

JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: Thursday, July 5, 2018

TIME: 1:00 p.m.

LOCATION: Room 115, Wood County Courthouse

1. Call meeting to order.
2. Public comments. Now or at the time the item is taken up. Rules may apply.
3. Review minutes of previous meeting.
4. Review for approval the vouchers and monthly reports of departments the committee oversees.
5. Status of step increase for Child Support Director.
6. Consider request to modify Administrative Services 4 position in Register in Probate.
7. Review any claims and notices of injury against the County, as necessary.
8. Review any Dog License Fund claims.
9. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
 - a. Report of Central Sands Water Committee
 - b. Review memorandum from Corporation Counsel "Abstaining from a Vote."
10. Courthouse security committee report.
11. Review of County Board Rules.
 - a. Review resolution amending Rule 16 on WCA attendance.
12. Consideration of agenda items for next meeting.
13. Set date and time of next meeting.
14. Adjourn.

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: June 7, 2018
 TIME: 1 p.m.
 PLACE: Room 115 Wood County Courthouse
 TIME ADJOURNED 2:40 p.m.
 MEMBERS PRESENT: Chairman William Clendenning, Bill Leichtnam,
 Kenneth Curry, Brad Hamilton, Jake Hahn
 OTHERS PRESENT: Peter Kastenholz, see attached list.

1. At 1:00 p.m., Chairman Clendenning called the meeting to order.
2. Public comments. None.
3. Moved by Hamilton, seconded by Leichtnam, to approve the minutes for the May 3, 2018, meeting. All ayes.
4. The Committee reviewed monthly voucher and department reports of the departments they oversee. Moved by Hamilton, seconded by Curry, to approve the reports and payment of department vouchers. All ayes.
5. The Committee reviewed the claim of Danette Lussmyer. This claim will be forwarded to the county board.
6. There were no new animal claims against the County.
7. The Committee reviewed correspondence and legislative issues.
 - a. Central Sands Water Committee report. Supervisor Leichtnam reported that CEED has yet to develop a recommendation on how to proceed with a Water Committee. Leichtnam also reported on the last meeting of the Citizens Water Committee and the report of that committee will be attached.

The Judicial & Legislative Committee authorizes Supervisors Hamilton and Hahn to attend the next Citizens Water Committee meeting.

- b. Review resolution to increase Public Defender compensation.

Moved by Clendenning, seconded by Hamilton, to support the increase of compensation for Public Defenders and to forward the resolution to the county board. All ayes. Clerk of Court Joosten provided background information.

- c. Review resolution on constitutional amendment on campaign contribution limits.

Moved by Hamilton, seconded by Hahn, to approve presenting a resolution to the county board in support of a referendum. All ayes.

- d. Lance Pliml was elected as the president of the Wisconsin Counties Association for the next two-year term.
8. Courthouse security update. Reuben Van Tassel gave an update on projected courthouse security improvement costs.
- Judge Brazeau weighed in on the proposal but advised the courthouse security committee will be meeting to discuss matters soon. The funding is the key as well as the staffing costs.
- The Executive Committee is suggesting \$115,000 in capital expenditures for 2019.
9. County Board rules. No action taken.
10. Agenda items for the July 2018, meeting:
- Courthouse security.
11. The next committee meeting will be July 5, 2018, at 1 p.m.
12. Moved by Hamilton, seconded by Clendenning, to change the pay grade of an administrative services 3 to administrative services 5 position in the Register of Deeds office as that position will be deputized and have greater responsibilities. The pay increase is .26 per hour and funds are in the budget. All ayes. (See attached information and position description.)
- Moved by Leichtnam, seconded by Hamilton, to move from a Step 7 to Step 8 effective July 1 for the Child Support Director. All ayes. It was noted that funds are in the budget for the increase and 2/3rds of the wages are reimbursed with federal dollars.
13. Meeting adjourned without objection by the Chairperson at 2:40 p.m.

Minutes taken by Peter Kastenholz and approved by Kenneth Curry.

Kenneth Curry
Kenneth Curry, Secretary (signed electronically)

General Claims

6-7-18

REUBEN VAN TASSEL

MAINT.

DOUG MACHON

WCB

Mary Anderson

RIP

Cindy Foster

COC

DENNIS POLACH

WCB-14

Brent Vunwink

CSA

Ben Dorshorst

United to Amend

Dean Matthews

United to Amend

Nick Brazeau

Circuit Court Judge

Ben Dorshorst

Citizen

Dean Matthews

Citizen

Committee Report

County of Wood

Report of claims for: BRANCH 1 / PROBATE

For the period of: JUNE 2018

For the range of vouchers: 03180055 - 03180060

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
03180055	FLEXSTAFF	CONTRACT EMPLOYEE	05/30/2018	\$486.08	
03180056	FLEXSTAFF	CONTRACT EMPLOYEE	06/06/2018	\$353.17	
03180057	FLEXSTAFF	CONTRACT EMPLOYEE	06/13/2018	\$406.33	
03180058	FLEXSTAFF	CONTRACT EMPLOYEE	06/20/2018	\$482.28	
03180059	LEGAL DIRECTORIES PUBLISHING CO	2018 WI BLUE BOOK	06/01/2018	\$49.75	
03180060	COLLINS KIMBERLY	TRANSCRIPT FEES 17CF269	06/26/2018	\$60.00	
Grand Total:				\$1,837.61	

Signatures

Committee Chair:

Committee Member:

Committee Report

County of Wood

Report of claims for: BRANCH 2

For the period of: JUNE 2018

For the range of vouchers: 04180032 - 04180035

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
04180032	WI COURT REPORTERS ASSN	MEMBERSHIP DUES - D ZAMOW	06/21/2018	\$100.00	
04180033	ZAMOW DENISE	TRANSCRIPT FEES 18CF38	06/04/2018	\$10.00	
04180034	ZAMOW DENISE	TRANSCRIPT FEES 17CF516	06/14/2018	\$40.00	
04180035	ZAMOW DENISE	TRANSCRIPT FEES 13FA1	06/14/2018	\$30.00	
Grand Total:				\$180.00	

Signatures

Committee Chair:

Committee Member:

Committee Report

County of Wood

Report of claims for: BRANCH 3 / DRUG COURT

For the period of: JUNE 2018

For the range of vouchers: 05180026 - 05180030

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
05180026	ATTIC CORRECTIONAL SERVICES INC	DRUG CRT STAFF & REVENUE	06/01/2018	\$6,238.16	P
05180027	ATTIC CORRECTIONAL SERVICES INC	DRUG CRT STAFF ENHANCED	06/01/2018	\$1,833.33	P
05180028	CORDANT HEALTH SOLUTIONS	DRUG TESTING	05/31/2018	\$3,087.90	P
05180029	SWITS LTD	INTERPRETER FEES	06/21/2018	\$102.00	
05180030	WILLIAMS VERONICA	TRANSCRIPT FEES 17CF549	06/15/2018	\$50.00	
Grand Total:				\$11,311.39	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: CHILD SUPPORT

For the period of: JUNE 2018

For the range of vouchers: 02180053 - 02180070

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
02180053	ARNOLD JENNA R	LUNCH REIMB.-06/05/2018	06/18/2018	\$12.00	P
02180054	BROST NATHAN	LUNCH/MILEAGE REIMB.	06/18/2018	\$207.73	P
02180055	SOMMERFELDT MCKENZIE	LUNCH REIMB-06/05/2018	06/18/2018	\$12.00	P
02180056	STATZ KRIS	LUNCH REIMB-06/06/2018	06/18/2018	\$12.00	P
02180057	STELZER NICOLE	LUNCH REIMB-06/05/2018	06/18/2018	\$12.00	P
02180058	STOFLET VICKI	LUNCH REIMB-06/06/18	06/18/2018	\$12.00	P
02180059	VOIGHT LISA	LUNCH/MILEAGE REIMB-6/6/18	06/18/2018	\$138.44	P
02180060	WILLFAHRT DENISE	LUNCH REIMB.-06/06/2018	06/18/2018	\$12.00	P
02180061	DESORCY EMILY	LUNCH/MILEAGE REIMB.	06/18/2018	\$130.81	P
02180062	AEGIS CORPORATION	1-NOTARY BOND FEE-BROST	06/25/2018	\$25.00	
02180063	WI DEPT OF FINANCIAL INSTITUTIONS	1-4 YR NOTARY COMM.-BROST	06/25/2018	\$20.00	
02180064	DNA DIAGNOSTICS CENTER	11-IND. GENETIC TESTS	06/27/2018	\$253.00	
02180065	GEBERT LAW OFFICE	1-SUB. CORP COUNSEL FEE	06/27/2018	\$80.00	
02180066	LEGAL LOGISTICS LLC	27-PROCESS OF SERVICE FEES	06/27/2018	\$1,600.00	
02180067	QUALITY PLUS PRINTING INC	COURT REMINDER POST CARDS	06/27/2018	\$82.50	
02180068	RIVER CITY PROCESS SERVERS	21-PROCESS OF SERVICE FEES	06/27/2018	\$770.00	
02180069	WAUSHARA COUNTY SHERIFF'S DEPT	1-PROCESS OF SERVICE FEE	06/27/2018	\$60.00	
02180070	WOODTRUST BANK NA	PAYOFF AGENCY CREDIT CARD	06/27/2018	\$273.00	
Grand Total:				\$3,712.48	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: CLERK OF CIRCUIT COURT

