

EXECUTIVE COMMITTEE

DATE: Tuesday, September 5, 2017
TIME: 8:30 a.m.
LOCATION: Wood County Courthouse, Room 114

1. Call meeting to order
2. Public comments
3. CONSENT AGENDA
 - (a) Review/approve minutes from previous committee meetings
 - (b) Approval of departments vouchers – County Board, Human Resources, Risk Management, Finance, Treasurer, Clerk, Information Technology, Maintenance and Purchasing.
4. Review items, if any, pulled from consent agenda
5. Business After Hours - Discussion of and proposal for funding
6. **County Clerk**
 - (a) Review letter of comments
 - (b) Review 2018 County Clerk budget
7. **Maintenance**
 - (a) Review letter of comments
 - (b) Update on River Block Construction and Courthouse Remodeling
 - (c) Discuss county ownership of River Block power supply line
 - (d) Discuss remaining borrowed funds for courthouse needs
 - (e) Discuss Wood County Maintenance department structure
 - (f) Review 2018 Maintenance budget
8. **Safety & Risk Management**
 - (a) Review letter of comments
 - (b) Review 2018 Safety/Risk Management budget
9. **Information Technology**
 - (a) Review letter of comments
 - (b) Review 2018 IT budget
 - (c) Discuss HRMS/Dynamics Software and Payroll Processing
10. **Wellness**
 - (a) Wellness Updates
11. **Treasurer**
 - (a) Review letter of comments
 - (b) Resolution for sale of tax deed property.
 - (c) Resolution to update Public Depositories.
 - (d) Authorize Treasurer to sign resolution with WISC/PMA Financial.
 - (e) Review 2018 Treasurer's budget
 - (f) Presentation of County owned properties for potential sale.
12. **Finance**
 - (a) Review letter of comments
 - (b) Update on 2018 budget
 - (c) Review 2018 Finance budget
 - (d) Discussion and decisions on 2018 Capital Projects
 - 1) Initial Resolution for borrowing not to exceed \$1.8 million for 2018 budgeted capitol projects
 - 2) Initial Resolution for borrowing not to exceed \$1 million for highway construction.
 - 3) Projected debt service tax rate
 - 4) Reimbursement resolution
 - (e) Discussion and decisions on the transfer of payroll to Finance from HR

- 1) Time frame
 - 2) Software
 - 3) Staffing
- (f) Norwood resolution for amending dish machine purchase
- (g) Correspondence
 - Budget and actual reports for 8 months ended August 31, 2017
13. **Human Resources (HR)**
 - (a) Monthly Letter of Comments
 - (b) Review Educational Reimbursement Policy
 - (c) Update of Proposals for Market Review of County's pay plan
 - (d) Resolution amending budget for merit increases
 - (e) Recommendation regarding Chief Deputy pay advancement
 - (f) Review voluntary short-term disability benefit
 - (g) Review of Human Resources Department 2018 budget
14. Consider any agenda items for next meeting.
15. Set next regular committee meeting date.
16. Adjourn

EXECUTIVE COMMITTEE MEETING MINUTES

DATE: Tuesday, August 1, 2017
TIME: 8:30 a.m.
PLACE: Room 114, Wood County Courthouse
PRESENT: Al Breu, Bill Clendenning, Michael Feirer, Hilde Henkel, Lance Pliml, Donna Rozar, Ed Wagner
EXCUSED: Mike Feirer at 10:00 a.m.
OTHERS PRESENT (for part or all of the meeting): Reuben Van Tassel, Brenda Nelson, Marla Cummings, Mike Martin, Adam Fandre, Amy Kaup, Jason DeMarco, Heather Gehrt, Terry Stelzer, Sue Kunferman, Brandon Vruwink, Jordan Bruce, Shane Wucherpennig, Chad Schooley, Dennis Polach, Adam Fischer, Brad Kremer, Warren Kraft, Paula Tracy

The meeting was called to order by Chairman Wagner.

Public Comment – No public comments

Consent Agenda

Motion (Rozar/Henkel) to approve the consent agenda as presented. Motion carried unanimously.

Discussion was held regarding terminating the Executive Subcommittee on River Block and Courthouse remodeling. The River Block project is almost finished with the exception of the last Human Services group moving from Centralia and completion of a possible auditorium. Rozar believes that any further decision-making can be brought to the Executive Committee by the Maintenance Manager. Wagner would like to see a final report on the projects brought before the Subcommittee at the August 7th meeting. Henkel stated it would be wrong to end the Subcommittee without thanking all the members for their hard work.

Maintenance Manager Van Tassel reviewed his Letter of Comments.

Van Tassel gave an update on the Courthouse and River Block construction projects. The River Block project continues to remain under budget with final work being done. Progress continues on the IT offices. Dispatch will be moving into their new space next week. Rozar asked about having an open house of the new Dispatch Center. Feirer will include that on the next Public Safety Committee agenda. The parking situation at River Block was discussed. The Elks lot is now available for employee parking. The question was raised whether part of the Elks lot could be opened for public parking to alleviate some of the issues the local businesses are having with adequate parking for their customers. Brandon Vruwink encouraged waiting on doing so until all Human Services employees are moved into the building and summer vacations are taken to get a true picture of the parking needs of the employees. Clendenning stated he was approached about hosting Business after Hours in the River Block building. Security concerns were discussed due to the amount of confidential information housed in the building. Allowing general public access into the building once it is closed for business will need to be discussed.

Risk Management Director Stelzer reviewed his Safety and Risk Management Letter of Comments. Clendenning asked why there was no mention of the false fire alarm that occurred during the July 18th County Board meeting, and also why no announcement was made about it being a false alarm. An announcement was made but the current PA system in the building is very old and not always easily heard. Van Tassel is looking into an upgrade of the PA system.

Stelzer would like to change the wage distribution in his budget to more accurately reflect the amount of time spent on workers comp versus insurance work. Currently it is split 75/25 but Stelzer would like it to be 50/50 as that is more accurate. Furthermore, it is his understanding that payroll is having issues with the current split for WRS. Martin reminded the Committee that workers comp wages are non-levy as opposed to insurance wages, which are levy funded. Wagner stated that the matter would be further revisited during budget discussions.

The IT Letter of Comments was reviewed. IT Director Kaup reported that the TimeStar system configuration continues to address the needs of individual departments. TimeStar went live for the first group of departments on July 30th. Phone system and network upgrades have been completed. The Citrix farm was down due to expired certificates. Kaup apologized to Treasurer Gehrt as this occurred at an inopportune time for the Treasurer's office when they were in Marshfield collecting property taxes.

Wellness Coordinator Fandre presented his update. He is in the process of holding informational meetings at various Wood County locations to explain the Wellness program and the newly implemented insurance premium discount. He has issued approximately 80 vouchers for new participants wanting to participate in the Wellness program. Rozar commended Fandre on the communication documents he provides to employees. Clendenning questioned how members of the Wellness Committee are picked and discussion was held regarding same.

Treasurer Gehrt reviewed the Department's Letter of Comments. She, along with the Deputy Treasurer, opened the office the morning of Saturday, July 22nd, to collect taxes. They did not get the response they had hoped for. Gehrt stated that if they consider doing Saturday property tax collection in the future, it will be on the last Saturday of July and with more advertising.

Pliml joined the meeting at 9:10 a.m.

Gehrt presented a resolution to authorize the tax deeding of 17 County properties.

Motion (Breu/Feirer) to approve the resolution to authorize the tax deeding of 17 properties within the County. The resolution will be forwarded to the County Board for consideration. Motion carried unanimously.

Gehrt presented a resolution to sell a tax deeded property in the Town of Saratoga.

Motion (Rozar/Henkel) to approve the resolution to sell a tax deeded property in the Town of Saratoga. The resolution will be forwarded to the County Board for consideration. Motion carried unanimously.

Finance Director Martin sought proposals from Springsted and PFM to provide services for the County's debt issuance later this year. They are comparable firms. Martin and Deputy Finance Director Cummings reviewed the proposals and recommend remaining with Springsted.

Motion (Pliml/Breu) to continue utilizing the services of Springsted for Wood County's debt issuance needs. Motion carried unanimously.

Martin requested guidance from the Committee as to how they would like budget documents presented to them. In the past, each member received two large binders containing complete budgets for each department. Rozar suggested having a few sets of binders available to be shared by the Committee members. Pliml stated that he would like to see an electronic version of the budget versus the large paper copies. Henkel would like to see paper copies of the budget summaries.

Discussion was held regarding funding Capital Improvement Projects (CIPs) and the need for the Executive Committee to set limits and let oversight committees prioritize projects requested by their departments. Rozar requested a meeting focusing on CIPs prior to the September 21st budget meeting. A CIP meeting was scheduled for Wednesday, August 30th at 8:30 a.m. in conference room 114.

Finance Department correspondence was discussed as outlined on the agenda.

Break at 9:44 a.m. Meeting reconvened at 9:50 a.m.

With Chairman Pliml now in the room, discussion took place regarding an open house at the River Block Building. The consensus of the Committee was that it would be a good idea but expressed concerns about serving alcohol on county premises in addition to the concern of confidentiality issues in the departments with the public in the building. The cost of the event was also discussed. The consensus of the Committee was to direct Reuben Van Tassel and Jason Grueneberg to gather information as to a potential date as well as make recommendations regarding the details of the event.

Human Resources (HR)

The Committee discussed a full market analysis for 240 positions versus bench mark positions, thinking the latter could bring the cost down. Also discussed was that if the county went to the full-fledge review, it should be included in the 2018 budget. Mike Martin stated there is \$420,000 in contingency and could be used for unforeseen projects. The Committee directed Mr. Kraft to identify bench mark positions and those critical-skills positions within departments. The Committee's intent is to consider a market review of those positions to determine what adjustments might be made across the entire plan while still maintaining internal equity between the pay groups. Mr. Kraft asked for clarification on retaining the hiatus on salary grade reviews.

Motion (Pliml/Rozar) to continue to put salary grade reviews on hold and not move forward with them. Motion carried. Voting no: Clendenning

Sue Kunferman brought forward a resolution to create one full-time (1.0 FTE) Environmental Health Sanitarian or Environmental Health Assistant position, with no increase in budgeted tax levy.

Motion (Rozar/Clendenning) to approve creation of one full-time (1.0 FTE) Environmental Health Sanitarian or Environmental Health Assistant position, with no increase in budgeted tax levy. Motion carried unanimously.

Mr. Kraft's intent was to bring forward revisions to the Employee Policy Handbook; however, the Committee Chairman requested review of the revised Educational Policy, based upon numerous questions. The draft policy was distributed and will be discussed next month.

Motion (Pliml/Henkel) to go into closed session at 10:30 a.m. pursuant to Wisconsin State Statute §19.85 (1)(c) to:

- **Consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically the IT Director has asked the Chairman to have the Committee to consider personnel actions covered under this section.**
- **Discuss the status of the recruitment for the Finance Director position.**

**Roll call vote: Henkel: yes; Pliml: yes; Breu: yes; Clendenning: yes; Rozar: yes; Wagner: yes.
Motion carried.**

Motion (Rozar/Henkel) to return to open session at 11:15 a.m. Motion carried unanimously.

Next month's regular Executive Committee meeting is scheduled for Tuesday, September 5, 2017 at 8:30 a.m. in room 114.

Motion (Rozar/Wagner) to adjourn the Executive Committee meeting at 11:16 a.m. Motion carried unanimously.

Submitted and signed electronically,

Donna M. Rozar

Secretary

Human Resources agenda items minutes taken and prepared by Paula Tracy. Other agenda item minutes taken and prepared by Brenda Nelson. All minutes reviewed by the Executive Committee secretary and in draft form until approved at the next Executive Committee meeting.

EXECUTIVE COMMITTEE MEETING MINUTES

DATE: Wednesday, August 23, 2017
TIME: 8:15 a.m.
PLACE: Room 115, Wood County Courthouse
PRESENT: Al Breu, Bill Clendenning, Michael Feirer, Hilde Henkel, Lance Pliml, Donna Rozar, Ed Wagner
OTHERS PRESENT: Dennis Polach, Warren Kraft, Angel Butler-Meddaugh, Kristi Palmer, Marathon County Finance Director.

The meeting was called to order by Chairman Wagner.

Public Comment – No public comments.

Motion (Henkel/Pliml) to go into closed session pursuant to §19.85 (1)(c)&(e), Wis. Stats. to conduct second interview of the candidate(s) for the Director, Finance position and to discuss the qualifications of the candidates.. Roll call vote: Breu: yes; Clendenning: yes; Feirer: yes; Henkel: yes; Pliml: yes; Rozar: yes; Wagner: yes. Motion carried.

Motion (Rozar/Feirer) to return to open session at 10:28 a.m. Motion carried unanimously.

Motion (Rozar/Feirer) to extend an offer of employment as discussed in closed session.

Motion (Henkel/Breu) to adjourn the Executive Committee meeting at 10:44 a.m. Motion carried unanimously.

Respectfully submitted and signed electronically,

Donna M. Rozar

Secretary

Minutes taken by Warren Kraft and reviewed by the Executive Committee secretary.

EXECUTIVE COMMITTEE MEETING MINUTES

DATE: Monday, August 28, 2017
TIME: 1:15 p.m.
PLACE: Room 114, Wood County Courthouse
PRESENT: Al Breu, Bill Clendenning, Hilde Henkel, Donna Rozar and Ed Wagner
APPEARED BY PHONE: Michael Feirer and Lance Pliml
OTHERS PRESENT: Brad Kremer, Adam Fischer, Warren Kraft, Angel Butler-Meddaugh

The meeting was called to order by Chairman Wagner.

Public Comment – No public comments.

Motion (Rozar/Feirer) to go into closed session pursuant to §19.85 (1)(c), Wis. Stats. to discuss the counter-offer regarding the Finance Director position. Roll call vote: Breu: yes; Clendenning: yes; Feirer: yes; Henkel: yes; Rozar: yes; Wagner: yes. Motion carried.

Motion (Henkel/Breu) to return to open session at 2:00 p.m. Motion carried unanimously.

Motion (Henkel/Clendenning) to adjourn the Executive Committee meeting at 2:01 p.m. Motion carried unanimously.

Respectfully submitted and signed electronically,

Donna M. Rozar

Secretary

Minutes taken by Angel Butler-Meddaugh and reviewed by the Executive Committee secretary.

**MEETING MINUTES
EXECUTIVE COMMITTEE SUBCOMMITTEE ON
WISCONSIN RAPIDS ANNEX, RIVER BLOCK BUILDING AND
RELOCATION OF COURTHOUSE DEPARTMENTS**

**Tuesday, July 18, 2017
Wood County Courthouse, Room 115**

Members present: Bill Clendenning, Doug Machon, Al Breu, Donna Rozar, Ed Wagner

Others present (for part or all of the meeting): See attached sign-in sheet

1. The meeting was called to order by the Chair at 12:35 a.m.

2. Public comments-

Gary Rosencrans commented on downtown parking concerns. He stated that his understanding was that there was a 99 year lease for businesses to have access to the spaces in the 1st row for tenant use when he bought the building.

Susan Feit stated there was nothing in documents (lease) she had that substantiated that understanding.

3. Minutes of previous meeting.

Motion (Wagner/Breu) to approve the minutes of the June 30th meeting. All ayes. Motion carried. The reminder was given that a recording was made by Party Time Cakes of this meeting and is available upon request.

4. **Courthouse remodeling/space needs update-** Reuben stated that Emergency Management is now in a temporary location on the third floor of the Courthouse. Furthermore, he stated there will need to be a review of space need concerns at the Courthouse with long-term option decisions that will be within budget.

The overage for moving expenses by the Human Services Department was negotiated down \$3000. This overage will be discussed at the next Executive Committee meeting for method of payment.

5. **River Block project update**

a. **Parking/pedestrian safety**—Ed Wagner, Reuben, and Jason G from Planning and Zoning met with the WR mayor and 3 city staff members. (Ed Wagner's notes from this meeting on file.) WR has agreed to monitor angled parking more closely and enforce posted time limits. The City is not in favor of mid-block crosswalks but will look at pedestrian crosswalks for increased safety after trends are determined.

The Elks' lot was finished and striped over the weekend and ready for use by county employees. Department heads were encouraged to let their employees know of its availability and encourage them to use the lot. Utilization of those spaces will be monitored.

b. **Parking concerns from area businesses**—Concerns expressed by area businesses are for employee parking for tenants of the building, not customer parking. The group present was reminded that the lease the County has with Mead-Witter states that the parking spaces are

only available for county employee parking. The concern regarding handicapped/elderly parking was expressed. It was noted there is no restriction on Elk's lot parking spaces. There was further discussion on the approximately 100 space lot by the Tribune building, currently occupied by Incourage. The Incourage employees present stated that although the lot is included in future Incourage development plans, those spaces could be used as a temporary solution and are willing for folks to use those spaces at their own risk. The lot is not in pristine condition. Employees will be notified of this lot availability. There was extension discussion of the concerns expressed by area businesses. Motion (Wagner/Breu) to recommend to the Executive Committee that a portion of the Elk's lot be opened to public parking. All ayes. Motion carried.

- c. **Third floor build-out**—The Subcommittee was informed that the Mead-Witter Foundation has received a permit for a permanent wall and will be moving forward with the installation of this wall.

6. The next meeting date location and time is to be announced and at the discretion of the Chair.

7. The meeting was adjourned by the Chair at 1:47 p.m.

Respectfully submitted,

Donna Rozar

Secretary (signed electronically)

Sign-in sheet for
EC Subcommittee
Mtg July 18, 2017

Dawn Schmutzer

Gary Rosencrans

Kevin Hanneman

Ken Curry WCB II

Eric Hanneman - Trading Post

Michelle Goodstein Party Time Cakes

DENNIS POEACH

WCB

Corey Anderson

Incurage

Chris Mancuso

Incurage

Brandon Uruvink

WCHSP

Jon Heideman

WC dispatch

~~Jon Firth~~

MWF

Leslie Wenta - Book World

Robert Ashbeck - Co Bd member

Amy Kaup - Systems

Zach Uruvink, Mayor WR

**EXECUTIVE COMMITTEE
SUBCOMMITTEE TO INTERVIEW
FINANCE DIRECTOR APPLICANTS
MEETING MINUTES**

DATE: Tuesday, July 25, 2017
TIME: 8:30 a.m.
PLACE: Room 115, Wood County Courthouse
PRESENT: Bill Clendenning, Donna Rozar, Ed Wagner
OTHERS PRESENT: Dennis Polach, Paula Tracy, Angel Butler-Meddaugh

The meeting was called to order by Chairman Wagner.

Public Comment – No public comments.

Motion (Clendenning/Rozar) to go into closed session pursuant to §19.85(1)(c)&(e), Wis. Stats. to interview candidate(s) for the Director, Finance position and to discuss the qualifications of the candidate(s). Rozar: yes; Clendenning: yes; Wagner: yes.

Motion (Clendenning/Rozar) to return to open session. Motion carried unanimously.

Motion (Clendenning/Rozar) to adjourn the Executive Committee meeting at 12:15 p.m. Motion carried unanimously.

Respectfully submitted and signed electronically,

Donna M. Rozar

Secretary

Minutes taken and prepared by Paula Tracy and reviewed by the Executive Committee secretary.

Committee Report

County of Wood

Report of claims for: County Clerk

For the period of: August 2017

For the range of vouchers: 06170231 - 06170261

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
06170231	WOODTRUST BANK NA	July 2017 VISA charges	07/27/2017	\$386.00	P
06170232	LANGTON DENNIS	July Deliveries - 20 days	07/31/2017	\$190.00	P
06170233	TDS TELECOM	VAR DEPT TDS BILLS FOR JULY 17	08/02/2017	\$311.57	P
06170234	UNITED PARCEL SERVICE	REPLENISH UPS JULY 2017	08/02/2017	\$250.00	P
06170235	CENTURYLINK	Various Long Distance Chgs	08/08/2017	\$88.44	P
06170236	ASHBECK ROBERT	R ASHBECK JULY 17 MILEAGE	08/14/2017	\$66.34	P
06170237	BARTH DAVID	D BARTH JULY 17 MILEAGE	08/14/2017	\$26.22	P
06170238	BREU ALLEN	A BREU JULY 17 MILEAGE	08/14/2017	\$128.40	P
06170239	CHERNEY FRANCIS	F CHERNEY NOV 16 JULY 17 MILEA	08/14/2017	\$56.71	P
06170240	CLENDENNING WILLIAM	W CLENDENNING JULY 17 MILEAGE	08/14/2017	\$289.97	P
06170241	CURRY KENNETH	K CURRY JULY 17 MILEAGE	08/14/2017	\$11.24	P
06170242	FEIRER MICHAEL	M FEIRER JULY 17 MILEAGE	08/14/2017	\$72.76	P
06170243	FISCHER ADAM	A FISCHER JULY 17 MILEAGE	08/14/2017	\$119.31	P
06170244	HAMILTON BRAD R	B HAMILTON JULY 17 MIL AND MEA	08/14/2017	\$89.04	P
06170245	HENKEL HILDE	H HENKEL JULY 17 MILEAGE	08/14/2017	\$38.52	P
06170246	HOKAMP MARION	M HOKAMP JUNE JULY 17 MILEAGE	08/14/2017	\$78.11	P
06170247	KREMER BRAD	B KREMER JULY 17 MILEAGE	08/14/2017	\$40.66	P
06170248	LAFONTAINE DAVID	D LA FONTAINE JULY 17 MILEAGE	08/14/2017	\$75.97	P
06170249	LEICHTNAM BILL	B LEICHTNAM JULY 17 MILEAGE	08/14/2017	\$72.76	P
06170250	MACHON DOUG	D MACHON JULY 17 MILEAGE	08/14/2017	\$37.45	P
06170251	O'DONNELL HUGH	H O'DONNELL JULY 17 MILEAGE	08/14/2017	\$34.24	P
06170252	PLIML LANCE	L PLIML JULY 17 MILEAGE	08/14/2017	\$194.74	P
06170253	POLACH DENNIS	D POLACH JULY 17 MILEAGE	08/14/2017	\$69.07	P
06170254	WAGNER ED	E WAGNER JULY 17 MILEAGE	08/14/2017	\$247.17	P
06170255	WINCH WILLIAM	W WINCH JULY 17 MILEAGE	08/14/2017	\$44.94	P
06170256	ZURFLUH JOSEPH SR	J ZURFLUH JULY 17 MILEAGE	08/14/2017	\$79.72	P
06170257	WISCONSIN MEDIA	VAR ADS 7/1 - 7/31/17 GANNETT	08/14/2017	\$1,591.66	P
06170258	UNITED MAILING SERVICE	MAIL FEES JULY 2017	08/14/2017	\$942.05	P
06170259	FRONTIER COMMUNICATIONS	Various Mfld Phone Charges	09/01/2017	\$132.54	
06170260	WISCONSIN RAPIDS COMMUNITY MEDIA	DVD - County Brd Mtg 7/18/17	08/17/2017	\$20.00	P
06170261	TDS TELECOM	VAR DEPT TDS PH BILLS AUG 2017	08/29/2017	\$312.32	
Grand Total:				\$6,097.92	

Committee Report - County of Wood

County Clerk - August 2017

06170231 - 06170261

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

COUNTY BOARD
July 2017 vouchers

REPORT ON CLAIMS
Paid August 2017

#1

DEPT CODE	CLAIMANT	NATURE OF CLAIM	AMOUNT
PD-PP	Wisconsin Employee Trust Funds	Retirement	\$295,714.57
CB	Robert Ashbeck	July Per Diem	\$ 300.00
CB	Allen Breu	July Per Diem	\$ 415.00
CB	William Clendenning	July Per Diem	\$ 730.00
CB	Ken Curry	July Per Diem	\$ 300.00
CB	Michael Feirer	July Per Diem	\$ 315.00
CB	Adam Fischer	July Per Diem	\$ 350.00
CB	Brad Hamilton	July Per Diem	\$ 400.00
CB	Hilde Henkel	July Per Diem	\$ 365.00
CB	Marion Hokamp	June & July Per Diem	\$ 840.00
CB	Brad Kremer	July Per Diem	\$ 400.00
CB	David La Fontaine	July Per Diem	\$ 250.00
CB	Bill Leichtnam	July Per Diem	\$ 350.00
CB	Doug Machon	July Per Diem	\$ 315.00
CB	Lance Pliml	July Per Diem	\$ 450.00
CB	Dennis Polach	July Per Diem	\$ 350.00
CB	Donna Rozar	July Per Diem	\$ 490.00
CB	Ed Wagner	July Per Diem	\$ 495.00
CB	William Winch	July Per Diem	\$ 300.00
CB	Joe Zurfluh	July Per Diem	\$ 400.00
CB	David Barth	July Per Diem	\$ 50.00
CB	Francis Cherney	Nov 16 - July 17 Per Diem	\$ 645.00
CB	Hugh O'Donnell	July Per Diem	\$ 50.00
CB	Northwoods Laser & Embroidery	Gardner	\$ 70.25
CB	Northwoods Laser & Embroidery	Knuteson	\$ 70.25
TOTAL			\$304,415.07

Chairman

Executive Committee

Committee Report

County of Wood

Report of claims for: MAINTENANCE / PURCHASING

For the period of: AUGUST 2017

For the range of vouchers: 19170736 - 19170885 50120279 - 50120280

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19170736	CUSTOM WOODWORKING LLC	RB MAINTENANCE WORK	07/24/2017	\$737.00	P
19170737	ARROW PRECISION ASPHALT MAINTENANCE	RB PARKING LOT STRIPING	12/05/2016	\$450.00	P
19170738	CURRENT TECHNOLOGIES INC	COURTHOUSE ELECTRICAL UPDATES	07/24/2017	\$1,179.57	P
19170739	CURRENT TECHNOLOGIES INC	DATA CENTER ELECTRICAL WORK	07/24/2017	\$1,952.52	P
19170740	LIBERTY CLEANERS INC	CLEANING COURTHOUSE, JAIL	07/28/2017	\$7,457.46	P
19170741	MENARDS - PLOVER	TOOLS	07/21/2017	\$22.99	P
19170742	OTIS ELEVATOR CO	ELEVATOR SVC CONTR 8/1-10/31	07/20/2017	\$1,008.00	P
19170743	SCHULIST'S CUSTOM CABINETS	IT REMODEL - COUNTERTOP	07/20/2017	\$264.81	P
19170744	SHERWIN-WILLIAMS CO THE	RB PAINTING SUPPLIES	07/24/2017	\$20.17	P
19170745	WISCONSIN VALLEY BUILDING PRODUCTS	TOOLS	07/19/2017	\$620.13	P
19170746	CUSTOM WOODWORKING LLC	RB MAINTENANCE WORK	07/30/2017	\$1,125.00	P
19170747	CHANNING BETE COMPANY INC	SAFETY/CPR SUPPLIES	07/31/2017	\$126.13	P
19170748	HEINZEN PRINTING	PRINTING	07/31/2017	\$1,231.00	P
19170749	INDIANHEAD SPECIALTY CO	STAMPS	07/31/2017	\$137.15	P
19170750	OFFICE ENTERPRISES	CHAIRS	07/31/2017	\$761.04	P
19170751	OFFICEMAX INCORPORATED	OFFICE SUPPLIES	08/01/2017	\$583.06	P
19170752	SCHILLING SUPPLY COMPANY	PAPER SUPPLIES	08/01/2017	\$744.21	P
19170753	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/01/2017	\$1,200.77	P
19170754	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/01/2017	\$1,856.09	P
19170755	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/01/2017	\$572.90	P
19170756	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/01/2017	(\$29.41)	P
19170757	ACE HARDWARE	SHOP SUPPLIES	07/26/2017	\$32.97	P
19170758	ACE HARDWARE	IT REMODEL SUPPLIES	07/31/2017	\$59.55	P
19170759	ACE HARDWARE	FILTERS	08/01/2017	\$29.94	P
19170760	ACE HARDWARE	SHOP SUPPLIES	08/01/2017	\$35.97	P
19170761	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING RIVER BLOCK	07/25/2017	\$3,679.79	P
19170762	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC	08/02/2017	\$5,688.43	P
19170763	FASTENAL COMPANY	IT REMODEL SUPPLIES	07/28/2017	\$10.84	P
19170764	FREEDOM PEST CONTROL LLC	COURTHOUSE PEST CONTROL	07/27/2017	\$40.00	P
19170765	G & K SERVICES	MAT CLEANING COURTHOUSE	07/12/2017	\$198.26	P
19170766	G & K SERVICES	MAT CLEANING COURTHOUSE	07/26/2017	\$129.46	P
19170767	G & K SERVICES	MAT CLEANING RIVER BLOCK	08/02/2017	\$81.83	P
19170768	GAPPA SECURITY SOLUTIONS	INSTALL ADDL DOOR ACCESS HDWR	07/19/2017	\$4,883.52	P
19170769	MARCEAU CONSTRUCTION	IT REMODEL - DRYWALL WORK	08/02/2017	\$7,920.00	P

Committee Report - County of Wood

MAINTENANCE / PURCHASING - AUGUST
2017

50120279 - 50120280 19170736 - 19170885

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19170770	PBBS EQUIPMENT CORPORATION	BOILER GASKETS	07/26/2017	\$11.04	P
19170771	QUALITY DOOR & HARDWARE	IT REMODEL SUPPLIES	07/27/2017	\$96.00	P
19170772	SHERWIN-WILLIAMS CO THE	RB PAINT	07/28/2017	\$19.69	P
19170773	SHERWIN-WILLIAMS CO THE	IT REMODEL - PAINT	07/31/2017	\$996.48	P
19170774	SHERWIN-WILLIAMS CO THE	IT REMODEL - PAINT	08/01/2017	\$182.36	P
19170775	SHERWIN-WILLIAMS CO THE	SHOP SUPPLIES	08/01/2017	\$4.69	P
19170776	SHERWIN-WILLIAMS CO THE	IT REMODEL - PAINT	08/02/2017	\$267.20	P
19170777	SHERWIN-WILLIAMS CO THE	IT REMODEL - PAINT	08/02/2017	\$267.20	P
19170778	WASTE MANAGEMENT	WASTE DISPOSAL HUMAN SERVICES	07/25/2017	\$232.86	P
19170779	WASTE MANAGEMENT	WASTE DISPOSAL COURTHOUSE	07/25/2017	\$1,012.25	P
19170780	WASTE MANAGEMENT	WASTE DISPOSAL JOINT USE	07/25/2017	\$75.77	P
19170781	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC HUMAN SVCS	07/26/2017	\$845.71	P
19170782	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE COURTHOUSE	07/26/2017	\$16,469.90	P
19170783	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC JOINT USE	07/26/2017	\$230.54	P
19170784	WATER WORKS & LIGHTING COMM	ELECTRIC SVC SHERIFF LOCKUP	07/26/2017	\$100.34	P
19170785	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC AIRPORT CBRF	07/26/2017	\$47.85	P
19170786	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTSIDE LIGHTS	07/26/2017	\$10.30	P
19170787	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	07/26/2017	\$437.43	P
19170788	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	07/26/2017	\$97.61	P
19170789	WE ENERGIES	GAS SERVICE JAIL	07/28/2017	\$345.67	P
19170790	WE ENERGIES	GAS SERVICE COMMUNICATIONS	07/28/2017	\$10.47	P
19170791	WE ENERGIES	GAS SERVICE COURTHOUSE	07/28/2017	\$239.83	P
19170792	WE ENERGIES	GAS SERVICE HUMAN SERVICES	07/27/2017	\$11.82	P
19170793	WE ENERGIES	GAS SERVICE AIRPORT CBRF	07/28/2017	\$19.95	P
19170794	WE ENERGIES	GAS SERVICE JOINT USE	07/31/2017	\$10.56	P
19170795	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP	07/31/2017	\$10.56	P
19170796	WE ENERGIES	GAS SERVICE RIVER BLOCK	07/31/2017	\$671.53	P
19170797	WINSUPPLY OF WISCONSIN RAPIDS	IT REMODEL - HVAC MOTOR	07/06/2017	\$198.62	P
19170798	WINSUPPLY OF WISCONSIN RAPIDS	IT REMODEL - HVAC MOTOR	07/31/2017	\$230.00	P
19170799	WOOD TRUST BANK	IT, DISPATCH, SHOP/OFFICE	07/20/2017	\$2,554.24	P
19170800	CUSTOM WOODWORKING LLC	RB MAINTENANCE WORK	08/08/2017	\$900.00	P
19170801	SHED'S PAINTING	IT REMODEL - PAINTING	08/03/2017	\$680.00	P
19170802	VAN TASSEL REUBEN	MILEAGE REIMBURSEMENT	07/31/2017	\$133.22	P
19170803	ACE HARDWARE	SHOP SUPPLIES	08/03/2017	\$27.46	P
19170804	ACE HARDWARE	IT REMODEL	08/07/2017	\$25.98	P
19170805	ACE HARDWARE	IT REMODEL - SUPPLIES	08/07/2017	\$4.50	P
19170806	ACE HARDWARE	IT REMODEL - SUPPLIES	08/08/2017	\$40.13	P
19170807	ACE HARDWARE	IT REMODEL - SUPPLIES	08/09/2017	\$39.92	P
19170808	ACE HARDWARE	DISPATCH REMODEL - SUPPLIES	08/10/2017	\$94.87	P
19170809	ACE HARDWARE	IT REMODEL - SUPPLIES	08/10/2017	\$53.95	P
19170810	ADVANCE JANITORIAL SERVICE & SUPPLY	RB JANITORIAL SUPPLIES	07/31/2017	\$1,173.50	P
19170811	DECKER SUPPLY CO	RB PARKING LOT SIGNAGE	07/31/2017	\$45.10	P
19170812	G & K SERVICES	MAT CLEANING COURTHOUSE	08/09/2017	\$198.26	P
19170813	GAPPA SECURITY SOLUTIONS	RB KEYS	08/07/2017	\$73.00	P

Committee Report - County of Wood

MAINTENANCE / PURCHASING - AUGUST
2017

50120279 - 50120280 19170736 - 19170885

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19170814	GRAINGER (Maintenance)	PLUMBING SUPPLIES - JAIL	08/02/2017	\$138.58	P
19170815	GROUNDS DETAIL SERVICE LLC	GROUNDS CARE CBRF	08/01/2017	\$214.50	P
19170816	GROUNDS DETAIL SERVICE LLC	GROUNDS CARE COURTHOUSE	08/01/2017	\$1,599.00	P
19170817	GROUNDS DETAIL SERVICE LLC	GROUNDS CARE HUMAN SERVICES	08/01/2017	\$273.00	P
19170818	GROUNDS DETAIL SERVICE LLC	GROUNDS CARE RIVER BLOCK	08/01/2017	\$688.35	P
19170819	SCHMITT ACOUSTICS LLC	IT REMODEL - CEILING	08/10/2017	\$7,075.00	P
19170820	VIKING ELECTRIC SUPPLY	IT ELECTRICAL SUPPLIES	08/04/2017	\$5.57	P
19170821	VIKING ELECTRIC SUPPLY	IT ELECTRICAL SUPPLIES	08/04/2017	\$5.78	P
19170822	VIKING ELECTRIC SUPPLY	IT ELECTRICAL SUPPLIES	08/04/2017	\$138.61	P
19170823	VIKING ELECTRIC SUPPLY	IT ELECTRICAL SUPPLIES	08/09/2017	\$80.91	P
19170824	VIKING ELECTRIC SUPPLY	IT ELECTRICAL SUPPLIES	08/09/2017	\$95.66	P
19170825	WISCONSIN VALLEY BUILDING PRODUCTS	HOLE SAW	08/07/2017	\$43.49	P
19170826	ACE HARDWARE	SUPPLIES	06/01/2017	\$31.93	P
19170827	ACE HARDWARE	SUPPLIES	06/07/2017	\$50.24	P
19170828	ACE HARDWARE	SUPPLIES	06/09/2017	\$65.96	P
19170829	ACE HARDWARE	SUPPLIES	06/14/2017	\$32.93	P
19170830	ACE HARDWARE	SUPPLIES	06/15/2017	\$82.05	P
19170831	ACE HARDWARE	SUPPLIES	06/19/2017	\$17.94	P
19170832	ACE HARDWARE	SUPPLIES	06/21/2017	\$96.92	P
19170833	ACE HARDWARE	SUPPLIES	06/22/2017	\$46.38	P
19170834	ACE HARDWARE	SUPPLIES	06/28/2017	\$17.57	P
19170835	ACE HARDWARE	SUPPLIES	06/30/2017	\$50.88	P
19170836	ACE HARDWARE	SUPPLIES	07/06/2017	\$65.96	P
19170837	ACE HARDWARE	SUPPLIES	07/21/2017	\$85.92	P
19170838	ACE HARDWARE	SUPPLIES	07/21/2017	\$8.99	P
19170839	ACE HARDWARE	SUPPLIES	07/24/2017	\$11.09	P
19170840	ACE HARDWARE	SUPPLIES	07/26/2017	\$21.99	P
19170841	BAUER'S FLOOR MART	IT CARPETING	08/11/2017	\$950.00	P
19170842	CRESCENT ELECTRIC SUPPLY CO	IT REMODEL - SUPPLIES	08/09/2017	\$202.39	P
19170843	CRESCENT ELECTRIC SUPPLY CO	IT REMODEL - SUPPLIES	08/11/2017	\$222.82	P
19170844	EMMONS BUSINESS INTERIORS	MANAGER'S CHAIR	08/16/2017	\$687.96	P
19170845	FREEDOM PEST CONTROL LLC	RIVER BLOCK PEST CONTROL	08/14/2017	\$40.00	P
19170846	FREEDOM PEST CONTROL LLC	COURTHOUSE PEST CONTROL	08/14/2017	\$40.00	P
19170847	GAPPA SECURITY SOLUTIONS	RB KEYS	08/10/2017	\$45.60	P
19170848	HOME DEPOT CREDIT SERV (Maintenance)	IT, DISPATCH, CH, RB, IMPOUND	08/04/2017	\$3,652.80	P
19170849	RON'S REFRIGERATION & AC INC	DISPATCH REMODEL - HVAC	08/10/2017	\$2,807.00	P
19170850	RON'S REFRIGERATION & AC INC	IT REMODEL - LIEBERT UNITS	08/11/2017	\$11,409.00	P
19170851	SHRED SAFE LLC	CONFIDENTIAL SHREDDING	08/15/2017	\$120.00	P
19170852	SUPERIOR CHEMICAL CORPORATION	HAND SANITIZER	08/09/2017	\$216.09	P
19170853	TAPCO INC	PORTABLE SIGN HOLDERS	08/04/2017	\$229.90	P
19170854	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	08/10/2017	\$53.39	P
19170855	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE BAKER LOT	08/10/2017	\$33.99	P
19170856	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC COMMUNICATION	08/10/2017	\$415.55	P
19170857	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE JAIL	08/10/2017	\$2,409.67	P

Committee Report - County of Wood

MAINTENANCE / PURCHASING - AUGUST
2017

50120279 - 50120280 19170736 - 19170885

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19170858	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	08/10/2017	\$1,152.93	P
19170859	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	08/10/2017	\$6.81	P
19170860	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	08/10/2017	\$70.25	P
19170861	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	08/10/2017	\$32.25	P
19170862	WOLOSEK LANDSCAPING	TRANSFORMER PROJ LANDSCAPING	08/10/2017	\$5,350.00	P
19170863	ACE HARDWARE	IT REMODEL - SUPPLIES	08/17/2017	\$57.08	P
19170864	ACE HARDWARE	IT REMODEL - SUPPLIES	08/18/2017	\$20.58	P
19170865	ACE HARDWARE	IT REMODEL - SUPPLIES	08/21/2017	\$19.76	P
19170866	ACE HARDWARE	SUPPLIES	08/22/2017	\$31.92	P
19170867	ACE HARDWARE	BR 1 DIMMER SWITCH	08/23/2017	\$31.99	P
19170868	ACE HARDWARE	DISPATCH REMODEL - SUPPLIES	08/23/2017	\$32.75	P
19170869	ADVANCE JANITORIAL SERVICE & SUPPLY	JANITORIAL SUPPLIES	08/14/2017	\$394.08	P
19170870	CARPET CITY	IT REMODEL - CARPETING	08/15/2017	\$12,106.50	P
19170871	ERON & GEE/HERMAN'S PLUMBING & HEATING	IT REMODEL - SINK INSTALL	08/15/2017	\$2,669.95	P
19170872	G & K SERVICES	MAT CLEANING COURTHOUSE	08/23/2017	\$129.46	P
19170873	GAPPA SECURITY SOLUTIONS	RB SECURITY CAMERA	08/18/2017	\$2,723.70	P
19170874	MENARDS - PLOVER	RB SOUNDPROOFING INSULATION	08/17/2017	\$299.94	P
19170875	MENARDS - PLOVER	TOOLS	08/17/2017	\$101.96	P
19170876	QUALITY DOOR & HARDWARE	CH HANDICAP DOOR PARTS	08/17/2017	\$97.00	P
19170877	RON'S REFRIGERATION & AC INC	IT REMODEL - SUPPLIES	08/22/2017	\$60.25	P
19170878	AIRGAS NORTH CENTRAL	SAFETY SUPPLIES	08/29/2017	\$29.56	
19170879	HEINZEN PRINTING	PRINTING	08/29/2017	\$271.00	
19170880	NEUMARK STENSBERG DESIGN & PRINT INC	PRINTING	08/29/2017	\$264.00	
19170881	OFFICEMAX INCORPORATED	OFFICE SUPPLIES	08/29/2017	\$359.64	
19170882	QUALITY PLUS PRINTING INC	PRINTING	08/29/2017	\$150.00	
19170883	SCHILLING SUPPLY COMPANY	PAPER SUPPLIES	08/29/2017	\$395.92	
19170884	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/29/2017	\$1,463.54	
19170885	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/29/2017	\$583.28	
50120279	MIDLAND PAPER		08/29/2017	\$154.32	
50120280	MIDLAND PAPER		08/29/2017	\$332.64	

Grand Total:**\$137,983.93**Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

COMMITTEE REPORT
SAFETY, WORK COMP
AND INSURANCE
AUGUST 2017

#1

VOUCHER#	VENDOR	DESCRIPTION	AMOUNT
ALL THE BELOW WERE PAID BY AEGIS (TPA)			
PREPAID	KLASINSKI CLINIC SC	WC MED REIMBURSE	\$339.72
PREPAID	WORK COMP CLAIM	TTD	\$385.33
PREPAID	WORK COMP CLAIM	TTD	\$638.66
PREPAID	ISO SERVICES INC	WC MED REIMBURSE	\$13.50
PREPAID	ISO SERVICES INC	WC MED REIMBURSE	\$13.50
PREPAID	ISO SERVICES INC	WC MED REIMBURSE	\$13.50
PREPAID	WELLNESS WITHIN CHIROPRACTIC	WC MED REIMBURSE	\$282.63
PREPAID	KLASINSKI CLINIC SC	WC MED REIMBURSE	\$58.00
PREPAID	KLASINSKI CLINIC SC	WC MED REIMBURSE	\$8,293.91
PREPAID	KLASINSKI CLINIC SC	WC MED REIMBURSE	\$120.00
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$225.43
PREPAID	MARSHFIELD CLINIC	WC MED REIMBURSE	\$231.83
PREPAID	WORK COMP CLAIM	TTD	\$638.66
PREPAID	KLASINSKI CLINIC SC	WC MED REIMBURSE	\$1,244.09
PREPAID	KLASINSKI CLINIC SC	WC MED REIMBURSE	\$260.19
PREPAID	WORK COMP CLAIM	TTD	\$256.88
PREPAID	WORK COMP CLAIM	TTD	\$638.66
PREPAID	FORD CHIROPRACTIC CLINIC	WC MED REIMBURSE	\$54.44
PREPAID	RISING MEDICAL SOLUTIONS	BILL REVIEW SERVICES	\$148.93
PREPAID	THE ALARIS GROUP INC	WC MED REIMBURSE	\$136.00
PREPAID	THE ALARIS GROUP INC	WC MED REIMBURSE	\$332.63
PREPAID	THE ALARIS GROUP INC	WC MED REIMBURSE	\$85.00
PREPAID	THE ALARIS GROUP INC	WC MED REIMBURSE	\$127.50
PREPAID	WORK COMP CLAIM	TTD	\$154.13
PREPAID	ASPIRUS DOCTORS CLINIC	WC MED REIMBURSE	\$144.00
PREPAID	WORK COMP CLAIM	TTD	\$638.66
PREPAID	WELLNESS WITHIN CHIROPRACTIC	WC MED REIMBURSE	\$77.89
TOTAL			\$15,553.67

TTD - TEMPORARY TOTAL DISABILITY
TPD - TEMPORARY PARTIAL DISABILITY

PPD - PARTIAL PERMANENT DISABILITY
DB - DEATH BENEFIT

CHAIRMAN

Committee Report

County of Wood

Report of claims for: RISK MANAGEMENT

For the period of: AUGUST 2017

For the range of vouchers: 23170028 - 23170031

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
23170028	BORGEN MASONRY & CONSTRUCTION	BRIDGE DAMAGE	08/02/2017	\$13,190.00	P
23170029	WESTSIDE AUTO BODY	VEHICLE DAMAGE REPAIR BILL	08/08/2017	\$1,889.40	P
23170030	STELZER TERRY	MILEAGE REIMBURSEMENT	08/10/2017	\$25.68	P
23170031	WESTSIDE AUTO BODY	VEHICLE DAMAGE REPAIR BILL	08/15/2017	\$1,590.80	P
Grand Total:				\$16,695.88	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: Systems

For the period of: August 2017

For the range of vouchers: 27170270 - 27170316

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27170270	ELECTROLINE INC	dispatch center equip	05/16/2017	\$4,790.00	P
27170271	VAN ERT ELECTRIC COMPANY INC	Dispatch Data	06/27/2017	\$1,785.00	P
27170272	VAN ERT ELECTRIC COMPANY INC	Pannel Addiditions	06/27/2017	\$131.00	P
27170273	CDW GOVERNMENT INC	external CD drive	07/21/2017	\$228.90	P
27170274	CDW GOVERNMENT INC	privacy screen	07/21/2017	\$228.99	P
27170275	INSIGHT PUBLIC SECTOR INC	tinys for hs	07/19/2017	\$314.06	P
27170276	INSIGHT PUBLIC SECTOR INC	vg310 for norwood	07/19/2017	\$2,861.68	P
27170277	INSIGHT PUBLIC SECTOR INC	Dispatch P320PC	06/29/2017	\$10,545.92	P
27170278	SHI INTERNATIONAL CORP	visual studio	07/13/2017	\$1,289.60	P
27170279	INSPERITY BUSINESS SERVICES LP	timestar additional hours	07/20/2017	\$7,000.00	P
27170280	ULTRACOM WIRELESS COMMUNICATI	IPHONE- D. Quinell	07/26/2017	\$112.75	P
27170281	US BANK	credit card charges	07/26/2017	\$5,325.15	P
27170282	FRONTIER COMMUNICATIONS	phone charges	07/22/2017	\$542.00	P
27170283	FRONTIER COMMUNICATIONS	phone charges	07/22/2017	\$1,126.72	P
27170284	VAN ERT ELECTRIC COMPANY INC	Pannel Additions	06/27/2017	\$182.00	P
27170285	SOLARUS	Phone chgs acct 00061009-7	08/01/2017	\$234.97	P
27170286	SOLARUS	phone chgs acct 00002442-8	08/01/2017	\$31.97	P
27170287	SOLARUS	phone chgs acct 00111161-9	08/01/2017	\$70.00	P
27170288	SOLARUS	phone chgs acct 00077856-5	08/01/2017	\$897.96	P
27170289	SOLARUS	phone chgs acct 00063942-1	06/01/2017	\$11,966.11	P
27170290	SOLARUS	phone chgs acct 00063942-1	07/01/2017	\$12,796.20	P
27170291	SOLARUS	phone chgs acct 00063942-1	08/01/2017	\$11,749.37	P
27170292	TREBRON COMPANY INC	Anti virus licenses	08/01/2017	\$7,474.30	P
27170293	INSIGHT PUBLIC SECTOR INC	Laptop	07/29/2017	\$814.57	P
27170294	INSIGHT PUBLIC SECTOR INC	Tinys for HS	08/03/2017	\$1,610.01	P
27170295	ELECTROLINE INC	Dispatch Equipment	07/31/2017	\$1,418.00	P
27170296	SOLARWINDS	Dameware upgrade	08/11/2017	\$1,500.00	P
27170297	US CELLULAR	CELL PHONE CHG ACCT 277407322	07/16/2017	\$1,886.80	P
27170298	US CELLULAR	CELL CHGS ACCT 851710598	07/16/2017	\$538.79	P
27170299	US CELLULAR	cell chgs acct 203538532	07/20/2017	\$910.29	P
27170300	US CELLULAR	cell chs acct 203391922	07/20/2017	\$174.07	P
27170301	US CELLULAR	cell chg acct 217293182	07/20/2017	\$419.70	P
27170302	HILGARD ANALYN	Mileage Reimbursement	08/16/2017	\$708.88	P
27170303	VANGUARD SYSTEMS INC	HS Upgrade	05/12/2017	\$187.50	P

Committee Report - County of Wood

Systems - August 2017

27170270 - 27170316

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27170304	INSIGHT PUBLIC SECTOR INC	Laptop	08/08/2017	\$2,772.04	P
27170305	CDW GOVERNMENT INC	Dispatch Power cords	08/07/2017	\$31.57	P
27170306	CDW GOVERNMENT INC	dispatch keyboards	08/02/2017	\$111.93	P
27170307	CDW GOVERNMENT INC	adobepro for admin services	08/07/2017	\$311.08	P
27170308	EMMONS BUSINESS INTERIORS	IT Furniture	08/16/2017	\$85,835.67	P
27170312	CHARTER COMMUNICATIONS	Internet pro80	08/14/2017	\$130.00	P
27170313	ISI TELEMAGEMENT SOLUTIONS INC	ISI Maintenance	08/09/2017	\$2,502.00	P
27170314	ISI TELEMAGEMENT SOLUTIONS INC	ISI rate table subs	08/10/2017	\$1,148.00	P
27170315	DELL MARKETING L P	Land Conservation Monitor	08/24/2017	\$839.99	P
27170316	INSIGHT PUBLIC SECTOR INC	Security Server	08/18/2017	\$5,405.49	P
Grand Total:				\$190,941.03	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: TREASURER

For the period of: AUGUST 2017

For the range of vouchers: 28170161 - 28170192

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
28170161	CORELOGIC	TAX OVERPAYMENT REFUND	07/27/2017	\$950.17	P
28170162	CULLEN TINOTHY OR REBECCA	TAX OVERPAYMENT REFUND	07/27/2017	\$250.59	P
28170163	BORGWARDT CHAD	TAX OVERPAYMENT REFUND	08/08/2017	\$296.74	P
28170164	CARLSON LARRY OR SHARON	TAX OVERPAYMENT REFUND	08/08/2017	\$8.00	P
28170165	CLARK KATELYN	TAX OVERPAYMENT REFUND	08/08/2017	\$62.11	P
28170166	CORELOGIC	TAX OVERPAYMENT REFUND	08/08/2017	\$72.34	P
28170167	D & P GREEN ACRES ESTATES LLC	TAX OVERPAYMENT REFUND	08/08/2017	\$242.32	P
28170168	FOEMMEL LEE OR REBECCA	TAX OVERPAYMENT REFUND	08/08/2017	\$30.89	P
28170169	FORWARD FINANCIAL	TAX OVERPAYMENT REFUND	08/08/2017	\$5.47	P
28170170	WILFORD JAMES F	TAX OVERPAYMENT REFUND	08/08/2017	\$212.17	P
28170171	SLATTERY STEPHEN J	TAX OVERPAYMENT REFUND	08/08/2017	\$110.00	P
28170172	SEIFERT SANDRA L	TAX OVERPAYMENT REFUND	08/08/2017	\$127.86	P
28170173	KARL JOHN A	TAX OVERPAYMENT REFUND	08/08/2017	\$56.31	P
28170174	LANG NATHANIEL OR ANGELA	TAX OVERPAYMENT REFUND	08/08/2017	\$18.00	P
28170175	MEYER LAND DEVELOPMENT LLC	TAX OVERPAYMENT REFUND	08/08/2017	\$191.78	P
28170176	SCHIFERL RANDY & DARLA	TAX OVERPAYMENT REFUND	08/08/2017	\$6,088.05	P
28170177	WI DEPT OF ADMINISTRATION	JULY WI LAND INFO	08/08/2017	\$6,797.00	P
28170178	CITY OF MARSHFIELD	JULY SPECIAL CHARGES	08/10/2017	\$214.18	P
28170179	CITY OF NEKOOSA TREASURER	JULY SPECIAL CHARGES	08/10/2017	\$2,288.18	P
28170180	CITY OF WISCONSIN RAPIDS	JULY SPECIAL ASSESSMENTS	08/10/2017	\$354.31	P
28170181	TOWN OF PORT EDWARDS	JULY SPECIAL CHARGES	08/10/2017	\$142.60	P
28170182	TOWN OF SARATOGA	JULY SPECIAL CHARGES	08/10/2017	\$1,126.48	P
28170183	TOWN OF GRAND RAPIDS	JULY SPECIAL CHARGES	08/10/2017	\$524.47	P
28170184	TOWN OF LINCOLN	JULY SPECIAL CHARGES	08/10/2017	\$221.07	P
28170185	TOWN OF RICHFIELD	JULY SPECIAL CHARGES	08/10/2017	\$442.14	P
28170186	VILLAGE OF VESPER	JULY SPECIAL CHARGES	08/10/2017	\$195.00	P
28170187	VILLAGE OF PORT EDWARDS TREAS	JULY SPECIAL CHARGES	08/10/2017	\$246.39	P
28170188	WI REAL PROPERTY LISTERS ASSN	WRPLA MEETING EXPENSE	08/10/2017	\$120.00	P
28170189	PANKO ALEXIS	TAX OVERPAYMENT REFUND	08/15/2017	\$6.33	P
28170190	WOODTRUST BANK	MONTHLY SERVICE FEES	08/15/2017	\$980.56	P
28170191	STATE OF WISCONSIN TREASURER	JULY CLERK OF COURTS REVENUE	08/17/2017	\$142,911.18	P
28170192	WISCONSIN CO TREAS ASSN SEC TR	TREASURER'S CONFERENCE REG	08/17/2017	\$125.00	P

Grand Total:

\$165,417.69

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

36-1

Committee Report

County of Wood

Report of claims for: Finance

For the period of: August 2017

For the range of vouchers: 14170024 - 14170099

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
14170024	AGING RESOURCE CENTER OF CENTRAL WISCONSIN	20173rd Qtr Tax Levy	07/17/2017	\$49,569.50	P
14170025	ARPIN PUBLIC LIBRARY	2017 2nd Payment	07/27/2017	\$11,916.50	P
14170026	PITTSVILLE COMMUNITY LIBRARY	2nd Payment	07/27/2017	\$16,116.00	P
14170027	VESPER PUBLIC LIBRARY	2nd Payment	07/27/2017	\$6,973.00	P
14170028	MARSHFIELD PUBLIC LIBRARY	2017 2nd Payment	07/27/2017	\$119,801.50	P
14170029	LESTER PUBLIC LIBRARY OF ROME	2017 2nd Payment	07/27/2017	(Voided)	P
14170030	MCMILLAN MEMORIAL LIBRARY	2017 2nd Payment	07/27/2017	\$254,543.50	P
14170031	CHARLES AND JOANNE LESTER LIBRARY	2017 2nd Payment	07/27/2016	\$26,666.00	P
Grand Total:				\$485,586.00	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: HUMAN RESOURCES

For the period of: AUGUST 2017

For the range of vouchers: 17170210 - 17170240

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
17170210	WOODTRUST BANK NA	VISA CHARGES - JULY 2017	08/03/2017	\$189.00	P
17170211	BOSTON MUTUAL	WHOLE LIFE 080317	08/03/2017	\$1,728.94	P
17170212	UNITED STATES LIFE INS CO THE	LTD 080317	08/03/2017	\$1,527.15	P
17170213	UNITED STATES LIFE INS CO THE	TERM LIFE 080317	08/03/2017	\$3,601.78	P
17170214	ALLIANCE COLLECTION AGENCIES	GARNISHMENT 080317	08/03/2017	\$509.59	P
17170215	AMT	GARNISHMENT 080317	08/03/2017	\$203.00	P
17170216	BLACKHAWK COMMUNITY CREDIT UNION	GARNISHMENT 080317	08/03/2017	\$179.23	P
17170217	GREAT LAKES HIGHER EDUCATION CORP	GARNISHMENT 080317	08/03/2017	\$360.48	P
17170218	HARRING MARK STANDING CHAPTER 13 TRUSTEE	GARNISHMENT 080317	08/03/2017	\$150.12	P
17170219	US DEPARTMENT OF EDUCATION	GARNISHMENT 080317	08/03/2017	\$217.27	P
17170220	ZUEHLKE EMILY	ACH RETURN 08/03/17	08/08/2017	\$229.40	P
17170221	BLUE WATER BENEFITS CONSULTING LLC	BLUEWATERS Q2 2017	08/08/2017	\$947.40	P
17170222	HORTON GROUP INC THE	HORTON CONSULTING 07/17	08/08/2017	\$2,083.33	P
17170223	WI DEPT OF WORKFORCE DEVELOPMENT	UNEMPLOYMENT JULY 2017	08/08/2017	\$3,615.17	P
17170224	BOSTON MUTUAL	WHOLE LIFE 081717	08/17/2017	\$1,825.31	P
17170225	UNITED STATES LIFE INS CO THE	LTD 081717	08/17/2017	\$1,527.15	P
17170226	UNITED STATES LIFE INS CO THE	TERM LIFE	08/17/2017	\$3,553.94	P
17170227	ALLIANCE COLLECTION AGENCIES	GARNISHMENT 081717	08/17/2017	\$518.88	P
17170228	AMT	AMT GARNISHMENT 080817	08/17/2017	\$203.00	P
17170229	BLACKHAWK COMMUNITY CREDIT UNION	BCCU GARNISHMENT 081717	08/17/2017	\$207.12	P
17170230	GREAT LAKES HIGHER EDUCATION CORP	GL GARNISHMENT 081717	08/17/2017	\$382.32	P
17170231	HARRING MARK STANDING CHAPTER 13 TRUSTEE	MH GARNISHMENT 081717	08/17/2017	\$150.12	P
17170232	US DEPARTMENT OF EDUCATION	USDE GARNISHMENT 081717	08/17/2017	\$195.02	P
17170233	ASPIRUS BUSINESS HEALTH RIVERVIEW	DRUG & ALCOHOL TESTING	08/01/2017	\$138.00	
17170234	ASPIRUS OCCUP HEALTH	DRUG & ALCOHOL TESTING	08/01/2017	\$23.00	
17170235	ERGOMETRICS	DISPATCH TESTING	07/26/2017	\$1,320.60	
17170236	MARSHFIELD LABORATORIES	DRUG & ALCOHOL TESTING	07/31/2017	\$228.00	
17170237	NORTHWOODS LASER & EMBROIDERY	SERVICE PLAQUES	08/21/2017	\$140.50	
17170238	US HEALTH WORKS MEDICAL GROUP PC	MRO SERVICES	07/26/2017	\$220.00	
17170239	WACPD	WACPD 2017 FALL CONF	08/18/2017	\$100.00	
17170240	US HEALTH WORKS MEDICAL GROUP PC	MRO SERVICES	07/26/2017	\$55.00	

Grand Total:

\$26,329.82

Committee Report - County of Wood

HUMAN RESOURCES - AUGUST 2017

17170210 - 17170240

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Comments from the County Clerk
September 2017 Executive Committee Meeting

Looking forward - I've been thinking for a while now about raising the marriage license fee. Each county can set its own fee as long as it complies with the statutory minimum of \$49.50, with that money being split out between the state and county. We raised the fee from \$60 to \$75 in 2005. Twelve years ago. Should we go from \$75.00 to \$100, it would mean an additional approximately \$10,000 in revenue between our portion of the fee retained and an increase to the waiver fee from \$10 to \$25. The range in marriage license fees around the state are anywhere from \$60 to \$120. I did not include this in the 2018 budget, but will discuss it more in 2018 for future implementation.

2017 Act 48 now allows my office as passport acceptance agents to make a photocopy of a Wisconsin vital record. This is a huge benefit to our customers. Earlier this year, the U.S. Department of State notified me that immediately they would require a certified copy of an applicant's birth record and a photocopy of it. At that time, Wisconsin statutes made it a felony to make a photocopy of a certified copy. This required that customers purchase an additional certified copy for \$20 to submit with their passport application. My association and many individual clerks expressed our desire to change the law to allow us to make a photocopy of a certified copy. The photocopy requires us to stamp it with the words "For Passport Use Only". For the cost of a \$12 stamp, we're serving our customers more effectively.

Another passport related item. Late last year, we were informed of a possible increase in the fee that we're allowed to charge as Passport Acceptance Agents. The increase would be from \$25 to \$35. As yet, that hasn't come to pass. I'm keeping an eye out for any movement on that increase.

December 1st starts the spring election cycle. On the ballot will be Supreme Court Justice, Court of Appeals Judge IV, Circuit Court Judge Branch 2, county board supervisors, local town/village/city officials and school district board members. This election is always the most complicated as far as the number of ballot styles necessary. On the fourth Tuesday in November, I will be publishing my Type A notice informing the public what offices will be on the ballot in April.

2018 Budget County Clerk -Summary-

MISSION STATEMENT OF THE WOOD COUNTY CLERK

Providing effective, efficient and high quality service to the citizens of Wood County, County Board members and departments for the many mandated functions that are statutorily designated to this office, along with those functions that are not so designated.

Cynthia Cepress
Wood County Clerk

STATEMENT OF SERVICES

This is a statutory office which is directed to handle a wide variety of functions including; Election administration, Dept. of Motor Vehicle services, dog licensing, marriage licenses, domestic partnership applications and terminations, tax apportionment, passport applications and farmland preservation agreement applications. The County Clerk is the clerk to the County Board. This office is also entrusted to be the retainer of all records associated with all aspects of the county board and its committee functions as well as county contracts, county ordinances, oaths and bonds and titles. The clerk's office annually publishes a county directory, a county board proceedings book and the county statistical report. Mail services are handled by this department with an eye toward always improving the quality of service.

