

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: May 26, 2016

PLACE: Wood County Annex & Health Center Classroom – Marshfield

PRESENT: Donna Rozar, Peter Hendler, Tom Buttke, Jessica Vicente, Marion Hokamp, Lori Slattery-Smith, R.N., Dennis Polach, Bill Clendenning; Jeffrey Koszczuk, D.O.

EXCUSED: Amy Slattery

ALSO PRESENT (for all or part of the meeting): Kathy Roetter, Lee Ackerman, Jordon Bruce (Human Services); Sue Kunferman, Kathy Alft (Health Department); Rock Larson (Veteran Services); Mike Feirer (County Board Supervisor); Warren Kraft (Human Resources Director); Mandy Stanley

1) Call to Order

Meeting called to order at 5:00 p.m. by Chair Rozar. Introductions took place around the room.

2) Quorum

The Chair declared a quorum present.

3) Public Comments

- In follow-up to a question from Supervisor Clendenning, Chair Rozar described how the Health & Human Services Committee is comprised, explained a quorum would be 5 of the 9 members, and voting rights include all members (elected officials and appointed citizen members).

4) Correspondence

- Wood County Health Department Annual Report was shared.
- Chair Rozar noted she will summarize her experiences at the WPHA/WALHDAB and WCHSA conferences and share those notes along with conference materials with Committee members at a future date.
- Rozar shared details of 2014 and 2015 meeting agenda items and adjournment times. There was Committee consensus to not schedule additional “educational” meetings, instead department heads were reminded to provide supporting materials in packets and keep their comments brief for the non-action agenda items.
- HHSC orientation manual will be updated for each department. Kathy Alft will facilitate this project with department heads.

5) Introduction and discussion with final candidate for Human Services Director position

Mandy Stanley was introduced to the Committee. Mandy is currently the Director of Human Services in Marquette County, and the final candidate for the Wood County Human Services Director position. Mandy shared a background of her professional experiences and leadership styles. Kathy Roetter's final day will be June 2nd. Brandon Vruwink will be appointed Interim Director during the duration of the Director vacancy.

6) Consent Agenda

Veteran Services report was pulled. Motion (Buttke/Hokamp) to approve the consent agenda. All ayes. Motion carried.

7) Discussion and consideration of items removed from consent agenda

VETERAN SERVICES: Rock Larson provided an update on the Wisconsin Department of Veterans Affairs grant to counties. Rock also highlighted some deployment statistics for Wood County.

8) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center

Financial statements were reviewed with specific questions answered by appropriate Department Heads.

9) Presentation by Jerry Lang regarding Wood County donation to St Vincent DePaul renovation

Jerry Lang did not appear. Rozar explained his request for funding support with interior renovation costs of St. Vincent's DePaul in Marshfield, and noted he plans to return to the Committee at a later date. There was Committee consensus that Wood County does not contribute to non-profits and he can contact the Human Services Director for other types of service support. The Chair will communicate this consensus to Mr. Lang.

10) Resolution to approve Veteran Services out-of-state travel request to attend the National Association of County Veteran Service Officer's Accreditation Class in East Peoria, IL, October 23-28, 2016 with all expenses paid from budgeted levy dollars

Rock Larson shared program details and learning objectives. Motion (Clendenning/Hendler) to authorize attendance to the National Association of County Veteran Service Officer's Accreditation Class in East Peoria IL with all expenses paid from budgeted levy dollars. All ayes. Motion carried.

11) Human Services update on the TBI unit

Jordan Bruce shared census count for TBI unit and plans to schedule a call with the Department Health Services in regards to the opportunities to assist them with their bed shortage. Jordan also shared survey results recently completed at Pathways.

12) Human Services proposed weekend 12-hour shift plan for CNAs

Jordan Bruce described the proposed weekend schedule and potential benefits. Motion (Buttke/Hokamp) to approve the plan with 40 hour overtime rules and re-evaluate in six months to determine continuation or expansion of program. All ayes. Motion carried.

13) Human Services update on competency programming request

Jordan Bruce provided an update on the competency programming request. Because of licensure and funding limitations, the only option to be considered is leasing the space with Department Health Services operating the unit. A five year term is requested by the Department. Some Committee members expressed security and safety concerns. Jordan will continue to research the option.

14) Human Services 5-year capital improvement plan

Lee Ackerman shared Human Services' 5-year capital improvement plan. Motion (Koszczuk/Buttke) to support the plan as presented. All ayes. Motion carried.

15) Resolution to approve Health Department updates to the Wood County Public Health Ordinance and the Wood County Public Food Safety Ordinance

Sue Kunferman described changes with both ordinances. Motion (Clendenning/Vicente) to support the resolutions as presented and forward to County Board for approval. All ayes. Motion carried.

16) Human Services out-of-state travel request to attend the American Professional Society on the Abuse of Children in New Orleans, June 23-25, 2016 with all expenses paid with scholarship funds

Kathy Roetter shared Conference details and learning objectives. Motion (Buttke/Slattery-Smith) to authorize attendance to the American Professional Society on the Abuse of Children in New Orleans, with all expenses paid with scholarship funds. If expenses exceed the \$1,500 scholarship award, the employee attending will not request meal reimbursement. All ayes. Motion carried.

17) Upgrade regarding relocation of departments to the River Block Building

A construction manager has been hired. Parking remains a concern and continues to be addressed.

18) Legislative Issue Updates

Department heads provided updates regarding issues pertaining to their departments.

19) Items for Future Agenda

The Chair noted items for future agendas.

20) Next Meeting(s)

- June 30, 2016; 5:00 pm; Edgewater Haven Administration Building Conference Room – Port Edwards
- **NOTE: the June meeting is moved to June 30th, the 5th Thursday of the month.**

21) Adjourn

Motion (Koszczuk/Slattery-Smith) to adjourn. Meeting adjourned at 6:54 p.m.

Minutes taken by Kathy Alft and reviewed by Marion Hokamp, secretary.

Minutes subject to Committee approval

Marion Hokamp, Secretary
Health and Human Services Committee