

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: August 27, 2015

PLACE: Edgewater Haven – Conference Room 110, Admin Building; Port Edwards

PRESENT: Donna Rozar, Mike Feirer, Marion Hokamp, Doug Machon, Peter Hendler, Jessica Vicente, Tom Buttke, Lori Slattery-Smith, R.N.

EXCUSED: Jeffrey Koszczuk, D.O.

ALSO PRESENT: Kathy Roetter, Jo Timmerman, Jordan Bruce (Human Services); Sue Kunferman, Kathy Alft (Health Department); Amy Slattery (Edgewater Haven); Rock Larson (Veterans Services); Bill Clendenning (County Board Supervisor)

1) Call to Order

Meeting called to order at 5:00 p.m. by Chair Rozar.

2) Quorum

The Chair declared a quorum present.

3) Public Comments

- n/a

4) Correspondence

- Chair Rozar shared a letter received from the State WIC Breastfeeding Coordinator recognizing Wood County for their achievement of the *Loving Support Gold Award* for their breastfeeding efforts, successes, and peer program.
- Chair Rozar shared a letter addressed to the County Board Chairman regarding a recent news article pertaining to a site visit at Norwood Health.
- Chair Rozar reported on her attendance at the National Association of Local Boards of Health (NAHLBOH) conference August 5-7th and shared a checklist of six functions of Board Governance.
- The November and December committee meetings will be moved to 3rd Thursdays (11/19 and 12/17) due to the holidays.

5) Consent Agenda

The Human Services Public Hearing minutes will be amended to include reference with a list of attendees and who took the minutes. Motion (Hendler/Buttke) to approve the consent agenda as amended. All ayes. Motion carried.

6) Discussion and consideration of items removed from consent agenda

n/a

7) Budget Presentation by Health Department (action required)

Sue Kunferman and Kathy Alft presented the 2016 Health Department budget and responded to questions and concerns of Committee members. Motion (Hendler/Machon) to approve the Health Department budget as presented and forward to the Executive Committee. All ayes. Motion carried.

8) Budget Presentation by Veteran Services (action required)

Rock Larson presented the 2016 Veteran Services budget and responded to questions and concerns of Committee members. Motion (Buttke/Vicente) to approve the Veteran Services budget as presented and forward to the Executive Committee. All ayes. Motion carried.

9) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center

Financial statements were reviewed, with specific questions answered by appropriate Department Heads.

10) Human Services - update on Fiscal Services Work Plan

Jo Timmerman shared progress notes and barriers associated with cash receipts process recommendations, monthly close process recommendations, and communication recommendations. Jo also described allowance accounts which have been created and additional reports which are being monitored. Kathy Roetter responded to specific questions regarding contractual adjustments. A narrative of Jo's report will be emailed to Committee members. Chair Rozar noted that this work plan continues to be a work in progress.

11) Human Services – update on psychiatric services

Kathy Roetter shared progress with recruitment of psychiatric positions. A variety of vendors are being utilized with this recruitment. Concerns with salaries and fringes have been expressed by outside consultants. Kathy noted Human Services is aggressively considering *Locum Tenens* services as a possibility. Kathy shared concerns with Human Resource requirement of a JDQ and Carlson-Dettman's review of position descriptions. There was Committee consensus to approach the Executive Committee for an exemption to waive the JDQ requirement for these positions which are market driven.

12) Human Services – architectural drawing for entrance at Wood County Annex & Health Center

Jordan Bruce shared different viewpoints of an architectural drawing for the entrance at the Wood County Annex & Health Center. There was Committee consensus to support the design as proposed and present to Executive Committee. This capital project was included in the Norwood 2016 budget document.

13) Human Services – update on Cornerstone location

Kathy Roetter reminded Committee members of previous discussions to search for a new Cornerstone location with county board passing a resolution supporting that search. The move seven years ago to the 4th Street property was supposed to be a temporary move. Kathy shared long-term lease options with a proposed new location. Furthermore, she shared concerns with remaining in the current location. Kathy responded to questions regarding owning vs leasing property and options to subcontract the statutorily required service. There was Committee consensus to approach the Executive Committee for their support of the proposed location.

14) Legislative Issue Updates

Department Heads provided updates regarding issues pertaining to their Departments.

15) Items for Future Agenda

The Chair noted items for future agendas.

16) Next Meeting(s)

- September 24, 2015, 5:00 pm, Wood County Annex & Health Center, Classroom - Marshfield

17) Adjourn

Motion (Hokamp/Slattery-Smith) to adjourn. All ayes. Motion carried. Meeting adjourned at 7:15 p.m.

Minutes taken by Kathy Alft and reviewed by Marion Hokamp, Secretary.

Minutes subject to committee approval

Marion Hokamp, Secretary
Health and Human Services Committee