

**AGENDA WOOD COUNTY BOARD OF SUPERVISORS**  
**September 15, 2015 – 9:30 A.M.**  
**WOOD COUNTY BOARD ROOM**

CALL TO ORDER

ROLL CALL

INVOCATION: Supervisor Zurfluh

READING OF THE MINUTES OF THE PREVIOUS MEETING

EXCUSALS: none

RESIGNATIONS: none

APPOINTMENTS: none

Re-APPOINTMENTS: none

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

ACKNOWLEDGEMENTS AND RECOGNITIONS:

Plaque presentation to Bev Ghiloni for her involvement in Wood County Crime Stoppers

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE'S MINUTES.

**SPECIAL ORDERS OF BUSINESS:**

None

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SET DATE FOR NEXT COUNTY BOARD MEETING – October 20, 2015

ADJOURN

## **REFERRALS FOR SEPTEMBER 15, 2015 – COUNTY BOARD**

- Resolution from Green Lake County in support of LRB 0773/2 & 1440/2 and causing or threatening bodily harm to certain child welfare and juvenile justice workers and providing a penalty – Referred to Judicial & Legislative Committee, Supervisor Rozar and Human Services Director Roetter
- Resolution from Polk County to repeal statutory provisions enacted in the State of Wisconsin 2015-2017 budget concerning shoreland zoning standards (Sections 1922am-1922L of 2015 Wisconsin Act 55) – Referred to Judicial & Legislative Committee, Supervisor Henkel and Planning & Zoning Director Grueneberg

## PROCEEDINGS OF WOOD COUNTY BOARD OF SUPERVISORS

August 18, 2015 - 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened at the Wood County Boardroom in Wisconsin Rapids, Wisconsin on August 18, 2015.

Chairman Pliml called the meeting to order at 9:30 a.m.

Supervisors present were: Ashbeck, Breu, Clendenning, Curry, Feirer, Hamilton, Hendler, Henkel, Hokamp, Leichtnam, Machon, Miner, Nelson, Pliml, Polach, Rozar, Wagner, Winch and Zurfluh.

Supervisor Hendler gave the invocation and led the Pledge of Allegiance.

Motion by Hamilton/Zurfluh to approve the minutes of the previous meeting. Motion carried by voice vote.

There were 29 people that spoke during public comments. The majority of those that spoke, expressed thanks to the board for considering the proposed ground water ordinance(s), they appreciated the work group that researched/created it, expressed concern for water quality and encouraged the support of the board for the ordinance.

Chairman Pliml noted that the plaque presentation to Bev Ghiloni will be postponed for one month.

Chairman Pliml assessed the wants of the board in regard to addressing the very similar ordinances that are being presented on this month's agenda. Without objection, he will bring both resolutions forward and bring to the floor simultaneously. The ordinance, Item 7-1 would be voted on first, as if that one is adopted, there would be no need to address Item 4-3. No objection to this course of action was heard.

### **ORDINANCE 15-8-2**

Introduced by: Supervisor Leichtnam and Judicial & Legislative Committee

INTENT & SYNOPSIS: To approve modifications to ordinance #801 so as to increase the number and level of enforcement of nutrient management plans for the purpose of environmental protection in general and groundwater protection in particular.

FISCAL NOTE: The adoption of the ordinance modifications anticipates the addition of one full-time position in the Land Conservation Department with an annualized cost to the county of approximately \$65,000. The position would be included in the 2016 budget.

Motion by Clendenning/Zurfluh to adopt Ordinance 15-8-2. Discussion ensued on the various aspects and merits of adopting either 15-8-1 or 15-8-2. Motion to adopt 15-8-2 failed. Voting no were Nelson, Rozar, Feirer, Wagner, Hendler, Ashbeck, Miner, Winch, Henkel, Pliml, Hamilton.

### **ORDINANCE 15-8-1**

Introduced by: Conservation, Education & Economic Development Committee

INTENT & SYNOPSIS: To approve modifications to ordinance #801 so as to allow for an increase in the level of enforcement of nutrient management plans (NMP) for the purpose of environmental protection in general and groundwater protection in particular.

FISCAL NOTE: The adoption of the ordinance modifications would not automatically result in any additional hours in the Land Conservation department but the department would work with the CEED Committee in dealing with staffing issues in the future.

Motion by Curry/Hamilton to adopt Ordinance 15-8-1. Discussion ensued on the various aspects and merits of adopting either 15-8-1 or 15-8-2. Motion to adopt Ordinance 15-8-1 carried. Voting no were Nelson, Rozar, Feirer, Wagner, Ashbeck, Miner, Winch, Henkel Pliml.

A short recess was called. When returning from recess, it was noted that Supervisor Rozar would be unable to continue with the meeting and was therefore excused.

Minutes of various committees were reviewed. Reports, requests and resolutions relating to county board business are as follows:

### **RESOLUTION 15-8-3**

Introduced by: Executive Committee

INTENT & SYNOPSIS: Resolution authorizing the issuance and awarding the sale of \$6,685,000 general obligation promissory notes, series 2015a

Motion by Hendler/Hamilton to adopt Resolution 15-8-3. Finance Director Martin and Joe Murray, Consultant from Springsted gave additional information regarding awarding of the bids and the allocation of monies. Motion carried. Voting no was Curry. Excused was Rozar.

Committee minutes presented: Executive

Chairman Pliml announced that he would act on the next two resolutions as one. No objection was heard. Supervisor Clendenning voiced that due to a conflict, he would be abstaining from the vote.

### **RESOLUTION 15-8-4**

Introduced by: Executive Committee

INTENT & SYNOPSIS: To accept offer of sale of tax deeded property.

FISCAL NOTE:	Offered Amount	\$5,000.00
	R.E. Taxes	(8,640.75)
	Spec. Charges	(25,804.12)
	Publication fees	(82.00)
	Abstracting fees	(170.00)
	LOSS	\$(29,696.87)

Motion by Miner/Henkel to adopt Resolution 15-8-4. Motion carried. Abstaining was Clendenning. Excused was Rozar.

### **RESOLUTION 15-8-5**

Introduced by: Executive Committee

INTENT & SYNOPSIS: To accept offer of sale of tax deeded property.

FISCAL NOTE:	Offered Amount	\$1,001.00
	R.E. Taxes	(874.70)
	Publication fees	(107.82)
	Abstracting fees	(83.00)
	LOSS	(64.52)

Motion by Miner/Henkel to adopt Resolution 15-8-5. Motion carried. Abstaining was Clendenning. Excused was Rozar.

Committee minutes presented: Health and Human Services, Supervisor Hendler requested an update next month from the Chair of HHS and the Human Services Director regarding the Norwood situation. Chairman Pliml noted that a new Director for Norwood has been hired and will be starting Monday. Minutes presented: Public Safety, Judicial and Legislative, Conservation, Education and Economic Development

### RESOLUTION 15-8-6

Introduced by: Conservation, Education and Economic Development Committee

INTENT & SYNOPSIS: To authorize the submittal of a state grant application and the subsequent appropriation of County funds and outside donations for a Household Hazardous Waste Clean Sweep program for Wood County, in 2016.

FISCAL NOTE: County Funds - \$20,000  
Anticipated State Grants - \$9,000

Motion by Hamilton/Breu to adopt Resolution 15-8-6. Motion carried unanimously. Excused was Rozar.

### RESOLUTION 15-8-7

Introduced by: Conservation, Education & Economic Development Committee

INTENT & SYNOPSIS: For Wood County to enter into a cooperation agreement that will automatically renew every two years, for the CDBG-Housing Program with eight other central Wisconsin counties to remain eligible for housing grants for 2015-2016 and following grant cycles.

