

## MEETING MINUTES

### EC SUBCOMMITTEE ON THE WISCONSIN RAPIDS ANNEX, RIVER BLOCK BUILDING, AND RELOCATION OF COURTHOUSE DEPARTMENTS

**Date:** Tuesday, July 26, 2016

**Time:** 4 p.m.

**Place:** Room 108, Marshfield City Hall

**Committee members present:** Bill Clendenning, Ed Wagner, Donna Rozar, Doug Machon

**Others present for all or part of the meeting:** see attached sheet

1. Chair Clendenning called the meeting to order at 4:05 p.m. Considerable time was spent connecting individuals on the phone with technical issues. Introductions occurred after all were connected.
2. Members of the public present provided no comments.
3. Motion (Rozar/Wagner) to receive and place on file the minutes from the July 13<sup>th</sup> and 19<sup>th</sup> Joint meeting as presented. All ayes. Motion carried.
4. A discussion took place regarding the scope of the project with all at the meeting. There were no objections to that defined scope and the architect was encouraged to begin the design as soon as possible. A revised timeline was distributed which shows the project move-in date as March 2017. There was much discussion about this revised, extended timeline and the reasons for it. One reason was the 8 week equipment procurement time. Suggestions were discussed about how the timeline could return to the end of 2016. One suggestion was to pre-bid the HVAC equipment so that could be ordered. Disappointment was expressed by all Subcommittee members about the revised timeline but it was decided that the Subcommittee wanted the project done right and would not rush it just to meet a December 2016 timeline. The “green light” was given to “move forward”. Bids will go out as soon as the design work is completed.
5. Reuben updated the Subcommittee on the status of the River Block power service provider. While still waiting for additional information regarding pricing, liability if a break in the line occurs, and the age of the 2 transformers, but there are no major concerns if the provider (CWPC) remains the same for now. In 5-10 years, a decision will need to be made regarding budgeting for upgrades. The County will need to put a new transformer in if the provider is changed at the time at substantial expense. The County’s responsibility for the line is almost back to the dam.
6. Mike Martin asked about when the clock started ticking on expenses for the River Block project. It was stated that it started when the contract was signed with Venture Architects. There will be no costs from Miron until construction begins. The Company absorbs the pre-construction costs up-front. Mike then explained how borrowing from the State Trust Fund works (easier administration but more expensive). There was a discussion about how balancing the 2017 borrowing with highway construction borrowing might occur. General discussion of financing then took place.

7. Amy Kaup stated that the preliminary cost for the Data Center was \$374,000. This includes a second generator, dispatch furniture (consoles), and a raised floor. Designs were distributed for the footprint of the Dispatch Center. **Motion (Machon/Clendenning) to go with design option #2. Mahon and Clendenning: yes. Rozar and Wagner: no. Motion failed on a tie vote. Motion (Wagner/Rozar) to postpone the choosing of a design until the next meeting for the dispatch center after further information and designing is done. All ayes. Motion carried.**

**Motion (Machon/Rozar) to approve the design and costs for the shared Data Center for IT and Dispatch. All ayes. Motion carried.** The funding source for this project will be discussed and determined at a later meeting. Reuben will now work on costs associated with the Data Center and bring them back to the **next meeting** which will be **August 16<sup>th</sup> following the County Board meeting.**

8. Motion (Machon/Clendenning) to adjourn at 6:50 p.m. All ayes. Motion carried.

Respectfully submitted,

*Donna Rozar*, secretary