For the period of: JUNE 2018

For the range of vouchers: 07180492 - 07180571

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07180492	WEILAND LEGAL SERVICES	Atty Fee - 18GN37	05/15/2018	\$245.00	P
07180493	WEILAND LEGAL SERVICES	Atty Fee - 18GN23	05/15/2018	\$217.00	P
07180494	WEILAND LEGAL SERVICES	Atty Fee - 83GN12	05/15/2018	\$70.00	P
07180495	WEILAND LEGAL SERVICES	Atty Fee - 81GN205	05/15/2018	\$70.00	P
07180496	WEILAND LEGAL SERVICES	Atty Fee - 14GN97	05/15/2018	\$70.00	P
07180497	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 18GN47	05/19/2018	\$500.00	P
07180498	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 17ME100	05/17/2018	\$540.00	P
07180499	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 18GN45	05/22/2018	\$500.00	P
07180500	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 18GN40	05/23/2018	\$500.00	P
07180501	BRATCHER LAW OFFICE LLC	Atty fee - 11GN54	05/17/2018	\$208.26	P
07180502	BRATCHER LAW OFFICE LLC	Atty Fee - 13GN75	05/17/2018	\$221.30	P
07180503	BRATCHER LAW OFFICE LLC	Atty Fee - 15GN71	05/21/2018	\$184.75	P
07180504	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 17ME149	05/22/2018	\$795.00	P
07180505	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 12GN66	05/18/2018	\$133.00	P
07180506	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 11GN07	05/18/2018	\$133.00	P
07180507	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 14GN102	05/18/2018	\$163.58	P
07180508	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 07GN39	05/18/2018	\$133.00	P
07180509	GORSKI & WITTMAN ATTYS AT LAW	Atty Fee - 10GN64	05/18/2018	\$133.00	P
07180510	KRUSE JOHN ADAM ATTY	FCC Services - May 2018	05/30/2018	\$11,686.68	P
07180511	NASH LAW GROUP	Atty Fee - 18GN34	05/24/2018	\$189.00	P
07180512	NASH LAW GROUP	Atty Fee - 16PA47PJ	05/24/2018	\$553.50	P
07180513	NASH LAW GROUP	Atty Fee - 13GN16	05/25/2018	\$14.00	P
07180514	NASH LAW GROUP	Atty Fee - 18GN203	05/25/2018	\$56.00	P
07180515	WEILAND LEGAL SERVICES	Atty Fee - 17CT140, 319 & 341	05/25/2018	\$504.00	P
07180516	WEILAND LEGAL SERVICES	Atty Fee - 18GN38 & 39	05/21/2018	\$154.00	P
07180517	WEILAND LEGAL SERVICES	Atty Fee - 18GN33	05/23/2018	\$217.00	P
07180518	WEILAND LEGAL SERVICES	Atty Fee - 18GN07	05/24/2018	\$42.00	P
07180519	CLARK LAURA	Office Supplies	05/24/2018	\$59.04	P
07180520	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 18GN44	05/30/2018	\$500.00	P
07180521	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 17ME150	05/30/2018	\$540.00	P

Committee Report - County of Wood

CLERK OF CIRCUIT COURT - JUNE 2018

07180492 - 07180571

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07180522	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 18GN36	05/30/2018	\$500.00	P
07180523	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 18GN48	05/30/2018	\$500.00	P
07180524	ASPIRUS CLINICS INC	Med Exam - 18GN52	06/04/2018	\$100.00	P
07180525	CVEYKUS DANIEL T ATTORNEY	Atty Fee - 00GN28	05/25/2018	\$189.00	P
07180526	CVEYKUS DANIEL T ATTORNEY	Atty Fee - 08GN17	05/24/2018	\$196.00	P
07180527	FEDDICK-GOODWIN LAW OFFICE SC	Atty Fee - 17GN39	05/31/2018	\$755.42	P
07180528	FEDDICK-GOODWIN LAW OFFICE SC	Atty Fee - 02GN52	05/22/2018	\$126.00	P
07180529	HILL & WALCZAK ATTYS	Atty Fee - 12GN04	05/24/2018	\$283.50	P
07180530	HILL & WALCZAK ATTYS	Atty Fee - 12GN05	05/24/2018	\$294.00	P
07180531	HILL & WALCZAK ATTYS	Atty Fee - 17GN14	05/22/2018	\$262.50	P
07180532	HILL & WALCZAK ATTYS	Atty Fee - 16GN05	05/22/2018	\$339.50	P
07180533	HILL & WALCZAK ATTYS	Atty Fee - 13GN94	05/22/2018	\$280.00	P
07180534	HILL & WALCZAK ATTYS	Atty Fee - 16GN09	05/22/2018	\$248.50	P
07180535	HILL & WALCZAK ATTYS	Atty Fee - 14GN46	05/21/2018	\$262.50	P
07180536	LUMMIS LLOYD & BARKLEY LLP	Atty Fee - 87GN225	05/21/2018	\$231.00	P
07180537	LUMMIS LLOYD & BARKLEY LLP	Atty Fee - 93GN245	05/25/2018	\$301.00	P
07180538	LUMMIS LLOYD & BARKLEY LLP	Atty Fee - 14GN34	05/22/2018	\$217.00	P
07180539	NASH LAW GROUP	Atty Fee - 18CF29	06/04/2018	\$253.98	P
07180540	NASH LAW GROUP	Atty Fee - 17CM582	06/04/2018	\$245.37	P
07180541	NASH LAW GROUP	Atty Fee - 18GN41	06/04/2018	\$119.00	P
07180542	NASH LAW GROUP	Atty Fee - 18GN40	06/06/2018	\$213.44	P
07180543	ALAN S ROBERTSON LAW FIRM LLC	Atty Fee - 14GN87	05/21/2018	\$49.00	P
07180544	STATE BAR OF WISCONSIN	LL Reference Books	05/29/2018	\$188.73	P
07180545	LA CHAPELLE KRYSHAK & NETTESHEIM LLP	Atty Fee - 18JC35	06/05/2018	\$231.00	P
07180546	CVEYKUS DANIEL T ATTORNEY	Atty Fee- 94GN16	05/29/2018	\$196.00	P
07180547	GEBERT LAW OFFICE	Mediation Services - May 2018	06/07/2018	\$650.00	P
07180548	HILL & WALCZAK ATTYS	Atty Fee - 17GN73	06/04/2018	\$1,988.00	P
07180549	HILL & WALCZAK ATTYS	Atty Fee - 18TP03 - 05	06/04/2018	\$1,907.50	P
07180550	HILL & WALCZAK ATTYS	Atty Fee - 18GN27	06/04/2018	\$416.50	P
07180551	HILL & WALCZAK ATTYS	Atty Fee - 18JG05	06/04/2018	\$336.00	P
07180552	HILL & WALCZAK ATTYS	Atty Fee - 17JC23	06/04/2018	\$378.00	P
07180553	HILL & WALCZAK ATTYS	Atty Fee - 17JC57	06/04/2018	\$213.50	P
07180554	LYNCH MATTHEW A ATTORNEY AT LAW	Atty Fee - 01GN35	05/17/2018	\$175.00	P
07180555	NASH LAW GROUP	Atty Fee - 17CM545	06/05/2018	\$463.28	P
07180556	WEST PAYMENT CENTER	LL Internet Access - May 2018	06/01/2018	\$1,375.00	P
07180557	AUSTIN KIMBERLE	CCAP e-filing training-Madison	05/31/2018	\$113.40	P
07180558	CARMICHAEL & QUARTEMONT S C	Atty Fee - 17GN13	05/31/2018	\$168.00	P
07180559	CARMICHAEL & QUARTEMONT S C	Atty Fee - 16GN29	05/31/2018	\$133.00	P
07180560	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 17ME140	06/14/2018	\$845.00	P
07180561	GEBERT LAW OFFICE	Atty Fee - 18PA14	06/12/2018	\$77.00	P
07180562	GEBERT LAW OFFICE	Atty Fee - 18PA32	06/12/2018	\$70.00	P
07180563	GEBERT LAW OFFICE	Atty Fee - 18GN45	06/07/2018	\$154.00	P