County of Wood
County Clerk

Account Number	Account Name	2018 Requested	2017 Budget	Difference		Explanation Any Line Items that has a variance of 10% or all highlighted items
				Amount	%	
County Clerk:						
101-0601-44200-000-000	Licenses/Permits - ML & DP Fees	(12,500)	(12,500)	-	0.00%	
101-0601-44201-000-000	Licenses/Permits - Dog License Fund	(1,000)	(1,000)	-	0.00%	
101-0601-46110-000-000	Public Charges-County Clerk Passports	(20,000)	(20,000)	-	0.00%	
101-0601-46191-000-000	Public Charges-Clerk	(8,000)	(8,000)	-	0.00%	
101-0601-46192-000-000	DMV Services	(7,000)	(7,000)	-	0.00%	
101-0601-46194-000-000	County Clerk Copy Fees	(400)	(400)	-	0.00%	
101-0601-51420-000-101	Wages-Permanent-County Clerk	176,960	179,517	(2,557)	-1.42%	
101-0601-51420-000-115	Overtime-County Clerk	-	-	-	0.00%	
101-0601-51420-000-120	FICA-County Clerk	13,538	13,733	(195)	-1.42%	
101-0601-51420-000-130	Health Ins-County Clerk	58,515	53,194	5,321	10.00%	As per Executive Committee directive
101-0601-51420-000-132	Clerk Post Employment Benefits	2,074	3,590	(1,516)	42.23%	Constitutional officers no longer pay into OPEB
101-0601-51420-000-133	Vision Ins-County Clerk	256	-	256	0.00%	
101-0601-51420-000-140	Clerk Life Insurance	72	72	-	0.00%	
101-0601-51420-000-151	Clerk Retirement	11,856	12,207	(351)	-2.88%	
101-0601-51420-000-160	Clerk Workers Compensation	389	395	(6)	-1.52%	
101-0601-51420-000-214	Clerk Professional Services-Printing	3,500	3,500	-	0.00%	
101-0601-51420-000-219	Clerk Other Professional Services	1,000	1,000	-	0.00%	
101-0601-51420-000-221	Clerk Telephone	2,000	2,000	-	0.00%	
101-0601-51420-000-230	Clerk PC Replacement	1,450	1,450	-	0.00%	
101-0601-51420-000-311	Clerk Office Supplies	3,000	3,000	-	0.00%	
101-0601-51420-000-312	Clerk Copy Expense	1,500	1,500	-	0.00%	
101-0601-51420-000-313	Clerk Postage	2,000	2,000	-	0.00%	
101-0601-51420-000-323	Clerk Publications-Notices	15,000	15,000	-	0.00%	
101-0601-51420-000-325	Clerk Dues & Subscriptions	300	300	-	0.00%	
101-0601-51420-000-328	Clerk Dues	125	125	-	0.00%	
101-0601-51420-000-331	Clerk Meetings & Travel	1,000	1,000	-	0.00%	
101-0601-51420-000-333	Clerk Assessors PD & Mileage	750	750	-	0.00%	
101-0601-51420-000-511	Clerk Insurance-Liability	1,795	1,343	452	33.66%	Rate set by Risk Mgmt.
101-0601-51420-000-520	Employee Bonds Premiums on Surety Bond	1,750	1,750	-	0.00%	
101-0601-51420-000-531	Clerk Interdepartment Rent	24,600	24,600	-	0.00%	
101-0602-51424-000-311	Postage Meter Office Supplies	2,000	2,000	-	0.00%	
101-0602-51424-000-313	Postage Meter Postage	5,500	5,500	-	0.00%	
101-0602-51424-000-535	Postage Meter Leases-Equipment	6,800	6,800	-	0.00%	
101-0603-46141-000-000	Public Charges-Clerk	(5,200)	(6,000)	800	13.33%	Revised election MOU's-muni's going to be doing more
101-0603-51440-000-101	Wages-Permanent-County Clerk-Elections	106	97	9	9.28%	
101-0603-51440-000-115	Overtime-Elections	381	109	272	249.54%	4 elections in 2018 - added hrs. to reflect actual
101-0603-51440-000-119	Other Pay-Elections	320	160	160	100.00%	4 elections in 2018; 2 in 2017
101-0603-51440-000-120	FICA-Elections	62	28	34	121.43%	4 elections in 2018; 2 in 2017
101-0603-51440-000-130	Health Ins-Elections	41	30	11	36.67%	4 elections in 2018; 2 in 2017
101-0603-51440-000-132	OPEB Elections	2	2	-	0.00%	

County of Wood
County Clerk

Account Number	Account Name	2018 Requested	2017 Budget	Difference		Explanation Any Line Items that has a variance of 10% or all highlighted items
				Amount	%	
County Clerk:						
101-0603-51440-000-140	Elections Life Insurance	-	-	-	0.00%	
101-0603-51440-000-151	Elections Retirement	7	7	-	0.00%	
101-0603-51440-000-160	Elections Workers Compensation	2	1	1	100.00%	4 elections in 2018; 2 in 2017
101-0603-51440-000-219	Elections Other Professional Services	-	-	-	0.00%	
101-0603-51440-000-311	Elections Office Supplies	4,000	2,000	2,000	100.00%	4 elections in 2018; 2 in 2017
101-0603-51440-000-312	Elections Copy Expense	1,500	1,250	250	20.00%	4 elections in 2018; 2 in 2017
101-0603-51440-000-313	Elections Postage	100	100	-	0.00%	
101-0603-51440-000-321	Elections Paper Ballots	70,000	38,000	32,000	84.21%	4 elections in 2018; 2 in 2017
101-0603-51440-000-323	Elections Publications-Notices	14,000	6,000	8,000	133.33%	4 elections in 2018; 2 in 2017
101-0603-51440-000-331	Elections Meetings & Travel	500	500	-	0.00%	
101-0603-51440-000-350	Elections Repair & Maintenance	3,600	3,600	-	0.00%	
101-0604-51453-000-221	Information & Communication Telephone	18,000	18,000	-	0.00%	
101-0604-51453-000-314	Information & Communication UPS Charges	500	500	-	0.00%	
101-0604-51453-000-315	Information & Communication Fax Machine	-	-	-	0.00%	
101-0605-51120-000-101	Wages-Permanent-Committees & Commiss	122,660	106,560	16,100	15.11%	Higher numbers of per diem - Budgeting to actual usage
101-0605-51120-000-120	FICA-Committees & Commissions---	9,383	8,152	1,231	15.10%	Higher numbers of per diem - Budgeting to actual usage
101-0605-51120-000-132	Committees & Commissions Post Employm	-	-	-	0.00%	
101-0605-51120-000-160	Committees & Commission Workers Compe	270	234	36	15.38%	Higher numbers of per diem - Budgeting to actual usage
101-0605-51120-000-214	Committees & Commissions-Professiona Sv	500	500	-	0.00%	
101-0605-51120-000-312	Committees & Commissions Copy Expense-	500	500	-	0.00%	
101-0605-51120-000-313	Committees & Commissions Postage-COMI	300	300	-	0.00%	
101-0605-51120-000-325	Committees & Commissions Dues & Subscr	17,500	17,500	-	0.00%	
101-0605-51120-000-331	Committees & Commissions Meetings & Tra	30,000	27,000	3,000	11.11%	Higher per diem claimed = higher mileage claimed
101-0605-51120-000-333	Committees & Commissions Travel-Board	4,500	4,500	-	0.00%	
101-0605-51120-000-341	Committees & Commissions Operating Supplies & Exp-	0	0	582,364	12.63%	As noted above

WOOD COUNTY BUDGET SUMMARY 2018								
Category	Committees & Commissions 0605 51120	County Clerk 0601 51420	Postage Meter 0602 51424	Elections 0603 51440	Information & Communication 0604 51453	2018 Total	Incr(Decr) 2017 Budget	2017 Total
Personal Services	132,313	263,660	-	921	-	396,894	4.97%	378,088
Contractual Services	500	7,950	-	-	18,000	26,450	0.00%	26,450
Supplies and Expense	57,800	23,675	7,500	93,700	500	183,175	32.81%	137,925
Fixed Charges	-	28,145	6,800	-	-	34,945	1.31%	34,493
Debt Service	-	-	-	-	-	-	N/A	-
Grants, Contributions & Other	-	-	-	-	-	-	N/A	-
Total Operating Expenditures	190,613	323,430	14,300	94,621	18,500	641,464	0.11	576,956
Capital Outlay	-	-	-	-	-	-	N/A	-
Other Financing Uses	-	-	-	-	-	-	N/A	-
Total Expenditures	190,613	323,430	14,300	94,621	18,500	641,464	0.11	576,956
Intergovernmental	-	-	-	-	-	-	N/A	-
Licenses and Permits	-	13,500	-	-	-	13,500	0.00%	13,500
Fines, Forfeits and Penalties	-	-	-	-	-	-	N/A	-
Public Charges for Services	-	35,400	-	5,200	-	40,600	-1.93%	41,400
Intergovernmental Charges	-	-	-	-	-	-	N/A	-
Miscellaneous	-	-	-	-	-	-	N/A	-
Other Financing Sources	-	-	-	-	-	-	N/A	-
Total Revenues	-	48,900	-	5,200	-	54,100	(0.01)	54,900
Beginning Carryover	-	-	-	248,648	-	248,648	32.97%	186,997
Ending Carryover	-	-	-	243,262	-	243,262	8.05%	225,148
Tax Levy	190,613	274,530	14,300	84,035	18,500	581,978	0.04	560,207
Total Number of Positions (FTE's)	-	3.39	-	0.01	-	3.40	0.00	3.40

WOOD COUNTY BUDGET SUMMARY 2017						
Category	Committees & Commissions 0605 51120	County Clerk 0601 51420	Postage Meter 0602 51424	Elections 0603 51440	Information & Communication 0604 51453	2017 Total
Personal Services	114,946.00	262,708.00	-	434.00	-	378,088.00
Contractual Services	500.00	7,950.00	-	-	18,000.00	26,450.00
Supplies and Expense	54,800.00	23,875.00	7,500.00	51,450.00	500.00	137,925.00
Fixed Charges	-	27,693.00	6,800.00	-	-	34,493.00
Debt Service	-	-	-	-	-	-
Grants, Contributions & Other	-	-	-	-	-	-
Total Operating Expenditures	170,246.00	322,026.00	14,300.00	51,884.00	18,500.00	576,956.00
Capital Outlay	-	-	-	-	-	-
Other Financing Uses	-	-	-	-	-	-
Total Expenditures	170,246.00	322,026.00	14,300.00	51,884.00	18,500.00	576,956.00
Intergovernmental	-	-	-	-	-	-
Licenses and Permits	-	13,500.00	-	-	-	13,500.00
Fines, Forfeits and Penalties	-	-	-	-	-	-
Public Charges for Services	-	35,400.00	-	6,000.00	-	41,400.00
Intergovernmental Charges	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-
Other Financing Sources	-	-	-	-	-	-
Total Revenues	-	48,900.00	-	6,000.00	-	54,900.00
Beginning Carryover	-	-	-	186,997.00	-	186,997.00
Ending Carryover	-	-	-	225,148.00	-	225,148.00
Tax Levy	170,246.00	273,126.00	14,300.00	84,035.00	18,500.00	560,207.00
Total Number of Positions (FTE's)	-	3.39	-	0.00	-	3.40

WOOD COUNTY BUDGET SUMMARY SHEET 2018								
DEPT NUMBER DEPT A/C NAME FUNCTION	10	0	COUNTY CLERK SUMMARY TOTAL					
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ 396,694	4.97%	\$ 376,068	\$ 202,003	\$ 403,610	\$ 388,270	\$ 349,940	\$ 338,044
Contractual Services	26,450	0.00%	26,450	10,347	21,750	17,385	18,673	21,388
Supplies and Expense	183,175	32.81%	137,925	78,156	122,793	150,496	108,176	155,030
Fixed Charges	34,945	1.31%	34,493	18,487	34,126	30,368	29,989	28,847
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
Total Operating Expenditures	641,464	11.18%	576,956	308,993	582,479	586,518	506,778	543,310
Capital Outlay	-	N/A	-	-	-	-	-	-
Other Financing Uses	-	N/A	-	-	-	-	-	-
Total Expenditures	\$ 641,464	11.18%	\$ 576,956	\$ 308,993	\$ 582,479	\$ 586,518	\$ 506,778	\$ 543,310
Intergovernmental	-	N/A	-	-	-	-	-	-
Licenses and Permits	13,500	0.00%	13,500	4,542	13,500	14,105	14,708	13,988
Fines, Forfeits and Penalties	-	N/A	-	-	-	-	-	-
Public Charges for Services	40,600	-1.93%	41,400	24,193	43,378	54,168	51,349	47,058
Intergovernmental Charges	-	N/A	-	-	-	-	-	-
Miscellaneous	-	N/A	-	-	-	-	-	-
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ 54,100	-1.46%	\$ 54,900	\$ 28,736	\$ 56,878	\$ 66,273	\$ 66,057	\$ 61,046
Beginning Carryover	248,648	N/A	186,997	129,779	197,980	191,583	129,779	105,923
Ending Carryover	243,262	N/A	225,148	180,428	248,648	197,980	191,583	129,779
Tax Levy	\$ 581,978	3.69%	\$ 560,207	\$ 330,906	\$ 576,269	\$ 524,642	\$ 502,526	\$ 506,119
10.	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Number of Positions (FTE's)								
Regular	3.40		3.40			3.40	3.39	3.39
Part-Time/Temporary	-		-	-	-	-	-	-
Request for Program Improvement	-		-	-	-	-	-	-
Vacant	-		-	-	-	-	-	-
Total Number of Positions (FTE's)	3.40		3.40			3.40	3.39	3.39

WOOD COUNTY GOVT STAFFING DEPARTMENTAL PERSONNEL DATA BY INDIVIDUAL																						
COUNTY CLERK SUMMARY TOTAL																						
EMPLOYEE NAME	NON-SUPERVISORY	JOB CODE	HIRE DATE	EMPLOYMENT STATUS	CURRENT			PROTECTED		AUTHORIZ- ED HOURS	ADJUST- HOURS	BUDGETED HOURS	FTE EQUIVAL- ENT	GROSS PAY	DEFER-	VIRION	SOCIAL SECURITY	HEALTH	DENTAL	RETIREMENT	WORKERS	TOTAL
					GRADE	STEP	RATE	STEP	RATE					101	132	133	120	130	140	151	150	
CEPRESS, CYNTHIA	Elected Official	1301-County Clerk	01/00/00	Full Time 2015	11	11	35.65	11	36.36	2,015		2,015	0.97	73,285		50	5,605	16,703	18	4,909	181	100,711
EVANSON, SHERI	Non-Supervisory	1303-Admin Services 5	02/27/89	Full Time 2015	5	10	20.65	11	21.54	2,015		2,015	0.97	43,403	868	103	3,320	16,703	18	2,908	95	67,416
MINER, TRENT	Non Union	1302-Deputy County Clerk	07/19/05	Full Time 2015	7	1	20.15	2	21.14	2,015	5	2,020	0.97	42,703	854	103	3,267	16,745	18	2,861	94	66,645
TERRY, LA CONDA	Non-Supervisory	1304-Admin Services 3	04/05/04	Part Time 50%	3	11	17.11	11	17.45	1,040	(26)	1,014	0.49	17,694	354		1,354	8,405	18	1,185	30	29,049
			01/05/04	Part Time 50%																		
			01/00/00							7,085	(21)	7,064	3.40	\$ 177,065	\$ 2,076	\$ 256	\$ 13,546	\$ 58,556	\$ 72	\$ 11,863	\$ 389	\$ 263,823

2018 Budget

Committees & Commissions

Dept. 0605 – Function 51120

WOOD COUNTY BUDGET SUMMARY SHEET 2018								
2 DEPT NUMBER 0605 DEPT COUNTY CLERK A/C NAME Committees & Commissions FUNCTION 51120								
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ 132,313	15.11%	\$ 114,946	\$ 65,020	\$ 132,390	\$ 120,869	\$ 101,899	\$ 95,671
Contractual Services	500	0.00%	500	91	300	178	-	501
Supplies and Expense	57,800	5.47%	54,800	30,506	55,150	49,291	48,579	57,044
Fixed Charges	-	N/A	-	-	-	-	-	-
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
Total Operating Expenditures	190,613	11.96%	170,246	95,616	187,840	170,337	150,478	153,216
Capital Outlay	-	N/A	-	-	-	-	-	-
Other Financing Uses	-	N/A	-	-	-	-	-	-
Total Expenditures	\$ 190,613	11.96%	\$ 170,246	\$ 95,616	\$ 187,840	\$ 170,337	\$ 150,478	\$ 153,216
Intergovernmental	-	N/A	-	-	-	-	-	-
Licenses and Permits	-	N/A	-	-	-	-	-	-
Fines, Forfeits and Penalties	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	-	N/A	-	-	-	-	-	-
Miscellaneous	-	N/A	-	-	-	-	-	-
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Beginning Carryover	-	N/A	-	-	-	-	-	-
Ending Carryover	-	N/A	-	-	-	-	-	-
Tax Levy	\$ 190,613	11.96%	\$ 170,246	\$ 95,616	\$ 187,840	\$ 170,337	\$ 150,478	\$ 153,216
2	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Number of Positions (FTE's)								
Regular	-							
Part-Time/Temporary	-							
Request for Program Improvement	-							
Vacant	-							
Total Number of Positions (FTE's)	-	-	-	-	-	-	-	-

FUND		GENERAL		101		WOOD C		BUDGET			
DEPT NUMBER		0605		LINE ITEM JUSTIFICATION		EXPENSES/EXPENDITURES		2018			
A/C NAME		COUNTY CLERK		COMMITTEES & COMMISSIONS		51120					
FUNCTION		2									
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	8/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
101	Salaries-Permanent Straight Time	122,660	Wages Other Worksheet	122,660	15.11%	106,560	60,164	122,700	111,931	94,502	88,730
120	FICA	9,383	Wages Other Worksheet	9,383	15.10%	8,152	4,685	9,400	8,594	7,193	6,756
132	Post Employment Benefits	-	Wages Worksheet	-	N/A	-	128	-	98	-	-
160	Worker's Compensation	270	Wages Worksheet	-	15.38%	234	146	290	246	203	185
			Wages Other Worksheet	270	N/A	-	-	-	-	-	-
Personal Services		\$ 132,313		\$ 132,313	15.11%	\$ 114,946	\$ 65,020	\$ 132,390	\$ 120,869	\$ 101,899	\$ 95,671
214	Committees & Commissions-Professiona Svc Printin	500	Business Cards	500	0.00%	500	91	300	178	-	501
Contractual Services		\$ 500		\$ 500	0.00%	\$ 500	\$ 91	\$ 300	\$ 178	\$ -	\$ 601
312	Committees & Commissions Copy Expense-COMMITTEES	500		500	0.00%	500	66	500	491	391	426
313	Committees & Commissions Postage-COMMITTEES	300		300	0.00%	300	44	300	84	2,153	1,125
325	Committees & Commissions Dues & Subscriptions-C	17,500		17,500	0.00%	17,500	13,487	16,000	15,476	15,354	16,835
331	Committees & Commissions Meetings & Travel-COM	30,000		30,000	11.11%	27,000	13,479	32,350	26,929	28,894	23,761
333	Committees & Commissions Travel-Board	4,500		4,500	0.00%	4,500	2,236	3,000	2,274	1,597	3,192
341	Committees & Commissions Operating Supplies & E	5,000	Service Plaques	5,000	0.00%	5,000	1,194	3,000	4,037	2,191	11,705
Supplies and Expense		\$ 57,800		\$ 57,800	5.47%	\$ 54,800	\$ 30,506	\$ 55,150	\$ 49,291	\$ 48,579	\$ 57,044
Totals		\$ 190,613		\$ 190,613	11.96%	\$ 170,246	\$ 95,616	\$ 187,840	\$ 170,337	\$ 150,478	\$ 153,216
					Dynamics	170,246.00	95,616.44		170,337.14	150,477.95	153,216.19

\$

WOOD COUNTY BUDGET WAGES-OTHER DEPARTMENT-WIDE PERSONNEL COSTS #REF!					
DEPARTMENT TITLE ACCOUNT NAME FUNCTION		COUNTY CLERK Committees & Commissioners 31120			
OBJECT NUMBER	OBJECT NAME	AMOUNT	JUSTIFICATION	OVERTIME	CALCULATION
111	Clothing Allowance				
112	Lead Pay				
113	Shift Differential Pay				
115	Overtime			Overtime RATE 5.50 MULTIPLE 1.50	
101	Other Pay	122,660	Committee Mtgs (50/mo) @ \$50 City Bd mtgs (12 mos x 19 supr) @ \$50 Conference (WCA & misc) 50 @ \$50 Salary/Admin Coordinator 1 year Salary/1st Vice Chair 1 year Salary/19 Supervisors 1 year Comm chair/Sec'y Salary (144 @ \$25)	022 50 228 50 50 50 1 20,000 12 80 228 150 300 25	46,100 11,400 2,500 20,000 960 34,200 7,500
	TOTAL WAGES	122,660			122,660
120	SOCIAL SECURITY	9,383	FICA	RATE	9,383
151	RETIREMENT		0	7.65%	
160	WORKERS COMP	270	9000	0.22%	270
	TOTAL FRINGES	9,653			9,653
		132,313			132,313

2018 Budget

County Clerk

Dept. 0601 – Function 51420

WOOD COUNTY BUDGET SUMMARY SHEET 2018								
3 DEPT NUMBER 0601 DEPT COUNTY CLERK A/C NAME County Clerk FUNCTION 51420								
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ 263,660	0.36%	\$ 262,708	\$ 136,406	\$ 270,843	\$ 253,999	\$ 247,894	\$ 241,501
Contractual Services	7,950	0.00%	7,950	4,886	7,450	4,681	6,213	8,563
Supplies and Expense	23,675	0.00%	23,675	6,441	19,475	18,033	18,539	19,872
Fixed Charges	28,145	1.63%	27,693	15,148	27,448	23,710	24,248	23,498
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
Total Operating Expenditures	323,430	0.44%	322,026	162,881	325,216	300,423	296,894	293,433
Capital Outlay	-	N/A	-	-	-	-	-	-
Other Financing Uses	-	N/A	-	-	-	-	-	-
Total Expenditures	\$ 323,430	0.44%	\$ 322,026	\$ 162,881	\$ 325,216	\$ 300,423	\$ 296,894	\$ 293,433
Intergovernmental	-	N/A	-	-	-	-	-	-
Licenses and Permits	13,500	0.00%	13,500	4,542	13,500	14,105	14,708	13,988
Fines, Forfeits and Penalties	-	N/A	-	-	-	-	-	-
Public Charges for Services	35,400	0.00%	35,400	19,316	35,300	41,638	38,849	34,531
Intergovernmental Charges	-	N/A	-	-	-	-	-	-
Miscellaneous	-	N/A	-	-	-	-	-	-
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ 48,900	0.00%	\$ 48,900	\$ 23,858	\$ 48,800	\$ 55,743	\$ 53,557	\$ 48,519
Beginning Carryover	-	N/A	-	-	-	-	-	-
Ending Carryover	-	N/A	-	-	-	-	-	-
Tax Levy	\$ 274,530	0.51%	\$ 273,126	\$ 139,023	\$ 276,416	\$ 244,680	\$ 243,337	\$ 244,914
3	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Number of Positions (FTE's)	3.39		3.39			3.39	3.39	3.39
Regular	3.39		3.39			3.39	3.39	3.39
Part-Time/Temporary	-		-	-	-	-	-	-
Request for Program Improvement	-		-	-	-	-	-	-
Vacant	-		-	-	-	-	-	-
Total Number of Positions (FTE's)	3.39		3.39			3.39	3.39	3.39

FUND		GENERAL		101		WOOD CC		BUDGET					
DEPT NUMBER		0601		101		LINE ITEM JUSTIFICATION							
DEPT		COUNTY CLERK				EXPENSES/EXPENDITURES							
A/C NAME		County Clerk				2018							
FUNCTION		51420											
3													
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 16 Bud vs 17 Bud	2017 Budget	6/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual		
101	Salaries-Permanent Straight Time	176,960	Wages Worksheet	176,960	-1.42%	179,517	94,798	187,198	178,593	171,952	166,288		
120	FICA	13,538	Wages Worksheet	13,538	-1.42%	13,733	6,954	14,321	12,876	12,340	11,684		
130	Health Insurance	58,515	Wages Worksheet	58,515	10.00%	53,194	28,597	53,194	48,802	47,387	47,387		
132	Post Employment Benefits	2,074	Wages Worksheet	2,074	-42.23%	3,590	1,864	3,052	3,443	3,439	3,328		
133	Vision Insurance	256	Wages Worksheet	256	N/A	-	63	201	-	-	-		
140	Life Insurance	72	Wages Worksheet	72	0.00%	72	31	72	71	61	63		
151	Retirement	11,856	Wages Worksheet	11,856	-2.88%	12,207	6,106	12,410	11,801	12,322	12,160		
160	Worker's Compensation	389	Wages Worksheet	389	-1.52%	395	192	395	413	394	383		
Personal Services		\$ 263,660		\$ 263,660	0.36%	\$ 262,708	\$ 136,406	\$ 270,843	\$ 263,999	\$ 247,894	\$ 241,501		
214	Clerk Professional Services-Printing	3,500	Directory, Assessor supplies, A/P chks	3,500	0.00%	3,500	2,875	3,000	1,782	3,241	1,785		
219	Clerk Other Professional Services	1,000	Fire Calls that cross county/state hwy's	1,000	0.00%	1,000	-	1,000	-	-	3,732		
221	Clerk Telephone	2,000		2,000	0.00%	2,000	560	2,000	1,640	1,712	1,846		
230	Clerk PC Replacement	1,450		1,450	0.00%	1,450	1,450	1,450	1,260	1,260	1,200		
Contractual Services		\$ 7,950		\$ 7,950	0.00%	\$ 7,950	\$ 4,886	\$ 7,450	\$ 4,681	\$ 6,213	\$ 6,563		
311	Clerk Office Supplies	3,000		3,000	0.00%	3,000	1,263	2,700	1,966	3,602	2,487		
312	Clerk Copy Expense	1,500		1,500	0.00%	1,500	214	1,000	793	851	1,409		
313	Clerk Postage	2,000		2,000	0.00%	2,000	1,086	2,000	2,175	1,973	1,863		
323	Clerk Publications-Notices	15,000		15,000	0.00%	15,000	3,629	12,000	11,047	10,404	10,840		
325	Clerk Dues & Subscriptions	300		300	0.00%	300	-	100	110	204	292		
328	Clerk Dues	125		125	0.00%	125	125	125	125	100	100		
331	Clerk Meetings & Travel	1,000		1,000	0.00%	1,000	125	950	1,151	896	2,535		
333	Clerk Assessors PD & Mileage	750		750	0.00%	750	-	600	687	508	346		
Supplies and Expense		\$ 23,675		\$ 23,675	0.00%	\$ 23,675	\$ 6,441	\$ 19,475	\$ 16,033	\$ 18,539	\$ 19,872		
511	Clerk Insurance-Liability	1,795		1,795	33.66%	1,343	1,343	1,343	1,973	2,511	1,761		
620	Employee Bonds Premiums on Surety Bonds	1,750		1,750	0.00%	1,750	1,505	1,505	1,505	1,505	1,505		
531	Clerk Interdepartment Rent	24,600		24,600	0.00%	24,600	12,300	24,600	20,232	20,232	20,232		
535	#N/A	-		-	N/A	-	-	-	-	-	-		
Fixed Charges		\$ 28,145		\$ 28,145	1.63%	\$ 27,693	\$ 15,148	\$ 27,448	\$ 23,710	\$ 24,248	\$ 23,498		
Totals		\$ 323,430		\$ 323,430	0.44%	\$ 322,026	\$ 162,881	\$ 325,216	\$ 300,423	\$ 296,894	\$ 293,433		
					Dynamics	322,026.00	162,881.25		300,423.15	296,894.18	293,433.05		

WOOD COUNTY
STAFFING SHEET
DEPARTMENTAL PERSONNEL COSTS BY INDIVIDUAL

DEPT: COUNTY CLERK
AG NAME: County Clerk
FUNCTION: 1422

EMPLOYEE NAME	(NON)- SUPERVISORY	JOB CODE	HIRE DATE	EMPLOYMENT STATUS	CURRENT			PROJECTED		AUTHORIZ ED HOURS	ADJUST HOURS	BUDGETED HOURS	FTE EQUIVAL ENT	GROSS PAY		MEDICAL INSURANCE	SOCIAL SECURITY	HEALTH INSURANCE	LIFE INSURANCE	RETIREMENT COST	WORKERS COMP	TOTAL
					GRADE	STEP	RATE	STEP	RATE					101	102	103	120	130	140	151	160	
CEPRESS, CYNTHIA	Elected Official	1301-County Clerk	01/09/00 02/27/89	Full Time 2015	11	11	35.65	11	36.30	2,015	-	2,015	0.97	73,265	-	50	5,005	10,703	18	4,909	161	100,711
EVANSON, SHERI	Non-Supervisory	1303-Admin Services 3	07/19/05	Full Time 2015	5	10	20.65	11	21.54	2,015	-	2,015	0.97	43,403	868	103	3,320	16,703	18	2,908	95	67,418
MINNER, TRENT	Non Union	1302-Deputy County Clerk	04/08/04	Full Time 2015	7	1	20.15	2	21.14	2,015	5	2,015	0.97	42,597	852	103	3,259	16,704	18	2,854	94	65,480
TERRY, LA CINDA	Non-Supervisory	1304-Admin Services 3	01/05/04	Part Time 50%	9	11	17.11	11	17.45	1,040	(20)	1,014	0.49	17,694	354	-	1,354	8,405	18	1,185	38	29,049
			01/06/00							7,085	(21)	7,069	3.39	\$ 176,960	\$ 2,074	\$ 258	\$ 13,538	\$ 68,515	\$ 72	\$ 11,656	\$ 389	\$ 263,659

WOOD COUNTY BUDGET											
FUND	GENERAL	101	LINE ITEM JUSTIFICATION								
DEPT NUMBER	0601		REVENUES								
DEPT	COUNTY CLERK		2018								
A/C NAME	County Clerk										
Source	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	6/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
44200	Licenses/Permits - ML & DP Fees	12,500	Marriage Licences 400 @ \$30 Directories 120 x \$2.89	12,500	0.00%	12,500	4,542	12,500	13,105	13,706	12,988
44201	Licenses/Permits - Dog License Fund	1,000		1,000	0.00%	1,000	-	1,000	1,000	1,000	1,000
Licenses and Permits		\$ 13,500		\$ 13,500	0.00%	\$ 13,500	\$ 4,542	\$ 13,500	\$ 14,105	\$ 14,706	\$ 13,988
46110	Public Charges-County Clerk Passports	20,000	Passports & Passport pictures	20,000	0.00%	20,000	12,360	20,000	24,870	21,530	16,305
46191	Public Charges-Clerk	8,000	Marriage License Counseling Fee @ \$20	8,000	0.00%	8,000	2,920	8,000	8,520	8,800	8,320
46192	DMV Services	7,000		7,000	0.00%	7,000	3,989	7,000	7,882	8,112	7,464
46194	County Clerk Copy Fees	400	Public copies \$.60/page	400	0.00%	400	47	300	367	407	2,442
Public Charges for Services		\$ 35,400		\$ 35,400	0.00%	\$ 35,400	\$ 19,316	\$ 35,300	\$ 41,638	\$ 38,849	\$ 34,531
TOTALS		\$ 48,900		\$ 48,900	0.00%	\$ 48,900	\$ 23,858	\$ 48,800	\$ 55,743	\$ 53,557	\$ 48,519
Dynamics						48,900.00	23,857.96		55,743.45	53,558.81	48,519.11

2018 Budget

Postage Meter

Dept. 0602 – Function 51424

WOOD COUNTY BUDGET SUMMARY SHEET 2018								
DEPT NUMBER DEPT A/C NAME FUNCTION	4 0602 COUNTY CLERK Postage Meter 51424							
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 4/29/16	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	N/A	-	-	-	-	-	-
Supplies and Expense	7,500	0.00%	7,500	3,559	6,900	6,250	6,510	6,276
Fixed Charges	6,800	0.00%	6,800	3,339	6,678	6,678	5,741	5,349
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
Total Operating Expenditures	14,300	0.00%	14,300	6,898	13,578	12,928	12,251	11,625
Capital Outlay	-	N/A	-	-	-	-	-	-
Other Financing Uses	-	N/A	-	-	-	-	-	-
Total Expenditures	\$ 14,300	0.00%	\$ 14,300	\$ 6,898	\$ 13,578	\$ 12,928	\$ 12,251	\$ 11,625
Intergovernmental	-	N/A	-	-	-	-	-	-
Licenses and Permits	-	N/A	-	-	-	-	-	-
Fines, Forfeits and Penalties	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	-	N/A	-	-	-	-	-	-
Miscellaneous	-	N/A	-	-	-	-	-	-
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Beginning Carryover	-	N/A	-	-	-	-	-	-
Ending Carryover	-	N/A	-	-	-	-	-	-
Tax Levy	\$ 14,300	0.00%	\$ 14,300	\$ 6,898	\$ 13,578	\$ 12,928	\$ 12,251	\$ 11,625
4	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Number of Positions (FTE's)								
Regular	-							
Part-Time/Temporary	-							
Request for Program Improvement	-							
Vacant	-							
Total Number of Positions (FTE's)	-							

COUNTY BUDGET											
FUND	GENERAL	101	LINE ITEM JUSTIFICATION								
DEPT NUMBER	0602		EXPENSES/EXPENDITURES								
DEPT	COUNTY CLERK		2018								
A/C NAME	Postage Meter	51424									
FUNCTION	4										
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Deacr) 18 Bud vs 17 Bud	2017 Budget	6/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
311	Postage Meter Office Supplies	2,000		2,000	0.00%	2,000	576	1,400	1,171	1,375	1,220
313	Postage Meter Postage	5,500	Mail Deliveries, PO Box fee, Presort fee, mail expense	5,500	0.00%	5,500	2,983	5,500	5,080	5,135	5,056
Supplies and Expense		\$ 7,500		\$ 7,500	0.00%	\$ 7,500	\$ 3,559	\$ 6,900	\$ 6,250	\$ 6,510	\$ 6,276
535	Postage Meter Leases-Equipment	6,800		6,800	0.00%	6,800	3,339	6,678	6,678	5,741	5,349
Fixed Charges		\$ 6,800		\$ 6,800	0.00%	\$ 6,800	\$ 3,339	\$ 6,678	\$ 6,678	\$ 5,741	\$ 5,349
Totals		\$ 14,300		\$ 14,300	0.00%	\$ 14,300	\$ 6,898	\$ 13,578	\$ 12,928	\$ 12,251	\$ 11,625
Dynamics						14,300.00	6,898.02		12,928.01	12,250.53	11,625.30

2018 Budget

Elections

Dept. 0603 – Function 51440

WOOD COUNTY BUDGET SUMMARY SHEET 2018								
DEPT NUMBER DEPT A/C NAME FUNCTION	5 0603 COUNTY CLERK Elections 51440							
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ 921	112.21%	\$ 434	\$ 577	\$ 577	\$ 13,402	\$ 147	\$ 872
Contractual Services	-	N/A	-	-	-	-	-	-
Supplies and Expense	93,700	82.12%	51,450	37,687	40,968	76,765	34,583	71,834
Fixed Charges	-	N/A	-	-	-	-	-	-
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
Total Operating Expenditures	94,621	82.37%	51,884	38,264	41,445	90,168	34,731	72,706
Capital Outlay	-	N/A	-	-	-	-	-	-
Other Financing Uses	-	N/A	-	-	-	-	-	-
Total Expenditures	\$ 94,621	82.37%	\$ 51,884	\$ 38,264	\$ 41,445	\$ 90,168	\$ 34,731	\$ 72,706
Intergovernmental	-	N/A	-	-	-	-	-	-
Licenses and Permits	-	N/A	-	-	-	-	-	-
Fines, Forfeits and Penalties	-	N/A	-	-	-	-	-	-
Public Charges for Services	5,200	-13.33%	6,000	4,878	8,078	12,530	12,500	12,527
Intergovernmental Charges	-	N/A	-	-	-	-	-	-
Miscellaneous	-	N/A	-	-	-	-	-	-
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ 5,200	-13.33%	\$ 6,000	\$ 4,878	\$ 8,078	\$ 12,530	\$ 12,500	\$ 12,527
Beginning Carryover	248,648	32.97%	186,997	129,779	197,980	191,583	129,779	105,923
Ending Carryover	243,262	8.05%	225,148	180,428	248,648	197,980	191,583	128,779
Tax Levy	\$ 84,035	0.00%	\$ 84,035	\$ 84,035	\$ 84,035	\$ 84,035	\$ 84,035	\$ 84,035
5								
Number of Positions (FTE's)	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Regular	0.01		0.00			0.00	0.00	
Part-Time/Temporary	-							
Request for Program Improvement	-							
Vacant	-							
Total Number of Positions (FTE's)	0.01		0.00	-	-	0.00	0.00	-

COUNTY BUDGET											
FUND	GENERAL	101	LINE ITEM JUSTIFICATION								
DEPT NUMBER	0603		EXPENSES/EXPENDITURES								
DEPT	COUNTY CLERK		2018								
A/C NAME	Elections	51440									
FUNCTION	5										
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	6/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
101	Salaries-Permanent Straight Time	106	Wages Worksheet	106	9.28%	97	122	122	12,166	-	135
115	Salaries-Overtime	381	Wages Other Worksheet	381	248.54%	109	290	290	(79)	59	418
119	Other Pay	320	Wages Other Worksheet	320	100.00%	160	120	120	200	80	240
120	FICA	62	Wages Worksheet	8	121.43%	28	30	30	1,008	4	39
			Wages Other Worksheet	54	N/A	-	-	-	-	-	-
130	Health Insurance	41	Wages Worksheet	41	36.67%	30	15	15	48	-	-
132	Post Employment Benefits	2	Wages Worksheet	2	0.00%	2	-	-	36	-	-
151	Retirement	7	Wages Worksheet	7	0.00%	7	-	-	-	4	39
160	Worker's Compensation	2	Wages Worksheet	-	100.00%	1	-	-	23	0	1
Personal Services		\$ 921		\$ 921	112.21%	\$ 434	\$ 577	\$ 577	\$ 13,402	\$ 147	\$ 872
311	Elections Office Supplies	4,000		4,000	100.00%	2,000	630	2,000	(7,773)	547	2,702
312	Elections Copy Expense	1,500		1,500	20.00%	1,250	191	500	1,200	272	1,258
313	Elections Postage	100		100	0.00%	100	16	100	72	74	39
321	Elections Paper Ballots	70,000		70,000	84.21%	38,000	29,369	29,339	67,309	23,969	53,595
323	Elections Publications-Notices	14,000		14,000	133.33%	8,000	4,083	5,000	12,602	5,730	10,342
331	Elections Meetings & Travel	500		500	0.00%	500	-	500	(72)	563	470
360	Elections Repair & Maintenance	3,600		3,600	0.00%	3,600	3,429	3,429	3,429	3,429	3,429
Supplies and Expense		\$ 93,700		\$ 93,700	82.12%	\$ 51,450	\$ 37,687	\$ 40,868	\$ 76,765	\$ 34,583	\$ 71,934
Totals		\$ 94,621		\$ 94,621	82.37%	\$ 51,884	\$ 38,264	\$ 41,445	\$ 90,168	\$ 34,731	\$ 72,708
Dynamics						51,884.00	38,263.71		90,167.62	34,730.61	72,706.46

WOOD COUNTY AGENT STAFFING SHEET																								
DEPARTMENTAL PERSONNEL COSTS BY INDIVIDUAL																								
COUNTY CLERK																								
Elected																								
11440																								
EMPLOYEE NAME	(NON) SUPERVISORY	JOB CODE	HIRE DATE	EMPLOYMENT STATUS	CURRENT			PROJECTED		AUTHORIZED HOURS	ADJUST HOURS	BUDGETED HOURS	FTE EQUIVALENT	GROSS PAY	DFRS	VIRION INSURANCE	SOCIAL SECURITY	HEALTH INSURANCE	LIFE INSURANCE	RETIREMENT PLAN	WORKERS COMP	TOTAL		
					GRADE	STEP	RATE	STEP	RATE					101	152	153	120	130	140	151	160			
PRESS, CYNTHIA	Elected Official	1301-County Clerk	01/00/00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
ANSON, SHERI	Non-Supervisory	1303-Admin Services 5	02/27/89	Full Time 2015	11	11	35.65	11	36.38	2,015	-	-	-	-	-	-	-	-	-	-	-	-	-	
NER, TRENT	Non Union	1302-Deputy County Clerk	07/19/05	Full Time 2015	5	10	20.65	11	21.54	2,015	-	-	-	-	-	-	-	-	-	-	-	-	-	
ERRY, LA CINDA	Non-Supervisory	1304-Admin Services 3	04/06/04	Full Time 2015	7	1	20.15	2	21.14	2,015	5	5	0.00	106	2	0	8	41	0	7	0	165		
			01/05/04	Part Time 50%	3	11	17.11	11	17.45	1,040	(26)	-	-	-	-	-	-	-	-	-	-	-	-	
			01/00/00	-	-	-	-	-	-	7,085	(21)	5	0.00	\$ 106	\$ 2	\$ 0	\$ 8	\$ 41	\$ 0	\$ 7	\$ 0	\$ 165		

WOOD COUNTY BUDGET WAGES-OTHER DEPARTMENT-WIDE PERSONNEL COSTS #REF!					
DEPARTMENT TITLE ACCOUNT NAME FUNCTION		COUNTY CLERK Elections 01940			
OBJECT NUMBER	OBJECT NAME	AMOUNT	JUSTIFICATION	OVERTIME	CALCULATION
111	Clothing Allowance	-			
112	Lead Pay	-			
113	Shift Differential Pay	-			
115	Overtime	381		Overtime 12.00 RATE 21.14 MULTIPLE 1.50	381
119	Other Pay	320	Canvass Board \$40/per canvass		320
120 151 160	TOTAL WAGES	701	FICA 0 9000		701
				RATE	
	SOCIAL SECURITY	54		7.65%	54
	RETIREMENT	2			2
	WORKERS COMP	56		0.22%	56
	TOTAL FRINGES	56			56
		757			757

WOOD COUNTY BUDGET											
FUND	GENERAL	101	LINE ITEM JUSTIFICATION								
DEPT NUMBER	0603		REVENUES								
DEPT	COUNTY CLERK		2018								
A/C NAME	Elections										
Source	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	6/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
46141	Public Charges-Clerk	5,200	New MOU's effective 1/1/2018	5,200	-13.33%	6,000	4,878	8,078	12,530	12,500	12,527
	Public Charges for Services	\$ 5,200		\$ 5,200	-13.33%	\$ 6,000	\$ 4,878	\$ 8,078	\$ 12,530	\$ 12,500	\$ 12,527
	TOTALS	\$ 5,200		\$ 5,200	-13.33%	\$ 6,000	\$ 4,878	\$ 8,078	\$ 12,530	\$ 12,500	\$ 12,527
				Dynamics		6,000.00	4,877.67		12,530.01	12,500.04	12,527.02

2018 Budget

Information & Communication

Dept. 0604 – Function 51453

WOOD COUNTY BUDGET SUMMARY SHEET 2018								
DEPT NUMBER DEPT A/C NAME FUNCTION	6 0604 COUNTY CLERK Information & Communication 51453							
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 4/29/18	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	18,000	0.00%	18,000	5,370	14,000	12,505	12,460	12,325
Supplies and Expense	500	0.00%	500	(37)	400	157	(35)	3
Fixed Charges	-	N/A	-	-	-	-	-	-
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
Total Operating Expenditures	18,500	0.00%	18,500	5,333	14,400	12,662	12,425	12,329
Capital Outlay	-	N/A	-	-	-	-	-	-
Other Financing Uses	-	N/A	-	-	-	-	-	-
Total Expenditures	\$ 18,500	0.00%	\$ 18,500	\$ 5,333	\$ 14,400	\$ 12,662	\$ 12,425	\$ 12,329
Intergovernmental	-	N/A	-	-	-	-	-	-
Licenses and Permits	-	N/A	-	-	-	-	-	-
Fines, Forfeits and Penalties	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	-	N/A	-	-	-	-	-	-
Miscellaneous	-	N/A	-	-	-	-	-	-
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Beginning Carryover	-	N/A	-	-	-	-	-	-
Ending Carryover	-	N/A	-	-	-	-	-	-
Tax Levy	\$ 18,500	0.00%	\$ 18,500	\$ 5,333	\$ 14,400	\$ 12,662	\$ 12,425	\$ 12,329
2	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Number of Positions (FTE's)								
Regular	-	-	-	-	-	-	-	-
Part-Time/Temporary	-	-	-	-	-	-	-	-
Request for Program Improvement	-	-	-	-	-	-	-	-
Vacant	-	-	-	-	-	-	-	-
Total Number of Positions (FTE's)	-	-	-	-	-	-	-	-

COUNTY BUDGET											
FUND	GENERAL FUND		LINE ITEM JUSTIFICATION								
DEPT NUMBER	0604		EXPENSES/EXPENDITURES								
DEPT	COUNTY CLERK		2018								
A/C NAME	Information & Communication										
FUNCTION	51453										
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Dear) 18 Bud vs 17 Bud	2017 Budget	6/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
					N/A						
	Personal Services	\$ -		\$ -							
221	Information & Communication Telephone	18,000		18,000	0.00%	18,000	5,370	14,000	12,505	12,460	12,325
	Contractual Services	\$ 18,000		\$ 18,000	0.00%	\$ 18,000	\$ 5,370	\$ 14,000	\$ 12,505	\$ 12,460	\$ 12,325
314	Information & Communication UPS Charges	500		500	0.00%	500	(34)	400	166	(32)	10
315	Information & Communication Fax Machine	-		-	N/A	-	(3)	-	(9)	(3)	(7)
	Supplies and Expense	\$ 500		\$ 500	0.00%	\$ 500	\$ (37)	\$ 400	\$ 157	\$ (35)	\$ 3
	Totals	\$ 18,500		\$ 18,500	0.00%	\$ 18,500	\$ 5,333	\$ 14,400	\$ 12,662	\$ 12,425	\$ 12,329
				Dynamics							
				18,500.00 5,333.38 12,662.23 12,425.04 12,328.63							



Wood County WISCONSIN

MAINTENANCE
DEPARTMENT

Maintenance Monthly Comments From the Desk of Reuben Van Tassel

September 5, 2017

Dispatch is now up and running in their new Dispatch Center on the second floor of the Courthouse.

Work was completed and the IT Department has moved in to their new permanent office space on the second floor of the Courthouse.

Worked with Gappa Security to get camera installed on the outside of the River Block building overlooking the 2nd Avenue parking lot.

Landscaping was completed at the Courthouse around the future site of the new transformers.

Construction of walls for the Mead Witter Foundation on the third floor of the River Block building has begun.

Working with Corporation Counsel on an easement agreement with Consolidated Water Power Company.

Accompanied Wood County Sheriff's Department staff to Fort McCoy to pick up a forklift being given to the Sheriff's Department.

Attended Executive Committee meeting, County Board, Subcommittee on Wisconsin Rapids Annex River Block Building and Relocation of Courthouse Departments meetings, and weekly River Block and Dispatch/IT progress meetings.

MAINTENANCE BUDGET 2018

WOOD COUNTY BUDGET SUMMARY 2018											
Category	Courthouse & Jail 1901 51611	Courthouse Annex 1902 51620	Human Svcs Building 1903 51630	Joint Use Building 1904 51640	Sheriff's Lockup 1905 51650	CBRF's 1906 51660	Purchasing 1907 51650	River Block 1908 51670	2018 Total	Incr(Decr) 2017 Budget	2017 Total
Personal Services	238,016	-	-	-	-	-	46,286	120,673	404,975	26.42%	320,336
Contractual Services	434,760	-	9,000	11,400	4,300	6,100	450	281,000	747,010	-10.23%	832,100
Supplies and Expense	75,050	-	-	200	150	500	1,400	35,000	112,300	-0.49%	112,850
Fixed Charges	34,024	-	1,889	251	97	871	3,834	-	40,966	7.85%	37,984
Debt Service	213	-	-	-	-	-	-	-	213	N/A	-
Grants, Contributions & Other	-	-	-	-	-	-	-	-	-	N/A	-
Total Operating Expenditures	782,063	-	10,889	11,851	4,547	7,471	51,970	436,673	1,305,464	0.17%	1,303,270
Capital Outlay	295,000	-	-	-	-	-	-	-	295,000	321.43%	70,000
Other Financing Uses	(179,193)	-	(10,185)	(3,851)	11,453	42,929	-	138,847	-	N/A	-
Total Expenditures	897,870	-	704	8,000	16,000	50,400	51,970	575,520	1,600,464	16.54%	1,373,270
Intergovernmental	-	-	-	-	-	-	-	-	-	N/A	-
Licenses and Permits	-	-	-	-	-	-	-	-	-	N/A	-
Fines, Forfeits and Penalties	-	-	-	-	-	-	-	-	-	N/A	-
Public Charges for Services	-	-	-	-	-	-	-	-	-	N/A	-
Intergovernmental Charges	884,379	-	704	8,000	16,000	-	-	575,520	1,484,603	1.54%	1,462,103
Miscellaneous	1,400	-	-	-	-	50,400	-	-	51,800	-29.22%	73,185
Other Financing Sources	-	-	-	-	-	-	-	-	-	-100.00%	42,599
Total Revenues	885,779	-	704	8,000	16,000	50,400	-	575,520	1,536,403	-2.63%	1,577,887
Beginning Carryover	931,222	-	-	-	-	-	-	-	931,222	30.98%	710,943
Ending Carryover	919,131	-	-	-	-	-	-	-	919,131	-5.25%	970,014
Tax Levy	-	-	-	-	-	-	51,970	-	51,970	-4.56%	54,454
Total Number of Positions (FTE's)	3.15	-	-	-	-	-	-	-	3.15	1.69	1.46

WOOD COUNTY BUDGET SUMMARY SHEET 2018								
DEPT NUMBER 10								
DEPT 0								
A/C NAME MAINTENANCE								
FUNCTION SUMMARY								
TOTAL								
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 06/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ 404,975	26.42%	\$ 320,336	\$ 147,520	\$ 329,011	\$ 311,424	\$ 311,909	\$ 291,243
Contractual Services	747,010	-10.23%	832,100	275,006	648,357	565,595	496,260	572,359
Supplies and Expense	112,300	-0.49%	112,850	33,399	98,226	131,844	86,868	71,221
Fixed Charges	40,966	7.85%	37,984	27,962	37,229	37,176	40,852	37,320
Debt Service	213	N/A	-	283	248	0	-	-
Grants, Contributions & Other	-	N/A	-	-	-	6,139	19,811	18,466
Total Operating Expenditures	1,305,464	0.17%	1,303,270	484,171	1,113,071	1,052,178	955,700	990,608
Capital Outlay	295,000	321.43%	70,000	39,938	9,270	688,424	2,156,282	172,392
Other Financing Uses	-	N/A	-	-	-	260,157	(0)	0
Total Expenditures	\$ 1,600,464	16.54%	\$ 1,373,270	\$ 524,109	\$ 1,122,341	\$ 2,000,758	\$ 3,111,982	\$ 1,162,999
Intergovernmental Charges	1,484,603	1.54%	1,462,103	609,092	1,295,852	1,121,700	1,117,348	1,117,348
Miscellaneous	51,800	-29.22%	73,185	29,885	53,735	246,352	2,058,688	62,089
Other Financing Sources	-	-100.00%	42,599	-	42,599	-	-	-
Total Revenues	\$ 1,536,403	-2.63%	\$ 1,577,887	\$ 638,976	\$ 1,392,186	\$ 1,368,052	\$ 3,176,037	\$ 1,179,437
Beginning Carryover	931,222	N/A	710,943	611,714	611,714	1,194,449	1,078,517	1,009,249
Ending Carryover	919,131	N/A	970,014	749,302	931,222	611,714	1,194,449	1,078,517
Tax Levy	\$ 51,970	-4.56%	\$ 54,454	\$ 22,720	\$ 49,663	\$ 49,972	\$ 51,877	\$ 52,830
10								
Number of Positions (FTE's)	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 06/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Regular	3.15		1.46			5.62	5.09	4.31
Part-Time/Temporary	-							
Request for Program Improvement	-							
Vacant	-							
Total Number of Positions (FTE's)	3.15	-	1.46	-	-	5.62	5.09	4.31

WOOD COUNTY BUDGET SUMMARY SHEET 2018								
2 DEPT NUMBER 1901 DEPT MAINTENANCE A/C NAME Courthouse & Jail FUNCTION 51611								
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 06/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ 238,016	57.11%	\$ 151,495	\$ 114,468	\$ 284,119	\$ 263,203	\$ 244,576	\$ 224,612
Contractual Services	434,760	-5.36%	459,400	181,536	400,340	422,896	406,863	489,209
Supplies and Expense	75,050	-0.27%	75,250	27,620	64,749	74,908	81,861	65,894
Fixed Charges	34,024	9.91%	30,956	22,758	30,957	30,415	33,183	30,212
Debt Service	213	N/A	-	283	248	0	-	-
Grants, Contributions & Other	-	N/A	-	-	-	6,139	19,811	5,567
Total Operating Expenditures	782,063	9.06%	717,101	346,666	780,413	797,561	786,293	815,494
Capital Outlay	295,000	883.33%	30,000	39,938	9,270	624,282	140,314	172,392
Other Financing Uses	(179,193)	87.23%	(95,709)	(99,351)	(220,258)	95,305	(109,509)	(120,128)
Total Expenditures	\$ 897,870	37.84%	\$ 651,392	\$ 287,254	\$ 569,425	\$ 1,517,147	\$ 817,098	\$ 867,758
Intergovernmental Charges	884,379	4.65%	845,079	424,356	843,749	930,576	926,224	926,224
Miscellaneous	1,400	-93.86%	22,785	485	2,585	3,837	6,806	10,802
Other Financing Sources	-	-100.00%	42,599	-	42,599	-	-	-
Total Revenues	\$ 885,779	-2.71%	\$ 910,463	\$ 424,841	\$ 888,933	\$ 934,413	\$ 933,030	\$ 937,028
Beginning Carryover	931,222	30.98%	710,943	611,714	611,714	1,194,449	1,078,517	1,009,249
Ending Carryover	919,131	-5.25%	970,014	749,302	931,222	611,714	1,194,449	1,078,517
Tax Levy	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2								
Number of Positions (FTE's)	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 06/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Regular	3.15		1.46			3.24	3.25	3.25
Part-Time/Temporary	-							
Request for Program Improvement	-							
Vacant	-							
Total Number of Positions (FTE's)	3.15	-	1.46	-	-	3.24	3.25	3.25

WOOD COUNTY BUDGET											
FUND	BUILDING MAINTENANCE	703	LINE ITEM JUSTIFICATION								
DEPT NUMBER		1901	EXPENSES/EXPENDITURES								
DEPT	MAINTENANCE		2018								
A/C NAME	Courthouse & Jail										
FUNCTION		51611									
2											
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	06/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
101	Salaries-Permanent Straight Time	145,411	Wages Worksheet	145,411	52.87%	95,120	78,178	184,444	176,500	161,448	145,875
111	Clothing Allowance Pay	400	Wages Other Worksheet	400	33.33%	300	100	300	442	409	171
115	Salaries-Overtime	10,364	Wages Other Worksheet	10,364	50.01%	6,909	5,807	9,000	7,887	6,819	4,181
119	Other Pay	-	Wages Other Worksheet	-	N/A	-	-	-	255	-	-
120	FICA	11,947	Wages Worksheet	11,124	52.84%	7,827	5,883	14,800	13,118	12,120	11,306
			Wages Other Worksheet	823	N/A	-	-	-	-	-	-
130	Health Insurance	54,313	Wages Worksheet	54,313	77.00%	30,685	15,342	55,251	46,645	45,313	45,313
132	Post Employment Benefits	2,908	Wages Worksheet	2,908	52.89%	1,902	1,509	2,805	3,228	3,537	3,018
133	Vision Insurance	257	Wages Worksheet	257	N/A	-	83	277	-	-	-
140	Life Insurance	35	Wages Worksheet	35	34.62%	26	21	42	43	43	60
151	Retirement	9,059	Wages Worksheet	8,338	30.20%	6,958	5,613	13,000	11,029	10,747	11,046
152	Courthouse & Jail Pension Contribution	-		-	N/A	-	-	-	11,451	6,043	-
156	Unemployment Compensation	-	Unemployment Compensation	-	N/A	-	-	-	-	-	-
160	Worker's Compensation	3,322	Wages Worksheet	3,040	87.90%	1,768	1,933	4,200	4,056	4,139	3,642
			Wages Other Worksheet	282	N/A	-	-	-	-	-	-
Personal Services		\$ 238,016		\$ 238,016	57.11%	\$ 151,495	\$ 114,468	\$ 284,119	\$ 263,203	\$ 244,576	\$ 224,612
219	Courthouse and Jail Other Professional Services	45,000		45,000	0.00%	45,000	16,379	35,000	50,658	42,594	98,529
221	Courthouse and Jail Telephone	2,300		2,300	9.52%	2,100	795	2,000	1,908	2,033	993
223	Courthouse and Jail Sewer	45,000		45,000	0.00%	45,000	23,945	47,500	41,594	39,270	41,598
224	Courthouse and Jail Electric	180,000		180,000	0.00%	180,000	60,664	160,000	178,407	172,564	157,563
225	Courthouse and Jail Gas	50,000		50,000	-33.33%	75,000	24,846	45,200	37,925	41,181	83,897
227	Courthouse and Jail Utility Service-Garbage	11,000		11,000	0.00%	11,000	4,313	10,900	11,213	10,351	10,351
230	Courthouse and Jail PC Replacement	1,460		1,460	12.31%	1,300	1,240	1,240	880	760	720
235	Courthouse and Jail Janitorial Service	100,000		100,000	0.00%	100,000	49,354	98,500	100,310	98,109	95,558
Contractual Services		\$ 434,760		\$ 434,760	-5.36%	\$ 459,400	\$ 181,536	\$ 400,340	\$ 422,896	\$ 406,863	\$ 489,209
311	Courthouse & Jail Office Supplies	400		400	0.00%	400	285	400	400	289	124
312	Courthouse and Jail Copy Expense	600		600	0.00%	600	173	650	625	476	282
313	Courthouse and Jail Postage	50		50	0.00%	50	1	10	17	9	9
331	Courthouse and Jail Meetings & Travel	1,000		1,000	400.00%	200	389	1,100	31	-	70
341	Courthouse and Jail Operating Supplies & Exp	18,000		18,000	0.00%	18,000	6,381	13,500	15,413	16,481	16,277
			amortization of Special Assessment	1,089				1,089	2,726		
351	Courthouse and Jail-Jail Building Supplies-Maint	15,000		15,000	-6.25%	16,000	3,720	10,000	14,960	23,317	9,990
391	Courthouse and Jail Building & Grounds Suppl & Ex	40,000		40,000	0.00%	40,000	16,692	38,000	40,736	41,309	39,142
Supplies and Expense		\$ 75,050		\$ 76,139	-0.27%	\$ 75,250	\$ 27,620	\$ 64,749	\$ 74,905	\$ 81,861	\$ 65,864
512	Courthouse and Jail Insurance-Vehicles	2,514		2,514	-0.18%	2,518	2,518		2,734	1,927	1,917
513	Courthouse and Jail Insurance-Property	15,115		15,115	25.51%	12,043	12,044	12,044	11,286	14,861	11,901

WOOD COUNTY BUDGET											
FUND	BUILDING MAINTENANCE	703	LINE ITEM JUSTIFICATION								
DEPT NUMBER		1901	EXPENSES/EXPENDITURES								
DEPT	MAINTENANCE		2018								
A/C NAME	Courthouse & Jail										
FUNCTION		51611									
2											
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	06/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
531	Courthouse and Jail Interdepartment Rent	16,395		16,395	0.00%	16,395	8,196	16,395	16,395	16,395	16,395
Fixed Charges		\$ 34,024		\$ 34,024	9.91%	\$ 30,956	\$ 22,768	\$ 30,957	\$ 30,415	\$ 33,183	\$ 30,212
621	Courthouse & Jail Interest-Courthouse	213		213	N/A	-	283	248	548	-	-
			Amortization of Special Assessment						(548)		
Debt Service		\$ 213		\$ 213	N/A	\$ -	\$ 283	\$ 248	\$ 0	\$ -	\$ -
790	Courthouse and Jail Contributions	-			N/A	-	-	-	6,139	19,811	5,567
Grants, Contributions & Other		\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ 6,139	\$ 19,811	\$ 5,567
810	Courthouse and Jail Capital Equipment	-			N/A	-	-	-	-	-	11,575
811	Courthouse and Jail Furniture	-			N/A	-	-	-	-	-	-
813	Courthouse and Jail Vehicles	-	Replace truck (\$20,000 trade-in)	-	-100.00%	30,000	18	-	-	-	-
819	Courthouse and Jail Other Equipment	-			N/A	-	9,270	9,270	-	-	-
821	Courthouse and Jail Land Improvements	-			N/A	-	-	-	-	3,629	13,980
			Debt Capital Projects						191,513		
822	Courthouse and Jail Building Improvements	295,000	Courthouse Transformer	150,000	N/A	-	30,651		432,769	136,685	146,836
			Courthouse Security Updates	50,000							
			Courthouse Window Caulking	30,000							
			Courthouse Remodeling / Updates	25,000							
			Facility Survey	40,000							
Capital Outlay		\$ 295,000		\$ 295,000	883.33%	\$ 30,000	\$ 39,938	\$ 9,270	\$ 624,282	\$ 140,314	\$ 172,392
917	Transfer to Internal Service Funds	(179,193)			87.23%	(95,709)	(99,351)	(220,258)	95,305	(109,509)	(120,128)
			Transfer from Annex	-		2,306	1,047	291	6,621	8,085	9,739
			Transfer from Human Services	10,185.00		51,242	30,488	36,219	(77,610)	(50,487)	(59,005)
			Transfer to Joint Use	3,651.00		55,049	11,162	9,610	(523)	3,664	4,695
			Transfer from Sheriff Lockup	(11,453.00)		(6,889)	(5,627)	(12,473)	(13,165)	(12,979)	(12,237)
			Transfer to CBRP's	(42,829.00)		(36,574)	(37,923)	(44,306)	(61,766)	(60,312)	(63,319)
			Transfer to River Block	(138,847.00)		(158,843)	(98,498)	(209,599)	241,948	2,519	-
			Rounding								
Other Financing Uses		\$ (179,193)		\$ (179,193)	87.23%	\$ (95,709)	\$ (99,351)	\$ (220,258)	\$ 95,305	\$ (109,509)	\$ (120,128)
Totals		\$ 897,870		\$ 898,959	61.58%	\$ 555,683	\$ 187,903	\$ 349,167	\$ 1,612,452	\$ 707,589	\$ 747,630

WOOD COUNTY BUDGET											
FUND	GENERAL	703	LINE ITEM JUSTIFICATION								
DEPT NUMBER		1901	REVENUES								
DEPT	MAINTENANCE		2018								
A/C NAME	Courthouse & Jail										
2											
Source	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	06/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
47430	Local Department Charges-Bldg Rent	884,379		\$884,379.00	4.65%	845,079	424,356	843,749	930,576	926,224	926,224
Intergovernmental Charges		\$ 884,379		\$ 884,379	4.65%	\$ 845,079	\$ 424,356	\$ 843,749	\$ 930,576	\$ 926,224	\$ 926,224
48110	Building Maintenance Interest on LT Debt	-	Highway loan interest - done in 2017	-	-100.00%	1,385	-	1,385	2,725	5,401	8,107
48300	Gain/Loss on Disposal of Assets	-	Trade-in on new truck	-	-100.00%	20,000	-	-	-	-	1,200
48910	Vending Machine Revenue	1,400		1,400	0.00%	1,400	485	1,200	1,112	1,405	1,495
Miscellaneous		\$ 1,400		\$ 1,400	-93.86%	\$ 22,785	\$ 485	\$ 2,585	\$ 3,837	\$ 6,806	\$ 10,802
49110	Proceeds from Long-Term Debt	-	Highway loan principal - done in 2017	-	-100.00%	42,599	-	42,599	-	-	-
Other Financing Sources		\$ -		\$ -	-100.00%	\$ 42,599	\$ -	\$ 42,599	\$ -	\$ -	\$ -
TOTALS		\$ 885,779		\$ 885,779	-2.71%	\$ 910,463	\$ 424,841	\$ 888,933	\$ 934,413	\$ 933,030	\$ 937,026

WOOD COUNTY BUDGET SUMMARY SHEET 2018								
DEPT NUMBER 3 DEPT 1902 A/C NAME MAINTENANCE FUNCTION Courthouse Annex 51620								
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 06/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ -	N/A	\$ -	\$ -	\$ -	\$ 719	\$ 4,469	\$ 4,457
Contractual Services	-	-100.00%	1,550	291	291	2,146	2,262	4,193
Supplies and Expense	-	N/A	-	-	-	286	418	304
Fixed Charges	-	-100.00%	756	756	-	711	936	784
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
Total Operating Expenditures	-	-100.00%	2,306	1,047	291	3,861	8,085	9,739
Capital Outlay	-	N/A	-	-	-	2,760	-	-
Other Financing Uses	-	-100.00%	(2,306)	(1,047)	(291)	(6,621)	(8,085)	(9,739)
Total Expenditures	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	N/A	-	-	-	-	-	-
Fines, Forfeits and Penalties	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	-	N/A	-	-	-	-	-	-
Miscellaneous	-	N/A	-	-	-	-	-	-
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Beginning Carryover	-	N/A	-	-	-	-	-	-
Ending Carryover	-	N/A	-	-	-	-	-	-
Tax Levy	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3								
Number of Positions (FTE's)	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 06/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Regular	-		-			-	-	0.05
Part-Time/Temporary	-							
Request for Program Improvement	-							
Vacant	-							
Total Number of Positions (FTE's)	-	-	-	-	-	-	-	0.05

D COUNTY BUDGET											
FUND	GENERAL	703	LINE ITEM JUSTIFICATION								
DEPT NUMBER		1902	EXPENSES/EXPENDITURES								
DEPT	MAINTENANCE		2018								
A/C NAME	Courthouse Annex										
FUNCTION	3	51620									
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	06/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
101	Salaries-Permanent Straight Time	-	Wages Worksheet	-	N/A	-	-	-	-	3,270	3,128
111	Clothing Allowance Pay	-	Wages Other Worksheet	-	N/A	-	-	-	-	5	5
120	FICA	-	Wages Worksheet	-	N/A	-	-	-	-	251	240
130	Health Insurance	-	Wages Worksheet	-	N/A	-	-	-	719	718	718
132	Post Employment Benefits	-	Wages Worksheet	-	N/A	-	-	-	-	-	63
140	Life Insurance	-	Wages Worksheet	-	N/A	-	-	-	-	2	1
151	Retirement	-	Wages Worksheet	-	N/A	-	-	-	-	223	219
160	Worker's Compensation	-	Wages Worksheet	-	N/A	-	-	-	-	-	83
Personal Services		\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ 719	\$ 4,469	\$ 4,457
223	Courthouse Annex Utility Service-Sewer	-		-	-100.00%	600	291	291	569	563	559
224	Courthouse Annex Utility Service-Electric	-		-	-100.00%	750	-	-	964	985	1,163
225	Courthouse Annex Utility Service-Gas	-		-	-100.00%	200	-	-	350	540	810
241	Courthouse Annex Repair & Maint Svc-Other	-		-	N/A	-	-	-	263	174	1,862
Contractual Services		\$ -		\$ -	-100.00%	\$ 1,550	\$ 291	\$ 291	\$ 2,146	\$ 2,262	\$ 4,193
350	Courthouse Annex Repair & Maint Supplies	-		-	N/A	-	-	-	286	418	304
Supplies and Expense		\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ 286	\$ 418	\$ 304
513	Courthouse Annex Insurance Property	-		-	-100.00%	756	756	-	711	936	784
540	Courthouse Annex Depreciation	-		-	N/A	-	-	-	-	-	-
Fixed Charges		\$ -		\$ -	-100.00%	\$ 756	\$ 756	\$ -	\$ 711	\$ 936	\$ 784
810	Courthouse Annex Capital Equipment	-		-	N/A	-	-	-	2,760	-	-
Capital Outlay		\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ 2,760	\$ -	\$ -
917	Transfer to Internal Service Funds	-	Transfer of net operations to Courthouse	-	-100.00%	(2,306)	(1,047)	(291)	(6,621)	(8,095)	(9,739)
Other Financing Uses		\$ -		\$ -	-100.00%	\$ (2,306)	\$ (1,047)	\$ (291)	\$ (6,621)	\$ (8,085)	\$ (9,739)
Totals		\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

WOOD COUNTY BUDGET											
FUND	GENERAL	703	LINE ITEM JUSTIFICATION								
DEPT NUMBER		1902	REVENUES								
DEPT	MAINTENANCE		2018								
A/C NAME	Courthouse Annex										
3											
Source	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	08/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
	Intergovernmental	\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Licenses and Permits	\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Fines, Forfeits and Penalties	\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Public Charges for Services	\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Intergovernmental Charges	\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Miscellaneous	\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Financing Sources	\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTALS	\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

WOOD COUNTY BUDGET SUMMARY SHEET 2018								
<div>4</div> <div>DEPT NUMBER 1903</div> <div>DEPT MAINTENANCE</div> <div>A/C NAME Human Svcs Building</div> <div>FUNCTION 51630</div>								
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 06/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ -	-100.00%	\$ 13,441	\$ 1,349	\$ -	\$ 1,161	\$ 7,139	\$ 7,123
Contractual Services	9,000	-75.68%	37,000	27,897	35,326	56,590	62,149	54,149
Supplies and Expense	-	N/A	-	92	92	150	2,041	2,447
Fixed Charges	1,889	25.51%	1,505	1,505	1,505	1,412	1,859	1,501
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	-	-	-	-	12,899
Total Operating Expenditures	10,889	-79.04%	51,946	30,842	36,923	59,314	73,188	78,119
Capital Outlay	-	N/A	-	-	-	-	13,449	-
Other Financing Uses	(10,185)	-80.12%	(51,242)	(30,488)	(36,219)	77,810	50,487	59,005
Total Expenditures	\$ 704	0.00%	\$ 704	\$ 354	\$ 704	\$ 137,124	\$ 137,124	\$ 137,124
Intergovernmental	-	N/A	-	-	-	-	-	-
Fines, Forfeits and Penalties	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	704	0.00%	704	354	704	137,124	137,124	137,124
Miscellaneous	-	N/A	-	-	-	-	-	-
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ 704	0.00%	\$ 704	\$ 354	\$ 704	\$ 137,124	\$ 137,124	\$ 137,124
Beginning Carryover	-	N/A	-	-	-	-	-	-
Ending Carryover	-	N/A	-	-	-	-	-	-
Tax Levy	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4								
Number of Positions (FTE's)	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 06/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Regular	-		-			-	0.12	0.08
Part-Time/Temporary	-							
Request for Program Improvement	-							
Vacant	-							
Total Number of Positions (FTE's)	-	-	-	-	-	-	0.12	0.08

D COUNTY BUDGET											
FUND	GENERAL	703	LINE ITEM JUSTIFICATION								
DEPT NUMBER		1903	EXPENSES/EXPENDITURES								
DEPT	MAINTENANCE		2018								
A/C NAME	Human Svcs Building										
FUNCTION		51630									
4											
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	06/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
101	Salaries-Permanent Straight Time	-	Wages Worksheet	-	-100.00%	9,062	-	-	-	5,226	4,999
111	Clothing Allowance Pay	-	Wages Other Worksheet	-	N/A	-	-	-	-	8	8
120	FICA	-	Wages Worksheet	-	-100.00%	694	-	-	-	400	383
130	Health Insurance	-	Wages Worksheet	-	-100.00%	2,698	1,349	-	1,161	1,148	1,148
132	Post Employment Benefits	-	Wages Worksheet	-	-100.00%	172	-	-	-	-	100
133	Vision	-	Wages Worksheet	-	N/A	-	-	-	-	-	-
140	Life Insurance	-	Wages Worksheet	-	-100.00%	2	-	-	-	1	1
151	Retirement	-	Wages Worksheet	-	-100.00%	616	-	-	-	356	350
160	Worker's Compensation	-	Wages Worksheet	-	-100.00%	197	-	-	-	-	134
Personal Services		\$ -		\$ -	-100.00%	\$ 13,441	\$ 1,349	\$ -	\$ 1,161	\$ 7,139	\$ 7,123
222	Unified Services Bldg Utility Serv-Water & Sewer	500		500	-80.00%	2,500	1,334	2,400	2,985	2,835	2,483
224	Unified Services Building Utility Service-Electric	5,000		5,000	-33.33%	7,500	4,471	9,000	10,779	10,349	9,273
225	Unifed Services Building Utility Service-Gas	1,500		1,500	-25.00%	2,000	950	1,200	1,440	1,634	2,669
229	Unified Services Building Utility Service-Other	-		-	-100.00%	1,500	1,087	1,500	2,684	2,393	2,530
231	Unified Services Building Repair & Maint-Bldgs	500		500	-90.00%	5,000	2,596	3,000	5,786	10,136	6,710
233	Unified Services Bldg Grounds Equip Repair & Maint	1,500		1,500	-76.92%	6,500	5,433	6,200	7,945	10,601	6,946
235	Unified Services Bldg Janitorial Serv & Supplies	-		-	-100.00%	12,000	12,026	12,026	24,970	24,201	23,537
Contractual Services		\$ 9,000		\$ 9,000	-75.68%	\$ 37,000	\$ 27,897	\$ 35,326	\$ 56,590	\$ 62,149	\$ 54,149
341	Unified Services Bldg Janitorial Supplies	-		-	N/A	-	92	92	150	2,041	2,447
Supplies and Expense		\$ -		\$ -	N/A	\$ -	\$ 92	\$ 92	\$ 150	\$ 2,041	\$ 2,447
513	Unified Services Building Insurance Property	1,889		1,889	25.51%	1,505	1,505	1,505	1,412	1,859	1,501
540	Unified Services Building Depreciation	-		-	N/A	-	-	-	-	-	-
Fixed Charges		\$ 1,889		\$ 1,889	25.51%	\$ 1,505	\$ 1,505	\$ 1,505	\$ 1,412	\$ 1,859	\$ 1,501
790	Unified Services Contributions	-		-	N/A	-	-	-	-	-	12,899
Grants, Contributions & Other		\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,899
822	Unified Services Building Capital Improvements	-		-	N/A	-	-	-	-	13,449	-
Capital Outlay		\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ 13,449	\$ -
917	Transfer to Internal Service Funds	(10,185)	Transfer of net operations to Courthouse	(10,185)	-80.12%	(51,242)	(30,488)	(36,219)	77,810	50,487	59,005
Other Financing Uses		\$ (10,185)		\$ (10,185)	-80.12%	\$ (51,242)	\$ (30,488)	\$ (36,219)	\$ 77,810	\$ 50,487	\$ 59,005
Totals		\$ 704		\$ 704	0.00%	\$ 704	\$ 354	\$ 704	\$ 137,124	\$ 137,124	\$ 137,124
Dynamics						704.00	30,842.44		89,096.75	103,361.97	108,104.56

WOOD COUNTY BUDGET

FUND	GENERAL	703	LINE ITEM JUSTIFICATION								
DEPT NUMBER		1903	REVENUES								
DEPT	MAINTENANCE		2018								
A/C NAME	Human Svcs Building										
4											
Source	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	06/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
47432	Local Department Charges-Rent Unified	704		704	0.00%	704	354	704	137,124	137,124	137,124
Intergovernmental Charges		\$ 704		\$ 704	0.00%	\$ 704	\$ 354	\$ 704	\$ 137,124	\$ 137,124	\$ 137,124
TOTALS		\$ 704		\$ 704	0.00%	\$ 704	\$ 354	\$ 704	\$ 137,124	\$ 137,124	\$ 137,124

WOOD COUNTY BUDGET SUMMARY SHEET 2018								
5 DEPT NUMBER 1904 DEPT MAINTENANCE A/C NAME Joint Use Building FUNCTION 51640								
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 06/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ -	-100.00%	\$ 11,249	\$ 1,161	\$ -	\$ -	\$ -	\$ -
Contractual Services	11,400	0.00%	11,400	13,803	17,310	7,147	9,827	12,489
Supplies and Expense	200	0.00%	200	-	100	140	1,585	-
Fixed Charges	251	25.50%	200	200	200	191	252	207
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
Total Operating Expenditures	11,851	-48.58%	23,049	15,164	17,610	7,477	11,664	12,695
Capital Outlay	-	-100.00%	40,000	-	-	-	-	-
Other Financing Uses	(3,851)	-93.00%	(55,049)	(11,162)	(9,610)	523	(3,664)	(4,695)
Total Expenditures	\$ 8,000	0.00%	\$ 8,000	\$ 4,002	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
Intergovernmental	-	N/A	-	-	-	-	-	-
Fines, Forfeits and Penalties	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	8,000	0.00%	8,000	4,002	8,000	8,000	8,000	8,000
Miscellaneous	-	N/A	-	-	-	-	-	-
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ 8,000	0.00%	\$ 8,000	\$ 4,002	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
Beginning Carryover	-	N/A	-	-	-	-	-	-
Ending Carryover	-	N/A	-	-	-	-	-	-
Tax Levy	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 06/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Number of Positions (FTE's)								
Regular	-		-			-	0.10	-
Part-Time/Temporary	-							
Request for Program Improvement	-							
Vacant	-							
Total Number of Positions (FTE's)	-	-	-	-	-	-	0.10	-

D COUNTY BUDGET											
FUND	GENERAL	703	LINE ITEM JUSTIFICATION								
DEPT NUMBER		1904	EXPENSES/EXPENDITURES								
DEPT	MAINTENANCE		2018								
A/C NAME	Joint Use Building										
FUNCTION		51640									
5											
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	06/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
101	Salaries-Permanent Straight Time	-	- Wages Worksheet	-	-100.00%	7,538	-	-	-	-	-
120	FICA	-	- Wages Worksheet	-	-100.00%	577	-	-	-	-	-
130	Health Insurance	-	- Wages Worksheet	-	-100.00%	2,321	1,161	-	-	-	-
132	Post Employment Benefits	-	- Wages Worksheet	-	-100.00%	142	-	-	-	-	-
133	Vision	-	- Wages Worksheet	-	N/A	-	-	-	-	-	-
140	Life Insurance	-	- Wages Worksheet	-	-100.00%	2	-	-	-	-	-
151	Retirement	-	- Wages Worksheet	-	-100.00%	513	-	-	-	-	-
160	Worker's Compensation	-	- Wages Worksheet	-	-100.00%	156	-	-	-	-	-
Personal Services		\$ -		\$ -	-100.00%	\$ 11,249	\$ 1,161	\$ -	\$ -	\$ -	\$ -
219	Joint Use Building Other Professional Services	6,000		6,000	0.00%	6,000	11,158	12,000	2,634	4,833	6,781
222	Joint Use Building Utility Service-Water	600		600	0.00%	600	342	790	576	597	749
224	Joint Use Building Utility Service-Electric	1,800		1,800	0.00%	1,800	863	1,670	1,808	1,963	1,757
225	Joint Use Building Utility Service-Gas	3,000		3,000	0.00%	3,000	1,640	2,850	2,128	2,434	3,222
Contractual Services		\$ 11,400		\$ 11,400	0.00%	\$ 11,400	\$ 13,803	\$ 17,310	\$ 7,147	\$ 9,827	\$ 12,489
391	Joint Use -Joint Use-Supplies & Other Operating	200		200	0.00%	200	-	100	140	1,585	-
Supplies and Expense		\$ 200		\$ 200	0.00%	\$ 200	\$ -	\$ 100	\$ 140	\$ 1,585	\$ -
513	Joint Use Insurance-Property	251		251	25.50%	200	200	200	191	252	207
540	Joint Use Building Depreciation	-		-	N/A	-	-	-	-	-	-
Fixed Charges		\$ 251		\$ 251	25.50%	\$ 200	\$ 200	\$ 200	\$ 191	\$ 252	\$ 207
821	Joint Use Building Land Improvements	-	- Asphalt replacement	-	-100.00%	40,000	-	-	-	-	-
822	Joint Use Building Improvements	-		-	N/A	-	-	-	-	-	-
Capital Outlay		\$ -		\$ -	-100.00%	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -
917	Transfer to Internal Service Funds	(3,851)	Transfer of net operations to Courthouse	(3,851)	-93.00%	(55,049)	(11,162)	(9,610)	523	(3,664)	(4,695)
Other Financing Uses		\$ (3,851)		\$ (3,851)	-93.00%	\$ (55,049)	\$ (11,162)	\$ (9,610)	\$ 523	\$ (3,664)	\$ (4,695)
Totals		\$ 8,000		\$ 8,000	0.00%	\$ 8,000	\$ 4,002	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000

WOOD COUNTY BUDGET											
FUND	GENERAL	703	LINE ITEM JUSTIFICATION								
DEPT NUMBER		1904	REVENUES								
DEPT	MAINTENANCE		2018								
A/C NAME	Joint Use Building										
5											
Source	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	06/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
47410	Local Department Charges Joint Use Rent	8,000		8,000	0.00%	8,000	4,002	8,000	8,000	8,000	8,000
	TOTALS	\$ 8,000		\$ 8,000	0.00%	\$ 8,000	\$ 4,002	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000

