Class B Members: LeadingAge WI members**

- Combined own 49% by each member paying an annual capital contribution fee of \$100.
- Share in governance and Network allocations of profits and losses.

- **Government Participant: a LeadingAge WI member that is a government entity**

- No ownership interest in the Network
- Eligible for Network Benefits and Services including distribution of profits/losses



LCN Governance Structure

Elected Board of Managers – 9 members

- 4 Class A Managers elected by LeadingAge Wisconsin Board of Directors
- 1 ex-officio Manager (with voting rights) - the LeadingAge Wisconsin President and CEO
- 4 Class B/Government Managers elected by LeadingChoice Network members annually
- Terms are three years (Initial Board terms will be staggered)

- **Committee Structure – Member participation**

- Executive Committee
- Finance
- Quality Assurance/Quality Improvement
- Others, as deemed necessary by the Network Board



LeadingChoice Network Services/Functions

- Establish credentialing requirements
- Develop a uniform set of care management, care coordination, quality improvement and cost effectiveness metrics, standards and goals
- Develop and implement care protocols and clinical best practices
- Serve as the exclusive Health Plan contracting entity to negotiate and execute Network Contracts



LeadingChoice Network Services/Functions

- Collect and analyze quality and cost data to improve participant and Network performances under established metrics, standards and goals.
- Continuously monitor and adjust clinical protocols and best practices, as needed.
- Educate participants on care management, care coordination, quality improvement and cost effectiveness initiatives and provide feedback from data analytics.
- Develop corrective action plans, including mentoring opportunities, supplemental training programs and ultimately Network termination for underperforming participants, as needed.
- Develop collaborative relationships with key provider groups and systems including hospitals, physicians, etc.



Responsibilities of LeadingChoice Network Participants

- Meet and maintain Network's membership criteria.
- Actively and meaningfully participate in Network's governing body and committees, as needed.
- Submit necessary documentation/information for credentialing required by the health plans and ensure ongoing compliance.
- Adhere to all contracts negotiated by the Network, including compliance with terms, billing, payment, performance measures and data reporting responsibilities.



Responsibilities of LeadingChoice Network Members (continued)

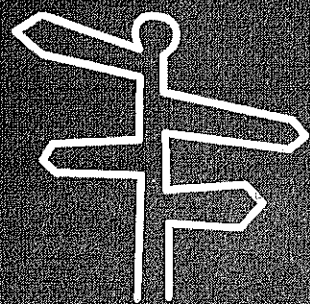
- Cooperate in the development of a uniform set of care management, care coordination, quality improvement and cost effectiveness metrics, standards and goals.
- Implement Network clinical care protocols and best practices to improve care delivery.
- Actively and meaningfully participate in corrective action plans, as appropriate to meet Network metrics, standards and goals.



Responsibilities of LeadingChoice Network Members (continued)

- Timely submit of cost and performance data, as required, to promote best practices across Network facilities.
- Participate in educational and training events.
- Submit claims pursuant to health plan requirements.
- As requested, cooperate in the development of collaborative relationships with provider group and systems.





Network Fees

The Membership Fee

Base Fee

- Assumes at least 25% of LeadingAge WI membership the will join LCN.
- Covers administrative expenses of Network
- Base Fee assessment
 - \$1500 paid by all members with a nursing home(s), plus a per bed SNF fee
 - \$2500 flat rate for members without SNF

User Fee

- Assumes 25% of LeadingAge WI SNF beds would pay the user fee to support remaining part of budget
- SNF User fee = \$67.39 per licensed bed
 - Based upon initial year budget and initial LeadingAge Wisconsin member participation assumption



Sample Network Fees for 100-Bed facility with 25% member participation rate

Scenario/Assumption	25% Leading Age WI membership participation	
Network Member Costs	Organization with SNF	CBRF/RCAC/Other only
Flat fee:	\$1,500.00	\$2,500.00
Per NH bed User fee:	\$67.39	
Number of NH Beds	100	
Total Nursing home fee	\$6,739.02	
CBRF/Other	N/A	\$2,500
Total User Fee	\$6,739.02	
TOTAL member fee	\$8,239.02	\$2,500