Committee Report - County of Wood

CLERK OF CIRCUIT COURT - JUNE 2018

07180492 - 07180571

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07180564	GEBERT LAW OFFICE	Atty Fee - 03GN50	06/07/2018	\$98.00	P
07180565	NASH LAW GROUP	Atty Fee - 18CM221	06/12/2018	\$322.64	P
07180566	NASH LAW GROUP	Atty Fee - 18JC37 & 38	06/12/2018	\$91.00	P
07180567	STEVNING-ROE LAW FIRM LLC	Atty Fee - 87GN212	06/11/2018	\$88.43	P
07180568	STEVNING-ROE LAW FIRM LLC	Atty Fee - 04GN28	06/11/2018	\$153.32	P
07180569	STEVNING-ROE LAW FIRM LLC	Atty Fee - 16GN07	06/11/2018	\$89.66	P
07180570	WEILAND LEGAL SERVICES	Atty Fee - 18GN28	06/13/2018	\$259.00	P
07180571	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 18GN55	06/15/2018	\$500.00	P

Grand Total: \$36,979.78

Signatures

Committee Chair: _____
 Committee Member: _____
 Committee Member: _____
 Committee Member: _____
 Committee Member: _____

Committee Member: _____
 Committee Member: _____
 Committee Member: _____
 Committee Member: _____

There were NO jury trials in the month of May 2018.

Prepared By: Janel Tepp

Meeting Date: July 05, 2018

Committee Report

County of Wood

Report of claims for: Corporation Counsel

For the period of: June 2018

For the range of vouchers: 09180012 - 09180020

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
09180012	GEBERT LAW OFFICE	outside counsel	06/07/2018	\$100.00	
09180013	GEBERT LAW OFFICE	outside counsel	06/07/2018	\$100.00	
09180014	GEBERT LAW OFFICE	outside counsel	06/07/2018	\$100.00	
09180015	HILL & WALCZAK ATTYS	outside counsel	06/06/2018	\$100.00	
09180016	WEILAND LEGAL SERVICES	outside counsel	06/25/2018	\$180.00	
09180017	WEILAND LEGAL SERVICES	outside counsel	05/21/2018	\$140.00	
09180018	KASTENHOLZ PETER A	hotel and mileage	06/27/2018	\$355.77	
09180019	STATE BAR OF WISCONSIN	Wis Civil Procedure	06/04/2018	\$198.17	
09180020	STATE BAR OF WISCONSIN	Wis Employment Law	05/30/2018	\$73.40	
Grand Total:				\$1,347.34	

Signatures

Committee Chair: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____

Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____

Committee Report

County of Wood

Report of claims for: District Attorney

For the period of: June 2018

For the range of vouchers: 11180003 - 11180004

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
11180003	KNAAPEN DAVID	Reimburse Bar Dues	06/05/2018	\$474.00	P
11180004	STATE BAR OF WISCONSIN	State Bar Dues	06/05/2018	\$1,225.02	P
Grand Total:				\$1,699.02	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: REGISTER OF DEEDS

For the period of: JUNE 2018

For the range of vouchers: 24180012 - 24180016

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
24180012	FIDLAR TECHNOLOGIES INC	MAY 2018 LAREDO USAGE	06/14/2018	\$514.03	P
24180013	STATE OF WISCONSIN HEALTH & FAMILY	VITAL RECORDS SECURITY PAPER	06/08/2018	\$1,089.20	P
24180014	WISCONSIN COUNTIES ASSOCIATION	2018 WCA ANNUAL CONFERENCE	06/12/2018	\$175.00	P
24180015	RINGER TIFFANY	MILEAGE REIMB WRDA/TRNG	06/18/2018	\$482.00	P
24180016	RINGER TIFFANY	EXPENSE REIMB FIDLAR CONF	05/23/2018	\$321.55	P
Grand Total:				\$2,581.78	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: vw

For the period of: june18

For the range of vouchers: 32180005 - 32180005

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
32180005	NEWMAN MICHELE RENEE	mileage	06/19/2018	\$19.62	P
Grand Total:				\$19.62	

Signatures

Committee Chair: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____

Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____



Wood County

WISCONSIN

CHILD SUPPORT
AGENCY

JULY 2018

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- I attended a meeting on June 25th with state stakeholders to plan a Job Center 101 Training. I will be presenting at the training on October 11th.
- Shannon Lobner attended budget training on June 26th that was facilitated by Finance Director Cummings.
- I will be attending WCSEA meetings in La Crosse on July 12th and 13th. We will be discussing legislative issues at the meeting as we prepare for the next state budget.
- I have been appointed to serve on the WCA Judicial and Public Safety and Health and Human Services Steering Committees. I will be attending the Health and Human Services Steering Committee on July 20th in Stevens Point. We will be discussing legislative priorities at the meeting. The Child Support Program will be asking WCA to support our request for increased funding in the next state budget.
- The Bureau of Regional Operations will be in the agency on July 26th to conduct a monitoring and IRS safeguarding review.
- The May performance numbers are in and remain strong. We currently are meeting and exceeding all the federal performance measures.
- The current IV-D case count is 3,931.

**CLERK OF COURT COLLECTED
COUNTY REVENUES
FOR THE MONTH ENDING MAY 31, 2018**

Which Dept. Receives Revenue	Account Title	Current Month Totals	Previous Month Totals	Difference
Clerk of Courts	County Forfeitures	\$ 7,927.32	\$ 8,117.82	\$ (190.50)
Clerk of Courts	Occupational Lic Fee Due Co	\$ 160.00	\$ -	\$ 160.00
Clerk of Courts	County Share State Fines	\$ 11,075.69	\$ 13,473.69	\$ (2,398.00)
Human Services	Custody Study Fees	\$ -	\$ -	\$ -
Clerk of Courts	Attorney Fees	\$ 1,756.76	\$ 2,613.47	\$ (856.71)
Human Services	County OWI Surcharge	\$ 4,818.12	\$ 5,701.93	\$ (883.81)
District Attorney	District Attorney Service	\$ -	\$ 38.40	\$ (38.40)
District Attorney	District Attorney 10%	\$ 976.38	\$ 682.00	\$ 294.38
Victim Witness	Victim Witness 10%	\$ 976.37	\$ 682.00	\$ 294.37
District Attorney	District Attorney Witness Fees	\$ -	\$ -	\$ -
Finance Department	Sales Tax	\$ -	\$ 0.00	\$ -
Clerk's Fees				
Clerk of Courts	County Clerk of Courts Fees	\$ 10,903.00		
Clerk of Courts	Bond Forfeitures	\$ 5,700.00		
Clerk of Courts	Payment Plan Fees	\$ 1,300.00		
Clerk of Courts	Muni Disposal Fees	\$ 40.00	\$ 17,943.00	\$ 14,207.75
Branch I	Juvenile Ordinances	\$ 171.87	\$ 190.00	\$ (18.13)
Sheriff's Dept.	Warrant Fees	\$ 3,474.22	\$ 8,149.44	\$ (4,675.22)
Sheriff's Dept.	Jail Surcharge	\$ 2,870.50	\$ 3,217.54	\$ (347.04)
Sheriff's Dept.	Blood Test Costs	\$ 258.87	\$ 308.28	\$ (49.41)
Sheriff's Dept.	Extradition Costs	\$ -	\$ -	\$ -
COC Div. Mediation	Family Counseling Service Fees	\$ 605.00	\$ 580.00	\$ 25.00
COC Div. Mediation	Family Counseling Reimbursement	\$ 325.00	\$ 425.00	\$ (100.00)
Clerk of Courts	Interest (from A/C # 2299-851)	\$ 56.98	\$ 56.42	\$ 0.56
COUNTY REVENUE		\$ 53,396.08	\$ 58,443.74	\$ (5,047.66)
0700-24241 STATE REVENUES		\$ 151,892.57	\$ 157,104.12	\$ (5,211.55)
SUBTOTAL		\$ 205,288.65	\$ 215,547.86	\$ (10,259.21)
MUNICIPAL PASS THROUGH REVENUES		\$ 912.44	\$ 1,109.86	\$ (197.42)
TOTAL REVENUE DISBURSED		\$ 206,201.09	\$ 216,657.72	\$ (10,456.63)