WOOD COUNTY BUDGET SUMMARY SHEET 2018								
6 DEPT NUMBER 1905 DEPT MAINTENANCE A/C NAME Sheriff's Lockup FUNCTION 51650								
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 06/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ -	-100.00%	\$ 4,384	\$ 377	\$ -	\$ -	\$ -	\$ -
Contractual Services	4,300	-4.44%	4,500	1,917	3,350	2,835	2,915	3,572
Supplies and Expense	150	0.00%	150	-	100	-	-	105
Fixed Charges	97	25.97%	77	77	77	-	106	85
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
Total Operating Expenditures	4,547	-50.09%	9,111	2,371	3,527	2,835	3,021	3,763
Capital Outlay	-	N/A	-	-	-	-	-	-
Other Financing Uses	11,453	86.25%	6,889	5,627	12,473	13,165	12,979	12,237
Total Expenditures	\$ 16,000	0.00%	\$ 16,000	\$ 7,998	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000
Intergovernmental	-	N/A	-	-	-	-	-	-
Fines, Forfeits and Penalties	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	16,000	0.00%	16,000	7,998	16,000	16,000	16,000	16,000
Miscellaneous	-	N/A	-	-	-	-	-	-
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ 16,000	0.00%	\$ 16,000	\$ 7,998	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000
Beginning Carryover		N/A						
Ending Carryover		N/A						
Tax Levy	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 06/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Number of Positions (FTE's)								
Regular	-		-			-	0.05	-
Part-Time/Temporary	-							
Request for Program Improvement	-							
Vacant	-							
Total Number of Positions (FTE's)	-	-	-	-	-	-	0.05	-

D COUNTY BUDGET											
FUND	BUILDING MAINTENANCE		703	LINE ITEM JUSTIFICATION							
DEPT NUMBER			1905	EXPENSES/EXPENDITURES							
DEPT	MAINTENANCE			2018							
A/C NAME	Sheriff's Lockup										
FUNCTION	6		51650								
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	06/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
101	Salaries-Permanent Straight Time	-	Wages Worksheet	-	-100.00%	3,047	-	-	-	-	-
120	FICA	-	Wages Worksheet	-	-100.00%	233	-	-	-	-	-
130	Health Insurance	-	Wages Worksheet	-	-100.00%	754	377	-	-	-	-
132	Post Employment Benefits	-	Wages Worksheet	-	-100.00%	61	-	-	-	-	-
		-	Wages Vacant Worksheet	-							
133	Vision	-	Wages Worksheet	-	N/A	-	-	-	-	-	-
		-	Wages Vacant Worksheet	-							
140	Life Insurance	-	Wages Worksheet	-	-100.00%	1	-	-	-	-	-
151	Retirement	-	Wages Worksheet	-	-100.00%	207	-	-	-	-	-
160	Worker's Compensation	-	Wages Worksheet	-	-100.00%	81	-	-	-	-	-
Personal Services		\$ -		\$ -	-100.00%	\$ 4,384	\$ 377	\$ -	\$ -	\$ -	\$ -
224	Sheriff Lockup Electric	1,300		1,300	0.00%	1,300	479	1,200	1,057	1,274	1,268
225	Sheriff Lockup Gas	1,500		1,500	-11.76%	1,700	628	1,150	937	1,465	2,294
241	Sheriff Lockup Repair and Maintenance-Buildings	1,500		1,500	0.00%	1,500	809	1,000	841	178	11
Contractual Services		\$ 4,300		\$ 4,300	-4.44%	\$ 4,500	\$ 1,917	\$ 3,350	\$ 2,635	\$ 2,915	\$ 3,572
350	Sheriff Lockup Repair & Maintenance Supplies	150		150	0.00%	150	-	100	-	-	105
Supplies and Expense		\$ 150		\$ 150	0.00%	\$ 150	\$ -	\$ 100	\$ -	\$ -	\$ 105
513	Sheriff Lockup Insurance-Property	97		97	25.97%	77	77	77	-	106	85
540	Sheriff Lockup Building Depreciation	-		-	N/A	-	-	-	-	-	-
Fixed Charges		\$ 97		\$ 97	25.97%	\$ 77	\$ 77	\$ 77	\$ -	\$ 106	\$ 85
822	#N/A	-		-	N/A	-	-	-	-	-	-
Capital Outlay		\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
917	Transfer to Internal Service Funds	11,453	Transfer of net operations to Courthouse	11,453	66.25%	6,889	5,627	12,473	13,165	12,979	12,237
Other Financing Uses		\$ 11,453		\$ 11,453	66.25%	\$ 6,889	\$ 5,627	\$ 12,473	\$ 13,165	\$ 12,979	\$ 12,237
Totals		\$ 16,000		\$ 16,000	0.00%	\$ 16,000	\$ 7,998	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000

WOOD COUNTY BUDGET											
FUND	GENERAL	703	LINE ITEM JUSTIFICATION								
DEPT NUMBER		1905	REVENUES								
DEPT	MAINTENANCE		2018								
A/C NAME	Sheriff's Lockup										
6											
Source	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	06/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
47435	Local Dept Charges-Sheriff Rent	16,000		16,000	0.00%	16,000	7,998	16,000	16,000	16,000	16,000
	TOTALS	\$ 16,000		\$ 16,000	0.00%	\$ 16,000	\$ 7,998	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000

WOOD COUNTY BUDGET SUMMARY SHEET 2018								
7 DEPT NUMBER 1906 DEPT MAINTENANCE A/C NAME CBRF's FUNCTION 51660								
Category	2018 Budget	% Incr(Decr) Budget	2017 Budget	Actual 06/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ -	-100.00%	\$ 28,482	\$ 3,030	\$ -	\$ 1,161	\$ 7,139	\$ 7,122
Contractual Services	6,100	-48.31%	11,800	2,223	4,750	11,416	11,818	8,320
Supplies and Expense	500	-41.18%	850	530	650	437	294	1,148
Fixed Charges	871	25.50%	694	694	694	660	868	701
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
Total Operating Expenditures	7,471	-82.14%	41,826	6,477	6,094	13,674	20,118	17,291
Capital Outlay	-	N/A	-	-	-	4,960	-	-
Other Financing Uses	42,929	11.29%	38,574	37,923	44,306	61,766	60,312	63,319
Total Expenditures	\$ 50,400	-37.31%	\$ 80,400	\$ 44,400	\$ 50,400	\$ 80,400	\$ 80,430	\$ 80,610
Intergovernmental	-	N/A	-	-	-	-	-	-
Fines, Forfeits and Penalties	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	-	-100.00%	30,000	15,000	-	30,000	30,000	30,000
Miscellaneous	50,400	0.00%	50,400	29,400	50,400	50,400	50,430	50,610
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ 50,400	-37.31%	\$ 80,400	\$ 44,400	\$ 50,400	\$ 80,400	\$ 80,430	\$ 80,610
Beginning Carryover		N/A						
Ending Carryover		N/A						
Tax Levy	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7								
Number of Positions (FTE's)	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 06/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Regular	-		-			-	0.24	0.08
Part-Time/Temporary	-							
Request for Program Improvement	-							
Vacant	-							
Total Number of Positions (FTE's)	-	-	-	-	-	-	0.24	0.08

D COUNTY BUDGET											
FUND	GENERAL	703	LINE ITEM JUSTIFICATION								
DEPT NUMBER		1906	EXPENSES/EXPENDITURES								
DEPT	MAINTENANCE		2018								
A/C NAME	CBRF's										
FUNCTION		51660									
7											
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	06/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
101	Salaries-Permanent Straight Time	-	Wages Worksheet	-	-100.00%	18,957	-	-	-	5,226	4,999
120	FICA	-	Wages Worksheet	-	-100.00%	1,451	-	-	-	400	383
130	Health Insurance	-	Wages Worksheet	-	-100.00%	6,059	3,030	-	1,161	1,148	1,147
132	Post Employment Benefits	-	Wages Worksheet	-	-100.00%	352	-	-	-	-	100
133	Vision	-	Wages Worksheet	-	N/A	-	-	-	-	-	-
140	Life Insurance	-	Wages Worksheet	-	-100.00%	5	-	-	-	1	1
151	Retirement	-	Wages Worksheet	-	-100.00%	1,289	-	-	-	356	350
160	Worker's Compensation	-	Wages Worksheet	-	-100.00%	369	-	-	-	-	134
Personal Services		\$ -		\$ -	-100.00%	\$ 28,482	\$ 3,030	\$ -	\$ 1,161	\$ 7,139	\$ 7,122
222	CBRF's Utility Service-Water	350		350	-78.13%	1,600	175	400	1,346	1,447	1,616
224	CBRF's Utility Service-Electric	250		250	-87.50%	2,000	210	350	1,956	1,936	1,930
225	CBRF's Utility Service-Gas	500		500	-58.33%	1,200	340	500	839	920	1,420
241	CBRF's Repair & Maintenance Service-Buildings	5,000		5,000	-28.57%	7,000	1,498	3,500	7,276	7,514	3,354
Contractual Services		\$ 6,100		\$ 6,100	-49.31%	\$ 11,800	\$ 2,223	\$ 4,750	\$ 11,416	\$ 11,618	\$ 8,320
350	CBRF'S Repair & Maintenance Supplies	500		500	0.00%	500	530	650	437	294	872
351	CBRF's Janitorial Supplies	-		-	-100.00%	350	-	-	-	-	276
Supplies and Expense		\$ 500		\$ 500	-41.18%	\$ 850	\$ 530	\$ 650	\$ 437	\$ 294	\$ 1,148
513	CBRF's Insurance Property	871		871	25.50%	694	694	694	660	868	701
540	CBRF's Depreciation	-		-	N/A	-	-	-	-	-	-
Fixed Charges		\$ 871		\$ 871	25.50%	\$ 694	\$ 694	\$ 694	\$ 660	\$ 868	\$ 701
822	CBRF Capital Improvements-Buildings	-		-	N/A	-	-	-	4,960	-	-
Capital Outlay		\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ 4,960	\$ -	\$ -
917	Transfer to Internal Service Funds	42,929	Transfer of net operations to Courthouse	42,929	11.29%	38,574	37,923	44,306	61,766	60,312	63,319
980	CBRF's Outlay Offset	-		-	N/A	-	-	-	-	-	-
Other Financing Uses		\$ 42,929		\$ 42,929	11.29%	\$ 38,574	\$ 37,923	\$ 44,306	\$ 61,766	\$ 60,312	\$ 63,319
Totals		\$ 50,400		\$ 50,400	-37.31%	\$ 80,400	\$ 44,400	\$ 50,400	\$ 80,400	\$ 80,430	\$ 80,610

WOOD COUNTY BUDGET											
FUND	GENERAL	703	LINE ITEM JUSTIFICATION								
DEPT NUMBER		1906	REVENUES								
DEPT	MAINTENANCE		2018								
A/C NAME	CBRF's										
	7										
Source	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	06/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
47436	Local Department Charges-CBRF Rent	-	Human Svcs vacated Jan 2017	-	-100.00%	30,000	15,000	-	30,000	30,000	30,000
Intergovernmental Charges		\$ -		\$ -	-100.00%	\$ 30,000	\$ 15,000	\$ -	\$ 30,000	\$ 30,000	\$ 30,000
48201	CBRF Rental Revenues	50,400		50,400	0.00%	50,400	29,400	50,400	50,400	50,430	50,610
Miscellaneous		\$ 50,400		\$ 50,400	0.00%	\$ 50,400	\$ 29,400	\$ 50,400	\$ 50,400	\$ 50,430	\$ 50,610
Totals		\$ 50,400		\$ 50,400	-37.31%	\$ 80,400	\$ 44,400	\$ 50,400	\$ 80,400	\$ 80,430	\$ 80,610

WOOD COUNTY BUDGET SUMMARY SHEET 2018								
8								
DEPT NUMBER 1907 DEPT MAINTENANCE A/C NAME Purchasing FUNCTION 51550								
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 06/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ 46,286	-5.17%	\$ 48,808	\$ 21,145	\$ 44,892	\$ 45,181	\$ 48,586	\$ 47,929
Contractual Services	450	0.00%	450	275	440	438	426	426
Supplies and Expense	1,400	0.00%	1,400	(672)	535	567	669	1,323
Fixed Charges	3,834	1.00%	3,796	1,972	3,796	3,787	3,648	3,829
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
Total Operating Expenditures	51,970	-4.56%	54,454	22,720	49,663	49,972	53,329	53,507
Capital Outlay	-	N/A	-	-	-	-	-	-
Other Financing Uses	-	N/A	-	-	-	-	-	-
Total Expenditures	\$ 51,970	-4.56%	\$ 54,454	\$ 22,720	\$ 49,663	\$ 49,972	\$ 53,329	\$ 53,507
Intergovernmental	-	N/A	-	-	-	-	-	-
Fines, Forfeits and Penalties	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	-	N/A	-	-	-	-	-	-
Miscellaneous	-	N/A	-	-	-	-	1,453	677
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ 1,453	\$ 677
Beginning Carryover		N/A						
Ending Carryover		N/A						
Tax Levy	\$ 51,970	-4.56%	\$ 54,454	\$ 22,720	\$ 49,663	\$ 49,972	\$ 51,877	\$ 52,830
8								
Number of Positions (FTE's)	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 06/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Regular	-		-			0.78	0.82	0.85
Part-Time/Temporary	-							
Request for Program Improvement	-							
Vacant	-							
Total Number of Positions (FTE's)	-	-	-	-	-	0.78	0.82	0.85

D COUNTY BUDGET											
FUND	GENERAL	101	LINE ITEM JUSTIFICATION								
DEPT NUMBER		1907	EXPENSES/EXPENDITURES								
DEPT	MAINTENANCE		2018								
A/C NAME	Purchasing										
FUNCTION		51550									
8											
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	06/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
101	Salaries-Permanent Straight Time	28,182	Wages Worksheet	28,182	-8.14%	30,580	12,692	27,600	28,466	31,626	30,839
111	Clothing Allowance Pay	-	Wages Other Worksheet	-	N/A	-	-		-	7	7
120	FICA	2,156	Wages Worksheet	2,156	-8.14%	2,347	937	2,035	2,109	2,356	2,295
130	Health Insurance	13,387	Wages Worksheet	13,387	3.58%	12,924	6,462	13,421	12,258	11,822	11,822
132	Post Employment Benefits	564	Wages Worksheet	564	-8.14%	614	286	585	579	543	616
133	Vision Insurance	33	Wages Worksheet	33	N/A	-	8	26	-	-	-
140	Life Insurance	14	Wages Worksheet	14	-6.67%	15	7	15	14	14	15
151	Retirement	1,888	Wages Worksheet	1,888	-9.49%	2,086	720	1,145	1,686	2,155	2,159
160	Worker's Compensation	62	Wages Worksheet	62	-56.34%	142	33	65	68	62	175
Personal Services		\$ 46,286		\$ 46,286	-5.17%	\$ 48,808	\$ 21,145	\$ 44,892	\$ 45,181	\$ 48,586	\$ 47,929
221	Purchasing Telephone	260		260	0.00%	260	85	250	248	246	246
230	Purchasing PC Replacement	190		190	0.00%	190	190	190	190	180	180
Contractual Services		\$ 450		\$ 450	0.00%	\$ 450	\$ 275	\$ 440	\$ 438	\$ 426	\$ 426
311	Purchasing Office Supplies	350		350	0.00%	350	(828)	200	183	194	300
312	Purchasing Copy Expense	700		700	0.00%	700	56	225	292	393	687
313	Purchasing Postage	100		100	0.00%	100	0	10	6	14	27
328	Purchasing Dues	200		200	0.00%	200	100	100	85	-	189
331	Purchasing Meetings & Travel	50		50	0.00%	50	-	-	-	68	120
Supplies and Expense		\$ 1,400		\$ 1,400	0.00%	\$ 1,400	\$ (672)	\$ 535	\$ 567	\$ 669	\$ 1,323
511	Purchasing Insurance-Liability	186		186	25.68%	148	148	148	139	-	181
531	Purchasing Interdepartment Rent	3,648		3,648	0.00%	3,648	1,824	3,648	3,648	3,648	3,648
Fixed Charges		\$ 3,834		\$ 3,834	1.00%	\$ 3,796	\$ 1,972	\$ 3,796	\$ 3,787	\$ 3,648	\$ 3,829
Totals		\$ 51,970		\$ 51,970	-4.56%	\$ 54,454	\$ 22,720	\$ 49,663	\$ 49,972	\$ 53,329	\$ 53,507

WOOD COUNTY BUDGET											
FUND	GENERAL	101	LINE ITEM JUSTIFICATION								
DEPT NUMBER		1907	REVENUES								
DEPT	MAINTENANCE		2018								
A/C NAME	Purchasing										
8											
Source	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	06/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
	Licenses and Permits	\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Fines, Forfeits and Penalties	\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Public Charges for Services	\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Intergovernmental Charges	\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
48000	Purchasing Miscellaneous Revenue	-			N/A	-	-		-	1,453	677
	Miscellaneous	\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ -	1,453	677
	Other Financing Sources	\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Totals	\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ -	1,453	677

WOOD COUNTY BUDGET SUMMARY SHEET 2018								
9 DEPT NUMBER 1908 DEPT MAINTENANCE A/C NAME River Block FUNCTION 51670								
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 06/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ 120,673	93.15%	\$ 62,477	\$ 5,991	\$ -	\$ -	\$ -	\$ -
Contractual Services	281,000	-8.17%	306,000	47,064	186,550	62,128	-	-
Supplies and Expense	35,000	0.00%	35,000	5,829	32,000	55,356	-	-
Fixed Charges	-	N/A	-	-	-	-	-	-
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
Total Operating Expenditures	436,673	8.23%	403,477	58,884	218,550	117,484	-	-
Capital Outlay	-	N/A	-	-	-	56,422	2,002,519	-
Other Financing Uses	138,847	-12.59%	158,843	98,498	209,599	18,209	(2,519)	-
Total Expenditures	\$ 575,520	2.35%	\$ 562,320	\$ 157,382	\$ 428,149	\$ 192,115	\$ 2,000,000	\$ -
Intergovernmental	-	N/A	-	-	-	-	-	-
Fines, Forfeits and Penalties	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	575,520	2.35%	562,320	157,382	427,399	-	-	-
Miscellaneous	-	N/A	-	-	750	192,115	2,000,000	-
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ 575,520	2.35%	\$ 562,320	\$ 157,382	\$ 428,149	\$ 192,115	\$ 2,000,000	\$ -
Beginning Carryover		N/A						
Ending Carryover		N/A						
Tax Levy	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9								
Number of Positions (FTE's)	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 06/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Regular	-		-			1.60	0.51	-
Part-Time/Temporary	-							
Request for Program Improvement	-							
Vacant	-							
Total Number of Positions (FTE's)	-	-	-	-	-	1.60	0.51	-

D COUNTY BUDGET											
FUND	GENERAL	703	LINE ITEM JUSTIFICATION								
DEPT NUMBER		1908	EXPENSES/EXPENDITURES								
DEPT	MAINTENANCE		2018								
A/C NAME	River Block										
FUNCTION		51670									
	9	59230									
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Desc) 18 Bud vs 17 Bud	2017 Budget	06/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
101	Salaries-Permanent Straight Time	75,537	Wages Worksheet	75,537	92.63%	39,213	-	-	-	-	-
115	Salaries-Overtime	3,455	Wages Other Worksheet	3,455	0.00%	3,455	-	-	-	-	-
120	FICA	6,042	Wages Worksheet	5,778	85.11%	3,264	-	-	-	-	-
			Wages Other Worksheet	264	N/A	-	-	-	-	-	-
130	Health Insurance	27,587	Wages Worksheet	27,587	130.24%	11,982	5,991	-	-	-	-
132	Post Employment Benefits	1,511	Wages Worksheet	1,511	103.91%	741	-	-	-	-	-
133	Vision	102	Wages Worksheet	102	N/A	-	-	-	-	-	-
140	Life Insurance	14	Wages Worksheet	14	55.56%	9	-	-	-	-	-
151	Retirement	4,355	Wages Worksheet	4,124	50.12%	2,901	-	-	-	-	-
			Wages Other Worksheet	231	N/A	-	-	-	-	-	-
160	Worker's Compensation	2,070	Wages Worksheet	1,979	126.97%	912	-	-	-	-	-
			Wages Other Worksheet	91	N/A	-	-	-	-	-	-
Personal Services		\$ 120,673		\$ 120,673	93.15%	\$ 62,477	\$ 5,991	\$ -	\$ -	\$ -	\$ -
219	River-Block Building -Prof Services Other	40,000		40,000	-46.67%	75,000	9,323	75,000	7,913	-	-
221	River-Block Building - Utility Telephone	1,000		1,000	0.00%	1,000	434	1,050	1,212	-	-
223	River-Block Building --Utility Sewer	15,000		15,000	-50.00%	30,000	1,682	5,000	2,819	-	-
224	River Block-Building - -Utility Electric	100,000		100,000	-50.00%	200,000	27,339	70,000	50,183	-	-
225	River Block-Building -Gas	50,000		50,000	N/A	-	1,399	5,500	-	-	-
235	Maintenance-Bldg Maint-River-Building - -R/M Serv	75,000		75,000	N/A	-	6,886	30,000	-	-	-
Contractual Services		\$ 281,000		\$ 281,000	-8.17%	\$ 306,000	\$ 47,064	\$ 186,550	\$ 62,128	\$ -	\$ -
351	Maintenance-Bldg Maint-River-Building - -Building	20,000		20,000	0.00%	20,000	-	20,000	47,106	-	-
391	Maintenance-Bldg Maint-River-Building - -Supplies	15,000		15,000	0.00%	15,000	4,813	12,000	8,250	-	-
Supplies and Expense		\$ 35,000		\$ 35,000	0.00%	\$ 35,000	\$ 5,829	\$ 32,000	\$ 55,356	\$ -	\$ -
820	Buildings	-	River Block Purchase		N/A	-	-	-		2,000,000	-
822	River Block -Building--Building Improvements	-			N/A	-	-	-	56,422	2,519	-
Capital Outlay		\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ 56,422	\$ 2,002,519	\$ -
917	Maintenance-River-Building-Transfer	138,847	Transfer of net operations to Courthouse	138,847	-12.59%	158,843	98,498	209,599	(241,948)	(2,519)	-
930	Transfer to Debt Service-River Block	-			N/A	-	-	-	260,157	-	-
Other Financing Uses		\$ 138,847		\$ 138,847	-12.59%	\$ 158,843	\$ 98,498	\$ 209,599	\$ 18,209	\$ (2,519)	\$ -
Totals		\$ 575,520		\$ 575,520	2.36%	\$ 562,320	\$ 157,382	\$ 428,149	\$ 192,115	\$ 2,000,000	\$ -

WOOD COUNTY BUDGET											
FUND	GENERAL	703	LINE ITEM JUSTIFICATION								
DEPT NUMBER		1908	REVENUES								
DEPT	MAINTENANCE		2018								
A/C NAME	River Block										
9											
Source	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	06/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
47438	Interdepart Rent-River Block	575,520	Building Rent	575,520	2.35%	562,320	157,382	427,399	-	-	-
Intergovernmental Charges		\$ 575,520		\$ 575,520	2.35%	\$ 562,320	\$ 157,382	\$ 427,399	\$ -	\$ -	\$ -
48000	-River Block-Miscellaneous Revenue	-			N/A	-	-	750	601	-	-
48500	River Block Building-Contributions	-			N/A	-	-		191,513	2,000,000	-
Miscellaneous		\$ -		\$ -	N/A	\$ -	\$ -	\$ 750	\$ 192,115	\$ 2,000,000	\$ -
Other Financing Sources		\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Totals	\$ 575,520		\$ 575,520	2.35%	\$ 562,320	\$ 157,382	\$ 428,149	\$ 192,115	\$ 2,000,000	\$ -



Wood County WISCONSIN

SAFETY & RISK MANAGEMENT

Safety & Risk Management Letter of Comments – August 2017

Safety/Risk/Insurance/Work Comp - News & Activities:

- Sharps containers for Sheriff's Departments. This is working well to avoid needle stick exposures.

Lost Time/ Restricted Duty/Medical Injuries: 3

- 07/17/2017 – Sheriff's – Employee sustained a strain to lower back while reaching across vehicle seat for object. Lost time injury.
- 08/15/2017 – Parks – Employee sustained a strain to the left hand when he slipped on a piece of firewood. Medical only.
- 08/17/2017 – Edgewater – Employee sustained a strain to the lower back while rolling a patient. Lost time injury.

First Aid Injuries: 1

- 08/21/2017 – Parks – Employee sustained a right shoulder strain while picking up wood.
- 00/00/2017 – Department – Employee.

Property/Vehicle Damage Claims: 0

- 00/01/2017 – Department – Property Loss.
- 00/12/2017 – Department – Property Loss.

Liability – Wood County - Notice of Injury and Claim: 1

- 08/14/2017 – Highway – Resident windshield claim from mower rock. Asking for windshield replacement. No estimates yet.
- 00/00/2017 – Department –

Liability – Active Lawyer Notice of Injury and Claim / Lawsuits/ Court Cases/ EEOC claims/ etc.:

- Engen vs. Wood County Highway. 9/27/2011. Trial scheduled in May has been delayed until 2018.
- Waite retaliation claim. 10/04/2014. No updates.
- Suicide claim 3/4/2016 – Casperson.
- Rodeghier wrongful termination and discrimination claim filed with EEOC on 4/11/2017. EPL policy with Chubb is covering this claim.

2017 Goals: Wood County Pro Active Injury and Loss Prevention initiatives.

Distributed sharps containers for Deputies to prevent BBP exposures.

Evacuation plan updates for Wood County River Block building.

Mission Statement – Wood County Safety & Risk Management

To plan, develop, coordinate and implement countywide loss prevention and control programs. The purpose of these programs is to provide a safe and healthy work environment for Wood County employees and reduce the number, severity and cost of workplace injuries and illnesses.

The Safety Department's mission is also to ensure that Wood County is compliant with all applicable regulations imposed by the Wisconsin Department of Safety and Professional Services (WDSPS), Department of Workforce Development (DWD) and the Occupational Safety and Health Administration (OSHA).

Programs/Services – Safety

Safety Management

- Develop, coordinate and implement written safety programs and policies in accordance with OSHA and WDSPS.
- Provide recurring training on various safety issues in accordance with OSHA and WDSPS.
- Conduct site inspections countywide – Regulatory and Accident Prevention.
- Advise individual departments on proactive safety measures that should be taken to reduce risk of injury and/or damage.
- Note: WDSPS 32.11(1) states, "Each employer shall develop and implement a safety and health program that describes the procedures, methods, processes and practices used to manage workplace safety and health." WDSPS 32.11(2) also states, "The employer shall designate an employee who the department can contact regarding the safety and health program."

Worker's Compensation Management

- Manage the worker's compensation program in accordance with the Department of Workforce Development Act and in the best interests of Wood County.
- Provide necessary information and recommendations to our Third Party Administrator to ensure proper and timely claims management.
- Provide statistical information and recommendations to individual departments and committee's on trends and analyses for worker's compensation risk.

Mission Statement – Property and Liability Insurance (Risk Management)

The primary goal of the Risk Management Department is to protect and preserve the assets of the County, both human and capital, through a comprehensive and cost effective insurance and risk management program.

Programs/Services – Property and Liability Insurance (Risk Management)

- In coordination with other Department Heads, ensure that appropriate actions are identified and completed to ensure the security of County personnel and assets.
- Conduct research and analyze the safety and loss control activities of the County and develop short and long range safety/risk management plans to reduce insurance costs.
- Assist insurance company in claims handling and management.
- Prepare analysis reports as needed for oversight committee as well as County Board.
- Recommend and purchase adequate insurance coverage for protection for the County (Wood County Board, Wood County employees, county-owned equipment and facilities).

County of W
Risk Management

Account Number	Account Name	2018 Requested	2017 Budget	Difference		Explanation Any Line Items that has a variance of 10% or all highlighted items
				Amount	%	
Risk Management:						
101-2302-47412-000-000	Local Department Charges-Insurance	(475,000)	(486,200)	11,200	-2.30%	
101-2302-48440-000-000	Insurance Recoveries-Other	(12,000)	(12,000)	-	0.00%	
101-2302-51931-000-101	Wages-Permanent-Property and Liability In:	19,711	18,881	830	4.40%	
101-2302-51931-000-120	FICA-Property and Liability Insurance	1,508	1,444	64	4.43%	
101-2302-51931-000-130	Health Ins-Property and Liability Insurance	5,140	4,672	468	10.02%	Rise in health insurance costs
101-2302-51931-000-132	Property and Liability Post Employment Ben	394	378	16	4.23%	
101-2302-51931-000-140	Property and Liability Insurance Life Insurar	1	1	-	0.00%	
101-2302-51931-000-151	Property and Liability Insurance Retirement	1,321	1,284	37	2.88%	
101-2302-51931-000-160	Property and Liability Insurance Workers Co	475	462	13	2.81%	
101-2302-51931-000-311	Property and Liability Insurance Office Supp	250	250	-	0.00%	
101-2302-51931-000-312	Property and Liability Insurance Copy Expe	150	150	-	0.00%	
101-2302-51931-000-313	Property and Liability Insurance Postage	100	100	-	0.00%	
101-2302-51931-000-511	Property and Liability Insurance Ins-Liability	375,000	375,000	-	0.00%	
101-2302-51931-000-513	Property and Liability Ins-Property	78,000	80,000	(2,000)	-2.50%	
101-2302-51931-000-515	Property and Liability Ins-Bonds & Other	70,000	70,000	-	0.00%	
101-2302-51931-000-519	Property Insurance-Deductibles	60,000	60,000	-	0.00%	
701-2303-47413-000-000	Local Department Charges-Workers Comp	(491,569)	(485,000)	(6,569)	1.35%	
701-2303-51933-000-101	Wages-Permanent-Workers Comp Insuran	59,133	56,644	2,489	4.39%	
701-2303-51933-000-119	Workers Compensation- -Workers Comp In	-	-	-	0.00%	
701-2303-51933-000-120	FICA-Workers Comp Insurance	4,524	4,333	191	4.41%	
701-2303-51933-000-130	Health Ins-Workers Comp Insurance	15,419	14,016	1,403	10.01%	Rise in health insurance costs
701-2303-51933-000-132	Workers Comp Insurance Post Employmen	1,183	1,133	50	4.41%	
701-2303-51933-000-133	Vision Ins-Workers Compensation	62	-	62	0.00%	
701-2303-51933-000-140	Workers Comp Insurance Life Insurance	2	3	(1)	-33.33%	
701-2303-51933-000-151	Workers Comp Insurance Retirement	3,962	3,852	110	2.86%	
701-2303-51933-000-160	Workers Comp Insurance Workers Comper	1,424	1,387	37	2.67%	
701-2303-51933-000-219	Workers Comp Insurance Other Prof Servic	27,500	26,300	1,200	4.56%	
701-2303-51933-000-221	Wkrs Comp Utility Service Telephone	700	750	(50)	-6.67%	
701-2303-51933-000-230	Workers Comp Insurance PC Replacement	310	310	-	0.00%	
701-2303-51933-000-311	Workers Comp Insurance Office Supplies	350	350	-	0.00%	
701-2303-51933-000-312	Workers Comp Insurance Copy Expense	200	200	-	0.00%	
701-2303-51933-000-313	Workers Comp Insurance Postage	200	200	-	0.00%	
701-2303-51933-000-331	Workers Comp Insurance Meetings & Trave	1,000	1,000	-	0.00%	
701-2303-51933-000-341	Workers Comp Insurance Claim Payments	340,000	340,000	-	0.00%	
701-2303-51933-000-342	Workers Comp Insurance Safety Supplies	5,000	5,000	-	0.00%	
701-2303-51933-000-511	Workers Comp Insurance Insurance-Liabilit	1,100	1,100	-	0.00%	
701-2303-51933-000-515	Workers Comp Stop Loss Insurance	27,000	26,500	500	1.89%	
701-2303-51933-000-531	Workers Comp Interdepartmental					
0		0	122,550	112,500	10,050	8.93%

WOOD COUNTY BUDGET SUMMARY 2018					
Category	Property & Liability Insurance 2302 51931	Workers Comp 2303 51933	2018 Total	Incr(Decr) 2018 Budget	2017 Total
Personal Services	28,571	85,709	114,280	5.34%	108,490
Contractual Services	-	28,510	28,510	4.20%	27,360
Supplies and Expense	500	346,750	347,250	0.00%	347,250
Fixed Charges	583,000	30,600	613,600	-0.24%	615,100
Debt Service	-	-	-	N/A	-
Grants, Contributions & Other	-	-	-	N/A	-
Total Operating Expenditures	612,071	491,569	1,103,640	0.00	1,098,200
Capital Outlay	-	-	-	N/A	-
Other Financing Uses	-	-	-	N/A	-
Total Expenditures	612,071	491,569	1,103,640	0.00	1,098,200
Intergovernmental	-	-	-	N/A	-
Licenses and Permits	-	-	-	N/A	-
Fines, Forfeits and Penalties	-	-	-	N/A	-
Public Charges for Services	-	-	-	N/A	-
Intergovernmental Charges	475,000	491,569	966,569	-0.48%	971,200
Miscellaneous	12,000	-	12,000	0.00%	12,000
Other Financing Sources	-	-	-	N/A	-
Total Revenues	487,000	491,569	978,569	(0.00)	983,200
Beginning Carryover	(270,976)	1,247,973	976,997	-39.30%	1,609,669
Ending Carryover	(366,976)	1,247,973	880,997	-42.13%	1,522,291
Tax Levy	\$ 29,071	\$ -	\$ 29,071	0.05	\$ 27,622
Total Number of Positions (FTE's)	0.30	0.89	1.19	1.19	-

**WOOD COUNTY BUDGET
SUMMARY SHEET
2018**

DEPT NUMBER 10
DEPT 0
A/C NAME RISK MANAGEMENT
FUNCTION SUMMARY
TOTAL

Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ 114,280	5.34%	\$ 108,490	\$ 50,811	\$ 108,504	\$ 102,803	\$ 100,092	\$ 97,077
Contractual Services	28,510	4.20%	27,360	27,596	28,022	30,934	1,052	26,415
Supplies and Expense	347,250	0.00%	347,250	58,482	181,550	66,757	279,456	74,128
Fixed Charges	613,600	-0.24%	615,100	498,708	539,494	470,279	498,730	614,717
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
Total Operating Expenditures	1,103,640	0.50%	1,098,200	635,596	857,570	670,774	879,331	812,338
Capital Outlay	-	N/A	-	-	-	-	-	-
Other Financing Uses	-	N/A	-	-	-	-	-	-
Total Expenditures	\$ 1,103,640	0.50%	\$ 1,098,200	\$ 635,596	\$ 857,570	\$ 670,774	\$ 879,331	\$ 812,338
Intergovernmental	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	966,569	-0.48%	971,200	713,386	905,184	1,064,205	1,029,941	984,589
Miscellaneous	12,000	0.00%	12,000	100	12,000	40,506	20,357	21,123
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ 978,569	-0.47%	\$ 983,200	\$ 713,486	\$ 917,184	\$ 1,104,710	\$ 1,050,297	\$ 1,005,712
Beginning Carryover	1,887,692	N/A	1,609,669	1,800,454	1,800,454	1,340,427	1,143,948	926,344
Ending Carryover	1,791,692	N/A	1,522,291	1,881,721	1,887,692	1,800,454	1,340,427	1,143,948
Tax Levy	\$ 29,071	5.25%	\$ 27,622	\$ 3,376	\$ 27,624	\$ 26,091	\$ 25,512	\$ 24,229
10	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Number of Positions (FTE's)								
Regular	1.19		-			1.19	1.19	1.19
Part-Time/Temporary	-							
Request for Program Improvement	-							
Vacant	-							
Total Number of Positions (FTE's)	1.19	-	-	-	-	1.19	1.19	1.19

WOOD COUNTY BUDGET SUMMARY SHEET 2018								
DEPT NUMBER ² 2302 DEPT RISK MANAGEMENT A/C NAME Property & Liability Insurance FUNCTION 51931								
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ 28,571	5.34%	\$ 27,122	\$ 3,376	\$ 27,124	\$ 9,025	\$ 24,371	\$ 24,269
Contractual Services	-	N/A	-	-	-	-	-	-
Supplies and Expense	500	0.00%	500	-	500	27	21	137
Fixed Charges	583,000	-0.34%	585,000	470,628	508,794	442,643	442,474	586,466
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
Total Operating Expenditures	612,071	-0.09%	612,622	474,004	536,418	451,695	466,866	610,871
Capital Outlay	-	N/A	-	-	-	-	-	-
Other Financing Uses	-	N/A	-	-	-	-	-	-
Total Expenditures	\$ 612,071	-0.09%	\$ 612,622	\$ 474,004	\$ 536,418	\$ 451,695	\$ 466,866	\$ 610,871
Intergovernmental	-	N/A	-	-	-	-	-	-
Fines, Forfeits and Penalties	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	475,000	-2.30%	486,200	420,184	420,184	486,095	543,886	500,434
Miscellaneous	12,000	0.00%	12,000	100	12,000	40,506	20,357	21,123
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ 487,000	-2.25%	\$ 498,200	\$ 420,284	\$ 432,184	\$ 526,601	\$ 564,243	\$ 521,557
Beginning Carryover	154,719	-20.58%	194,809	231,329	231,329	130,332	7,443	72,528
Ending Carryover	58,719	-45.63%	108,009	180,985	154,719	231,329	130,332	7,443
Tax Levy	\$ 29,071	5.25%	\$ 27,622	\$ 3,376	\$ 27,624	\$ 26,091	\$ 25,512	24,229
2	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Number of Positions (FTE's)	0.30		-			0.30	0.30	0.30
Regular	-		-					
Part-Time/Temporary	-		-					
Request for Program Improvement	-		-					
Vacant	-		-					
Total Number of Positions (FTE's)	0.30		-	-	-	0.30	0.30	0.30

WOOD COUNTY BUDGET											
FUND	GENERAL	101	LINE ITEM JUSTIFICATION								
DEPT NUMBER		2302	EXPENSES/EXPENDITURES								
DEPT	RISK MANAGEMENT		2018								
A/C NAME	Property & Liability Insurance										
FUNCTION		51931									
2											
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	6/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
101	Salaries-Permanent Straight Time	19,711	Wages Worksheet	19,711	4.40%	18,881	793	18,881	3,130	17,022	16,914
120	FICA	1,508	Wages Worksheet	1,508	4.43%	1,444	59	1,444	235	1,268	1,259
1-120	#N/A	-		-		-	-	-	-	-	-
130	Health Insurance	5,140	Wages Worksheet	5,140	10.02%	4,672	2,336	4,672	4,286	4,162	4,162
132	Post Employment Benefits	394	Wages Worksheet	394	4.23%	378	8	378	159	341	338
			Wages Vacant Worksheet	-	N/A	-	-	-	-	-	-
133	Post Employment Benefits	21	Wages Worksheet	21	N/A	-	-	-	-	-	-
			Wages Vacant Worksheet	-	N/A	-	-	-	-	-	-
140	Life Insurance	1	Wages Worksheet	1	0.00%	1	0	3	3	1	1
151	Retirement	1,321	Wages Worksheet	1,321	2.88%	1,284	179	1,284	1,045	1,162	1,184
160	Worker's Compensation	475	Wages Worksheet	475	2.81%	462	1	462	167	415	411
Personal Services		\$ 28,571		\$ 28,571	5.34%	\$ 27,122	\$ 3,376	\$ 27,124	\$ 9,025	\$ 24,371	\$ 24,269
311	Property and Liability Insurance Office Supplies	250		250	0.00%	250	-	250	27	21	68
312	Property and Liability Insurance Copy Expense	150		150	0.00%	150	-	150	-	-	68
313	Property and Liability Insurance Postage	100		100	0.00%	100	-	100	-	-	-
Supplies and Expense		\$ 500		\$ 500	0.00%	\$ 500	\$ -	\$ 500	\$ 27	\$ 21	\$ 137
511	Property and Liability Insurance Ins-Liability	375,000		375,000	0.00%	375,000	332,898	332,898	306,198	315,106	385,045
513	Property and Liability Ins-Property	78,000		78,000	-2.50%	80,000	68,896	68,896	63,819	55,271	65,133
515	Property and Liability Ins-Bonds & Other	70,000		70,000	0.00%	70,000	56,801	62,000	50,706	58,318	59,180
519	Property Insurance-Deductibles	60,000		60,000	0.00%	60,000	12,034	45,000	21,920	13,779	77,108
Fixed Charges		\$ 583,000		\$ 583,000	-0.34%	\$ 585,000	\$ 470,628	\$ 508,794	\$ 442,643	\$ 442,474	\$ 586,466
Capital Outlay		\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
911	#N/A	-		-	N/A	-	-	-	-	-	-
912	#N/A	-		-	N/A	-	-	-	-	-	-
Other Financing Uses		\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals		\$ 612,071		\$ 612,071	-0.09%	\$ 612,622	\$ 474,004	\$ 536,418	\$ 451,695	\$ 466,866	\$ 610,871
					Dynamics	612,622.00	474,004.21	536,418.00	451,694.54	466,865.90	610,871.04

WOOD COUNTY BUDGET

FUND GENERAL		101	LINE ITEM JUSTIFICATION								
DEPT NUMBER		2302	REVENUES								
DEPT			2018								
A/C NAME											
2											
Source	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	6/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
47412	Local Department Charges-Insurance	475,000		475,000	-2.30%	486,200	420,184	420,184	486,095	543,886	500,434
	Intergovernmental Charges	\$ 475,000		\$ 475,000	-2.30%	\$ 486,200	\$ 420,184	\$ 420,184	\$ 486,095	\$ 543,886	\$ 500,434
48440	Insurance Recoveries-Other	12,000		12,000	0.00%	12,000	100	12,000	40,506	20,357	21,123
	Miscellaneous	\$ 12,000		\$ 12,000	0.00%	\$ 12,000	\$ 100	\$ 12,000	\$ 40,506	\$ 20,357	\$ 21,123
	TOTALS	\$ 487,000		\$ 487,000	-2.25%	\$ 498,200	\$ 420,284	\$ 432,184	\$ 526,601	\$ 564,243	\$ 521,557
Dynamics						498,200.00	420,283.63		526,600.68	564,242.68	521,557.34

96

WOOD COUNTY BUDGET SUMMARY SHEET 2018								
DEPT NUMBER ³ 2303 DEPT RISK MANAGEMENT A/C NAME Workers Comp FUNCTION 51933								
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ 85,709	5.34%	\$ 81,368	\$ 47,435	\$ 81,380	\$ 93,778	\$ 75,722	\$ 72,808
Contractual Services	28,510	4.20%	27,360	27,596	28,022	30,934	1,052	26,415
Supplies and Expense	346,750	0.00%	346,750	58,482	181,050	66,730	279,435	73,992
Fixed Charges	30,600	1.66%	30,100	28,080	30,700	27,637	56,256	28,251
Total Operating Expenditures	491,569	1.23%	485,578	161,592	321,152	219,079	412,465	201,467
Total Expenditures	\$ 491,569	1.23%	\$ 485,578	\$ 161,592	\$ 321,152	\$ 219,079	\$ 412,465	\$ 201,467
Intergovernmental Charges	491,569	1.35%	485,000	293,203	485,000	578,110	486,055	484,155
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ 491,569	1.35%	\$ 485,000	\$ 293,203	\$ 485,000	\$ 578,110	\$ 486,055	\$ 484,155
Beginning Carryover	1,732,973	22.48%	1,414,860	1,569,125	1,569,125	1,210,094	1,136,504	853,816
Ending Carryover	1,732,973	22.53%	1,414,282	1,700,736	1,732,973	1,569,125	1,210,094	1,136,504
Tax Levy	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Number of Positions (FTE's)								
Regular	0.89		-			0.89	0.89	0.89
Part-Time/Temporary	-							
Request for Program Improvement	-							
Vacant	-							
Total Number of Positions (FTE's)	0.89	-	-	-	-	0.89	0.89	0.89

Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	6/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
WOOD C BUDGET											
FUND	701	701	LINE ITEM JUSTIFICATION								
DEPT NUMBER	2303	2303	EXPENSES/EXPENDITURES								
DEPT			2018								
A/C NAME											
FUNCTION	51933	51933									
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	6/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
101	Salaries-Permanent Straight Time	59,133	Wages Worksheet	59,133	4.39%	56,644	32,560	56,644	68,390	53,266	50,742
120	FICA	4,524	Wages Worksheet	4,524	4.41%	4,333	2,525	4,333	5,134	3,968	3,777
130	Health Insurance	15,419	Wages Worksheet	15,419	10.01%	14,016	7,008	14,016	12,859	12,486	12,486
132	Post Employment Benefits	1,183	Wages Worksheet	1,183	4.41%	1,133	627	1,133	1,214	1,065	1,015
133	Vision Insurance	62	Wages Worksheet	62	N/A	-	12	12	-	-	-
140	Life Insurance	2	Wages Worksheet	2	-33.33%	3	1	3	1	3	3
151	Retirement	3,962	Wages Worksheet	3,962	2.86%	3,852	2,335	3,852	3,795	3,631	3,552
160	Worker's Compensation	1,424	Wages Worksheet	1,424	2.67%	1,387	848	1,387	1,620	1,303	1,233
Personal Services		\$ 85,709		\$ 85,709	5.34%	\$ 81,368	\$ 47,435	\$ 81,368	\$ 93,778	\$ 75,722	\$ 72,808
219	Workers Comp Insurance Other Prof Services	27,500		27,500	4.56%	26,300	27,012	27,012	29,870	-	25,350
221	Wkrs Comp Utility Service Telephone	700		700	-6.67%	750	274	700	755	752	765
230	Workers Comp Insurance PC Replacement	310		310	0.00%	310	310	310	310	300	300
Contractual Services		\$ 28,510		\$ 28,510	4.20%	\$ 27,360	\$ 27,596	\$ 28,022	\$ 30,934	\$ 1,052	\$ 26,415
311	Workers Comp Insurance Office Supplies	350		350	0.00%	350	43	200	262	162	19
312	Workers Comp Insurance Copy Expense	200		200	0.00%	200	15	175	93	19	77
313	Workers Comp Insurance Postage	200		200	0.00%	200	35	175	101	91	175
331	Workers Comp Insurance Meetings & Travel	1,000		1,000	0.00%	1,000	26	500	337	444	630
341	Workers Comp Insurance Claim Payments	340,000		340,000	0.00%	340,000	55,093	175,000	56,209	274,620	69,982
342	Workers Comp Insurance Safety Supplies	5,000		5,000	0.00%	5,000	3,271	5,000	9,728	4,099	3,108
Supplies and Expense		\$ 346,750		\$ 346,750	0.00%	\$ 346,750	\$ 58,482	\$ 181,050	\$ 66,730	\$ 279,435	\$ 73,992
511	Workers Comp Insurance Insurance-Liability	1,100		1,100	0.00%	1,100	-	1,100	-	3,240	585
515	Workers Comp Stop Loss Insurance	27,000		27,000	1.89%	26,500	26,832	27,000	25,321	50,700	25,350
531	Workers Comp Interdepartmental	2,500		2,500	0.00%	2,500	1,248	2,600	2,316	2,316	2,316
Fixed Charges		\$ 30,600		\$ 30,600	1.66%	\$ 30,100	\$ 28,080	\$ 30,700	\$ 27,537	\$ 56,256	\$ 28,251
Totals		\$ 491,569		\$ 491,569	1.23%	\$ 485,578	\$ 161,592	\$ 321,152	\$ 219,079	\$ 412,465	\$ 201,467
						485,578.00	161,591.99		219,078.97	412,464.64	201,466.51

WOOD COUNTY BUDGET

FUND LAND RECORDS		701	LINE ITEM JUSTIFICATION								
DEPT NUMBER		2303	REVENUES								
A/C NAME			2018								
3											
Source	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	6/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
47413	Local Department Charges-Workers Comp	491,569		491,569	1.35%	485,000	293,203	485,000	578,110	486,055	484,155
Intergovernmental Charges		\$ 491,569		\$ 491,569	1.35%	\$ 485,000	\$ 293,203	\$ 485,000	\$ 578,110	\$ 486,055	\$ 484,155
49300	#N/A	-		-	N/A	-	-	-	-	-	-
Other Financing Sources		\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS		\$ 491,569		\$ 491,569	1.35%	\$ 485,000	\$ 293,203	\$ 485,000	\$ 578,110	\$ 486,055	\$ 484,155
Dynamics						485,000.00	293,202.69		578,109.65	486,054.59	484,154.99



Wood County WISCONSIN

INFORMATION TECHNOLOGY

August, 2017

- ◆ GCS property tax system, vendor for replacement property tax software, is being used for tracking deed and parcel data, receipting tax payments, and generating reports. Electronic assessment data is uploaded on a regular basis by Treasurer Department staff. Open records requests are being fulfilled using the GCS data.
- ◆ Support for Norwood Healthcare Center and Edgewater Haven is ongoing. Edgewater Haven Matrix, software for billing and clinical charting, user setup is being modified and enhanced to allow for more tracking. Human Service staff were setup in the Edgewater Matrix software to help facilitate the accounting procedures. Matrix software for both Edgewater and Norwood is scheduled for a large upgrade in August 2017. After upgrade completion access to the Matrix software will be available on the county intranet page. The server address for MatrixCare and Point of Care will change, this means current shortcuts will be rendered obsolete and post upgrade access can be obtained from the county intranet links.
- ◆ RtVision, Highway Department time and materials tracking software, payroll export file will be updated with new earnings codes in September. These codes will map to new payroll software, HRMS, new codes that will alleviate a rounding issue. These new codes will also be implemented in the TimeStar system and will also alleviate a rounding issue.
- ◆ Work on the Planning and Zoning Sanitary Permit system will continue in September 2017. Zoning permit data entry into the SCO Unix system needs to be replaced with added functionality in the sanitary permit web application. Sanitary permit entry into the web based system is complete.
- ◆ Register of Deeds software and server upgrade specification, cost analysis, and resource allocation is researched and determined. The upgrades are scheduled for October 2017.
- ◆ Discovery phase of conversion for the remaining 5 systems on the SCO Unix server is complete. However, additional systems that require archive data were discovered and will require analysis and solution development. Replacement system creation and implementation of these system continues as we plan to decommission the SCO Unix server in 2017.
- ◆ Data from the archived Human Services server, Pathlinks, was recovered and presented to Human Services financial staff for approval. Approval has not yet been received.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

- ◆ The TimeStar, electronic time card and time tracking, system configuration continues. System configuration, which requires coordination between IT, HR and the Finance Department is being continually updated to address the needs of each department. System configuration includes multiple functions like importing employee data, assigning pay groups, assigning time tracking types, setting access permissions, etc. Application access restriction configuration testing is nearly complete and IT begins to apply login restrictions to employees according to department head preferences.

The implementation schedule spans from April to September 2017. Administrative training, supervisor training, and hardware clock training is complete.

Custom electronic time card training documentation and instructions have been posted to the Wood County employee intranet page. IT encourages all employees to review the training documents.

<https://www.co.wood.wi.us/Employee/IT/Timestar.aspx>

The custom training posts are updated on a regular basis as we move through the training process. Multiple "train-the trainer" sessions scheduled for early June 2017 have been conducted and continue. The first group of parallel testing began June 18th 2017 and is complete. This first group is now live and TimeStar data has been used to process 2 payroll periods thus far. The second group of parallel testing began July 30th and will include at least 2 pay periods. The tentative GO LIVE date for the second group is August 27th, 2017. Select departments in the second group are ahead of schedule TimeStar data was monitored and adjusted carefully for processing payroll for the 8/13 thru 8/26 pay period. GO LIVE dates will be determined as we progress through the parallel testing process.

- ◆ Time Simplicity, the add on module that will provide scheduling software to select department, has been installed on our servers. Data collection for scheduling software is complete. Two user training sessions were held in August. The addition of the TimeStar & Time Simplicity software will eliminate the need for manual paper time card tracking and entry and provide a staff scheduling solution for select departments.
- ◆ With the final move of Centralia staff this month, Human Services Department moves are complete.
- ◆ Successfully moved the Dispatch Center into their new location with a lot of coordination between County staff, Solarus, and Raycom (Dispatch Phone and Radio Vendor). With the move, Dispatch implemented a new phone and radio system. The new phone system is integrated into the County phone system for added efficiency.
- ◆ The IT Department moved into the new IT area on the second floor of the Courthouse.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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- ◆ CCAP moved the State server previously located in the Register In Probate area to the new Shared Data Center.
 - ◆ Working with a vendor to kick off the storage project. This will include setting up the new SAN to allow for more efficient data storage and retrieval. It will also include the migration from the older "End of Life" storage that we currently have.
 - ◆ Finished the Phone System Upgrade by successfully testing SRST (backup lines) at Norwood. These lines are used in the event of a network outage.
 - ◆ Upgraded the Human Services clinical software, TCM, to the latest version.
 - ◆ Developed new reports for the Health department's breastfeeding application. These reports are used to report back to the State.
 - ◆ 638 helpdesk requests were created in July, with staff completing 626 tickets leaving 371 open requests. These numbers represent service requests from departments throughout the County.
 - ◆ Created a new extract report for WRS. The new requirement for WRS reporting has moved to a bi-weekly upload.
 - ◆ Created a new page on the Employee Intranet Site for any employee using IMS21 Document Scanning. This page holds announcements for the product, on-site training sign up, and on-demand training. Coming in the future will be short YouTube videos of How-Tos for the product.
 - ◆ Setup a security server at River Block for recording several security cameras at River Block, along with getting the cameras online.

INFORMATION TECHNOLOGY (IT) DEPARTMENT

Mission:

The Wood County Information Technology Department is a service organization dedicated to delivering reliable and secure voice, video and computer systems that are necessary to acquire, organize, preserve, and access information used by Wood County employees and the citizens of Wood County.

Challenge:

The challenge of the IT Department is to support and expand voice, video, cell phone and computer systems quickly and within the existing budget and headcount.

Activities:

The Information Technology Department provides employees with uninterrupted, round-the-clock voice and computer systems. It distributes operating system upgrades and new applications across the county's entire network. It engineers and manages network infrastructure, servers, PCs, video equipment, phones and applications across various locations. It designs and creates in house applications. It provides vendor application installation and support.

HIPAA Compliance

Departments that provide insurance billing services and administer protected health information must comply with all HIPAA security regulations. Wood County IT has developed policies and procedures to ensure compliance with HIPAA security provisions for administrative safeguards, physical safeguards, and technical safeguards. Although the policies and procedures are developed, several security tasks will always require additional effort as technology changes.

IT Security

Much of Wood County's information resources and services are accessed over the Internet. However, the Internet is subject to hacking and cyber attacks. This mandates improving computer and network security. Security improvements are therefore to be enhanced in each of the following areas:

- Preventive measures to control the number and scope of security incidents
- Security assurance through vulnerability identification and remediation
- Detection and investigation for those security incidents that do occur
- Recovery of any compromised host or network

Disaster Recovery and Continuity of Government planning

Wood County needs to develop and maintain a comprehensive disaster recovery plan in accordance with HIPAA security regulations. The disaster recovery plan needs to cover all essential and critical county government activities. The plan is to be kept up to date to take into account changing circumstances. All staff must be made aware of the disaster recovery plan and their own roles within it.

Technical Staff Expertise

Wood County needs to be able to recruit and retain the technical staff it needs to support information technology. It is critical to recognize that the information technology function depends upon the skills of technical staff. This need has operational as well as fiscal implications.

Access to Network Resources and Implement Wireless Networking

The nature of county government now requires staff and public to have reliable and high-speed access to the network, both at the courthouse offices, and at home. The goal is to make the electronic borders between home, community, and work place invisible, with little or no additional cost over current telephone technology. In pursuing this goal, advances in the telecommunications industry will be utilized when fiscally prudent.

Information Technology
Statement of Programs and Services

		SYSTEMS			All County Departments are impacted by the functions of the IT Department	
Services		Mandated	Funded	Priority	Impact	If cut
Helpdesk	Troubleshoot, repair or replace PC/Laptop hardware and software, printer, phone, application issues. Responds to, troubleshoots and resolves Help Desk emails, phone calls, Technician Tasks for approx 700 users	NO	Levy		Technical issues are resolved with the best possible solution, County staff able to perform their job duties	higher cost to outsource, would not have knowledge of County specific functions and applications, possible longer wait period for a response or onsite service
Phone Support	Support 475+ phones and provide various setup options for department	NO	Levy		Phone connectivity is available and working for internal to internal calls and internal to external calls, centralized system	no integration, increased phone problems
Server Support	85+ Servers	NO	Levy		All programs and resources are available	increased downtime, security issues, resources and programs not available for use
Purchase IT items for all departments		NO	Levy		make sure all purchases will work on the County network and obtain the best price	incompatible hardware/software, higher prices
Website Development/Maintenance	Everything is integrated into the main county website, which includes 337 web pages serving 25 county departments. Within those pages are 18 custom programmed tools and systems which directly serve the public, and another 9 tools and systems which facilitate internal county business.	NO	Levy		Provide online information and tools for departments and the public. The county website responds to between 18,000 and 20,000 visits from the public every month. There are 424 static downloadable documents, plus documents generated from databases.	cost to communicate information to citizens would increase. Departments would be contacted directly for some information, ie tax bills, park reservation, election results, etc
Software Maintenance	IT currently supports and/or maintains over 500 different software packages used throughout the County	NO	Levy		Schedule software upgrades, Ensure that new features will maintain that the users can continue to do their jobs effectively and efficiently. Train users.	software may not work properly or be supported

Information Technology
Statement of Programs and Services

Hardware Maintenance	85+ Servers, 28 Routers, 38 switches, 600+ computers, 12 Video Conferencing IT, 29 wireless access points, over 250 printers	NO	Levy		Keep equipment current and up to date	systems no longer work, out of date, more problems
Programming	develop and maintain numerous in-house programs	NO	Levy		Users are able to operate their computerized systems efficiently; databases perform transactions efficiently and as designed; systems generate accurate reports and function reliably; systems integrate properly with state agencies, local municipalities, and/or other county systems.	would have to purchase and maintain separate software packages that may not meet the exact needs of the department increase cost
Analyze/ Research		NO	Levy		streamline business processes, maximize productivity and increase user efficiency. Ensure solid changes are being made.	without someone specialized in Technology to review specs and conduct research on behalf of departments products might not satisfy requirements or purpose
Security	Firewall, Virus protection, Panic buttons on phones	NO	Levy		Information is secure and only authorized users have access to data and resources, computers free of viruses, in compliance with HIPPA and other information privacy laws	risk not being in compliance with state and federal laws, potential data loss or system failure.
Project Management					Provides timely, comprehensive project status reports. Ensures that projects are completed on time, within budget, and meet stated objectives	projects over budget or not completed on time
24X7 support		NO	Levy		Dispatch Center and 24-hour operations are able to use their systems after regular business hours and can reach the on-call person in case of a failure. Issues are resolved completely when possible. Redundancy plans are implemented if necessary to keep systems up and running until daytime staff can look at the issues more in-depth.	24-hour operations would be without technical resources able to quickly resolve issues

Information Technology
Statement of Programs and Services

Disaster Recovery/Business Continuity planning and implementation		NO	Levy		Data stored on County servers is secured both physically and electronically giving access only to authorized personnel. Backup data is secured in fire proof safe inside a fire proof vault and is available in the event of a disaster. Data is retained according to State regulation	Services departments rely on may not be available or recovered in the event of an emergency or disaster, potential data loss
Video Conferencing Systems	12 Video conferencing systems throughout County	NO	Levy		allow people to connect without the need to travel and transport	would increase travel and wages expense in other departments budgets (i.e. if Jail had to transport a prisoner to appear in court)
Monitor and Maintain Data and Communication Lines	12 County sites	NO	Levy		County departments are connected and can access the programs and tools needed Network is quick and responsive enough for employees to work	interruption in service, not able to access programs and tools needed to complete job functions, degraded performance
Training		NO	Levy		Staff is well trained and can complete their work	staff not able to use software and hardware needed to perform job, employees frustrated
Replace Desktop's	Maintain approximately 480 PC's, 76 Laptops, 15 Tablets, 34 Toughbook's	NO	Levy		Keep equipment current and up to date	outdated equipment, incompatibility issues, hardware failure
Provide Centralized Network Resources	Email, Printing, File Sharing, Backup	NO	Levy		People can access network resources, print, get to internet, save and share files, have files recovered if needed	wouldn't be able to share data, increased cost as each department would have to obtain/support these resources separately
Remote Access to Resources	remotely access email, data, programs, Municipalities can access Sheriff Dept. Software/Data	NO	Levy		allow for better sharing of information, provide staff and other agencies with access remotely to County data, encourage collaboration	would have to be at a County facility to access email and data, would not be able to share information with outside agencies

County of Wood
Systems

Account Number	Account Name	2018 Requested	2017 Budget	Difference		Explanation Any Line Items that has a variance of 10% or all highlighted items
				Amount	%	
Systems:						
101-2701-46110-000-000	Public Charges-Systems Tax List	-	-	-	0.00%	
101-2701-47415-000-000	Local Department Charges-Systems	(7,920)	(13,000)	5,080	39.08%	
101-2701-51450-000-101	Wages-Permanent-Information Systems	723,642	703,016	20,626	2.93%	
101-2701-51450-000-108	Education Reimbursement-Data Processing	-	-	-	0.00%	
101-2701-51450-000-115	Overtime-Information Systems	-	-	-	0.00%	
101-2701-51450-000-119	Other Pay-Information Systems	7,700	7,700	-	0.00%	
101-2701-51450-000-120	FICA-Information Systems	55,950	54,370	1,580	2.91%	
101-2701-51450-000-130	Health Ins-Information Systems	191,817	174,373	17,444	10.00%	9 % increase to health insurance
101-2701-51450-000-132	Information Systems Post Employment Benf	14,474	14,061	413	2.94%	
101-2701-51450-000-133	Vision Ins-Information Technology	700	-	700	0.00%	
101-2701-51450-000-140	Information Systems Life Insurance	164	182	(18)	-9.89%	
101-2701-51450-000-151	Information Systems Retirement	48,999	48,329	670	1.39%	
101-2701-51450-000-156	Information Systems Unemployment Compe	5,000	-	5,000	0.00%	
101-2701-51450-000-160	Information Systems Workers Compensation	6,595	9,557	(2,962)	30.98%	
101-2701-51450-000-219	Information Systems Other Professional Ser	16,000	16,000	-	0.00%	
101-2701-51450-000-221	Information Systems Telephone	35,000	35,000	-	0.00%	
101-2701-51450-000-230	Information Systems PC Replacement	3,590	3,230	360	11.15%	Additional equipment used by IT staff for efficiency
101-2701-51450-000-243	Information Systems Technical Support	262,000	174,000	88,000	50.57%	Maintenance Agreement increases; IT pays several large
101-2701-51450-000-311	Information Systems Office Supplies	1,500	800	700	87.50%	proper budgetary amount based on prior years
101-2701-51450-000-312	Information Systems Copy Expense	400	400	-	0.00%	
101-2701-51450-000-313	Information Systems Postage	-	50	(50)	100.00%	
101-2701-51450-000-331	Information Systems Meetings & Travel	10,000	10,000	-	0.00%	
101-2701-51450-000-350	Information Systems Repair & Maint Supplie	66,000	57,000	9,000	15.79%	Update Norwood Keycard system
101-2701-51450-000-511	Information Systems Insurance-Liability	-	5,126	(5,126)	100.00%	IT moves shared data center and into long term space
101-2701-51450-000-531	Information Systems Interdepartment Rent	44,760	31,020	13,740	44.29%	Increased Dept space and Full cost of shared data center
101-2701-51450-000-814	Information Systems Computers & Printers	403,000	-	403,000	0.00%	
101-2701-51450-000-829	Systems Capital Improvements Other	-	-	-	0.00%	
101-2702-47415-000-000	Local Department Charges-Systems	(135,000)	(130,000)	(5,000)	3.85%	
101-2702-51451-000-221	Voice over IP Telephone	106,000	106,000	-	0.00%	
101-2702-51451-000-341	Voice over IP Supplies & Expense	12,000	12,000	-	0.00%	
101-2702-51451-000-350	Voice over IP Repair & Maintenance Supplie	10,000	9,000	1,000	11.11%	maintenance Agreement increases
101-2702-51451-000-814	Voice over IP Computer Equipment	-	-	-	0.00%	
705-2703-47415-000-000	PC Replacement Fund Department Charges	(153,135)	(142,170)	(10,965)	7.71%	
705-2703-51452-000-350	PC Replacement-Supplies	89,000	112,000	(23,000)	20.54%	
705-2703-51452-000-814	PC Replacement Capital Equipment	111,600	30,000	81,600	272.00%	Sheriff Toughbook replacement, built up for this expense
0	0					
0	0 Total Systems	1,929,836	1,328,044	601,792	45.31%	

WOOD COUNTY BUDGET SUMMARY 2018						
Category	Information Technology 2701 51450	Voice-Over IP 2702 51451	PC Replacement Fund 2703 51452	2018 Total	Incr(Decr) 2018 Budget	2017 Total
Personal Services	1,055,041	-	-	1,055,041	4.30%	1,011,588
Contractual Services	316,590	106,000	-	422,590	26.44%	334,230
Supplies and Expense	77,900	22,000	89,000	188,900	-6.14%	201,250
Fixed Charges	44,760	-	-	44,760	23.83%	36,146
Debt Service	-	-	-	-	N/A	-
Grants, Contributions & Other	-	-	-	-	N/A	-
Total Operating Expenditures	1,494,291	128,000	89,000	1,711,291	0.08	1,583,214
Capital Outlay	403,000	-	111,600	514,600	1615.33%	30,000
Other Financing Uses	-	-	-	-	N/A	-
Total Expenditures	1,897,291	128,000	200,600	2,225,891	0.38	1,613,214
Intergovernmental	-	-	-	-	N/A	-
Licenses and Permits	-	-	-	-	N/A	-
Fines, Forfeits and Penalties	-	-	-	-	N/A	-
Public Charges for Services	-	-	-	-	N/A	-
Intergovernmental Charges	7,920	135,000	153,135	296,055	3.82%	285,170
Miscellaneous	-	-	-	-	N/A	-
Other Financing Sources	-	-	-	-	N/A	-
Total Revenues	7,920	135,000	153,135	296,055	0.04	285,170
Beginning Carryover	-	30,182	79,194	109,377	-40.80%	184,744
Ending Carryover	-	37,182	31,729	68,912	-63.33%	187,914
Tax Levy	1,889,371	-	-	1,889,371	0.42	1,331,214
Total Number of Positions (FTE's)	-	-	-	-	(1.00)	1.00

WOOD COUNTY BUDGET SUMMARY SHEET 2018								
10	0							
DEPT. NUMBER	0							
DEPT	INFORMATION TECHNOLOGY							
A/C NAME	SUMMARY							
FUNCTION	TOTAL							
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ 1,055,041	4.30%	\$ 1,011,588	\$ 457,863	\$ 994,678	\$ 948,695	\$ 909,791	\$ 887,321
Contractual Services	422,590	26.44%	334,230	183,349	378,090	536,391	374,546	312,931
Supplies and Expense	188,900	-6.14%	201,250	175,598	269,920	253,226	192,748	176,888
Fixed Charges	44,760	23.83%	36,146	20,636	36,146	23,900	23,544	22,326
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
Total Operating Expenditures	1,711,291	8.09%	1,583,214	837,446	1,678,834	1,762,212	1,500,629	1,399,465
Capital Outlay	514,600	1615.33%	30,000	-	-	295,589	607,786	634,116
Other Financing Uses	-	N/A	-	-	-	-	-	-
Total Expenditures	\$ 2,225,891	37.98%	\$ 1,613,214	\$ 837,446	\$ 1,678,834	\$ 2,057,801	\$ 2,108,415	\$ 2,033,582
Intergovernmental	-	N/A	-	-	-	-	-	-
Fines, Forfeits and Penalties	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	45	60	102
Intergovernmental Charges	296,055	3.82%	285,170	190,706	286,080	289,632	259,782	243,981
Miscellaneous	-	N/A	-	-	-	-	-	-
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ 296,055	3.82%	\$ 285,170	\$ 190,706	\$ 286,080	\$ 289,677	\$ 259,842	\$ 244,083
Beginning Carryover	109,377	N/A	184,744	166,217	166,217	214,564	273,003	257,040
Ending Carryover	68,912	N/A	187,914	156,489	109,377	166,217	214,564	273,003
Tax Levy	\$ 1,889,371	41.93%	\$ 1,331,214	\$ 637,012	\$ 1,335,914	\$ 1,719,777	\$ 1,790,133	\$ 1,805,462
10								
Number of Positions (FTE's)	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Regular	-		-	-	-	11.13	10.13	9.88
Part-Time/Temporary	-		-	-	-	-	-	-
Request for Program Improvement	-		1.00	-	-	-	-	-
Vacant	-		-	-	-	-	-	-
Total Number of Positions (FTE's)	-	-	1.00	-	-	11.13	10.13	9.88

WOOD COUNTY BUDGET SUMMARY SHEET 2018								
DEPT NUMBER 2701 DEPT INFORMATION TECHNOLOGY A/C NAME Information Technology FUNCTION 51450								
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ 1,055,041	4.30%	\$ 1,011,588	\$ 457,863	\$ 994,678	\$ 948,695	\$ 909,791	\$ 887,321
Contractual Services	316,590	38.72%	228,230	136,449	272,090	422,591	267,587	207,071
Supplies and Expense	77,900	14.14%	68,250	25,364	40,920	84,013	74,159	79,435
Fixed Charges	44,760	23.83%	36,146	20,636	36,146	23,900	23,544	22,326
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
Total Operating Expenditures	1,494,291	11.16%	1,344,214	640,312	1,343,834	1,479,200	1,275,081	1,196,154
Capital Outlay	403,000	N/A	-	-	-	267,445	593,556	577,331
Other Financing Uses	-	N/A	-	-	-	-	-	-
Total Expenditures	\$ 1,897,291	41.15%	\$ 1,344,214	\$ 640,312	\$ 1,343,834	\$ 1,746,645	\$ 1,868,638	\$ 1,773,484
Intergovernmental	-	N/A	-	-	-	-	-	-
Fines, Forfeits and Penalties	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	45	60	102
Intergovernmental Charges	7,920	-39.08%	13,000	3,300	7,920	26,822	8,444	7,920
Miscellaneous	-	N/A	-	-	-	-	-	-
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ 7,920	-39.08%	\$ 13,000	\$ 3,300	\$ 7,920	\$ 26,867	\$ 8,504	\$ 8,022
Beginning Carryover	-	N/A	-	-	-	-	70,000	30,000
Ending Carryover	-	N/A	-	-	-	-	-	70,000
Tax Levy	\$ 1,889,371	41.93%	\$ 1,331,214	\$ 637,012	\$ 1,335,914	\$ 1,719,777	\$ 1,790,133	\$ 1,805,461.92
2	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Number of Positions (FTE's)								
Regular	-		-			11.13	10.13	9.88
Part-Time/Temporary	-							
Request for Program Improvement	-		1.00					
Vacant	-							
Total Number of Positions (FTE's)	-	-	1.00	-	-	11.13	10.13	9.88