FISCAL NOTE: Access to a 2014 estimated statewide amount of \$7,633,538 and a 2015 yet to be determined amount of funding.

Motion by Henkel/Clendenning to adopt Resolution 15-8-7. Motion carried unanimously. Excused was Rozar.

Committee minutes presented: Judicial & Legislative

### RESOLUTION 15-8-8

Introduced by: Judicial & Legislative Committee

INTENT & SYNOPSIS: To create a more centralized accounting system for three departments such that the financial managers for Edgewater Haven Nursing Home, the Highway Department, and Human Services report directly to the Finance Director on financial matters and to give authority to the Finance Director on filling these positions when there are openings.

FISCAL NOTE: Nothing direct as all of the positions at issue are already in existence and funded.

Motion by Clendenning/Miner to adopt Resolution 15-8-8. Motion by Hendler/Feirer to postpone action on this resolution to such time as the Health and Human Services Committee Chair can be present. Motion failed. Voting no were Nelson, Wagner, Breu, Miner, Winch, Curry, Hokamp, Polach, Clendenning, Pliml, Zurfluh, Hamilton, Leichtnam. Discussion as to the merits of adopting a centralized accounting system. Motion by Clendenning/Breu to remove the financial manager from the Highway Department from this resolution. Motion failed. Voting no were Nelson, Feirer, Wagner, Hendler, Miner, Winch, Henkel, Curry, Machon, Polach, Pliml, Zurfluh, Hamilton. Further discussion. Motion to adopt Resolution 15-8-8 as presented lost on a tie vote. Voting no were Feirer, Breu, Ashbeck, Miner, Henkel, Hokamp, Pliml, Zurfluh, Hamilton. Excused was Rozar.

Committee minutes presented: Highway Infrastructure & Recreation, Aging & Disability Resource Center of Central Wisconsin, South Central Library Board of Trustees, Groundwater Protection Ordinance Drafting Committee

Motion by Hamilton/Zurfluh to adjourn. Motion carried by voice vote. Next scheduled county board meeting is September 15, 2015.

Respectfully Submitted  
Cynthia Cephress  
Wood County Clerk

1

## EXECUTIVE COMMITTEE MEETING MINUTES

**DATE:** Tuesday, August 18, 2015

**TIME:** 8:00 a.m.

**PLACE:** Room 115, Wood County Courthouse

**PRESENT:** Hilde Henkel, Trent Miner, Donna Rozar, Lance Pliml, Peter Hendler

**OTHERS PRESENT** (for part or all of meeting): Paula Tracy, Michael Martin, William Clendenning, Marla Cummings, Peter Kastenholz, Andy Phillips, Tom Reichert, Randy Dorshorst, Bill Leichtnam, Joe Murry (Springsted, Inc.), Matthew Susa, John Hiller, Scott Drew, Gary Wisbrocker (WPPA), Andrew Schauer (WPPA)

The meeting was called to order at 8:00 a.m. by Chairman Miner.

**Public Comments** – None

**Motion (Pliml/Henkel) to approve the resolution regarding selling tax deeded property as presented by the county treasurer and forward the said document to the county board. Motion carried unanimously.**

Mr. Murry from Springsted, Inc. made comments regarding the resolution for authorizing the issuance and awarding of the general obligation promissory notes, series 2014A. He stated that Wood County received a Aa1 rating because of its stable tax base, moderate debt burden, and healthy reserves. 10 bids were received which revealed that the market viewed the county as a good investment. The bonding will include the STEM building project at the UW Marshfield/Wood County campus, highway infrastructure projects, and the refinancing of its state trust fund loan for the tower project for the purpose of achieving debt service cost savings.

**Motion (Rozar/Henkel) to approve the resolution authorizing the issuance and awarding the sale of \$6,866,488.30 General Obligation Promissory Notes, Series 2015A to FTN Financial Capital Markets at a true interest rate of 1.6292%. Motion carried unanimously.**

**Motion (Henkel/Rozar) to approve the resolution authorizing the issuance and to award of the sale of \$6,705,000 general obligation promissory notes series 2015A. The resolution will be forwarded to the County Board for consideration. Motion carried unanimously.**

Mr. Murry reported to the Committee that there would be a \$201,000 premium with the issuance of this note. A discussion took place regarding the possible options for the use of this premium.

**Motion (Hendler/Pliml) to go into closed session at 8:13 a.m. pursuant to §19.85(1)(e), Wis. Stats., to review and consider grievance WPPA 15-127. Henkel-yes; Miner-yes; Rozar-yes; Hendler-yes; Pliml-yes. Motion carried.**

**Motion (Hendler/Pliml) to return to open session at 9:00 a.m. Motion carried unanimously.**

**Motion (Rozar/Henkel) to deny grievance WPPA 15-127. Motion carried unanimously.**

**Motion (Rozar/Henkel) to adjourn at 9:01 a.m. Motion carried unanimously.**

Respectfully submitted and signed electronically,

*Donna Rozar*, secretary

## EXECUTIVE COMMITTEE MEETING MINUTES

**DATE:** Tuesday, September 1, 2015

**TIME:** 8:00 a.m.

**PLACE:** Room 115, Wood County Courthouse

**PRESENT:** Peter Hendler, Hilde Henkel, Trent Miner, Lance Pliml, Donna Rozar

**OTHERS PRESENT** (for part or all of meeting): Michael Martin, Dennis Polach, William Clendenning, Samantha Joanis, Paula Tracy, Bonnie Nuber, Terry Rickaby, Terry Stelzer, Marla Cummings, Jason Angell (City of Marshfield), Kathy Roetter, Brent Vruwink, Dawn Henderson

The meeting was called to order at 8:00 a.m. by Chairman Miner.

**Public Comment** – No public comments

**Consent Agenda** – No additions or corrections to the consent agenda

**Motion (Pliml/Henkel) to approve the consent agenda as presented. Motion carried unanimously.**

Maintenance Coordinator Rickaby reviewed his letter of comments.

Risk Management Director Stelzer noted highlights in his letter of comments.

Wellness Coordinator Joanis gave an update on the Wellness Program. She requested a release of Wellness eligibility data from Human Resources.

**Motion (Rozar/Hendler) to approve the Wellness Coordinator's request for a release of Wellness eligibility data from Human Resources. Motion carried unanimously.**

Treasurer Kubisiak gave her resignation effective December 30. She noted that the Deputy Treasurer is retiring September 1. With turn over in the department, Kubisiak suggested her replacement be available for training prior to her retirement.

Finance Director Martin presented the 2016 budget books for the Committee members to study in preparation for the upcoming budget hearings. He noted the summary of department budgets indicates a deficit. Martin advised the Committee that the proceeds for funding of the \$6.7 million debt issue were received and the State Trust Fund loan was repaid. He notified the Committee that an amicable resolution to ending services with Clifton Larson Allen for the 2015 audit was reached.

Break at 8:55 a.m. Meeting reconvened at 9:07 a.m.

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### **Human Resources**

Kathy Roetter presented a request to waive the JDQs for the advanced practice psychiatric nurse practitioner and psychiatric psychologist, FTEs recently approved by the County Board. There is usually a charge of \$250/position with another \$250/position charge in a year when the positions are reevaluated. Because these positions are market driven with limited individuals to fill the positions, unique recruitment needs are present with individualized negotiations necessary for each position. Kathy stated there is a downside to functioning within a JDQ evaluation with negotiating with high-level professionals in a fluid market. Job descriptions have been developed and Kathy will work with Human Resources to place the positions within the wage scale with a reevaluation in one year. There was Committee consensus that this plan is acceptable.