For the Judicial & Legislative Committee Meeting dated: **7-5-18**
Prepared by Cindy L. Joosten, Clerk of Circuit Court

ANNUAL REVENUE COMPARISON

2017					2018				
	Total	State	County	Muni		Total	State	County	Muni
Jan	189,433	141,488	46,753	1,191	Jan	202,024	152,601	49,083	339
Feb	202,435	150,168	50,998	1,270	Feb	213,995	156,381	56,060	1,554
Mar	266,061	193,880	70,518	1,663	Mar	200,318	147,209	51,352	1,756
Apr	184,195	131,574	51,587	1,035	Apr	216,658	157,104	58,444	1,110
May	198,239	146,769	49,652	1,818	May	206,201	151,893	53,396	912
Jun	194,750	152,102	41,833	816	Jun	-			
Jul	186,745	142,911	43,186	648	Jul	-			
Aug	232,619	180,993	50,744	882	Aug	-			
Sep	200,253	146,928	52,579	747	Sep	-			
Oct	188,938	145,307	42,832	799	Oct	-			
Nov	204,163	155,442	48,120	601	Nov	-			
Dec	161,554	121,016	39,746	792	Dec	-			
	2,409,386	1,808,578	588,547	12,261		1,039,195	765,188	268,335	5,672
2017 YEAR TO DATE REVENUE:						1,040,363	763,879	269,507	6,977
INCREASE (Decrease)						(1,168)	1,309	(1,172)	(1,305)

COLLECTION ACTIVITY SUMMARY FOR 2018

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Warrants Issued	52	98	145	63	155							
Suspensions Issued	21	16	20	21	13							
Payment Plans Created	76	66	78	74	97							
Receivables in Payment Plans	6967	6954	7079	7063	7267							
Payment Plans Due	68649	\$64,885	\$63,571	\$67,353	\$67,393	\$69,964						
# of Payment Plans PIF	53	103	84	77	61							
Fines worked off through Community Service	23	11	8	19	20							
\$ Worked off through Community Service	\$14,900	\$2,601	\$3,007	\$5,557	\$9,553							
Collection Agency Payments	\$0	\$0	\$0	\$0	\$87							
Electronic Payments	\$69,884	\$59,761	\$84,018	\$67,466	\$78,325							

Wood County Circuit Court
 Active Non-Escrow Receivables Audit Summary (DOC/Other Collects Included)
 For Month Ending 05-31-2018
 Preliminary

06-05-2018
 03:47 pm

Account	0-1 Month	1-2 Months	2-3 Months	3-6 Months	6-12 Months	1-2 Years	2-3 Years	3-4 Years	4-5 Years	Over 5 Years	Total
Fees	37110.90	23766.83	28707.19	73556.16	105840.42	168413.11	100186.10	56019.23	39091.10	215765.99	848457.03
Traffic	25880.47	31518.82	22143.49	42032.68	66611.61	80796.35	56167.06	31558.33	66475.90	205632.28	628816.99
Criminal	68367.74	57931.80	63252.46	127167.57	319039.79	451542.27	307416.37	193519.11	146352.55	571847.95	2306437.61
Restitution	6930.06	7812.53	5762.42	19367.55	20381.71	60266.31	56894.93	53044.64	47496.05	288986.33	566942.53
TOTAL	\$ 138,289.17	\$ 121,029.98	\$ 119,865.56	\$ 262,123.96	\$ 511,873.53	\$ 761,018.04	\$ 520,664.46	\$ 334,141.31	\$ 299,415.60	\$ 1,282,232.55	\$ 4,350,654.16

Wood County Circuit Court
 Active Non-Escrow Receivables Audit Summary (DOC/Other Collects Omitted)
 For Month Ending 05-31-2018
 Preliminary

06-05-2018
 03:48 pm

Account	0-1 Month	1-2 Months	2-3 Months	3-6 Months	6-12 Months	1-2 Years	2-3 Years	3-4 Years	4-5 Years	Over 5 Years	Total
Fees	36262.41	22287.99	28651.19	69983.26	103868.37	160036.94	96323.41	49142.91	34377.34	155315.70	756249.52
Traffic	25880.47	31518.82	22143.49	42032.68	66611.61	80796.35	56167.06	31558.33	66475.90	204816.78	628001.49
Criminal	63165.24	49847.80	51690.46	111992.57	259442.59	375718.90	229872.96	141862.52	91110.74	391822.73	1766526.51
Restitution	1404.14	1289.28	4172.98	8243.29	9034.40	6927.43	9018.83	27124.47	5442.40	57097.65	129754.87
TOTAL	\$ 126,712.26	\$ 104,943.89	\$ 106,658.12	\$ 232,251.80	\$ 438,956.97	\$ 623,479.62	\$ 391,382.26	\$ 249,688.23	\$ 197,406.38	\$ 809,052.86	\$ 3,280,532.39



Wood County

WISCONSIN

CORPORATION
COUNSEL OFFICE

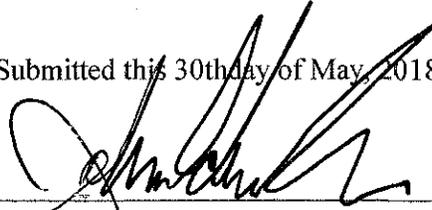
Peter A. Kastenholz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
June 2018

1. Additional Staff. Tina Lamb started a few weeks back as the half-time legal secretary and is doing a great job learning from Lisa Downs.
2. Goals. I am attending the meetings of the main committees of the board. I was also working on an open meetings law power point but time constraints have forced me to set that aside for a while.
3. Goals. See attached memo on when a county board supervisor may abstain from a vote. My thinking is that the next memo will address when and how motions are made. For instance, when can a motion be made from the county board floor? If you think that there is a topic you want a memo to address, please let me know.
4. Conference. I recently attended my annual conference, which you will notice when reviewing the department's vouchers. A few of the takeaways were having a county board rule on the setting of agendas and the just cause implications of discipline in the Wisconsin Administrative Code to potential property interests of employees in their jobs that may require both pre and post rights to review. Other topics that put fear in my heart included: ethics for municipal attorneys, addressing insurance requirements in contracting and employment law issues.
5. Other stuff of interest. I did a brief on a guardianship case. Normally I wouldn't mention working on a brief but if the county loses this case the other side will be entitled to thousands of dollars in attorney fees. I would likely appeal the decision, because I am never wrong, but wanted to give you a heads-up on a matter of potential financial impact. If you don't hear anything further on this one, it is good news.
6. Why I am not here. As some of you may recall me stating in the past, I tend to use my vacation hours during the afternoons of nice summer days. So, if it is a pleasant afternoon at 3 and you are looking for me, well, don't look too long.

TOTAL TIME (April 26 through May 30, 2018) WAS 81.0 HOURS, OF WHICH 2.0 HOURS PERTAINED TO THE WOOD COUNTY CHILD SUPPORT AGENCY

Submitted this 30th day of May, 2018

A handwritten signature in black ink, appearing to read 'John Adam Kruse', written over a horizontal line.

