

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: October 27, 2016

PLACE: Edgewater Haven Conf Room 110/Admin Building - Port Edwards

PRESENT: Donna Rozar, Tom Buttke, Jessica Vicente, Marion Hokamp, Lori Slattery-Smith, R.N., Dennis Polach, Bill Clendenning, Adam Fischer, Lori Slattery-Smith, R.N.,

EXCUSED: Jeffrey Koszczuk, D.O., Amy Slattery

ALSO PRESENT (for all or part of the meeting): Jordon Bruce (Edgewater Haven & Norwood Health); Brandon Vruwink (Human Services); Sue Kunferman, Kathy Alft (Health Department); Rock Larson (Veteran Services); Lance Pliml (County Board Chair); Joseph Zurfluh (County Board Supervisor); 4 members of the public

1) Call to Order

Meeting called to order at 5:00 p.m. by Chair Rozar.

2) Quorum

The Chair declared a quorum present.

3) Public Comments

- Attorney David Dickman and member of the Wood County Adult Drug Court - expressed concern with closure of Airport CBRF and asked the Committee to become educated about Heroin addiction
- Judge Todd Wolf – questioned if there were additional options to cut the budget elsewhere and retain the CBRF and shared plans to apply for grant funding which could provide short-term assistance to keep the CBRF open
- Attorney Nolan-Plutchak, member of the Wood County Adult Drug Court, and President WI Association of Treatment Court Professionals – asked for reconsideration of the CBRF closure or to include it in future budgetary planning because there is a serious drug addiction problem in our area

4) Consent Agenda

Human Services narrative and vouchers were pulled. Health Department narrative was pulled. Motion (Buttke/Slattery-Smith) to approve the consent agenda. All ayes. Motion carried.

5) Discussion and consideration of items removed from consent agenda

HUMAN SERVICES – Brandon Vruwink responded to questions surrounding elimination of a vacant Secretary position. Jordon Bruce provided clarification regarding the psychologist payment.

HEALTH DEPARTMENT – Sue Kunferman provided clarification of comment around branding and marketing campaign, and responded to types of complaints received in the Health Department.

6) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center Quarterly Reports – Veterans Service, Health Department

Financial statements and quarterly reports were reviewed with specific questions answered by appropriate Department Heads.

7) Human Services Update of Airport CBRF

Chair Rozar noted the Executive Committee passed the 2017 budget and forwarded it to the County Board for approval. A public hearing on the budget will be held at 8:30 a.m., November 15th prior to the County Board meeting. Brandon Vruwink, Ed Wagner, and Donna Rozar met with Judge Wolf to explain the budgetary situation which led to the decision to close the Airport CBRF. Brandon Vruwink described the operational deficit in the 2016 CBRF (which is \$25 to 30,000) budget at this time. Brandon described how a non-CBRF setting can provide access to Food Share Employment Training (FSET). That program provides additional sources of support to the individual. Judge Wolf described the intent of Wood County Adult Drug Court which focuses on addressing the addiction, not finding employment for the individual. In response to rumors, Brandon expressed full support to secure funding for sustainable housing services.

8) Human Services Discussion of Competency Programming Request from DHS

Jordon Bruce presented information to the Committee on the competency program. Several conversations, along with a site visit, have occurred with DHS. Jordon shared details of the DHS request to lease space for competency programming services provided by the State. A staffing pattern from another facility was shared with Committee members. Jordon noted similarities and differences with Wood County staffing patterns, and explained the potential cost savings with a lease agreement. Jordon described how we could move forward with the lease agreement, by moving the TBI Unit to Edgewater Haven. The next step is to determine a lease cost per square foot (for discussion purposes only), continue to gather facts, and present ongoing education to the Committee and the public about the program.

9) Human Services request for consideration of Deputy Director position

This request will be placed on the January 2017 agenda.

10) Human Services resolution to create .97 FTE Independent Living Coordinator, fully funded through a contract with the State of Wisconsin Department of Children and Families

Brandon Vruwink explained reasons to create a .97 FTE position. Motion (Buttke/Vicente) to support the resolution as presented and forward to the Executive Committee for co-sponsorship and County Board for approval. Motion to amend (Polach/Fischer) the resolution stating that if the funding goes away, the position would be eliminated. All ayes. Amendment carried. All ayes. Amended motion carried.

11) Health Department resolution to increase .27 FTE for Public Health Nurse vacant position with no tax levy consequences

Sue Kunferman explained reasons for the increased FTE request. Motion (Clendenning/Vicente) to support the resolution as presented and forward to the Executive Committee for co-sponsorship and County Board for approval. All ayes. Motion carried.

12) Health Department out-of-state travel request to attend the CDC Technical Assistance Workshop in Denver CO, April 17-20, 2017 with all expenses paid with grant funds

Sue Kunferman shared conference details and learning objectives. Motion (Fischer/Buttke) to authorize attendance to the CDC Technical Assistance Workshop in Denver CO with all expenses paid with grant funds. All ayes. Motion carried.

13) Update regarding relocation of departments to the River Block Building and in the Courthouse

Reuben Van Tassel has been working with the Health Department and Human Services to identify furniture that may be reused with the relocation. The Health Department is also working with Reuben and the Architect regarding exam room design. Construction of the new Veteran Services offices is well underway.

14) Update regarding Department Head Performance Evaluations

Chair Rozar noted department head evaluations will be conducted in closed session next month.

15) Legislative Issue Updates

Department heads provided updates regarding issues pertaining to their departments.

16) Items for Future Agenda

The Chair noted items for future agendas.

17) Next Meeting(s)

- Joint meeting with Executive Committee, November 1, 2016, 9:30 a.m.; Wood County Courthouse, Room 114 – Wisconsin Rapids (or via phone at Marshfield Cornerstone Building, 4th Street)
- November 17, 2016, 5:00 pm, Wood County Annex & Health Center Classroom - Marshfield

18) Closed Session

Motion (Slattery-Smith/Hokamp) to convene into closed session pursuant to 19.85(1)(c) Wis. Stats. to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Rozar: Aye, Fischer: Aye, Clendenning: Aye, Polach: Aye, Hokamp: Aye, Slattery-Smith: Aye, Buttke: Aye, Vicente: Aye. Motion carried. The Committee went into closed session at 7:26 p.m.

19) Open Session

Motion (Fischer/Slattery-Smith) to return to open session at 8:08 p.m. All ayes. Motion carried.

20) Adjourn

The Chair declared the meeting adjourned at 8:09 p.m.

Minutes taken by Kathy Alft and reviewed by Marion Hokamp, secretary.

Minutes subject to Committee approval

Marion Hokamp, Secretary
Health and Human Services Committee