

MINUTES
OPERATIONS COMMITTEE

DATE: Tuesday, September 6, 2022
TIME: 9:00 AM
LOCATION: Courthouse – Room 114

Members Present: Ed Wagner, Donna Rozar, Lance Pliml, Laura Valenstein, Adam Fischer

Others present: See attached sign-in sheet

1. Chairman Wagner called the meeting to order at 9:00 AM.
2. There were no public comments.
3. The items within the consent agenda were reviewed. Motion by Valenstein/Rozar to approve the consent agenda. Motion carried unanimously.
4. Pliml stated that the ARPA Adhoc Committee was meeting today after this meeting and would be acting on 2 different time-sensitive funding requests and that once the 2023 budget was completed, more meeting would be held to determine funding.
5. County Clerk Miner presented the 2023 budgets for County Clerk. Noted was the small increase in levy due to moving a position to 80% all while taking on a larger role in some elections administration items for municipalities. Motion by Rozar/Fischer to approve the County Clerk 2023 budget. Motion carried.
6. Miner brought forward a grant opportunity for employers to conduct blood drives for their employees. This is a state grant from the Dept. of Health Services that he was made aware of from Health Dept. employee, Kayleigh Mengel. The grant amount is \$25.00 per donor. Miner wants to turn this into prizes for the employees who do donate. McGrath and Newton stated that this would be a taxable income based on IRS guidelines. Miner is looking for committee approval to apply for the grant and the use of grant funds. Motion by Rozar/Fischer to approve the grant application with the proceeds going towards prizes for the employees. Motion carried unanimously.
7. Wellness Coordinator Fandre presented an update, which included work on the flu vaccination clinics for employees.
8. Treasurer Gehrt presented the 2023 County Treasurer budget. She highlighted the lowering of revenue due to the new law change as it relates to the sale of tax deeded property and an increase in computer software pricing. Motion by Fischer/Pliml to approve the 2023 County Treasurer budget. Motion carried unanimously.

9. Gehrt also highlighted the possible Wis. Stats. §74.69(3) hearing (timely payment due to postal error) that may be forthcoming to the county board. The committee took no action as this was informational only.

10. Finance Director Newton provided the department update.

11. Justin Fischer from Baird presented updated financing scenarios for the borrowing resolutions coming up. There was extensive discussion about the possible scenario of the jail project bids coming in higher than what has been approved to be spent, and how contracts get signed based on this possibility. Corp Counsel Kastenholz was advised and will be drafting a resolution that addresses this. Newton presented the two borrowing resolutions for action. Motion by Pliml/Rozar to approve the Resolution-Authorizing the Issuance of \$10,000,000 General Obligation Promissory Notes and Authorizing the Issuance and Establishing Parameters for the Sale of a Not to Exceed \$10,000,000 Note Anticipation Note –AND- Resolution- Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$10,000,000 General Obligation Refunding Bonds and forward to the county board for their consideration. Motion carried unanimously.

12. Newton presented the 2023 Finance Dept. budget and highlighted areas of increase and decrease. Motion by Rozar/Valenstein to approve the budget as presented. Motion carried unanimously.

13. The committee set the following dates for the budget hearing: Thursday, September 22nd, starting at 1:00 PM, and Friday, September 23rd starting at 9:00 AM. It was noted that not all departments will be called to appear to the budget hearings. A schedule will be forthcoming.

14. Human Resources Director McGrath presented the 2023 Human Resources and Risk Management budgets. The increase was basically confined to the property & liability insurance lines, which saw an over 12% increase. Motion by Pliml/Valenstein to approve the 2023 Human Resources/Risk Management budget.

15. The next regular meeting date will be Tuesday, October 4, 2022 at 9:00 AM in Room 114.

16. Chair Wagner declared the meeting adjourned at 10:04 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