John Adam Kruse,
Wood County Family Court Commissioner

	2016 Budgeted		2016 Projected		Overage/ (Shortfall)
	Expenditures	2016 Actual Revenue	Revenue		
January	\$ 32,831.67	\$ 30,622.11	\$ 32,837.00	\$	(2,214.89)
February	\$ 32,831.67	\$ 25,924.37	\$ 32,833.00	\$	(6,908.63)
March	\$ 32,831.67	\$ 34,792.62	\$ 32,833.00	\$	1,959.62
April	\$ 32,831.67	\$ 30,479.46	\$ 32,833.00	\$	(2,353.54)
May	\$ 32,831.67	\$ 36,744.14	\$ 32,833.00	\$	3,911.14
June	\$ 32,831.67	\$ 47,522.11	\$ 32,833.00	\$	14,689.11
July	\$ 32,831.67	\$ 42,452.28	\$ 32,833.00	\$	9,619.28
August	\$ 32,831.67	\$ 46,937.33	\$ 32,833.00	\$	14,104.33
September	\$ 32,831.67	\$ 37,904.58	\$ 32,833.00	\$	5,071.58
October	\$ 32,831.67	\$ 40,434.15	\$ 32,833.00	\$	7,601.15
November	\$ 32,831.67	\$ 36,186.56	\$ 32,833.00	\$	3,353.56
December	\$ 32,831.63	\$ 38,570.20	\$ 32,833.00	\$	5,737.20
Total	\$393,980.00	\$448,569.91	\$394,000.00		\$54,569.91

	2017 Budgeted		2017 Projected		Overage/ (Shortfall)
	Expenditures	2017 Actual Revenue	Revenue		
January	\$ 33,726.33	\$ 32,596.62	\$ 32,835.00	\$	(238.38)
February	\$ 33,726.33	\$ 27,501.90	\$ 32,835.00	\$	(5,333.10)
March	\$ 33,726.33	\$ 31,453.59	\$ 32,835.00	\$	(1,381.41)
April	\$ 33,726.33	\$ 34,915.53	\$ 32,835.00	\$	2,080.53
May	\$ 33,726.33	\$ 37,214.16	\$ 32,835.00	\$	4,379.16
June	\$ 33,726.33	\$ 45,651.90	\$ 32,835.00	\$	12,816.90
July	\$ 33,726.33	\$ 124,436.20	\$ 32,835.00	\$	91,601.20
August	\$ 33,726.33	\$ 40,249.60	\$ 32,835.00	\$	7,414.60
September	\$ 33,726.33	\$ 37,216.67	\$ 32,835.00	\$	4,381.67
October	\$ 33,726.33	\$ 40,304.27	\$ 32,835.00	\$	7,469.27
November	\$ 33,726.33	\$ 34,222.79	\$ 32,835.00	\$	1,387.79
December	\$ 33,726.37	\$ 39,640.66	\$ 32,835.00	\$	6,805.66
Total	\$404,716.00	\$ 525,403.89	\$394,020.00		\$ 131,383.89

	2018 Budgeted		2018 Projected		Overage/ (Shortfall)
	Expenditures	2018 Actual Revenue	Revenue		
January	\$ 35,254.58	\$ 29,478.91	\$ 32,835.00	\$	(3,356.09)
February	\$ 35,254.58	\$ 26,642.45	\$ 32,835.00	\$	(6,192.55)
March	\$ 35,254.58	\$ 33,541.25	\$ 32,835.00	\$	706.25
April	\$ 35,254.58	\$ 40,255.30	\$ 32,835.00	\$	7,420.30
May	\$ 35,254.58	\$ 41,682.90	\$ 32,835.00	\$	8,847.90
June	\$ 35,254.58			\$	-
July	\$ 35,254.58			\$	-
August	\$ 35,254.58			\$	-
September	\$ 35,254.58			\$	-
October	\$ 35,254.58			\$	-
November	\$ 35,254.58			\$	-
December	\$ 35,254.62			\$	-
Total	\$423,055.00	\$171,600.81	\$164,175.00		\$7,425.81

Charge Payment Fund: Payments received on outstanding charges.

Escrow Payment Fund: Customer money being held for future activity.

County Transfer Fee Fund: County retains 20% of all Transfer Fees collected.

County VitalChek Fee Fund: County retains \$10.00 from every person requesting a vital record online via Vitalchek.

Laredo Remote: County collects a fee from customers using Laredo software outside of the courthouse.

State DOA Fund: Signing of state budget bill 10/26/2007 increased birth certificates by \$8, marriage and death certificates by \$13.00, and the expedite fee by \$10.00. All monies to be mailed to the Department of Administration. The increase was enacted to come into compliance with recent federal laws. The monies will be used to automate outdated paper registration, archiving and copy issuance systems at the State and local vital records offices.

Reports Fund: County collects a fee (.50/page) from customers requesting reports.

Register of Deeds Fund: County retains all remaining recording fees (\$15.00 from each document recorded. \$5.00 from each first copy of every birth record sold. \$7.00 from each first copy of every death and marriage record sold. \$3.00 for each extra copy of vital records sold.)

County Land Record Fund: Effective June 25, 2010 statutes provide that \$8.00 is retained for the provision of land information on the internet and for Land Records modernization.

State Transfer Fund: State collects 80% of all Transfer Fees collected.

State Birth Fund: State collects \$7.00 of every birth record sold.

State Land Record Fund: State collects \$7.00 from each document recorded.

Fund Transaction Summary Report by Account Number

Report Criteria: TndrDate >= Date(2018, 5, 1) And TndrDate <= Date(2018, 5, 31)

Account Number	Fund Name	Total Fund Amount	Total Outstanding Charges	Total Fund due
-1	CHARGE PAYMENT FUND	155.00	0.00	155.00
	Subtotal for -1:	155.00	0.00	155.00
-2	ESCROW PAYMENT FUND	50,933.40	0.00	50,933.40
	Subtotal for -2:	50,933.40	0.00	50,933.40
11	COUNTY TRANSFER FEE FUND	15,340.62	0.00	15,340.62
	Subtotal for 11:	15,340.62	0.00	15,340.62
20	COUNTY VITALCHEK FEE FUND	230.00	0.00	230.00
	Subtotal for 20:	230.00	0.00	230.00
21	LAREDO REMOTE	3,585.28	0.00	3,585.28
	Subtotal for 21:	3,585.28	0.00	3,585.28
22	STATE DOA FUND	4,279.00	0.00	4,279.00
	Subtotal for 22:	4,279.00	0.00	4,279.00
30	REPORTS FUND	70.50	0.00	70.50
	Subtotal for 30:	70.50	0.00	70.50
4	REGISTER OF DEEDS FUND	22,456.50	0.00	22,456.50
	Subtotal for 4:	22,456.50	0.00	22,456.50
5	COUNTY LAND RECORD FUND	7,608.00	0.00	7,608.00
	Subtotal for 5:	7,608.00	0.00	7,608.00
6	STATE TRANSFER FUND	61,362.48	0.00	61,362.48
	Subtotal for 6:	61,362.48	0.00	61,362.48
7	STATE BIRTH FUND	1,666.00	0.00	1,666.00
	Subtotal for 7:	1,666.00	0.00	1,666.00
9	STATE LAND RECORD FUND	6,657.00	0.00	6,657.00
	Subtotal for 9:	6,657.00	0.00	6,657.00
	Grand Total:	174,343.78	0.00	174,343.78

End of Report

Fee Transaction Summary Report by Account Number

Report Criteria: TndrDate >= Date(2018, 5, 1) And TndrDate <= Date(2018, 5, 31)

Account Number	Fee Name	Count	Total Fee Amount	Total Outstanding Charges	Total Fee Due
-1	CHARGE PAYMENT FEE	3	155.00	0.00	155.00
	Subtotal for -1:	3	155.00	0.00	155.00
-2	ESCROW PAYMENT FEE	34	50,933.40	0.00	50,933.40
	Subtotal for -2:	34	50,933.40	0.00	50,933.40
14	BIRTH ADDL VITALS	109	573.00	0.00	573.00
	BIRTH ORIG VITALS	219	4,760.00	0.00	4,760.00
	DEATH ADDL VITALS	89	2,346.00	0.00	2,346.00
	DEATH ORIG VITALS	95	1,940.00	0.00	1,940.00
	MARRIAGE ADDL VITALS	35	231.00	0.00	231.00
	MARRIAGE ORIG VITALS	68	1,360.00	0.00	1,360.00
	Subtotal for 14:	615	11,210.00	0.00	11,210.00
20	VITALCHEK FEE	23	460.00	0.00	460.00
	Subtotal for 20:	23	460.00	0.00	460.00
21	LAREDO REMOTE FEE	13	3,585.28	0.00	3,585.28
	Subtotal for 21:	13	3,585.28	0.00	3,585.28
24	CERTIFIED COPY FEE	1	4.00	0.00	4.00
	Subtotal for 24:	1	4.00	0.00	4.00
30	REPORTS FEE	5	70.50	0.00	70.50
	Subtotal for 30:	5	70.50	0.00	70.50
4	RECORDING FEES	1,047	28,530.00	0.00	28,530.00
	Subtotal for 4:	1,047	28,530.00	0.00	28,530.00
5	ABTRACTOR COPY FEE	31	338.00	0.00	338.00
	COPY FEE	113	441.00	0.00	441.00
	LAREDO REMOTE COPY FEE	141	1,913.50	0.00	1,913.50
	Subtotal for 5:	285	2,692.50	0.00	2,692.50
8	TRANSFER FEE	149	76,703.10	0.00	76,703.10
	Subtotal for 8:	149	76,703.10	0.00	76,703.10
Grand Total:		2,175	174,343.78	0.00	174,343.78

End of Report

VICTIM WITNESS SERVICES REPORT

Michele Newman, Coordinator

May 30th to June 26, 2018

Contact made with victims or witnesses **198**

Meet in person with **16** individuals

Assisted **1** victim with preparation for Restitution Hearing

Initial contact packet information sent on **77** new cases

No Contact order information on **32** new cases

No prosecutions notification on **23** files

Notify of Disposition information sent on **83** closed cases

Notified **18** of Plea Agreement/Sentencing

Notify of Sentencing after revocation information on **44** cases

Restitutions determined on **24** new files

3 victims requested to speak at sentencing and **11** victims requested to make Victim Impact Statements

Registered **32** victims with VOICE/Vine service

Participated in the following meetings:

Wood County Criminal Justice Task Force on June 20th

Attended first Budget meeting – stated state reimbursement budget request June 26th

Victim Witness Website page has been update and ready for release with new Wood County webpage update

Restitution ordered in this period in the amount of: **\$5,233.03**

of which **\$1,559.60** is for citizens and **\$3,673.43** went to local businesses.