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Kathy Roetter presented architectural drawings for the front entrance at the Wood County Annex and Health Center in Marshfield. The estimated \$164,000 project cost is already in the capital budget for 2016, which was approved by the Health and Human Services Committee. This project will be discussed during the budget deliberations beginning September 10<sup>th</sup>.

A relocation of Cornerstone services was discussed. Three options were presented which would be built by a local developer and available for a long-term lease. IT will need to be involved in the discussion regarding relocating Cornerstone from the current location on 4<sup>th</sup> Street, Marshfield. Further discussion needs to take place with the builder and a resolution needs to be drafted that will come from the Health and Human Services Committee to the County Board. There was Committee consensus to move forward with this relocation. Cornerstone, which moved to its current location 7 years ago, was only to be there temporarily.

The final candidate for the Human Resources Director position withdrew their name from consideration. The search process needed to begin again and recruitment has already begun.

Dawn Henderson, who has been in her position for 6 months, presented a status report. Reduction in average time to fill a position is at 6.75 weeks. There is a 51% increase in on-line applications and that recruitment system is working well. Dawn shared details on the plan to market Wood County as a "preferred employer" and how she plans to market Wood County jobs. She shared recruitment tools.

**Motion (Hendler/Henkel) to go into closed session at 10:25 a.m. pursuant to §19.85(1)(f), Wis. Stats., to discuss an employee(s)' complaint(s). Roll call vote: Henkel: yes; Hendler: yes; Rozar: yes; Pliml: yes; Rozar: yes. Motion carried.**

**Motion (Hendler/Pliml) to return to open session at 10:31 a.m. Motion carried unanimously.**

**Motion (Hendler/Henkel) to go into closed session at 10:32 a.m. pursuant to §19.85(1)(e), Wis. Stats., to discuss collective bargaining negotiations with WPPA, Deputy Sheriff's Association. Roll call vote: Henkel: yes; Hendler: yes; Rozar: yes; Pliml: yes; Rozar: yes. Motion carried.**

**Motion (Pliml/Henkel) to return to open session at 10:35 a.m. Motion carried unanimously.**

**Motion (Hendler/Henkel) to adjourn at 10:36 a.m. Motion carried unanimously.**

Respectfully submitted and signed electronically by Donna Rozar, secretary

*Donna Rozar*

Human Resources agenda items minutes taken and prepared by Donna Rozar. Other minutes taken and prepared by Bonnie Nuber. All minutes reviewed by the Executive Committee secretary.



## Wood County WISCONSIN

## SAFETY & RISK MANAGEMENT

### Safety & Risk Management Letter of Comments – August 2015

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#### **Safety/Risk/Insurance/Work Comp - News & Activities:**

- WCMIC is preparing property insurance quotations for counties.
- Will begin North Park chemical survey this fall.
- Working on 2016 budget and 2016 insurance renewals.

#### **Lost Time/ Restricted Duty/Medical Injuries: 3**

- 08/04/2015 – Emergency Management – Employee sustained a laceration to the head. Medical only.
- 08/08/2015 – Sheriff's – Employee sustained a strain to the right shoulder. Medical only.
- 08/20/2015 – Highway – Employee sustained a strain to the neck and back. Medical only.

#### **First Aid Injuries: 3**

- 07/30/2015 – Human Services – Employee sustained strain to the back.
- 08/05/2015 – Sheriff's – Employee sustained a contusion to top of head.
- 08/20/2015 – Edgewater – Employee sustained a laceration to the left arm.

#### **Property/Vehicle Damage Claims: 0**

#### **Liability – Wood County - Notice of Injury and Claim: 4 new and 2 pending**

- 07/15/2015 – Human Services, Aging - Resident claim after fall from wheelchair. Payment of medical costs related to the fall.
- 07/21/2015 – Highway – Resident claim for a rock to windshield from mowing. Loss of \$210.00
- 07/30/2015 – Highway – Resident claim for mailbox hit by mower. Loss of \$28.42
- 08/04/2015 – Sheriff's – Resident claim for vehicle damage from backing incident. Waiting for claim to be filed.
- 08/12/2015 – Highway – Resident claim from backing incident. Loss of \$1308.77.
- 08/13/2015 – Highway – Resident claim from backing incident. Waiting for claim to be filed and repair costs.

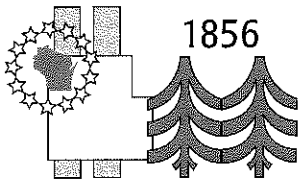
#### **Liability – Active Lawyer Notice of Injury and Claim / Lawsuits/ Court Cases: No new suits filed.**

- Engen notice of claim from Highway C incident. Civil Summons filed. Our Lawyers filed petition for leave to appeal from a non-final order.
- Austin Nelson vs Wood County Human Services. Suicide/Wrongful death claim. Claim dropped from Federal court. Court Branch1 reviewing briefs with a decision forthcoming.
- Janis Waite retaliation claim. No updates.
- Matthew Haupt – Norwood Employee. EEOC claim to federal court. Update: EEOC claim dismissed. Haupt has 300 days to file a claimed discrimination with EEOC or ERD or until December 30th of 2015.

#### **2015 Goals Progress:**

All Wood County written programs updated within the last year. (Completed)

Parks Department South Park shop chemical survey is completed. Updated the chemical list and added over 30 chemical SDS's to the South Park list and SDS binder. (Completed) Dexter Park shop chemical survey is also completed.



## **Maintenance Monthly Comments September 1, 2015**

Regarding the Branch I remodeling plans, as I noted at last month's meeting there was miscommunication, in preparing last month's letter of comments. I did not receive nor have I yet received direction from Judge Potter. When he provides me with a configuration that is suitable for workflow in his office, I can prepare drawings. After the drawings are approved, construction will begin.

Grounds Detail Services began construction on the next phase of the Veteran's Memorial. The project is progressing smoothly with a minimum of disruption to the public entering the building. The appearance of the work is pleasing to the eye.

Request for bid on the final section of the Courthouse roof has been in the papers twice. The site inspection is September 2 and bids are due September 10. At present, there have been two requests for bid specs.

As reported last month there have been water problems in the basement area of the Courthouse following heavy rainstorms. Eron & Gee Plumbing installed a pump in the pit to help with overflow water. There has not been a heavy rainstorm to test the efficacy of the pump.

The exterior steps leading to second floor of the Courthouse have been deteriorating rapidly in recent years. I have contacted Randy from Eagle Construction for a cost estimate to remove and replace the steps. The cost for this is in the 2016 budget.

The grease trap in the jail kitchen failed due to holes in the bottom from rust. This caused water damage in the evidence room. Resolution of this problem required using a jackhammer in the kitchen to remove the failing grease trap and enlarge the opening to house the new grease trap. The jail kitchen staff was very accommodating during the process.

Executive Committee  
Monthly Comments on Agenda Items  
Finance Department – Mike Martin  
Tuesday, September 1, 2015

**Comment on Agenda Items**

**10a. Discuss County summary of departmental budget requests and preliminary deficit**

The departmental requests for the 2016 budget were all received by the deadline of August 17<sup>th</sup> and have been summarized. Here are key elements of the 2016 Wood County requested budget compared to 2015 budget:

- Total expenditures of \$107,271,572 compared to \$100,761,71
- Total levy of \$23,575,447 compared to \$22,816,933
- Operating levy increased \$199,688 (0.95% net new construction)
- Operating tax rate decreased from \$4.59 to \$4.53 (difference in EV compare to net new construction)
- Debt Service tax rate increased from \$0.21 to \$0.32
- Total tax rate increased from \$4.80 to \$4.85
- Shortfall in balancing to 15% working capital \$633,690 (\$258,093 surplus in 2015)
- Use of General Fund undesignated fund balance \$1,250,056 (none in 2015)

There are a couple of key reasons for the \$633,690 deficit and the use of general fund undesignated:

- General Fund is being allocated \$972,000 less levy in 2016 compared to 2015 due to 2016 levy requests for Human Services and Edgewater being higher than 2015
- Capital outlay being funded with tax levy increased about \$600,000 from 2015 to 2016
- The General Fund is projected to receive \$1,213,000 less levy than budgeted in 2015 due to Human Services and Edgewater projections of needing additional levy to balance their 2015 operations

**10b. Discuss finalization of \$6.7 million debt issue**

The \$6.7 million debt issue was closed on August 27<sup>th</sup> with the proceeds being wired to Wood County on that date. The County wired money to the state on Friday August 28<sup>th</sup> to refund the 2014 State Trust Fund Loan.

