

**PROPERTY AND INFORMATION TECHNOLOGY COMMITTEE
MEETING MINUTES**

DATE: Monday, August 1, 2022
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Al Breu, Dennis Polach, Brad Hamilton, Bill Winch, Jeff Penzkover

OTHERS PRESENT (for part or all of the meeting): **See attached list**

1. The meeting was called to order at 9:00 a.m. by Chair Breu.
2. Public Comments: None
3. Approve minutes from the previous meetings.

Motion (Hamilton/Polach) to approve the minutes from the previous meetings. Motion carried unanimously.

4. (a) Supervisor Winch, asked for clarification on items within the Information Technology vouchers. Amy Kaup answered general questions pertaining to her department's vouchers.

Motion (Hamilton/Penzkover) to approve the vouchers for the Information Technology Department. Motion carried unanimously.

(b) IT Director Kaup highlighted her monthly report and answered questions.

5. (a) Supervisors Winch, and Polach asked for clarification on items within the Maintenance vouchers. Van Tassel answered general questions pertaining to his department's vouchers.

Motion (Hamilton/Polach) to approve the vouchers for the Maintenance Department. Motion carried. Voting No: Winch

(b) Facilities Manager Van Tassel highlighted his monthly report and answered questions. Lengthy discussion ensued regarding River Block updates and security. Corporation Counsel, Kastenholtz shared information pertaining to conceal/carry laws.

6. Brian Spranger from First Weber Realty, shared an update on the Twelfth Street property indicating due to financing the interested party was no longer interested. The current listing is expiring this week. Discussion ensued.

Motion (Hamilton/Polach) to renew the Twelfth Street listing for sale for twelve months with First Weber Realty at the current price of \$399,000.00. Motion carried unanimously.

7. Jason Grueneberg from Planning and Zoning presented background information regarding the vacant Seventeenth Street property the County owns. Lengthy discussion ensued. Chair, Pliml will arrange a free market analysis. Grueneberg will bring various options for the property at the next meeting.
8. Agenda items for the next meeting:

- Kaup indicated the need for a special meeting before County Board on 8/23/22 at 9:00 a.m. to discuss the District Attorney printer/copier needs. Due to room availability, this will be in the Safety Training room-105.
 - Twelfth Street Property
 - Seventeenth Avenue Property
 - Maintenance and Information Technology budgets
9. The next Committee meeting will be Tuesday, September 6, 2022 at 1:00 p.m. in meeting room 114.
10. Chair Breu declared the meeting adjourned at 10:41 a.m.

Minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next PIT meeting.

Property & Information Technology Committee Meeting
August 1, 2022

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