Thank you for your support!
Michele

RECEIVED
JUN 12 2018 *MM*

NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

RECEIVED

JUN 13 2018

Date: 06-11-2018

Time: 3:10 - 3:30

Place: Hwy F just before Vesper Wi.

WOOD CO. CORP. COUNSEL

The circumstances giving rise to my claim are as follows:

I was heading down Hwy F - Dump truck coming towards me hit side of road throwing up gravel and dirt hitting my windshield leaving a pit and 2 cracks from that, total of 1/2 inch with many small pits all over my wind shield and my driver side headlight.

The names of county personnel involved are: do not know he kept on driving plate #88939 TK# 3127

The names of other witnesses are: None

THE CLAIM

I request the following monetary or other relief: would like my windshield repaired please

Date: 06-11-2018

Signature: Karen M Brandl

Print Name: Karen M Brandl

Address: 1150 16th St. N. TRLR 116
Wis Rapids Wi.

Phone: 715-741-2080

CC: Risk Mgmt. Corp Counsel, Hwy

RECEIVED

JUN 14 2018

NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

RECEIVED

JUN 15 2018

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

WOOD CO. CORP. COUNSEL

THE INCIDENT

Date: 6/12/18

Time: 3:00

Place: Hwy 73 between Branaug Iron Ct and Evergreen Ave

The circumstances giving rise to my claim are as follows:

Two mowers were cutting grass in the ditch along the south side of the road. The front mower was very near the edge of the gravel and throwing up a lot of dust. I was not able to move over due to on coming traffic (however a stone would have still hit my car even if I moved over). The mower threw a stone and cracked my windshield. This is a full crack that will require a replacement.

The names of county personnel involved are: _____

The names of other witnesses are: Kelli Quinell

THE CLAIM

I request the following monetary or other relief: \$421.95

6-13-18
Date

Laura L. Francis
Signature
Print Name: Laura L. Francis
Address: 5968 Schroedel Rd
Vesper WI 54489
Phone: 715-570-8802

cc: Corp Counsel, Risk Mgmt
Hwy

From: Laura <tlfrancis88@gmail.com>
Sent: Wednesday, June 13, 2018 12:42 PM
To: Laura Francis
Subject: Fwd: Your saved quote

Sent from my iPhone

Begin forwarded message:

From: "Safelite AutoGlass" <noreply@t.safelite.com>
Date: June 13, 2018 at 12:37:33 PM CDT
To: <tlfrancis88@gmail.com>
Subject: Your saved quote
Reply-To: "Safelite AutoGlass" <reply-fe941576756d067475-516_HTML-420037528-7225942-33297@t.safelite.com>



We're here when you're ready

Thank you for choosing Safelite AutoGlass. We have saved your quote to replace the windshield on your 2011 CADILLAC SRX. To finish scheduling your appointment, select the button below.

Your Estimate: \$399.95*

[Schedule My Appointment](#)

+ 5.5% tax

421.95

*Quote does not include tax, disposal fee, and other applicable fees.



Why choose Safelite?

When you choose Safelite you get more than just glass, you get the safety

NOTICE OF INJURY AND CLAIM

RECEIVED

JUN 18 2018

[Handwritten initials]

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

RECEIVED

JUN 18 2018

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

WOOD CO. CORP. COUNSEL

THE INCIDENT

Date: June 5, 2018

Time: 7:50 to 7:55 AM

Place: Courty Hwy H between Courty Hwy K and North Rd.

The circumstances giving rise to my claim are as follows:

I was traveling west on Courty Hwy H between Courty Hwy K and North Rd. I seen a ball of dust coming towards me. Just as I met the vehicle I was pelleted with stones, immediately breaking my windshield in 2 places. As the vehicle passed I noticed it had a piece of equipment behind it with a large brush that was turning, I would not of gone that way but the signs at Bangelure Rd said loose gravel slow 35 mph. When I reported the unccident I told Nancy

The names of county personnel involved are: UNKNOWN by the time I got to Marathonfield it was raining and I could not tell the

The names of other witnesses are:

Christopher Burge
passenger

THE CLAIM

I request the following monetary or other relief: \$3735.10 for repairs of stone chips to grill, bumper cover, headlight, fender, door on drivers side and windshield of 2015 Ford Explorer XL.

Date: June 15, 18

Signature: Theresa Grassel

Print Name: Theresa Grassel

Address: 10020 Eagle LN Milladore, WI 54454

Phone: 715-897-6010

WESTSIDE AUTO BODY
10497 CO. HWY K
AUBURNDALE, WI. 54412
OFFICE PHONE: 715-652-3035 FAX: 715-652-3035
PROFESSIONAL COLLISION REPAIRS

*** PRELIMINARY ESTIMATE ***

06/14/2018 05:19 PM

Owner

Owner: THERESA GRASSEL
Address: 10020 EAGLE LANE
City State Zip: Milladore, WI 54454

Work/Day: (715)897-6010
FAX:

Inspection

Inspection Date: 06/14/2018 05:19 PM
Primary Impact: Left Front Corner

Inspection Type:
Secondary Impact:

Repairer

Repairer: WESTSIDE AUTO BODY
Address: 10497 COUNTY HWY K
City State Zip: AUBURNDALE, WI 54412
Email: westsideautobody@tds.net
License # :

Contact: THOMAS J SEIDL
Work/Day: (715)652-3035
Cell: (715)305-0264
FAX: (715)652-3035

Regulation ID: 39-1796571

Target Complete Date/Time:

Days To Repair: 9

Vehicle

2015 Ford Explorer XLT 4 DR Wagon
Cyl Gasoline 3.5
4-Speed Automatic

Lic Expire:
Veh Insp# :
Condition:
Ext. Color: Tuxedo Black Metallic
Ext. Refinish: Two-Stage
Ext. Paint Code: 7211

VIN: 1FM5K8D86FGC18504
Mileage Type: Actual
Code: P8473B
Int. Color: Charcoal Black Interior
Int. Refinish: Two-Stage
Int. Trim Code: 000DW

Options - AudaVIN Information Received

1st Row LCD Monitor(s)
2nd Row Head Airbags
Alarm System
Anti-Lock Brakes
Automatic Dimming Mirror
Bucket Seats
Compact Spare Tire
Driver Information Sys
Dual Panel Moonroof
Electric Steering
Engine Block Heater
Fog Light Headlights

20 Inch Alloy Wheels
4-Wheel Drive
All-Weather Mats (Floor)
Auto Headlamp Control
Auxiliary Audio Input
Camper/Towing Package
Cruise Control
Dual Air Conditioning
Dual Power Seats
Electronic Compass
Ext Mirror Turn Signals
Head Airbags

2nd Row Head Airbags
AM/FM CD Player
Amplifier
Auto Locking Hubs (4WD)
Bodyside Cladding
Center Console
Daytime Running Lights
Dual Airbags
Dual Zone Auto A/C
Electronic Transfer Case
Fog Lights
Heated Front Seats