WOOD COUNTY BUDGET

FUND GENERAL		101	LINE ITEM JUSTIFICATION								
DEPT NUMBER		2701	EXPENSES/EXPENDITURES								
DEPT			2018								
A/C NAME		Information Technology									
FUNCTION		51450									
2											
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	6/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
101	Salaries-Permanent Straight Time	723,642	Wages Worksheet	723,642	2.93%	703,018	309,782	685,564	666,635	651,860	631,253
			Wages Vacant Worksheet	-							
			Improvement Worksheet	-							
102	Salaries-Permanent Part Time	-	Improvement Worksheet	-	N/A	-	-	-	-	-	-
			Part-time/Temporary Worksheet	-	N/A	-	-	-	-	-	-
108	Education Reimbursement-Data Processing	-	N/A	-	N/A	-	3,475	3,475	6,444	-	-
115	Salaries-Overtime	-	Improvement Worksheet	-	N/A	-	-	1,200	39	0	-
119	Other Pay	7,700	Improvement Worksheet	-	0.00%	7,700	4,195	7,680	7,794	7,472	7,475
			Wages Other Worksheet	7,700	N/A	-	-	-	-	-	-
120	FICA	55,950	Wages Worksheet	55,361	2.91%	54,370	22,820	51,714	49,372	47,906	46,339
			Wages Vacant Worksheet	-							
			Improvement Worksheet	-	N/A	-	-	-	-	-	-
			Wages Other Worksheet	589	N/A	-	-	-	-	-	-
130	Health Insurance	191,817	Wages Worksheet	191,817	10.00%	174,373	87,186	174,373	156,383	137,885	137,885
			Wages Vacant Worksheet	-							
132	Post Employment Benefits	14,474	Wages Worksheet	14,474	2.94%	14,081	6,192	14,407	12,887	12,012	12,625
			Wages Vacant Worksheet	-	N/A	-	-	-	-	-	-
			Improvement Worksheet	-							
133	Vision Insurance	700	Wages Worksheet	700	N/A	-	138	466	-	-	-
140	Life Insurance	164	Wages Worksheet	164	-9.89%	182	50	108	153	136	124
			Wages Vacant Worksheet	-							
151	Retirement	48,999	Wages Worksheet	48,483	1.39%	48,329	21,337	48,260	42,133	42,663	44,711
			Wages Vacant Worksheet	-							
			Improvement Worksheet	-	N/A	-	-	-	-	-	-
			Wages Other Worksheet	516	N/A	-	-	-	-	-	-
156	Unemployment Compensation	5,000	Unemployment Compensation	5,000	N/A	-	-	1,500	740	3,370	-
160	Worker's Compensation	6,595	Wages Worksheet	6,578	-30.99%	9,557	2,688	5,941	6,116	6,487	8,909
			Wages Vacant Worksheet	-							
			Improvement Worksheet	-	N/A	-	-	-	-	-	-
			Wages Other Worksheet	17	N/A	-	-	-	-	-	-
Personal Services		\$ 1,055,041		\$ 1,055,041	4.30%	\$ 1,011,588	\$ 457,863	\$ 994,678	\$ 948,885	\$ 909,791	\$ 887,321
219	Information Systems Other Professional Ser	16,000		16,000	0.00%	16,000	11,163	15,000	96,770	11,338	14,649
221	Information Systems Telephone	35,000		35,000	0.00%	35,000	20,172	35,000	35,297	35,313	34,166
230	Information Systems PC Replacement	3,590		3,590	11.15%	3,230	3,350	3,590	2,610	2,610	2,400
243	Information Systems Technical Support	262,000	Maintenance Agreements increases	262,000	50.57%	174,000	101,764	218,500	287,814	218,326	155,857

WOOD COUNTY BUDGET											
FUND	GENERAL	101	LINE ITEM JUSTIFICATION								
DEPT NUMBER		2701	EXPENSES/EXPENDITURES								
DEPT	INFORMATION TECHNOLOGY		2018								
A/C NAME	Information Technology										
FUNCTION	2	51450									
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	6/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
Contractual Services		\$ 316,590		\$ 316,590	38.72%	\$ 228,230	\$ 136,449	\$ 272,090	\$ 422,591	\$ 267,587	\$ 207,071
311	Information Systems Office Supplies	1,500		1,500	87.50%	800	1,273	1,500	1,996	2,217	2,013
312	Information Systems Copy Expense	400		400	0.00%	400	39	400	360	269	263
313	Information Systems Postage	-		-	-100.00%	50	-	20	7	19	35
331	Information Systems Meetings & Travel	10,000		10,000	0.00%	10,000	6,135	9,000	3,792	12,288	9,500
350	Information Systems Repair & Maint Suppl	86,000	Nonwood Keycard Upgrade (est 9k)	66,000	15.79%	57,000	17,918	30,000	77,858	69,377	67,624
Supplies and Expense		\$ 77,900		\$ 77,900	14.14%	\$ 68,250	\$ 25,364	\$ 40,920	\$ 84,013	\$ 74,159	\$ 79,435
511	Information Systems Insurance-Liability	-		-	-100.00%	5,126	5,126	5,126	6,820	6,264	5,046
531	Information Systems Interdepartment Rent	44,760	New IT Area & Shared Data Center	44,760	44.29%	31,020	15,510	31,020	17,280	17,280	17,280
Fixed Charges		\$ 44,760		\$ 44,760	23.83%	\$ 36,146	\$ 20,636	\$ 36,146	\$ 23,900	\$ 23,544	\$ 22,326
814	Information Systems Computers & Printers	403,000	Business Continuity Phase I	150,000	N/A	-	-	-	267,445	593,556	577,331
			**EM Microwave Connection Dependent								
			Citrix Upgrade (currently out of date)	160,000							
			Backup Solution	93,000							
829	Systems Capital Improvements Other	-		-	N/A	-	-	-	-	-	-
Capital Outlay		\$ 403,000		\$ 403,000	N/A	\$ -	\$ -	\$ -	\$ 267,445	\$ 593,556	\$ 577,331
Totals		\$ 1,897,291		\$ 1,897,291	41.15%	\$ 1,344,214	\$ 640,312	\$ 1,343,834	\$ 1,746,645	\$ 1,868,638	\$ 1,773,484

DEPT		ACCT NAME		FUNCTION		INFORMATION TECHNOLOGY		SUMMARY TOTAL		2015		2016		2017		2018		2019		2020		2021		2022		2023		2024		2025		2026		2027		2028		2029		2030		2031		2032		2033		2034		2035		2036		2037		2038		2039		2040		2041		2042		2043		2044		2045		2046		2047		2048		2049		2050		2051		2052		2053		2054		2055		2056		2057		2058		2059		2060		2061		2062		2063		2064		2065		2066		2067		2068		2069		2070		2071		2072		2073		2074		2075		2076		2077		2078		2079		2080		2081		2082		2083		2084		2085		2086		2087		2088		2089		2090		2091		2092		2093		2094		2095		2096		2097		2098		2099		2100		2101		2102		2103		2104		2105		2106		2107		2108		2109		2110		2111		2112		2113		2114		2115		2116		2117		2118		2119		2120		2121		2122		2123		2124		2125		2126		2127		2128		2129		2130		2131		2132		2133		2134		2135		2136		2137		2138		2139		2140		2141		2142		2143		2144		2145		2146		2147		2148		2149		2150		2151		2152		2153		2154		2155		2156		2157		2158		2159		2160		2161		2162		2163		2164		2165		2166		2167		2168		2169		2170		2171		2172		2173		2174		2175		2176		2177		2178		2179		2180		2181		2182		2183		2184		2185		2186		2187		2188		2189		2190		2191		2192		2193		2194		2195		2196		2197		2198		2199		2200		2201		2202		2203		2204		2205		2206		2207		2208		2209		2210		2211		2212		2213		2214		2215		2216		2217		2218		2219		2220		2221		2222		2223		2224		2225		2226		2227		2228		2229		2230		2231		2232		2233		2234		2235		2236		2237		2238		2239		2240		2241		2242		2243		2244		2245		2246		2247		2248		2249		2250		2251		2252		2253		2254		2255		2256		2257		2258		2259		2260		2261		2262		2263		2264		2265		2266		2267		2268		2269		2270		2271		2272		2273		2274		2275		2276		2277		2278		2279		2280		2281		2282		2283		2284		2285		2286		2287		2288		2289		2290		2291		2292		2293		2294		2295		2296		2297		2298		2299		2300		2301		2302		2303		2304		2305		2306		2307		2308		2309		2310		2311		2312		2313		2314		2315		2316		2317		2318		2319		2320		2321		2322		2323		2324	
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WOOD COUNTY BUDGET WAGES OTHER DEPARTMENT-WIDE PERSONNEL COSTS 2018					
DEPARTMENT TITLE ACCOUNT NAME FUNCTION		INFORMATION TECHNOLOGY SUMMARY TOTAL 0			
10					
OBJECT NUMBER	OBJECT NAME	AMOUNT	JUSTIFICATION	OVERTIME HOURS	CALCULATION
111	Clothing Allowance	-			
112	Lead Pay	-			
113	Shift Differential Pay	-			
115	Overtime	-		Overtime	-
119	Other Pay	7,700			
	TOTAL WAGES	7,700			
120	SOCIAL SECURITY	589			
151	RETIREMENT	516			
160	WORKERS COMP	17			
	TOTAL FRINGES	1,122			
		8,822			
				TOTAL	-

WOOD COUNTY BUDGET											
FUND	GENERAL	101	LINE ITEM JUSTIFICATION								
DEPT NUMBER		2701	REVENUES								
DEPT	INFORMATION TECHNOLOGY		2018								
A/C NAME	Information Technology										
2											
Source	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	6/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
46110	Public Charges-Systems Tax List	-		-	N/A	-	-	-	45	60	102
Public Charges for Services		\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ 45	\$ 60	\$ 102
47415	Local Department Charges-Systems	7,920		7,920	-39.08%	13,000	3,300	7,920	26,822	8,444	7,920
Intergovernmental Charges		\$ 7,920		\$ 7,920	-39.08%	\$ 13,000	\$ 3,300	\$ 7,920	\$ 26,822	\$ 8,444	\$ 7,920
TOTALS		\$ 7,920		\$ 7,920	-39.08%	\$ 13,000	\$ 3,300	\$ 7,920	\$ 26,867	\$ 8,504	\$ 8,022
Dynamics						13,000.00	3,300.00		26,867.17	8,504.13	8,022.21

**WOOD COUNTY BUDGET
SUMMARY SHEET
2018**

DEPT NUMBER ³ 2702
DEPT INFORMATION TECHNOLOGY
A/C NAME Voice-Over IP
FUNCTION 51451

Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	106,000	0.00%	106,000	46,900	106,000	113,800	106,959	105,959
Supplies and Expense	22,000	4.76%	21,000	1,044	21,000	45,493	22,991	15,477
Fixed Charges	-	N/A	-	-	-	-	-	-
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
Total Operating Expenditures	128,000	0.79%	127,000	47,944	127,000	159,293	129,950	121,337
Capital Outlay	-	N/A	-	-	-	-	-	21,719
Other Financing Uses	-	N/A	-	-	-	-	-	-
Total Expenditures	\$ 128,000	0.79%	\$ 127,000	\$ 47,944	\$ 127,000	\$ 159,293	\$ 129,950	\$ 143,056
Intergovernmental	-	N/A	-	-	-	-	-	-
Fines, Forfeits and Penalties	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	135,000	3.85%	130,000	45,326	136,080	128,629	127,413	125,511
Miscellaneous	-	N/A	-	-	-	-	-	-
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ 135,000	3.85%	\$ 130,000	\$ 45,326	\$ 136,080	\$ 128,629	\$ 127,413	\$ 125,511
Beginning Carryover	30,182	-36.81%	47,766	21,102	21,102	51,766	54,303	71,848
Ending Carryover	37,182	-26.76%	50,766	18,484	30,182	21,102	51,766	54,303
Tax Levy	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

WOOD COUNTY BUDGET											
FUND	GENERAL	101	LINE ITEM JUSTIFICATION								
DEPT NUMBER		2701	EXPENSES/EXPENDITURES								
DEPT	INFORMATION TECHNOLOGY		2018								
A/C NAME	Information Technology										
FUNCTION		51450									
2											
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	6/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
WOOD COUNTY BUDGET											
FUND	GENERAL FUND	101	LINE ITEM JUSTIFICATION								
DEPT NUMBER		2702	EXPENSES/EXPENDITURES								
DEPT	INFORMATION TECHNOLOGY		2018								
A/C NAME	Voice-Over IP										
FUNCTION		51451									
3											
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	6/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
221	Voice over IP Telephone	106,000		106,000	0.00%	106,000	46,900	106,000	113,800	106,959	105,859
Contractual Services		\$ 106,000		\$ 106,000	0.00%	\$ 106,000	\$ 46,900	\$ 106,000	\$ 113,800	\$ 106,959	\$ 105,859
341	Voice over IP Supplies & Expense	12,000		12,000	0.00%	12,000	1,044	12,000	41,936	22,991	12,994
350	Voice over IP Repair & Maintenance Supplies	10,000	maintenance increases	10,000	11.11%	9,000	-	9,000	3,557	-	2,483
Supplies and Expense		\$ 22,000		\$ 22,000	4.76%	\$ 21,000	\$ 1,044	\$ 21,000	\$ 45,493	\$ 22,991	\$ 15,477
	Totals	\$ 128,000		\$ 128,000	0.79%	\$ 127,000	\$ 47,944	\$ 127,000	\$ 159,293	\$ 129,950	\$ 143,056
Dynamics						127,000.00	47,944.07		159,293.01	129,950.01	143,055.59

\$ - \$ - \$ - \$ - \$ -

WOOD COUNTY BUDGET											
FUND	GENERAL FUND	101	LINE ITEM JUSTIFICATION								
DEPT NUMBER		2702	REVENUES								
DEPT	INFORMATION TECHNOLOGY		2018								
A/C NAME	Voice-Over IP										
3											
Source	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	6/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
47415	Local Department Charges-Systems	135,000		135,000	3.85%	130,000	45,326	136,080	128,629	127,413	125,511
	Intergovernmental Charges	\$ 135,000		\$ 135,000	3.85%	\$ 130,000	\$ 45,326	\$ 136,080	\$ 128,629	\$ 127,413	\$ 125,511
	TOTALS	\$ 135,000		\$ 135,000	3.85%	\$ 130,000	\$ 45,326	\$ 136,080	\$ 128,629	\$ 127,413	\$ 125,511
Dynamics						130,000.00	45,325.64		128,629.44	127,412.83	125,510.77

WOOD COUNTY BUDGET											
FUND	GENERAL	101	LINE ITEM JUSTIFICATION								
DEPT NUMBER		2701	REVENUES								
DEPT	INFORMATION TECHNOLOGY		2018								
A/C NAME	Information Technology										
2											
Source	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	6/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
46110	Public Charges-Systems Tax List	-		-	N/A	-	-	-	45	60	102
Public Charges for Services		\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ 45	\$ 60	\$ 102
47415	Local Department Charges-Systems	7,920		7,920	-39.08%	13,000	3,300	7,920	26,822	8,444	7,920
Intergovernmental Charges		\$ 7,920		\$ 7,920	-39.08%	\$ 13,000	\$ 3,300	\$ 7,920	\$ 26,822	\$ 8,444	\$ 7,920
	TOTALS	\$ 7,920		\$ 7,920	-39.08%	\$ 13,000	\$ 3,300	\$ 7,920	\$ 26,867	\$ 8,504	\$ 8,022
Dynamics						13,000.00	3,300.00		26,867.17	8,504.13	8,022.21

**WOOD COUNTY BUDGET
SUMMARY SHEET
2018**

DEPT NUMBER 2703 DEPT INFORMATION TECHNOLOGY A/C NAME PC Replacement Fund FUNCTION 51452								
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	N/A	-	-	-	-	-	-
Supplies and Expense	89,000	-20.54%	112,000	149,190	208,000	123,720	95,598	81,975
Fixed Charges	-	N/A	-	-	-	-	-	-
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
Total Operating Expenditures	89,000	-20.54%	112,000	149,190	208,000	123,720	95,598	81,975
Capital Outlay	111,600	272.00%	30,000	-	-	28,144	14,229	35,067
Other Financing Uses	-	N/A	-	-	-	-	-	-
Total Expenditures	\$ 200,600	41.27%	\$ 142,000	\$ 149,190	\$ 208,000	\$ 151,863	\$ 109,827	\$ 117,042
Intergovernmental	-	N/A	-	-	-	-	-	-
Fines, Forfeits and Penalties	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	153,135	7.71%	142,170	142,080	142,080	134,180	123,925	110,550
Miscellaneous	-	N/A	-	-	-	-	-	-
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ 153,135	7.71%	\$ 142,170	\$ 142,080	\$ 142,080	\$ 134,180	\$ 123,925	\$ 110,550
Beginning Carryover	79,194	-42.18%	136,978	145,114	145,114	162,798	148,700	155,192
Ending Carryover	31,729	-76.86%	137,148	138,005	79,194	145,114	162,798	148,700
Tax Levy	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

WOOD COUNTY BUDGET											
FUND	GENERAL	101	LINE ITEM JUSTIFICATION								
DEPT NUMBER		2701	EXPENSES/EXPENDITURES								
DEPT	INFORMATION TECHNOLOGY		2018								
A/C NAME	Information Technology										
FUNCTION		51450									
2											
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Deor) 18 Bud vs 17 Bud	2017 Budget	6/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
WOOD COUNTY BUDGET											
FUND	PC REPLACEMENT FUND	705	LINE ITEM JUSTIFICATION								
DEPT NUMBER		2703	EXPENSES/EXPENDITURES								
DEPT	INFORMATION TECHNOLOGY		2018								
A/C NAME	PC Replacement Fund										
FUNCTION		51452									
4											
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Deor) 18 Bud vs 17 Bud	2017 Budget	6/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
350	PC Replacement-Supplies	89,000		89,000	-20.54%	112,000	149,190	208,000	123,720	95,598	81,975
Supplies and Expense		\$ 89,000		\$ 89,000	-20.54%	\$ 112,000	\$ 149,190	\$ 208,000	\$ 123,720	\$ 95,598	\$ 81,975
814	PC Replacement Capital Equipment	111,600	Scheduled Sheriff Toughbook Replacement 2018	111,600	272.00%	30,000	-	-	28,144	14,228	35,067
Capital Outlay		\$ 111,600		\$ 111,600	272.00%	\$ 30,000	\$ -	\$ -	\$ 28,144	\$ 14,228	\$ 35,067
Totals		\$ 200,600		\$ 200,600	41.27%	\$ 142,000	\$ 149,190	\$ 208,000	\$ 151,863	\$ 109,827	\$ 117,042
Dynamics						142,000.00	149,189.52		151,863.41	109,827.28	117,041.84

\$ - \$ - \$ - \$ - \$ -

WOOD COUNTY BUDGET											
FUND	PC REPLACEMENT FUND	705	LINE ITEM JUSTIFICATION								
DEPT NUMBER		2703	REVENUES								
DEPT	INFORMATION TECHNOLOGY		2018								
A/C NAME	PC Replacement Fund										
4											
Source	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	6/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
47415	PC Replacement Fund Department Charges	153,135		153,135	7.71%	142,170	142,080	142,080	134,180	123,925	110,550
Intergovernmental Charges		\$ 153,135		\$ 153,135	7.71%	\$ 142,170	\$ 142,080	\$ 142,080	\$ 134,180	\$ 123,925	\$ 110,550
49210	#N/A	-			N/A	-	-	-	-	-	-
Other Financing Sources		\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS		\$ 153,135		\$ 153,135	7.71%	\$ 142,170	\$ 142,080	\$ 142,080	\$ 134,180	\$ 123,925	\$ 110,550
Dynamics						142,170.00	142,080.00		134,180.00	123,925.00	110,550.00

Wood County Employee Wellness Update
September 5th, 2017 Submitted: Adam Fandre

2016-2017 Employee Wellness Program

New Hire Orientation- Continue to promote and encourage new hires to participate in the upcoming Wellness year. New hires starting after quarter 1 must complete biometric screenings, health assessment, and health coaching within by October 31st to be eligible for 2018 premium incentive.

Portal Updates-

211 employees receive quarter 3 cash incentive

160 employees registered for Quarter 4 Workout Watch activity

158 employees registered for Quarter 4 Wellness Challenge

70 second-chance employees have successfully completed the three requirements for the 2018 premium incentive.

Wellness Committee Updates-

- 2016-2017 Wellness Program Planning and Promotion.
- Extensive discussion on Wellness program updates regarding premium incentive and aligning Wellness year with the calendar year.
- Discussion/constructive feedback of upcoming Quarter 4 wellness challenge, activities, and deadlines.
- Created and distributed monthly fliers/handouts on health insurance including terminology, frequently asked questions, free public options, etc. in addition to summer time safety in place of health fair.
- Distributed/posted communication for Employee Wellness Program enrollment on bulletin boards at each location.
- Discussed Lunch & Learn topics for 2018.

Wellness Board Updates-

- U.W Extension Financial Health Survey—Sarah Siegel presented a survey on financial health that UW Extension has been using for financial planning sessions. The Wellness Board supports including this survey as a financial piece to the Wellness Program.
- Motion to incentivize open enrollment meeting attendance with 100 points. These points can also be acquired by watching the on-line video and taking a post-test at the end of the viewing. All ayes. Motion passed.
- Discussion of making influenza vaccine mandatory, with allowable exemptions, for Wood County Employees—Discussion of educational efforts, the use of masks in multi-use buildings (esp. Wood County Annex and Health Center), and the possible use of incentives to encourage vaccine administration took place. Feed-back will be obtained with a possible future policy about hand hygiene and use of masks during the flu season.
- Discussion regarding potential reasonable alternatives for obtaining blood for required lab work (for example, individuals with needle phobias)—after a lengthy discussion, it was decided that there is no reasonable alternative to a blood draw to obtain required labs. An individual can go to their primary care provider and submit the results obtained in that setting.
- Discussion regarding acceptable timeframe for Biometric results collected previously—general discussion of a timeframe took place. It was decided that if biometrics were completed within 6 months of quarter 1, they would be counted equally for both new and current participants.

Coordinator Monthly Updates-

- Working extensively with ManageWell's support team to ready portal for employees joining middle of the Wellness year.
- Distributed communication of Wellness program changes and updates from Wellness Board.
- Crafted Quarter 4 wellness challenge communication and order pedometers to be used during challenge.
- Coordinating on-site biometric screening for employees located in Marshfield.
- Coordinating on-site biometric screenings for Highway Department and River Block employees.

- Held Wellness Informational Meetings at various Wood County locations.
- Created and distributed emails for quarter 4 follow-up health coaching.
- Health coaching at various Wood County locations for premium discount and follow-up health coaching for quarter 4.
- Crafting monthly Lunch & Learn quizzes for portal and hard-copies for Parks and Forestry.
- Coordinated presenter for September Lunch & Learn.
- Distributed communication for upcoming September Lunch & Learn.
- Met with UW-Extension and Health Department to discuss Lunch & Learn topics for 2018.
- Working with Aspirus and department heads to coordinate ergonomic assessments for employees after move to River Block.
- Meeting with department heads to discuss ergonomic assessment results and recommendations.
- Coordinating with Wood County vending machine vendors to include healthy options/alternatives.
- Updated Wellness bulletin boards.
- Planning/crafting/designing Wellness Program activities for 2018.
- Helping with portal support.

Wellness Activities-Going on Now

Work out Watch - Quarter 4: Employees have the opportunity to earn 500 wellness points just by sticking to their physical fitness goal for the quarter. In order to claim these points they must complete and submit a "Workout Watch Form" to the Wellness coordinator by each quarter deadline. Must have goal created and approved by the Wellness Coordinator by: Quarter 2-January 15th, Quarter 3-April 15th, Quarter 4-July 15th. Employees complete a self- review form of their goal and submit to the Coordinator at the end of each quarter to determine employee wellness points awarded.

Follow-up Health Coaching Session – Quarter 4: This includes a scheduled appointment with an Aspirus Health Coach to review health goals set in January after the screenings. This activity is worth 250 points for quarter three and/or four. The Aspirus Health Coach will mark this activity as complete and you will automatically receive your points.

Fitness Assessments- Quarter 4: Employees will have an opportunity to complete a MET fitness assessment. This assessment is calculated based on a formula that incorporates the employees' current activity level, height, weight, and resting pulse. The fitness assessments will be offered every six months to allow employees to measure progress over time.

Enclosures:

August 7th 2017 Wellness Board Meeting Minutes

August 18th 2017 Wellness Committee Meeting Minutes

Wood County Employee Wellness Board Meeting Minutes

Tuesday, August 7, 2017

Wood County River Block, Health EOC Room

Board members present: Amy Kaup, Donna Rozar, Dawn Schmutzer, Warren Kraft (HR Director—ex-officio), Jordan Bruce, Sue Kunferman

Also present: (for part of all of the meeting) Amanda Handrahan (Aspirus Business Health), Adam Fandre (Wellness Coordinator), Angela Zausch (by phone); see attached sign-in sheet for additional individuals present

1. Chair Kunferman called the meeting to order at 10 a.m.
2. **Introductions** were made around the table and the room.
3. **Public comments:** Wood County employees present unanimously spoke against making the influenza vaccine mandatory for county employees and stated their reasons for those objections.
4. Motion (Kaup/Bruce) to receive and place on file the minutes from the June 6, 2017 meeting as presented. All ayes. Motion carried.
5. **UW Extension Financial Health Survey**—Sarah Siegel presented a survey on financial health that UW Extension has been using for financial planning sessions. The Wellness Board supports including this survey as a financial piece to the Wellness Program. The Wellness Coordinator would be the only recipient of the survey results. If financial concerns are identified, UW Extension will partner with Wellness to provide a 1 hour class to individuals.
6. Motion (Rozar/Schmutzer) to incentivize open enrollment meeting attendance with 100 points. This points can also be acquired by watching the on-line video and taking a post-test at the end of the viewing. All ayes. Motion passed.
7. **Discussion of making influenza vaccine mandatory, with allowable exemptions, for Wood County Employees**—Warren reported that there is no state law prohibiting a mandate. It was noted that the vaccine is currently mandatory at both Norwood Health Center and Edgewater Haven. Discussion of educational efforts, the use of masks in multi-use buildings (esp. Wood County Annex and Health Center), and the possible use of incentives to encourage vaccine administration took place. Feed-back will be obtained with a possible future policy about hand hygiene and use of masks during the flu season. An update from Jordon on the feed-back he receives from the Wood County Annex in Marshfield will be on the agenda of the next meeting.

8. **Discussion regarding potential reasonable alternatives for obtaining blood for required lab work (for example, individuals with needle phobias)**—after a lengthy discussion, it was decided that there is no reasonable alternative to a blood draw to obtain required labs. An individual can go to their primary care provider and submit the results obtained in that setting.
9. **Discussion regarding acceptable timeframe for Biometric results collected previously**—General discussion of a timeframe took place. It was decided that if biometrics were completed within 6 months of quarter 1, they would be counted equally for both new and current participants. Adam will communicate this timeframe decided to employees. Adam reported that the informational sessions he is having on the change in the Wellness Program are going well. They are not well-attended but employee's questions are being answered appropriately.
10. **Update regarding wellness program activities and points structure**—Discussion took place regarding a possible tiered system so the program doesn't lose employees over the year. The decision was to follow trend for one year before implementing a tiered system. Adam will make the changes necessary as discussed with aligning payouts and points obtained with participation in the Wellness Program.
11. **2018 Wellness Budget**—Adam and Sue will meeting with Mike in the near future regarding the 2018 Wellness Budget. A discussion took place regarding the possibility of another funding source for the Wellness Program other than the health insurance reserve fund. This is a discussion that needs to take place at the Executive Committee level.
12. **Update from the Wellness Committee**—Updates received and documents on file.
13. **General employee wellness updates**—Concerns were expressed about smoking outside the River Block building. Follow-up with department heads will take place.
14. **Future meeting agenda items**—noted
15. Next meeting date: November 7, 2017, 1 p.m., Health EOC Room
16. The Chair declared the meeting adjourned at 12:23 p.m.

Respectfully submitted,

Donna M. Rozar

Donna M.P Rozar, secretary (electronically signed)

Minutes in draft form until approved at the next Wood County Wellness Board meeting

Wellness Bd Mtg

8/7/17
10AM →

Loni Kleckman

Shannon Ichner

Erik Engel

REUBEN VANTASSEL

Heather Gehrt

Emily Salvinski

CHAD SCHOLEY

Sarah Siegel

Bill Clendinning

Brandon Urwink

Wd City Dispatch

Wood Co CSA

Wood Co Com

WOOD CO MAINT

Wood Co Treasurer

WOOD

PARCS & FORESTRY

UW-Extension

WCB Dist 15

HS Dept.

Name of Meeting: Wellness Committee Meeting Minutes
Date: 08/15/2017

Location: River Block – Large Conference Rm 130

Time Called to Order: **1:30PM**

Time Adjourned:

Call in Number: *8408

Members Present/Call in

Adam, Lacey, Danielle, Dawn, Lisa, Kristie, Maria, Laura, Brad

Members Absent:

Ryan S., Amber, Caitlin, Tara,
Jodi, Janet, Sandra

Recording Professional:

Adam

Next Meeting:

- Date: 3rd Tuesday of each month, September 18, 2017
- Time: 1:30pm
- Location: River Block – Large Conference Rm 130
- Call in #: *8408

AGENDA ITEM	DISCUSSION/ RECOMMENDATIONS	CONCLUSIONS /ACTIONS	RESPONSIBLE PARTY
Premium Incentive Communication	<ul style="list-style-type: none"> • Suggestions/Feedback • Updates from Wellness Board 	-Overall things continue to go well and the process is working. Adam created new, detailed instructions for of how to sign up on ManageWell, complete health risk assessment, and complete health coaching. - Employees will only be able to sign up on the portal after Adam has received biometrics. -Biometric timeframe extended to include any results taken on or after 1/1/17. Biometrics complete on or after 7/1/17 will count towards 2019 premium incentive.	Adam/All
Onsite Biometric Screenings	<ul style="list-style-type: none"> • August 30th – Norwood • September 21st – Highway/River Block 	-Communication for Norwood screening went out morning of 8/15. Screenings will also be held at the Highway Department and River Block the morning of 9/21. -Adam will look into scheduling onsite biometric screening for Edgewater. -On-site biometrics screenings are only for employees wishing to get the premium incentive for 2018, no for currently participating employees.	Adam
Vending Machines	<ul style="list-style-type: none"> • Healthier options for vending machines coming soon • Next steps 	-Food list has been sent to vendors. Healthier options should be available soon. Will revisit once healthier options have been available for several weeks/months.	Adam/All
Lunch & Learn Topics	<ul style="list-style-type: none"> • Topics of interest? 	-Send Adam any topics of interest for 2018 Lunch & Learns	Adam/All
Monthly fliers/handouts	<ul style="list-style-type: none"> • Wellness bulletin boards • Themes/focus? • Next focus 	-Next theme will be preventative care along with similar handouts which Adam will create.	Adam/All
Wellness Activities	Quarter 4 activities, deadlines, and upcoming walking challenge <ul style="list-style-type: none"> • Walking Challenge registration begins 8/21 	-Walking challenge registration begins 8/21. -Discussion of how many pedometers to buy took place. Most employees should have some means of tracking steps (phone, fitbit, pedometer, etc.).	Adam/All

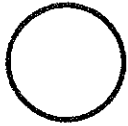
Quarter 5 (October-Dec)	<ul style="list-style-type: none"> Financial Wellness Challenge Another Challenge? \$100 Incentive? 	<p>-Financial Wellness Challenge from Welcoa will be main challenge – possibly build off previously created financial wellness information.</p> <p>-\$100 incentive will be given in 5th quarter.</p> <p>-It was determined enough points are available that 1,000 points should be obtainable.</p>	Adam/All
How to Get Wellness Word Out & Increase Participation	<ul style="list-style-type: none"> Identified locations whose participation rates are lowest, will try to reach out to these areas. Update on department interactions (who talked to who) 	<p>-Still working off of premium incentive communication</p>	All
Other	<ul style="list-style-type: none"> CSA's Exercise Classes 	<p>-Onsite yoga will be held by Aspirus Respiratory Therapist on 1st and 3rd Thursdays of each month at River Block on 3rd floor. Exact start date is unknown.</p> <p>-Adam will discuss possibility of more routine meetings with massage therapist when attending for Welcome Week created by STS committee.</p> <p>-Toilet talks were discussed with the possibility of putting them in the bathrooms.</p> <p>-There have been some odd situations with nails being put into the walls of tires who park around River Block. This is something the police are aware of and so is Reuben.</p>	Adam/All

TREASURER'S REPORT

09-05-2017

By: H. Gehrt

- I participated in the Executive Committee Meeting on August 1.
- I had a meeting with a US Bank Representative regarding Purchase Cards and the benefits and different options for the County on August 14. He will be coming back in October to do a presentation to the Committee.
- I participated in County Board on August 15.
- I participated in several United Way meetings on August 17, 23, and 31.
- I was busy preparing the August Settlement pay out for the Municipalities, State, School Districts, and Technical College for a total of over \$19 million by the August 21 deadline.
- I participated in an agenda setting meeting on August 22.
- I met with Tracy from Land and Water Conservation on August 29 to discuss potential use for certain tax deed properties the County currently owns. These properties could be converted to use for educational development in conjunction with certain school districts. There will be more information at a later date regarding this idea.
- There is an offer to purchase submitted to the office for the 1st St N property in the City of Wisconsin Rapids. This is the property that the County razed last year. It is just an empty lot now and of no value to anyone except the surrounding land owners. This is the first interest that anyone has expressed in this property. We were asking \$15,000 and the offer came in at \$12,000. I would suggest taking this offer and putting this property back on the tax roll.
- Sara Schnoor, from PMA, will be attending the meeting to answer any questions regarding the resolution to authorize investing with WISC/PMA. Right now we have 2 banks that are underperforming and will not budge on their rates. We are currently at interest rates of .18% and .20% at these banks. I plan on taking those funds and opening up (4) 1-year certificates of deposit at the average rate of 1.26%-1.35%. The remaining funds I will put into investments at over 1% interest. I will bring along the most current rate sheet as possible to the meeting.
- I have included my budget, again, this month. There is a 0% increase in levy from 2017 and I have raised revenues resulting again in a non-tax levy budget.



RESOLUTION#

Introduced by EXECUTIVE COMMITTEE
Page 1 of 1

Committee

CAK

Motion:	Adopted:	
1 st	Lost:	
2 nd	Tabled:	
No:	Yes:	Absent:
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>MPM</u> , Finance Dir.		

INTENT & SYNOPSIS: To accept offer of sale of tax deed property.

FISCAL NOTE:

Offered Amount	\$12,000.00
R.E. Taxes	(18,710.11)
Publication fees	(227.16)
Abstracting fees	(160.00)
Maintenance fees	(33,199.34)

LOSS (\$40,296.61)

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Kremer, B			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, during the sealed bid process no offers were received on the below mentioned property, and,

WHEREAS, an open bid process was held and this was the best offer received on the below mentioned property, and,

WHEREAS, it is beneficial for Wood County to sell tax deed property so as to obtain deficient tax revenues and to place the property back on the tax roll:

THEREFORE BE IT RESOLVED, that the following offer be accepted

City of Wisconsin Rapids

Parcel 34-05515

Lot 1 of Wood County Certified Survey Map No. 1856 (recorded in Volume 7 of Survey Maps at Page 56) said lot being all of Lot 44 and part of Lot 45 of East Side Assessor's Plat No. 40, City of Wisconsin Rapids, Wood County,

Wisconsin.

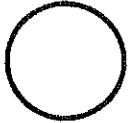
OFFERED AMOUNT

\$12,000.00

APPRAISED AMOUNT

\$15,000.00

Property is vacant land formerly 1411 1st St. N.



RESOLUTION#

Introduced by Executive Committee
Page 1 of 1

Motion:	Adopted:	
1 st	Lost:	
2 nd	Tabled:	
No:	Yes:	Absent:
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>[Signature]</u> , Finance Dir.		

HLG

INTENT & SYNOPSIS: To update "Resolution Designating Public Depositories and Authorizing Withdrawal of County Monies" to include number of signatures and titles of authorized persons.

BE IT RESOLVED by the Wood County Board of Supervisors that the following named financial institutions:

AbbyBank
American Deposit Management Co
Associated Bank
Charles Schwab & Co., Inc. as custodian bank for investment with
ICM Institutional Capital Management LLC
Farmers & Merchants Bank
State of Wisconsin Local Government Investment Pool Fund
Timberwood Bank
US Bank, NA as custodian bank for investment with WISC
(Wisconsin Investment Series Cooperative) through PMA
(Prudent Man Advisors) Financial Network, Inc.
WoodTrust Bank

Qualify as a public depository under Chapter 34, Wis. Stats., are hereby designated as depositories in which the funds of this Municipality may from time to time be deposited or transferred by Treasurer or Deputy Treasurer.

BE IT FURTHER RESOLVED, that the following described account(s) be opened and maintained in the name of this Municipality with the Bank subject to the rules and regulations of the Bank from time to time in effect that the

person(s) and the number there of designated by title opposite the following designation of account(s) is hereby authorized, for and on behalf of this Municipality, to sign order checks as provided in §. 66.0607, Wis. Stats., for payment or withdrawal of money from said account(s) and to issue instructions regarding the same and to endorse for deposit, negotiation, collection or discount by Bank any and all checks, drafts, notes, bills, certificates of deposit, or other instruments or orders for the payment of money owned or held by said Municipality; that the endorsement for deposit may be in writing, by stamp, or other facsimile signature so endorsing.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Kremer, B			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Type of Account	Number of Signatures Required	Titles of Authorized Persons
1. Checking Account	3	Chairman, Clerk, Treasurer
2. Insured Money Market Acct	1	Treasurer or Deputy Treasurer
3. Certificate of Deposit	1	Treasurer or Deputy Treasurer
4. Wire Transfer	1	Treasurer or Deputy Treasurer
5. U.S. Securities	1	Treasurer or Deputy Treasurer
6. Electronic Transfers for Federal Tax Purposes	1	Finance Director or Treasurer



Wisconsin Investment Series Cooperative ®

RESOLUTION TO PARTICIPATE IN THE FUND

A RESOLUTION AUTHORIZING ENTRY INTO AN INTERGOVERNMENTAL COOPERATION AGREEMENT RELATING TO THE "WISCONSIN INVESTMENT SERIES COOPERATIVE" AND AUTHORIZING PARTICIPATION IN THE INVESTMENT PROGRAMS OF THE FUND

WHEREAS, Wisconsin school districts, technical college districts, cities, villages, counties and towns may invest their monies as authorized by Wisconsin Statutes, Section 66.0603 (1m); and

WHEREAS, Wisconsin Statutes, Section 66.0301 (the "Intergovernmental Cooperation Act") provides, among other things, that municipalities may contract with other municipalities for the joint exercise of any power or duty required or authorized by law, including investment of their monies; and

WHEREAS, the Wisconsin Investment Series Cooperative (formerly known as the Wisconsin School District Liquid Asset Fund) (the "Fund") was formed as of June 23, 1988 pursuant to the Intergovernmental Cooperation Act by the adoption of an Intergovernmental Cooperation Agreement relating to the Wisconsin School District Liquid Asset Fund by Oregon School District and Sheboygan Area School District, as the initial participants of the Fund, which Agreement was amended as of July 15, 1994 and July 12, 2002 (the "Intergovernmental Cooperation Agreement"); and

WHEREAS, the Fund is governed by the Wisconsin Investment Series Cooperative Commission (the "Commission") in accordance with the terms of the Intergovernmental Cooperation Agreement; and

WHEREAS, the Intergovernmental Cooperation Agreement has been presented to this governing body (the "Governing Body"); and

WHEREAS, the Intergovernmental Cooperation Agreement authorizes municipalities to adopt and enter into the Intergovernmental Cooperation Agreement and become participants of the Fund; and

WHEREAS, this Governing Body deems it to be advisable for this Municipality (the "Municipality") to adopt and enter into the Intergovernmental Cooperation Agreement and become a participant of the Fund for the purpose of exercising jointly with other municipalities the power to invest their monies, so as to enhance the investment earnings accruing to each; and

WHEREAS, this Governing Body deems it to be advisable for this Municipality to make use from time to time, in the discretion of the officials of the Municipality identified in Section 2 of this Resolution, of the Fixed Rate Investment Program available to participants of the Fund; and

WHEREAS, this Governing Body deems it advisable for this Municipality to make use of, from time to time, the services provided by PMA Financial Network, Inc., PMA Securities, Inc., U. S. Bank National Association, and/or their affiliates and successors, in connection with the Municipality's utilization of the Fund.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. This Municipality shall join with other Wisconsin municipalities in accordance with the Intergovernmental Cooperation Act by becoming a participant of the Fund and adopting and entering into the Intergovernmental Cooperation Agreement. A copy of the Intergovernmental Cooperation Agreement shall be filed in the minutes of the meeting at which this Resolution was adopted. The President (Chairperson) (Mayor) and the Clerk (Secretary) are authorized to take such actions and execute any and all such documents as they may deem necessary and appropriate to effectuate the entry of this Municipality into the Intergovernmental Cooperation Agreement and to utilize Fund programs through PMA Financial Network, Inc., PMA Securities, Inc. U. S. Bank National Association, and/or their affiliates and successors.

Section 2. This Municipality is authorized to invest its available monies from time to time and to withdraw such monies from time to time in accordance with the provisions of the Intergovernmental Cooperation Agreement, including investment in the fixed-income program of the Fund through the intermediaries PMA Financial Network, Inc. and PMA Securities, Inc. The following officers and officials of this Municipality and their respective successors in office each are designated as "Authorized Officials" with full power and authority to effectuate the investment and withdrawal of monies of this Municipality from time to time in accordance with the Intergovernmental Cooperation Agreement and pursuant to the Fixed Rate Investment Program available to participants of the Fund: (List the name(s) and title(s) of the officer(s) and official(s) who will be authorized to invest and withdraw monies in and from the Fund and pursuant to the Fixed Rate Investment Program. You may have any number of Authorized Officials; attach an additional list if necessary.)

Name: Heather L Gehrt Position: Treasurer Signature: _____

Name: Cheryl Krohn Position: Deputy Treasurer Signature: _____

Name: _____ Position: _____ Signature: _____

Name: _____ Position: _____ Signature: _____

The Clerk (Secretary) shall advise the Commission of any changes in Authorized Officials in accordance with procedures established by the Commission.

Section 3. Members of this Governing Body and officials of this Municipality are authorized to serve as Commissioners of the Commission from time to time if selected as such pursuant to the provisions of the Intergovernmental Cooperation Agreement.

Section 4. This Municipality may open depository accounts, enter into wire transfer agreements, safekeeping agreements, and lockbox agreements, or other applicable or related documents with U. S. Bank National Association, and any other institutions participating in the Fund programs or programs of PMA Financial Network, Inc. and PMA Securities, Inc., pursuant to Wisconsin Statutes, Section 34.05, Wisconsin Statutes, Section 120.12(7) (if applicable) and, when directed by one of the Authorized Officials, Wisconsin Statutes, Section 66.0603. PMA Financial Network, Inc. and/or PMA Securities, Inc. are authorized to act on behalf of this Municipality as its agent with respect to such accounts and agreements.

Section 5. Credit unions, banks, savings banks, trust companies and savings and loan associations authorized to transact business in the State of Wisconsin which qualify as depositories under Wisconsin law and are included on a list approved and maintained for such purpose by the Administrator of the Fund are designated as depositories of this Municipality pursuant to Wisconsin Statutes, Section 120.12(7) (if applicable) and Wisconsin Statutes, Section 34.05. Monies of this Municipality may be deposited in such depositories, from time to time in the discretion of the Authorized Officials, pursuant to the Fixed Rate Investment Program available to participants of the Fund through the intermediary PMA Financial Network, Inc.

It is hereby certified that *(insert name of the Municipality)*

duly adopted the Model Resolution at a duly convened meeting of the Governing Body of the Municipality held on the _____ day of _____, 20____, and that such Resolution is in full force and effect on this date, and that such Resolution has not been modified, amended, or rescinded since its adoption.

Signature of Clerk (Secretary)

Date

It is only necessary to adopt this resolution for the first account (master account) opened by your entity.

Attach original signed Resolution to Master Account Application and mail to:
PMA Financial Network, Inc. • 2135 CityGate Lane, 7th Floor • Naperville, IL 60563
Toll-Free 800.783.4273 • Fax: 630.718.8701

County of Wood
Treasurer

11e

Account Number	Account Name	2018 Requested	2017 Budget	Difference		Explanation Any Line Items that has a variance of 10% or all highlighted items
				Amount	%	
Treasurer:						
101-2801-41120-000-000	Taxes - Tax Increments	-	-	-	0.00%	
101-2801-41150-000-000	Taxes - County Share of Managed Forest L	(20,000)	(20,000)	-	0.00%	
101-2801-41800-000-000	Taxes - Interest and Penalties on Taxes	(405,000)	(378,000)	(27,000)	7.14%	
101-2801-43640-000-000	State Aid- Managed Forest Lands	(20,000)	(20,000)	-	0.00%	
101-2801-46121-000-000	Treasurer Fees-Redemption Notices	(3,000)	(2,500)	(500)	20.00%	More people are on payment plans and paying off fees
101-2801-46122-000-000	Public Charges-Property Conversion Charge	(100)	(100)	-	0.00%	
101-2801-46194-000-000	Co Treas-Copy and Fax Fees	(25)	(10)	(15)	150.00%	Information for labels/rolls can be printed easier for request
101-2801-48300-000-000	Gain/Loss on Sale of Property	(20,000)	(20,000)	-	0.00%	
101-2801-48900-000-000	Miscellaneous Revenue	(1,875)	(300)	(1,575)	525.00%	More people are on payment plans and paying off fees
101-2801-51520-000-101	Wages-Permanent-Treasurer	186,716	195,725	(9,009)	-4.60%	
101-2801-51520-000-115	Overtime-Treasury	-	-	-	0.00%	
101-2801-51520-000-120	FICA-Treasurer	14,284	14,973	(689)	-4.60%	
101-2801-51520-000-130	Health Ins-Treasurer	65,196	66,125	(929)	-1.40%	
101-2801-51520-000-132	Treasury Post Employment Benefits	3,734	3,915	(181)	-4.62%	
101-2801-51520-000-133	Vision Ins-Treasury	136	-	136	0.00%	
101-2801-51520-000-140	Treasury Life Insurance	72	76	(4)	-5.26%	
101-2801-51520-000-151	Treasury Retirement	12,510	13,309	(799)	-6.00%	
101-2801-51520-000-156	Treasurer Unemployment Comp	-	2,500	(2,500)	-100.00%	No one should be able to collect on this dept. anymore
101-2801-51520-000-160	Treasury Workers Compensation	411	431	(20)	-4.64%	
101-2801-51520-000-214	Treasury Professional Services-Printing	7,000	5,500	1,500	27.27%	Mailing out receipts to everyone
101-2801-51520-000-215	Treasury Tax Deeding & tax sale expense	15,375	15,000	375	2.50%	
101-2801-51520-000-219	Treasury Other Professional Services	18,500	18,500	-	0.00%	
101-2801-51520-000-221	Treasury Telephone	2,000	2,000	-	0.00%	
101-2801-51520-000-230	Treasury PC Replacement Fund	1,555	1,545	10	0.65%	
101-2801-51520-000-236	Treasury Maintenance Fee/License-ArcInfo	17,500	17,500	-	0.00%	
101-2801-51520-000-243	Treasury Repair and Maintenance-Equipme	1,200	1,200	-	0.00%	
101-2801-51520-000-311	Treasury Office Supplies	6,500	3,000	3,500	116.67%	Receipts are now on 1 full sheet and are per parcel
101-2801-51520-000-312	Treasury Copy Expense	4,500	25	4,475	17880.00%	Went with EO Johnson Plan
101-2801-51520-000-313	Treasury Postage	17,000	15,000	2,000	13.33%	In case postage prices go up
101-2801-51520-000-323	Treasury Publications-Notices	8,500	8,500	-	0.00%	
101-2801-51520-000-328	Treasury Dues	500	200	300	150.00%	In case fees go up for membership
101-2801-51520-000-331	Treasury Meetings & Travel	4,000	3,000	1,000	33.33%	The RPL is now attending conferences
101-2801-51520-000-341	Treasury Operating Supplies & Expense	500	200	300	150.00%	For unexpected expenses that come up
101-2801-51520-000-511	Treasury Insurance-Liability	1,937	1,398	539	38.56%	Per T. Stelzer, Safety Director
101-2801-51520-000-531	Treasury Interdepartment Rent	33,864	33,864	-	0.00%	
101-2801-51520-000-560	Treasury Refunded/Rescinded Taxes	4,000	4,000	-	0.00%	
101-2801-51520-000-561	Treasury Delinquent Property Chargebacks	2,000	2,000	-	0.00%	
101-2801-51520-000-812	Treasury Office Equipment	-	-	-	0.00%	
0	0	(40,510)	(11,424)	(29,086)	254.60%	

WOOD COUNTY BUDGET SUMMARY SHEET 2018								
10	0							
DEPT NUMBER	TREASURER							
DEPT	SUMMARY							
A/C NAME	TOTAL							
FUNCTION								
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 06/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ 283,059	-4.71%	\$ 297,054	\$ 130,407	\$ 276,975	\$ 314,840	\$ 318,857	\$ 325,357
Contractual Services	63,130	3.08%	61,245	34,971	54,545	53,733	18,428	28,741
Supplies and Expense	41,500	38.68%	29,925	7,933	26,660	20,323	25,908	23,076
Fixed Charges	41,801	1.31%	41,262	18,939	37,262	35,199	42,817	35,248
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
Total Operating Expenditures	429,490	0.00%	429,486	192,250	395,442	424,094	406,009	412,421
Capital Outlay	-	N/A	-	-	-	-	-	-
Other Financing Uses	-	N/A	-	-	-	-	-	-
Total Expenditures	\$ 429,490	0.00%	\$ 429,486	\$ 192,250	\$ 395,442	\$ 424,094	\$ 406,009	\$ 412,421
Taxes	425,000	6.78%	398,000	17,786	420,000	486,919	431,980	552,499
Intergovernmental	20,000	0.00%	20,000	-	20,000	21,092	20,471	20,652
Licenses and Permits	-	N/A	-	-	-	-	-	-
Fines, Forfeits and Penalties	-	N/A	-	-	-	-	-	-
Public Charges for Services	3,125	19.73%	2,610	2,636	4,918	6,410	3,774	4,444
Intergovernmental Charges	-	N/A	-	-	-	-	-	-
Miscellaneous	21,875	7.76%	20,300	10,164	21,000	(6,837)	28,520	83,125
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ 470,000	6.60%	\$ 440,910	\$ 30,586	\$ 465,918	\$ 507,584	\$ 484,745	\$ 660,719
Beginning Carryover	-	N/A	-	-	-	-	-	-
Ending Carryover	-	N/A	-	-	-	-	-	-
Tax Levy	\$ (40,510)	254.60%	\$ (11,424)	\$ 161,663	\$ (70,476)	\$ (83,490)	\$ (78,736)	\$ (248,298)
10								
Number of Positions (FTE's)	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 06/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Regular	3.78	3.78	-	-	3.72	4.84	4.84	4.84
Part-Time/Temporary	-	-	-	-	-	-	-	-
Request for Program Improvement	-	-	-	-	-	-	-	-
Vacant	-	-	-	-	0.50	-	-	-
Total Number of Positions (FTE's)	3.78	3.78	-	-	4.22	4.84	4.84	4.84

WOOD COUNTY BUDGET											
FUND	GENERAL	101	LINE ITEM JUSTIFICATION								
DEPT NUMBER		2801	EXPENSES/EXPENDITURES								
DEPT	TREASURER		2018								
A/C NAME	Treasurer										
FUNCTION		51520									
2											
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	06/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
101	Salaries-Permanent Straight Time	186,716	Wages Worksheet	186,716	-4.60%	195,725	82,517	180,000	206,623	215,664	220,433
			Wages Vacant Worksheet	-							
120	FICA	14,284	Wages Worksheet	14,284	-4.60%	14,973	5,932	13,000	14,701	16,021	16,371
			Wages Vacant Worksheet	-							
130	Health Insurance	65,196	Wages Worksheet	65,196	-1.40%	66,125	33,063	66,125	69,654	67,633	67,633
			Wages Vacant Worksheet	-							
132	Post Employment Benefits	3,734	Wages Worksheet	3,734	-4.62%	3,915	1,650	3,600	3,468	4,311	4,409
			Wages Vacant Worksheet	-	N/A	-	-	-	-	-	-
133	Vision Insurance	136	Wages Worksheet	136	N/A	-	24	80	-	-	-
140	Life Insurance	72	Wages Worksheet	72	-5.26%	76	25	54	53	50	54
			Wages Vacant Worksheet	-							
151	Retirement	12,510	Wages Worksheet	12,510	-6.00%	13,309	5,611	12,300	12,286	14,694	15,949
			Wages Vacant Worksheet	-							
156	Unemployment Compensation	-	Unemployment Compensation	-	-100.00%	2,500	1,396	1,396	7,612	-	-
160	Worker's Compensation	411	Wages Worksheet	411	-4.64%	431	190	420	436	484	507
			Wages Vacant Worksheet	-							
Personal Services		\$ 283,059		\$ 283,059	-4.71%	\$ 297,054	\$ 130,407	\$ 276,975	\$ 314,840	\$ 318,857	\$ 325,357
214	Treasury Professional Services-Printing	7,000	Envelopes, tax bills	7,000	27.27%	5,500	2,075	5,000	1,395	5,051	3,914
215	Treasury Tax Deeding & tax sale expense	15,375	Title Rpts., Snow Remvl, Securing Bid	15,375	2.50%	15,000	7,380	15,000	35,776	(2,095)	9,466
219	Treasury Other Professional Services	18,500	Banking Fees	18,500	0.00%	18,500	4,793	12,000	11,134	11,362	11,101
221	Treasury Telephone	2,000	6 Phones @ \$18 base rate/\$2 listing	2,000	0.00%	2,000	539	2,000	1,614	2,004	1,997
230	Treasury PC Replacement Fund	1,555	6 PC'S @ \$190; 1 Monitor @ \$30; N/C 1 Tablet @ \$360; 3 Ergo @ \$5	1,555	0.65%	1,545	1,535	1,545	1,535	1,440	1,440
236	Treasury Maintenance Fee/License-ArcInfo	17,500	GCS Tax Software Yearly Main Fee	17,500	0.00%	17,500	17,500	17,500	-	-	-
243	Treasury Repair and Maintenance-Equipment	1,200	Maintenance Contracts	1,200	0.00%	1,200	1,148	1,500	2,278	666	824
Contractual Services		\$ 63,130		\$ 63,130	3.08%	\$ 61,245	\$ 34,971	\$ 54,545	\$ 53,733	\$ 18,428	\$ 28,741

FUND	GENERAL	101	LINE ITEM JUSTIFICATION								
DEPT NUMBER		2801	EXPENSES/EXPENDITURES								
DEPT	TREASURER		2018								
A/C NAME	Treasurer										
FUNCTION		51520									
2											
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	06/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
311	Treasury Office Supplies	6,500	Paper, Pens, etc...	6,500	116.67%	3,000	849	2,500	2,287	5,662	2,797
312	Treasury Copy Expense	4,500	EO Johnson Plan	4,500	17900.00%	25	-	-	-	-	1
313	Treasury Postage	17,000	Mailings	17,000	13.33%	15,000	4,322	15,000	11,719	12,283	12,405
323	Treasury Publications-Notices	8,500	Tax Deed, Delinquent	8,500	0.00%	8,500	281	5,000	4,050	5,247	6,858
328	Treasury Dues	500	Real Property Lister, Treasurer	500	150.00%	200	160	160	160	160	160
331	Treasury Meetings & Travel	4,000	Real Property Lister, Treasurer	4,000	33.33%	3,000	973	2,500	2,067	2,434	681
341	Treasury Operating Supplies & Expense	500	Misc Expenses	500	150.00%	200	1,349	1,500	40	122	173
Supplies and Expense		\$ 41,500		\$ 41,500	38.68%	\$ 29,925	\$ 7,933	\$ 26,860	\$ 20,323	\$ 25,908	\$ 23,076
511	Treasury Insurance-Liability	1,937	General Liability, Bonds, Deductible	1,937	38.56%	1,398	1,398	1,398	2,074	2,322	1,950
531	Treasury Interdepartment Rent	33,864	2822 square feet @ \$12	33,864	0.00%	33,864	18,932	33,864	33,864	33,864	33,864
580	Treasury Refunded/Rescinded Taxes	4,000	Illegal taxes	4,000	0.00%	4,000	-	1,000	387	5,544	-
581	Treasury Delinquent Property Chargebacks	2,000	Municipality PP Chargeback/State	2,000	0.00%	2,000	609	1,000	(1,128)	1,087	(567)
Fixed Charges		\$ 41,801		\$ 41,801	1.31%	\$ 41,262	\$ 18,939	\$ 37,262	\$ 35,199	\$ 42,817	\$ 35,248
Totals		\$ 429,490		\$ 429,490	0.00%	\$ 429,486	\$ 192,250	\$ 395,442	\$ 424,094	\$ 406,009	\$ 412,421
Dynamics						429,486.00	192,249.65		424,094.26	406,008.92	412,421.41
						-	-		-	-	-

WOOD COUNTY BUDGET STAFFING WORKSHEET DEPARTMENTAL PERSONNEL COSTS BY INDIVIDUAL 2018																								
TREASURER SUMMARY TOTAL:																								
DEPT A/C NAME FUNCTION		10		0																				
EMPLOYEE NAME	DEPT	(NON-)SUPERVISORY	JOB CODE	HIRE DATE	EMPLOYMENT STATUS	CURRENT			PROJECTED		AUTHORIZED HOURS	ADJUST HOURS	BUDGETED HOURS	FTE EQUIVALENT	GROSS PAY	OPER	VISION INSURANCE	SOCIAL SECURITY	HEALTH INSURANCE	LIFE INSURANCE	RETIREMENT COST	WORKERS COMP	TOTAL	
	DEPT					GRADE	STEP	RATE	STEP	RATE					101	102	103	120	130	140	151	160		
BRANDL, CHELSEY	2801	Non-Supervisory	3405-Admin Services 4	11/07/2016	Part Time 80%	4	1	14.79	2	15.50	1,564		26	1,690	0.81	26,195	524	33	2,004	14,009	18	1,755	58	44,596
GEHRIT, HEATHER	2801	Supervisory	3403-Treasurer	03/04/2002	Full Time 2015	11	11	35.65	11	36.36	2,015			2,015	0.97	73,265	1,465	-	5,805	18,703	19	4,909	161	102,126
KROHN, CHERYL	2801	Non-Supervisory	3402-Deputy Treasurer	10/05/2015	Full Time 2080	7	2	20.73	3	21.73	2,080			2,080	1.00	45,198	904	53	3,458	17,242	18	3,028	99	70,000
MARLT, NANCY	2801	Non-Supervisory	3404-Real Property Ustler	01/14/2013	Full Time 2080	6	3	19.29	4	20.22	2,080			2,080	1.00	42,058	841	50	3,217	17,242	18	2,616	93	66,337
						-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
						-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
						-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
						-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
						-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
						-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
						-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
						-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
											7,839	29	7,865	3.78	\$ 198,718	\$ 3,734	\$ 138	\$ 14,284	\$ 66,196	\$ 72	\$ 12,510	\$ 411	\$ 283,059	

WOOD COUNTY BUDGET											
FUND	GENERAL	101	LINE ITEM JUSTIFICATION								
DEPT NUMBER		2801	REVENUES								
DEPT	TREASURER		2018								
A/C NAME	Treasurer										
2											
Source	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	06/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
41150	Taxes - County Share of Managed Forest Land	20,000	February Payment	20,000	0.00%	20,000	(172,008)	20,000	42,235	18,357	60,419
41800	Taxes - Interest and Penalties on Taxes	405,000		405,000	7.14%	378,000	189,794	400,000	444,684	413,624	490,099
Taxes		\$ 425,000		\$ 425,000		\$ 398,000	\$ 17,786	\$ 420,000	\$ 486,919	\$ 431,980	\$ 552,499
43640	State Aid- Managed Forest Lands	20,000	September Payment	20,000	0.00%	20,000	-	20,000	21,092	20,471	20,652
Intergovernmental		\$ 20,000		\$ 20,000	0.00%	\$ 20,000	\$ -	\$ 20,000	\$ 21,092	\$ 20,471	\$ 20,652
46121	Treasurer Fees-Redemption Notices	3,000	Publication Fees Collected	3,000	20.00%	2,500	2,636	3,500	3,956	3,725	4,435
46122	Public Charges-Property Conversion Charges	100		100	0.00%	100	-	1,418	2,409	45	-
46194	Co Treas-Copy and Fax Fees	25		25	150.00%	10	-	-	45	4	9
Public Charges for Services		\$ 3,125		\$ 3,125	19.73%	\$ 2,610	\$ 2,636	\$ 4,918	\$ 6,410	\$ 3,774	\$ 4,444
Intergovernmental Charges		\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
48300	Gain/Loss on Sale of Property	20,000		20,000	0.00%	20,000	10,164	20,000	(15,563)	20,968	80,924
48900	Miscellaneous Revenue	1,875	NSF Fees Collected	1,875	525.00%	300	-	1,000	8,726	7,552	2,201
Miscellaneous		\$ 21,875		\$ 21,875	7.76%	\$ 20,300	\$ 10,164	\$ 21,000	\$ (6,837)	\$ 28,520	\$ 83,125
TOTALS		\$ 470,000		\$ 470,000	6.60%	\$ 440,910	\$ 30,586	\$ 465,918	\$ 507,584	\$ 484,745	\$ 660,719
Dynamics						440,910.00	30,586.22		507,583.96	484,744.50	660,719.04

Executive Committee
Monthly Comments on Agenda Items
Finance Department – Mike Martin
Tuesday, September 5, 2017

Comments on Agenda Items

12b. Update on 2018 Budget

There have been a few revisions to the departmental budgets since I last shared the information with the Committee:

- Expenditures increased \$2,264,629 from \$106,794,664 to \$109,059,293 mostly due to projected debt service on new debt
- Revenues unchanged at \$78,058,390
- Tax levy increased \$327,646 from \$25,276,846 to \$25,604,492 due to debt service tax levy
- Shortfall increased \$92,518 from \$356,145 to \$448,663 mostly due to debt service changes
- Operating tax rate is \$4.485 compared to \$4.545 in 2017
- Debt service tax rate is \$0.639 compared to \$0.546 in 2017
- Library tax rate is \$0.384 compared to \$0.394 in 2017

12c. Review 2018 Finance Budget

The Finance (51510) budgeted expenditures and levy for 2018 is \$287,407 an increase of \$2,312 and 0.81% over the 2017 budget of \$285,095. Highlights of the budget include:

- FTE's unchanged at 2.25
- Wages decreased 3.57% due to turnover in Director and Deputy
- Health insurance increased 10% due to changes in the premiums
- Professional fees increased \$523 and 2.61%
- Meetings and Travel increased \$5,200 for training due to turnover
- Liability insurance increased \$489 due to allocation changes

I have also included the budgets for debt service and the general county/non-program functions (contingency, shared revenue, sales tax, library aid, PILOTs, Fairgrounds)

12d. Discussion and decisions on 2018 Capital Projects and funding

I have included a schedule that lists all of the tax levy funded capital currently in the 2018 budget requests along with the \$1.6 million of projects tentatively approved at the CIP meeting of August 30th. Finance will have the spreadsheet displayed at the meeting. The Committee will be able to discuss and finalize the proposed projects to be funded with debt. The tentative funding from GTA increases will be presented and the net impact on the debt service tax rate.

The Committee will be able to finalize the "Initial Resolution for Borrowing" related to the above projects to be considered by the full County Board at their September 19th meeting.

I also will present the "Reimbursement Resolution" that the County has on file for your affirmation. This resolution is utilized in the event that we incur expenditures prior to the issuance of debt that we wish to reimburse ourselves with debt proceeds.

12e. Discussion and decisions on the transfer of payroll to Finance from HR

The Finance Department would like to get the Committee's input on some of the factors related to the transfer of payroll operations from Human Resources to Finance. Some of the keys decisions will include:

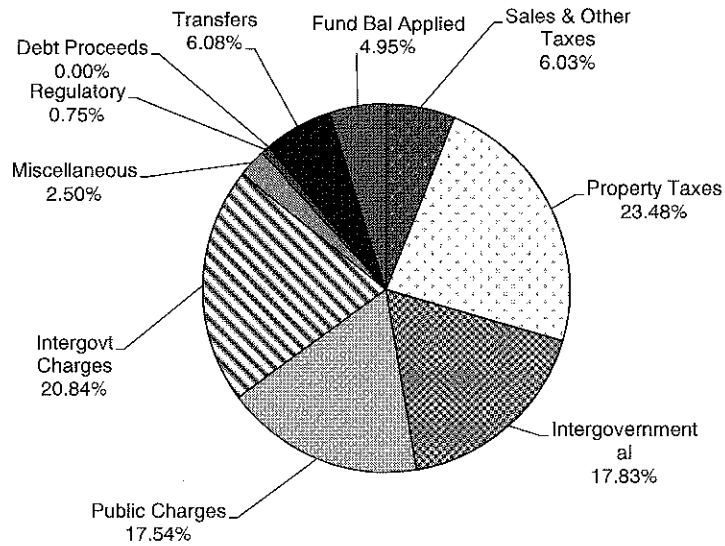
- When the transfer will occur and the timeline of events leading up to the transfer
- The software that will be used for payroll
- The staffing requirements for payroll

The Finance Department has been researching and discussing these issues. We believe that an optimum time to transfer the duties would be in January 2018. It makes sense that we would implement and use the Dynamics GP payroll module. There should be an additional FTE added to Finance to perform the payroll and other Finance Department duties.

