

**Golden Sands Resource Conservation & Development Council, Inc.**  
**Finance/Personnel Committee Meeting Agenda**

**March 22nd, 2018**

**Golden Sands RC&D Office**

**CWCM Community Mtg Rm (Learning Landing-Front Window Area) – 1<sup>st</sup> Floor**

1100 Main Street

Stevens Point, WI

**9:00 AM – 10:00 AM**

Call to Order ----- Hernandez

Introductions ----- Hernandez

Minutes Approval ----- Committee

**\*\*\*CLOSED SESSION\*\*\***

*The committee may enter into closed session to consider personnel matters, legal advice or activities, or other issues of a confidential nature.*

**\*\*\*RECONVENE OPEN SESSION\*\*\***

1. Discussion and Possible Action – Treasurer’s Report
2. Discussion and Possible Action – Financial Procedures
  - a. Review 2016 tax filing, year to year comparisons, net assets
  - b. 2018 Budget
  - c. Update on Memorial for Joe Piechowski
  - d. Update on Development and Fundraising Plan
    - i. Direct marketing of services
    - ii. LCC meeting presentations
3. Discussion and Possible Action – Staff & Membership
  - a. Review membership dues amount
  - b. Personnel reviews
4. Discussion and Possible Action – Council Purchases
  - a. Update on “Constant Contact” public communications software
5. Discussion and Possible Action – Insurance & Benefits
  - a. Liabilities for SCUBA contracted services
6. Discussion and Possible Action – Personnel Policy & Procedure Handbook
  - a. Travel status policy (i.e. conferences in town)
  - b. Communications/Marketing Strategies
    - i. Quarterly newsletter
    - ii. Website updates
7. Other Business

Adjourn