

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: June 29, 2015

PLACE: Wood County Annex & Health Center, Classroom - Marshfield

PRESENT: Donna Rozar, Mike Feirer, Tom Buttke, Marion Hokamp, Doug Machon, Lori Slattery-Smith, R.N., Jessica Vicente, Jeffrey Koszczuk, D.O. (arrived during agenda item 16 discussions)

EXCUSED / ABSENT: Peter Hendler

ALSO PRESENT: Kathy Roetter, Jo Timmerman (Human Services); Sue Kunferman, Kathy Alft, Nancy Eggleston (Health Department); Amy Slattery (Edgewater Haven); Rock Larson (Veteran Services); Bill Clendenning, Bill Leichtnam (County Board Supervisors); Lance Pliml (County Board Chair); Peter Kastenholtz (Corporate Counsel – joined meeting for agenda item 16)

1) Call to Order

Meeting called to order at 4:00 p.m. by Chair Rozar.

2) Quorum

The Chair declared a quorum present.

3) Public Comments

- This agenda items was missed in the meeting notice, but comments were welcomed by the public. There were no public comments.

4) Correspondence

- n/a

5) Consent Agenda

Motion (Feirer/Hokamp) to approve the consent agenda as presented. All ayes. Motion carried.

6) Discussion and consideration of items removed from consent agenda

n/a

7) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center

Financial statements were reviewed, with specific questions answered by appropriate Department Heads.

8) Human Services update on Fiscal Services Work Plan

Kathy Roetter and Jo Timmerman shared progress notes and barriers associated with cash receipts process recommendations, monthly close process recommendations, and communication recommendations.

9) E-cigarettes as a public health concern – presentation by Destinee Coenen, Marathon County Public Health Educator/Central Wisconsin tobacco Free Coalition Coordinator

- agenda item moved to #14 -

10) Human Services Crisis Stabilization CBRF – First Quarter Report

Kathy Roetter shared crisis stabilization data for the CBRF, noting that the first quarter ended with an \$111,769.22 surplus. Kathy cautions Committee members not to expect the same surplus quarterly, and explained what drives the data.

11) Human Services discussion regarding proposed county-wide smoking policy

Kathy Roetter noted a draft of a county-wide smoking policy was distributed at the department head meeting. Kathy shared concerns with the draft as presented; specific to individuals who live within the Human Services locations. At this point, Kathy wanted only to alert Committee members with her concerns.

12) Human Services proposed plan for Psychiatric Services and Recruitment of Psychiatrists

Kathy Roetter presented a proposal for psychiatric service needs for Human Services. The proposal outlined various federal and state rules and regulations regarding staffing for an inpatient service. Two scenarios with estimated staffing costs were presented. Kathy recommended adoption of Scenario 2 (hiring 2 FTE Psychiatrist, 1 Advanced Practice Nurse Practitioner, and one psychologist). Motion (Buttke/Feirer) to support Scenario 2 and send the recommendation to the Executive Committee. All ayes. Motion carried.

13) Human Services Report on the Federal Survey of the Admissions Unit

Kathy Roetter provided an update of results from the Federal Survey conducted in January 2015. Fourteen different citations with regards to the hospital unit were identified. A plan of correction was agreed upon. During a May review of that plan, nine citations were found (five new citations pertaining to staffing related issues). Compliance has been extended to August. The County is considering appeal options.

14) E-cigarettes as a public health concern – presentation by Destinee Coenen, Marathon County Public Health Educator/Central Wisconsin tobacco Free Coalition Coordinator

Sue Kunferman introduced Destinee Coenen. Destinee shared information about the tobacco industry and problems associated with emerging tobacco products. Destinee described different types of products (including E-Cigarettes and E-Juice) and noted there are no current regulations with these products. Destinee shared steps individuals and Committee members can take to address E-cigarettes as a public health concern.

15) Health Department out-of-state travel request for two employees to attend the American Public Health Association (APHA) Conference in Chicago IL, October 31-November 4, 2015, with all expenses paid by grant funds

Sue Kunferman shared conference details and learning objectives. Motion (Buttke/Feirer) to allow two employees to attend the APHA Conference with expenses paid by grant funds. All ayes. Motion carried.

16) Resolution introduced by Judicial and Legislative Committee and approved by County Board regarding development of a groundwater protection ordinance for Wood County

Sue defined current legal authority of a human health hazard and described components of the Wood County Public Health Ordinance. Nancy Eggleston, Peter Kastenholz, and Bill Leichtnam were asked to provide an update with steps taken to-date in response to the resolution introduced by the Judicial and Legislative Committee. Nancy spoke about other entities involved in regulations and enforcement. Peter addressed standards the county could pursue and options which could be considered to be added to a current wastewater management ordinance with Land Conservation. Peter described next steps and responded to Committee member questions. Bill provided additional insight and his perspective of the issue.

17) Core Competency and Key Behaviors – review of Department Head assessments

The Human Resources Director initiated competency assessments as part of succession planning for department heads. The Executive Committee accepted her resignation last month. Chair Rozar solicited input and opinions from Committee members if they thought these key behaviors are important to identify.

18) Legislative Issue Updates

Department Heads provided updates regarding issues pertaining to their Departments.

19) Items for Future Agenda

The Chair noted items for future agendas.

20) Next Meeting(s)

- **There was consensus to move Committee meetings from 4th Mondays to 4th Thursdays beginning next month.**
- July 30, 2015 (**4th Thursday**), 5:00 pm, Wood County Annex & Health Center, Classroom – Marshfield
- August 4, 2015, 1:00 pm, Wood County Courthouse Auditorium – Wisconsin Rapids (**this is the Public Hearing for the Human Services Department**)

21) Adjourn

Motion (Buttke/Koszczuk) to adjourn. All ayes. Motion carried. Meeting adjourned at 6:29 p.m.

Minutes taken by Kathy Alft and reviewed by Marion Hokamp, Secretary.

Minutes subject to committee approval

Marion Hokamp, Secretary
Health and Human Services Committee