12f. Correspondence

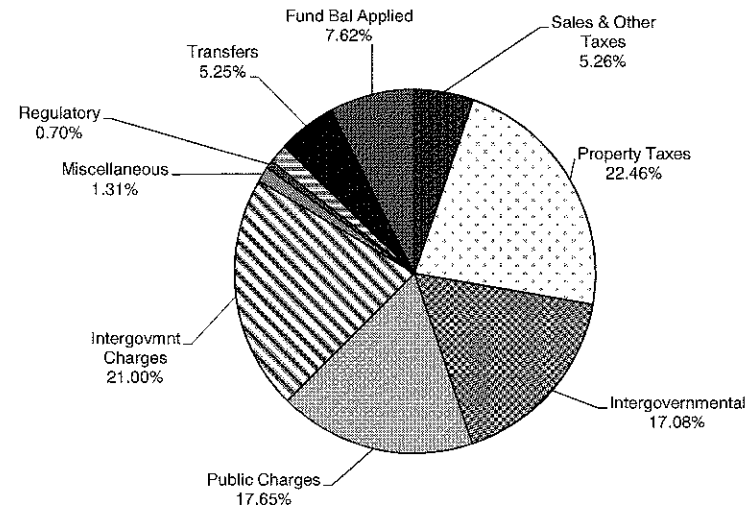
- 1) Budget and actual reports for 8 months ended August 31, 2017

**WOOD COUNTY 2018 REQUESTED BUDGET
REVENUES BY SOURCE**



Sources		
Sales & Other Taxes	\$ 6,575,162	6.03%
Property Taxes	25,604,492	23.48%
Intergovernmental	19,448,224	17.83%
Public Charges	19,124,161	17.54%
Intergovt Charges	22,729,504	20.84%
Miscellaneous	2,728,162	2.50%
Regulatory	822,509	0.75%
Debt Proceeds	-	0.00%
Transfers	6,630,668	6.08%
Fund Bal Applied	5,396,411	4.95%
	<u>\$ 109,059,293</u>	<u>100.00%</u>

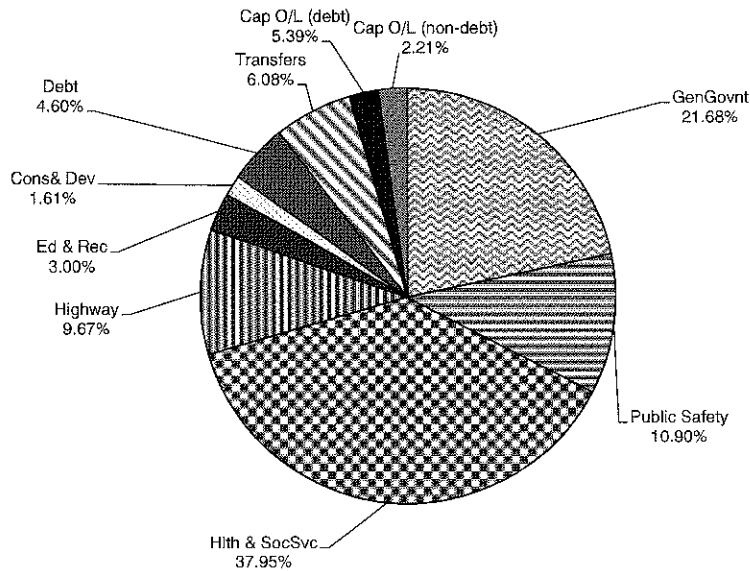
**WOOD COUNTY 2017 REVISED BUDGET
REVENUES BY SOURCE**



Sources		
Sales & Other Taxes	\$ 5,827,560	5.26%
Property Taxes	24,885,936	22.46%
Intergovernmental	18,923,787	17.08%
Public Charges	19,550,623	17.65%
Intergovmt Charges	23,267,004	21.00%
Miscellaneous	1,450,998	1.31%
Regulatory	778,243	0.70%
Debt Proceeds	1,846,999	1.67%
Transfers	5,811,760	5.25%
Fund Bal Applied	8,436,586	7.62%
	<u>\$ 110,779,496</u>	<u>100.00%</u>

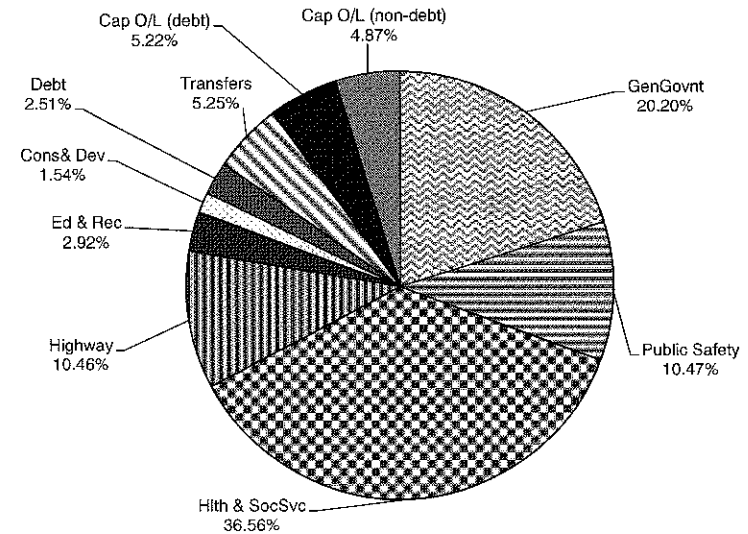
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**WOOD COUNTY 2018 REQUESTED BUDGET
EXPENDITURES BY FUNCTION**



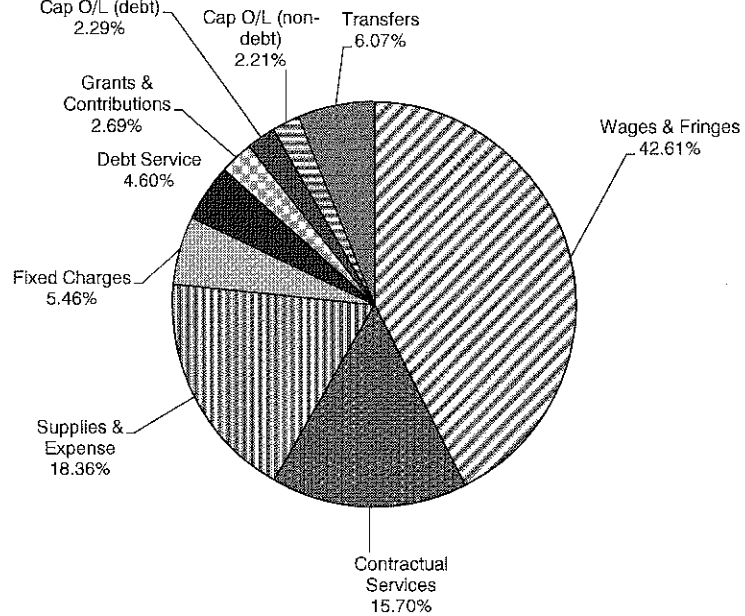
Uses			
GenGovnt	\$	23,648,326	21.68%
Public Safety		11,888,748	10.90%
Hlth & SocSvc		41,386,553	37.95%
Highway		10,550,455	9.67%
Ed & Rec		3,271,225	3.00%
Cons& Dev		1,752,793	1.61%
Debt		5,015,154	4.60%
Transfers		6,630,668	6.08%
Cap O/L (debt)		2,500,000	2.28%
Cap O/L (non-debt)		2,415,371	2.21%
		<u>\$ 109,059,293</u>	<u>100.00%</u>

**WOOD COUNTY 2017 REVISED BUDGET
EXPENDITURES BY FUNCTION**



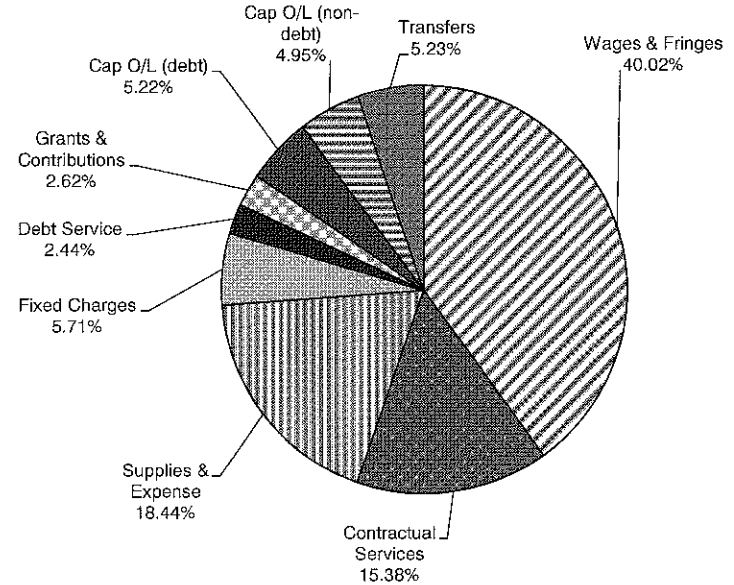
Uses			
GenGovnt	\$	22,377,800	20.20%
Public Safety		11,596,531	10.47%
Hlth & SocSvc		40,505,272	36.56%
Highway		11,587,763	10.46%
Ed & Rec		3,232,796	2.92%
Cons& Dev		1,704,323	1.54%
Debt		2,784,629	2.51%
Transfers		5,811,760	5.25%
Cap O/L (debt)		5,785,000	5.22%
Cap O/L (non-debt)		5,393,622	4.87%
		<u>\$ 110,779,496</u>	<u>100.00%</u>

**WOOD COUNTY 2018 REQUESTED BUDGET
EXPENDITURES BY TYPE**



Uses			
Wages & Fringes	\$	46,473,448	42.61%
Contractual Services		17,123,093	15.70%
Supplies & Expense		20,019,860	18.36%
Fixed Charges		5,952,803	5.46%
Debt Service		5,015,367	4.59%
Grants & Contributions		2,934,603	2.69%
Cap O/L (debt)		2,500,000	2.29%
Cap O/L (non-debt)		2,415,371	2.21%
Transfers		6,624,748	6.07%
		<u>\$ 109,059,293</u>	<u>100.00%</u>

**WOOD COUNTY 2017 REVISED BUDGET
EXPENDITURES BY TYPE**



Uses			
Wages & Fringes	\$	44,332,728	40.02%
Contractual Services		17,040,078	15.38%
Supplies & Expense		20,427,682	18.44%
Fixed Charges		6,323,546	5.71%
Debt Service		2,701,014	2.44%
Grants & Contributor		2,899,572	2.62%
Cap O/L (debt)		5,785,000	5.22%
Cap O/L (non-debt)		5,478,752	4.95%
Transfers		5,791,124	5.23%
		<u>\$ 110,779,496</u>	<u>100.00%</u>

WOOD CO 2017 AND 2018 BUDGETS
REVENUES, EXPENDITURES AND TAX LEVIES/FUNDS APPLIED

08/31/17

DEPARTMENT	REVENUES			EXPENDITURES			EXPENDITURES			PERCENT CHANGE TOTAL	FUNDS APPLIED		TAX LEVY & OTHER GEN REVENUE			LEVY PERCENT OF TOTAL	
	2017 BUDGET	2018 BUDGET	PERCENT CHANGE	2017			2018				2017	2018	2017	2018	PERCENT CHANGE	TOTAL	
				OPERATING BUDGET	OUTLAY BUDGET	TOTAL	OPERATING BUDGET	OUTLAY BUDGET	TOTAL							2016	2017
LARGE LEVY DEPARTMENTS																	
HUMAN SERVICES	22,638,338	22,695,165	0.25	30,737,502	69,500	30,807,002	31,713,253	-	31,713,253	2.94	(22,346)	(27,510)	8,191,010	9,045,598	10.43	24.36%	24.64%
SHERIFF	944,808	1,002,014	6.05	9,398,278	162,835	9,561,113	9,639,306	245,086	9,884,392	3.38	317,340	366,648	8,298,985	8,515,730	2.61	24.88%	23.20%
SYSTEMS	143,000	142,920	(0.06)	1,471,214	-	1,471,214	1,622,291	403,000	2,025,291	37.66	(3,000)	(7,000)	1,331,214	1,889,371	41.93	3.96%	5.15%
DISPATCH	5,000	3,000	(40.00)	1,701,515	147,580	1,849,095	1,784,049	40,000	1,824,049	(1.35)	147,580	-	1,696,515	1,821,049	7.34	5.05%	4.99%
HIGHWAY DEPARTMENT	11,054,688	9,836,904	(11.02)	11,560,263	810,000	12,370,263	10,522,955	667,185	11,210,140	(9.38)	(30,801)	26,859	1,346,376	1,346,377	0.00	4.00%	3.67%
DEBT SERVICE FUND	-	-	N/A	2,784,629	-	2,784,629	5,015,154	-	5,015,154	80.10	209,017	1,932,125	2,575,612	3,083,029	19.70	7.66%	8.40%
HEALTH DEPARTMENT	1,079,344	1,073,488	(0.54)	2,495,162	-	2,495,162	2,582,207	-	2,582,207	3.49	24,996	38,779	1,390,822	1,469,940	5.89	4.14%	4.00%
EDGEWATER NURSING HOME	5,704,781	5,466,850	(4.17)	6,673,348	-	6,673,348	6,469,334	-	6,469,334	(3.06)	-	-	968,567	1,002,684	3.52	2.88%	2.73%
PARKS & FORESTRY	1,340,499	2,631,563	96.31	1,665,596	305,000	1,970,596	1,719,700	270,000	1,989,700	0.97	(19,058)	(1,291,018)	649,155	649,155	0.00	1.93%	1.77%
LIBRARY AID	-	-	N/A	887,103	-	887,103	891,144	-	891,144	0.46	-	-	887,103	891,144	0.46	2.64%	2.43%
CLERK OF COURTS	589,500	577,803	(1.98)	1,431,643	-	1,431,643	1,475,587	-	1,475,587	3.07	-	-	842,143	897,764	6.60	2.50%	2.45%
SUBTOTAL-LARGE DEPARTMENTS	43,499,958	43,429,507	(0.16)	70,606,253	1,494,915	72,301,168	73,434,960	1,645,271	75,080,231	3.64	623,728	1,036,683	28,177,482	30,611,841	8.64	83.80%	83.40%
ALL OTHER LEVY DEPARTMENTS																	
COUNTY CLERK	54,900	54,100	(1.46)	576,956	-	576,956	641,464	-	641,464	11.18	(38,151)	5,386	560,207	581,978	3.89	1.67%	1.59%
UW EXTENSION	10,100	15,560	53.96	613,370	-	613,370	619,362	-	619,362	0.98	41,600	38,650	561,670	565,162	0.62	1.67%	1.54%
CONTINGENCY	-	-	N/A	419,870	-	419,870	450,000	-	450,000	7.18	-	-	419,870	450,000	7.18	1.25%	1.23%
HUMAN RESOURCES	403	403	0.00	534,954	-	534,954	608,385	-	608,385	13.73	-	-	534,551	607,982	13.74	1.59%	1.66%
EMERGENCY MANAGEMENT	191,060	191,050	(0.01)	685,707	4,220	689,927	725,393	225,000	950,393	37.75	2,189	9,852	496,678	749,491	50.90	1.48%	2.04%
PLANNING & ZONING	323,500	306,250	(5.33)	858,448	9,000	867,448	866,679	-	866,679	(0.09)	140,634	153,668	403,314	406,861	0.88	1.20%	1.11%
AGING	-	-	N/A	198,278	-	198,278	198,278	-	198,278	0.00	-	-	198,278	198,278	0.00	0.59%	0.54%
VETERANS SERVICE OFFICER	11,750	11,750	0.00	333,074	-	333,074	350,227	-	350,227	5.15	550	50	320,774	338,427	5.50	0.95%	0.92%
DISTRICT ATTORNEY	16,700	24,500	46.71	281,899	-	281,899	304,049	-	304,049	7.86	-	-	265,199	279,549	5.41	0.79%	0.76%
FINANCE	-	-	N/A	285,095	-	285,095	287,407	-	287,407	0.81	-	-	285,095	287,407	0.81	0.85%	0.78%
CIR CRT BR I	90,496	90,606	0.12	382,751	-	382,751	395,614	-	395,614	3.36	-	-	292,255	305,008	4.39	0.87%	0.83%
UW MFLD/WOOD COUNTY	-	-	N/A	47,727	-	47,727	48,082	111,000	159,082	233.32	-	-	47,727	159,082	233.32	0.14%	0.43%
CORPORATION COUNSEL	16,500	16,500	8.45	226,995	-	226,995	238,146	-	238,146	4.91	-	-	211,495	221,646	4.80	0.63%	0.60%
LAND CONSERVATION	406,452	375,503	(7.61)	624,349	4,500	628,849	628,414	-	628,414	(0.07)	23,027	13,052	199,370	239,859	20.31	0.59%	0.65%
PAYMENT IN LIEU OF TAX	13,350	18,500	38.58	77,345	-	77,345	77,345	-	77,345	0.00	-	-	63,985	58,845	(8.05)	0.19%	0.16%
CIR CRT BR II	60,308	60,126	(0.30)	117,844	-	117,844	119,902	-	119,902	1.75	-	-	57,538	59,776	3.89	0.17%	0.16%
VICTIM WITNESS	86,622	92,350	6.61	148,719	-	148,719	156,944	-	156,944	5.53	(350)	(300)	62,447	64,894	3.92	0.19%	0.18%
TREASURER	440,910	470,000	6.60	429,486	-	429,486	429,490	-	429,490	0.00	-	-	(11,424)	(40,510)	254.60	-0.03%	-0.11%
CIR CRT BR III	227,387	226,369	0.43	331,886	-	331,886	340,578	-	340,578	2.62	-	-	104,499	112,209	7.38	0.31%	0.31%
PURCHASING	-	-	N/A	54,454	-	54,454	51,970	-	51,970	(4.56)	-	-	54,454	51,970	(4.56)	0.16%	0.14%
TRANSPORTATION & ECON DEV	40,010	30,010	(25)	164,110	-	164,110	188,575	-	188,575	14.91	(10)	14,420	124,110	144,145	16.14	0.37%	0.39%
CORONER	81,000	75,000	(7.41)	132,769	-	132,769	139,842	-	139,842	5.33	-	-	51,769	64,842	25.25	0.15%	0.18%
MARSHFIELD FAIRGROUNDS	-	-	N/A	25,000	-	25,000	25,000	-	25,000	0.00	-	-	25,000	25,000	0.00	0.07%	0.07%
INSURANCE	498,200	487,000	(2.25)	612,622	-	612,622	612,071	-	612,071	(0.09)	86,800	96,000	27,622	29,071	5.25	0.08%	0.08%
HUMANE OFFICER	10,000	10,000	0.00	30,764	-	30,764	36,534	-	36,534	18.76	-	-	20,764	26,534	27.79	0.06%	0.07%
CAPITAL PROJECT FUNDS	1,750,000	-	(100.00)	4,730,000	4,808,487	9,538,487	2,500,000	-	2,500,000	(73.79)	7,788,487	2,500,000	-	-	N/A	0.00%	0.00%
CHILD SUPPORT	931,887	945,643	1.48	990,221	-	990,221	1,022,205	-	1,022,205	3.23	-	-	58,334	76,562	31.25	0.17%	0.21%
HO CHUNK DONATIONS	91,720	91,720	0.00	64,220	27,500	91,720	64,220	27,500	91,720	0.00	-	-	-	-	N/A	0.00%	0.00%
REGISTER OF DEEDS	394,020	394,020	0.00	435,703	-	435,703	455,442	-	455,442	4.53	30,987	32,387	10,696	29,035	(171.46)	0.03%	0.08%
SUBTOTAL-ALL OTHERS	5,746,273	3,986,950	(30.58)	14,414,616	4,853,707	19,268,323	12,681,616	363,500	12,945,116	(32.82)	8,075,763	2,863,065	5,446,287	6,093,103	11.88	16.20%	16.60%
TOTAL DEPARTMENTS	49,246,231	47,416,457	(3.71)	85,220,869	6,348,622	91,569,491	86,016,578	2,008,771	88,025,349	(3.67)	8,699,491	3,901,948	33,623,769	36,704,944	9.16	100.00%	100.00%
GENERAL REVENUES																	
GENERAL PROPERTY TAXES	24,885,936	25,604,492	2.89	-	-	-	-	-	-	N/A	-	-	(24,885,936)	(25,604,492)	(2.89)	-	-
SALES TAX	5,330,606	6,046,482	13.43	-	-	-	-	-	-	N/A	-	-	(5,330,606)	(6,046,482)	(13.43)	-	-
TREASURER-Investment Income	145,000	145,000	0.00	-	-	-	-	-	-	N/A	-	-	(145,000)	(145,000)	0.00	-	-
SHARED REVENUE	3,350,697	3,350,697	0.00	-	-	-	-	-	-	N/A	-	-	(3,350,697)	(3,350,697)	0.00	-	-
MISC REVENUE	604	180	(70.20)	424	-	424	-	-	-	(100.00)	-	-	(180)	(180)	0.00	-	-
UNENCUMBERED FUNDS APPLIED	-	-	N/A	-	-	-	-	-	-	N/A	(88,650)	1,558,093	88,650	(1,558,093)	1,667.56	-	-
	33,712,843	35,146,851	4.25	424	-	424	-	-	-	(100.00)	(88,650)	1,558,093	(33,623,769)	(36,704,944)	9.16	-	-
TRANSFERS-Sales Tax																	
	5,330,606	6,046,482	13.43	5,330,606	-	5,330,606	6,046,482	-	6,046,482	13.43	-	-	-	-	N/A	-	-
INTERNAL SERVICE FUNDS																	
BUILDING MAINTENANCE	1,577,887	1,536,403	(2.63)	1,248,816	70,000	1,318,816	1,253,494	295,000	1,548,494	17.42	(259,071)	12,091	-	-	N/A	-	-
WORKERS COMPENSATION	485,000	491,569	1.35	485,578	-	485,578	491,569	-	491,569	1.23	578	-	-	-	N/A	-	-
HEALTH BENEFITS	11,348,173	12,369,985	9.00	11,432,581	-	11,432,581	12,246,799	-	12,246,799	7.12	84,408	(123,186)	-	-	N/A	-	-
OPEB FUNDING	500,000	500,000	0.00	500,000	-	500,000	500,000	-	500,000	0.00	-	-	-	-	N/A	-	-
PC REPLACEMENT FUND	142,170	153,135	7.71	112,000	30,000	142,000	89,000	111,600	200,600	41.27	(170)	47,465	-	-	N/A	-	-
	14,053,230	15															

126-4

PROPOSED 2018 BUDGET
SUMMARY OF SOURCES & USES, LEVY COMPUTATION AND FUNDS AVAILABLE

2018 BUDGET-SUMMARY OF SOURCES AND USES OF FUNDS				
SOURCES		USES		
	Proposed		Proposed	
General Property Tax	\$ 25,604,492	Operating Costs (excl debt svc)	\$ 98,678,555	
Funds Applied	5,396,411	Debt Service (Principal and Int)	5,015,367	
Revenues (excluding debt proceeds)	78,058,390	Outlay (debt funded)	2,500,000	
		Outlay (non-debt)	2,415,371	
Proceeds from long-term borrowing and capital leases		Contingency Fund	450,000	
	\$ 109,059,293		\$ 109,059,293	

2018 BUDGET-CALCULATION OF LEVIES AND RATES					
	Equal Value With Library	Equal Value Without Library	Equalized Value		Tax Rate
2018 Levy-Operating Expenses	2,504,468,400	2,318,179,800	4,822,648,200	X	5.355205
Adjustment for shared dispatch expenditures	2,504,468,400	2,318,179,800	4,822,648,200	X	0.155145
Allowable Operating Levy and adjustments					5.510350
Applied from Sales Tax	\$ 6,046,482	2,504,468,400	4,822,648,200	X	-0.626884
Base 2018 Operating Tax Levy					4.883466
Additional reductions by Executive Committee	2,504,468,400	2,318,179,800	4,822,648,200	X	-0.396312
Adjusted 2018 base					4.485154
Levy-Debt Service	2,504,468,400	2,318,179,800	4,822,648,200	X	0.639281
Total Operating & Debt Service Levy					5.124435
2018 Library Levy		2,318,179,800	2,318,179,800		0.384415
Total Tax Levy				With Library Levy	5.508850
				Without Library Levy	5.124435

2018 BUDGET-FUNDS AVAILABLE TO APPLY TO REDUCE TAX LEVY			
CALCULATION OF MARGIN AFTER APPLICATION OF FUNDS		DETAIL OF ESTIMATED AVAILABLE FUNDS AS OF 12/31/16	
Total Estimated Funds Available @ 12/31/17	\$ 15,291,108	General Fund-Unreserved/Undesignated	\$ 11,371,045
Less Amount Needed for Working Capital		Carryover Applied to 2017 Budget	
GOVERNMENTAL BUDGETS		51316 Task Force	(300)
General Fund	34,093,064	51440 Elections	5,586
Less Highway	(5,645,357)	51451 Voice-Over IP	(7,000)
Special Revenue	40,395,334	51711 Reg of Deeds-Redaction	32,387
Debt Service	5,015,154	51931 Property & Liability Ins	96,000
Less Tr from Sales Tax	(6,046,482)	52131 Indian Law Enforcement	15,933
Less Debt Service Refunding	(1,750,000)	52712 Electronic Monitoring	201,144
PROPRIETARY LEVIES		52721 Jail Surcharge	149,521
Highway	1,346,376	52130 Police Radio	10,852
Edgewater	1,002,684	52530 Building Numbering	(1,000)
	68,410,773	54130 Dental Sealants	38,779
Targeted Working Capital %	15.00%	54730 Veteran's Relief Donation	50
Net Funds Available	5,029,492	56121 Land Conservation	(500)
Total Funds Applied	5,396,411	55660 UW Ext Project Account	(4,350)
(Incr) decrease in Enterprise x	(26,076)	55661 Farm Technology Days	43,000
Plus decrease in Internal Svc x	(63,630)	59210 Permits & Fines	858
Plus decrease in Trust & Agency	7,962	56315 Census Redistricting	-
Working Capital Margin (Shortfall)	(448,663)	Other Governmental Fund Balances Applied to 2017 Budget	
Breakdown of Funds Applied		HIGHWAY GOVERNMENTAL	52,936
General Fund Designated	589,810	HUMAN SERVICES-Community	(27,510)
General Fund Undesignated	1,558,092	STATE FORESTRY ROAD ACCOUNT	20
Special Revenue Funds	(1,145,808)	STATE WILDLIFE HABITAT FUND	729
Dept Services Fund	1,932,125	COUNTY FORESTS STATE AID	-
Highway Governmental	52,936	PARKS STATE AID	-
Capital Project Fund	2,500,000	PARKS CAPITAL PROJECTS	208,233
Internal Service Funds	(63,630)	LAND RECORD	104,629
Enterprise Funds	(26,076)	PRIVATE SEWAGE	48,939
Trust & Agency Fund	7,962	POWERS BLUFF CAPITAL PROJECTS	(1,500,000)
Total Funds Used (Increased)	\$ 5,396,411	DATCP GRANT	-
		NONMETTALIC MINING	4,732
		TRANSPORTATION & ECON DEV	14,420
		TOTAL DEBT SERVICE	1,932,125
		TOTAL CAPITAL PROJECTS	2,500,000
		Total Estimated Funds Available	\$ 15,291,108

Computation of Operating Levy under 0% Levy Freeze Limitation	
2017 Actual Levy	\$ 24,885,936
Less Library	(887,103)
2017 Debt Service	(2,575,612)
Net Levy	21,423,221
Net New Constr	0.967%
	207,098
	21,630,319
2018 Debt Service	3,083,029
Allowable Levy	21,300,074
Rate allowed	1.50%
Allowable levy limit 2018	24,713,348
Add increase in Debt Service	
Add Library	891,144
Allowable Levy	25,604,492
Actual Levy 2018	25,604,492
Amount under limitation	\$ 0
Total Debt Service	\$ 5,015,367
Less interdepartmental loans	
Highway	-
Less Debt Issuance Costs	-
Less premium applied	-
Less Debt Service Fund Balance	(1,932,125)
Net Tax levy for Debt Service	\$ 3,083,242
Operating Levy Rate Calculation	
Equalized Value	4,822,648,200
Allowable Operating Rate	0.00551035
Allowable Operating Levy	26,574,480
Actual Operating Levy	21,630,319
Debt Levy Rate Calculation	
Equalized Value	4,822,648,200
Allowable Debt Levy Rate	0.00043573
Allowable Debt Levy	2,101,373
Add Debt Svc Unfunded	
Pension	-
Total Allowable Debt Levy	2,101,373
Actual Debt Levy	3,083,029
Amount under (over) limitation	\$ (981,656)

**WOOD CO - 2017 AND 2018
DEPARTMENTAL BUDGET SUMMARIES
REVENUES, EXPENDITURES AND TAX LEVY/FUNDS APPLIED**

08/31/17

DEPARTMENT	REVENUES			EXPENDITURES			EXPENDITURES			PERCENT CHANGE TOTAL	RESERVE FUNDS APPLIED		TAX LEVY		
	2017 BUDGET	2018 BUDGET	PERCENT CHANGE	2017			2018				2017	2018	2017	2018	PERCENT CHANGE
				OPERATING BUDGET	OUTLAY BUDGET	TOTAL	OPERATING BUDGET	OUTLAY BUDGET	TOTAL						
GENERAL GOVERNMENT															
GENERAL COUNTY	-	-	N/A	419,870	-	419,870	450,000	-	450,000	7.18	-	-	419,870	450,000	7.18
Contingency				-	-	-	-	-	-	N/A	-	-	(3,350,697)	(3,350,697)	0.00
Shared Revenues	3,350,697	3,350,697	0.00	-	-	-	-	-	-	N/A	-	-	(5,330,606)	(6,046,482)	(13.43)
Transfer from Sales Tax	5,330,606	6,046,482	13.43	-	-	-	-	-	-	N/A	-	-	(145,000)	(145,000)	0.00
Interest on Investments	145,000	145,000	0.00	-	-	-	-	-	-	N/A	-	-	(180)	(180)	0.00
Other/State Special Charges	604	180	(70.20)	424	-	424	-	-	-	(100.00)	-	-			
	8,826,907	9,542,359	8.11	420,294	-	420,294	450,000	-	450,000	7.07	-	-	(8,406,613)	(9,092,359)	8.16
CIR CRT BR I	90,496	90,606	0.12	382,751	-	382,751	395,614	-	395,614	3.36	-	-	292,255	305,008	4.36
CIR CRT BR II	60,306	60,126	(0.30)	117,844	-	117,844	119,902	-	119,902	1.75	-	-	57,538	59,776	3.89
CIR CRT BR III	227,387	228,369	0.43	331,886	-	331,886	340,578	-	340,578	2.62	-	-	104,499	112,209	7.38
COUNTY CLERK	54,900	54,100	(1.46)	576,956	-	576,956	641,464	-	641,464	11.18	(38,151)	5,386	560,207	581,978	3.89
HUMAN RESOURCES	403	403	0.00	534,954	-	534,954	608,385	-	608,385	13.73	-	-	534,551	607,982	13.74
CLERK OF COURTS	589,500	577,803	(1.98)	1,431,643	-	1,431,643	1,475,567	-	1,475,567	3.07	-	-	842,143	897,764	6.60
CORPORATION COUNSEL	15,500	16,500	6.45	226,995	-	226,995	238,146	-	238,146	4.91	-	-	211,495	221,646	4.80
DISTRICT ATTORNEY	16,700	24,500	46.71	281,899	-	281,899	304,049	-	304,049	7.86	-	-	265,199	279,549	5.41
PURCHASING	-	-	N/A	54,454	-	54,454	51,970	-	51,970	(4.56)	-	-	54,454	51,970	(4.56)
RISK MANAGEMENT	498,200	487,000	(2.25)	612,622	-	612,622	612,071	-	612,071	(0.09)	86,800	96,000	27,622	29,071	5.25
REGISTER OF DEEDS	394,020	394,020	0.00	435,703	-	435,703	455,442	-	455,442	4.53	30,987	32,387	10,696	29,035	(171.46)
SYSTEMS/VOICE OVER IP	143,000	142,920	(0.06)	1,471,214	-	1,471,214	1,622,291	403,000	2,025,291	37.66	(3,000)	(7,000)	1,331,214	1,889,371	41.93
FINANCE	-	-	N/A	285,095	-	285,095	287,407	-	287,407	0.81	-	-	285,095	287,407	0.81
TREASURER	440,910	470,000	6.60	429,486	-	429,486	429,490	-	429,490	0.00	-	-	(11,424)	(40,510)	254.60
VICTIM WITNESS	86,622	92,350	6.61	148,719	-	148,719	156,944	-	156,944	5.53	(350)	(300)	62,447	64,894	3.92
CORONER	81,000	75,000	(7.41)	132,769	-	132,769	139,842	-	139,842	5.33	-	-	51,769	64,842	25.25
TOTAL GENERAL GOVERNMENT	11,525,851	12,256,056	6.34	7,875,284	-	7,875,284	8,329,162	403,000	8,732,162	10.88	76,286	126,473	(3,726,853)	(3,650,367)	(2.05)
PUBLIC SAFETY															
SHERIFF	944,808	1,002,014	6.05	9,398,278	162,835	9,561,113	9,639,306	245,086	9,884,392	3.38	317,340	366,648	8,298,965	8,515,730	2.61
SHARED DISPATCH	5,000	3,000	(40.00)	1,701,515	147,580	1,849,095	1,784,049	40,000	1,824,049	(1.35)	147,580	-	1,696,515	1,821,049	7.34
EMERGENCY MGMT/RADIO	191,060	191,050	(0.01)	685,707	4,220	689,927	725,393	225,000	950,393	37.75	2,189	9,852	496,678	749,491	50.90
TOTAL PUBLIC SAFETY	1,140,868	1,196,064	4.84	11,785,500	314,635	12,100,135	12,148,748	510,086	12,658,834	4.62	467,109	376,500	10,492,158	11,086,270	5.66
PUBLIC WORKS															
HIGHWAY	5,648,977	4,246,045	(24.84)	6,995,353	-	6,995,353	5,645,357	-	5,645,357	(19.30)	-	52,935	1,346,376	1,346,377	0.00
HEALTH & SOCIAL SERVICES															
HEALTH DEPARTMENT	1,079,344	1,073,488	(0.54)	2,495,162	-	2,495,162	2,582,207	-	2,582,207	3.49	24,996	38,779	1,390,822	1,469,940	5.69
HUMANE OFFICER	10,000	10,000	0.00	30,764	-	30,764	36,534	-	36,534	18.76	-	-	20,764	26,534	27.79

**WOOD CO - 2017 AND 2018
DEPARTMENTAL BUDGET SUMMARIES
REVENUES, EXPENDITURES AND TAX LEVY/FUNDS APPLIED**

08/31/17

DEPARTMENT	REVENUES			EXPENDITURES 2017			EXPENDITURES 2018			PERCENT CHANGE TOTAL	RESERVE FUNDS APPLIED		TAX LEVY		
	2017 BUDGET	2018 BUDGET	PERCENT CHANGE	OPERATING BUDGET	OUTLAY BUDGET	TOTAL	OPERATING BUDGET	OUTLAY BUDGET	TOTAL		2017	2018	2017	2018	PERCENT CHANGE
VETERANS SERVICE OFFICER	11,750	11,750	0.00	333,074	-	333,074	350,227	-	350,227	5.15	550	50	320,774	338,427	5.50
TOTAL HEALTH & SOCIAL SVCS	1,101,094	1,095,238	(0.53)	2,859,000	-	2,859,000	2,968,968	-	2,968,968	3.85	25,546	38,829	1,732,360	1,834,901	5.92
LEISURE ACTIVITIES & EDUCATION PARKS & FORESTRY	921,141	949,042	3.03	1,570,296	-	1,570,296	1,598,197	-	1,598,197	1.78	-	-	649,155	649,155	0.00
LIBRARY AID	-	-	N/A	887,103	-	887,103	891,144	-	891,144	0.46	-	-	887,103	891,144	0.46
UW EXTENSION	10,100	15,550	53.96	613,370	-	613,370	619,362	-	619,362	0.98	41,600	38,650	561,670	565,162	0.62
FAIRGROUNDS	-	-	N/A	25,000	-	25,000	25,000	-	25,000	0.00	-	-	25,000	25,000	0.00
UW MFLD/WOOD CO	-	-	N/A	47,727	-	47,727	48,082	111,000	159,082	233.32	-	-	47,727	159,082	233.32
TOTAL LEISURE & EDUCATION	931,241	964,592	3.58	3,143,496	-	3,143,496	3,181,785	111,000	3,292,785	4.75	41,600	38,650	2,170,655	2,289,543	5.48
CONSERVATION & DEVELOPMENT LAND CONSERVATION	84,645	63,385	(25.12)	289,163	4,500	293,663	303,602	-	303,602	3.38	9,648	358	199,370	239,859	20.31
PLANNING & ZONING	3,900	7,150	83.33	407,214	-	407,214	414,011	-	414,011	1.67	-	-	403,314	408,861	0.88
PAYMENT IN LIEU OF TAX	13,350	18,500	38.58	77,345	-	77,345	77,345	-	77,345	0.00	-	-	63,995	58,845	(8.05)
TOTAL COSERV & DEVELOPMENT	101,895	89,035	(12.62)	773,722	4,500	778,222	794,958	-	794,958	2.15	9,648	358	666,679	705,565	5.83
TOTAL GENERAL FUND	20,449,926	19,847,030	(2.95)	33,432,355	319,135	33,751,490	33,068,978	1,024,086	34,093,064	1.01	620,189	633,745	12,681,375	13,612,289	7.34
SPECIAL REVENUE FUNDS															
HUMAN SERVICES															
Norwood	7,588,966	7,551,839	(0.49)	8,959,294	1,500	8,960,794	9,094,239	-	9,094,239	1.49	-	-	1,371,828	1,542,400	12.43
Community	15,049,372	15,143,326	0.62	21,778,208	68,000	21,846,208	22,619,014	-	22,619,014	3.54	(22,346)	(27,510)	6,819,182	7,503,198	10.03
AGING	-	-	N/A	198,278	-	198,278	198,278	-	198,278	0.00	-	-	198,278	198,278	0.00
CHILD SUPPORT	931,887	945,643	1.48	990,221	-	990,221	1,022,205	-	1,022,205	3.23	-	-	58,334	76,562	31.25
STATE FORESTRY ROAD ACCN	3,280	3,280	0.00	4,000	-	4,000	3,300	-	3,300	(17.50)	720	20	-	-	N/A
STATE WILDLIFE HABITAT FUN	1,778	1,771	(0.39)	2,000	-	2,000	2,500	-	2,500	25.00	222	729	-	-	N/A
COUNTY FORESTS STATE AID	-	-	N/A	-	-	-	-	-	-	N/A	-	-	-	-	N/A
PARKS STATE AID	80,640	80,640	0.00	80,640	-	80,640	80,640	-	80,640	0.00	-	-	-	-	N/A
PARKS CAPITAL PROJECTS	83,660	96,830	15.74	8,660	305,000	313,660	35,063	270,000	305,063	(2.74)	230,000	208,233	-	-	N/A
POWERS BLUFF CAP PROJ	250,000	1,500,000	500.00	-	-	-	-	-	-	N/A	(250,000)	(1,500,000)	-	-	N/A
LAND RECORD	151,100	151,100	0.00	217,664	7,500	225,164	255,729	-	255,729	13.57	74,064	104,629	-	-	N/A
PRIVATE SEWAGE	168,500	148,000	(12.17)	233,570	1,500	235,070	196,939	-	196,939	(16.22)	66,570	48,939	-	-	N/A
DATCP GRANT	257,862	250,593	(2.82)	258,134	-	258,134	250,593	-	250,593	(2.92)	272	-	-	-	N/A
NONMETALLIC MINING	36,045	35,325	(2.00)	36,771	-	36,771	40,057	-	40,057	8.94	726	4,732	-	-	N/A

**WOOD CO - 2017 AND 2018
DEPARTMENTAL BUDGET SUMMARIES
REVENUES, EXPENDITURES AND TAX LEVY/FUNDS APPLIED**

08/31/17

DEPARTMENT	REVENUES			EXPENDITURES 2017			EXPENDITURES 2018			PERCENT CHANGE TOTAL	RESERVE FUNDS APPLIED		TAX LEVY		
	2017 BUDGET	2018 BUDGET	PERCENT CHANGE	OPERATING BUDGET	OUTLAY BUDGET	TOTAL	OPERATING BUDGET	OUTLAY BUDGET	TOTAL		2017	2018	2017	2018	PERCENT CHANGE
TRANSPORTATION & ECON DEV	40,010	30,010	(24.99)	164,110	-	164,110	188,575	-	188,575	14.91	(10)	14,420	124,110	144,145	16.14
HO CHUNK DONATIONS	91,720	91,720	0.00	64,220	27,500	91,720	64,220	27,500	91,720	0.00	-	-	-	-	N/A
SALES TAX	5,330,606	6,046,482	13.43	5,330,606	-	5,330,606	6,046,482	-	6,046,482	13.43	-	-	-	-	N/A
TOTAL SPECIAL REVENUE	30,065,426	32,076,559	6.69	38,326,376	411,000	38,737,376	40,097,834	297,500	40,395,334	4.28	100,218	(1,145,808)	8,571,732	9,464,583	10.42
DEBT SERVICE FUND	-	-	N/A	2,784,629	-	2,784,629	5,015,154	-	5,015,154	80.10	209,017	1,932,125	2,575,612	3,083,029	19.70
CAPITAL PROJECT FUNDS	1,750,000	-	(100.00)	4,730,000	4,808,487	9,538,487	2,500,000	-	2,500,000	(73.79)	7,788,487	2,500,000	-	-	N/A
TOTAL GOVERNMENTAL	52,266,352	51,923,589	(0.65)	79,273,360	5,538,622	84,811,982	80,681,966	1,321,586	82,003,552	(3.31)	8,717,911	3,920,062	23,828,719	26,159,901	9.78
PROPRIETARY FUND TYPES															
EDGEWATER NURSING HOME	5,704,781	5,466,850	(4.17)	6,673,348	-	6,673,348	6,469,334	-	6,469,334	(3.06)	-	-	968,567	1,002,684	3.52
HIGHWAY DEPARTMENT	5,405,711	5,590,859	3.43	4,564,910	810,000	5,374,910	4,877,598	687,185	5,564,783	3.53	(30,801)	(26,076)	-	-	N/A
WORKERS COMPENSATION	485,000	491,569	1.35	485,578	-	485,578	491,569	-	491,569	1.23	578	-	-	-	N/A
HEALTH BENEFITS	11,348,173	12,369,985	9.00	11,432,581	-	11,432,581	12,246,799	-	12,246,799	7.12	84,408	(123,186)	-	-	N/A
BUILDING MAINTENANCE	1,577,887	1,536,403	(2.63)	1,248,816	70,000	1,318,816	1,253,494	295,000	1,548,494	17.42	(259,071)	12,091	-	-	N/A
OPEB FUNDING	500,000	500,000	0.00	500,000	-	500,000	500,000	-	500,000	0.00	-	-	-	-	N/A
PC REPLACEMENT FUND	142,170	153,135	7.71	112,000	30,000	142,000	89,000	111,600	200,600	41.27	(170)	47,465	-	-	N/A
TOTAL PROPRIETARY	25,163,722	26,108,601	3.75	25,017,233	910,000	25,927,233	25,927,794	1,093,785	27,021,579	4.22	(205,056)	(89,706)	968,567	1,002,684	3.52
TRUST AND AGENCY FUNDS															
LAND CONSERVATION TRUST	27,900	26,200	(6.09)	40,281	-	40,281	34,162	-	34,162	(15.19)	12,381	7,962	-	-	N/A
TOTAL TRUST & AGENCY	27,900	26,200	(6.09)	40,281	-	40,281	34,162	-	34,162	(15.19)	12,381	7,962	-	-	N/A
TOTAL DEPARTMENTS	77,456,974	78,058,390	0.78	104,330,874	6,448,622	110,779,496	106,643,922	2,415,371	109,059,293	(1.55)	8,525,236	3,838,318	24,797,286	27,162,585	9.54
UNENCUMBERED FUNDS APPLIED	-	-	N/A	-	-	-	-	-	-	N/A	(88,650)	1,558,093	88,650	(1,558,093)	(1,857.58)
NET	77,456,974	78,058,390	0.78	104,330,874	6,448,622	110,779,496	106,643,922	2,415,371	109,059,293	(1.55)	8,436,586	5,396,411	24,885,936	25,604,492	2.89
	77,456,974	78,058,390	0.78	104,330,874	6,448,622	110,779,496	106,643,922	2,415,371	109,059,293	(1.55)	8,436,586	5,396,411	24,885,936	25,604,492	2.89

126.8

WOOD COUNTY EQUALIZED VALUATIONS AND BUDGETS HISTORY

EQUALIZED VALUES & COMPUTATION OF LEVIES
8/31/2017 7:33

Budget Year	Equalized Valuation	Change	Percentage Change	Total Levy	Mlt Rate	Levy Increase (Decrease)
1998	2,844,117,600	167,951,700	6.78%	15,166,228	5.7358	705,260
1999	2,810,808,300	166,490,700	6.30%	16,073,759	5.7190	907,531
2000	2,968,558,750	157,950,450	5.82%	17,408,501	5.8643	1,334,742
2001	3,166,622,100	198,063,350	6.67%	18,526,656	5.8506	1,118,155
2002	3,308,997,500	142,375,400	4.50%	19,404,704	5.8642	878,048
2003	3,517,998,750	209,001,250	6.32%	20,691,180	5.8815	1,286,476
2004	3,633,278,650	115,279,900	3.28%	18,156,212	4.9972	(2,534,968)
2005	3,921,408,950	288,130,300	7.93%	19,563,489	4.9889	1,407,277
2006	4,039,296,950	117,888,000	3.01%	20,632,701	5.1080	1,069,212
2007	4,301,671,950	262,375,000	6.50%	21,341,443	4.9612	708,742
2008	4,486,873,550	185,201,600	4.31%	22,120,785	4.9301	779,342
2009	4,608,889,150	122,015,600	2.72%	22,384,341	4.8568	263,556
2010	4,579,362,650	(29,526,500)	-0.64%	22,256,674	4.8606	(125,667)
2011	4,596,721,050	17,358,400	0.38%	22,339,580	4.8599	80,906
2012	4,591,555,250	(5,165,800)	-0.11%	22,313,366	4.8597	(26,215)
2013	4,540,273,250	(51,282,000)	-1.12%	22,072,934	4.8616	(240,432)
2014	4,549,369,350	9,096,100	0.20%	22,089,008	4.8554	16,074
2015	4,578,092,050	28,722,700	0.63%	22,795,568	4.9793	706,560
2016	4,685,642,400	107,550,350	2.38%	23,382,027	4.9901	586,459
2017	4,712,966,200	27,323,800	0.58%	24,885,936	5.2803	1,503,909
2018	4,822,648,200	109,682,000	2.33%	25,604,492	5.3092	718,556

Year	Equalized Valuation	5.3552051 Operating Tax Rate	Operating Levy	Reductions through Sales Tax and Levy Limits	Reduction in Op Tax Rate	Net Operating Levy	Net Operating Tax Rate	Debt Service Requirement	0.435731 Debt Service Levy Rate	Net Operating & Debt Svc Levy	Net Operating & Debt Levy Rate	Library Levy	Total Levy	Library Levy Rate	Equalized Value Without Library	Mlt Rate
1999 Budget	2,810,808,300	5.3552051	15,051,384	-	-	15,051,384	5.3552051	1,022,375	0.3638	16,073,759	5.7190051	505,000	16,073,759	0.36034	1,401,442,600	5.7190051
2000 Budget	2,968,558,750	5.3552051	15,897,241	-	-	15,897,241	5.3552051	1,006,260	0.3390	16,903,501	5.6942051	553,635	17,408,501	0.36663	1,510,084,700	6.0545481
2001 Budget	3,166,622,100	5.3552052	16,957,911	-	-	16,957,911	5.3552052	1,015,110	0.3206	17,973,021	5.6758052	555,524	18,526,656	0.35572	1,561,692,300	6.0424303
2002 Budget	3,308,997,500	5.3552051	17,720,360	-	-	17,720,360	5.3552051	1,128,820	0.3411	18,849,180	5.6963051	608,930	19,404,704	0.37047	1,643,653,300	6.0520243
2003 Budget	3,517,998,750	5.3552051	18,839,605	-	-	18,839,605	5.3552051	1,242,645	0.363225	20,082,250	5.7084301	615,638	20,691,180	0.35645	1,727,114,800	6.0789036
2004 Budget	3,633,278,650	5.3552051	19,456,952	(3,340,268)	(0.9193537)	16,116,684	4.4303564	1,423,890	0.391902	17,540,574	4.8277534	631,895	18,156,212	0.34847	1,813,335,500	5.1842080
2005 Budget	3,921,408,950	5.3552051	20,999,949	(3,626,710)	(0.9248487)	17,373,239	4.4303564	1,558,355	0.397397	18,931,594	4.8277534	643,713	19,563,489	0.33945	1,901,241,300	5.1762245
2006 Budget	4,039,296,950	5.5103503	22,257,941	(3,897,852)	(0.9649828)	18,360,089	4.5453675	1,629,130	0.403320	19,989,219	4.9486875	643,713	20,632,701	0.31309	2,056,024,300	5.2871411
2007 Budget	4,301,671,950	5.5118001	23,839,006	(4,959,615)	(1.1529505)	18,879,391	4.3888496	1,816,339	0.422705	20,697,730	4.8115546	656,445	21,341,443	0.30345	2,163,273,800	5.1248408
2008 Budget	4,486,873,550	5.5103500	24,724,244	(6,102,335)	(1.1371893)	19,621,909	4.3731807	1,842,431	0.410627	21,464,340	4.7838077	736,055	22,120,785	0.33339	2,207,765,900	5.0872575
2009 Budget	4,608,889,150	5.5103500	25,396,592	(5,337,061)	(1.1579929)	20,059,531	4.3523571	1,588,755	0.344715	21,648,286	4.6970721	740,613	22,384,341	0.33578	2,205,615,400	5.0345388
2010 Budget	4,579,362,650	5.5103500	25,233,891	(4,517,888)	(0.9885753)	20,716,005	4.5237747	801,500	0.175024	21,517,505	4.6987987	772,707	22,256,674	0.35351	2,185,843,800	5.0448691
2011 Budget	4,596,721,050	5.5103500	25,329,542	(4,500,475)	(0.9790620)	20,829,067	4.5312880	770,000	0.167511	21,599,067	4.8987990	772,860	22,339,580	0.36124	2,139,485,600	5.0526004
2012 Budget	4,591,555,250	5.5103500	25,301,076	(4,495,418)	(0.9790621)	20,805,659	4.5312879	735,000	0.160076	21,540,659	4.8913639	746,261	22,072,934	0.34456	2,165,807,900	5.0399240
2013 Budget	4,540,273,250	5.5103500	25,018,495	(4,184,688)	(0.9216820)	20,833,807	4.5886680	466,267	0.102890	21,300,074	4.8913640	772,860	22,072,934	0.37173	2,165,662,200	5.1751564
2014 Budget	4,549,369,350	5.5103500	25,068,617	(4,180,670)	(0.9189558)	20,887,947	4.5913942	454,800	0.099970	21,342,747	4.8913640	772,860	22,089,008	0.38329	2,224,942,500	5.1914315
2015 Budget	4,578,092,050	5.5103500	25,226,890	(4,207,064)	(0.9189557)	21,019,826	4.5913943	970,700	0.212032	21,990,526	4.8034263	805,042	22,795,568	0.39423	2,250,215,100	5.4863173
2016 Budget	4,685,642,400	5.5103500	25,819,530	(4,600,016)	(0.9817258)	21,219,514	4.5286242	1,309,712	0.279516	22,529,226	4.8081402	887,103	23,382,027	0.39423	2,318,179,800	5.5088501
2017 Budget	4,712,966,200	5.5103500	25,970,093	(4,546,872)	(0.9647580)	21,423,221	4.5455920	2,575,612	0.546495	23,998,833	5.0920870	891,144	24,885,936	0.39423	2,318,179,800	5.5088501
2018 Budget	4,822,648,200	5.5103500	26,574,480	(4,944,161)	(1.0251963)	21,630,319	4.4851537	3,083,029	0.639261	24,713,348	5.1244347					

BUDGET SUMMARIES 2018 - 2009																
	2018 Proposed	2017 Adopted	2016 Adopted	2015 Adopted	2014 Adopted	2013 Adopted	2012 Adopted	2011 Adopted	2010 Adopted	2009 Adopted	2008 Adopted	2007 Adopted	2006 Adopted	2005 Adopted	2004 Adopted	2003 Adopted
Uses																
Operating & Debt Svc	103,693,922	99,109,074	91,650,568	87,280,982	86,785,790	87,767,410	89,351,187	91,481,300	91,710,039	100,726,471	96,244,583	88,714,074	88,629,304	85,795,947	81,651,241	75,207,718
Outlay (debt funded)	2,500,000	9,730,000	8,568,917	4,822,720	6,021,886	3,113,804	2,103,322	1,783,972	1,829,619	2,249,291	2,778,076	4,512,778	2,833,780	3,273,272	3,531,569	7,044,403
Outlay (non-debt)	2,415,371	1,635,635														
Contingency	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	1,330,849	450,000	500,000
Total	109,059,293	110,924,709	100,687,485	92,353,702	93,257,676	91,331,214	91,904,509	93,715,272	93,989,658	103,425,762	99,472,659	93,676,852	91,913,084	90,400,068	85,632,810	82,752,121
Sources																
Revenues (incl debt)	76,058,390	77,410,674	71,390,762	66,364,339	66,174,858	68,466,887	68,447,154	70,253,235	71,092,854	78,442,416	76,121,033	72,448,504	69,498,288	70,213,054	80,299,444	60,555,299
Funds Applied	5,396,411	8,628,099	6,501,155	3,900,354	5,009,884	2,550,981	1,117,775	1,203,363	512,462	2,862,562	2,010,183	595,647	2,851,307	2,030,802	4,642,187	2,792,118
Tax Levy	25,604,492	24,885,936	22,795,568	22,089,009	22,072,934	22,313,366	22,339,580	22,258,674	22,384,342	22,120,784	21,341,443	20,632,701	19,563,469	18,156,212	20,691,179	19,404,704
Total	109,059,293	110,924,709	100,687,485	92,353,702	93,257,676	91,331,214	91,904,509	93,715,272	93,989,658	103,425,762	99,472,659	93,676,852	91,913,084	90,400,068	85,632,810	82,752,121

126-9
9

WOOD COUNTY
2018 BUDGET
SCHEDULE OF FUNDS AND ACTIVITY 2017 AND 2018

FUND NAME	NONLAPSING BALANCE/ FUND EQUITY 12/31/16	2017			EXPECTED NONLAPSING/ FUND EQUITY 12/31/17	2018			PROPOSED NONLAPSING/ FUND EQUITY 12/31/2018
		EXPENDITURES & OTHER FINANCING USES	REVENUES & OTHER FINANCING SOURCES	TAX LEVY		EXPENDITURES & OTHER FINANCING USES	REVENUES & OTHER FINANCING SOURCES	TAX LEVY	
GENERAL FUND									
Committees & Commiss	-	187,840	-	187,840	-	190,613	-	190,613	-
Circuit Court Branch I	-	367,177	90,706	276,471	-	395,614	90,606	305,008	-
Circuit Court Branch II	-	103,734	60,126	43,608	-	119,902	60,126	59,776	-
Circuit Court Branch III	-	119,701	60,552	59,149	-	124,761	60,552	64,209	-
Drug Court & Marshfield	-	207,255	164,418	42,837	-	215,817	167,817	48,000	-
Family Court Commissioner	-	103,480	2,502	100,978	-	105,233	3,000	102,233	-
Divorce Mediation	-	10,500	13,006	(2,506)	-	17,000	12,400	4,600	-
Clerk of Courts	-	1,297,855	574,275	723,580	-	1,353,334	562,403	790,931	-
District Attorney	-	271,704	20,477	251,227	-	304,049	24,500	279,549	-
Victim Witness	-	146,730	85,000	61,730	-	156,044	91,150	64,894	-
Task Force	5,289	775	1,200	-	5,714	900	1,200	-	6,014
Corporation Counsel	-	225,661	19,937	205,724	-	238,146	16,500	221,646	-
County Clerk	-	325,216	48,800	276,416	-	323,430	48,900	274,530	-
Postage Meter	-	13,578	-	13,578	-	14,300	-	14,300	-
Human Resources	-	470,676	650	470,026	-	573,088	403	572,685	-
Human Resources Programs	-	3,949	-	3,949	-	7,097	-	7,097	-
Labor Relations	42,941	5,000	-	28,200	66,141	28,200	-	28,200	66,141
Elections	197,980	41,445	8,078	84,035	248,648	94,621	5,200	84,035	243,262
Information Technology	-	1,343,834	7,920	1,335,914	-	1,897,291	7,920	1,889,371	-
Voice-Over IP	21,103	127,000	136,080	-	30,183	128,000	135,000	-	37,183
Information & Commun	-	14,400	-	14,400	-	18,500	-	18,500	-
Finance	-	310,495	-	310,495	-	287,407	-	287,407	-
Treasurer	-	395,442	465,918	(70,476)	-	429,490	470,000	(40,510)	-
Purchasing	-	49,663	-	49,663	-	51,970	-	51,970	-
Contingency	-	-	-	-	-	450,000	-	450,000	-
Register of Deeds	-	398,803	502,803	(104,000)	-	423,055	394,020	29,035	-
Reg of Deeds-Redaction	71,513	30,987	-	-	40,526	32,387	-	-	8,139
Property & Liability Ins	231,329	536,418	432,184	27,624	154,719	612,071	487,000	29,071	58,719
Sheriff Administration	-	2,443,746	195,239	2,248,507	-	2,641,364	177,300	2,464,064	-
Indian Law Enforcement	73,459	21,719	18,027	-	69,767	33,933	18,000	-	53,834
Traffic Police	-	2,862,339	45,613	2,816,726	-	3,065,437	46,500	3,018,937	-
Civil Service	-	-	-	-	-	1,000	-	1,000	-
Humane Officer	-	30,764	10,000	20,764	-	36,534	10,000	26,534	-
Jail	-	2,378,426	359,275	2,019,151	-	2,505,702	540,170	1,965,532	-
Transport/Safekeeper	-	1,060,315	-	1,060,315	-	1,066,197	-	1,066,197	-
Electronic Monitoring	284,635	178,444	155,230	-	261,421	383,188	182,044	-	60,277
Jail Surcharge	269,687	139,641	36,278	-	166,324	187,571	38,000	-	16,753
Coroner	-	132,453	70,000	62,453	-	139,842	75,000	64,842	-
Police Radio	10,852	188,577	76,000	112,577	10,852	457,110	78,000	368,258	-
Dispatch	147,580	1,817,986	3,000	1,667,406	-	1,824,049	3,000	1,821,049	-
SARA Title III	-	48,971	33,250	15,721	-	52,085	33,250	18,835	-
Emergency Mgmt	-	242,392	70,900	171,492	-	297,272	66,300	230,972	-
Building Numbering	7,535	3,600	5,050	-	8,985	3,000	4,000	-	9,985
Highway Safety	-	-	1,500	(1,500)	-	-	1,500	(1,500)	-
Work Relief	-	137,563	5,000	132,563	-	140,926	8,000	132,926	-

WOOD COUNTY
2018 BUDGET
SCHEDULE OF FUNDS AND ACTIVITY 2017 AND 2018

FUND NAME	NONLAPSING BALANCE/ FUND EQUITY 12/31/16	2017			EXPECTED NONLAPSING/ FUND EQUITY 12/31/17	2018			PROPOSED NONLAPSING/ FUND EQUITY 12/31/2018
		EXPENDITURES & OTHER FINANCING USES	REVENUES & OTHER FINANCING SOURCES	TAX LEVY		EXPENDITURES & OTHER FINANCING USES	REVENUES & OTHER FINANCING SOURCES	TAX LEVY	
Public Health	-	1,917,048	618,697	1,298,351	-	1,767,378	297,438	1,469,940	-
Public Health WIC	4,238	300,641	304,138	-	7,735	354,641	354,641	-	7,735
Grants	36,191	82,313	81,886	-	35,764	64,895	64,895	-	35,764
Dental Sealants	73,362	120,342	99,097	-	52,117	128,779	90,000	-	13,338
Adams/Juneau	-	-	-	-	-	266,514	266,514	-	-
State Charges for Mental Institutions	-	424	424	-	-	-	-	-	-
Veteran's Relief	5,598	8,092	1,170	3,661	2,337	5,411	-	5,411	2,337
Veteran's Service Officer	-	299,024	-	299,024	-	330,151	-	330,151	-
Veteran's Relief Donations	3,145	-	-	-	3,145	300	250	-	3,095
Care of Veteran's Graves	-	2,865	-	2,865	-	2,865	-	2,865	-
WDVA Grant to Counties	-	11,300	11,500	(200)	-	11,500	11,500	-	-
County Parks	-	1,570,296	920,637	649,659	-	1,598,197	949,042	649,155	-
Aid to Public Libraries	-	887,103	-	887,103	-	891,144	-	891,144	-
UW Extension	-	479,825	3,884	475,941	-	516,662	3,500	513,162	-
UW Ext Ctr-Mfld	-	47,727	-	47,727	-	159,082	-	159,082	-
UW Ext Jr. Fair	-	32,000	-	32,000	-	32,000	-	32,000	-
Marshfield Fairgrounds	-	25,000	-	25,000	-	25,000	-	25,000	-
UW Ext Project Accounts	76,469	27,700	16,261	20,000	85,030	27,700	12,050	20,000	89,380
Farm Technology Days	43,000	-	-	-	43,000	43,000	-	-	-
Land Conservation	2,944	213,254	15,945	199,370	5,005	241,959	2,600	239,859	5,505
Wildlife Damage Abatement	-	54,118	54,118	-	-	59,785	59,785	-	-
Permits & Fines	8,607	9,881	2,500	-	1,226	1,858	1,000	-	368
Planning & Zoning	-	342,225	4,250	337,975	-	369,261	7,150	362,111	-
Surveyor	-	44,750	-	44,750	-	44,750	-	44,750	-
Census Redistricting	4,500	-	-	-	4,500	-	-	-	4,500
Payment in Lieu of Tx	-	77,345	18,344	59,001	-	77,345	18,500	58,845	-
Retained Sales Tax	-	-	180	(180)	-	-	180	(180)	-
Shared Taxes	-	-	3,350,697	(3,350,697)	-	-	3,350,697	(3,350,697)	-
Interest on Investments	-	-	145,000	(145,000)	-	-	145,000	(145,000)	-
Sales Tax Transfer	-	-	5,986,616	(5,986,616)	-	-	6,046,482	(6,046,482)	-
Reserved for prepaid & Inventory	1,621,957	25,349,527	15,414,338	9,616,371	1,303,139	28,447,707	15,600,985	12,265,912	722,329
Reserved for Vacation & Comp Pay	335,281	-	-	-	335,281	-	-	-	335,281
Applied to Budget	1,009,986	-	-	-	1,009,986	-	-	-	1,009,986
Total Designated	-	-	-	-	-	-	-	-	-
Undesignated	2,967,224	25,349,527	15,414,338	9,616,371	2,648,406	28,447,707	15,600,985	12,265,912	2,067,596
	9,821,880	-	-	1,549,165	11,371,045	-	-	(1,558,092.49)	9,812,953
TOTAL GEN FUND(UNRESERVED)	12,789,104	25,349,527	15,414,338	11,165,536	14,019,451	28,447,707	15,600,985	10,707,820	11,880,549
HIGHWAY GOVERNMENTAL (104)									
HIGHWAY GOVERNMENTAL									
Committee	1,093,916	4,786,846	5,721,425	100,003	2,128,498	4,087,814	3,815,245	171,956	2,027,885
Snow Removal	210,967	911,475	-	903,773	203,265	912,440	-	907,385	198,210
County Aid Roads & Bridges	693,306	644,500	451,565	320,000	820,371	645,103	430,800	267,035	873,103
	-	-	-	-	-	-	-	-	-
	1,998,189	6,342,821	6,172,990	1,323,776	3,152,134	5,645,357	4,246,045	1,346,376	3,099,198
TOTAL GENERAL FUND	14,787,293	31,692,348	21,587,328	12,489,312	17,171,585	34,093,064	19,847,030	12,054,196	14,979,747

126.11

WOOD COUNTY
2018 BUDGET
SCHEDULE OF FUNDS AND ACTIVITY 2017 AND 2018

FUND NAME	NONLAPSING BALANCE/ FUND EQUITY 12/31/16	2017			EXPECTED NONLAPSING/ FUND EQUITY 12/31/17	2018			PROPOSED NONLAPSING/ FUND EQUITY 12/31/2018
		EXPENDITURES & OTHER FINANCING USES	REVENUES & OTHER FINANCING SOURCES	TAX LEVY		EXPENDITURES & OTHER FINANCING USES	REVENUES & OTHER FINANCING SOURCES	TAX LEVY	
SPECIAL REVENUE FUNDS									
HUMAN SERVICES-Community	445,826	21,028,877	14,551,789	6,465,244	433,982	22,619,014	15,143,326	7,503,198	461,492
HUMAN SERVICES-Norwood	-	8,901,940	6,990,021	1,911,919	-	9,094,239	7,551,839	1,542,400	-
ADRC	82,477	198,278	-	198,278	82,477	198,278	-	198,278	82,477
CHILD SUPPORT	-	973,045	925,578	47,467	-	1,022,205	945,643	76,562	-
STATE FORESTRY ROAD ACCOUNT	5,538	4,000	3,277	-	4,815	3,300	3,280	-	4,795
STATE WILDLIFE HABITAT FUND	1,679	2,000	1,771	-	1,450	2,500	1,771	-	721
COUNTY FORESTS STATE AID	317,682	-	-	-	317,682	-	-	-	317,682
PARKS STATE AID	21,320	78,456	80,640	-	23,504	80,640	80,640	-	23,504
PARKS CAPITAL PROJECTS	356,325	79,037	54,330	-	331,618	305,063	96,830	-	123,385
POWERS BLUFF CAPITAL PROJECT	1,000	-	10,000	-	11,000	-	1,500,000	-	1,511,000
LAND RECORD	92,354	138,750	151,025	-	104,629	255,729	151,100	-	-
PRIVATE SEWAGE	71,103	185,014	162,850	-	48,939	196,939	148,000	-	-
DATCP GRANT	272	258,228	257,956	-	-	250,593	250,593	-	-
NONMETTALIC MINING	18,872	36,046	41,207	-	24,033	40,057	35,325	-	19,301
TRANSPORTATION & ECON DEV	83,257	139,110	15,015	124,110	83,272	188,575	30,010	144,145	68,852
HO CHUNK DONATIONS	-	91,720	91,720	-	-	91,720	91,720	-	-
SALES TAX FUND	-	5,986,616	5,986,616	-	-	6,046,482	6,046,482	-	-
TOTAL SPECIAL REVENUE FUNDS	1,497,705	38,101,117	29,323,795	8,747,018	1,467,401	40,395,334	32,076,559	9,464,583	2,613,209
DEBT SERVICE FUND									
Principal Highway Projects	207,232	1,300,000	-	1,092,768	-	1,520,000	-	1,520,000	-
Principal Edgewater	-	315,000	-	315,000	-	320,000	-	320,000	-
Principal-2017 Projects	-	-	-	-	-	1,925,000	-	1,925,000	-
Principal-UW STEM	-	105,000	-	105,000	-	110,000	-	110,000	-
Principal-Radio Equipment	-	170,000	-	170,000	-	185,000	-	185,000	-
Principal-River Block	-	460,000	1,750,000	460,000	1,750,000	465,000	-	(1,285,000)	-
Interest-Highway Projects	-	285,949	-	285,949	-	293,864	-	293,864	-
Interest-Edgewater	-	32,500	-	32,500	-	26,100	-	26,100	-
Interest-2017 Projects	-	-	-	-	-	60,090	-	60,090	-

126.12

WOOD COUNTY
2018 BUDGET
SCHEDULE OF FUNDS AND ACTIVITY 2017 AND 2018

FUND NAME	NONLAPSING BALANCE/ FUND EQUITY 12/31/16	2017			EXPECTED NONLAPSING/ FUND EQUITY 12/31/17	2018			PROPOSED NONLAPSING/ FUND EQUITY 12/31/2018
		EXPENDITURES & OTHER FINANCING USES	REVENUES & OTHER FINANCING SOURCES	TAX LEVY		EXPENDITURES & OTHER FINANCING USES	REVENUES & OTHER FINANCING SOURCES	TAX LEVY	
Interest-UW STEM	-	18,900	183,909	17,116	182,125	16,800		(165,325)	-
Interest-Radio Equipment	-	25,125	-	25,125	-	21,725	-	21,725	-
Interest-River Block	-	72,155		72,155	-	71,575		71,575	-
Paying Agent Service Charge	-	-		-	-	-		-	-
TOTAL DEBT SERVICE	207,232	2,784,629	1,933,909	2,575,613	1,932,125	5,015,154	-	3,083,029	-
CAPITAL PROJECT FUNDS									
Cap Projects-Systems	-	-			-	-			-
Cap Projects-Gen Gov Land	-	-			-	-	-	-	-
Cap Projects-Gen Gov Bldgs	3,040,980	4,606,337	1,750,000		184,643	-	-	-	184,643
Cap Projects-Shared Dispatch	-	-			-	-	-	-	-
Cap Projects-Police Radio	-	-			-	-	-	-	-
Capital Projects-Highway	4,704,006	4,704,006	2,500,000	-	2,500,000	2,500,000	-	-	-
Cap Projects-HSS	-	-	-		-	-	-	-	-
Transfer to Debt Service	-	183,909			(183,909)	-		-	(183,909)
Cap Projects-UW Remodeling	-	-			-	-	-	-	-
Cap Projects-UW Remodeling	-	-			-	-	-	-	-
Paying Agent Service Charge	-	-			-	-		-	-
TOTAL CAPITAL PROJECTS	7,744,986	9,494,252	4,250,000	-	2,500,734	2,500,000	-	-	734
TOTAL GOVERNMENTAL FUNDS	24,237,216	82,072,346	57,095,032	23,811,943	23,071,845	82,003,552	51,923,589	24,601,808	17,593,690
ENTERPRISE FUNDS									
EDGEWATER HAVEN NURSING		6,383,496	5,309,503	1,073,993		6,469,334	5,466,650	1,002,684	
HIGHWAY ENTERPRISE (604)									
Machinery-1620	2,814,650	1,753,116	2,749,615	-	3,811,149	2,407,534	2,418,104		3,821,719
Employee Taxes & Benefits-1630	(406,992)	777,866			(1,184,858)	-			(1,184,858)
Maint State & Local Roads-1650	(1,309,763)	3,024,815	3,386,950		(947,628)	3,157,249	3,172,755		(932,122)
	1,097,895	5,555,797	6,136,565	-	1,678,663	5,564,783	5,590,859	-	1,704,739
TOTAL ENTERPRISE FUNDS	1,097,895	11,939,293	11,446,068	1,073,993	1,678,663	12,034,117	11,057,509	1,002,684	1,704,739
INTERNAL SERVICE FUNDS									
WORKERS COMPENSATION	1,569,125	321,152	485,000	-	1,732,973	491,569	491,569	-	1,732,973
SELF-INSURED HEALTH BENEFITS	4,276,309	11,321,550	11,353,526	-	4,308,285	12,246,799	12,369,985	-	4,431,471
BUILDING MAINTENANCE	611,714	1,072,678	1,392,186	-	931,222	1,548,494	1,536,403	-	919,131
OPEB	593,742	400,000	500,000	-	693,742	500,000	500,000	-	693,742
PC REPLACEMENT FUND	145,114	208,000	142,080	-	79,194	200,600	153,135	-	31,729
TOTAL INTERNAL SERVICE FUNDS	7,196,004	13,323,380	13,872,792	-	7,745,416	14,987,462	15,051,092	-	7,809,046
TRUST & AGENCY FUNDS									
LAND CONSERVATION TRUST	20,330	30,287	23,500	-	13,543	34,162	26,200	-	5,581
TOTAL TRUST & AGENCY FUNDS	20,330	30,287	23,500	-	13,543	34,162	26,200	-	5,581
GRAND TOTAL	32,551,445	107,365,306	82,437,392	24,885,936	32,509,467	109,059,293	78,058,390	25,604,492	27,113,056

126-13

WOOD COUNTY-2018 BUDGET
CAPITAL OUTLAY

12/6/17

Function	Function Title	Funding	Object	Object Title	Amount	Description
DISPATCH						
52601	Dispatch	1	819	Other Equipment	40,000	Radio Replay
					40,000	Total Dispatch Outlay
EMERGENCY MANAGEMENT						
52130	Radio Engineer	1	819	Other equipment	225,000	Microwave Links
		6			225,000	Total Emergency Management Outlay
HIGHWAY						
53240	Machinery Operations	2	819	Machinery equipment	687,185	
BUILDING MAINTENANCE						
51611	Courthouse & Jail	2	813	Vehicles	150,000	Courthouse Transformer
		2	822	Building Improvements	50,000	Courthouse Security Updates
		2			30,000	Courthouse Window Caulking
		2			25,000	Courthouse Remodeling/Updates
		2			40,000	Facility Survey
					295,000	Total Building Maintenance Outlay
PARKS & FORESTS						
56913	Parks Capital Projects	4	819	Other Equipment	50,000	Equipment replacement
		4	813	Vehicles	35,000	fleet vehicle replacement (to Cap Proj)
		4	821	Land Improvements	160,000	White Beach remodel (\$65K)
		4			25,000	SP 3rd loop electrical upgrade (\$30K)
					270,000	Total Parks Outlay
SHERIFF						
52110	Sheriff Administration	1	813	Vehicles	245,086	Squad Cars (patrol) & Jail Transport Van
					245,086	Total Sheriff Outlay
INFORMATION TECHNOLOGY						
51450	Information Technology	1	811	Furniture	150,000	Business Continuity Phase 1
		1	814	Computer Equipment	160,000	Citrix upgrade (currently out of date)
		1			93,000	Backup Solution
51452	PC Replacement Fund	2	814	Computer Equipment	111,600	Scheduled Sheriff Toughbook replacements
					514,600	Total Systems Outlay
HO-CHUNK DONATIONS						
55210	Ho Chunk Powers Bluff	3	821	Land Improvements	27,500	
UW WOOD COUNTY/MFLD						
55630	UW Mfld/Wood County	1	820	Building Improvements	85,000	Theater Electrical (UW-18k-7337)
		1			26,000	Sidewalk & parking (UW-18k-7336)
					111,000	Total UW Mfld Outlay
CAPITAL PROJECTS (2017 BORROWING)						
57350	Highway Capital Projects	5		Road Projects	2,500,000	
					2,500,000	
					4,915,371	Total Capital Projects
FUNDING SUMMARY						
				2017		
	Tax Levy	1		236,555	1,024,086	
	Department Charges	2		910,000	1,093,785	
	Grants	3		27,500	27,500	
	Carryover Revenue	4		461,580	270,000	
	Debt Proceeds	5		8,730,000	2,500,000	
	State Trust Loans 2017	6		1,000,000	-	
				11,365,635	4,915,371	Total Funding Summary

NC - 1/1

FINANCE DEPARTMENT

MISSION STATEMENT

The mission of the finance Department is to provide financial stability to the County level of government for the residents of Wood County. In order to achieve this, the Department must be able to provide a comprehensive financial accounting and reporting system for the entire reporting entity. The Department must also be able to provide the support for the annual budget process.

The Finance Department's mission must avail itself to all Federal and State laws and financial reporting requirements established by the Governmental Accounting Standards Board (GASB). The Finance Department must also provide the financial and budgeting activities of Wood County under more specific guidance from the ordinances and resolutions of the County Board of Supervisors.

PROGRAMS/SERVICES

Budget

The first step to ensuring that the accounting function runs smoothly, efficiently and within its legally established guidelines is to produce a detailed and accurate budget. The Finance Department is in charge of answering questions from other departments as they prepare their own departmental budgets. As budget information is returned to the Finance Department to be complied, each component is carefully considered and reviewed on a County-wide basis; revenues and expenditures are tested for their ability to not only cover the anticipated costs of providing government services for the County, but to contain adequate funding for covering contingent events which have a high probability of occurring. Once the budget has been adopted, the Finance Department is responsible for providing periodic reports which present actual operations to budget. Any budget resolutions would be coordinated by the Finance Department.

General Ledger

The Finance Department is responsible for the accounting functions of Wood County as a whole. In this capacity, the Finance Department is held liable for the creation and distribution of Financial Statements (and the budgetary information which governs those statements) which are relevant, reliable, timely and in compliance with both the professional guidelines established by the GASB, as well as laws enacted by the Federal, State and Local governments. The Finance Department is also charged with the duty of answering questions containing financial implications, and assisting users in researching information from the accounting system. These objectives are met through the County's General Ledger system.

nc-1/2

Accounts Payable

A major component of the County's general ledger system is an Accounts Payable subsystem which can facilitate the accurate and timely disbursement of County funds as directed by both County officials and legal guidelines. The Accounts Payable person is frequently called upon to research payment histories, ensure that duplicate payments are not prepared and answer operating questions about the Accounts Payable system asked by other system users. Another major responsibility of the Accounts payable person is to update the vendor tables with new vendor names and all change-of -address information received.

Audit

The Finance Department is the focus department for both the external and internal audit functions.

The internal audit responsibilities include a periodic review of departmental accounts to insure that the balances are within budget constraints and are reconciled to internal and external support documentation. Vouchers are reviewed for compliance with laws, regulations and rules and for indications (initials, signatures & comments) of proper review and approval prior to disbursement. The finance department will also respond to specific requests to perform internal audits of departments or programs.

The Finance Department is responsible for preparing the financial records for an annual audit by an independent CPA firm. The finance director will meet with the partner or manager in charge of the audit to agree on the division of responsibilities and on dates for various deliverables. The Finance Department will conduct a review of the general ledger balances at year end and make appropriate adjustments where necessary prior to the audit. A draft of the general purpose financial statements (GPFS) or comprehensive annual financial report (CAFR) will be provided to the auditors before or shortly after the commencement of field work. The Finance Department will act as the liaison between the auditors and other departments. The finance director will be responsible for responding to the results of the audit including general ledger adjustments and findings of noncompliance and internal control weaknesses. The Finance Department is responsible for the preparation and distribution of the audited annual financial report (GPFS/CAFR).

Risk Management

The Finance Department participates in the analysis of self-insurance funds and the purchase of insurance. The Finance Department works with the Coordinator of Risk Management to identify and analyze risk/loss exposures and taking action to prevent, reduce, retain or transfer these various exposures on a County wide basis. Incorporated into this function are the administrative duties for the general liability and worker's compensation programs.