Heated Power Mirrors	Illuminated Visor Mirror	Intermittent Wipers
Keyless Entry Keypad	Keyless Entry System	LED Brakelights
Leather Seats	Leather Shift Knob	Leather Steering Wheel
Lighted Entry System	MP3 Decoder	Mud/Splash Guards
Navigation System	Overhead Console	Passenger Knee Airbag
Power Brakes	Power Door Locks	Power Liftgate
Power Windows	Privacy Glass	Pwr Accessory Outlet(s)
Pwr Driver Lumbar Supp	Rear Heater	Rear Spoiler
Rear View Camera	Rear Window Defroster	Rear Window Wiper/Washer
Reverse Sensing System	Roof Rails	Side Airbags
Side Mirror Lighting	SiriusXM Satellite Radio	Split Folding Rear Seat
Stability Cntrl Suspension	Strg Wheel Radio Control	Tachometer
Theft Deterrent System	Third Seat (trucks)	Tilt & Telescopic Steer
Tire Pressure Monitor	Touch Screen Display	Traction Control System
Trailer Hitch	Trip Computer	USB Audio Input(s)
Wheel Lip Moldings	Wireless Audio Streaming	Wireless Phone Connect

AudaVIN options are listed in bold-italic fonts

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
Stripes And Mouldings										
1	RI	1315		Mldg,Front Door Lower LT	R & I Assembly				0.6	SM
Front Bumper										
2	N	23		Front Bumper Cover R&L	Additional Labor				2.4	SM
3	N	236		Frt Bumper Cvr Overhau	Additional Labor				1.3	SM
4	I	23		Cvr,Front Bumper Upr	Repair				2.0*	SM
5	L	23	13	Cvr,Front Bumper Upr	Refinish				3.6	RF
					2.5 Surface					
					0.6 Two-stage setup					
					0.5 Two-stage					
Front End Panel And Lamps										
6	I	35		Grille Assembly	Repair				1.0*	SM
7	L	35		Grille Assembly	Refinish				2.4	RF
					2.0 Surface					
					0.4 Two-stage					
8	E	41	01	Headlamp Assy,Halogen LT	BB5Z13008N	\$500.50			0.3	SM
9	N	973		Headlamps Aim	Additional Labor				0.4	SM
Front Body And Windshield										
10	I	83		Panel,Hood Aluminum	Repair				2.0*	SM
11	L	83		Panel,Hood	Refinish				3.4	RF
					2.8 Surface					
					0.6 Two-stage					
12	I	103		Fender,Front LT	Repair				1.0*	SM
13	L	103		Fender,Front LT	Refinish				2.4	RF
					2.0 Surface					
					0.4 Two-stage					
14	NG	143		Windshield,Tinted	NAGS DW1843-GB	\$505.40	-30.00		2.0*	GL*
15	EC	144		Sealant Kit,W/Shield	Replace Economy	\$21.00*			INC	SM
16	E	418		Mldg Assy,W/S Reveal LT	BB5Z7803137BA	\$111.92			INC	SM
17	E	419		Mldg Assy,W/S Reveal RT	BB5Z7803136BA	\$111.92			INC	SM
18	E	426		Mldg Assy,W/S Reveal LT	BB5Z7803145AA	\$116.90			INC	SM
19	E	427		Mldg Assy,W/S Reveal RT	BB5Z7803144AA	\$115.95			INC	SM

Front Doors

20	I	209	Pnl,Front Door Outer LT	Repair	1.0*	SM
21	L	209	Pnl,Front Door Outer LT	Refinish	3.0	RF
				2.5 Surface		
				0.5 Two-stage		
22	RI	229	Mirror,Outer R/C LT	R & I Assembly	0.3	SM
23	RI	227	Handle,Front Door Otr LT	R & I Assembly	0.2	SM

Manual Entries

24	EC	FLEX ADDITIVE	Replace Economy	\$5.00*		RF
25	SB	HAZARDOUS WASTE DISPOSAL	Sublet Repair	\$3.00*		SM
25 Items						

MC	Message
01	CALL DEALER FOR EXACT PART # / PRICE
13	INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE

Estimate Total & Entries

Gross Parts	\$957.19	
Other Parts	\$531.40	
Paint & Materials	14.8 Hours @ \$38.00	\$562.40
Line Item Discount		\$151.62-
Parts & Material Total		\$1,899.37
Tax on Parts & Material	@ 5.500%	\$104.47

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs	
Sheet Metal (SM)	\$60.00	1.4	11.1	12.5	\$750.00
Mech/Elec (ME)	\$65.00				
Frame (FR)	\$65.00				
Refinish (RF)	\$60.00	14.8		14.8	\$888.00
Glass (GL)		2.0		2.0	
Labor Total				29.3 Hours	\$1,638.00
Tax on Labor		@ 5.500%			\$90.09
Sublet Repairs					\$3.00
Tax on Sublet		@ 5.500%			\$0.17
Gross Total					\$3,735.10
Net Total					\$3,735.10

Alternate Parts Y/00/00/00/00/00 CUM 00/00/00/00/00 Zip Code: 54412 Default
Rate Name Default

Audatex Estimating 8.0.414 ES 06/14/2018 05:27 PM REL 8.0.414 DT 05/01/2018
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0.0 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.
ESTIMATE CALCULATED USING THE 2.5 HOUR MAXIMUM ALLOWANCE FOR TWO-STAGE REFINISH OF NON-FLEX, EXTERIOR SURFACES.

Op Codes

- | | | |
|----------------------------|---|--------------------------------|
| * = User-Entered Value | ^ = Labor Matches System Assigned Rates | E = Replace OEM |
| NG = Replace NAGS | EC = Replace Economy | OE = Replace PXN OE Srpls |
| UE = Replace OE Surplus | ET = Partial Replace Labor | EP = Replace PXN |
| EU = Replace Recycled | TE = Partial Replace Price | PM = Replace PXN Reman/Rebld |
| UM = Replace Reman/Rebuilt | L = Refinish | PC = Replace PXN Reconditioned |
| UC = Replace Reconditioned | TT = Two-Tone | SB = Sublet Repair |
| N = Additional Labor | BR = Blend Refinish | I = Repair |
| T = Partial Repair | CG = Chipguard | RI = R & I Assembly |
| > = Check | AA = Appearance Allowance | RP = Related Prior Damage |



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Theresa Grassel

From: Theresa Grassel
Sent: Thursday, June 7, 2018 4:00 PM
To: 'Nancy Levy'
Subject: RE: Damage Form

Nancy, I talked to you yesterday about damage to my vehicle on Highway H near Auburndale. I reported the damage to my windshield, I also found damage to the bumper, grille, headlight, hood and drivers side fender when I took it to the mechanic. The paint is stone chipped. I am going to get an estimate for the repairs and send it in with the form you sent me. Just wanted to let you know what I found. I tried to call you a couple of times today, but did not get answer. Thanks

Please note our customer service toll free number & extension numbers have changed.

theresa grassel
LOADPLANNER

o // 877-332-4484 ext 015-2400
f // 715-486-2660
e // tgrassel@masonite.com
e // 015ldips@masonite.com



MASONITE.
ARCHITECTURAL

From: Nancy Levy [<mailto:nlevy@co.wood.wi.us>]
Sent: Wednesday, June 6, 2018 11:35 AM
To: Theresa Grassel
Subject: Damage Form

9a.

Central Sands Citizens Groundwater Group
Monday, June 18th, 2018
Wood County Riverblock Building, Room 206

Attendees: Katie Tomsyck, Bill Leichtnam, Emily Salvinski, Matt Lippert, Tom Lochner, Tamas Houlihan, Bill Leichtnam, Bill Clendenning, Jake Hahn, Rick Antin, Marla Maleski, Mark Holbrook, Sue Kunferman, Nancy Eggleston, Alex Delaney, Doug Passineau, James Schuerman, Rick Bakovka