**10c. Correspondence**

I've attached the budget and actual reports for the 8 months ending August 30, 2015. I have marked those functions that should be watched as we get further into the year.

I have included correspondence updating the discussion on the 2015 audit services. I was successful in foregoing the final year with CliftonLarsonAllen and retaining Wipfli for the same amount proposed by CliftonLarsonAllen.

I have provided copies of the 2016 budgets for Finance and Debt Service along with narratives of significant fluctuations.

2

**Wood County Human Services Department  
Minutes of Public Hearing on 2016 Budget  
August 4, 2015 1-2pm**

Present: Donna Rozar, Health & Human Services (HHS) Committee Chair; Kathy Roetter, Director of Wood County Human Services Department (WCHSD); Doug Machon, HHS Committee member; Marion Hokamp, HHS Committee member; Bill Clendenning, Wood County District 15 Supervisor; Jessica Vicente, HHS Citizen Committee member; Jan Pelot, WCHSD Support Services Division Manager; Stephanie Gudmunsen, WCHSD BH/LTS Division Administrator; Chris Hanten, WCHSD Family Services Division Administrator; Denise Hanke, WCHSD CLTS Manager; Jill Scheidegger, WCHSD CCS/CSP Manager; Karen Brewer, WCHSD Community BHS Nurse Manager; Sue Schueler-Sheveland, WCHSD Outpatient Clinic Manager; Mary Nennig, WCHSD CCS/CSP Service Facilitator; Dawn Schmutzer, WCHSD Executive Administrative Assistant; Kristie Rauter-Egge, Wood County Health Department; Pam Ironside, PIER/Parent; Laura Binder, Anger Management Foundation; Rick Humphreys, Peer Specialist; and nine consumer/public citizens (names on file).

Meeting called to order by Donna Rozar at 1pm.

Donna Rozar introduced herself and other Health & Human Services Committee and County Board members that were present. Kathy Roetter introduced herself and the other Human Services staff that were present.

Donna discussed the budget process, including which governing bodies approve and oversee the budgets. She informed the audience of the Executive Committee's request to maintain tax levy at 0% increase, if possible. Health insurance premiums for employees will be going up 3% and there is a proposed 1.5% wage increase. Donna informed everyone that Human Services Department accounts for roughly 25% of the countywide budget.

Kathy Roetter gave an overview of the 2016 budget. This July the State passed a new 2-year budget. A few of the state budget items that may affect the Human Services Department:

- A proposed increase in funding for elderly/disabled transportation.
- The children in out of home care and those that are aging out (18-21 year olds) are receiving the same funding as previous years.
- Comprehensive Community Services will get \$26 million in state funding.
- A one-time emergency and crisis grant funding of \$1.5 million.
- A study of ADRC and Economic Support/Income Maintenance to try to mesh these areas together to assess and remove any duplication of services.
- Children's Community Options Program (CCOP) is the state's new program for disabled children and their families. Family Support Program will end and these dollars will be moved to CCOP.
- A \$500,000 increase of funding for fraud.
- A reduction of implementation funding associated with the rollout of the Affordable Care Act; 50% reduction in 2016 and another 50% in 2017. These reductions are scheduled in spite of increased ongoing workload associated with the Act.
- The Department of Corrections Youth Aids administration will be transferred to the Department of Children and Families in January 2016.

Kathy then discussed the Human Services Department's budget. There are increased expenses right off the top due to the wage and the health insurance increases. Basically, the budget is starting with a \$425,000 deficit due to these increases. There is an increased demand in all services with more children needing higher levels of care. Comprehensive Community Services (CCS) area is growing and the budget will

request a new position. Psychiatric services at the Norwood Health Center are undergoing change. Norwood had a longstanding partnership with Marshfield Clinic in this area. The Clinic will be ending the relationship and the County will be recruiting two psychiatrists.

Public Comments:

CSP Consumer – enjoys the field trips and outings that help him and others like him to socialize, he gets help with job and apartment searches.

Parent – asked about rumors around the Riverview Foundation having funds available for community partners. How can she get Human Services to contact Riverview sooner rather than later.

Consumer – read aloud a written statement regarding her praise of the mental health services that Wood County provides to her and those in need.

Consumer – stated that all county employees should get a 25% wage cut and to use that money to fund the programs that need it.

Consumers statements read by case manager – 1) CCS helps her with her medications, provides activities and socialization opportunities. Thank you for all the services. 2) He enjoys the socialization and likes the family feel he has with his services.

Public Citizen – Spoke about the wonderful support she gets at the Clubhouse. Would like to see crisis services coordinated into one location so as not to have to go to many buildings to get all the help that could be available for her. The process needs to be made easier for the consumer. There needs to be better communication and coordination of services.

Peer Specialist – You can't cut services to save money as in the end it will cost more. Example would be to go to the Emergency Room instead of your clinic doctor. Need to explore other ways to do thing. Need to review wages and salaries. Need to partner with other community programs.

Parent – asked about the Annual Report from Human Services. (It is not ready yet, but will be available at all locations or by request soon.)

Consumer – spoke about the River Cities Clubhouse and the A Better Way Clubhouse. They provide help and supports a person in need. It is a cost effective place that saves money that would otherwise have gone to pay for Norwood stay or jail.

District Representative – suggested that all County Board members attend this meeting so that more of a community voice could be heard. (It was noted that all were invited to attend.)

Donna spoke regarding the wage issue as it was brought up more than once. She described how the county invests in our employees with training and education to keep them here. The county needs a competitive wage to recruit and keep good employees. She gave the example of one county employee that went to another county for the same job and is now making \$10,000 more than what Wood County could offer.

Donna read aloud the Human Services mission statement.

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Meeting was adjourned at 2:05pm.

Recorder: Dawn Schmutzer

## HEALTH AND HUMAN SERVICES COMMITTEE

**DATE:** August 24, 2015

**PLACE:** Edgewater Haven – Conference Room 100, Admin Building; Port Edwards

**PRESENT:** Donna Rozar, Peter Hendler, Michael Feirer, Doug Machon, Tom Buttke, Marion Hokamp, Jessica Vicente

**EXCUSED:** Lori Slattery-Smith, Jeffrey Koszczuk, D.O.

**ALSO PRESENT:** (for part or all of the meeting) Amy Slattery, Kathy Zellner (Edgewater Haven); Kathy Roetter, Jo Timmerman, Chris Hanten, and Jordan Bruce (Human Services); Lance Pliml (County Board Chair); Bill Clendenning (County Board Supervisor)

**1) Call to Order**

Meeting called to order at 5:00 p.m. by Chairperson Rozar.

**2) Quorum**

A quorum was declared.

**3) Public Comment**

n/a

**4) Correspondence**

Jordan Bruce, new Wood County Annex and Health Center administrator was introduced by Kathy Roetter and introductions took place around the room of those who were present at the meeting.