Fixed Assets

The fixed asset subsystem safeguards the County's property by providing a detailed inventory. A well-implemented fixed asset program aides the County in knowing what resources are available for its use, as well as providing financial reporting information on depreciation expenses for all the various county department that need depreciation calculations. The Finance Department shares these responsibilities with the Coordinator of Risk Management.

Wood County 2018 Budget-Finance Debt
Explanation of Significant Fluctuations

County of Wood

Account Number	Account Name	2018 Requested	2017 Budget	Difference		Explanation Any Line Items that has a variance of 10% or all highlighted items
				Amount	%	
Finance:						
101-1401-48000-000-000	Finance Miscellaneous Revenue	-	-	-	0.00%	
101-1401-51510-000-101	Wages-Permanent-Finance	180,409	187,091	(6,682)	-3.57%	
101-1401-51510-000-119	Other Pay-Finance	-	-	-	0.00%	
101-1401-51510-000-120	FICA-Finance	13,802	14,312	(510)	-3.56%	
101-1401-51510-000-130	Health Ins-Finance	38,795	35,267	3,528	10.03%	Health increase of 10% approved by Executive Committee
						Wage increase in program improvement for 2016 budget did not compute the OPEB on the increased wages
101-1401-51510-000-132	Finance Post Employment Benefits	3,608	3,741	(133)	-3.56%	
101-1401-51510-000-133	Vision Ins-Finance	186	-	186	0.00%	
101-1401-51510-000-140	Finance Life Insurance	40	41	(1)	-2.44%	
101-1401-51510-000-151	Finance Retirement	12,088	12,722	(634)	-4.98%	
101-1401-51510-000-160	Finance Workers Compensation	397	411	(14)	-3.41%	
101-1401-51510-000-212	Finance Professional Services-Accounting	20,589	20,066	523	2.61%	
101-1401-51510-000-214	Finance Professional Services-Printing	300	300	-	0.00%	
101-1401-51510-000-219	Finance Other Professional Services	1,600	1,600	-	0.00%	
101-1401-51510-000-221	Finance Telephone	480	480	-	0.00%	
101-1401-51510-000-230	Finance PC Replacement	740	380	360	94.74%	New tablet
101-1401-51510-000-311	Finance Office Supplies	1,000	1,000	-	0.00%	
101-1401-51510-000-312	Finance Copy Expense	800	800	-	0.00%	
101-1401-51510-000-313	Finance Postage	275	275	-	0.00%	
101-1401-51510-000-321	Finance Publications	-	-	-	0.00%	
101-1401-51510-000-328	Finance Dues	690	690	-	0.00%	
101-1401-51510-000-331	Finance Meetings & Travel	6,000	800	5,200	650.00%	Increase due to new employee training
101-1401-51510-000-341	Finance Supplies and Expense	-	-	-	0.00%	
						change in allocation of HS Liability increased costs for other departments, allocated other premiums previously absorbed by risk management
101-1401-51510-000-511	Finance Insurance-Liability	1,480	991	489	49.34%	
101-1401-51510-000-531	Finance Interdepartment Rent	4,128	4,128	-	0.00%	
301-1402-49240-000-000	Transfer from Capital Projects	-	-	-	0.00%	
301-1402-49270-000-000	Transfer from Internal Service Fund	-	-	-	0.00%	
301-1402-58110-000-611	Principal -General Gove	465,000	460,000	5,000	1.09%	
301-1402-58140-000-611	Principal - Debt Service Highway	1,520,000	1,300,000	220,000	16.92%	
301-1402-58140-000-612	Debt Service Fund-Principal-UW Stem	110,000	105,000	5,000	4.76%	
301-1402-58140-000-615	Debt Service Tower Project	185,000	170,000	15,000	8.82%	
301-1402-58140-000-616	Debt Service Fund-Princ Edgewater	320,000	315,000	5,000	1.59%	
301-1402-58140-000-622	Debt Service Fund-Interest-Stem Building	18,800	18,900	(2,100)	-11.11%	
301-1402-58210-000-627	Debt Service Interest Capital Projects	71,575	72,155	(580)	-0.80%	
301-1402-58240-000-621	Debt Service Interest Highway	293,864	285,949	7,915	2.77%	
301-1402-58240-000-625	Debt Service Interest Tower Project	21,725	25,125	(3,400)	-15.59%	
301-1402-58240-000-626	Debt Service-Edgewater Interest	26,100	32,500	(6,400)	-19.69%	
301-1402-58295-000-219	Paying Agent & Fis- -Prof Serv	-	-	-	0.00%	
301-1402-58295-000-691	Paying Agent & Fiscal Charges Fiscal Agent	-	-	-	0.00%	
401-1403-48500-000-000	Other Income-Debt Premium Tower	-	-	-	0.00%	
401-1403-49110-000-000	Proceeds from L-T Note	-	-	-	0.00%	
401-1403-49110-100-000	Debt Proceeds-STFL 01	-	(750,000)	750,000	-100.00%	
401-1403-49110-200-000	Debt Proceeds STFL 02	-	(1,000,000)	1,000,000	-100.00%	
401-1403-49120-105-000	Capital Projects-Proceeds from LT Debt	-	-	-	0.00%	
401-1403-57120-000-814	Capital Projects-Systems Computers	-	-	-	0.00%	
401-1403-57120-119-822	Capital Projects-Gen Gov Bldg	-	100,000	(100,000)	-100.00%	
401-1403-57120-127-115	Capital Projects- -Capital Projects-Sys- -Ove	-	161	-	0.00%	
401-1403-57120-127-120	Capital Projects-FICA	-	-	-	0.00%	

Wood County 2018 Budget-Finance Debt
Explanation of Significant Fluctuations

Account Number	Account Name	2018 Requested	2017 Budget	Difference		Explanation Any Line Items that has a variance of 10% or all highlighted items
				Amount	%	
Finance:						
401-1403-57120-127-814	Capital Projects-Gen Gov Comp Eq	-	275,000	(275,000)	100.00%	
401-1403-57120-127-822	Capital Projects-Gen Gov Bldg	-	150,000	(150,000)	100.00%	
401-1403-57120-227-811	Capital Projects-Gen Gov Furniture	-	107,000	(107,000)	100.00%	
401-1403-57120-227-814	Capital Projects-Gen Gov-Computers	-	293,000	(293,000)	100.00%	
401-1403-57140-000-822	Capital Projects-Courthouse Bldg Improvem	-	-	-	0.00%	
401-1403-57210-108-814	Capital Projects-Pub Safety-Computers	-	100,000	(100,000)	100.00%	
401-1403-57210-108-822	Capital Projects-Pub Safety Bldg	-	125,000	(125,000)	100.00%	
401-1403-57210-208-814	Capital Projects-Pub Safety-Computer Eq	-	284,775	(284,775)	100.00%	
401-1403-57210-213-813	Capital Projects-Pub Safety-Vehicles	-	24,000	(24,000)	100.00%	
401-1403-57210-213-814	Capital Projects-Pub Safety-Computers	-	9,075	(9,075)	100.00%	
401-1403-57230-000-811	Capital Projects-Furniture	-	-	-	0.00%	
401-1403-57230-000-813	Capital Projects-Vehicles	-	-	-	0.00%	
401-1403-57230-000-819	Capital Projects- Radio Other	-	-	-	0.00%	
401-1403-57230-000-821	Capital Projects-Radio Land Improvements	-	-	-	0.00%	
401-1403-57230-000-822	Capital Projects-Radio Bldgs	-	-	-	0.00%	
401-1403-57410-212-811	Capital Projects-Hlth & HS-Furniture	3,317,471	2,787,574	529,897	19.01%	
		(52,965)	(73,134)			
	Beginning Carryover	2,625,867	3,777,613			
	Ending Carryover	693,742	510,110			
		(1,932,125)	(3,267,503)			
		(1,985,090)	(3,340,637)			

12c-2/2

WOOD COUNTY BUDGET SUMMARY 2018							
Category	Finance 1401 51510	Debt Service 1402 58140	Capital Projects 1403 57230	OPEB 1405 51934	2018 Total	Incr(Decr) 2017 Budget	2017 Total
Personal Services	249,325	-	-	-	249,325	-1.68%	253,585
Contractual Services	23,709	-	-	-	23,709	3.87%	22,826
Supplies and Expense	8,765	-	-	500,000	508,765	1.03%	503,565
Fixed Charges	5,608	-	-	-	5,608	9.55%	5,119
Debt Service	-	5,015,154	-	-	5,015,154	80.10%	2,784,629
Grants, Contributions & Other	-	-	-	-	-	N/A	-
Total Operating Expenditures	287,407	5,015,154	-	500,000	5,802,561	62.55%	3,569,724
Capital Outlay	-	-	-	-	-	-100.00%	4,808,487
Other Financing Uses	-	-	-	-	-	N/A	-
Total Expenditures	287,407	5,015,154	-	500,000	5,802,561	-30.74%	8,378,211
Intergovernmental	-	-	-	-	-	N/A	-
Licenses and Permits	-	-	-	-	-	N/A	-
Fines, Forfeits and Penalties	-	-	-	-	-	N/A	-
Public Charges for Services	-	-	-	-	-	N/A	-
Intergovernmental Charges	-	-	-	500,000	500,000	0.00%	500,000
Miscellaneous	-	-	-	-	-	N/A	-
Other Financing Sources	-	-	-	-	-	-100.00%	1,750,000
Total Revenues	-	-	-	500,000	500,000	(0.78)	2,250,000
Beginning Carryover	-	1,932,125	0	693,742	2,625,867	-30.49%	3,777,613
Ending Carryover	-	-	0	693,742	693,742	36.00%	510,110
Tax Levy	287,407	3,083,029	-	-	3,370,436	17.82%	2,860,708
Total Number of Positions (FTE's)	2.25	-	-	-	2.25	-	2.25

Mc - 3

**WOOD COUNTY BUDGET
SUMMARY SHEET
2016**

<div> <div>10</div> <div>DEPT NUMBER</div> <div>DEPT</div> <div>A/C NAME</div> <div>FUNCTION</div> </div> <div> <div>0</div> <div>FINANCE</div> <div>SUMMARY</div> <div>TOTAL</div> </div>								
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ 249,325	-1.68%	\$ 253,585	\$ 118,602	\$ 275,268	\$ 241,322	\$ 214,691	\$ 204,530
Contractual Services	23,709	3.87%	22,826	58,134	26,591	52,199	41,842	34,862
Supplies and Expense	508,765	1.03%	503,565	177,174	404,250	334,396	261,727	152,424
Fixed Charges	5,608	9.55%	5,119	3,055	5,119	5,701	5,968	5,494
Debt Service	5,015,154	80.10%	2,784,629	213,361	2,784,629	3,513,288	2,175,968	454,800
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
Total Operating Expenditures	5,802,561	62.55%	3,569,724	570,327	3,495,857	4,146,906	2,700,196	852,110
Capital Outlay	-	-100.00%	4,808,487	3,610,809	4,606,337	1,256,307	2,477,813	1,339,413
Other Financing Uses	-	N/A	-	-	183,909	8,086	36,444	-
Total Expenditures	\$ 5,802,561	-30.74%	\$ 8,378,211	\$ 4,181,136	\$ 8,286,103	\$ 5,411,299	\$ 5,214,453	\$ 2,191,523
Taxes	-	N/A	-	-	-	-	-	-
Intergovernmental	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	500,000	0.00%	500,000	265,920	500,000	514,143	516,357	506,884
Miscellaneous	-	N/A	-	-	-	188,274	53,888	-
Other Financing Sources	-	-100.00%	1,750,000	1,250,000	3,683,909	5,268,243	4,102,477	1,178,227
Total Revenues	\$ 500,000	-77.78%	\$ 2,250,000	\$ 1,515,920	\$ 4,183,909	\$ 5,970,660	\$ 4,672,722	\$ 1,685,111
Beginning Carryover	2,625,867	N/A	3,777,613	3,841,953	3,841,953	1,696,799	1,021,967	825,571
Ending Carryover	693,742	N/A	510,110	2,012,307	2,625,867	3,841,953	1,696,799	1,021,967
Tax Levy	\$ 3,370,436	17.82%	\$ 2,860,708	\$ 835,570	\$ 2,886,108	\$ 1,585,794	\$ 1,216,563	\$ 702,808
10	2018	% Incr(Decr)	2017	Actual	2017	2016	2015	2014
Number of Positions (FTE's)	Requested	2017	Revised	Through	Estimated	Actual	Actual	Actual
Regular	1.25		2.25			2.25	2.25	2.25
Part-Time/Temporary	-							
Request for Program Improvement	-							
Vacant	1.00							
Total Number of Positions (FTE's)	2.25	-	2.25	-	-	2.25	2.25	2.25

12c-7/1

WOOD COUNTY BUDGET SUMMARY SHEET 2018								
DEPT NUMBER ² 1401 DEPT FINANCE A/C NAME Finance FUNCTION 51510								
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ 249,325	-1.68%	\$ 253,585	\$ 117,868	\$ 274,535	\$ 241,322	\$ 214,691	\$ 204,530
Contractual Services	23,709	3.87%	22,826	58,134	26,591	25,143	22,778	34,862
Supplies and Expense	8,765	145.86%	3,565	1,641	4,250	3,885	2,427	3,122
Fixed Charges	5,608	9.55%	5,119	3,055	5,119	5,701	5,968	5,494
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
Total Operating Expenditures	287,407	0.81%	285,095	180,699	310,495	276,051	245,864	248,008
Capital Outlay	-	N/A	-	-	-	-	-	-
Other Financing Uses	-	N/A	-	-	-	-	-	-
Total Expenditures	\$ 287,407	0.81%	\$ 285,095	\$ 180,699	\$ 310,495	\$ 276,051	\$ 245,864	\$ 248,008
Taxes	-	N/A	-	-	-	-	-	-
Intergovernmental	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	-	N/A	-	-	-	-	-	-
Miscellaneous	-	N/A	-	-	-	-	-	-
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Beginning Carryover		N/A						
Ending Carryover		N/A						
Tax Levy	\$ 287,407	0.81%	\$ 285,095	\$ 180,699	\$ 310,495	\$ 276,051	\$ 245,864	\$ 248,007.96
2	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Number of Positions (FTE's)								
Regular	1.25		2.25			2.25	2.25	2.25
Part-Time/Temporary	-							
Request for Program Improvement	-							
Vacant	1.00							
Total Number of Positions (FTE's)	2.25	-	2.25	-	-	2.25	2.25	2.25

12C - 4/12

WOOD COUNTY BUDGET											
FUND	GENERAL	101	LINE ITEM JUSTIFICATION								
DEPT NUMBER		1401	EXPENSES/EXPENDITURES								
DEPT	FINANCE		2018								
A/C NAME	Finance										
FUNCTION		51510									
2											
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	06/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
101	Salaries-Permanent Straight Time	180,409	Wages Worksheet	87,953	-3.57%	187,091	86,074	187,091	179,001	157,506	148,510
			Wages Vacant Worksheet	92,456							
119	Other Pay	-	Improvement Worksheet	-	N/A	-	-		999	-	-
120	FICA	13,802	Wages Worksheet	6,729	-3.56%	14,312	6,274	14,312	13,109	11,498	10,879
			Wages Vacant Worksheet	7,073							
130	Health Insurance	38,795	Wages Worksheet	21,553	10.00%	35,267	17,633	35,267	32,355	31,417	31,417
			Wages Vacant Worksheet	17,242							
132	Post Employment Benefits	3,608	Wages Worksheet	1,759	-3.56%	3,741	1,791	3,741	3,677	3,150	2,970
			Wages Vacant Worksheet	1,849	N/A	-	-		-	-	-
133	Vision	186	Wages Worksheet	153	N/A	-	23	150	-	-	-
			Wages Vacant Worksheet	33							
140	Life Insurance	40	Wages Worksheet	22	-2.44%	41	19	41	40	39	16
			Wages Vacant Worksheet	18							
151	Retirement	12,088	Wages Worksheet	5,893	-4.98%	12,722	5,857	12,722	11,722	10,716	10,396
			Wages Vacant Worksheet	6,195							
160	Worker's Compensation	397	Wages Worksheet	194	-3.41%	411	198	411	416	365	342
			Wages Vacant Worksheet	203							
190	Vacation Payout	-			N/A	-	-	20,800	-	-	-
Personal Services		\$ 249,325		\$ 249,325	-1.68%	\$ 253,585	\$ 117,868	\$ 274,535	\$ 241,322	\$ 214,691	\$ 204,530
212	Finance Professional Services-Accounting	20,589	Quote of 2% higher than 2017	53,300	2.61%	20,086	55,750	52,250	22,449	20,819	24,843
			Less amounts billed to other departments								
			Human Services (46%)	(24,518)				(24,035)			
			Edgewater (18%)	(9,594)				(9,405)			
			Highway (13%)	(6,929)				(6,793)			
			Policy Manual	-				3,500			
			Sequoia Cost Alloc (3% increase)	7,730				7,506			
			GFOA Certification Program	800				800			
214	Finance Professional Services-Printing	300		300	0.00%	300	-	264	59	259	-
219	Finance Other Professional Services	1,600		1,600	0.00%	1,600	1,847	1,844	1,790	650	9,187
221	Finance Telephone	480		480	0.00%	480	157	480	466	470	472
230	Finance PC Replacement	740	Per schedule from IT	740	94.74%	380	380	380	380	380	380
Contractual Services		\$ 23,709		\$ 23,709	3.87%	\$ 22,826	\$ 58,134	\$ 26,591	\$ 25,143	\$ 22,778	\$ 34,862
311	Finance Office Supplies	1,000		1,000	0.00%	1,000	72	800	685	339	987
312	Finance Copy Expense	800		800	0.00%	800	182	800	1,008	773	708
313	Finance Postage	275		275	0.00%	275	124	250	195	180	205
321	Finance Publications	-		-	N/A	-	-		270	-	445
328	Finance Dues	690		690	0.00%	690	1,145	(600)	890	690	690
331	Finance Meetings & Travel	6,000		6,000	650.00%	800	50	3,000	318	445	265
341	Finance Supplies and Expense	-		-	N/A	-	68		718	-	(158)

PC-4/3

Supplies and Expense	\$ 8,765		\$ 8,765	145.86%	\$ 3,565	\$ 1,641	\$ 4,250	\$ 3,885	\$ 2,427	\$ 3,122
511 Insurance-Liability	1,480	Per schedule from Risk Management	1,480	49.34%	991	991	991	1,573	1,840	1,366
531 Finance Interdepartment Rent	4,128	Per schedule from Maintenance	4,128	0.00%	4,128	2,064	4,128	4,128	4,128	4,128
Fixed Charges	\$ 5,608		\$ 5,608	9.55%	\$ 5,119	\$ 3,055	\$ 5,119	\$ 5,701	\$ 5,968	\$ 5,494
Totals	\$ 287,407		\$ 287,407	0.81%	\$ 285,095	\$ 180,698	\$ 310,495	\$ 276,051	\$ 245,664	\$ 248,008

nc-4/4

SEPT AND NAME FUNCTION

FINANCE
FINANCE

5150

EMPLOYEE NAME	NON-SUPERVISORY	JOB CODE	HIRE DATE	EMPLOYMENT STATUS	VISION	LIFE INSURANCE CODE	PENSION CODE	DAG	CURRENT					AUTHORIZED HOURS	ACQUIRED HOURS	BUDGETED HOURS	FTE EQUIVALENT	GRAND PAY	OSB	VISION REIMBURSE	DISCAL BENEFIT	HEALTH INSURANCE	LIFE INSURANCE	PENSION COST	WORKERS COMP	TOTAL
									GRADE	STEP	RATE	STEP	RATE					101	132	101	120	136	140	151	160	
CUMMINGS, MARLA	Non-Supervisory	1005-Deputy Finance Dir	07/16/07	Full Time 2080	Emp/Sporadic	B13LIFE	W01WRS	9.000	12	8	35.56	9	37.14	2,080	-	2,080	1.00	77,251	1,545	50	5,910	17,242	18	5,175	170	107,362
NELSON, BRENDA	Non-Supervisory	2505-Admin Services S	01/00/00 11/28/01	Full Time 2080	Family	U13LIFE	W01WRS	9.000	5	9	19.72	9	29.58	2,080	(1,560)	520	0.25	10,702	214	103	819	4,311	4	717	24	16,894
														4,160	(1,560)	2,600	1.25	\$ 87,653	\$ 1,759	\$ 153	\$ 6,729	\$ 21,553	\$ 22	\$ 5,893	\$ 194	\$ 124,295

12c. 4/5

WOOD COUNTY BOARD
 STAFFING WORKSHEET
 DEPARTMENTAL PERSONNEL COSTS BY INDIVIDUAL
 10/18

DEPT: FINANCE
 APC NAME: Finance
 FUND: 91510

EMPLOYEE NAME	JOB SUPERVISORY	JOB CODE	HIRE DATE	EMPLOYMENT STATUS	CURRENT		GRADE	STEP	RATE	STEP	RATE	AUTHORZ ED HOURS	ADJUST ED HOURS	BUDGETED HOURS	STD EQUIVALENT	GROSS PAY	OFFER	VISION INSUR	SOCIAL SECURITY	HEALTH INSURANCE	LIFE INSURANCE	RETIREMENT COST	WORKERS COMP	TOTAL
					GRADE	STEP																		
Finance Director	Supervisory	1001-Director	01/00/00 01/00/00 01/00/00	Full Time 2080	17	4			39.89	5	44.45	2,080		2,080	1.00	\$ 92,456	\$ 1,849	\$ 33	\$ 7,070	\$ 17,242	\$ 18	\$ 6,195	\$ 203	\$ 125,069
												2,080		2,080	1.00	\$ 92,456	\$ 1,849	\$ 33	\$ 7,070	\$ 17,242	\$ 18	\$ 6,195	\$ 203	\$ 125,069

12c-4/6

WOOD COUNTY BUDGET SUMMARY SHEET 2018								
3 DEPT NUMBER 1402 DEPT FINANCE A/C NAME Debt Service FUNCTION 58140								
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	N/A	-	-	-	9,549	11,479	-
Supplies and Expense	-	N/A	-	-	-	-	-	-
Fixed Charges	-	N/A	-	-	-	-	-	-
Debt Service	5,015,154	80.10%	2,784,629	213,361	2,784,629	3,513,288	2,171,089	454,800
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
Total Operating Expenditures	5,015,154	80.10%	2,784,629	213,361	2,784,629	3,522,837	2,182,568	454,800
Capital Outlay	-	N/A	-	-	-	-	-	-
Other Financing Uses	-	N/A	-	-	-	-	-	-
Total Expenditures	\$ 5,015,154	80.10%	\$ 2,784,629	\$ 213,361	\$ 2,784,629	\$ 3,522,837	\$ 2,182,568	\$ 454,800
Intergovernmental	-	N/A	-	-	-	-	-	-
Licenses and Permits	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	-	N/A	-	-	-	-	-	-
Miscellaneous	-	N/A	-	-	-	188,274	24,975	-
Other Financing Sources	-	N/A	-	-	1,933,909	2,018,243	1,082,477	318,227
Total Revenues	\$ -	N/A	\$ -	\$ -	\$ 1,933,909	\$ 2,206,517	\$ 1,107,452	\$ 318,227
Beginning Carryover	1,932,125	824.39%	209,016	207,232	207,232	213,810	318,227	-
Ending Carryover	-	N/A	-	648,742	1,932,125	207,232	213,810	318,227
Tax Levy	\$ 3,083,029	19.70%	\$ 2,575,613	\$ 654,871	\$ 2,575,613	\$ 1,309,742	\$ 970,699	\$ 454,800
3	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Number of Positions (FTE's)								
Regular	-		-	-	-	-	-	-
Part-Time/Temporary	-		-	-	-	-	-	-
Request for Program Improvement	-		-	-	-	-	-	-
Vacant	-		-	-	-	-	-	-
Total Number of Positions (FTE's)	-		-	-	-	-	-	-

12c-5/1

WOOD COUNTY 2018 BUDGET
DEBT SERVICE

Date of Issue	Description	Original Face Amnt	Paying Agent	Interest Rate	Purpose	Balance 12/31/17	New Issues	Date	Principal Paid	Balance 12/31/18	Date	Interest Paid	Debt Service 2018
GENERAL OBLIGATION NOTES & BONDS													
5/14/12	G.O. Corp Purpose Bonds Series 2012A	\$ 2,855,000	Depository Trust Co	2.00%	Edgewater Towers	1,310,000.00		10/1/2018	320,000.00	990,000.00	4/01&10/01	26,100.00	346,100.00
		\$ 755,000				360,000.00		10/1/2018	90,000.00	270,000.00	4/01&10/01	7,200.00	97,200.00
9/22/14	G.O. Promissory Notes Series 2014A	\$ 4,825,000	Depository Trust Co	2.0-4.0%	Highway	3,330,000.00		10/1/2018	425,000.00	2,905,000.00	4/01&10/01	104,757.50	529,757.50
8/18/15	G.O. Promissory Notes Series 2015A	\$ 4,785,000	Depository Trust Co		Highway	700,000.00		10/1/2018	545,000.00	3,520,000.00	4/01&10/01	84,375.00	629,375.00
		\$ 1,020,000			STEM	4,065,000.00		10/1/2018	110,000.00	700,000.00	4/01&10/01	16,800.00	126,800.00
		\$ 880,000			Towers	810,000.00		10/1/2018	95,000.00	605,000.00	4/01&10/01	14,525.00	109,525.00
9/1/16	G.O. Promissory Notes Series 2016A	\$ 4,730,000	Depository Trust Co		Highway	4,375,000.00		10/1/2018	310,000.00	4,065,000.00		70,050.00	380,050.00
		\$ 5,000,000			River Block	4,540,000.00		10/1/2018	465,000.00	4,075,000.00		71,575.00	536,575.00
4/10 & 6/27/17	State Trust Fund	\$ 1,000,000	BCPL	3.00%		1,000,000.00		1/5/2018	1,000,000.00	-	1/5/2018	18,986.30	1,018,986.30
4/10&5/18 /17	State Trust Fund	\$ 75,000	BCPL	3.00%		750,000.00		1/5/2018	750,000.00	-	1/5/2018	15,863.01	765,863.01
10/15/17	G.O. Promissory Notes Series 2017A	\$ 2,500,000	Depository Trust Co		Highway	2,500,000.00		10/1/2018	240,000.00	2,260,000.00	4/01&10/01	34,681.00	274,681.00
		\$ 1,750,000			2017 Capit	1,750,000.00		10/1/2018	175,000.00	1,575,000.00	4/01&10/01	25,240.50	200,240.50
TOTAL GENERAL OBLIGATION DEBT						26,190,000.00			4,525,000.00	20,965,000.00		490,153.31	5,015,153.31

Debt	Issue	Debt Service	Debt Service Tax Rate	
Edgewater Remodeling	2012A	\$ 346,100	\$ 0.071766	\$ 0.071766
Tower Debt	2012A	\$ 97,200	\$ 0.020155	
	2014	\$ 109,525	\$ 0.022711	\$ 0.042866
Highway Construction	2014	\$ 529,758	\$ 0.109848	
	2015	\$ 629,375	\$ 0.130504	
	2016	\$ 380,050	\$ 0.078805	
	2017	\$ 274,681	\$ 0.056956	\$ 0.376113
UW STEM Building	2015	\$ 126,800	\$ 0.026293	\$ 0.026293
River Block/Courthouse	2016	\$ 536,575	\$ 0.111261	\$ 0.111261
STFL	2017	\$ 1,784,849	\$ 0.370097	\$ 0.370097
Refunding	2017	\$ 200,241	\$ 0.041521	\$ 0.041521
Total Debt Service		\$ 5,015,153	\$ 1.039917	\$ 1.039917
Premium applied		\$ -	\$ -	\$ -
Fund balance applied	Debt Proceeds	\$ (1,750,000)	\$ (0.362871)	\$ (0.362871)
	Transfer from Capital Projects	\$ (182,125)	\$ (0.037765)	\$ (0.037765)
Net Debt Service		\$ 3,083,028.31	\$ 0.639281	\$ 0.639281
Equalized Value (2016) (Preliminary)		\$	4,822,648.200	

mc-5/12

2017 BUDGET
DEBT SERVICE 2017

Date of Issue	Description	Original Face Amnt	Paying Agent	Interest Rate	Purpose	Balance 12/31/16	New Issues	Date	Principal Paid	Balance 12/31/17	Date	Interest Paid	Debt Service 2017
GENERAL OBLIGATION NOTES & BONDS													
5/14/12	G.O. Corp Purpose Series 2012A	\$ 2,855,000 \$ 755,000	Depository Trust Co	2.00%	Edgewater Towers	1,625,000.00 440,000.00		10/1/2017 10/1/2017	315,000.00 80,000.00	1,310,000.00 360,000.00	1/01&10/01 1/01&10/01	32,500.00 8,800.00	347,500.00 88,800.00
9/22/14	G.O. Promissory Notes Series 2014A	\$ 4,825,000	Depository Trust Co	2.0-4.0%	Highway	3,740,000.00		10/1/2017	410,000.00	3,330,000.00	1/01&10/01	121,157.50	531,157.50
8/18/15	G.O. Promissory Notes Series 2015A	\$ 4,785,000 \$ 1,020,000 \$ 880,000			Highway STEM Towers	4,600,000.00 915,000.00 790,000.00		10/1/2017 10/1/2017 10/1/2017	535,000.00 105,000.00 90,000.00	4,065,000.00 810,000.00 700,000.00	1/01&10/01 1/01&10/01 1/01&10/01	95,075.00 18,900.00 16,325.00	630,075.00 123,900.00 106,325.00
9/1/16	G.O. Promissory Notes Series 2016A	\$ 9,730,000	Depository Trust Co		Highway River Block	4,730,000.00 5,000,000.00		10/1/2017 10/1/2017	355,000.00 460,000.00	4,375,000.00 4,540,000.00		69,716.00 72,155.00	424,716.00 532,155.00
4/10 & 6/27/17	State Trust Fund	\$ 1,000,000	BCPL	3.00%	Disp & IT		1,000,000.00			1,000,000.00			
4/10&5/18 /17	State Trust Fund	\$ 1,000,000	BCPL	3.00%	Courthouse		750,000.00			750,000.00			
10/15/17	G.O. Promissory Notes Series 2017A	\$ 2,500,000 \$ 1,750,000			Highway 2017 Refunding		2,500,000.00 1,750,000.00			2,500,000.00 1,750,000.00			
TOTAL GENERAL OBLIGATION DEBT						21,840,000.00	6,000,000.00		2,350,000.00	25,490,000.00		434,628.50	2,784,628.50

Debt	Issue	Debt Service	Debt Service Tax Rate	
Edgewater Remodeling	2012A	\$ 347,500	\$ 0.073733	\$ 0.073733
Tower Debt	2012A	\$ 88,800	\$ 0.018842	
	2014	\$ 106,325	\$ 0.022560	\$ 0.041402
Highway Construction	2014	\$ 531,158	\$ 0.112701	
	2015	\$ 630,075	\$ 0.133690	
	2016	\$ 424,716	\$ 0.090116	\$ 0.336507
UW STEM Building	2015	\$ 123,900	\$ 0.026289	\$ 0.026289
River Block/Courthouse	2016	\$ 532,155	\$ 0.112913	\$ 0.112913
Total Debt Service		\$ 2,784,629	\$ 0.590844	\$ 0.590844
Premium applied		\$ (188,595)	\$ (0.040016)	\$ (0.040016)
Fund balance applied		\$ (20,421)	\$ (0.004333)	\$ (0.004333)
		<u>\$ 2,575,613</u>	<u>\$ 0.546495</u>	<u>\$ 0.546495</u>
Equalized Value (2016) (Preliminary)		\$	4,712,966,200	

12c-5/3

WOOD COUNTY BUDGET SUMMARY SHEET 2018								
4 DEPT NUMBER 1403 DEPT FINANCE A/C NAME Capital Projects FUNCTION 57230								
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ -	N/A	\$ -	\$ 733	\$ 733	\$ -	\$ -	\$ -
Contractual Services	-	N/A	-	-	-	17,506	7,584	-
Supplies and Expense	-	N/A	-	-	-	-	-	-
Fixed Charges	-	N/A	-	-	-	-	-	-
Debt Service	-	N/A	-	-	-	-	4,879	-
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
Total Operating Expenditures	-	N/A	-	733	733	17,506	12,464	-
Capital Outlay	-	-100.00%	4,808,487	3,610,809	4,606,337	1,256,307	2,477,813	1,339,413
Other Financing Uses	-	N/A	-	-	183,909	8,086	36,444	-
Total Expenditures	\$ -	-100.00%	\$ 4,808,487	\$ 3,611,543	\$ 4,790,979	\$ 1,281,900	\$ 2,526,721	\$ 1,339,413
Intergovernmental	-	N/A	-	-	-	-	-	-
Licenses and Permits	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	-	N/A	-	-	-	-	-	-
Miscellaneous	-	N/A	-	-	-	-	28,913	-
Other Financing Sources	-	-100.00%	1,750,000	1,250,000	1,750,000	3,250,000	3,020,000	860,000
Total Revenues	\$ -	-100.00%	\$ 1,750,000	\$ 1,250,000	\$ 1,750,000	\$ 3,250,000	\$ 3,048,913	\$ 860,000
Beginning Carryover	0	-100.00%	3,058,487	3,040,979	3,040,979	1,072,879	550,687	1,030,100
Ending Carryover	0	N/A	-	679,437	0	3,040,979	1,072,879	550,687
Tax Levy	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Number of Positions (FTE's)								
Regular	-		-	-	-	-	-	-
Part-Time/Temporary	-		-	-	-	-	-	-
Request for Program Improvement	-		-	-	-	-	-	-
Vacant	-		-	-	-	-	-	-
Total Number of Positions (FTE's)	-		-	-	-	-	-	-

MC-6

WOOD COUNTY BUDGET SUMMARY SHEET 2018								
5								
DEPT NUMBER 1405								
DEPT FINANCE								
A/C NAME OPEB								
FUNCTION 51934								
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	N/A	-	-	-	-	-	-
Supplies and Expense	500,000	0.00%	500,000	175,533	400,000	330,511	259,300	149,302
Fixed Charges	-	N/A	-	-	-	-	-	-
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
Total Operating Expenditures	500,000	0.00%	500,000	175,533	400,000	330,511	259,300	149,302
Capital Outlay	-	N/A	-	-	-	-	-	-
Other Financing Uses	-	N/A	-	-	-	-	-	-
Total Expenditures	\$ 500,000	0.00%	\$ 500,000	\$ 175,533	\$ 400,000	\$ 330,511	\$ 259,300	\$ 149,302
Intergovernmental	-	N/A	-	-	-	-	-	-
Licenses and Permits	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	500,000	0.00%	500,000	265,920	500,000	514,143	516,357	506,884
Miscellaneous	-	N/A	-	-	-	-	-	-
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ 500,000	0.00%	\$ 500,000	\$ 265,920	\$ 500,000	\$ 514,143	\$ 516,357	\$ 506,884
Beginning Carryover	693,742	36.00%	510,110	593,742	593,742	410,110	153,053	(204,529)
Ending Carryover	693,742	36.00%	510,110	684,129	693,742	593,742	410,110	153,053
Tax Levy	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Number of Positions (FTE's)								
Regular	-		-			-	-	-
Part-Time/Temporary	-		-					
Request for Program Improvement	-		-					
Vacant	-		-					
Total Number of Positions (FTE's)	-	-	-	-	-	-	-	-

12-7

WOOD COUNTY BUDGET SUMMARY 2018										
Category	Contingency/General 9901 51590	County Aid to Libraries 9901 55112	Marshfield Fairgrounds Commission 9901 55460	Payment in Lieu of Taxes 9901 56740	County Sales Tax 9901 59210	UW Mfld/Wood Co Campus 9903 55630	Ho-Chunk Donations 9904 53312	2018 Total	Incr(Decr) 2017 Budget	2017 Total
Personal Services	-	-	-	-	-	-	-	-	N/A	-
Contractual Services	-	-	-	-	-	-	-	-	-100.00%	424
Supplies and Expense	450,000	-	-	-	-	-	64,220	514,220	6.22%	484,090
Fixed Charges	-	-	-	-	-	-	-	-	N/A	-
Debt Service	-	-	-	-	-	-	-	-	N/A	-
Grants, Contributions & Other	-	891,144	25,000	77,345	-	48,082	-	1,041,571	0.42%	1,037,175
Total Operating Expenditures	450,000	891,144	25,000	77,345	-	48,082	64,220	1,555,791	0.02	1,521,689
Capital Outlay	-	-	-	-	-	111,000	27,500	138,500	403.64%	27,500
Other Financing Uses	-	-	-	-	6,046,482	-	-	6,046,482	13.43%	5,330,606
Total Expenditures	450,000	891,144	25,000	77,345	6,046,482	159,082	91,720	7,740,773	0.13	6,879,795
Taxes	604	-	-	18,500	6,046,482	-	-	6,065,586	13.49%	5,344,560
Intergovernmental	3,350,697	-	-	-	-	-	-	3,350,697	0.00%	3,350,697
Licenses and Permits	-	-	-	-	-	-	-	-	N/A	-
Fines, Forfeits and Penalties	-	-	-	-	-	-	-	-	N/A	-
Public Charges for Services	-	-	-	-	-	-	-	-	N/A	-
Intergovernmental Charges	-	-	-	-	-	-	-	-	N/A	-
Miscellaneous	145,000	-	-	-	-	-	91,720	236,720	0.00%	236,720
Other Financing Sources	6,046,482	-	-	-	-	-	-	6,046,482	13.43%	5,330,606
Total Revenues	9,542,783	-	-	18,500	6,046,482	-	91,720	15,699,485	0.10	14,262,583
Beginning Carryover	-	-	-	-	-	-	-	-	N/A	-
Ending Carryover	-	-	-	-	-	-	-	-	N/A	-
Tax Levy	(9,092,783)	891,144	25,000	58,845	-	159,082	-	(7,958,712)	0.08	(7,382,788)
Total Number of Positions (FTE's)	-	-	-	-	-	-	-	-	-	-

1/5

**WOOD COUNTY BUDGET
SUMMARY SHEET
2018**

<div> <div>10</div> <div>DEPT NUMBER</div> <div>0</div> <div>DEPT</div> <div>NON-DEPARTMENTAL</div> <div>A/C NAME</div> <div>SUMMARY</div> <div>FUNCTION</div> <div>TOTAL</div> </div>								
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	-100.00%	424	-	424	1,957	1,072	842
Supplies and Expense	514,220	6.22%	484,090	3,666	64,220	64,220	64,220	64,220
Fixed Charges	-	N/A	-	-	-	-	-	-
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	1,041,571	0.42%	1,037,175	502,515	1,037,175	1,002,598	954,390	894,576
Total Operating Expenditures	1,555,791	2.24%	1,521,689	506,181	1,101,819	1,068,775	1,019,682	959,638
Capital Outlay	138,500	403.64%	27,500	-	27,500	140,125	147,191	154,541
Other Financing Uses	6,046,482	13.43%	5,330,606	-	5,986,616	5,532,297	6,199,807	7,218,775
Total Expenditures	\$ 7,740,773	12.51%	\$ 6,879,795	\$ 506,181	\$ 7,115,935	\$ 6,741,197	\$ 7,366,680	\$ 8,332,954
Taxes	604	0.00%	604	88	604	2,125	1,258	1,024
Intergovernmental	9,415,679	8.29%	8,694,653	2,378,521	9,355,657	8,079,262	9,055,871	9,539,849
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	-	N/A	-	-	-	-	-	-
Miscellaneous	236,720	0.00%	236,720	167,745	224,720	214,747	157,514	205,348
Other Financing Sources	6,046,482	13.43%	5,330,606	-	5,986,616	4,758,447	5,691,874	6,270,659
Total Revenues	\$ 15,699,485	10.07%	\$ 14,262,583	\$ 2,546,355	\$ 15,567,597	\$ 13,054,580	\$ 14,906,516	\$ 16,016,879
Beginning Carryover	-	N/A	-	-	-	-	-	-
Ending Carryover	-	N/A	-	-	-	-	-	-
Tax Levy	\$ (7,958,712)	7.80%	\$ (7,382,788)	\$ (2,040,173)	\$ (8,451,662)	\$ (6,313,384)	\$ (7,539,836)	\$ (7,683,925)
10	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Number of Positions (FTE's)								
Regular	-							
Part-Time/Temporary	-							
Request for Program Improvement	-							
Vacant	-							
Total Number of Positions (FTE's)	-							

12c-8/2

**WOOD COUNTY BUDGET
SUMMARY SHEET
2018**

DEPT NUMBER 2 DEPT 9901 A/C NAME NON-DEPARTMENTAL FUNCTION Contingency/General 51590								
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	-100.00%	424	-	424	1,957	1,072	842
Supplies and Expense	450,000	7.18%	419,870	-	-	-	-	-
Fixed Charges	-	N/A	-	-	-	-	-	-
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
Total Operating Expenditures	450,000	7.07%	420,294	-	424	1,957	1,072	842
Capital Outlay	-	N/A	-	-	-	-	-	-
Other Financing Uses	-	N/A	-	-	-	827,075	507,933	969,238
Total Expenditures	\$ 450,000	7.07%	\$ 420,294	\$ -	\$ 424	\$ 829,032	\$ 509,006	\$ 970,080
Taxes	604	0.00%	604	88	604	2,125	1,258	1,024
Intergovernmental	3,350,697	0.00%	3,350,697	-	3,350,697	3,357,947	3,354,626	3,276,669
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	-	N/A	-	-	-	-	-	-
Miscellaneous	145,000	0.00%	145,000	76,025	133,000	123,027	65,794	113,628
Other Financing Sources	6,046,482	13.43%	5,330,606	-	5,986,616	4,758,447	5,691,874	6,270,659
Total Revenues	\$ 9,542,783	8.11%	\$ 8,826,907	\$ 76,113	\$ 9,470,917	\$ 8,241,546	\$ 9,113,551	\$ 9,661,979
Beginning Carryover		N/A						
Ending Carryover		N/A						
Tax Levy	\$ (9,092,783)	8.16%	\$ (8,406,613)	\$ (76,113)	\$ (9,470,493)	\$ (7,412,514)	\$ (8,604,546)	\$ (8,691,899.02)
2	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Number of Positions (FTE's)								
Regular	-		-					
Part-Time/Temporary	-		-					
Request for Program Improvement	-		-					
Vacant	-		-					
Total Number of Positions (FTE's)	-		-					

12C-83

WOOD COUNTY BUDGET SUMMARY SHEET 2018								
3 DEPT NUMBER 9901 DEPT NON-DEPARTMENTAL A/C NAME County Aid to Libraries FUNCTION 55112								
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	N/A	-	-	-	-	-	-
Supplies and Expense	-	N/A	-	-	-	-	-	-
Fixed Charges	-	N/A	-	-	-	-	-	-
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	891,144	0.46%	887,103	453,652	887,103	852,801	805,043	746,262
Total Operating Expenditures	891,144	0.46%	887,103	453,652	887,103	852,801	805,043	746,262
Capital Outlay	-	N/A	-	-	-	-	-	-
Other Financing Uses	-	N/A	-	-	-	-	-	-
Total Expenditures	\$ 891,144	0.46%	\$ 887,103	\$ 453,652	\$ 887,103	\$ 852,801	\$ 805,043	\$ 746,262
Intergovernmental	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	-	N/A	-	-	-	-	-	-
Miscellaneous	-	N/A	-	-	-	-	-	-
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Beginning Carryover		N/A						
Ending Carryover		N/A						
Tax Levy	\$ 891,144	0.46%	\$ 887,103	\$ 453,652	\$ 887,103	\$ 852,801	\$ 805,043	\$ 746,262
3	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Number of Positions (FTE's)								
Regular	-		-					
Part-Time/Temporary	-		-					
Request for Program Improvement	-		-					
Vacant	-		-					
Total Number of Positions (FTE's)	-		-					

12c-8/4

**Wood County Library Board
2018 Reimbursement Request**

Vend #	Library	2016 Operations Expenses	2016 Total Circulation	2016 Cost Per Circulation	2016 Circ To County Residents w/o Library	Full Funding	81.10%	Additional Payment to Small Lib.	Deposit Collection Reimbursement	Payments to Libraries
ARP002	Arpin	\$49,105	8,436	\$ 5.82	5,846	\$ 34,029	\$ 27,598	\$ 3,241		\$ 30,839
MAR105	Marshfield	\$1,549,548	341,484	\$ 4.54	64,883	\$ 294,419	\$ 238,774	\$ -	\$ 1,757	\$ 240,531
CHA024	Nekoosa	\$214,191	37,908	\$ 5.65	13,126	\$ 74,166	\$ 60,149	\$ -		\$ 60,149
PIT012	Pittsville	\$47,310	16,337	\$ 2.90	9,772	\$ 28,299	\$ 22,950	\$ 7,778		\$ 30,728
VES002	Vesper	\$36,433	8,554	\$ 4.26	3,598	\$ 15,325	\$ 12,429	\$ 2,000		\$ 14,429
MCM0041	WI Rapids	\$1,759,990	427,226	\$ 4.12	148,254	\$ 610,744	\$ 495,313	\$ -	\$ 398	\$ 495,711
	Totals	\$3,656,577	839,945	\$ 4.35	245,479	\$ 1,056,982	\$ 857,212	\$ 13,019	\$ 2,155	\$ 872,386
	Reimbursement			\$ 857,212						
SOU011	Third Day Van Delivery Service			\$15,071						
	Sub-Total			\$872,283						
ABOVE	Additional to small libraries			\$13,019						
ABOVE	Deposit collection reimbursement			\$ 2,155						
	Wood County TOTAL			\$887,457						
WIN059	Reimbursement to Winding Rivers			\$0						
LES011	Reimbursement to Lester Library of Rome			\$ 3,687.00						
	Amount Due to other Counties			\$3,687						
	Total Library support			\$891,144						

12c-8/5

**Wood County Library Board
2017 Reimbursement Request**

Library	2015 Operations Expenses	2015 Total Circulation	2015 Cost Per Circulation	2015 Circ To County Residents w/o Library	Full Funding	80.00% Funding	Additional Payment to Small Lib.	Deposit Collection Reimbursement	Payments to Libraries
Arpin	\$49,824	8,062	\$ 6.18	4,165	\$ 25,740	\$ 20,592	\$ 3,241		\$ 23,833
Marshfield	\$1,512,148	367,128	\$ 4.12	72,182	\$ 297,307	\$ 237,846	\$ -	\$ 1,757	\$ 239,603
Nekoosa	\$192,317	37,468	\$ 5.13	12,988	\$ 66,665	\$ 53,332	\$ -		\$ 53,332
Pittsville	\$52,730	16,936	\$ 3.11	9,818	\$ 30,568	\$ 24,454	\$ 7,778		\$ 32,232
Vesper	\$39,157	8,192	\$ 4.78	3,124	\$ 14,932	\$ 11,946	\$ 2,000		\$ 13,946
WI Rapids	\$1,743,156	463,115	\$ 3.76	168,933	\$ 635,861	\$ 508,689	\$ -	\$ 398	\$ 509,087
Totals	\$3,589,332	900,901	\$ 3.98	271,210	\$ 1,071,073	\$ 856,858	\$ 13,019	\$ 2,155	\$ 872,032

80% Reimbursement		\$ 856,858
Third Day Van Delivery Service		\$15,071
	Sub-Total	\$871,929
Additional to small libraries		\$13,019
Deposit collection reimbursement		\$ 2,155
Wood County	TOTAL	\$887,103
Reimbursement to Winding Rivers		\$0
Reimbursement to t to Lester Library of Rome		\$ -
Amount Due to other Counties		\$0
Total Library support		\$887,103

McC
8/6

**WOOD COUNTY BUDGET
SUMMARY SHEET
2018**

DEPT NUMBER 4 DEPT 9901 A/C NAME NON-DEPARTMENTAL FUNCTION Marshfield Fairgrounds Commission 55460								
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	N/A	-	-	-	-	-	-
Supplies and Expense	-	N/A	-	-	-	-	-	-
Fixed Charges	-	N/A	-	-	-	-	-	-
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	25,000	0.00%	25,000	25,000	25,000	25,000	25,000	25,000
Total Operating Expenditures	25,000	0.00%	25,000	25,000	25,000	25,000	25,000	25,000
Capital Outlay	-	N/A	-	-	-	-	-	-
Other Financing Uses	-	N/A	-	-	-	-	-	-
Total Expenditures	\$ 25,000	0.00%	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Intergovernmental	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	-	N/A	-	-	-	-	-	-
Miscellaneous	-	N/A	-	-	-	-	-	-
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Beginning Carryover		N/A						
Ending Carryover		N/A						
Tax Levy	\$ 25,000	0.00%	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
4	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Number of Positions (FTE's)								
Regular	-		-	-	-	-	-	-
Part-Time/Temporary	-		-	-	-	-	-	-
Request for Program Improvement	-		-	-	-	-	-	-
Vacant	-		-	-	-	-	-	-
Total Number of Positions (FTE's)	-	-	-	-	-	-	-	-

12c-8/7

**WOOD COUNTY BUDGET
SUMMARY SHEET
2018**

5								
DEPT NUMBER		9901						
DEPT		NON-DEPARTMENTAL						
A/C NAME		Payment in Lieu of Taxes						
FUNCTION		56740						
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	N/A	-	-	-	-	-	-
Supplies and Expense	-	N/A	-	-	-	-	-	-
Fixed Charges	-	N/A	-	-	-	-	-	-
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	77,345	0.00%	77,345	-	77,345	77,345	77,345	77,345
Total Operating Expenditures	77,345	0.00%	77,345	-	77,345	77,345	77,345	77,345
Capital Outlay	-	N/A	-	-	-	-	-	-
Other Financing Uses	-	N/A	-	-	-	-	-	-
Total Expenditures	\$ 77,345	0.00%	\$ 77,345	\$ -	\$ 77,345	\$ 77,345	\$ 77,345	\$ 77,345
Taxes	18,500	38.58%	13,350	18,094	18,344	16,093	9,371	13,642
Licenses and Permits	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	-	N/A	-	-	-	-	-	-
Miscellaneous	-	N/A	-	-	-	-	-	-
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ 18,500	38.58%	\$ 13,350	\$ 18,094	\$ 18,344	\$ 16,093	\$ 9,371	\$ 13,642
Beginning Carryover	-	N/A	-	-	-	-	-	-
Ending Carryover	-	N/A	-	-	-	-	-	-
Tax Levy	\$ 58,845	-8.05%	\$ 63,995	\$ (18,094)	\$ 59,001	\$ 61,251	\$ 67,973	\$ 63,702
5	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Number of Positions (FTE's)								
Regular	-		-	-	-	-	-	-
Part-Time/Temporary	-		-	-	-	-	-	-
Request for Program Improvement	-		-	-	-	-	-	-
Vacant	-		-	-	-	-	-	-
Total Number of Positions (FTE's)	-		-	-	-	-	-	-

12C-8/8

WOOD COUNTY BUDGET SUMMARY SHEET 2018								
DEPT NUMBER 6 DEPT 9901 A/C NAME NON-DEPARTMENTAL FUNCTION County Sales Tax 59210								
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	N/A	-	-	-	-	-	-
Supplies and Expense	-	N/A	-	-	-	-	-	-
Fixed Charges	-	N/A	-	-	-	-	-	-
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
Total Operating Expenditures	-	N/A	-	-	-	-	-	-
Capital Outlay	-	N/A	-	-	-	-	-	-
Other Financing Uses	6,046,482	13.43%	5,330,606	-	5,986,616	4,705,222	5,691,874	6,249,538
Total Expenditures	\$ 6,046,482	13.43%	\$ 5,330,606	\$ -	\$ 5,986,616	\$ 4,705,222	\$ 5,691,874	\$ 6,249,538
Taxes	6,046,482	13.43%	5,330,606	2,360,427	5,986,616	4,705,222	5,691,874	6,249,538
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	-	N/A	-	-	-	-	-	-
Miscellaneous	-	N/A	-	-	-	-	-	-
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ 6,046,482	13.43%	\$ 5,330,606	\$ 2,360,427	\$ 5,986,616	\$ 4,705,222	\$ 5,691,874	\$ 6,249,538
Beginning Carryover		N/A						
Ending Carryover		N/A						
Tax Levy	\$ -	N/A	\$ -	\$ (2,360,427)	\$ -	\$ -	\$ -	\$ -
6	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Number of Positions (FTE's)								
Regular	-		-			-	-	-
Part-Time/Temporary	-		-			-	-	-
Request for Program Improvement	-		-			-	-	-
Vacant	-		-			-	-	-
Total Number of Positions (FTE's)	-		-			-	-	-

12C-8/9

WOOD COUNTY SALES TAX

	2,528,998	2,771,673		2,559,109	2,874,045				
	2014 Actual	2015 Actual	2016 Actual	2017 Budget (1)	2017 Actual/Est (2)	Surplus (Shortfall)	Cumm Shortfall	2015 Actual	Surplus (Shortfall)
January	392,221	458,996	379,629	383,425	519,614	136,189	35.81%	458,996	(60,618)
February	342,800	345,319	375,905	379,664	420,793	41,129	23.24%	345,319	(75,474)
March	402,997	542,048	356,260	359,823	394,819	34,996	18.91%	542,048	147,229
April	464,773	439,845	391,624	395,540	489,382	93,842	20.16%	439,844	(49,538)
May	398,017	453,096	577,545	583,320	535,819	(47,501)	12.31%	453,096	(82,723)
June	528,190	532,369	452,808	457,336	513,618	56,282	12.31%	532,369	18,751
July	851,257	479,919	469,733	598,602	672,269	73,667	12.31%	479,919	(192,350)
August	608,635	504,052	490,475	432,411	485,626	53,215	12.31%	504,052	18,426
September	555,510	534,163	515,840	455,200	511,219	56,019	12.31%	534,163	22,944
October	572,413	415,195	523,101	529,739	594,931	65,192	12.31%	415,195	(179,736)
November	621,930	503,279	511,461	374,755	420,875	46,119	12.31%	503,279	82,404
December	510,795	483,592	466,782	380,789	427,651	46,862	12.31%	483,592	55,941
	<u>6,249,538</u>	<u>5,691,874</u>	<u>5,511,162</u>	<u>5,330,605</u>	<u>5,986,616</u>	<u>656,010</u>		<u>5,691,872</u>	<u>(294,744)</u>
1st 5 months			(805,940)		0.3257				
Last 7 months			<u>4,705,222</u>						

(1) Decrease
(2) Actual J

2016 Estimated	
January	379,629
February	375,905
March	356,260
April	391,624
May	577,545
June	452,808
July	592,675
August	428,130
September	450,693
October	524,494
November	371,045
December	377,019
	<u>5,277,827</u>

	2017 Budget	2017 Actual/Est (2)	Recoupment of 2014 overpayment	Actual 2017 Sales Tax	Surplus (Shortfall)	Cumm Shortfall
Jan	383,425	519,614		519,614	136,188	35.81%
Feb	379,664	420,793		420,793	41,129	23.24%
Mar	359,823	394,819		394,819	34,997	18.91%
Apr	395,540	489,382		489,382	93,842	20.16%
May	583,320	535,819		535,819	(47,501)	12.31%
June	457,336	513,618		513,618	56,282	12.31%
July	598,602	672,269		672,269	73,667	12.31%
Aug	432,411	485,626		485,626	53,215	12.31%
Sep	455,200	511,219		511,219	56,019	12.31%
Oct	529,739	594,931		594,931	65,192	
Nov	374,755	420,875		420,875	46,119	
Dec	380,789	427,651		427,651	46,862	
	<u>5,330,605</u>	<u>5,986,616</u>	-	<u>5,986,616.01</u>		
			Recoupment	(805,940.10)		
			Estimated 2016	<u>5,180,675.91</u>		

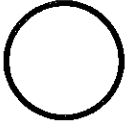
12c - 8/10

WOOD COUNTY BUDGET SUMMARY SHEET 2018								
DEPT NUMBER 7 DEPT 9903 A/C NAME NON-DEPARTMENTAL FUNCTION UW Mhd/Wood Co Campus 55630								
Category	2018 Budget	% Incr(Decr) Budget	2017 Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	N/A	-	-	-	-	-	-
Supplies and Expense	-	N/A	-	-	-	-	-	-
Fixed Charges	-	N/A	-	-	-	-	-	-
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	48,082	0.74%	47,727	23,864	47,727	47,452	47,002	45,969
Total Operating Expenditures	48,082	0.74%	47,727	23,864	47,727	47,452	47,002	45,969
Capital Outlay	111,000	N/A	-	-	-	112,625	119,691	127,041
Other Financing Uses	-	N/A	-	-	-	-	-	-
Total Expenditures	\$ 159,082	233.32%	\$ 47,727	\$ 23,864	\$ 47,727	\$ 160,077	\$ 166,693	\$ 173,010
Intergovernmental	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	-	N/A	-	-	-	-	-	-
Miscellaneous	-	N/A	-	-	-	-	-	-
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Beginning Carryover	-	N/A	-	-	-	-	-	-
Ending Carryover	-	N/A	-	-	-	-	-	-
Tax Levy	\$ 159,082	233.32%	\$ 47,727	\$ 23,864	\$ 47,727	\$ 160,077	\$ 166,693	\$ 173,010
7	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Number of Positions (FTE's)	-	-	-	-	-	-	-	-
Regular	-	-	-	-	-	-	-	-
Part-Time/Temporary	-	-	-	-	-	-	-	-
Request for Program Improvement	-	-	-	-	-	-	-	-
Vacant	-	-	-	-	-	-	-	-
Total Number of Positions (FTE's)	-	-	-	-	-	-	-	-

Mc-8/11

WOOD COUNTY BUDGET SUMMARY SHEET 2018								
DEPT NUMBER 8 DEPT 9904 A/C NAME NON-DEPARTMENTAL FUNCTION Ho-Chunk Donations 53312								
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	-	N/A	-	-	-	-	-	-
Supplies and Expense	64,220	0.00%	64,220	3,666	64,220	64,220	64,220	64,220
Fixed Charges	-	N/A	-	-	-	-	-	-
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
Total Operating Expenditures	64,220	0.00%	64,220	3,666	64,220	64,220	64,220	64,220
Capital Outlay	27,500	0.00%	27,500	-	27,500	27,500	27,500	27,500
Other Financing Uses	-	N/A	-	-	-	-	-	-
Total Expenditures	\$ 91,720	0.00%	\$ 91,720	\$ 3,666	\$ 91,720	\$ 91,720	\$ 91,720	\$ 91,720
Intergovernmental	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	-	N/A	-	-	-	-	-	-
Miscellaneous	91,720	0.00%	91,720	91,720	91,720	91,720	91,720	91,720
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ 91,720	0.00%	\$ 91,720	\$ 91,720	\$ 91,720	\$ 91,720	\$ 91,720	\$ 91,720
Beginning Carryover	-	N/A	-	-	-	-	-	-
Ending Carryover	-	N/A	-	-	-	-	-	-
Tax Levy	\$ -	N/A	\$ -	\$ (88,054)	\$ -	\$ -	\$ -	\$ -
8	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 6/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Number of Positions (FTE's)	-	-	-	-	-	-	-	-
Regular	-	-	-	-	-	-	-	-
Part-Time/Temporary	-	-	-	-	-	-	-	-
Request for Program Improvement	-	-	-	-	-	-	-	-
Vacant	-	-	-	-	-	-	-	-
Total Number of Positions (FTE's)	-	-	-	-	-	-	-	-

12 c. 8/12



RESOLUTION#

ITEM#

DATE

September 19, 2017

Effective Date

September 19, 2017

Introduced by

Executive Committee

Page 1 of 1

Committee

Motion:	Adopted: <input type="checkbox"/>
1 st	Lost: <input type="checkbox"/>
2 nd	Tabled: <input type="checkbox"/>
No: <input type="checkbox"/> Yes: <input type="checkbox"/>	Absent: <input type="checkbox"/>
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Three-Fourths
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Finance Dir.	

INTENT & SYNOPSIS: Initial resolution authorizing the issuance of general obligation notes to fund capital items requested in the 2018 budget of Dispatch, Emergency Management, Edgewater Haven Nursing Home, Norwood Health Center, Parks & Forestry. Information Technology and UW Wood County/Marshfield

FISCAL NOTE: Proceeds from general obligation borrowing not to exceed \$1,800,000

BE IT RESOLVED by the County Board of Supervisors of Wood County, Wisconsin that there shall be issued, pursuant to Section 67.12(12), Wisconsin Statutes, general obligation promissory notes in an amount not to exceed \$1,800,000 for the public purpose of funding capital expenditures in the 2018 budget requests of Dispatch, Emergency Management, Edgewater Haven Nursing Home, Norwood Health Center, Parks & Forestry, Information Technology and UW Wood County/Marshfield. There be and there hereby is levied on all the taxable property in the County a direct, annual tax in such years and in such amounts as are sufficient to pay when due the principal and interest on such notes.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Miner, T			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

12d - 2/1

RESOLUTION NO. _____

RESOLUTION DESIGNATING OFFICIALS
AUTHORIZED TO DECLARE OFFICIAL INTENT UNDER
REIMBURSEMENT BOND REGULATIONS

WHEREAS, the Department of the Treasury has issued final regulations (Treas. Reg. Section 1.150-2) (the "Reimbursement Bond Regulations") that, for the purpose of determining whether interest on certain obligations of a state or local government is excluded from gross income for federal income tax purposes, permit the use of the proceeds of tax-exempt obligations to reimburse capital expenditures made prior to the date such obligations are issued only if the state or local government, within 60 days of the date of expenditure, declares its official intent to reimburse the expenditure with proceeds of a borrowing;

WHEREAS, the Reimbursement Bond Regulations apply to tax-exempt obligations issued after July 1, 1993, except that such Reimbursement Bond Regulations do not apply to preliminary expenditures (such as architectural, engineering, surveying, soil testing and other similar costs but not including land acquisition, site preparation and similar costs incident to the commencement of construction) so long as such preliminary expenditures are less than 20% of the issue price of the obligations issued for such property, project or program;

WHEREAS, the Reimbursement Bond Regulations require that if a current expenditure is to be permanently financed by a later issue of tax-exempt obligations a state or local government must declare its intention to reimburse itself for the expenditure from proceeds of a borrowing within 60 days from when the expenditure is made (the "Declaration of Official Intent");

WHEREAS, the Reimbursement Bond Regulations permit a state or local government to designate an official or employee to make a Declaration of Official Intent on its behalf;

WHEREAS, the County Board of Supervisors (the "Governing Body") of Wood County, Wisconsin (the "Issuer") deems it to be necessary, desirable and in the best interest of the Issuer to authorize an official (or officials) or employee (or employees) of the Issuer to make a Declaration of Official Intent on its behalf when the Issuer reasonably expects to reimburse itself from the proceeds of a borrowing for certain expenditures for a specific property, project or program which it pays from other funds prior to the receipt of the proceeds of the borrowing with respect to such expenditures, the nature of these expenditures being one of the following: a capital expenditure, a cost of issuance for a bond, an expenditure relating to certain extraordinary working capital items, a grant, a qualified student loan, a qualified mortgage loan, or a qualified veterans' mortgage loan;

WHEREAS, the Governing Body hereby finds and determines that designating an official (or officials) or employee (or employees) with the authority to make a Declaration of Official Intent will facilitate compliance with the Reimbursement Bond Regulations.

12cd- 2/2

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Issuer, pursuant to Treas. Reg. Section 1.150-2(e)(1), that:

Section 1. Authorization to Declare Official Intent. The following officials or employees of the Issuer are hereby authorized and designated to make a Declaration of Official Intent pursuant to the above-referenced Reimbursement Bond Regulations: Finance Director or County Board Chairperson.

Section 2. Form of Declaration. Any such Declaration of Official Intent shall be made in substantially the form attached hereto.

Section 3. Public Availability. Any Declaration of Official Intent shall be maintained in the files of the Issuer and shall be made available for public inspection in compliance with applicable State law governing the availability of records of official acts of the Governing Body including Subchapter II of Chapter 19 of the Wisconsin Statutes (the "Public Records Law").

Section 4. Further Authorizations. The officials or employees authorized and designated above are each hereby further authorized to take such other actions as may be necessary or desirable to comply or evidence compliance with the Reimbursement Bond Regulations.

Section 5. Effective Date. This Resolution shall take effect immediately upon its adoption and approval.

Adopted, recorded and approved this _____ day of _____, 2002.

William G. Goodness
County Board Chairperson

ATTEST:

(SEAL)

Anthony C. Ruesch
County Clerk

[After adoption, please return a copy of this Resolution to Quarles & Brady LLP, Bond Counsel, at 411 East Wisconsin Avenue, 27th Floor, Milwaukee, Wisconsin 53202-4497, Attention: Attorney Julianna Ebert.]

QB\38840614.1

12.0.3

WOOD COUNTY CAPITAL IMPROVEMENT PLAN
PROJECTS TO BE FUNDED WITH DEBT 2018

Department	CIP Project #	Description	Priority	Included in 2018 Budget	Added during CIP Meeting	Total Capital funded with Debt
Dispatch	08-18-001	Radio Replay	2	40,000		40,000
Radio Engineer	13-18-002	Microwave Links	3	225,000		225,000
Edgewater Building Maintenance	12-18-001	300 North Room Renovation 5 Sets	3		296,600	296,600
Norwood Building Operations	20-18-001	Water Heater Replacement	3		7,500	7,500
	20-18-002	Roof Replacement Phase 2	3		100,000	100,000
	20-18-003	HVAC Renovation Phase 2	3		50,000	50,000
	20-18-007	Lawn Tractor/Snowblower	3		15,000	15,000
	20-18-008	Toilet Update	3		14,000	14,000
	20-18-009	Lighting Upgrades	3		10,000	10,000
Parks & Forestry		Equipment replacement	3		50,000	50,000
	21-18-001	Fleet vehicle replacement	2		35,000	35,000
	21-18-009	Building Improvements	3		30,000	30,000
	21-18-012	SP 3rd loop electrical upgrade (\$30K)	4		25,000	25,000
Sheriff Administration	25-18-001	Squad Cars (patrol) & Jail Transport Van	2	245,086		245,086
Information Technology	27-18-001	Citrix upgrade (currently out of date)	2	160,000		160,000
	27-18-002	Backup Solution	2	93,000		93,000
	27-18-003	Business Continuity Phase 1	2	150,000		150,000
UW Mfld/Wood County	UW-18K-7338	Theater Electrical (UW-18k-7337)	3	85,000		85,000
	UW-18K-7336	Sidewalk & parking (UW-18k-7336)	3	26,000		26,000
Highway Fuel Handling		"Gasboy" software	3		29,000	29,000

12.10.31

WOOD COUNTY CAPITAL IMPROVEMENT PLAN
PROJECTS TO BE FUNDED WITH DEBT 2018

Department	CIP Project #	Description	Priority	Included in 2018 Budget	Added during CIP Meeting	Total Capital funded with Debt
ghway Capital Projects		Road Projects	3		1,000,000	1,000,000
				1,024,086	1,662,100	2,686,186
Impact on Debt Service Tax Rate						
Term-years			10			
Use Int rate			1.90%			
Annual Principal & Interest per million	\$	110,000		\$ 112,649	\$ 182,831	\$ 295,480
Amount abated by Increase in General Transportation Aid (GTA)					\$ (100,000)	\$ (100,000)
Net increase in debt service				\$ 112,649	\$ 82,831	\$ 195,480
Qualified Valuation	\$	4,822,648,200				
Taxes per penny of tax rate	\$	48,226		\$ 0.02336	\$ 0.01718	\$ 0.04053
Current Debt Service Tax Rate				0.639281	0.639281	0.639281
Proposed Debt Service Tax Rate				\$ 0.66264	\$ 0.65646	\$ 0.67982

12.D.3/2

Capital Plan
Wood County, WI

2018 thru 2022

Department Edgewater Haven Nursing Ho
Contact Ron Landwehr
Type Improvement
Useful Life 30 years
Category Buildings
Priority 3. Necessary

Project # 12-18-001
Project Name 300 North Room Reno 5 Sets

Total Project Cost: \$273,000

Description

Replace floor tile, paint, window blinds, vanity, fixtures, valence, and wardrobes. Includes making each bathroom ADA compliant and private in each room. This will include 10 of the 17 rooms on North Hall.

Justification

Facility is dated, losing referrals to updated area facilities that have modernized and have private bathrooms. Currently, we get room locked due to not being able to have residents get into current bathrooms as they only have a 24" door opening. When we are room locked we cannot utilize all of our rooms and make room for new admissions.

Expenditures	2018	2019	2020	2021	2022	Total
Construction/Maintenance	273,000	196,600				273,000
Total	273,000					273,000

Funding Sources	2018	2019	2020	2021	2022	Total
Tax Levy	273,000					273,000
Total	273,000					273,000

Budget Impact/Other

Capital Plan
Wood County, WI

2018 thru 2022

Department Dispatch
Contact Lori Heideman
Type Equipment
Useful Life 5-7 years
Category Major Equipment
Priority 2. Urgent

Project # 08-18-001
Project Name Radio Replay

Total Project Cost: \$40,000

Description

End of life 2017 - required to record all emergency as well as non-emergency traffic on phones and radios for open records requests.

Justification

Our equipment is 10 years old. You cannot redact juvenile information. Equipment is outdated and no longer supported. Will be able to redact juvenile information and process more than 1 CD at a time as well as have support for our equipment.

Expenditures	2018	2019	2020	2021	2022	Total
Equip/Vehicles/Furnishings	40,000					40,000
Total	40,000					40,000

Funding Sources	2018	2019	2020	2021	2022	Total
Tax Levy	40,000					40,000
Total	40,000					40,000

Budget Impact/Other

12.0.3/4

Capital Plan
Wood County, WI

2018 thru 2022

Department Emergency Management
Contact Steve R. Kreuser
Type Equipment
Useful Life 7-10 years
Category Major Equipment
Priority 3. Necessary

Project # **13-18-002**
Project Name **Microwave Links**

Total Project Cost: \$225,000

Description
Communication microwave to increase speed of service for Wood County Annex and Health Center

Justification
Update the microwave technology of 11 year old system. There are more computers and phone systems being utilized in the Wood County Annex and Health Center. More reliable system with faster speed and less outages.

Expenditures	2018	2019	2020	2021	2022	Total
Equip/Vehicles/Furnishings	225,000					225,000
Total	225,000					225,000

Funding Sources	2018	2019	2020	2021	2022	Total
Tax Levy	225,000					225,000
Total	225,000					225,000

Budget Impact/Other

\$125k per link

12.D.3/5

Capital Plan
Wood County, WI

2018 *thru* 2022

Department Norwood Health Center
Contact Lee Ackerman
Type Equipment
Useful Life 8 years
Category Major Equipment
Priority 3. Necessary

Project # **20-18-001**
Project Name **Water Heater Replacement #2**

Total Project Cost: \$7,500

Description

Industrial water heater used for building hot water needs will need replacing.

Justification

Hot water is currently supplied to the building by three (3) independent hot water heaters that work in tandem. By 2018, the oldest heater in service will be at the end of its life expectancy and will need to be replaced.

Expenditures	2018	2019	2020	2021	2022	Total
Equip/Vehicles/Furnishings	7,500					7,500
Total	7,500					7,500

Funding Sources	2018	2019	2020	2021	2022	Total
Tax Levy	7,500					7,500
Total	7,500					7,500

Budget Impact/Other

12.D.3/V

Capital Plan
Wood County, WI

2018 thru 2022

Department Norwood Health Center
Contact Lee Ackerman
Type Improvement
Useful Life 20 years
Category Buildings
Priority 3. Necessary

Project # 20-18-002
Project Name Roof Replacement Phase 2

Total Project Cost: \$100,000

Description
Sections most in need of replacing will be done at this time.

Justification
Existing rubber membrane roof will need to be replaced due to aging and subsequent increase in repair costs. Because the roof is divided into many sections, the project is planned to be spread out in phases over several years. The life expectancy of a typical rubber membrane roof is 20 years. This roof will be 29 years old in 2018.