Application Requirements/Participant Qualifications

- Be a current **full member or subscriber of LeadingAge Wisconsin** in good standing;
- Maintain in **good standing all state licenses, state or federal certifications, or accreditations**, as applicable, required to provide the full range of services typically furnished by other similar service providers in the same specialty as Participant;
- Not be excluded from participation in any federal or state healthcare program currently or in the past, and remain a **Medicare and Medicaid participating provider**, if necessary;
- **Not have been indicted or convicted of a felony** or any law applicable to health care; and
- Meet any other requirements defined in LCN's policies, procedures and/or protocols, as amended from time to time, including without limitation, meeting quality standards imposed by any health plan under a its contract with LCN.
 - Quality to be defined by Network Board
 - Intent of Network is to represent high quality providers
 - ◊ Example of how quality may be defined : Demonstrated by a SNF CMS star rating of 3 –star or higher averaged over two years (**OR** describe quality improvement process to increase star rating)



Membership Retention

- Meet all of the original application requirements and participant qualifications (on the previous slide) PLUS :
 - Fulfill LCN roles/responsibilities in Network Participation Agreement
 - Pay annual dues
 - Comply with LCN –adopted clinical protocol and best practices
 - Submit necessary clinical and financial data to improve care delivery

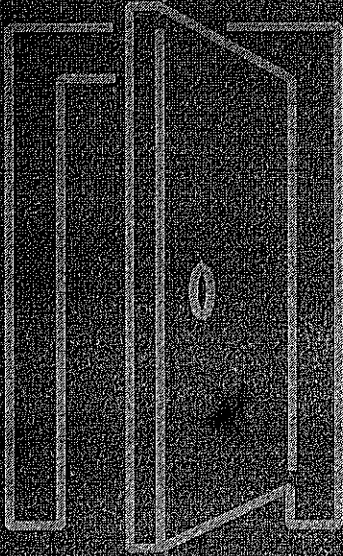


Next Steps / Timeline to Join

- **Submit Letter of Intent (LOI) –Due no later than April 15, 2016**
 - Statement of Interest –nonbinding
 - Upon receipt, LCN will electronically send out legal documents
- **Return Operating Agreement, Network Participation Agreement and all corresponding materials (including application forms) within two weeks of receipt but no later than May 2, 2016.**
- **Initial LCN Board reviews and approves Membership and signs documents (May/June)**
 - Invoices sent out for payment of administrative fee
- **Pay Network fees upon receipt of invoice (no later than July 1, 2016)**



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WOOD COUNTY HEALTH DEPARTMENT
Environmental Health Current Fees vs Proposed Fees

		Wood County Fees	
		Current	Proposed
RESTAURANT			
Full Service Restaurant, Mobile	Simple	\$ 253	\$ 258
Restaurant, and/or Mobile Service Base -	Moderate	\$ 363	\$ 373
Food Prep	Complex	\$ 594	\$ 604
> \$1,000,000 in Sales		\$ 691	\$ 701
Additional Service Same Premise		\$ 90	\$ 95
Pre-Packaged		\$ 116	\$ 121
Mobile service base-no food prep		\$ 116	\$ 121
		Wood County Fees	
		Current	Proposed
RETAIL FOOD			
Large Potentially Hazardous--Processing		\$ 754	\$ 764
>\$1,000,000 in food sales			
Small Potentially Hazardous- Processing		\$ 292	\$ 297
< \$1,000,000 and > \$25,000 in food sales			
Large Non-Potentially Hazardous - Processing		\$ 209	\$ 214
> \$25,000 in food sales			
Very Small Non-Potentially & Potentially Hazardous -		\$ 66	\$ 71
Processing < \$25,000 in food sales			
Does not engage in food processing.		\$ 50	\$ 55
		Wood County Fees	
		Current	Proposed
BODY ART			
Tattoo Establishments		\$ 149	\$ 154
Body Piercing Establishments		\$ 149	\$ 154
Combined Tattoo / Body Piercing Establishments		\$ 242	\$ 247
		Wood County Fees	
		Current	Proposed
RECREATION			
Campground 1-25		\$ 193	\$ 198
Campground 26-50		\$ 275	\$ 280
Campground 51-100		\$ 336	\$ 346
Campground 100-199		\$ 391	\$ 401
Campground 200+		\$ 451	\$ 461
Rec/Ed Camp		\$ 556	\$ 566
Pools (1)	\$ 200 1st pool, \$150 add'l	\$ 205 1st pool, \$155 add'l	
Water Attractions (2)		\$ 175	\$ 180
Water Attractions with 1-2 slides per basin		\$ 250	\$ 255
Water Slide or Pool Slide per basin		\$ 150	\$ 155
		Wood County Fees	
		Current	Proposed
LODGING			
Bed & Breakfast		\$ 121	\$ 126
Tourist Rooming House		\$ 121	\$ 126
Motel/Hotel 5-30 Rooms		\$ 226	\$ 231
Motel/Hotel 31-99 Rooms		\$ 308	\$ 318
Motel/Hotel 100-199 Rooms		\$ 391	\$ 401
Motel/Hotel 200+ Rooms		\$ 539	\$ 549
		Wood County Fees	
		Current	Proposed
MANUFACTURED HOME COMMUNITY			
3-20 sites		\$ 172	\$ 177
21-50 sites		\$ 309	\$ 319
51-100 sites		\$ 480	\$ 490
101-175 sites		\$ 617	\$ 627
> 175 sites		\$ 685	\$ 695