**5) Budget presentation by Human Services (action required)**

Kathy Roetter and Jo Timmerman presented the 2016 Human Services budget and responded to questions and concerns of committee members. Motion (Machon/Feirer) to approve the Norwood Health Center budget as presented and forward to Executive Committee. All ayes. Motion carried. Motion (Machon/Feirer) to approve the Human Services budget as presented and forward it to the Executive Committee. All ayes. Motion carried.

**6) Budget presentation by Edgewater Haven (action required)**

Amy Slattery and Kathy Zellner presented the 2016 Edgewater Haven budget and responded to questions and concerns of committee members. Motion (Hendler/Buttke) to approve the Edgewater Haven budget as presented and forward to Executive Committee. All ayes. Motion carried.

The Committee recommends that the capital outlay items in each budget be pulled out and considered separately from the operations budget for a clearer picture of budgets. The Chair will take this recommendation to the Executive Committee for consideration.

**7) Date/Time of Next Health & Human Services Committee Meeting**

- August 27, 2015, 5:00 pm, Edgewater Haven, Conference Room 100, Admin Building - Port Edwards

**8) Adjourn**

Motion (Machon/Vincente) to adjourn the meeting at 7:37 p.m.

Minutes taken by Chair Rozar and reviewed by Marion Hokamp, secretary.

Minutes subject to committee approval

Marion Hokamp, Secretary  
Health and Human Services Committee



## HEALTH AND HUMAN SERVICES COMMITTEE

**DATE:** August 27, 2015

**PLACE:** Edgewater Haven – Conference Room 110, Admin Building; Port Edwards

**PRESENT:** Donna Rozar, Mike Feirer, Marion Hokamp, Doug Machon, Peter Hendler, Jessica Vicente, Tom Buttke, Lori Slattery-Smith, R.N.

**EXCUSED:** Jeffrey Koszczuk, D.O.

**ALSO PRESENT:** Kathy Roetter, Jo Timmerman, Jordan Bruce (Human Services); Sue Kunferman, Kathy Alft (Health Department); Amy Slattery (Edgewater Haven); Rock Larson (Veterans Services); Bill Clendenning (County Board Supervisor)

**1) Call to Order**

Meeting called to order at 5:00 p.m. by Chair Rozar.

**2) Quorum**

The Chair declared a quorum present.

**3) Public Comments**

- n/a

**4) Correspondence**

- Chair Rozar shared a letter received from the State WIC Breastfeeding Coordinator recognizing Wood County for their achievement of the *Loving Support Gold Award* for their breastfeeding efforts, successes, and peer program.
- Chair Rozar shared a letter addressed to the County Board Chairman regarding a recent news article pertaining to a site visit at Norwood Health.
- Chair Rozar reported on her attendance at the National Association of Local Boards of Health (NAHLBOH) conference August 5-7<sup>th</sup> and shared a checklist of six functions of Board Governance.
- The November and December committee meetings will be moved to 3<sup>rd</sup> Thursdays (11/19 and 12/17) due to the holidays.

**5) Consent Agenda**

The Human Services Public Hearing minutes will be amended to include reference with a list of attendees and who took the minutes. Motion (Hendler/Buttke) to approve the consent agenda as amended. All ayes. Motion carried.

**6) Discussion and consideration of items removed from consent agenda**

n/a

**7) Budget Presentation by Health Department (action required)**

Sue Kunferman and Kathy Alft presented the 2016 Health Department budget and responded to questions and concerns of Committee members. Motion (Hendler/Machon) to approve the Health Department budget as presented and forward to the Executive Committee. All ayes. Motion carried.

**8) Budget Presentation by Veteran Services (action required)**

Rock Larson presented the 2016 Veteran Services budget and responded to questions and concerns of Committee members. Motion (Buttke/Vicente) to approve the Veteran Services budget as presented and forward to the Executive Committee. All ayes. Motion carried.

**9) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center**

Financial statements were reviewed, with specific questions answered by appropriate Department Heads.

**10) Human Services - update on Fiscal Services Work Plan**

Jo Timmerman shared progress notes and barriers associated with cash receipts process recommendations, monthly close process recommendations, and communication recommendations. Jo also described allowance accounts which have been created and additional reports which are being monitored. Kathy Roetter responded to specific questions regarding contractual adjustments. A narrative of Jo's report will be emailed to Committee members. Chair Rozar noted that this work plan continues to be a work in progress.

**11) Human Services – update on psychiatric services**

Kathy Roetter shared progress with recruitment of psychiatric positions. A variety of vendors are being utilized with this recruitment. Concerns with salaries and fringes have been expressed by outside consultants. Kathy noted Human Services is aggressively considering *Locum Tenens* services as a possibility. Kathy shared concerns with Human Resource requirement of a JDQ and Carlson-Dettman's review of position descriptions. There was Committee consensus to approach the Executive Committee for an exemption to waive the JDQ requirement for these positions which are market driven.

**12) Human Services – architectural drawing for entrance at Wood County Annex & Health Center**

Jordan Bruce shared different viewpoints of an architectural drawing for the entrance at the Wood County Annex & Health Center. There was Committee consensus to support the design as proposed and present to Executive Committee. This capital project was included in the Norwood 2016 budget document.

**13) Human Services – update on Cornerstone location**

Kathy Roetter reminded Committee members of previous discussions to search for a new Cornerstone location with county board passing a resolution supporting that search. The move seven years ago to the 4<sup>th</sup> Street property was supposed to be a temporary move. Kathy shared long-term lease options with a proposed new location. Furthermore, she shared concerns with remaining in the current location. Kathy responded to questions regarding owning vs leasing property and options to subcontract the statutorily required service. There was Committee consensus to approach the Executive Committee for their support of the proposed location.

**14) Legislative Issue Updates**

Department Heads provided updates regarding issues pertaining to their Departments.

**15) Items for Future Agenda**

The Chair noted items for future agendas.

**16) Next Meeting(s)**

- September 24, 2015, 5:00 pm, Wood County Annex & Health Center, Classroom - Marshfield

**17) Adjourn**

Motion (Hokamp/Slattery-Smith) to adjourn. All ayes. Motion carried. Meeting adjourned at 7:15 p.m.

Minutes taken by Kathy Alft and reviewed by Marion Hokamp, Secretary.

Minutes subject to committee approval

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Marion Hokamp, Secretary  
Health and Human Services Committee

## COMMUNITY CARE CONNECTIONS OF WISCONSIN

### Board Meeting Minutes: Draft

**DATE:** Wednesday, July 22, 2015

**PLACE:** CCCW Wausau Office

**TIME:** 1-3 p.m.

**PRESENT:** Board Members Mary Lou Bergman, Lori Bina, Clarence Campbell, Sam Hardin, David Markert, Donna Rozar, Janis Ribbens, Dale Schleeter, and Bob Weaver

**EXCUSED:** Ken Day and Peter DeSantis

**OTHERS PRESENT:** Janna Duffy, CCCW Executive Director of Operations, Mark Hilliker, CCCW Chief Executive Officer, Jody Kohl, CCCW Chief Human Resources and Information Officer, Jason Taylor, CCCW Chief Financial Officer, Tara Adam, CCCW Executive Secretary

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1. The meeting was called to order at 1:07 p.m. by Board Chair Ribbens.
  2. No public comment given.
  3. Motion by Bergman, seconded by Markert, to approve the Minutes dated June 24, 2015. All voted in favor; Motion carried.
  4. Motion to go Into Closed Session  
Hardin read the motion to go into Closed pursuant to Section 19.85(1)(c), Wis. Stats., for the purpose of considering employment, promotion or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility, including discussion of performance of administrative employees. Motion seconded by Bina. Roll call vote taken; all voted in favor. Motion carried.
  5. Return to Open Session.
  6. An announcement was made that the Board, in Closed Session, concluded the semi-annual review of CCCW Chief Executive Officer Mark Hilliker. No negative comments were made as the Board is very happy with Mark's performance in the first six months of his tenure. No action was taken.
- 
7. Board Updates/Education
    - A. Administrative Updates
      - DHS will be creating a concept plan for Family Care, which is due to the Joint Finance Committee on April 1, 2016. The plan will have a "yes" or "no" vote; if voted in favor of, DHS will draft a waiver for the federal level. The final step will need the approval of CMS. MCOs are working together currently to clarify language in the budget allowing districts to operate as Health Maintenance Organizations which will allow the MCOs to function in the new system as Integrated Health Agencies (IHA).