Expenditures	2018	2019	2020	2021	2022	Total
Construction/Maintenance	100,000					100,000
Total	100,000					100,000

Funding Sources	2018	2019	2020	2021	2022	Total
Tax Levy	100,000					100,000
Total	100,000					100,000

Budget Impact/Other

Capital Plan
Wood County, WI

2018 thru 2022

Department Norwood Health Center
 Contact Lee Ackerman
 Type Equipment
 Useful Life 25 years
 Category Buildings
 Priority 3. Necessary

Project # 20-18-003
 Project Name HVAC Renovations Phase 2

Total Project Cost: \$50,000

Description

Update 40+ year old pneumatic controls to more efficient and reliable digital controls in order to maintain working condition and efficiency of heating/cooling systems.

Justification

Most of the HVAC controls are the original pneumatic controls. Air lines, valves, positioners and controls are deteriorating, leaking air and inefficient. Energy audit performed in 2016 showed that these updates will also lower operating costs. Work has begun on updating these controls in stages in order to maintain operation of the building and its programs. Areas not addressed in previous year's renovation will be updated.

Expenditures	2018	2019	2020	2021	2022	Total
Equip/Vehicles/Furnishings	50,000					50,000
Total	50,000					50,000

Funding Sources	2018	2019	2020	2021	2022	Total
Tax Levy	50,000					50,000
Total	50,000					50,000

Budget Impact/Other

12.D.3/8

Capital Plan
Wood County, WI

2018 thru 2022

Department Norwood Health Center
 Contact Lee Ackerman
 Type Equipment
 Useful Life 10 years
 Category Major Equipment
 Priority 3. Necessary

Project # **20-18-007**
 Project Name **Lawn Tractor/Snowblower**

Total Project Cost: \$15,000

Description

Purchase new lawn tractor of sufficient size to operate snowblower, power brush and mowing deck. Purchase would include listed attachments and a cold weather enclosure.

Justification

Facility maintains 21 acres of land and 2550 linear feet of sidewalk. This equipment would allow maintenance staff to clear snow and ice from sidewalks and mow grass in summer months. Facility currently uses an old tractor to brush sidewalks and a lawn tractor for snowblowing and some mowing. The tractor was donated by Courthouse when it needed to be replaced and is in very poor mechanical condition. This purchase would replace both the older tractor and the lawn tractor/snowblower.

Expenditures	2018	2019	2020	2021	2022	Total
Equip/Vehicles/Furnishings	15,000					15,000
Total	15,000					15,000

Funding Sources	2018	2019	2020	2021	2022	Total
Tax Levy	15,000					15,000
Total	15,000					15,000

Budget Impact/Other

12.03/9

Capital Plan Wood County, WI

2018 thru 2022

Department Norwood Health Center
Contact Lee Ackerman
Type Improvement
Useful Life 20 Years
Category Buildings
Priority 4. Desirable

Project # 20-18-008
Project Name Toilet Update

Description

Total Project Cost: \$14,000

Replace existing 3.5 gpf (gallon per flush) toilets and flush valves with high efficiency 1.6 gpf fixtures.

Justification

Norwood still has around 50 toilets in service that use 3.5 gallons of fresh water per flush. Cost of water and sewer utilities continues to rise. This change can be performed by in-house staff and the return on cost will begin immediately by cutting water consumption in half on those fixtures.

Expenditures	2018	2019	2020	2021	2022	Total
Construction/Maintenance	14,000					14,000
Total	14,000					14,000

Funding Sources	2018	2019	2020	2021	2022	Total
Tax Levy	14,000					14,000
Total	14,000					14,000

Budget Impact/Other

12-03/10

Capital Plan

Wood County, WI

2018 thru 2022

Department Norwood Health Center
 Contact Lee Ackerman
 Type Improvement
 Useful Life 7-10 years
 Category Buildings
 Priority 4. Desirable

Project # 20-18-009
 Project Name Lighting Upgrades

Total Project Cost: \$10,000

Description

Replacement of inefficient flourescent light fixtures with LED fixtures.

Justification

Many existing light fixtures are t-12 flourescent type and are over 40 years old. More energy efficient and longer lasting options are available with LED fixtures. Utility savings and Focus on Energy incentives should repay cost of improvement within 5 years.

Expenditures	2018	2019	2020	2021	2022	Total
Construction/Maintenance	10,000					10,000
Total	10,000					10,000

Funding Sources	2018	2019	2020	2021	2022	Total
Tax Levy	10,000					10,000
Total	10,000					10,000

Budget Impact/Other

12.0.3/11

Capital Plan
Wood County, WI

2018 thru 2022

Department Park & Forestry
Contact Chad Schooley
Type Equipment
Useful Life 15 years
Category Vehicles
Priority 2. Urgent

Project # 21-18-001
Project Name Fleet Vehicle Replacement

Total Project Cost: \$35,000

Description
Replace fleet trucks

Justification
These fleet vehicles need to be replaced in accordance to the vehicle replacement schedule.

Expenditures	2018	2019	2020	2021	2022	Total
Equip/Vehicles/Furnishings	35,000					35,000
Total	35,000					35,000

Funding Sources	2018	2019	2020	2021	2022	Total
Tax Levy	35,000					35,000
Total	35,000					35,000

Budget Impact/Other

12.D.3/12

Capital Plan
Wood County, WI

2018 thru 2022

Department Park & Forestry
Contact Chad Schooley
Type Improvement
Useful Life 15 years
Category Other
Priority 3. Necessary

Project #	21-18-009
Project Name	Building Improvements

Description	Total Project Cost: \$30,000
Building improvements/maintenance on existing facilities. Roofs on shelter houses, drainfield replacements, water systems, and electrical upgrades in accordance to department maintenance structure.	

Justification
Our present park maintenance budget does not allow for major replacement/repairs on the larger shelter roofs, water systems, and drainfield replacements needed on buildings with 25 year old roofs, etc.

Expenditures	2018	2019	2020	2021	2022	Total
Planning/Design	5,000					5,000
Construction/Maintenance	25,000					25,000
Total	30,000					30,000

Funding Sources	2018	2019	2020	2021	2022	Total
Tax Levy	30,000					30,000
Total	30,000					30,000

Budget Impact/Other

12.0.3/13

Capital Plan

Wood County, WI

2018 thru 2022

Department Park & Forestry
 Contact Chad Schooley
 Type Improvement
 Useful Life 40 years
 Category Land Improvements
 Priority 3. Necessary

Project # 21-18-011
 Project Name White Beach Remodel

Total Project Cost: \$130,000

Description

The White Beach Project includes remodeling the restrooms up to current building codes and replacing beach retaining wall which is beginning to fail.

Justification

The building is old and outdated. The beach retaining wall is failing.

Expenditures	2018	2019	2020	2021	2022	Total
Construction/Maintenance	130,000					130,000
Total	130,000					130,000

Funding Sources	2018	2019	2020	2021	2022	Total
State/Federal Grant	65,000					65,000
Tax Levy	65,000					65,000
Total	130,000					130,000

Budget Impact/Other

12.0.3/13

Capital Plan
Wood County, WI

2018 thru 2022

Department Park & Forestry
Contact Chad Schooley
Type Improvement
Useful Life 15 years
Category Land Improvements
Priority 4. Desirable

Project # 21-18-012
Project Name South Park 3rd Loop Electrical Upgrade

Total Project Cost: \$20,000

Description

The third loop in our South Park Campground on Lake Wazeecha is currently 30 amp and needs to be upgraded to 50 amp electrical boxes.

Justification

A large majority of motorhomes, RV's and campers now exclusively use 50 amp electricity.

Expenditures	2018	2019	2020	2021	2022	Total
Construction/Maintenance	20,000					20,000
Total	20,000					20,000

Funding Sources	2018	2019	2020	2021	2022	Total
Tax Levy	20,000					20,000
Total	20,000					20,000

Budget Impact/Other

12.0.3/14

Capital Plan
Wood County, WI

2018 thru 2022

Department Sheriff and Corrections
Contact Randal Dorshorst
Type Equipment
Useful Life 5 years
Category Vehicles
Priority 2. Urgent

Project # **25-18-001**
Project Name **Vehicles**

Total Project Cost: \$1,275,437

Description
Purchase new patrol vehicles to replace high mileage vehicles currently used on patrol. Purchase new van to replace high mileage van currently used in the jail transport division to transport prisoners. Patrol vehicles accumulate up to 40,000 miles per year, per vehicle. Prisoner transport vehicles accumulate up to 70,000 miles per vehicle per year. Total expenditure includes change-over costs for vehicles (e.g. lights, guards, cages, radio equipment, computer equipment, graphics, title fees and license plate fees).

Justification
High mileage vehicles require maintenance frequently and at a high cost. Emergency operation and transporting prisoners with high mileage vehicles exposes department members to increased change of equipment failure and attendant liability to the County and tax payers. At project year start, mileage per vehicle on patrol will be 150,000 to 170,000 and transport vehicle will be 230,000 to 250,000. Costs in expenditure schedule for years 2019 to 2022 reflect a two-percent increase per year due to anticipated inflation.

Expenditures	2018	2019	2020	2021	2022	Total
Equip/Vehicles/Furnishings	245,086	249,988	254,987	260,087	265,289	1,275,437
Total	245,086	249,988	254,987	260,087	265,289	1,275,437

Funding Sources	2018	2019	2020	2021	2022	Total
Tax Levy	245,086	249,988	254,987	260,087	265,289	1,275,437
Total	245,086	249,988	254,987	260,087	265,289	1,275,437

Budget Impact/Other

12.D.3/15

Capital Plan
Wood County, WI

2018 thru 2022

Department Information Technology
Contact Amy Kaup
Type Equipment
Useful Life 5-7 years
Category Software/Equipment
Priority 2. Urgent

Project # 27-18-001
Project Name Citrix Upgrade/Replacement

Total Project Cost: \$160,000

Description

Currently utilize Citrix for a number of Countywide applications such as CIS (law enforcement), HRMS (HR/Payroll), Dynamics (Financial), budget documents, etc.

Justification

Current maintenance costs and printing issues with the solution in place warrants either an upgrade to or replacement of the system to provide a more stable solution to serve up applications and files to the departments that rely on citrix. This application is used heavily by Human Services and the Sheriff's Department for non county agencies to be able to access County data.

Expenditures	2018	2019	2020	2021	2022	Total
Other	160,000					160,000
Total	160,000					160,000

Funding Sources	2018	2019	2020	2021	2022	Total
Tax Levy	160,000					160,000
Total	160,000					160,000

Budget Impact/Other

12.D.3/16

Capital Plan
Wood County, WI

2018 thru 2022

Department Information Technology
Contact Amy Kaup
Type Equipment
Useful Life 5 years
Category Hardware/Software
Priority 2. Urgent

Project #	27-18-002
Project Name	WC Backup Solution

Description	Total Project Cost: \$93,000
Current backup solution has become dramatically increasing in cost of maintenance. Relies on tape backup system which creates unnecessary obstacles and additional time to backup/restore items.	

Justification
Backups & restore methods are needed to meet retention policies, disaster recovery, and file recovery. Backup solution allows files to be retained outside of the data center for disaster recovery purposes.

Expenditures	2018	2019	2020	2021	2022	Total
Other	93,000					93,000
Total	93,000					93,000

Funding Sources	2018	2019	2020	2021	2022	Total
Tax Levy	93,000					93,000
Total	93,000					93,000

Budget Impact/Other

12.D.3/17

Capital Plan
Wood County, WI

2018 thru 2022

Department Information Technology
Contact Amy Kaup
Type Equipment
Useful Life 5-10
Category Major Equipment
Priority 2. Urgent

Project # 27-18-003
Project Name WC IT Continuity Infrastructure

Total Project Cost: \$228,000

Description

Build a business continuity plan at the Marshfield Norwood Health Center that would allow critical applications and services to continue to run from that location in the event of failure or catastrophic events at Courthouse data center.

Justification

Impacts all departments that rely on the IT department. Allows IT to have a solid plan for recovery and business continuity. An event that would affect the Courthouse would have a devastating impact on the County's operations and access to applications/data recovery would take substantially longer and services would be affected for a greater period of time. In 2016 a generator failure took all IT services down; with this system in place, facilities other than the Courthouse would continue to operate and be able to access applications and services.

Expenditures	2018	2019	2020	2021	2022	Total
Equip/Vehicles/Furnishings	150,000	78,000				228,000
Total	150,000	78,000				228,000

Funding Sources	2018	2019	2020	2021	2022	Total
Tax Levy	150,000	78,000				228,000
Total	150,000	78,000				228,000

Budget Impact/Other

12-D.3/18

Capital Plan
Wood County, WI

2018 thru 2022

Department UW Wood Co/Marshfield
Contact Michelle Boernke
Type Improvement
Useful Life
Category Land Improvements
Priority 3. Necessary

Project # **UW-18K-7336**
Project Name **Sidewalk and Parking Repairs**

Total Project Cost: **\$38,000**

Description
Repair and replace broken and heaved sidewalks around the campus facilities and also to repair existing asphalt and concrete parking areas.

Justification
Reducing the risk of trip and fall accidents reduces liability issues and possible legal costs. Will also be in compliance with ADA requirements.

Expenditures	2018	2019	2020	2021	2022	Total
Construction/Maintenance	26,000				12,000	38,000
Total	26,000				12,000	38,000

Funding Sources	2018	2019	2020	2021	2022	Total
Tax Levy	26,000				12,000	38,000
Total	26,000				12,000	38,000

Budget Impact/Other

12.0.3/19

Capital Plan Wood County, WI

2018 thru 2022

Department UW Wood Co/Marshfield
Contact Michelle Boernke
Type Improvement
Useful Life
Category Buildings
Priority 3. Necessary

Project # UW-18K-7338
Project Name Theater Improvements

Total Project Cost: \$85,000

Description

Upgrade and replace the 50 plus year old electrical wiring, switches, outlets, dimmers, dimmer racks and dimmer plugs. It would also replace the existing lighting fixtures in the theater.

Justification

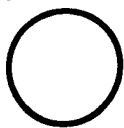
The current state of all of the electrical components has been and continues to be a genuine safety concern not only for the individuals using the equipment but also the campus as a whole due to potential fire concerns caused by the existing equipment. With the new electrical upgrades and lighting there would be a substantial reduction in electrical costs as well as an increase in the overall safety of the individuals that work with the outdated electrical equipment and the campus itself.

Expenditures	2018	2019	2020	2021	2022	Total
Construction/Maintenance	85,000					85,000
Total	85,000					85,000

Funding Sources	2018	2019	2020	2021	2022	Total
Tax Levy	85,000					85,000
Total	85,000					85,000

Budget Impact/Other

Would be a substantial reduction in electrical costs as well as an increase in overall safety of the individuals that work with the outdated electrical equipment.



RESOLUTION#

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds
Reviewed by: <u>PAK</u> , Corp. Counsel	
Reviewed by: <u>M/M</u> , Fin. Dir.	

INTENT & SYNOPSIS: To amend the 2017 budget for Norwood Dietary function (54350) for the purpose of funding the capital purchase necessary to replace the current dish machine with a new dish machine.

FISCAL NOTE: To transfer \$18,279 from available balance in contingency (51590) to the Norwood Dietary function (54350). At the time of this request, the funds available in contingency are \$419,870. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
54350	Norwood Dietary		\$18,279
51590	Contingency	\$18,279	

WHEREAS, a new dish machine was requested and approved for Norwood in the 2017 budget in the amount of \$17,650, and

WHEREAS, Norwood received a quote to replace their current dish machine that was purchased in 2003 and had a 10 year useful life and it is now 14 years old, and

WHEREAS, it was identified that the proposed dish machine was the wrong dimensions and would not be adequate to meet the needs of the current dietary department demands, and

WHEREAS, the amount needed to cover the difference is \$18,279 which was not included in the 2017 budget, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level", and

WHEREAS, the budget for the contingency account was adopted for the purpose of funding unanticipated expenditures, and

THEREFORE BE IT RESOLVED, to amend the Wood County budget for 2017 to transfer \$18,279 from the Contingency Account (51590) to the Norwood Dietary (54350) function, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

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Donna Rozar, Chair

Ed Wagner, Chair

Tom Buttke

Allen Breu

Dennis Polach

211 Michael Feirer

Hilda Henkel

8/31/2017

12-1

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Funds
 Thursday, August 31, 2017

	Actual	2017 Budget	Variance	Variance %
REVENUES				
Taxes				
41110 General Property Taxes	\$16,590,624.00	\$24,886,360.00	(\$8,295,736.00)	(33.33%)
41150 Forest Cropland/Managed Forest Land	(166,940.27)	20,000.00	(186,940.27)	(934.70%)
41220 General Sales and Retailers' Discount	139.38	180.00	(40.62)	(22.57%)
41221 County Sales Tax	2,815,927.78	5,330,606.00	(2,514,678.22)	(47.17%)
41230 Real Estate Transfer Fees	164,185.44	85,000.00	79,185.44	93.16%
41800 Interest and Penalties on Taxes	260,615.80	378,000.00	(117,384.20)	(31.05%)
41910 Payments in Lieu of Taxes	18,094.24	13,350.00	4,744.24	35.54%
Total Taxes	19,682,646.37	30,713,496.00	(11,030,849.63)	(35.92%)
Intergovernmental Revenues				
43211 Federal Grants-Emergency Government		800.00	(800.00)	(100.00%)
43210 Federal Grants-General Government		1,250.00	(1,250.00)	(100.00%)
43410 State Aid-Shared Revenue	458,933.43	3,059,556.00	(2,600,622.57)	(85.00%)
43430 State Aid-Other State Shared Revenues	212,236.00	291,141.00	(78,905.00)	(27.10%)
43511 State Aid-Victim Witness	38,626.41	75,372.00	(36,745.59)	(48.75%)
43512 State Aid-Courts	230,408.25	378,464.00	(148,055.75)	(39.12%)
43514 State Aid-Court Support Services		57,000.00	(57,000.00)	(100.00%)
43516 State Aid-Modernization Grants	60,352.00	59,752.00	600.00	1.00%
43521 State Aid - Law Enforcement	46,804.52	131,500.00	(84,695.48)	(64.41%)
43523 State Aid-Other Law Enforcement	18,027.00	18,000.00	27.00	0.15%
43528 State Aid-Emergency Government	18,281.54	89,250.00	(70,968.46)	(79.52%)
43531 State Aid-Transportation	1,367,342.55	1,674,335.00	(306,992.45)	(18.34%)
43549 State Aid-Private Sewage		25,000.00	(25,000.00)	(100.00%)
43551 State Aid-Health Immunization	29,524.20	67,843.00	(38,318.80)	(56.48%)
43554 State Aid-Health WIC Program	118,315.00	345,858.00	(227,543.00)	(65.79%)
43557 State Aid-Health Consolidated Grant	33,843.00	69,879.00	(36,036.00)	(51.57%)
43560 State Aid-Grants	47,708.00	62,477.00	(14,769.00)	(23.64%)
43561 State Aids	6,059,689.10	10,875,471.00	(4,815,781.90)	(44.28%)
43567 State Aid-Transportation	199,367.15	203,436.00	(4,068.85)	(2.00%)
43568 State Aid-Child Support	402,348.75	912,617.00	(510,268.25)	(55.91%)
43571 State Aid-UW Extension	2,688.00	6,000.00	(3,312.00)	(55.20%)
43572 State Aid-ATV Maintenance		6,715.00	(6,715.00)	(100.00%)
43574 State Aid-Snowmobile Trail Maint		67,925.00	(67,925.00)	(100.00%)
43576 State Aid-Parks		69,330.00	(69,330.00)	(100.00%)
43581 State Aid-Forestry	45,596.88	45,858.00	(261.12)	(0.57%)
43586 State Aid-Land Conservation	29,353.72	305,678.00	(276,324.28)	(90.40%)
43640 State Aid-Co Share Managed Forest Lands		20,000.00	(20,000.00)	(100.00%)
43690 State Aid-Forestry Roads	3,277.19	3,280.00	(2.81)	(0.09%)
Total Intergovernmental	9,422,722.69	18,923,787.00	(9,501,064.31)	(50.21%)
Licenses and Permits				
44100 Business and Occupational Licenses	188,215.20	170,000.00	18,215.20	10.71%
44101 Utility Permits	750.00	1,050.00	(300.00)	(28.57%)
44102 Driveway Permits	720.00	860.00	(140.00)	(16.28%)
44200 DNR & ML Fees	7,633.56	22,500.00	(14,866.44)	(66.07%)
44201 Dog License Fund		1,000.00	(1,000.00)	(100.00%)
44260 Moving Permits	850.00	1,025.00	(175.00)	(17.07%)
44300 Sanitary Permit Fees	32,350.00	45,000.00	(12,650.00)	(28.11%)
44410 County Planner Document Sales	184,067.00	154,658.00	29,409.00	19.02%
44411 County Planner Plat Review Fees	1,395.00	1,650.00	(255.00)	(15.45%)
44413 Shoreland zoning Fees & Permits	4,475.00	3,850.00	625.00	16.23%
44415 HT Database Annual Fee	4,921.00	75,000.00	(70,079.00)	(93.44%)
Total Licenses and Permits	425,376.76	476,593.00	(51,216.24)	(10.75%)
Fines, Forfeits and Penalties				
45110 Ordinances Violations	2,333.86	1,700.00	633.86	37.29%
45115 County Share of Occupational Driver	280.00	200.00	80.00	40.00%
45120 County Share of State Fines and Forfeitures	90,063.88	159,000.00	(68,936.12)	(43.36%)
45123 County Parks Violation Fee	400.40	750.00	(349.60)	(46.61%)
45130 County Forfeitures Revenue	62,540.24	120,000.00	(57,459.76)	(47.88%)
45191 Private Sewage Fines	14,749.19	20,000.00	(5,250.81)	(26.25%)
Total Fines, Forfeits and Penalties	170,367.57	301,650.00	(131,282.43)	(43.52%)
Public Charges for Services				
46110 County Clerk-Passport Fees	15,480.00	20,000.00	(4,520.00)	(22.60%)

8/31/2017

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Funds
 Thursday, August 31, 2017

12th 2
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		2017			
		Actual	Budget	Variance	Variance %
46121	Treasurer Fees-Redemption Notices	3,588.30	2,500.00	1,088.30	43.53%
46122	Property Conversion Charges	1,417.60	100.00	1,317.60	1,317.60%
46130	Register of Deeds-Fees	207,661.53	309,000.00	(101,338.47)	(32.80%)
46135	Land Record-Fees	60,040.00	91,248.00	(31,208.00)	(34.20%)
46140	Court Fees	111,696.14	175,000.00	(63,303.86)	(36.17%)
46141	Court Fees and Costs-Marriage Counseling	13,017.67	15,000.00	(1,982.33)	(13.22%)
46142	Court/Juvenile	10,729.56	25,000.00	(14,270.44)	(57.08%)
46143	Other Professional Reimbursements	10,869.78	12,890.00	(2,020.22)	(15.67%)
46144	Circuit Court Branch I	16,393.25	28,600.00	(12,206.75)	(42.68%)
46146	Circuit Court Branch III	6,360.00	4,835.00	1,525.00	31.54%
46191	Public Charges-Clerk	4,920.00	8,000.00	(3,080.00)	(38.50%)
46192	Public Chgs-Temp Licenses	5,235.50	7,000.00	(1,764.50)	(25.21%)
46194	County Clerk Copy Fees	89.50	410.00	(320.50)	(78.17%)
46195	Public Chgs-Map & Data Sales		100.00	(100.00)	(100.00%)
46196	Public Chgs-Human Resources	820,429.52	1,372,400.00	(551,970.48)	(40.22%)
46210	Sheriff-Public Charges	325.00	500.00	(175.00)	(35.00%)
46211	Sheriff Revenue-Civil Process Fees	45,230.25	60,000.00	(14,769.75)	(24.62%)
46212	Sheriff Cost Reimbursement/Witness Fees	34,855.55	53,000.00	(18,144.45)	(34.23%)
46214	Reserve Deputy Revenue	8,262.18	12,000.00	(3,737.82)	(31.15%)
46215	Sheriff Escort Service	17,422.46	30,000.00	(12,577.54)	(41.93%)
46216	Restitution	253.00	600.00	(347.00)	(57.83%)
46217	OWI Restitution	1,050.70	1,500.00	(449.30)	(29.95%)
46221	Public Chgs-Coroner Cremation	29,800.00	66,000.00	(36,200.00)	(54.85%)
46230	Death Certificates	10,100.00	15,000.00	(4,900.00)	(32.67%)
46241	Jail Surcharge	20,949.87	42,000.00	(21,050.13)	(50.12%)
46242	Huber/Electronic Monitoring	129,804.07	262,044.00	(132,239.93)	(50.46%)
46243	Inmate Booking/Processing Fee	11,512.18	23,000.00	(11,487.82)	(49.95%)
46244	Other County Transports	13,546.34	22,000.00	(8,453.66)	(38.43%)
46245	Jail Stay Fee	27,855.62	44,895.00	(17,039.38)	(37.95%)
46330	Public Chgs-Ho Chunk/AODA		27,500.00	(27,500.00)	(100.00%)
46510	Public Chgs-Crisis Stabalization	143,103.97	755,350.00	(612,246.03)	(81.05%)
46520	Institutional Care-Private Pay	611,829.07	1,470,975.00	(859,145.93)	(58.41%)
46521	Institutional Care-Other Pay	3,380.00	6,800.00	(3,420.00)	(50.29%)
46525	Public Chgs- Medicare	1,613,776.62	3,394,973.00	(1,781,196.38)	(52.47%)
46526	Public Chgs- Medicaid	2,865,364.04	5,236,812.00	(2,371,447.96)	(45.28%)
46527	Public Chgs-Veterans EW	1,957.34	64,747.00	(62,789.66)	(96.98%)
46530	Public Chgs-Private Pay	2,744,644.07	5,873,370.00	(3,128,725.93)	(53.27%)
46531	Public Chgs- Private Insurance	880,220.31	1,239,799.00	(359,578.69)	(29.00%)
46532	Public Chgs-County Responsible	130,307.00	230,716.00	(100,409.00)	(43.52%)
46533	Public Chgs-NW Mental Health Inpatient	167,390.60	262,581.00	(95,190.40)	(36.25%)
46534	Public Chgs-NW Mental Health Inpatient	727,876.11	1,698,900.00	(971,023.89)	(57.16%)
46536	Third Party Awards & Settlements	108,000.00	224,087.00	(116,087.00)	(51.80%)
46537	Contractual Adjustment	(2,295,943.55)	(4,583,724.00)	2,287,780.45	(49.91%)
46590	Provision for Bad Debts-Edgewater	(6,000.00)	(12,000.00)	6,000.00	(50.00%)
46621	Child Support-Genetic Tests	1,956.28	4,500.00	(2,543.72)	(56.53%)
46622	Child Support-Application Fees		70.00	(70.00)	(100.00%)
46623	Child Support-Filing Fees	70.00	200.00	(130.00)	(65.00%)
46624	Child Support-Service Fees	8,841.23	14,000.00	(5,158.77)	(36.85%)
46625	Child Support-Extradition Charges	742.30	500.00	242.30	48.46%
46721	Public Chgs-Parks	349,452.90	475,000.00	(125,547.10)	(26.43%)
46771	UW-Extension Publication Revenue	1,314.00		1,314.00	0.00%
46772	UW-Extension Project Revenue	8,473.18	4,100.00	4,373.18	106.66%
46813	County Forest Revenue	159,268.15	385,000.00	(225,731.85)	(58.63%)
46825	Land Conservation Fees & Sales	63,039.60	68,745.00	(5,705.40)	(8.30%)
46826	Private Sewage Charges	1,080.00	3,000.00	(1,920.00)	(64.00%)
46901	Contractual Adjustment-Other	264.00		264.00	0.00%
	Total Public Charges for Services	9,929,302.79	19,550,623.00	(9,621,320.21)	(49.21%)
	Intergovernmental Charges for Services				
47210	Intergovernmental Charges	340,358.11	564,877.00	(224,518.89)	(39.75%)
47230	State Charges	954,823.60	1,343,223.00	(388,399.40)	(28.92%)
47231	State Charges-Highway	169,815.47	250,030.00	(80,214.53)	(32.08%)
47232	State Charges-Machinery	1,435,727.61	2,186,893.00	(751,165.39)	(34.35%)
47250	Intergovernmental Transfer Program Rev	294,500.00	589,760.00	(295,260.00)	(50.06%)
47300	Local Gov Chgs	268,584.98	494,154.00	(225,569.02)	(45.65%)

8/31/2017

122-3

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Funds
 Thursday, August 31, 2017

	Actual	2017 Budget	Variance	Variance %
47310 Local Gov Debt Service Charges		22,000.00	(22,000.00)	(100.00%)
47320 Local Gov Chgs-Public Safety	18,310.94	32,000.00	(13,689.06)	(42.78%)
47330 Local Gov Chgs-Transp	314,115.00	1,075,471.00	(761,356.00)	(70.79%)
47332 Local Gov Chgs-Roads		377,467.00	(377,467.00)	(100.00%)
47333 Local Gov Chgs-Bridges	9,183.22		9,183.22	0.00%
47350 Local Gov Chgs-Hlth & Human Svcs	39,243.50	21,050.00	18,193.50	86.43%
47360 Local Gov Chgs-Other Governments		6,996.00	(6,996.00)	(100.00%)
47391 Local Gov Chgs-BNI (Materials)	891.05	3,500.00	(2,608.95)	(74.54%)
47392 Local Gov Chgs-BNI (Staff)	195.00	1,250.00	(1,055.00)	(84.40%)
47393 Local Gov Chgs-Work Relief	2,768.50	3,500.00	(731.50)	(20.90%)
47395 Local Gov Chgs-EM Vehicles	3,076.63	4,500.00	(1,423.37)	(31.63%)
47396 Local Gov Chgs-EM Equipment	1,117.50	800.00	317.50	39.69%
Total Charges to Other Governments	3,852,711.11	6,977,471.00	(3,124,759.89)	(44.78%)
Interdepartmental Charges for Services				
47410 Dept Charges-Hlth Benefits & Other	6,027,490.36	9,351,977.00	(3,324,486.64)	(35.55%)
47411 Dept Charges-Purchasing	16,550.55	2,000.00	14,550.55	727.53%
47412 Dept Charges-Insurance	420,183.63	486,200.00	(66,016.37)	(13.58%)
47413 Dept Charges-Gen Govt	741,921.24	997,500.00	(255,578.76)	(25.62%)
47415 Dept Charges-Systems	226,175.79	285,170.00	(58,994.21)	(20.69%)
47421 Dept Charges-Public Safety	14,954.27	27,000.00	(12,045.73)	(44.61%)
47430 Dept Charges-Bldg Rent	513,707.51	872,364.00	(358,656.49)	(41.11%)
47432 Dept Charges-Rent Unified	413.00	704.00	(291.00)	(41.34%)
47435 Dept Charges-Sheriff Lockup Rent	9,331.00	16,000.00	(6,669.00)	(41.68%)
47436 Dept Charges-CBRF Rent	17,500.00	30,000.00	(12,500.00)	(41.67%)
47438 Dept Charges-Riverblock Rent	203,079.84	562,320.00	(359,240.16)	(63.89%)
47440 Dept Charges	3,398.00	3,298.00	100.00	3.03%
47460 Dept Charges-Drug Court	36,500.00	40,000.00	(3,500.00)	(8.75%)
47470 Dept Charges-Highway	1,462,194.56	3,615,000.00	(2,152,805.44)	(59.55%)
Total Interdepartmental Charges	9,693,399.75	16,289,533.00	(6,596,133.25)	(40.49%)
Total Intergovernmental Charges for Services	13,546,110.86	23,267,004.00	(9,720,893.14)	(41.78%)
Miscellaneous				
48000 Miscellaneous	165,264.62		165,264.62	0.00%
48100 Interest	24.37	220.00	(195.63)	(88.92%)
48110 Interest-Capital Projects	15.75	1,395.00	(1,379.25)	(98.87%)
48113 Unrealized Gain/Loss on Investment	8,251.20	40,000.00	(31,748.80)	(79.37%)
48114 Interest-Investment	71,805.86	86,000.00	(14,194.14)	(16.50%)
48115 Interest-General Investment	47,083.54	25,000.00	22,083.54	88.33%
48116 Interest-Section 125 & Health	164.23	1,003.00	(838.77)	(83.63%)
48117 Interest-Clerk of Courts	165.53	300.00	(134.47)	(44.82%)
48200 Rental Income	81,051.89	140,124.00	(59,072.11)	(42.16%)
48201 Rental Income- CSP/CCS	37,800.00	50,400.00	(12,600.00)	(25.00%)
48300 Gain/Loss-Sale of Property	48,397.48	55,500.00	(7,102.52)	(12.80%)
48301 Occupational Therapy Misc Rev		100.00	(100.00)	(100.00%)
48320 Gain/Loss-Sale of Surplus Property	183.20	500.00	(316.80)	(63.36%)
48340 Gain/Loss-Sale of Salvage and Waste	28,801.48	6,700.00	22,101.48	329.87%
48440 Insurance Recoveries-Other	532,773.56	412,000.00	120,773.56	29.31%
48500 Donations	3,242,089.32	397,050.00	2,845,039.32	716.54%
48501 Donations-Designated Projects	770.00		770.00	0.00%
48502 Donations-Veterans Loan Repayment	1,210.00		1,210.00	0.00%
48503 Donations-Services ATV Club	3,984.52	6,000.00	(2,015.48)	(33.59%)
48540 Donations & Contributions	117,541.17	85,402.00	32,139.17	37.63%
48830 Recovery of PYBD & Contractual Adj	31,795.23	32,000.00	(204.77)	(0.64%)
48860 Revenue from Meals	11,057.88	16,900.00	(5,842.12)	(34.57%)
48880 Food Vending Machine Income	2,273.00	4,500.00	(2,227.00)	(49.49%)
48900 Other Miscellaneous Revenue	10,847.52	46,895.00	(36,047.48)	(76.87%)
48901 Other/Miscellaneous Revenue	2,809.63		2,809.63	0.00%
48910 Vending/Cafeteria Revenue	6,319.42	7,400.00	(1,080.58)	(14.60%)
48920 Vending Machine Revenue	3,209.03	9,000.00	(5,790.97)	(64.34%)
48940 Canteen Income		500.00	(500.00)	(100.00%)
48960 FSP Parental Fees	171.00	1,200.00	(1,029.00)	(85.75%)
48970 Rental Income- NHC, Health Annex	11,539.36	17,309.00	(5,769.64)	(33.33%)
48980 Misc/Other Workshop Revenue	36.52	2,500.00	(2,463.48)	(98.54%)
48990 Other Operating Income	1,272.96	3,100.00	(1,827.04)	(58.94%)
48991 Copier Revenue	1,019.75	2,000.00	(980.25)	(49.01%)

8/31/2017

12d-9

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Funds
 Thursday, August 31, 2017

	Actual	2017 Budget	Variance	Variance %
Total Miscellaneous	4,469,729.02	1,450,998.00	3,018,731.02	208.05%
Other Financing Sources				
49110 Proceeds from Long-Term Debt	1,750,000.00	1,846,999.00	(96,999.00)	(5.25%)
49210 Transfer from General Fund		188,969.00	(188,969.00)	(100.00%)
49220 Transfer from Special Revenue		5,356,535.00	(5,356,535.00)	(100.00%)
49270 Transfer from Internal Service		266,256.00	(266,256.00)	(100.00%)
Total Other Financing Sources	1,750,000.00	7,658,759.00	(5,908,759.00)	(77.15%)
TOTAL REVENUES	59,396,256.06	102,342,910.00	(42,946,653.94)	(41.96%)

EXPENDITURES

General Government				
51120 Committees & Commissions	119,990.17	170,246.00	50,255.83	29.52%
51212 Circuit Court Branch I	228,850.51	382,751.00	153,900.49	40.21%
51213 Circuit Court Branch II	65,007.04	117,844.00	52,836.96	44.84%
51214 Circuit Court Branch III	72,984.09	120,051.00	47,066.91	39.21%
51215 Drug Court	122,740.77	211,835.00	89,094.23	42.06%
51217 Clerk of Courts-Divorce Mediation	4,650.00	20,000.00	15,350.00	76.75%
51220 Family Court Commissioner	56,961.89	103,480.00	46,518.11	44.95%
51221 Clerk of Courts	802,391.03	1,308,163.00	505,771.97	38.66%
51231 Coroner	75,294.42	132,769.00	57,474.58	43.29%
51310 District Attorney	161,959.22	281,899.00	119,939.78	42.55%
51315 Victim Witness Program	91,200.47	147,819.00	56,618.53	38.30%
51316 Task Force	274.80	900.00	625.20	69.47%
51320 Corporation Counsel	139,235.27	226,995.00	87,759.73	38.66%
51330 Child Support	586,459.64	990,221.00	403,761.36	40.77%
51420 County Clerk	207,616.62	322,026.00	114,409.38	35.53%
51424 County Clerk-Postage Meter	7,507.02	14,300.00	6,792.98	47.50%
51430 Health Benefit Payments	6,943,442.36	10,900,069.00	3,956,626.64	36.30%
51431 Health-Wellness	126,635.65	266,256.00	139,620.35	52.44%
51433 Human Resources-Labor Relations		28,200.00	28,200.00	100.00%
51435 Human Resources-Personnel	311,745.66	501,754.00	190,008.34	37.87%
51436 Human Resources-Programs	198.72	5,000.00	4,801.28	96.03%
51440 County Clerk-Elections	38,420.97	51,884.00	13,463.03	25.95%
51450 Data Processing	872,843.59	1,344,214.00	471,370.41	35.07%
51451 Voice over IP	74,284.48	127,000.00	52,715.52	41.51%
51452 PC Replacement	171,914.37	142,000.00	(29,914.37)	(21.07%)
51453 Co Clerk-Inform & Commun	8,311.35	18,500.00	10,188.65	55.07%
51510 Finance	180,294.87	285,095.00	104,800.13	36.76%
51520 Treasurer	244,104.82	429,486.00	185,381.18	43.16%
51550 Purchasing	30,018.29	54,454.00	24,435.71	44.87%
51590 Contingency		419,870.00	419,870.00	100.00%
51611 Bldg Maint-Courthouse and Jail	506,535.61	747,101.00	240,565.39	32.20%
51620 Bldg Maint-Courthouse Annex	1,047.18	2,306.00	1,258.82	54.59%
51630 Bldg Maint-Unified Svcs Building	35,233.35	51,946.00	16,712.65	32.17%
51640 Bldg Maint-Joint Use Building	16,372.14	63,049.00	46,676.86	74.03%
51650 Bldg Maint-Sheriff Lockup	2,882.16	9,111.00	6,228.84	68.37%
51660 Bldg Maint-CBRF's	8,682.21	41,826.00	33,143.79	79.24%
51670 Bldg Maint-River Block	117,202.45	562,320.00	445,117.55	79.16%
51710 Register of Deeds	254,035.22	404,716.00	150,680.78	37.23%
51711 Register of Deeds-Redaction	26,462.33	30,987.00	4,524.67	14.60%
51931 Property and Liability Insurance	509,559.21	612,622.00	103,062.79	16.82%
51933 Workers Comp Insurance	137,258.24	485,578.00	348,319.76	71.73%
51934 Sick Leave Conversion	207,114.59	500,000.00	292,885.41	58.58%
Total General Government	13,567,722.78	22,636,643.00	9,068,920.22	40.06%
Public Safety				
52110 Sheriff-Administration	1,459,617.28	2,481,864.00	1,022,246.72	41.19%
52130 Radio Engineer	99,537.34	223,835.00	124,297.66	55.53%
52131 Sheriff-Indian Law Enforce	13,568.82	33,137.00	19,568.18	59.05%
52140 Sheriff-Traffic Police	1,719,802.35	3,019,764.00	1,299,961.65	43.05%
52150 Sheriff-Civil Svc Comm		1,000.00	1,000.00	100.00%
52510 Emer Mgmt-SARA Title III	20,731.39	50,132.00	29,400.61	58.65%
52520 Emergency Management	171,667.49	239,799.00	68,131.51	28.41%
52601 Dispatch	1,152,988.18	1,849,095.00	696,106.82	37.65%

8/31/2017

120-5

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Funds
 Thursday, August 31, 2017

		2017 Actual	2017 Budget	Variance	Variance %
52530	Emer Mgmt-Bldg Numbering	700.27	1,500.00	799.73	53.32%
52540	Emer Mgmt-Work Relief	116,058.46	174,661.00	58,602.54	33.55%
52710	Sheriff-Jail	1,421,027.08	2,432,886.00	1,011,858.92	41.59%
52712	Sheriff-Electronic Monitoring	61,639.00	123,188.00	61,549.00	49.96%
52713	Sheriff-PT Transp/Safekeeper	598,782.34	1,066,215.00	467,432.66	43.84%
52721	Sheriff-Jail Surcharge	66,500.99	214,090.00	147,589.01	68.94%
	Total Public Safety	6,902,620.99	11,911,166.00	5,008,545.01	42.05%
	Public Works-Highway				
53110	Hwy-Administration	182,064.54	284,066.00	102,001.46	35.91%
53120	Hwy-Engineer	143,767.63	208,238.00	64,470.37	30.96%
53191	Hwy-Other Administration	232,009.11	331,515.00	99,505.89	30.02%
53210	Hwy-Employee Taxes & Benefits	(611,542.66)		611,542.66	0.00%
53220	Hwy-Field Tools	(1,905.77)	12,778.00	14,683.77	114.91%
53230	Hwy-Shop Operations	190,355.23	254,382.00	64,026.77	25.17%
53232	Hwy-Fuel Handling	3,869.12	9,600.00	5,730.88	59.70%
53240	Hwy-Machinery Operations	658,721.19	1,880,470.00	1,221,748.81	64.97%
53260	Hwy-Bituminous Ops	137,893.00	172,903.00	35,010.00	20.25%
53262	Hwy-Bituminous Ops	3,394.59	49,123.00	45,728.41	93.09%
53266	Hwy-Bituminous Ops	1,292,698.77	3,322,094.00	2,029,395.23	61.09%
53270	Hwy-Buildings & Grounds	139,238.84	161,535.00	22,296.16	13.80%
53281	Hwy-Acquisition of Capital Assets	463,318.84		(463,318.84)	0.00%
53310	Hwy-Maintenance CTHS	2,514.98	7,325.00	4,810.02	65.67%
53311	Hwy-Maint CTHS Patrol Sectn	1,143,093.08	1,103,784.00	(39,309.08)	(3.56%)
53312	Hwy-Snow Remov	707,550.80	934,885.00	227,334.20	24.32%
53313	Hwy-Maintenance Gang	76,921.98	135,691.00	58,769.02	43.31%
53314	Hwy-Maint Gang-Materials	1,235.00	865.00	(370.00)	(42.77%)
53315	Hwy-Maint Gang		765.00	765.00	100.00%
53320	Hwy-Maint STHS	850,574.58	1,327,258.00	476,683.42	35.91%
53323	Hwy-Maint STHS PBM	43,725.27	15,965.00	(27,760.27)	(173.88%)
53330	Hwy-Local Roads	547,354.18	1,054,383.00	507,028.82	48.09%
53340	Hwy-County-Aid Road Construction	2,070.52	444,502.00	442,431.48	99.53%
53341	Hwy-County-Aid Bridge Construction	9,003.16	200,000.00	190,996.84	95.50%
53490	Hwy-State & Local Other Services	296,539.01	485,636.00	189,096.99	38.94%
	Total Public Works-Highway	6,514,464.99	12,397,763.00	5,883,298.01	47.45%
	Health and Human Services				
54121	Health-Public Health	1,211,605.71	1,965,149.00	753,543.29	38.35%
54122	Health-WIC Program	198,346.83	345,858.00	147,511.17	42.65%
54128	Health-Public Health Grants	55,951.50	78,890.00	22,938.50	29.08%
54129	Humane Officer	19,048.50	30,764.00	11,715.50	38.08%
54130	Health-Dental Sealants	76,097.05	114,485.00	38,387.95	33.53%
54210	Edgewater-Nursing	2,511,245.45	4,199,014.00	1,687,768.55	40.19%
54211	Edgewater-Housekeeping	86,727.83	155,400.00	68,672.17	44.19%
54212	Edgewater-Dietary	418,267.59	796,159.00	377,891.41	47.46%
54213	Edgewater-Laundry	88,701.19	146,073.00	57,371.81	39.28%
54214	Edgewater-Maintenance	219,395.04	401,929.00	182,533.96	45.41%
54217	Edgewater-Activities	100,459.88	181,959.00	81,499.12	44.79%
54218	Edgewater-Social Services	87,193.13	140,152.00	52,958.87	37.79%
54219	Edgewater-Administration	447,502.39	652,662.00	205,159.61	31.43%
54315	Mental Health/AODA Ho Chunk		27,500.00	27,500.00	100.00%
54316	Mental Institutions State Charge		424.00	424.00	100.00%
54317	Human Services Crisis Stabilization	239,532.86	388,863.00	149,330.14	38.40%
54324	Norwood-SNF-CMI	580,451.71	928,828.00	348,376.29	37.51%
54325	Norwood SNF TBI	545,008.38	864,870.00	319,861.62	36.98%
54326	Norwood-Inpatient	2,145,409.46	3,512,791.00	1,367,381.54	38.93%
54330	Norwood Nursing Administration	147,782.18	218,758.00	70,975.82	32.44%
54350	Norwood-Dietary	639,209.46	975,655.00	336,445.54	34.48%
54351	Norwood-Plant Ops & Maint	384,677.58	680,489.00	295,811.42	43.47%
54363	Norwood-Medical Records	120,968.29	190,765.00	69,796.71	36.59%
54365	Norwood-Administration	724,522.84	1,199,775.00	475,252.16	39.61%
54401	Human Services-Child Welfare	2,091,741.83	3,745,101.00	1,653,359.17	44.15%
54405	Human Services-Youth Aids	1,916,867.80	3,031,172.00	1,114,304.20	36.76%

8/31/2017

120-6

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Funds
 Thursday, August 31, 2017

		2017		
		Budget	Variance	Variance %
	Actual			
54410	Human Services-Child Care	81,208.54	140,564.00	59,355.46 42.23%
54413	Human Services-Transportation	229,652.10	429,270.00	199,617.90 46.50%
54420	Human Services-ESS	779,266.70	1,223,127.00	443,860.30 36.29%
54425	Human Services-FSET	1,371,573.35	2,061,246.00	689,672.65 33.46%
54430	Human Services-FSET 50/50	38,517.80	590,180.00	551,662.20 93.47%
54435	Human Services-LIEAP	68,515.12	123,351.00	54,835.88 44.46%
54440	Human Services-Birth to Three	289,430.01	445,739.00	156,308.99 35.07%
54445	Human Services-Family Support	180,893.73	371,669.00	190,775.27 51.33%
54450	Human Services-Childrens Waivers	113,314.71	204,866.00	91,551.29 44.69%
54455	Human Services-CSP	329,115.45	542,324.00	213,208.55 39.31%
54460	Human Services-OPC MH	691,765.57	1,307,679.00	615,913.43 47.10%
54465	Human Services-CCS	1,073,450.95	1,629,561.00	556,110.05 34.13%
54470	Human Services-Crisis Legal Svc	444,015.34	692,722.00	248,706.66 35.90%
54475	Human Services-MH Contr COP	560,274.03	1,555,300.00	995,025.97 63.98%
54480	Human Services-OPC AODA	312,125.21	483,066.00	170,940.79 35.39%
54485	Human Services-OPC Day Treatment	47,290.43	76,128.00	28,837.57 37.88%
54495	Human Services-AODA Contract	46,916.19	104,900.00	57,983.81 55.28%
54500	Human Services-Administration	1,923,838.24	3,088,243.00	1,164,404.76 37.70%
54611	Aging-Committee on Aging	86,845.76	198,278.00	111,432.24 56.20%
54674	Aging-Trust Fund Schmidt	170.23	(170.23)	0.00%
54710	Veterans-Veterans Relief	6,889.65	4,161.00	(2,728.65) (65.58%)
54720	Veterans-Veterans Service Officer	183,955.80	314,448.00	130,492.20 41.50%
54730	Veterans Relief Donations		300.00	300.00 100.00%
54740	Veterans-Care of Veterans Graves	277.87	2,865.00	2,587.13 90.30%
54750	Veterans-WDVA Grant	2,408.75	11,300.00	8,891.25 78.68%
	Total Health and Human Services	23,918,426.01	40,574,772.00	16,656,345.99 41.05%
	Culture, Recreation and Education			
55112	County Aid to Libraries	889,668.00	887,103.00	(2,565.00) (0.29%)
55210	County Parks	984,854.06	1,597,796.00	612,941.94 38.36%
55441	Maintenance Snowmobile Trails	67,747.43	67,925.00	177.57 0.26%
55442	ATV Maintenance	9,877.88	12,715.00	2,837.12 22.31%
55460	Marshfield Fairgrounds	25,000.00	25,000.00	0.00%
55620	UW-Extension	264,437.69	510,670.00	246,232.31 48.22%
55630	UW-Extension Center-Marshfield	23,863.50	47,727.00	23,863.50 50.00%
55650	UW-Extension Junior Fair	32,000.00	32,000.00	0.00%
55660	UW-Extension Projects	6,374.34	27,700.00	21,325.66 76.99%
55661	UW-Ext Farm Technology Days		43,000.00	43,000.00 100.00%
	Total Culture, Recreation and Education:	2,303,822.90	3,251,636.00	947,813.10 29.15%
	Conservation and Development			
56111	State Forestry Roads	4,007.22	4,000.00	(7.22) (0.18%)
56121	Land Conservation	145,860.16	224,183.00	78,322.84 34.94%
56122	DATCP Grant	104,559.41	258,134.00	153,574.59 59.49%
56123	Wildlife Damage Abatement	28,386.49	58,832.00	30,445.51 51.75%
56125	Non-Metalic Mining Reclamation	18,975.62	36,771.00	17,795.38 48.40%
56127	Don Aron Memorial Fund	19,395.34	25,000.00	5,604.66 22.42%
56310	County Planner	189,719.49	362,464.00	172,744.51 47.66%
56320	Land Record	95,179.27	225,164.00	129,984.73 57.73%
56340	Surveyor	24,018.14	44,750.00	20,731.86 46.33%
56730	Transp & ED-Airport Aid	15,000.00	15,000.00	0.00%
56740	Payment in Lieu of Tax		77,345.00	77,345.00 100.00%
56750	Transp & Economic Develop	106,632.98	109,110.00	2,477.02 2.27%
56780	CDBG-ED	42,437.92	40,000.00	(2,437.92) (6.09%)
56911	State Wildlife Habitat		2,000.00	2,000.00 100.00%
56913	Park & Forestry Capital Proj	58,199.46	313,660.00	255,460.54 81.45%
56943	Private Sewage System	110,999.10	235,070.00	124,070.90 52.78%
	Total Conservation and Development	963,370.60	2,031,483.00	1,068,112.40 52.58%
	Capital Outlay			
57120	Cap Projects-Gen Government	658,793.04	925,000.00	266,206.96 28.78%
57140	Cap Projects-Gen Gov Land	2,869,141.71	3,058,487.00	189,345.29 6.19%
57210	Cap Projects-Communications	315,170.40	542,850.00	227,679.60 41.94%
57310	Highway Capital Projects	2,208,163.66	4,730,000.00	2,521,836.34 53.32%

12e-7

8/31/2017

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Funds
 Thursday, August 31, 2017

	Actual	2017 Budget	Variance	Variance %
57410 Cap Projects-Human Services	99,812.84	237,150.00	137,337.16	57.91%
57510 Cap Projects-Rec & Ed Bldg Impr		15,000.00	15,000.00	100.00%
57610 Cap Projects-Cons & Dev-Vehicles	30,000.00	30,000.00		0.00%
57640 UW Remodeling/Construction	4,006,886.89		(4,006,886.89)	0.00%
57940 Depreciation & Amortization	133,307.58		(133,307.58)	0.00%
Total Capital Outlay	10,321,276.12	9,538,487.00	(782,789.12)	(8.21%)
Debt Service				
58110 Debt Service Principal-Gen Gov		460,000.00	460,000.00	100.00%
58140 Debt Service Principal-Highway	9,450.00	1,908,900.00	1,899,450.00	99.50%
58210 Debt Service Interest-General Gov	34,067.15	72,155.00	38,087.85	52.79%
58240 Debt Service Interest-Highway	169,844.31	343,574.00	173,729.69	50.57%
Total Debt Service	213,361.46	2,784,629.00	2,571,267.54	92.34%
Other Financing Uses				
59210 Transfers to General Fund		5,796,479.00	5,796,479.00	100.00%
59220 Transfer to Special Revenue		15,281.00	15,281.00	100.00%
59270 Transfer to Internal Service		(158,843.00)	(158,843.00)	100.00%
Total Other Financing Uses		5,652,917.00	5,652,917.00	100.00%
TOTAL EXPENDITURES	64,705,065.85	110,779,496.00	46,074,430.15	41.59%
NET INCOME (LOSS) *	(5,308,809.79)	(8,436,586.00)	3,127,776.21	(37.07%)



Wood County

WISCONSIN

HUMAN RESOURCES DEPARTMENT

Interdepartmental Memo

August 29, 2017

To: Ed Wagner, Donna Rozar, Hilde Henkel, Al Breu, Mike Feirer, Bill Clendenning and Lance Pliml

From: Warren Kraft, Director of Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – August 2017

General Highlights:

- With Paula Tracy and Jodi Pingel, developed 2018 budget proposals.
- Participated in interviews for Finance Director and related recruitment activities.
- Continued working with the Executive Committee chairperson, the Finance Director and the IT Director regarding the proper home for payroll functions and appropriate software.
- Continued work with IT and HR staff prioritizing implementation of the Employee Self-Service Module of the current HRMS system, implementation of the paperless office strategy, and implementation of TimeStar, the electronic time-keeping module.
- Participated in August Employee Feedback Group meeting. Amongst the topics discussed: electronic timekeeping, 2018 budget impacts; health insurance, incentivized premiums and wellness program changes ; enrollment meetings, updates on market review of wage plan and wage adjustments for red-lined employees, and status of Employee Policy Handbook updating.
- Met with department heads and supervisors regarding exempt/not-exempt status for professionally licensed positions in several departments.
- Implemented compliance with new version of Form I-9 (published by U.S. Citizenship and Immigration Services) to be used after September 18, 2017. With last of legislation regarding changes to the Affordable Care Act (ACA), ensured continued compliance with current mandates that were anticipated to change or be eliminated if ACA amendments were adopted.
- Consulted with several department heads and supervisors concerning employee performance issues and developed strategies for resolution. Consulted with department head regarding bereavement leave request. Provided guidance to department head regarding work performance issues arising in unemployment matter of former employee.
- Participated in Wellness Board meeting. Topics discussed: mandatory flu vaccine (no action proposed), request for wavier from biometrics screening for incentivized premium (and met with requestor directly once before and once after Board meeting), and funding of 2018 Wellness Budget.
- Responded to request to review and reclassify positions, advising requestor that the Executive Committee twice directed that these requests be held in abeyance pending decision on Market Study.

- With Paula Tracy, discussed a public records request regarding support staff and wages within the Corporation Counsel Office.
- Followed up with responding vendors regarding proposals for Market Study of the Wood County Compensation Plan. Solicited input from department heads as requested. Receive third proposal to be presented to Committee in separate memorandum for September 5 meeting.
- Continued work with representatives of The Horton Group to develop 2018 health insurance budget documents, and proposed premiums, and other employer-sponsored benefits for 2018. **Please see attached memorandum regarding a voluntary new benefit offering: short-term disability through Mutual of Omaha, effective January 1, 2018, provided minimum enrollment is achieved during the Open Enrollment Process.** Solicited feedback from state colleagues regarding programs to share cost savings with employees who identify health insurance billing errors.
- Attended quarterly meeting of the Central Wisconsin Local Government Human Resource Directors at Rib Mountain. Topics discussed: impact of Wisconsin Supreme Court decision concerning public meetings (Appleton School District case); mandatory versus permissive subjects of collective bargaining; and, wage and health insurance impacts for 2018, and wage study projects.

Administrative – Paula Tracy

- Provided my notice of retirement to Warren Kraft on August 2, 2017. My last day of employment with Wood County is October 2, 2017. A special thanks to all those I have worked with over the years.
- Have been meeting with Kelli Quinnell daily to review duties of the Human Resources Administrator position.
- Kelli provided me with updates regarding implementation of the IMS-21 paperless filing system.
- Worked with Jodi Pingel in researching and preparing the Human Resources 2018 budgets. Met with Warren to review proposed budgets. Participated in conference call with Horton Group regarding the Health Plan budget proposal. Finalized and compiled budget for Finance Department and Executive Committee reviews.
- Received an open records request regarding support staff and wages within the Corporation Counsel office. Discussed validity of email with Warren. Forwarded requested documentation.
- Attended Stevens Point Area Human Resources Association (SPAHR) meeting on August 9, 2017. The topic was “Change Management vs. Human Nature: How HR Can Help”.
- Responded to a personnel file review from a former employee.
- Responded to an open records request from a defense attorney.
- Met with department heads and supervisors regarding exempt/non-exempt status for professionally licensed positions in several departments.
- Revised several job descriptions in anticipation of recruitment.
- Responded to several supervisors relating to personnel issues and made recommendations for an appropriate course of action.
- Participated in Finance Director first interviews.

- Researched and responded to email surveys from fellow colleagues relating to various positions, policies and procedures.
- Conducted three exit interviews this month.

Payroll and Benefits – Jodi Pingel

- Worked with Paula Tracy in researching and preparing the Human Resources 2018 budgets. Met with Warren to review proposed budgets. Participated in conference call with Horton Group regarding the Health Plan budget proposal. Finalized and compiled budget for Finance Department and Executive Committee reviews.
- Continuing to work with the vendor directly, along with the assistance of IT on system updates/concerns.
 - WRS employer contributions are not accurately being distributed for employees working in multiple departments. The system is equally distributing between the numbers of allocations.
 - Created new pay codes in HRMS to eliminate the issue with wage calculations for partial hours are converting the rate of pay when finalizing the payout. System is not rounding the payout and cuts off at two (2) decimal points. Will go into effect for the September 14, 2017 payroll.
- Processing Family Medical Leave requests.
- Processed payroll for the 07/16/17-07/29/17, 07/30/17-08/12/17 and 08/13/17-08/26/17 pay periods.
 - August 17, 2017 payroll data was imported from TimeStar.
 - Approximately 500 manual adjustments to timecards due to accrual code calculations on the August 17 and August 31, 2017 payroll. New pay codes will eliminate this issue.
 - Manual checks created due to error with On Call code and accrual code.
- New Hire Orientations on July 24, July 31, August 7, August 14 and August 21, 2017
 - Add New Hire information to HRMS.
 - Enroll new employees in elected insurance plans.
 - Create users and add assignments for new hires in TimeStar (Security Group, Pay Group, Badge Number, Payroll Based Journaling (PBJ) Identifier, Supervisor, Accrual Plan).
- Vacation awards.
- Terminations – Cancel insurance benefits, COBRA notification, report final earnings and hours to WRS, PEHP.
- July WRS remittance.
- Quarter 1 Tax Penalty forgiveness and reimbursement received.
- Appeal letter sent for late penalties according to Quarter 2 tax reporting.
- Testing HRMS – Employee Self Service for benefit elections and pay stub retrieval.
- August COBRA remittance and vendor payments.
- Attended Employee Feedback meeting.
 - TimeStar transition and deadlines for approvals.
 - Wellness premium reductions – handed out rate sheet.
- Unemployment charges for July 2017.
- Update Reusable timecards in HRMS with Basic Life enrollments.
- Update Benefit Guide with insurance changes for 2018.
- Meeting with United Way representative and Wood County United Way campaign members.

- TimeStar
 - Assisting with employee and supervisor questions related to the usage of TimeStar
 - Review and adjust time off balances/accruals for Group 1
 - Working with IT on configuration updates and verifying data export

Recruitment – Angel Butler-Meddaugh

- Coordinated and assisted in first and second interviews regarding the Finance Director position. Internal offer was made and accepted with a start date of December 18, 2017.
- Dispatch interviews were conducted and shadowing is now taking place. Two applicants will be hired after references and backgrounds conducted. An eligibility list will also be established, which is good for one year. We were pleased with the number of applications received.
- Met with the Administrative Assistant at Edgewater Haven Nursing Home to discuss advanced features of Cyber Recruiter. Future training sessions will be scheduled with the Administrative Assistant at Norwood also.
- Scheduling interviews for male Corrections Officer applicants the second week of September and then finalize an eligibility list for male Corrections Officers. Female Corrections Officers applicants will be scheduled for interviews soon, with many applications to review.
- Will be attending a Job Fair at Mid-State Technical College on September 20, 2017. This a great opportunity to highlight open positions and to meet potential new hires.
- In anticipation of Paula's retirement ☹, Warren and I will be working on recruitment; although, we'll never get another Paula. She will be missed greatly.
- A lot of movement has occurred in the clerical area at the Sheriff's Department. The Office Supervisor was promoted to Deputy Clerk of Courts effective August 28, 2017. The current full-time Secretary was promoted to the Office Supervisor position, and the current casual Secretary replaced the full-time Secretary position. We will then end up recruiting for a casual Secretary. As of this date we've received an abundance of applications, with a deadline to apply of September 5, 2017.
- Filling the Veteran's Representative 5 position has been trying. We've had two final candidates that withdrew from the process for various reasons. Rock Larson interviewed some great candidates; therefore, he will be making another selection.
- The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Refilled	Clerk of Courts	Deputy Clerk of Court	Filled
Refilled	Dispatch	Dispatcher (2 FT & Eligibility List)	Dispatch Shadowing
Refilled	Edgewater	CNA (1 FT, 4 PT, Multiple Casual)	Recruitment by Edgewater
Refilled	Edgewater	Recreational Therapist Aide 2 (Casual)	Filled
Refilled	Edgewater	Dietary Aide (2 PT, 1 Casual)	Recruitment by Edgewater
Elig List	Edgewater	RN's (1 PT, 1 Casual)	Recruitment by Edgewater
Refilled	Edgewater	Accounting Services	Filled
Refilled	Finance	Finance Director	Filled
Refilled	Health	Health Screener – Oral	Filled
Refilled	Health	WIC Nutritionist/Educator-LTE (PT)	Deadline 9/10/17
Refilled	Health	Environmental Hlth Spec/Asst (2)	Refs/Backgrounds

(Con't)

Refilled Position	Department	Position	Status
Refilled	Health	WIC Nutritionist/Educator (PT)	Deadline 8/27/17
Refilled	Highway	Mechanic	Deadline 9/5/17
Refilled	Human Services	Residential Aide (1FT & Casual)	Deadline 8/30/17
Refilled	Human Services	Crisis Interventionist (Casual)	Filled
Refilled	Human Services	Birth to Three Program Coordinator	Deadline 7/31/17
Refilled	Human Services	Family Resource Coordinator	Deadline 8/27/17
Refilled	Human Services	Economic Support Specialist	Filled
Refilled	Human Services	Legal Services/APS Coordinator	Deadline 8/6/17
Refilled	IT-Systems	Programmer/Analyst	Deadline 9/4/17
Refilled	Norwood	Discharge Case Manager	Recruitment by Norwood
Refilled	Norwood	Dietary Aide (2 PT, 2 Casual)	Recruitment by Norwood
Refilled	Norwood	RN (2 FT – Establishing Elig List)	Recruitment by Norwood
Refilled	Norwood	CNA (2 FT, 2 PT, 5 Casual)	Recruitment by Norwood
Refilled	Sheriff	Corrections Officers (Male/Female)	Interviews/Estab elig list
Refilled	Sheriff	Office Supervisor	Filled
Refilled	Sheriff	Secretary (FT)	Filled
Refilled	Sheriff	Secretary (Casual)	Deadline 9/5/17
Refilled	Veteran's	Veteran's Rep 5	References/Background

Administrative Services – Kelli Quinnell

- Meeting daily with Paula Tracy to learn duties of HR Administrator position.
- Completed a comparison of paper timecards to TimeStar data as part of the parallel testing.
- Completed and distributed the third issue of the HR Quarterly Newsletter. Topics covered included an explanation of the new Wellness Program incentive, a recap of real time vacation accrual, and updates on HR forms and TimeStar.
- Compiled a report for the Dispatch Manager.
- Compiled reports for the Wellness Coordinator.
- Reconciled August benefit invoices.
- Received information from HR Director regarding a change to the I-9 form. Implemented the new form in HR and notified Norwood and Edgewater of the change and sent them the new form to implement immediately and going forward.
- Administered testing to Dispatch candidates on August 9th, 11th, 16th, and 18th.
- Had multiple conversations and met with IT regarding IMS-21 electronic filing software. Scanners have been selected to be purchased and a preliminary file structure has been created. Once IMS-21 is updated to the newest version, we will begin testing small batches of personnel files.
- Attended an IMS-21 Explorer training session with IT.
- Participated in the Employee Feedback Group meeting on August 22nd.
- Sent a reminder email to Department Heads for performance evaluations that are currently due and past due.
- Researched, along with Recruitment Coordinator, information requested by HR Director. Compiled and reported information to HR Director.

For specific information on HR activities, please contact the HR Department.



Wood County

WISCONSIN

HUMAN RESOURCES DEPARTMENT

Interdepartmental Memo

August 01, 2017

To: Ed Wagner, Donna Rozar, Hilde Henkel, Al Breu, Mike Feirer, Bill Clendenning and Lance Pliml

From: Warren Kraft, Director of Human Resources *upk*

Subject: Educational Reimbursement Considerations

At the July 11 Executive Committee meeting, Supervisor Clendenning asked for references to the County's career advancement program. Though he declined a follow-up explanation, eventually he requested one. That communication is attached for the Committee's reference.

Since then, Chairman Wagner asked that recommendations for revisions to this program be submitted for the Committee's review and to delay the Committee's review of the entire Employee Policy Handbook ("Handbook") until fall.

BACKGROUND

There are provisions in three different places of the Handbook that define the County's educational policy, one describing the type of leave which may be available and the other two explaining what types of support the County may provide.

On pages 17 and 21 of the Handbook, there are two paragraphs which explain the County's "Career Advancement Training" and "Career Advancement Program".

From page 17, under "Training":

Career Advancement Training. This training is intended to help an employee prepare for future positions or career advancement within Wood County. Typically this includes college or technical school degree programs, and is done on the employee's own time. Wood County may make some accommodations, such as time off for classes, for employees enrolled in a pre-approved "Career Advancement Program". To qualify for a Career Advancement Program, an employee must have worked for Wood County for at least three (3) years, have a rating of "satisfactory" or better on their most recent review, and the program must be intended to prepare them for a realistic position with Wood County. Career Advancement Programs are approved one (1) semester at a time, and require the employee to maintain a satisfactory grade point average. "Career Advancement Programs" require prior approval of both your department head and the Human Resources Department. If you are interested in such a program, discuss it with your supervisor.

And, from pages 21-22, under "Job Vacancies and Career Advancement":

Career Advancement Program. This program is normally for positions or fields that require a four (4) year college degree. To be considered, a candidate should have "Junior" standing with a GPA of 2.5 or better and a major in a relevant discipline.

If you want to move your career into management or a highly technical area, you will need to identify what area/position you are interested in. Once you have done that, you should meet with your supervisor to insure that you have a current review on file, and all areas are rated satisfactory or better. Your request must be structured to your individual needs, but may include unpaid time off to attend classes or other accommodations. Your program will need approval by the oversight committee of your department, the Human Resources Director and the Executive Committee. Approval will depend on your chosen career goals and objectives, anticipated openings in your desired field, the factors listed above and your department's ability to accommodate your request. Each individual program will require approval annually

On page 37 of the Handbook, the type of leave is explained:

Education Leave. A leave of absence up to twelve consecutive (12) months may be granted for attendance at a college, university, vocational-technical or similar accredited school, as part of an approved Career Advancement Program, if approved by the department head and the employee's oversight committee.

When read together, these three provisions provide some confusion. For example, a leave of absence may be approved for up to 12 months, but under the two other provisions, it simply indicates that unpaid time off might be part of the individual needs required for one's plan. Secondly, as indicated in the email exchange with Supervisor Clendenning, there is no restriction as to the type or types of "accommodations" (from page 17) or individually structured needs (from pages 21-22). Hence, the Executive Committee has approved tuition reimbursements, semester by semester, when requested by the department head.

ISSUE PRESENTED

The issue presented is whether it is in the best interests of Wood County to provide for career advancement opportunities for its employees, and, if so, what types of support should be provided and to whom should this support be provided. Earlier this year, a survey of local governments was conducted to accumulate then-existing personnel policy manuals. Reviewing those documents indicate that such opportunities are the exception, unless part of a collective bargaining agreement with eligible police/sheriff and fire employees and transit operators.

By way of example, Rock County provides this benefit to its general employees, including department heads, as follows:

PROCEDURE

1. Employees wishing to enroll in courses must submit the following information to their Department Head for preliminary approval prior to the departmental budget submission for the forthcoming year (approximately July of each year) detailing:

- How the course or degree program will improve the skills required for the employee's current position.
 - Title, description of course, and institution offering course.
 - Estimated cost of tuition.
 - Estimated date of course completion.
2. Upon receipt of preliminary approval, monies necessary for educational reimbursement shall be submitted as part of the Departmental Budget Request.
 3. Prior to enrolling in the course for which educational reimbursement is sought, the employee shall submit an updated request identifying that the elements of the request that received preliminary approval are still true and correct, and identifying any changes that may have occurred that might have bearing on the decision to approve educational reimbursement.

Courses taken must be directly related to the employee's current position, or part of an undergraduate or graduate program for a degree that is directly job related.

The employee shall pay for course tuition. The County shall reimburse the employee upon presenting evidence of successful completion of the course(s).

Reimbursement for tuition will be limited to a cost not to exceed the in-state "per-credit" tuition rate at UW-Whitewater. Further, per credit reimbursement shall be limited to the per credit tuition rate charged to a full time student.

Reimbursement is not available if the course is being paid for by another source (e.g., Veteran's Administration, or Vocational Rehabilitation benefits, etc.). Reimbursement is limited to tuition and books only.

In a separate provision, Rock County provides an educational leave without pay benefit, which requires the prior approval of the department head, but on a pro-rata basis. "In accepting an educational leave, the employee agrees to work with the County of Rock for a period of three days for every one-day that said leave of absence for educational purposes is granted."

Also, Rock County does provide tuition reimbursement on a percentage basis, based on grade earned (A=100%, B=80%, C=50%, D or below=0%). If the employee terminates within one year of reimbursement, the employee must repay the full reimbursement to the County. However, this reimbursement is not available if the employee is on unpaid educational leave, as the time-off is deemed the benefit for the employee.

RECOMMENDATIONS

1. As it relates to Wood County, it is my recommendation that the County consider retaining the unpaid educational leave without pay provision, subject to department staffing needs. The general rule is that an employee must exhaust all paid time off

(vacation, compensatory time, sick leave, etc.) before seeking an unpaid leave of absence for certain reasons. By specifically defining this educational time-off benefit, it allows the employee to retain vacation and compensatory time balances for her/his own personal uses. Additionally, by permitting the department head to review and approve this request internally, the department head can better manage the workforce and work flow requirements within the department.

2. Further, it is my recommendation that the County retain the provisions that make this benefit available to an employee who has worked for Wood County for at least three (3) years and who has a rating of "satisfactory" or better on the most recent performance, and the employee's program must be intended to prepare the person for a realistic position with Wood County, and that the program (whatever its elements) is approved and reviewed one (1) semester at a time by the department head and reported to the department's oversight committee. If the County desires to retain this opportunity for its department heads, the department oversight committee should review and recommend approval to the Executive Committee.
3. Regarding the elements of the career advancement program, it is recommended that the County consider a voluntary reimbursement program as identified in the Rock County policy, subject to the budgetary constraints of the employee's department. As a voluntary program, Wood County does not commit itself to automatically approving an employee's request. In this manner, it still requires the employee to pay for course tuition and to submit evidence of successful completion of the course. A predefined percentage of reimbursement based on grade eliminates confusion. A requirement to reimburse the County should the employee separate before the end of a one-year period maintains accountability. (It is anticipated that this requirement would be part of an application for reimbursement signed by the requesting employee so recovery could be lawfully achieved. This application requires department head approval before its submission to the department's oversight committee for consideration.) Please note that this tuition reimbursement does not contemplate any financial support for books, fees and other costs related to attending.