1. **Meeting was called to order at 2:00 pm**
2. **Introductions.** Attendees introduced themselves to the rest of the group
3. **Presentation:** Tom Lochner from the Wisconsin Cranberry Growers Association gave an overview of the Cranberry Industry in Wisconsin, including an overview on the cranberry plant and growing practices. He explained that cranberries don't use groundwater in this area, they use surface water. They will flood the beds to protect from frost and also to flush out bugs. All growers use Integrated Pest Management (IPM) programs to control pests. Growers are using softer pesticides and use other tools like mating disruption or flooding to control pests. Most marshes have a boom to spoon-feed fertilizer and pesticides. All applications are recorded and reported to handlers. The buyers of the fruit set the standard. They require growers to have Nutrient Management Plans (NMP), IPMs, Water Management Plans and Conservation Plans. He explained that water quality is essential to cranberry. They partner with the NRCS to train growers to write their own NMPs. They have about 400 growers trained. If too much nitrogen is given to a vine, the vine will grow too much and the berry will not. Slides from the presentation will be sent to the group with the minutes.
4. **Potential Projects, continue discussion**
 - Bill Leichtnam shared that during the CEED meeting, Shane Wucherpennig from the Land and Water Conservation Department suggested that this group have a part in some of the testing that was done in Southern Wood and Northern Juneau Counties. Nancy Eggleston explained that 104 wells were tested from private citizens. 18 of them were Wood County residents. Nitrate test results showed 43 of the 104 participants had high nitrate levels. We got some fairly high numbers. Seven teams of county personnel collected all the water. The test was partially subsidized by Juneau County funds. UWSP did the analysis and will be mapping all the results. Complete data analysis will take another few weeks. There will be a second round of tests that will allow more people to sample, based on these results. Nancy stated that they would like to see a baseline of sampling for all of Wood County. Doug Passineau stated that this would align with our mission statement, which calls for science-based information.
5. **Next Speakers-** Tamas Houlihan from the Wisconsin Potato and Vegetable Growers Association will give the presentation on July 16th. The Wood County Health Department will present at the August Meeting. Bill Leichtnam will contact Jen McNelly about having the Portage County group give a presentation.
6. **Roundtable-**
 - At the next meeting, we could revisit the mission statement. We need to include more action words like "to investigate", "to evaluate", "to protect", "to communicate" or "to recommend".
 - Bill Leichtnam was pleased with the increase in attendance.
 - Mark Holbrook would like to expand to include all of Wood County. Bill Leichtnam explained that each township and village was invited to attend.
 - Tamas Houlihan shared that there are so many mouths to feed and we have to produce more food on less land. Wisconsin is uniquely positioned to be a key food producer and our growers know they need to use the land wisely. We want to be part of the solution. We are in a great position to be the

forefront, to have food security and be recession-proof. We also want to do that without screwing up the water. We are much more knowledgeable now than we were in the past.

- Mark Holbrook stated that we have an obligation to all of our citizens and that we have to err on the side of safety.
- Lawn fertilizer applications need to be taken into account.

The next meetings will be held on:

Monday, July 16th at 2:00pm at the Wood County Riverblock Building, Room 206.

Monday, August 20th at 2:00pm at the Wood County Riverblock Building, Room 206.

The meeting was adjourned at 3:41pm.

96

MEMORANDUM

TO: Wood County Board of Supervisors
FROM: Peter A. Kastenholz, Corporation Counsel
DATE: July 17, 2018
RE: Abstaining from a Vote

Once in a while a member of the County Board will inquire if they should be abstaining from a vote or whether another member of the board shouldn't be abstaining. Sometimes I am asked if a supervisor must vote on a motion and must they explain why they don't want to vote. The purpose of this memo is to discuss the parliamentary procedures attendant to abstaining from a vote, its use, and its impact.

State law in Wisconsin does not address county board supervisors' voting obligations. A county board supervisor has a right to vote on matters brought before the county board or a committee to which they have been assigned, but other than ethical violations under Wis. Stat. s 19.59 and criminal ethical violations under Wis. Stats. ss. 946.12 and 946.13, (see the Wood County Ethics Code – Ordinance Ch. 900) there are no statutory rules on abstaining from a vote.

To some extent, Wood County has filled in that void by means of County Board Rule #13, which provides in part as follows:

D. Whenever a roll call vote is taken, each supervisor, not excused from the meeting, shall be in the County Board room, shall be seated, and shall be required to vote on the question. . . .

E. A request to excuse a member from voting shall be made at the commencement of the discussion of the issue. The request shall require an affirmative vote of the members present. However, with the permission of the County Board Chairperson, a member shall be excused from voting in any instance if the member announces a conflict of interest and states such conflict prior to discussion of the matter.

To the extent there are any gaps in the rules of the county board, per County Board Rule # 1, Wood County has adopted the current edition of *Robert's Rules of Order*, which plugs those holes.

Let's proceed then in addressing some questions about abstaining from voting at county board and committee meetings.

1. Must I vote at a county board meeting or a committee meeting of which I am a member and am present?

Answer: Yes, unless you have properly abstained from voting.

2. Can I just leave the room with or without approval to avoid voting on a matter?

Answer: No, that is not a proper way of avoiding voting on a matter. The board or committee chair should not be entertaining any votes while a member is out of the room unless the missing member has been excused from the meeting itself or a part of the meeting.

3. Can the county board/committee deny a supervisor the right to vote due to a real or perceived conflict of interest?

Answer: No. A supervisor cannot be compelled to refrain from voting.

4. Should a chairperson ask if there are any abstentions?

Answer: No, that is not the preferred approach unless the chairperson is aware that one of the members may be interested in abstaining.

5. How do I obtain permission to abstain from a vote?

Answer: If known in advance, it is appropriate to advise the chair of the board or committee in advance of the meeting of the need/desire to abstain from a vote. In this way the chair can recognize you prior to any discussion of the matter and allow you to request an abstention. Sometimes matters are discussed without a motion having been made but here again, as early on in the process as possible you need to request an abstention on the matter by gaining the floor and making the request.

6. What is a valid basis for seeking an abstention from a vote?

Answer: Not wanting to weigh in on a matter or thinking that you do not have enough information to properly exercise your voting obligation are not adequate reasons to abstain. *Robert's Rules of Order* states: "No member should vote on a question in which he has a direct personal or pecuniary interest not common to other members of the organization." Having an actual conflict of interest as identified in the Wood County Ethics Code or state law are valid reasons. A personal interest does not include seeking an office or other position for which a supervisor is eligible due to their holding office.

7. What if I think that I have a valid conflict of interest and should not vote but the board/committee won't grant me the right to abstain?

Answer: Well, you need to weigh the risks of being sanctioned for not voting verses voting and dealing with the potential consequences of doing so.

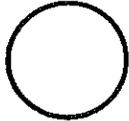
8. Can I participate in discussing a matter and then abstain from voting?

Answer: No. It is possible that you will not recognize the implications of a vote until discussion is underway; in that event, you need to obtain the floor as soon as possible to explain why you need to henceforth abstain from discussion and voting and seek approval for doing so.

9. What are the consequences of my abstaining from a vote?

Answer: There are generally two types of votes: those that require a percentage approval of those participating in the vote to pass and those that require a certain percentage approval of the entire body itself to pass. The normal rule is that a majority of those present (participating in the vote) is required for a motion, resolution or ordinance to be approved. In that scenario, an abstention is not counted in determining passage. Instead, the greater of the number of votes aye or nay will control the outcome of the vote. When a certain percentage of the body is required to approve a matter (for instance 3/4th of the county board to approve a bonding resolution) then an abstention is tantamount to a "no" vote.

You are encouraged to review a plan to abstain from discussion and voting on a topic in advance of a meeting where the matter of concern is likely to arise with either the county's parliamentarian or the Corporation Counsel.



11a,

RESOLUTION#

Introduced by Judicial & Legislative Committee
Page 1 of 1

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No:	Yes:	Absent:
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u>	, Corp Counsel	
Reviewed by: _____	, Finance Dir.	

LAD

INTENT & SYNOPSIS: To change the county board rules so as to allow county board supervisors to receive up to three days per diem for attendance at the annual WCA convention.

FISCAL NOTE: Probably a few hundred dollars per year in increased per diems would cover those supervisors who attend all three days of the annual WCA convention.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, the Wisconsin Counties Association (WCA) has for many years had an annual conference that provides various educational opportunities for county board supervisors, and

WHEREAS, the 'Wood County Board Rules' (Rules) provide at Rule 16 that up to nine supervisors can attend the annual WCA convention, and

WHEREAS, Rule 16 limits the per diems the supervisors attending the annual WCA convention can claim to two days because in the past the first day of the conference was only a partial day directed at socialization as opposed to education, and

WHEREAS, the annual WCA convention has been expanded to provide educational opportunities on the first day of the conference and it benefits the county to have supervisors participate in the educational programs on the first day of the conference, and

WHEREAS, the Judicial and Legislative Committee is responsible for making recommendations to the entire County Board with respect to changes to the County Board Rules and the Committee has studied this situation and believes it is in the best interest of Wood County to amend Rule 16 to allow for up to three days of per diem for attendance at the annual WCA convention.

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to amend the following portion of Rule #16 of the Rules and Committees of the Wood County Board of Supervisors as follows:

"For the annual WCA convention, supervisors are allowed a maximum of ~~two~~ three full days per diem and two nights of hotel accommodations, unless for good reason the county board chairperson authorizes otherwise in writing before the convention."