## CCCW Board Meeting Minutes – July 22, 2015

- A review of CCCW's insurance package is taking place. The package that was renewed increased the level of coverage with a \$16,000 savings on the annual premium.
- Community Supported Living Options has been put into place in the northwest region; most recently in Ashland with 10 CSL placements.
- Data gathered during an in-person management workday on July 7 will assist to identify CCCW strengths and training opportunities related to outcome expectations for IDT staff.
- The revised CCCW Employee Handbook is being reviewed by legal counsel; the handbook will be provided to the Board at the August meeting for their approval.

**B. Monitoring Reports**

- Annual External Quality Review Report. Annually, MetaStar performs an external quality review of all MCOs. While last year's CCCW quality review consisted of two reports issued (one for NW and one for Central), this year's report is combined. The process began in February 2015, providing MetaStar with a number of member documents and a week-long visit from them, where approximately 80 IDT staff were interviewed on member-specific questions. The report is broken down into two components – quality compliance and care management review. The Quality Compliance review has 44 standards for a total of 88 points; CCCW received 82 points. The Care Management Review section had CCCW meeting 9 out of the 14 standards at a rate of 90% or higher with a 92.3% rating of standards met by CCCW for all review indicators. There were no reported health and safety standards. The evaluation is a useful tool in determining how to enhance practices at CCCW. The positive feedback received shows the progressive work of the organization.
- Semi-Annual CCCW Strategic Plan Implementation Report. A strategic planning process has taken place twice since CCCW's inception – the first one was approved in 2010 and ran through 2013, then in 2013, the strategic plan was reviewed and modified to run through the current date. Work will begin shortly for the next 2-3 year planning strategy for the future; more information will be shared with the Board as time progresses. The Board was provided with a report that lays out the context of the Strategic Plan, including the mission/values and four main strategic issues.
- Quarterly Self-Directed Supports Usage Report. The 1<sup>st</sup> Quarter 2015 shows some growth in self-directed supports from the 4<sup>th</sup> Quarter 2014. 20% of CCCW membership self-directs one or more of their cares. There was also a slight increase in the hourly rates being paid to increase the dollars spent on SDS by about \$28,000.
- Quarterly Business Sustainability Report. The Board was provided with the 2015 Work Plan Areas of Focus and Prioritization. Work for these areas takes place with the Business Sustainability Committee.

## CCCW Board Meeting Minutes – July 22, 2015

- Monthly Income Statement. Net enrollment grew by 26 members in May 2015 and 25 members in June 2015. At the same time, net disenrollments decreased. These numbers have provided CCCW with a boost of significant growth and have driven overall revenue stemming from capitation payments. Total operating costs through the first six months of the year are \$32 below budget on a per member per month basis which is also contributing to the positive financial outlook.
- Quarterly Balance Sheet. A \$16 million drop in operating cash on hand was experienced due to the annual monthly delay in June of the capitation payment by the state. \$2.2 million was advanced to providers with the significant delay in payment processing. \$3 million is held in restricted reserves. The \$19.9 million in IBNR or Liability for Services is higher than typical and is associated with the WPS's payment delay. CCCW currently is meeting all three solvency requirements.
- Quarterly Member Reports. CCCW membership is approaching 5,700 members. The reports also detail member living arrangements and enrollments by county, among other categories.

## 8. Board Discussion/Action

A. Review and Accept Audit Results from the Office of the Commissioner of Insurance (OCI)

Every three years, OCI performs a comprehensive review of CCCW's operations, evaluating IT systems, financial operations and activity, and details of financial records. The audit was done on 2013 records. Five recommendations were received – all of which are easily addressed. Feedback on CCCW's controls from OCI was very positive. All Board Members must sign an affidavit stating they have been presented with the review findings that must be notarized and returned to OCI within 60 days. Nancy Gear, CCCW Revenue Manager, was present at today's meeting as a licensed Notary Public. Motion by Rozar, seconded by Weaver, to accept the audit results as provided. All voted in favor; Motion carried.

B. Review and Reaffirm Section 3 of the Board Policy Manual

This section was delayed until the August 2015 meeting.

## 9. Next Meeting Agenda Items

## A. Monitoring Reports

- Quarterly Quality Indicator Report
- Monthly Income Statement

## B. Board Discussion/Action

- Conflict of Interest Policy
- CCCW Employee Handbook
- Review and Reaffirm Section 3 of Board Policy Manual (Executive Limitation Policies)
- Review 2016 Specific Budget Development Assumptions

## CCCW Board Meeting Minutes – July 22, 2015

10. The next Board meeting will occur on **Wednesday, August 26, 2015, at 1 p.m. at CCCW's Rice Lake Location – 2500C South Main Street, Rice Lake, WI 54868.**
11. There being no further business, the meeting was adjourned with a Motion from Bergman; seconded by Bina. All voted in favor; Motion carried.
12. Meeting adjourned at 3:05 p.m.

Respectfully submitted by Tara Adam, CCCW Executive Assistant

The regular meeting of the Board of Directors of North Central Community Action Program, Inc. was held on Monday, August 17, 2015 at the United Way of Marathon County offices in Wausau. The meeting was called to order at 6:00 pm by President Mort McBain. Jeff will look into other possible meeting location options.

Southworth took roll:

Present	Absent	Staff
McBain	Rotter (ex)	Jeff
Woller	Rau (ex)	Pam
Rozar	McDonald (ex)	Tony
Kieper	Nikolai (ex)	
Southworth	Jantz	
Raymond		
Gilk		
Burgess		

Minutes: Motion was made by Patsy Woller to approve the July minutes as presented. Second was made by Donna Rozar. Motion carried.

Finance Committee: Don Southworth asked Pam to give the Finance Committee report. Pam distributed and discussed the Statement of Revenue and Expenses and Balance Sheet. The finance committee discussed the reports in detail. Pam explained there are monthly entries that need to be made to the final report. Pam reported payroll taxes are paid electronically so an entry needs to be made to reduce the taxes payable and to reduce cash. The committee decided to receive reports one month later in order to approve the final reports along with preliminary reports for the current month. For example the committee will receive the final July reports and preliminary August reports at the September meeting. The finance committee reviewed and approved July expenses. Pam reviewed the reports with the Board of Directors. A motion was made by Don Southworth to approve July expenses and to approve July statements in September. Second was made by Paul Gilk. Motion carried.

Election of Officers: Mort McBain explained the election procedures and reported he would like to step down as President to give other Board members an opportunity to serve as an officer. Donna Rozar made a motion to nominate Peter Rotter as Board President. Second was made by Don Southworth. Donna Rozar moved to close nominations and cast a unanimous ballot for Peter Rotter as Board President. Motion carried. Patsy Woller made a motion to nominate Donna Rozar for Vice President. Second was made by Paul Gilk. Motion carried. Don Southworth made a motion to nominate Denis Burgess for Secretary/Treasurer. Second was made by Donna Rozar. Motion carried.