(1) Pools = Includes swimming, whirlpool, wading, therapy, exercise, cold soak, mobile, combination, diving pools, or experimental pools.

(2) Water Attractions = Includes activity pools, interactive play attractions, leisure rivers, plunge, vortex, vanishing edge or wave pools.

As you've read in the narratives over the last couple of months, Adams and Juneau Counties have asked us to consider assisting them with their environmental health services. They are requesting we begin providing comprehensive environmental health services for their jurisdictions beginning in 2017. They were previously in a consortium with Sauk County and that consortium is dissolving per Sauk County's request (most of Wisconsin Dells is in their jurisdiction and they have many, many establishments).

We've been in discussions with the Health Officers from both counties and have included Peter Kastenholz, our Corporation Counsel, in those discussions. We plan to integrate this into our 2017 budget and will ask for your official approval at that time. We will provide you with a concrete budget breakdown, and can tell you this will not cost Wood County taxpayers a single dollar. As with our Environmental Health program, the licensing and inspection fees will cover the costs of providing those services and tax levy from Adams and Juneau Counties will cover the costs of non-reimbursable services such as human health hazard enforcement, lead poisoning prevention, indoor and outdoor air issues, and the like. We will have a Memorandum of Understanding in place and will share that with you when appropriate.

At this time, this agenda item is for informational purposes and to gather any initial feedback or suggestions from you. Thank you!

	ADAMS COUNTY	JUNEAU COUNTY
EH Licensing	#	#
Restaurant	80	110
Retail Food	27	51
Body Art	1	0
Recreation	23	38
Lodging	64	60
EH Other Inspections		
TNC Wells	317	189
School Kitchens	5	14
DSPS (manufactured homes)	0	0
	517	462
	979	Adams/Juneau (2015) # licensing/inspections
	851	Wood County (2015) # licensing/inspections

Out of State Travel Request

International Lactation Consultant Association 2016 Annual Conference and Annual Meeting (July 20-23, 2016) in Chicago, IL. This conference is typically not in the United States and this year it is in Chicago, IL. The conference this year is focused on international networking and baby-friendly practices that support and promote breastfeeding in all settings and stages. Some topics include safe sleep practices, baby friendly hospitals, baby friendly communities, and breastfeeding friendly businesses. All of these topics are current initiatives in Wood County, and information can be brought back to enhance these efforts. Information can also be shared to strengthen community partnerships and collaboration efforts. For example, the baby friendly hospital information can be brought back to the Aspirus Riverview Hospital's Baby Friendly Task Force, which the health department is a member of. The networking portion of this conference will provide the opportunity to share work that has been done in Wood County and to bring back best practices from others around the world. This out of state travel request is for Amber France. All expenses are grant funded.