

Minutes of the Wood County Public Safety Committee

DATE: June 6, 2016

PRESENT: Mike Feirer, Dennis Polach, Joe Zurfluh, Bill Winch, Brad Hamilton

OTHERS PRESENT: Sarah Roach, Lori Heideman, Bill Clendenning, Steve Kreuser, Thomas Reichert, Dara Hamm

LOCATION: Wood County Courthouse

1. Call to Order:

Mike Feirer called the meeting to order at 1:00 p.m.

2. Review minutes of May 9, 2016:

Motion by Hamilton, second by Polach to approve the minutes of the May 9, 2016 meeting. Motion carried unanimously.

3. Public Comments:

No public comments.

4. Elect Vice-Chairman & Secretary Positions:

Motion by Zurfluh, second by Winch to nominate Hamilton as Vice-Chairman. Motion carried unanimously.

Motion by Hamilton, second by Zurfluh to nominate Winch as Secretary. Motion carried unanimously.

5. Emergency Management Department:

a. Communications May 2016 Claims:

The Committee reviewed the Communications May 2016 claims.

b. Communications Report:

The Committee reviewed the Communications report.

c. Update on Communication Tower Projects:

Steve updated the committee. He stated that they are wrapping up all the towers, the internet up and running at the Wood County Annex and Health center and they are noticing much faster computer speeds.

d. Emergency Management May 2016 Claims:

The Committee reviewed the Emergency Management May 2016 claims.

e. Emergency Management Activity Report:

The Committee reviewed the Emergency Management Activity Report.

f. Update of discussion with the Amish Community:

Steve gave an update on the recent meeting with several of the Amish communities. Shawn Becker from the Wood County Sheriff's Department and Steve from Emergency Managements department have come to an agreement to outfit their hay wagons. Steve brought picture of the one completed buggy to the committee. One buggy is done and they have 2 more to do. Steve also mentioned that they suggested to the Amish community to increase the window size and increase the reflective tape, this was not well received therefore the community will stick with the state guidelines on those issues.

Steve discussed with the group that maintenance is to begin construction on the courthouse project and our work crew will be assisting with some of that demolition.

g. Recruitment and Retention Policy:

Steve brought to the committee a proposal and is looking for input from Department head on developing a recruitment and retention policy. The committee discussed this topic at length. The committee encourages continuing working on this and to bring another draft to committee.

6. Dispatch Department:

a. Dispatch May 2016 Claims:

The Committee reviewed the Dispatch May 2016 claims.

b. Dispatch Report:

Committee reviewed report from Lori. Lori discussed her credit card limit is at 1,000.00 and asked if that can be increased.

Motion made by Hamilton, second by Zurfluh to increase dispatch Credit card limit to \$3,000.00. Motion carried unanimously.

c. Staff Update

Dispatch has 4 new leads that will begin this position next week.

d. Space needs/ Move Update

Lori is working with Reuben from the maintenance department as well as Erik from the Wood County Communications department on plans and execution. They had a mobile showroom to look at layouts and furniture to see what will fit their needs. Once the floor plan is completed Lori will bring it to the committee.

e. Shift Differential

Lori went over her current shift differential plan. With moving to electronic time cards she would like to simplify the plan.

Motion by Zurfluh, second by Hamilton to give nights .50 cents per hour shift differential, work with IT on when implementation will go into effect. Motion carried unanimously.

7. Set date, time and location of next meeting:

July 11, 2016

1:00 PM

Wood County Courthouse, Wisconsin Rapids Room 114

8. Humane Officer:

a. Humane Officer Report:

The Committee reviewed the Humane Officer report.

b. May 2016 Claims:

The Committee reviewed the Humane Officer May 2016 claims.

9. Coroner:

a. Coroner Report:

The Committee reviewed the Coroner report. Coroner Hamm mentioned that the autopsy budget is getting close to budgeted amount, she also mentioned that Marathon County costs more for autopsy then Madison so she will continue sending to Madison.

b. May 2016 Claims:

The Committee reviewed the Coroner May 2016 claims.

9. Sheriff's Department:

a. Correspondence:

Sheriff Reichert stated that Lee Garrels is retiring and they also have a new head cook for the jail.

b. Courthouse Security:

Sheriff Reichert stated that the Department is in the process in assisting the US Marshals office in doing a review of the courthouse. The US Marshals did a review many years ago, post the 911 tragedy.

Committee members stated that if security needs to come from the Sheriff's Department it needs to be under the Sheriff Department control. Sheriff Reichert explained he has no problem with it under the Sheriff's Department.

Steve Kreuser mentioned state grants that Emergency Management can get and they are working on Active shooter training.

c. May 2016 Claims:

The Committee reviewed the Sheriff's Department May 2016 claims.

d. Updates

Crimestoppers: None

Safe Ride Initiative: None

Criminal Justice Task Force: None

K9: Acacia Foundation plaques will be hung up.

e. Jail Items:

New head cook is hired.

10. May 2016 Claims: Dispatch, Communications, Emergency Management, and Sheriff:

Motion by Hamilton, second by Polach, to approve the May 2016 claims of all Public Safety Committee Departments. Motion carried unanimously.

11. Agenda Items:

Tour potential back-up Dispatch site at Annex

12. Adjourn:

Motion by Hamilton, second by Winch to adjourn at 2:32 p.m. Motion carried unanimously.

Minutes taken by Wood County Emergency Management

Signed Electronically by William Winch 6-9-16.

William Winch, Secretary
Public Safety Committee