Thank you for the opportunity to present these ideas to the Committee for review.

Warren Kraft

From: Warren Kraft
Sent: Wednesday, July 12, 2017 9:11 AM
To: William Clendenning
Cc: Ed Wagner
Subject: FW: Request written response

Good morning, Bill

Last evening you sent me a request about the County's policy for educational reimbursement. For clarity sake, I pasted the contents of your letter below.

There are two locations in the Wood County Employee Policy Handbook which relate to career advancement: the paragraphs on page 21, which you referenced; and, the time off provisions on page 37 concerning educational leave.

Here is the relevant excerpt from the minutes of the Executive Committee at its 02FEB2016 meeting, when the first request was approved:

Warren Kraft and Amy Kaup discussed the County's career advancement program. Ms. Kaup is pursuing an advanced education related to her field of work and is requesting reimbursement of her fall 2015 coursework (tuition and books.) The County's policy requires students, upon successful completion of each semester, to bring to the Executive Committee a copy of their transcript and invoice for eligible classes. This document will be placed in their personnel file.

Motion(Rozar/Henkel) to approve an educational reimbursement for Amy Kaup of \$1,998.55, paid from the IT training account. Motion carried unanimously.

You are correct when you indicate that the introductory sentence of this section on page 21 references the junior year. But the Committee chose to approve the reimbursement as requested.

You are also correct that the paragraphs on page 21-22 do not specifically mention tuition or book reimbursement. I would direct your attention to the sentence in the middle of the last paragraph on page 21, which reads: "Your request must be structured to your individual needs, but may include unpaid time off to attend classes or other accommodation." By its approval, the Executive Committee has approved of this approach for this individual's needs.

The second approved reimbursement came during the Committee's 07JUN2016 meeting:

Kaup presented documentation to the Committee and requested education reimbursement for her spring 2-016 coursework (tuition and books)

Motion (Rozar/Wagner) to approve an educational reimbursement for Amy Kaup of \$2,443.99 paid from the IT training account. Motion carried unanimously.

The third approved reimbursement occurred at the Committee's 07FEB2017 meeting:

Kaup requested education reimbursement for her fall 2016 coursework (tuition and books)

Motion (Rozar/Feirer) to approve an educational reimbursement for Amy Kaup of \$3,475.29. Motion carried unanimously.

Though you didn't ask specifically in your request, during the meeting, you mentioned the effort to update the Handbook this year. It is one of my approved work goals for 2017. During past meetings, I have advised the

Executive Committee that I expect to have my memorandum ready to present to the Committee at its 01AUGUST2017 meeting. Because of the anticipated length of that document and timing of its final preparation, I suggested that the Committee might delay consideration of specific items to its September meeting with the objective to present any recommended changes to the County Board for review during its October meeting. Any changes are anticipated to become effective 01JAN2018. With that schedule, I advised the Committee, staff can update the Handbook, distribute it to employees and brief employees on the changes which the County Board made.

Thank you for the opportunity to respond to your questions.

Warren Kraft, Director
Wood County Human Resources
wkraft@co.wood.wi.us
P: 715.421.8457 F: 715.421-8692

 Please consider the environment before printing this e-mail

CONFIDENTIALITY NOTICE: This electronic mail transmission and any accompanying documents contain information belonging to the sender which may be confidential and legally privileged. This information is only for the use of the individual or entity to whom this electronic mail transmission was intended. If you are not the intended recipient, any disclosure, copying, distribution, or action taken in reliance on the contents of the information contained in this transmission is strictly prohibited. If you have received this transmission in error, please immediately contact the sender and delete the message. Thank you.

-----Original Message-----

From: William Clendenning
Sent: Tuesday, July 11, 2017 8:40 PM
To: Warren Kraft
Subject: Request written response

Warren,

I write as a follow up to the Executive Committee meeting this morning. You indicated you had the ability to show me the policy that relates to reimbursement for educational expense and it could be found in the employee handbook. I reviewed the handbook and can't find such a policy. I found a policy on page 21 titled "Career Advancement". It does not mention reimbursement of educational expenses. It mentions an employee must have a junior standing and a GPA of 3.0 and the education must be in a relevant discipline. The Executive Committee Chair asked you to respond to my request and you volunteered to give it to me outside of the meeting. Please respond to my request by 4:30 pm on July 14, 2017 via email. I appreciate your willingness to help me better understand this complicated issue and for taking the time to show me where the policy is in the handbook.

Your Friend
William Clendenning



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

MEMORANDUM

TO: Executive Committee

FROM: Warren Kraft
Director of Human Resources *W. Kraft*

DATE: August 28, 2017

RE: Market Review of Compensation Plan – August Update

At its last meeting, the Executive Committee directed me to revisit with the two responding vendors about revising the proposed market review of salaries in the Wood County Compensation Plan. I was also instructed to solicit input from the department heads as to their identification of “benchmark positions” and “critical skills positions”, which might identify specific positions for this market review.

BACKGROUND:

When setting my 2017 work plan, the then-members of the Executive Committee directed me to review the Compensation Plan and make recommendations for 2018 and to conduct a specific analysis of positions within the Information Technology Department. By spring, the Committee adjusted focus to seek a market review during 2017 with the possibility of implementing any approved, recommended adjustments in 2018.

A Request for Proposals was sent to about a dozen vendors, using the solicitation list that Portage County used for its compensation study. Only two proposals were received and reviewed by the Committee:

- Gallagher: fees and expenses not to exceed \$46,000 to evaluate 240 positions including one on-site visit with each additional costing \$3,500; study and final report; appeals are \$350 per appeal. **TIMELINE:** four to five months, excluding appeals.
- Wipfli: fees and expenses not to exceed \$55,000 to evaluate 240 positions including three on-site meetings, no charge indicated for appeals. **TIMELINE:** if project kick-off meeting is 08-15-17, final report by 11-07-17 with follow-up to Committee and Board and training for staff to be determined.

UPDATE:

Both vendors were advised of the Committee’s decision to delay further consideration until a follow up conversation occurred to seek possible adjustments in the services requested. Only Wipfli provided this response:

“Two suggestions I have that could be explored further:

- Wipfli could do an External Analysis on one-half of the positions (120) and use the Internal Equity Analysis done by the County to slot the other half of the jobs. The cost for this would be approximately \$30,000.

-Over-

- We could update your current Compensation Structure (done in 2013) by applying a fixed percent of increase to all pay levels and then do an External Market Analysis on a selected number of positions chosen by any or all of the following methods to see if these positions warrant moving up (or down) in the pay structure:
 - Those common to most counties
 - Those with the most county incumbents
 - Those experiencing fast market movement
 - Those in which you are experiencing trouble with recruitment
 - This would be done for \$250 per position but would not include:
 - Final Report
 - Meeting with the Board

If you could give me a budget amount or target amount the County wants to spend, we might be able to estimate costs better.”

Meanwhile, the department heads were asked to identify “benchmark positions” and “critical skills positions”. I provided this guidance:

“In HR parlance, a benchmark position is one that has a standard and consistent set of responsibilities from one organization to another, and for which data is available in reliable and valid salary surveys. Non-benchmark positions are generally unique to our organization because the specific duties and responsibilities are tailored to the department’s particular needs. An example of the former is a Director of Planning and Zoning, whose principal functions are generally consistent among local governments that have such a position. An example of the latter is an Administrative Assistant, whose principal functions might be consistent with other similar positions in other organizations, but the actual job duties are unique to that department/division.”

“By way of further explanation, in most larger employee organizations, such as Wood County, there are typically about 20-40, maybe slightly more, positions that are actually key to fulfilling the strategic mission of the County and to serve the obligations of our various stakeholders. These positions are the ones that significantly affect how our efforts are measured, such as revenue sources, controlling of cost, quality of service delivered or what is called in some arenas as “customer-engagement metrics”. Because of how tightly coupled these positions are to our ability to carry out the County’s business, the absence of qualified workers for a critical position will adversely impact our delivery of services.”

Nine of the 36 department heads replied. Several larger employee-departments responded with thoughtful perspectives. One identified all but one position as either “benchmark” or “critical skill”. The original wage study used its own criteria for identifying benchmark positions and used the County’s internal equity analysis to classify the non-benchmark positions; that data remains available.

NEW PROPOSAL:

Since the Committee met, I had conversation with Patrick Glynn, now with Carlson Dettmann Consulting (CDC). He is the former Calumet County Director of Human Resources and a discussion ensued about Wood County’s project. The attached proposal was submitted and is presented for Committee discussion. In essence, the re-pricing of County’s pay plan would be done using established benchmarks for \$10,000 and be completed in 60 days. Mr. Glynn would lead the project and Jenna Bidwell, a CDC employee who lives in Wisconsin Rapids, would do the background data work.

Given the foregoing, it is my recommendation that the Executive Committee considers approving this new proposal and authorizes me to proceed accordingly. Thank you very much.

**PROFESSIONAL SERVICE AGREEMENT
BETWEEN
WOOD COUNTY, WI
AND
CARLSON DETTMANN CONSULTING, LLC**

This professional service agreement (hereinafter the "Agreement") is made and entered into by and between Wood County, WI (hereinafter "Client") and Carlson Dettmann Consulting, LLC, a Wisconsin limited-liability company (hereinafter "Consultant").

WHEREAS, Consultant assisted Client in developing its current pay plan and has continued to provide supporting services; and

WHEREAS, labor markets in the region are very dynamic, and Client is concerned about continuing market competitiveness; and

WHEREAS, Client wishes to enter into an agreement with Consultant to provide professional consulting services for market measurement and pay plan management services.

THEREFORE, Client and Consultant agree to the following:

1. Term. The term of this Agreement shall be from date of signing until terminated by Client or the Consultant.
2. Scope of Services. The Consultant shall provide to Client consulting services as follows:
 - a) Market study update. Consultant will measure labor markets for Client using the benchmark jobs and public sector organizations measured in the most recent study. Consultant will include data that reflect private sector benchmarks from its data library for those jobs that it can match. All data will be provided in summary form as part of Consultant's findings and recommendations.
 - b) Consultant will provide a revised pay plan structure based upon the market study.
 - c) Consultant will conduct job evaluation reviews as requested by Client for positions it concludes have experienced a substantial change in duties since the most recent pay study and recommend pay plan placement.
 - d) Patrick Glynn will be responsible for this project, assisted by Jenna Bidwell.
 - e) Consultant will deliver draft findings and recommendations within sixty (60) days of signing of this Agreement.

3. Fees. Client shall pay the Consultant at the following rates for services agreed upon:
- a) Market study update. The professional fee for the market review portion of the project shall be \$10,000. Consultant will continue to provide job evaluation services to Client for positions submitted for evaluation at \$250 per evaluation.
 - b) Consultant services agreed upon that are greater than the scope of this Agreement shall be at Consultant's normal rates unless agreed upon otherwise by Client and Consultant.
 - c) Client will reimburse Consultant for "out-of-pocket" expenses for mileage, meals, or lodging as required for meeting attendance on Client's behalf.
4. Performance Requirements of Consultant. The Consultant shall complete the services as stated above. The Consultant shall furnish all labor, materials, administration, services, supplies, equipment, transportation, and quality control necessary to provide professional consulting services. Consultant shall provide progress reports upon request by Client.
5. Performance Requirements of Client. Client shall provide and make available to the Consultant access to its human resources and related systems of record as necessary to fulfill said services.
6. Independent Contractor. It is mutually understood and agreed, and it is the intent of the parties hereto, that an independent contractor relationship be and is hereby established under the terms and conditions of this Agreement. The Consultant shall remain an independent contractor under this Agreement. All employees of Consultant or subcontractors shall remain the responsibility of the Consultant and shall not become employees of Client under this Agreement. No tenure or any rights or benefits, including worker's compensation, unemployment insurance, medical care, sick leave, vacation leave, severance pay, withholding taxes or other benefits available to Client employees shall accrue to the Consultant or its employees performing services under this Agreement.
7. Indemnification. The Consultant agrees it shall defend, indemnify, and hold harmless Client, its officers, and its employees against any and all liability, losses, costs, damages, and expenses, including attorney fees that Client, its officers or its employees, may hereafter sustain, incur or be required to pay arising out of the negligent or intentional acts or omissions of the Consultant, its officers or employees. Client agrees it shall defend, indemnify, and hold harmless the Consultant, its officers, and its employees against any and all liability, losses, costs, damages, and expenses, including attorney fees that the Consultant, its officers or its employees, may hereafter sustain, incur or be required to pay arising out of the negligent or intentional acts or omissions of Client, its officers or employees.

8. Trade Secrets. The Carlson Dettmann Point Factor Job Evaluation System and methodology, marketplace surveys performed, Total Rewards Management System, and job point evaluation data collected and analyzed to perform the Scope of Services is owned by Consultant, is confidential and proprietary, and is a trade secret pursuant to Wis. Stats. s. 134.90. Client (including its officers, employees, agents and representatives) shall not disclose, disseminate, or otherwise misappropriate these trade secrets without the express consent of Consultant.
9. Applicable Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin in effect on the date of this Agreement.
10. Assignment. Neither party to this Agreement may assign or transfer this Agreement, or any part thereof, without the written consent of the other party.
11. Severability. If any provision of this Agreement is held to be illegal, invalid or unenforceable, such provision shall be fully severable and this Agreement shall be construed and enforced as if such illegal, invalid or unenforceable provision had never comprised a part of the Agreement. The remaining provisions shall remain in full force and effect and shall not be affected by the illegal, invalid or unenforceable provision or by its severance.
12. Binding Effect. This Agreement shall extend to and be binding upon and inure to the benefit of the parties.
13. Entire Agreement. This Agreement sets forth the entire understanding of the parties and supersedes all prior arrangements and/or understandings, whether written or oral, with respect to the subject matter contained in this Agreement. No terms, conditions, warranties, other than those contained herein, and no amendments or modifications hereto shall be binding unless made in writing and signed by Client and the Consultant.

WOOD COUNTY, WI

By:

Date:

CARLSON DETTMANN CONSULTING, LLC

By:

**RESOLUTION#**

Introduced by Executive
Page 1 of 1

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/> Yes: <input type="checkbox"/>	Absent:	<input type="checkbox"/>
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>mmh</u> , Finance Dir.		

PJT

INTENT & SYNOPSIS: To amend the 2017 budget of a department with employees that qualified for a merit pay bonus in 2016. The funds were originally appropriated in the Human Resources Department.

FISCAL NOTE: No additional cost to Wood County. The appropriation to be transferred was appropriated in Human Resources Programs and was anticipated to be transferred to the department approved for merit pay bonus. The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Kremer, B			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Transfer In

Function	Function Name	Amount
54121	Health – Public Health	\$1,548

Transfer Out

Function	Function Name	Amount
51436	Human Resources–Programs	\$1,548

WHEREAS, Wood County budgets in Human Resources Programs for the purpose of funding merit pay bonuses for employees qualifying for the bonus as a result of annual performance evaluations, and

WHEREAS the Executive Committee authorized a merit pay bonus along with a transfer of appropriations from Human Resources Programs (51436) to the functions of an affected employee, and

WHEREAS Wisconsin Statute 65.90(5)(a) states “the amounts of the various appropriations and the purposes for such appropriations stated in a budget required under sub. (1) may not be changed unless authorized by a vote of two-thirds of the entire membership of the governing body”, and

WHEREAS rule 26 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual costs will exceed the budget at the function level, and

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to amend the Wood County budget to reflect a transfer out of appropriations of \$1,548 from Human Resources-Programs (51436) and transfer in appropriations of the same amount to the function listed above, and

BE IT FURTHER RESOLVED that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

MEMORANDUM

TO: Executive Committee

FROM: Warren Kraft
Director of Human Resources *WPK*

DATE: August 29, 2017

RE: Step Increase for Chief Deputy

At its August 14, 2017 meeting, the Public Safety Committee reviewed Sheriff Reichert's request to advance the Chief Deputy from Step 7 (\$41.37/hr.) to Step 8 (\$42.38/hr.) effective 01-01-2018. **The PSC recommended that the Executive Committee approve this request.** The excerpt from the draft PSC minutes:

c. Chief Deputy Step Increase:

Sheriff Reichert explained that Chief Deputy Dorshorst does a terrific job for the Sheriff's Department and feels his workmanship deserves a step up in the wage scale.

Motion by Hamilton, second by Zurfluh to make the recommendation to the Executive Committee that Chief Deputy Dorshorst advance from Step 7 to Step 8 in the Wood County Pay Structure, effective 01/01/2018. Motion carried unanimously.

By way of background explanation for the Executive Committee's review, an incumbent receives a step increase upon meritorious evaluation effective the first of the next calendar year.

This employee began 2016 at Step 4 (\$37.96 per hour for that calendar year.) Having received a meritorious evaluation, the hourly rate would have been moved to Step 5 (\$39.35 per hour on the 2017 wage plan) effective 01-01-2017. Relying on the Recruitment and Retention Policy (see attached), the Sheriff directed that a step be skipped and the hourly rate instead be advanced to Step 6 (\$40.36 per hour) effective the first of this year.

Having received a received a meritorious annual evaluation this year, the hourly rate would have moved to Step 7 (\$40.36 per hour) effective 01-01-2018. The Sheriff has requested approval that this rate again skip a step, increasing to Step 8 (\$42.38 per hour based on the 2017 plan). This equates to a \$4.42 hourly increase in two years. (It does not take into account any across-the-board adjustment that might be approved as part of the 2018 budget process.)

If the Committee would concur with this request, to be consistent with step increase practices, **the effective date should be the first full pay period after January 1, 2018.**



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

MEMORANDUM

TO: Executive Committee

FROM: Warren Kraft
Director of Human Resources *WPK*

DATE: August 29, 2017

RE: New Voluntary Benefit Offering – Short-Term Disability

As part of the 2017 work plan established by the Executive Committee, the Human Resources Department was directed to review the possibility of offering a short-term disability benefit to employees, beginning next year. Working with The Horton Group, we have chosen a benefit opportunity for employees through Mutual of Omaha.

A fact sheet is attached for information purposes. More detailed information will be shared with the employees during the annual open enrollment meetings, presently scheduled for the week of October 16th, 2017.

Two specific items of note:

- 1) There is a minimum participation requirement for the County to offer this plan to employees. At least 15% of those eligible employees must enroll for this benefit. The eligibility requirement is consistent with the other voluntary benefit offerings, dental, vision, life and long-term disability; that is, those active fulltime employees who work at least 32 hours weekly.
- 2) As a voluntary benefit, the employee will pay the full amount of the premium with after-tax earnings. Thus, the disability benefit is NOT considered taxable earning. However, employees are always advised to check with their own tax adviser for specific guidance as to their own personal situations. Please note that there is also a two-year rate guarantee, meaning that this premium will be the same for 2018 and 2019.

If implemented, the effective date of this short-term disability benefit will be January 1, 2018.

Please let me know if you have any questions that are not answered by the attached fact sheet. Thank you very much.

Wood County

Short Term Disability Plan

Insurance / Risk Advisory / Employee Benefits

HORTON

Effective Date: January 1, 2018

Mutual of Omaha	
STD Rates	
Volume (Monthly) estimated for illustration purposes (35% participation across all salary ranges)	
Rate (by age)	Rate per \$10 of weekly benefit
Under 25	\$0.65
25-29	\$0.65
30-34	\$0.65
35-39	\$0.65
40-44	\$0.65
45-49	\$0.65
50-54	\$0.65
55-59	\$0.65
60-64	\$0.65
65+	\$0.65
Estimated Monthly Premium	\$7,553
Estimated Annual Premium	\$90,637.56
Rate Guarantee	2 Years (3 years if 25% or more enroll)
Summary of STD Benefits	
Covered Class	All active, full time employees working 32 or more hours per week.
Weekly Income Benefit	66 2/3%
Minimum Weekly Income Benefit	\$25 per week
Maximum Weekly Income Benefit	\$1,500 per week
Guarantee Issue	Full Benefit
Portability	Included
Participation Requirement	15% (Participation can be waived if MOO personalized enrollment materials are used and all forms must be returned).
Employer Contribution	0%
Late Enrollees	Annual open enrollment for up to 90 days prior to each policy year
Elimination Period	
Accident	14 days
Sickness	14 days
Maximum Benefit Period	
Accident	11 weeks
Sickness	11 weeks
Definition of Disability	Loss of duties and earnings (99% mutually progressive partial)
Definition of Earnings	Annual Salary just prior to disability (excludes overtime, bonus, commission or extra compensation)
Zero Day Residual	Included
Pre-Existing Limitation	3/6
Work Incentive Benefit	No offset of work earnings until they exceed 100% of pre-disability earnings; 5% vocational rehab benefit
Waiver of Premium	Included
FICA Match and W-2 Reporting	Included

This proposal is based off the information provided by you and is intended to be illustrative of the proposal provided by the carrier. Final rates are determined by the carrier after the carrier completes the underwriting and final enrollment process. Rates quoted are not guaranteed and may change subject to updated claim information, changes to the census &/or enrollment elections. If there is a discrepancy between the rates provided in this proposal and the rates provided by the carrier, the carrier's final rates will govern.

HR BUDGET – 2018 (Pages 1-3)

- Mission Statement
- Statement of Programs & Services

WOOD COUNTY HUMAN RESOURCES

MISSION STATEMENT

Wood County is committed to providing excellent service to Wood County residents in all County endeavors. Wood County is also committed to managing in keeping with positive employee relations.

In keeping with this Mission, the Wood County Human Resources Department is committed to:

- Insure that County departments have employees who are skilled, trained and committed to their individual missions or assignments at all levels of County government.
- Provide counsel, advice, direct services and assistance relating to work hours, wages, working conditions, staffing, labor relations, human resources and training of employees ensuring that all these activities are conducted in both the spirit and intent of State and Federal programs and mandates in a fiscally prudent manner.
- Counsel the Wood County management team and work to implement policies and practices that are identified as a “best practice” to develop and maintain positive employee relations.

(Revised 02/2014)

WOOD COUNTY HUMAN RESOURCES

STATEMENT OF PROGRAMS AND SERVICES Budget Year 2018

The services the Human Resources Department (HR) provides, unless specifically noted below, are mandated by the nature of the organization as a service provider to Wood County, funded by the tax levy.

Employee Relations

HR and staff are responsible for directing County-wide employee relations activities and advising Departments regarding employee relations activities related for both the non-represented (non-union) employees and those employee represented by the Wisconsin Professional Police Association (WPPA). Mandated by various federal, state and local law, regulations, ordinances or policies, these activities strive to maintain consistent Human Resources practices countywide to avoid litigation or regulatory investigations.

Activities related to non-represented employees include, but are not limited to, policy development and administration, employee communications, Employee Handbook development and administration, employee feedback groups, complaint resolution, administration of the Employee Assistance Program (EAP), coaching, counseling of employees and management related to employee relations and acting as an employee advocate.

Activities related to employees represented by a union include all those in the preceding paragraph, plus contract negotiations and administration, with the requirements and procedures of Wis. Stats., §111.70 and §111.77.

Recruitment Program

We work with the County departments to continually improve staffing and skills to enable the departments to recruit and select the most qualified individuals to fill vacant positions. This also includes promotions and transfers within County departments. These activities, mandated by various equal employment opportunity and affirmative action law and regulations, are intended to maintain compliant recruitment activities consistent across the organization.

Position Allocation

From time to time, requests for new positions are received. The HR Department reviews the requests and prepares written documentation to the Executive Committee for review and action. Mandated by the County Board of Supervisors.

Job Classification and Compensation

Classification/compensation reviews on County positions are conducted to provide an up-to-date job classification system and ensure adequate compensation to maintain a high quality workforce. Mandated by the County Board of Supervisors.

During 2012, Wood County underwent a major wage study of County positions. Implementation of the wage plan was completed July 2013.

Training and Development

We strive to provide quality educational programs designed to enhance the competency of County employees. Of particular interest to us, is ensuring that management staff has the skills to be effective supervisors. Though not mandated by federal or state laws, these activities strive to reduce the County's exposure to liability under those laws.

Equal Opportunity

The Human Resources Department is responsible for ensuring that Wood County complies with all applicable state and federal statutes and regulations relating to nondiscrimination in employment and service delivery. Employees or customers are encouraged to request formal consideration of their complaint. All complaints are promptly investigated and final action taken. Mandated by federal and state law, these activities are centralized in the Human Resources Department to ensure equal application and delivery throughout the organization.

Transition to Electronic Records Storage

This new program in 2017 allows for more efficient storage of required records, ease of access to those records, and ultimately less storage space.

HR BUDGET (Pages 4-5)

Narrative

County of Wood
Human Resources

Account Number	Account Name	2018 Requested	2017 Budget	Difference		Explanation Any Line Items that has a variance of 10% or all highlighted items
				Amount	%	
Human Resources:						
101-1702-51433-000-219	Labor Relations Other Professional Services	28,200	28,200	-	0.00%	
101-1703-46196-000-000	Public Charges-Human Resources	(400)	(400)	-	0.00%	
101-1703-48116-000-000	Interest-Section 125	(3)	(3)	-	0.00%	
101-1703-48500-000-000	Human Resources Miscellaneous Revenue	-	-	-	0.00%	
101-1703-51435-000-101	Wages-Permanent-Human Resources	310,877	297,190	13,687	4.61%	
101-1703-51435-000-102	Parttime-Human Resources	2,066	2,080	(14)	-0.67%	
101-1703-51435-000-115	Overtime-Human Resources	346	340	6	1.76%	
101-1703-51435-000-119	Other Pay-Human Resources	-	-	-	0.00%	
101-1703-51435-000-120	FICA-Human Resources	23,965	22,920	1,045	4.56%	
101-1703-51435-000-130	Health Ins-Human Resources	86,210	78,370	7,840	10.00%	Reflects County projection.
101-1703-51435-000-132	Human Resources Post Employment Benefits	6,217	5,944	273	4.59%	
101-1703-51435-000-133	Vision Ins-HR-Administrati-Personnel	253	-	253	0.00%	
101-1703-51435-000-140	Human Resources Life Insurance	72	72	-	0.00%	
101-1703-51435-000-151	Human Resources Retirement	14,319	13,892	427	3.07%	
101-1703-51435-000-160	Human Resources Workers Compensation	690	660	30	4.55%	
101-1703-51435-000-214	Human Resources Professional Services-Printing	1,400	1,600	(200)	-12.50%	Less printing needs - electr. timecards, empl. applications.
101-1703-51435-000-219	Human Resources Other Professional Services	85,394	38,146	47,248	123.86%	Included cost of Compensation Study.
101-1703-51435-000-221	Human Resources Telephone	1,600	1,600	-	0.00%	
101-1703-51435-000-230	Human Resources PC Replacement	1,190	1,020	170	16.67%	Reflects current practice/projections
101-1703-51435-000-311	Human Resources Office Supplies	2,950	3,000	(50)	-1.67%	
101-1703-51435-000-312	Human Resources Copy Expense	3,100	3,100	-	0.00%	
101-1703-51435-000-313	Human Resources Postage	1,400	1,500	(100)	-6.67%	
101-1703-51435-000-324	Human Resources Advertising	9,000	9,000	-	0.00%	
101-1703-51435-000-325	Human Resources Dues & Subscriptions	2,100	2,100	-	0.00%	
101-1703-51435-000-331	Human Resources Meetings & Travel	3,500	3,500	-	0.00%	
101-1703-51435-000-511	Human Resources Insurance-Liability	2,103	1,384	719	51.95%	Reflects current practice/projections
101-1703-51435-000-531	Human Resources Interdepartment Rent	14,336	14,336	-	0.00%	
101-1703-51435-000-535	Human Resources Leases-Equipment	-	-	-	0.00%	
101-1703-51435-000-790	Human Resources Assessments & Contributions	-	-	-	0.00%	
101-1704-51436-000-119	Other Pay-Human Resources Programs	3,920	2,000	1,920	96.00%	Two individuals identified for merit in 2018.
101-1704-51436-000-155	Human Resources Prgm-Post Retirement Benefits-Life	177	-	177	0.00%	
101-1704-51436-000-219	Human Resources Programs Other Prof Services	-	-	-	0.00%	
101-1704-51436-000-322	Human Resources Programs Educational Materials	3,000	3,000	-	0.00%	
702-1701-46196-000-000	Health Fund-Participant Contributions	(1,441,317)	(1,372,000)	(69,317)	5.05%	
702-1701-47410-000-000	Health Fund Departmental Charges-HR---	(10,062,760)	(9,302,917)	(759,843)	8.17%	
702-1701-47411-000-000	Departmental Charges-Vision	(62,400)	-	(62,400)	0.00%	
702-1701-48113-000-000	Unrealized Gain/Loss on Investment-HR---	(8,430)	-	(8,430)	0.00%	
702-1701-48114-000-000	Investment Income-HR----	(35,959)	(6,000)	(29,959)	499.32%	Based on trends.
702-1701-48116-000-000	Interest-Health Fund	(216)	(1,000)	784	-78.40%	Interest rates and portfolio have decreased

County of Wood
Human Resources

Account Number	Account Name	2018 Requested	2017 Budget	Difference		Explanation Any Line Items that has a variance of 10% or all highlighted items	
				Amount	%		
Human Resources:							
702-1701-48440-000-000	Health Fund-Stop Loss Reimbursement	(475,000)	(400,000)	(75,000)	18.75%	Based on trends.	
702-1701-49270-000-000	Transfer from ISF-HR---	(283,903)	-	(283,903)	0.00%		
702-1701-51430-000-119	Other Pay-Health Fund Incentive Payments	-	-	-	0.00%		
702-1701-51430-000-218	Health Fund Admin Fees-HR---	2,359	7,945	(5,586)	-70.31%	Moved 6056 fees to -219 Professional Services	
702-1701-51430-000-219	Health Fund Professional Services-HR---	287,161	298,926	(11,765)	-3.94%		
702-1701-51430-000-341	Health Fund-Claims Expense	9,184,562	8,436,848	747,714	8.86%		
702-1701-51430-000-514	Health Fund Stop Loss Insurance-HR---	2,142,511	2,092,750	49,761	2.38%		
702-1701-51430-000-515	Vision Insurance Health Fund-HR---	62,400	63,600	(1,200)	-1.89%		
702-1701-59210-000-911	Transfer to General Fund-HR---	283,903	266,256	17,647	6.63%		
702-1705-49270-000-000	Transfer from Internal Service	(283,903)	(266,256)	(17,647)	6.63%		
702-1705-51431-000-120	FICA-Wellness	11,399	9,448	1,951	20.65%	Increasing in the same ratio as incentive payments	
702-1705-51431-000-219	Wellness Professional Services	116,663	119,975	(3,312)	-2.76%		
702-1705-51431-000-221	Wellness Telephone	320	250	70	28.00%	Computation based on current charges in 2017	
702-1705-51431-000-230	Wellness PC Replacement	310	190	120	63.16%	Annual charge for laptop 2018 vs PC in 2017	
702-1705-51431-000-311	Wellness Office Supplies	-	100	(100)	-100.00%	No expenses in recent years, eliminated for 2018	
702-1705-51431-000-312	Wellness Copy Expense	150	150	-	0.00%		
702-1705-51431-000-313	Wellness Postage	-	-	-	0.00%		
702-1705-51431-000-325	Wellness Dues & Subscriptions	495	495	-	0.00%		
702-1705-51431-000-331	Wellness Meetings & Travel	500	598	(98)	-16.39%	Fewer (only 1) people going to conference	
702-1705-51431-000-340	Wellness Supplies and Expense	2,000	4,000	(2,000)	-50.00%	There was a bikerack in 2017 budget	
702-1705-51431-000-341	Wellness incentives	150,350	129,050	21,300	16.51%	Incentives increasing due to likely increased participation due to 10% penalty in health premiums	
702-1705-51431-000-531	Wellness Rent	1,716	2,000	(284)	-14.20%		
0		0	200,893	618,959	(418,066)	-87.54%	

HR BUDGET (Pages 6-8)

Budget Summary

**WOOD COUNTY
BUDGET SUMMARY
2018**

Category	Employee Health Plan 1701 51430	Wellness 1705 51431	Labor Relations 1702 51433	Human Resources 1703 51435	Human Resources Programs 1704 51436	2018 Total	Incr(Decr) 2017 Budget	2017 Total
Personal Services	-	11,399	-	445,015	4,097	460,511	6.37%	432,916
Contractual Services	289,520	117,293	28,200	89,584	-	524,597	5.37%	497,852
Supplies and Expense	9,184,562	153,495	-	22,050	3,000	9,363,107	8.92%	8,596,441
Fixed Charges	2,204,911	1,716	-	16,439	-	2,223,066	2.25%	2,174,070
Debt Service	-	-	-	-	-	-	N/A	-
Grants, Contributions & Other	-	-	-	-	-	-	N/A	-
Total Operating Expenditures	11,678,993	283,903	28,200	573,088	7,097	12,571,281	7.44%	11,701,279
Capital Outlay	-	-	-	-	-	-	N/A	-
Other Financing Uses	283,903	-	-	-	-	283,903	6.63%	266,256
Total Expenditures	11,962,896	283,903	28,200	573,088	7,097	12,855,184	7.42%	11,967,535
Intergovernmental	-	-	-	-	-	-	N/A	-
Licenses and Permits	-	-	-	-	-	-	N/A	-
Fines, Forfeits and Penalties	-	-	-	-	-	-	N/A	-
Public Charges for Services	1,441,317	-	-	400	-	1,441,717	5.05%	1,372,400
Intergovernmental Charges	10,125,160	-	-	-	-	10,125,160	8.84%	9,302,917
Miscellaneous	519,605	-	-	3	-	519,608	27.67%	407,003
Other Financing Sources	-	283,903	-	-	-	283,903	6.63%	266,256
Total Revenues	12,086,082	283,903	-	403	-	12,370,388	9.00%	11,348,576
Beginning Carryover	4,308,284	-	66,141	-	-	4,374,425	8.06%	4,048,001
Ending Carryover	4,431,470	-	66,141	-	-	4,497,611	13.47%	3,963,593
Tax Levy	\$ -	\$ -	\$ 28,200	\$ 572,685	\$ 7,097	\$ 607,982	13.74%	534,551
Total Number of Positions (FTE's)	-	-	-	5.06	-	5.06	0.00	5.06

WOOD COUNTY BUDGET SUMMARY 2017						
Category	Employee Health Plan 1701 51430	Wellness 1705 51431	Labor Relations 1702 51433	Human Resources 1703 51435	Human Resources Programs 1704 51436	2017 Total
Personal Services	-	9,448	-	421,468	2,000	432,916
Contractual Services	306,871	120,415	28,200	42,366	-	497,852
Supplies and Expense	8,436,848	134,393	-	22,200	3,000	8,596,441
Fixed Charges	2,156,350	2,000	-	15,720	-	2,174,070
Debt Service	-	-	-	-	-	-
Grants, Contributions & Other	-	-	-	-	-	-
Total Operating Expenditures	10,900,069	266,256	28,200	501,754	5,000	11,701,279
Capital Outlay	-	-	-	-	-	-
Other Financing Uses	266,256	-	-	-	-	266,256
Total Expenditures	11,166,325	266,256	28,200	501,754	5,000	11,967,535
Intergovernmental	-	-	-	-	-	-
Licenses and Permits	-	-	-	-	-	-
Fines, Forfeits and Penalties	-	-	-	-	-	-
Public Charges for Services	1,372,000	-	-	400	-	1,372,400
Intergovernmental Charges	9,302,917	-	-	-	-	9,302,917
Miscellaneous	407,000	-	-	3	-	407,003
Other Financing Sources	-	266,256	-	-	-	266,256
Total Revenues	11,081,917	266,256	-	403	-	11,348,576
Beginning Carryover	3,998,883	-	49,118	-	-	4,048,001
Endind Carryover	3,914,475	-	49,118	-	-	3,963,593
Tax Levy	-	-	28,200	501,351	5,000	534,551

SUMMARY SHEET 2018								
10	0							
DEPT NUMBER	0							
DEPT	HUMAN RESOURCES							
A/C NAME	SUMMARY							
FUNCTION	TOTAL							
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 06/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ 460,511	6.37%	\$ 432,916	\$ 200,812	\$ 407,978	\$ 388,686	\$ 364,611	\$ 330,205
Contractual Services	524,597	5.37%	497,852	157,015	408,271	466,786	423,309	335,867
Supplies and Expense	9,363,107	8.92%	8,596,441	4,609,307	8,581,768	9,503,120	9,233,164	9,051,165
Fixed Charges	2,223,066	2.25%	2,174,070	795,202	2,172,586	1,856,968	1,835,902	1,495,214
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	35,092	35,092	14,113	3,098	4,679
Total Operating Expenditures	12,571,281	7.44%	11,701,279	5,797,429	11,605,695	12,229,674	11,860,084	11,217,129
Capital Outlay	-	N/A	-	-	-	-	-	-
Other Financing Uses	283,903	6.63%	266,256	-	230,572	-	-	94,884
Total Expenditures	\$ 12,855,184	7.42%	\$ 11,967,535	\$ 5,797,429	\$ 11,836,267	\$ 12,229,674	\$ 11,860,084	\$ 11,312,013
Intergovernmental	-	N/A	-	-	-	-	-	-
Public Charges for Services	1,441,717	5.05%	1,372,400	594,820	1,243,994	1,187,365	1,360,171	1,221,044
Intergovernmental Charges	10,125,160	8.84%	9,302,917	4,577,547	9,365,076	8,557,178	8,252,186	8,237,350
Miscellaneous	519,608	27.67%	407,003	455,851	514,534	936,216	337,638	674,231
Other Financing Sources	567,806	113.26%	266,256	-	496,828	-	-	94,884
Total Revenues	\$ 12,654,291	11.51%	\$ 11,348,576	\$ 5,628,219	\$ 11,620,432	\$ 10,680,759	\$ 9,949,996	\$ 10,227,508
Beginning Carryover	4,640,681	N/A	4,048,001	4,319,249	4,319,249	5,362,750	6,791,619	7,445,034
Ending Carryover	5,047,770	N/A	3,963,593	4,428,885	4,640,681	4,319,249	5,362,750	6,791,619
Tax Levy	\$ 607,982	13.74%	\$ 534,551	\$ 278,845	\$ 537,267	\$ 505,414	\$ 481,219	\$ 431,090
10								
Number of Positions (FTE's)	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 06/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Regular	-		-			5.00	4.00	5.00
Part-Time/Temporary	0.06							
Request for Program Improvement	-							
Vacant	-							
Total Number of Positions (FTE's)	0.06	-	-	-	-	5.00	4.00	5.00

HR BUDGET (Pages 9-11)

Health Plan - 51430

**WOOD COUNTY BUDGET
SUMMARY SHEET
2018**

DEPT NUMBER ² 1701
DEPT HUMAN RESOURCES
A/C NAME Employee Health Plan
FUNCTION 51430

Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 06/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Contractual Services	289,520	-5.65%	306,871	117,376	268,408	278,805	248,394	247,653
Supplies and Expense	9,184,562	8.86%	8,436,848	4,541,595	8,436,848	9,374,820	9,147,681	8,993,531
Fixed Charges	2,204,911	2.25%	2,156,350	785,646	2,155,150	1,838,749	1,817,268	1,474,488
Total Operating Expenditures	11,678,993	7.15%	10,900,069	5,444,617	10,860,406	11,492,375	11,213,343	10,715,672
Other Financing Uses	283,903	6.63%	266,256	-	230,572	-	-	94,884
Total Expenditures	\$ 11,962,896	7.13%	\$ 11,166,325	\$ 5,444,617	\$ 11,090,978	\$ 11,492,375	\$ 11,213,343	\$ 10,810,556
Public Charges for Services	1,441,317	5.05%	1,372,000	594,293	1,243,388	1,186,978	1,359,517	1,220,176
Intergovernmental Charges	10,125,160	8.84%	9,302,917	4,577,547	9,365,076	8,557,178	8,252,186	8,237,350
Miscellaneous	519,605	27.67%	407,000	455,808	514,490	936,166	334,343	671,764
Other Financing Sources	-	N/A	-	-	-	(225,270)	(182,840)	-
Total Revenues	\$ 12,086,082	9.06%	\$ 11,081,917	\$ 5,627,648	\$ 11,122,954	\$ 10,455,052	\$ 9,763,207	\$ 10,129,290
Beginning Carryover	4,308,284	7.74%	3,998,883	4,276,308	4,276,308	5,313,632	6,763,768	7,445,034
Ending Carryover	4,431,470	13.21%	3,914,475	4,459,339	4,308,284	4,276,308	5,313,632	6,763,768
Tax Levy	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

WOOD COUNTY BUDGET											
FUND	GENERAL	702	LINE ITEM JUSTIFICATION								
DEPT NUMBER		1701	EXPENSES/EXPENDITURES								
DEPT	HUMAN RESOURCES		2018								
A/C NAME	Employee Health Plan										
FUNCTION		51430									
	2	59210									
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	06/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
218	Health Fund Admin Fees-HR---	2,359	PCORI Fees (\$2.26 X 1,044)	2,359	-70.31%	7,945	2,359	2,359	2,940	2,590	2,376
219	Health Fund Professional Services-HR---	287,161	Admin. Fees - WPS (497 X \$37.89/mo) 6056 Reporting (Blue Water) Maintenance Fees - Health Checking Acct (\$91/mo) Consultant Fees - Horton (\$2,063/mo) OPEB Report - Study completed in even yr; pay in odd year. (Milliman) COBRA Admin. Fees (EBC) - (\$437/mo) Section 125 Administrative Fees - TASC (\$1,878/mo)	287,161	-3.94%	298,926	115,017	268,049	275,865	245,804	245,277
Contractual Services		\$ 289,520		\$ 289,520	-5.65%	\$ 306,871	\$ 117,376	\$ 268,408	\$ 278,805	\$ 248,394	\$ 247,653
341	Health Fund-Claims Expense	9,184,562	Avg. claims paid over 3 years utilization Subtract claims over \$100k Subtract plan changes; add avg. trend over three years <u>2018 Plan Changes</u> Increase office co-pays to \$25.00 Increase specialist office co-pays to \$50.00 Increase Emergency Room visit co-pay to \$250.00 EAP Services (\$3,474/qtr)	9,184,562	8.86%	8,436,848	4,541,595	8,436,848	9,374,820	9,147,681	8,993,531
Supplies and Expense		\$ 9,184,562		\$ 9,184,562	8.86%	\$ 8,436,848	\$ 4,541,595	\$ 8,436,848	\$ 9,374,820	\$ 9,147,681	\$ 8,993,531
514	Health Fund Stop Loss Insurance-HR---	2,142,511	Stop Loss Insurance 134 @ \$190.94/mo 363 @ \$401.71/mo 497 @ \$3.72	2,142,511	2.38%	2,092,750	779,013	2,092,750	1,776,717	1,753,221	1,474,488
515	Vision Insurance Health Fund-HR---	62,400	Superior Vision Premiums (\$2,400/pp)	62,400	-1.89%	63,600	6,633	62,400	62,032	64,048	-
Fixed Charges		\$ 2,204,911		\$ 2,204,911	2.25%	\$ 2,166,350	\$ 785,646	\$ 2,155,150	\$ 1,838,749	\$ 1,817,268	\$ 1,474,488
911	Transfer to General Fund-HR---	283,903	Funding of Wellness Plan	283,903	6.63%	266,256	-	230,572	-	-	94,884
Other Financing Uses		\$ 283,903		\$ 283,903	6.63%	\$ 266,256	\$ -	\$ 230,572	\$ -	\$ -	\$ 94,884
Totals		\$ 11,962,896		\$ 11,962,896	7.13%	\$ 11,166,325	\$ 5,444,617	\$ 11,090,978	\$ 11,492,375	\$ 11,213,343	\$ 10,810,556

FUND	GENERAL	702	LINE ITEM JUSTIFICATION								
DEPT NUMBER		1701	REVENUES								
DEPT	HUMAN RESOURCES		2018								
A/C NAME	Employee Health Plan										
2											
Source	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	06/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
46196	Health Fund-Participant Contributions	1,441,317	COBRA, other cash payments and payroll deductions, rx rebates & retiree contributions (self-bill)	1,441,317	5.05%	1,372,000	594,293	1,243,388	1,186,978	1,359,517	1,220,176
					N/A						
Public Charges for Services		\$ 1,441,317		\$ 1,441,317	5.05%	\$ 1,372,000	\$ 594,293	\$ 1,243,388	\$ 1,186,978	\$ 1,359,517	\$ 1,220,176
47410	Health Fund Departmental Charges-HR---	10,062,760	Health Ins. Premiums pd by depts. (Assumes all employees pay 10%) Payrolls - 26 FTE's 2018 - 580 Charge per FTE \$17,242 per mo.	10,062,760	8.17%	9,302,917	4,570,899	9,302,676	8,557,178	8,252,186	8,237,350
47411	Departmental Charges-Vision	62,400		62,400	N/A	-	6,648	62,400	-	-	-
Intergovernmental Charges		\$ 10,125,160		\$ 10,125,160	8.64%	\$ 9,302,917	\$ 4,577,547	\$ 9,365,076	\$ 8,557,178	\$ 8,252,186	\$ 8,237,350
48113	Unrealized Gain/Loss on Investment-HR---	8,430		8,430	N/A	-	4,215	4,215	(3,490)	(394)	33,624
48114	Investment Income-HR---	35,959		35,959	496.32%	6,000	17,978	35,000	57,271	42,968	58,584
48116	Interest-Health Fund	216		216	-78.40%	1,000	108	275	318	504	975
48440	Health Fund-Stop Loss Reimbursement	475,000		475,000	18.75%	400,000	433,507	475,000	882,066	291,266	578,581
Miscellaneous		\$ 519,605		\$ 519,605	27.67%	\$ 407,000	\$ 455,808	\$ 514,480	\$ 936,186	\$ 334,343	\$ 671,764
49270	Transfer from ISF-HR---	-			N/A	-	-		(225,270)	(182,840)	-
Other Financing Sources		\$ -		\$ -	N/A	\$ -	\$ -	\$ -	(225,270)	(182,840)	-
TOTALS		\$ 12,086,082		\$ 12,086,082	9.06%	\$ 11,081,917	\$ 5,627,648	\$ 11,122,954	\$ 10,466,052	\$ 9,763,207	\$ 10,129,290

HR BUDGET (Pages 12-14)

Wellness - 51431

**WOOD COUNTY BUDGET
SUMMARY SHEET
2018**

DEPT NUMBER 3
DEPT 1705
A/C NAME HUMAN RESOURCES
FUNCTION Wellness 51431

Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 06/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ 11,399	20.65%	\$ 9,448	\$ 4,270	\$ 9,218	\$ 7,177	\$ 6,607	\$ 476
Contractual Services	117,293	-2.59%	120,415	36,170	94,543	97,895	103,737	51,958
Supplies and Expense	153,495	14.21%	134,393	60,153	125,095	118,482	70,780	40,733
Fixed Charges	1,716	-14.20%	2,000	1,002	1,716	1,716	1,716	1,716
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
Total Operating Expenditures	283,903	6.63%	266,256	101,595	230,572	225,270	182,840	94,884
Capital Outlay	-	N/A	-	-	-	-	-	-
Other Financing Uses	-	N/A	-	-	-	-	-	-
Total Expenditures	\$ 283,903	6.63%	\$ 266,256	\$ 101,595	\$ 230,572	\$ 225,270	\$ 182,840	\$ 94,884
Intergovernmental	-	N/A	-	-	-	-	-	-
Licenses and Permits	-	N/A	-	-	-	-	-	-
Fines, Forfeits and Penalties	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	-	N/A	-	-	-	-	-	-
Miscellaneous	-	N/A	-	-	-	-	-	-
Other Financing Sources	283,903	6.63%	266,256	-	230,572	225,270	182,840	94,884
Total Revenues	\$ 283,903	6.63%	\$ 266,256	\$ -	\$ 230,572	\$ 225,270	\$ 182,840	\$ 94,884
Beginning Carryover	-	N/A	-	0	0	-	0	-
Ending Carryover	-	N/A	-	(101,595)	-	-	-	0
Tax Levy	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

WOOD COUNTY BUDGET											
FUND	GENERAL	702	LINE ITEM JUSTIFICATION								
DEPT NUMBER		1705	EXPENSES/EXPENDITURES								
DEPT	HUMAN RESOURCES		2018								
A/C NAME	Wellness										
FUNCTION		51431									
3											
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	06/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
120	FICA	11,399	Wages incentives at 7.65%	11,399	20.65%	9,448	4,270	9,218	7,177	6,607	476
Personal Services		\$ 11,399		\$ 11,399	20.65%	\$ 9,448	\$ 4,270	\$ 9,218	\$ 7,177	\$ 6,607	\$ 476
219	Wellness Professional Services	116,663	Aspirus Wellness Coordinator (\$50/hr) 30 hrs/wk	78,000	-2.76%	119,975	35,758	78,000	97,450	103,197	51,531
			Biometrics testing (\$65/person)	29,250				6,500			
			(450 people increase from 400)								
			Ergonomic Assessments (\$75/hr 1.25 for 30 employees)	2,813				2,813			
			Health Coaching Aspirus (HRA results)								
			(400 people @ 20 min @ \$50/hr	6,600				6,600			
221	Wellness Telephone	320		320	28.00%	250	102	320	255	230	247
230	Wellness PC Replacement	310		310	63.16%	190	310	310	190	310	180
Contractual Services		\$ 117,293		\$ 117,293	-2.59%	\$ 120,415	\$ 36,170	\$ 94,543	\$ 97,895	\$ 103,737	\$ 51,958
311	Wellness Office Supplies	-		-	-100.00%	100	-	-	693	-	3
312	Wellness Copy Expense	150		150	0.00%	150	38	150	149	151	195
313	Wellness Postage	-		-	N/A	-	-	-	1	512	14
325	Wellness Dues & Subscriptions	495	Wellness Council	495	0.00%	495	-	495	495	1,030	845
331	Wellness Meetings & Travel	500	Conference-National (1)	400	-16.39%	598	77	400	747	844	374
			Travel from WVR to Mfld	100							
340	Wellness Supplies and Expense	2,000	supplies for health fair	2,000	-50.00%	4,000	-		409	392	2,081
			bike rack for River Block/Courthouse and shelter					2,000			
341	Wellness incentives	150,350	YMCA membership	550	16.51%	129,050	60,038	550	115,988	67,852	37,212
			1st qtr 375 at \$100	37,500				32,000			
			2nd qtr 300 at \$100	30,000				25,000			
			3rd qtr 270 at \$100	27,000				21,000			
			4th qtr 270 at \$100	27,000				21,000			
			110 spouses @ \$100	11,000				15,000			
			220 participants \$75 (participate all quarters)	16,500				1,500			
			New Hire Incentives (5/qtr)					5,000			
			challenge incentives (prizes)	800				1,000			
Supplies and Expense		\$ 153,495		\$ 153,495	14.21%	\$ 134,393	\$ 60,153	\$ 125,095	\$ 118,482	\$ 70,780	\$ 40,733
531	Wellness Rent	1,716		1,716	-14.20%	2,000	1,002	1,716	1,716	1,716	1,716
Fixed Charges		\$ 1,716		\$ 1,716	-14.20%	\$ 2,000	\$ 1,002	\$ 1,716	\$ 1,716	\$ 1,716	\$ 1,716
Totals		\$ 283,903		\$ 283,903	6.63%	\$ 266,256	\$ 101,595	\$ 230,572	\$ 225,270	\$ 182,840	\$ 94,884

WOOD COUNTY BUDGET											
FUND	GENERAL	702	LINE ITEM JUSTIFICATION								
DEPT NUMBER		1705	REVENUES								
DEPT	HUMAN RESOURCES		2018								
A/C NAME	Wellness										
3											
Source	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	06/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
49270	Transfer from Internal Service	283,903		283,903	6.63%	266,256	-	230,572	225,270	182,840	94,884
49280	#N/A	-			N/A	-	-	-	-	-	-
Other Financing Sources		\$ 283,903		\$ 283,903	6.63%	\$ 266,256	\$ -	\$ 230,572	\$ 225,270	\$ 182,840	\$ 94,884
	TOTALS	\$ 283,903		\$ 283,903	6.63%	\$ 266,256	\$ -	\$ 230,572	\$ 225,270	\$ 182,840	\$ 94,884

HR BUDGET (Pages 15-16)

Labor Relations - 51433

**WOOD COUNTY BUDGET
SUMMARY SHEET
2018**

DEPT NUMBER ⁴ 1702
DEPT HUMAN RESOURCES
A/C NAME Labor Relations
FUNCTION 51433

Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 06/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Contractual Services	28,200	0.00%	28,200	-	5,000	34,378	6,932	350
Total Operating Expenditures	28,200	0.00%	28,200	-	5,000	34,378	6,932	350
Total Expenditures	\$ 28,200	0.00%	\$ 28,200	\$ -	\$ 5,000	\$ 34,378	\$ 6,932	\$ 350
Total Revenues	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Beginning Carryover	66,141	34.66%	49,118	42,941	42,941	49,118	27,851	-
Ending Carryover	66,141	34.66%	49,118	71,141	66,141	42,941	49,118	27,851
Tax Levy	\$ 28,200	0.00%	\$ 28,200	\$ 28,200	\$ 28,200	\$ 28,200	\$ 28,200	\$ 28,200

WOOD COUNTY BUDGET

FUND	GENERAL	101	LINE ITEM JUSTIFICATION								
DEPT NUMBER		1702	EXPENSES/EXPENDITURES								
DEPT	HUMAN RESOURCES		2018								
A/C NAME	Labor Relations										
FUNCTION		51433									
4											
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	06/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
219	Labor Relations Other Professional Services	28,200	Arbitration; ERD & EEOC Claims	28,200	0.00%	28,200	-	5,000	34,378	6,932	350
Contractual Services		\$ 28,200		\$ 28,200	0.00%	\$ 28,200	\$ -	\$ 5,000	\$ 34,378	\$ 6,932	\$ 350
	Totals	\$ 28,200		\$ 28,200	0.00%	\$ 28,200	\$ -	\$ 5,000	\$ 34,378	\$ 6,932	\$ 350

HR BUDGET (Pages 17-20)

HR Administration - 51435

**WOOD COUNTY BUDGET
SUMMARY SHEET
2018**

<div> <div>5</div> <div>DEPT NUMBER 1703</div> <div>DEPT HUMAN RESOURCES</div> <div>A/C NAME Human Resources</div> <div>FUNCTION 51435</div> </div>								
Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 06/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ 445,015	5.59%	\$ 421,468	\$ 196,343	\$ 396,561	\$ 381,266	\$ 357,740	\$ 329,398
Contractual Services	89,584	111.45%	42,366	3,469	40,320	55,708	63,581	26,207
Supplies and Expense	22,050	-0.68%	22,200	7,559	18,075	9,818	14,842	16,462
Fixed Charges	16,439	4.57%	15,720	8,554	15,720	16,503	16,918	19,010
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	35,092	-	14,113	3,098	4,679
Total Operating Expenditures	573,088	14.22%	501,754	251,017	470,676	477,408	456,178	395,756
Capital Outlay	-	N/A	-	-	-	-	-	-
Other Financing Uses	-	N/A	-	-	-	-	-	-
Total Expenditures	\$ 573,088	14.22%	\$ 501,754	\$ 251,017	\$ 470,676	\$ 477,408	\$ 456,178	\$ 395,756
Intergovernmental	-	N/A	-	-	-	-	-	-
Licenses and Permits	-	N/A	-	-	-	-	-	-
Fines, Forfeits and Penalties	-	N/A	-	-	-	-	-	-
Public Charges for Services	400	0.00%	400	527	606	387	654	867
Intergovernmental Charges	-	N/A	-	-	-	-	-	-
Miscellaneous	3	0.00%	3	43	44	50	3,296	2,467
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ 403	0.00%	\$ 403	\$ 571	\$ 650	\$ 437	\$ 3,950	\$ 3,334
Beginning Carryover	-	N/A	-	-	-	-	-	-
Ending Carryover	-	N/A	-	-	-	-	-	-
Tax Levy	\$ 572,685	14.23%	\$ 501,351	\$ 250,447	\$ 470,026	\$ 476,971	\$ 452,228	\$ 392,422
5	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 06/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Number of Positions (FTE's)								
Regular	5.00		4.00			5.00	4.00	5.00
Part-Time/Temporary	0.06		0.06			0.06	0.06	0.06
Request for Program Improvement	-							
Vacant	-		1.00					
Total Number of Positions (FTE's)	5.06	-	5.06	-	-	5.06	4.06	5.06

WOOD COUNTY BUDGET											
FUND	GENERAL	101	LINE ITEM JUSTIFICATION								
DEPT NUMBER		1703	EXPENSES/EXPENDITURES								
DEPT	HUMAN RESOURCES		2018								
A/C NAME	Human Resources										
FUNCTION		51435									
5											
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	06/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
101	Salaries-Permanent Straight Time	310,877	Wages Worksheet	310,877	4.61%	297,190	137,870	275,720	271,083	247,594	235,705
			Wages Vacant Worksheet	-							
102	Salaries-Permanent Part Time	2,066	Part-time/temporary Worksheet	2,066	-0.67%	2,080	-	2,080	-	-	-
115	Salaries-Overtime	346	Wages Other Worksheet	346	1.76%	340	-	274	379	1,759	16
120	FICA	23,965	Wages Worksheet	23,781	4.56%	22,920	9,763	21,000	19,563	18,046	17,055
			Wages Vacant Worksheet	-							
			Part-time/temporary Worksheet	158	N/A	-	-	-	-	-	-
			Wages Other Worksheet	26	N/A	-	-	-	-	-	-
130	Health Insurance	86,210	Wages Worksheet	86,210	10.00%	78,370	39,185	78,370	71,900	69,815	55,852
			Wages Vacant Worksheet	-							
132	Post Employment Benefits	6,217	OPEB 1	6,217	4.59%	5,944	2,736	5,520	5,164	4,737	4,681
			Wages Vacant Worksheet	-							
133	Vision Insurance	253	Wages Worksheet	253	N/A	-	59	120	-	-	-
140	Life Insurance	72	Wages Worksheet	72	0.00%	72	29	72	46	72	61
			Wages Vacant Worksheet	-							
151	Retirement	14,319	Wages Worksheet	14,158	3.07%	13,892	6,384	12,770	11,927	15,182	15,518
			Wages Vacant Worksheet	-							
			Part-time/temporary Worksheet	138	N/A	-	-	-	-	-	-
			Wages Other Worksheet	23	N/A	-	-	-	-	-	-
160	Worker's Compensation	690	Wages Worksheet	684	4.55%	660	317	635	614	535	510
			Wages Vacant Worksheet	-							
			Part-time/temporary Worksheet	5	N/A	-	-	-	-	-	-
			Wages Other Worksheet	1	N/A	-	-	-	-	-	-
Personal Services		\$ 445,015		\$ 445,015	5.59%	\$ 421,468	\$ 196,343	\$ 396,561	\$ 381,266	\$ 357,740	\$ 329,398
214	Human Resources Professional Services-Pr	1,400	Printing	1,400	-12.50%	1,600	1,023	1,500	2,483	1,652	409
219	Human Resources Other Professional Servi	85,394	Electronic Filing System - \$2,160 HRMS Support - \$18,034 Employment Testing License - \$350 TimeStar annual maint. - \$9,150 Aatrix annual maint. - \$700 Compensation Study - \$55,000	85,394	123.86%	38,146	939	36,700	50,651	59,032	23,605
221	Human Resources Telephone	1,600		1,600	0.00%	1,600	487	1,100	1,434	1,772	1,474
230	Human Resources PC Replacement	1,190	Computed by IT.	1,190	16.67%	1,020	1,020	1,020	1,140	1,125	720
Contractual Services		\$ 89,584		\$ 89,584	111.45%	\$ 42,366	\$ 3,469	\$ 40,320	\$ 55,708	\$ 63,581	\$ 26,207

WOOD COUNTY BUDGET

FUND GENERAL		101	LINE ITEM JUSTIFICATION								
DEPT NUMBER		1703	EXPENSES/EXPENDITURES								
A/C NAME			2018								
FUNCTION		51435									
5											
Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	06/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
311	Human Resources Office Supplies	2,950		2,950	-1.67%	3,000	311	1,750	725	2,273	10,276
312	Human Resources Copy Expense	3,100		3,100	0.00%	3,100	556	2,500	2,373	3,133	19
313	Human Resources Postage	1,400		1,400	-6.67%	1,500	715	1,200	1,098	845	1,612
324	Human Resources Advertising	9,000		9,000	0.00%	9,000	2,074	7,025	612	4,386	776
325	Human Resources Dues & Subscriptions	2,100		2,100	0.00%	2,100	1,400	2,100	1,129	1,634	1,834
331	Human Resources Meetings & Travel	3,500		3,500	0.00%	3,500	2,503	3,500	3,880	2,572	1,946
341	#N/A	-		-	N/A	-	-	-	-	-	-
Supplies and Expense		\$ 22,050		\$ 22,050	-0.68%	\$ 22,200	\$ 7,559	\$ 18,075	\$ 9,818	\$ 14,842	\$ 16,462
511	Human Resources Insurance-Liability	2,103	Computed by Risk Manager.	2,103	51.95%	1,384	1,384	1,384	2,167	2,582	1,952
531	Human Resources Interdepartment Rent	14,336	Computed by Maintenance.	14,336	0.00%	14,336	7,170	14,336	14,336	14,336	14,336
535	Human Resources Leases-Equipment	-	Now recorded in Copies -312	-	N/A	-	-	-	-	-	2,722
Fixed Charges		\$ 16,439		\$ 16,439	4.57%	\$ 15,720	\$ 8,554	\$ 15,720	\$ 16,503	\$ 16,918	\$ 19,010
			i.e.: Annual Reconciliation - Sec. 125								
790	Human Resources Assessments & Contribu	-	Fed Tax Deposit	-	N/A	-	35,092	-	14,113	3,098	4,679
Grants, Contributions & Other		\$ -		\$ -	N/A	\$ -	\$ 35,092	\$ -	\$ 14,113	\$ 3,098	\$ 4,679
Totals		\$ 573,068		\$ 573,068	14.22%	\$ 501,754	\$ 251,017	\$ 470,676	\$ 477,408	\$ 456,178	\$ 395,756

WOOD COUNTY BUDGET

FUND	GENERAL	101	LINE ITEM JUSTIFICATION								
DEPT NUMBER		1703	REVENUES								
DEPT	HUMAN RESOURCES		2018								
A/C NAME	Human Resources										
5											
Source	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	06/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
46196	Public Charges-Human Resources	400	Garnishment fees	400	0.00%	400	527	606	387	654	867
	Public Charges for Services	\$ 400		\$ 400	0.00%	\$ 400	\$ 527	\$ 606	\$ 387	\$ 654	\$ 867
	Intergovernmental Charges	\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
48116	Interest-Section 125	3		3	0.00%	3	1	2	2	1	1
48500	Human Resources Miscellaneous Revenue	-	i.e., WRS variance payments, settlements	-	N/A	-	42	42	48	3,294	2,466
	Miscellaneous	\$ 3		\$ 3	0.00%	\$ 3	\$ 43	\$ 44	\$ 50	\$ 3,296	\$ 2,467
	TOTALS	\$ 403		\$ 403	0.00%	\$ 403	\$ 571	\$ 650	\$ 437	\$ 3,950	\$ 3,334

HR BUDGET (Pages 21-22)

HR Programs - 51436

**WOOD COUNTY BUDGET
SUMMARY SHEET
2018**

DEPT NUMBER 6
DEPT 1704
A/C NAME HUMAN RESOURCES
FUNCTION Human Resources Programs
51436

Category	2018 Requested Budget	% Incr(Decr) 2017 Budget	2017 Revised Budget	Actual Through 06/30/2017	2017 Estimated	2016 Actual	2015 Actual	2014 Actual
Personal Services	\$ 4,097	104.85%	\$ 2,000	\$ 199	\$ 2,199	\$ 243	\$ 265	\$ 331
Contractual Services	-	N/A	-	-	-	-	665	9,699
Supplies and Expense	3,000	0.00%	3,000	-	1,750	-	(139)	438
Fixed Charges	-	N/A	-	-	-	-	-	-
Debt Service	-	N/A	-	-	-	-	-	-
Grants, Contributions & Other	-	N/A	-	-	-	-	-	-
Total Operating Expenditures	7,097	41.94%	5,000	199	3,949	243	791	10,468
Capital Outlay	-	N/A	-	-	-	-	-	-
Other Financing Uses	-	N/A	-	-	-	-	-	-
Total Expenditures	\$ 7,097	41.94%	\$ 5,000	\$ 199	\$ 3,949	\$ 243	\$ 791	\$ 10,468
Intergovernmental	-	N/A	-	-	-	-	-	-
Licenses and Permits	-	N/A	-	-	-	-	-	-
Fines, Forfeits and Penalties	-	N/A	-	-	-	-	-	-
Public Charges for Services	-	N/A	-	-	-	-	-	-
Intergovernmental Charges	-	N/A	-	-	-	-	-	-
Miscellaneous	-	N/A	-	-	-	-	-	-
Other Financing Sources	-	N/A	-	-	-	-	-	-
Total Revenues	\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Beginning Carryover		N/A						
Ending Carryover		N/A						
Tax Levy	\$ 7,097	41.94%	\$ 5,000	\$ 199	\$ 3,949	\$ 243	\$ 791	\$ 10,468

WOOD COUNTY BUDGET

FUND GENERAL FUND 101
 DEPT NUMBER 1704
 DEPT HUMAN RESOURCES
 A/C NAME Human Resources Programs
 FUNCTION 6
 51436

LINE ITEM JUSTIFICATION
 EXPENSES/EXPENDITURES
 2018

Object	Account Name	Amount	Justification	Requested Amount	% Incr (Decr) 18 Bud vs 17 Bud	2017 Budget	06/30/2017 Actual	2017 Estimate	2016 Actual	2015 Actual	2014 Actual
119	Other Pay	3,920	Pay for Performance - allocated to departments awarded merit pay	3,920	96.00%	2,000	-	2,000	-	-	-
155	Human Resources Prgm-Post Retirement B	177	Now recorded as liability in account 21533	177	N/A	-	199	199	243	265	331
Personal Services		\$ 4,097		\$ 4,097	104.85%	\$ 2,000	\$ 199	\$ 2,199	\$ 243	\$ 265	\$ 331
219	Human Resources Programs Other Prof Ser	-		-	N/A	-	-	-	-	665	9,699
Contractual Services		\$ -		\$ -	N/A	\$ -	\$ -	\$ -	\$ -	\$ 665	\$ 9,699
322	Human Resources Programs Educational M	3,000	County-wide Employee Training	3,000	0.00%	3,000	-	1,750	-	(139)	438
Supplies and Expense		\$ 3,000		\$ 3,000	0.00%	\$ 3,000	\$ -	\$ 1,750	\$ -	\$ (139)	\$ 438
Totals		\$ 7,097		\$ 7,097	41.94%	\$ 5,000	\$ 199	\$ 3,949	\$ 243	\$ 791	\$ 10,468

HR BUDGET (Pages 23-28)

- Wages – Other
- Request for Part-time/-
Temporary Positions
Worksheet
- Hours Table
- Staffing Worksheet

WOOD COUNTY BUDGET
WAGES-OTHER
DEPARTMENT-WIDE PERSONNEL COSTS
#REF!

DEPARTMENT TITLE
ACCOUNT NAME
FUNCTION
10

HUMAN RESOURCES
SUMMARY TOTAL
0

OBJECT NUMBER	OBJECT NAME	AMOUNT	JUSTIFICATION		OVERTIME HOURS	CALCULATION
111	Clothing Allowance	-				
112	Lead Pay	-				
113	Shift Differential Pay	-				
115	Overtime	346			Overtime	10
119	Other Pay	-				
	TOTAL WAGES	346				
120	SOCIAL SECURITY	26				
151	RETIREMENT	23				
160	WORKERS COMP	1				
	TOTAL FRINGES	50				
		396			TOTAL	<u>10</u>

WOOD COUNTY BUDGET
WAGES-OTHER
DEPARTMENT-WIDE PERSONNEL COSTS
#REF!

DEPARTMENT TITLE HUMAN RESOURCES
ACCOUNT NAME Human Resources
FUNCTION 51435
5

OBJECT NUMBER	OBJECT NAME	AMOUNT	JUSTIFICATION		OVERTIME	CALCULATION
111	Clothing Allowance	-				
112	Lead Pay	-				
113	Shift Differential Pay	-				
115	Overtime	346			Overtime 10.00 RATE 23.05 MULTIPLE 1.50	346
119	Other Pay	-				
120 151 160	TOTAL WAGES	346	FICA W01WRSGEN 9000			346
	SOCIAL SECURITY	26	FICA W01WRSGEN 9000		RATE	26
	RETIREMENT	23			7.65%	23
	WORKERS COMP	1			6.70%	1
	TOTAL FRINGES	50			0.22%	50
		396				396

**WOOD COUNTY BUDGET
REQUEST FOR PART-TIME/TEMPORARY POSITIONS WORKSHEET
2018**

DEPT 10
A/C NAME HUMAN RESOURCES
FUNCTION SUMMARY TOTAL
0

POSITION	NUMBER OF DAYS	HOURS PER DAY	RATE	FTE	TOTAL
51430	-	-		-	-
51431	-	-		-	-
51433	-	-		-	-
51435	26.00	5.00		0.06	2,066
51436	-	-		-	-
0	-	-		-	-
0	-	-		-	-
0	-	-		-	-
	26.00	5.00	-	0.06	2,066
	102	Wages			2,066
	120	Social Security			158
	151	Retirement			138
	160	Worker's Compensation			5
		Total FTE's		0.06	
				TOTAL	\$ 2,367

**WOOD COUNTY BUDGET
REQUEST FOR PART-TIME/TEMPORARY POSITIONS WORKSHEET
2018**

DEPT 5
A/C NAME HUMAN RESOURCES
FUNCTION Human Resources
51435

POSITION	NUMBER OF DAYS	HOURS PER DAY	RATE	FTE	TOTAL
Teri Cattanach	26.00	5.00	15.89	0.06	2,066
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
51435	26.00	5.00	15.89	0.06	2,066
	102	Wages		0.13	2,066
	120	Social Security	FICA	7.65%	158
	151	Retirement	W01WRSGEN	6.70%	138
	160	Worker's Compensation	9000	0.22%	5
		Total FTE's		0.06	
		TOTAL			\$ 2,367

26 273

[illegible]

WOOD COUNTY BUDGET STAFFING WORKSHEET DEPARTMENTAL PERSONNEL COSTS BY INDIVIDUAL																	
CURRENT					AUTHORIZ ED HOURS	ADJUST HOURS	BUDGETED HOURS	FTE EQUIVALENT	GROSS PAY	OPEB	VISION INSUR ANCE	SOCIAL SECURITY	HEALTH INSURANCE	LIFE INSURANCE	RETIREMENT COST	WORKERS COMP	TOTAL
DE	STEP	RATE	STEP	RATE					101	132	133	120	130	140	151	160	
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8	5	24.56	6	25.70	2,080	-	2,080	1.00	53,456	1,069	103	4,089	17,242	18	3,582	118	79,677
17	7	45.82	8	47.07	2,080	-	2,080	1.00	98,570	1,891	50	7,517	17,242	-	-	219	126,689
8	2	22.68	3	23.78	2,080	-	2,080	1.00	49,482	969	-	3,784	17,242	18	3,314	108	74,818
6	2	18.78	3	19.68	2,080	-	2,080	1.00	40,534	819	50	3,131	17,242	18	2,743	90	65,027
10	8	31.04	9	32.43	2,080	-	2,080	1.00	67,454	1,349	50	5,160	17,242	18	4,519	148	95,940
					10,400	-	10,400	5.00	\$ 319,877	\$ 6,217	\$ 253	\$ 23,781	\$ 66,210	\$ 72	\$ 14,158	\$ 584	\$ 442,262