CSBG Monitoring: Jeff reported the overall monitoring went well. There are a few things we need to work on yet and a few agency policies we need to update. Jeff commended the Board for their hard work in completing many of the standard requirements over the last year.

Strategic Plan Goal Review: Jeff discussed Attachment 1, an example of strategy identification. Jeff discussed our CSBG monitoring and recommendations to meet the standards. Jeff shared ideas on maximizing staff, technology, and cross training. Jeff discussed being cautious about what type of grants we seek. We need to seek funding for opportunities around our mission and be strategic about our

plan. Paul Gilk asked how we would go about getting ready for a program similar to what has been offered to us. Jeff explained the opportunity for that type of program was different because it encompassed a large territory that was not in our area of Wood, Marathon, and Lincoln Counties.

Point in Time Homeless Street Count- Jeff discussed Attachment 2. There were 2 additional individuals added after this report. A total of 20 homeless people were found in our 3 County area. There were 77 volunteers in total looking for homeless individuals. Jeff discussed the different questions and various information obtained from individuals.

Weatherization Report: Tony discussed the Administrative Review report which was included as Attachment 3. Tony reviewed State policies regarding municipality permits, heating system size calculations, historic review issues, direct labor rate, and cost allocation procedures. Tony discussed worker blood lead testing policies. Tony discussed the State monitors procedures with dates of reports. Tony reported a new weatherization auditor has been hired and started today. We completed 29 units in July. Our goal for July was 20 units. Tony reported we are second in the State for lowest average unit costs.

Next Meeting Date: September 14, 2015.

Adjourn: Motion was made by Patsy Woller to adjourn. Second was made by Don Southworth. Meeting adjourned at 7:13 pm.



## WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT August 20, 2015

### Director's Report by Kathy Roetter

The estimated 2015 budget projections and the draft of the 2016 budget were submitted to the Finance Department this month. Numerous variables such as: acute safety needs of children and the need for intensive, structured therapeutic settings; psychiatric changes at Norwood both short term and long term initiatives have budgetary implications; increased numbers of residents asking for help or assistance have and will continue to stretch resources; and finally personnel costs (health insurance and wage increases) have a significant impact on our budget. The Division Leaders in the Community, the Department Heads at Norwood and Administration worked diligently to develop a realistic budget for the Department that allows us to meet the statutory obligations of the County. There are however, limitations in the draft 2016 budget. The budget will not impact some of the access issues nor does it address some of the requests brought forward at the public hearing or from community partners.

Official notice from the Centers for Medicare and Medicaid Services has been received and the inpatient unit at Norwood at the Wood County Annex and Health Center is in compliance with all conditions of participation for psychiatric hospitals.

Planning for the arrival and orientation of the new administrator, Jordan Bruce, at the end of the month is well underway. A welcome reception is being planned for early next week and will provide an opportunity for employees on all shifts to meet him.

### Division of Community Resources Report by Brandon Vruwink

Energy Assistance: The Wisconsin Division of Energy Services has reached out to Wood County Human Services Energy Assistance program with an opportunity to pilot a coordinated Weatherization program with North Central Community Action Program. Wood County along with a small group of other counties will be working with the local Weatherization provider (North Central Community Action) to identify good candidates for Weatherization services. The pilot program is targeted at high energy usage homes that are eligible for Energy Assistance. Through a screening process our Energy Assistance staff will identify candidates that would benefit from Weatherization services and connect them with North Central Community Action. The ultimate goal is to assist households in reducing their energy costs. Weatherization services will be provided at no cost to those that are determined eligible.

Child Care: Wisconsin's 2015-2017 biennium budget implemented two notable changes to the Wisconsin Shares Child Care Assistance program. The first change increased state funding to pay the full cost of the Wisconsin Shares rate increases that went into effect November 2014. The second changed the payment structure for the Wisconsin Shares program. Beginning in fiscal year 2017, parents that are Wisconsin Shares recipients will be issued an EBT card to pay their providers with. The purpose of this is to streamline the payment system and place more accountability with parents.

### Family Services Update by Chris Hanten

New Opportunities for Collaboration: Recently, the Wood County Human Services Department, Personal Development Center and the Family Center were selected to participate with the

Department of Children and Families, Bureau of Safety and Well-Being's Memorandum of Understanding Development project. This project is a collaborative project in which domestic violence partners and child protective services agencies recognize that in achieving good outcomes for families we need to have active agreements and understandings of each other's roles. Wood County is one of two sites that will be provided technical assistance from the Department of Children and Families in developing the memorandum of understanding. This MOU may be used as a model for other agencies in the state. This project will begin in August. Technical assistance will be provided and funded through the Department of Children and Families.

This year at the 2015 Wisconsin Drug Endangered Children Conference, Wood County was selected to present a case study on a significant heroin case/investigation completed by Teri Heinzen of the Wood County Human Services Department and Derek Iverson of the Marshfield Police Department. Teri and Derek had the opportunity to present the case to the Drug Endangered Children (DEC) leadership meeting the day prior to conference. In the presentation Teri and Derek outlined how they utilize each other's skills to collaborate on investigations and engage the family in more effective interventions. Leaders had the opportunity to ask questions about the collaborative efforts and were encouraged to take this information back to their county's DEC teams. Teri and Derek also presented the case study during the conference. Attendance at the session included individuals whose counties or tribes have not yet established DEC programs. They outlined the protocol and described how they work with each other to conduct a more effective intervention with the family. Additionally, Teri and Derek emphasized the importance of teamwork and collaboration in these types of investigations and encouraged attendees to work with their local agencies.

Alternate Care: As outlined in the previous month's report, there continue to be many high cost placements for children placed through the child protective or juvenile justice system. In the last two weeks, there have been two alleged criminal acts by two different juveniles that may require placement in correctional facilities or other restrictive placements to protect community safety during the time the youths are being rehabilitated. As the details related to the crimes are still being investigated, it is unknown what the final disposition will be in these cases.

Personnel Update: Karen Hayes has started as a Family Ongoing Social Worker effective August 10<sup>th</sup>.

### **Behavioral Health/Long Term Support Services Update by Stephanie Gudmunson**

Personnel update: Tracy Renderman has been hired into the Substance Abuse Counselor position. Tracy is a Certified Substance Abuse Counselor. Her first day was 8/10/15. Demaris Losinski has been hired for the Mental Health Clinician position. Demaris is an Advanced Practice Social Worker. He first day with the agency will be 8/24/15.

Outpatient Clinic: The Outpatient Clinic began a waiting list for mental health services on 4/27/15. There are now 95 people on the waiting list. We have begun to give individuals on the waiting list appointments for mental health intakes. Thus far, approximately 50% of the individuals contacted to schedule an intake appointment have done so, and the other 50% have not returned messages left for them by the receptionist to schedule an appointment. With the hiring of the two new clinicians, once training has been completed, there should be a reduction in wait time for AODA services and ability to move more people off of the waiting list.

Crisis/Legal Services: Beginning in July, a new Crisis Plan form was officially rolled out and implemented in Wood County. This new form is the product of a great deal of planning, work and

collaboration with Community Care Connections of Wisconsin (CCCW) and the Northern Crisis Region of Wisconsin. The Manager of the Crisis/Legal Services Unit trained Wood County staff as well as CCCW staff in how to use the new form and how to put information into the plan that will benefit the consumer in the event of a crisis. Crisis Plans are a tool that allows consumers to identify what helps them in a crisis including their own strengths and coping skills and formal and informal supports, as well as techniques to avoid during a crisis. When the Crisis Line is contacted about a consumer in crisis, the Crisis Interventionist can access their Crisis Plan and use that information to help guide their decision making of how to best intervene.

### **Fiscal Services Update by Jo Timmerman**

Norwood: Kathy Roetter and Jo Timmerman met with Norwood department heads to review and finalize their respective budgets on 8-12-15 and 8-14-15. Challenges encountered in preparing the 2016 budget included increased personnel costs, psychiatry changes occurring in the 4<sup>th</sup> quarter of 2015, and the current admissions cap. Managers worked hard to bring in realistic expectations of costs and revenues for both 2015 expectations and 2016 forecasts.

Fiscal Business Office staff along with the Director of Nursing and the Medical Records supervisor will meet on 8-21-15 to begin work on the billing set-up in the Matrix system for billing of physician visits with patients on the Admissions Unit beginning October 17, 2015.

Community: Kathy Roetter and Jo Timmerman met with Community program Division Managers to review and finalize their respective budgets on 8-13-15 and 8-14-15. Challenges encountered in preparing the Community programs' 2016 budget again included increased personnel costs, as well as increased costs in out-of-home placements and secured detentions. We continued to work through several program glitches associated with the upgrade to the budget document for 2016. Staff worked with the Finance Department to resolve these issues as they arose.

Lisa Zvolena has joined Fiscal Services as the Intake Coordinator for the Outpatient Clinic. Lisa is transitioning into the position from her current position as the clinic's front desk Receptionist.

### **Norwood at Wood County Annex and Health Center Update by Kathy Roetter**

Work continues on finding interim psychiatric coverage for Norwood beginning in mid-October. There will be more to follow on this item at the Committee meeting.

An agreement with a physician recruitment firm has been executed and the recruiter came to Marshfield at the end of July. He had a tour of Marshfield, learned about the schools, the community and the quality of life in Wood County. We spent several hours discussing Norwood Health Center including the type of practice and opportunities for physicians. At the end of our time, we toured the facility. Since the visit, we have had several phone calls and reviewed some marketing pieces.

The admissions unit has been busy and continues to operate with a maximum occupancy of 12 patients per the agreement with the Marshfield Clinic. The Crossroads unit is at its maximum capacity of 16 residents and there is one resident on the TBI unit.

In response to the recent newspaper story regarding the federal survey at Norwood, I have sent a letter to the editor.

## **Health Department Report** **August 27, 2015**

### **ADMINISTRATIVE REPORT – SUE KUNFERMAN, RN, MSN**

- I will be presenting our new strategic plan to you at our September HHSC meeting.
- We continue to meet with our partners to complete a new community health assessment/plan.
- I am continuing to serve on the Region 2 Health Care Coalition as a public health representative. We are developing our bylaws, website, and additional infrastructure. I am also serving on the statewide Health Care Coalition Advisory Group as the Coalitions across the state ramp up and begin our work. I plan to do a short presentation for you in the coming months to provide you with more detailed information about the purpose and function of Health Care Coalitions in Wisconsin.

### **HEALTH PROMOTION AND CHRONIC DISEASE REPORT**

#### **Oral Health Program - Wendy Ruesch, RDH, CDHC**

Our program received the full amount of \$19,686.00 from Wisconsin Seal-A-Smile for the 2015/2016 school year. I provided oral health education outreach at the Circle of Moms breastfeeding group in Marshfield. I attended continuing education classes called *Making Community Water Fluoridation Part of the Conversation* and *Effective Advocacy for Oral Health*. I am updating the Healthy Smiles sealant clinic policies and procedure manuals. I am also training back up dental assistants to fill in at sealant clinics during maternity leave and planned absences of the current Oral Health Screener. Nurses continue to apply fluoride varnish for WIC participants who are interested.

#### **Tuberculosis Update – Jean Rosekrans**

There were 2 suspect cases of tuberculosis investigated during the month of July with 1 case of latent tuberculosis infection being monitored.

#### **Communicable Disease Update – Jean Rosekrans**

- During the month of July there were 19 cases of chlamydia, 2 cases of gonorrhea and 1 suspect case of hepatitis C investigated in Wood County.
- Spring and summer months bring an increase in tick activity. When a tick-borne illness is suspected many of the medical practitioners in this area now draw a tick panel which checks for several different strains of tick related illnesses. During the month of July, Wood County had 22 confirmed cases and 1 suspect case of Lyme disease, 3 confirmed cases of ehrlichiosis/anaplasmosis and 2 confirmed cases of babesiosis.
- Enteric illnesses are usually more prevalent in the summer months. During the month of July there were 4 confirmed cases of campylobacter, 1 confirmed case of cryptosporidium, 1 confirmed case of giardia, 1 confirmed case of salmonella and 1 confirmed case of E-coli (STEC).
- There was also 1 suspect case of diphtheria investigated this month.

#### **Quality Improvement- Tyler Zastava**

Mid-year check-ins with all program areas are complete. Areas where there are gaps have been identified and strategies for improvement have been implemented. A new staff "in/out" board has been developed, with help from systems, per a quality improvement project request. The old board continuously locked and froze. The new method is an online application.

#### **Emergency Preparedness – Tyler Zastava**

We are collaborating with our partners to plan a sheltering tabletop exercise in September. The scenario will involve an ice storm. Each agency's role and responsibility will be discussed. Later in September a partner meeting will be held to discuss a draft mass fatality plan. I attended a train-the-trainer workshop on planning and response to an active shooter. I will be training all health department staff on the topic.

### **COMMUNITY HEALTH IMPROVEMENT PLANNER REPORT – KRISTIE RAUTER EGGE, MPH**

#### **Chronic Disease Prevention and Management Team**

The public is continuing to show enthusiasm and participation with the River Riders Bike Share program. Bikes are being checked out daily with repeat visitation. We look forward to winding down the season with a Bike Share volunteer appreciation gathering in the fall to celebrate the launch of the program. The committee is also in the process of potentially organizing a "Bike Ride with the Mayor." The ride would occur late fall before the bikes are stored for the winter months. Also this fall, the coalition will be collaborating with the Healthy Lifestyles coalition to adopt a walking pathway in Marshfield. Members of the coalition will gather to paint the assigned pathway next month. This summer the coalition helped support food waste initiatives occurring with Nekoosa School District. Food that was not eaten during the summer school lunch program was emptied into a bin and weighed for five days

in one week. The food waste study will continue during the academic year as a teaching opportunity for staff and students. It is hoped that information from the study will promote strategies for reducing wasted food generation, and provide data on nutrition and the economic impact of food waste in the district. We are also busy helping support the Great Lakes Great Apple Crunch, which will occur on October 22, 2015. Each school is invited to participate by biting into an apple at the same time to help promote Farm to School and local foods. Additionally, we are finishing up our Harvest of the Month newsletter, which will go out during one of the first few weeks of school.

#### Mental Health/Alcohol and Other Drug Abuse Team

Planning for the mental health conference continues and registration will be open in August. Works continues with the Central Wisconsin Tobacco Free Coalition to educate the community about tobacco/nicotine issues and also educate the City of Wisconsin Rapids policy makers about e-cigarettes and the smoke free air law. We also attended a FACT meeting to learn more about the youth tobacco free movement in Wisconsin Rapids and to see how we can assist them with their work. We are meeting to plan a tobacco free event in Stevens Point which will promote smoke-free campuses and also provide education about e-cigarettes. Work continues on the *Making Your Worksite Mentally Healthy* pilot program. Information on this program was presented to the Nekoosa School District administration. We continue to work with Nekoosa Schools and Healthy People Nekoosa to map out work needed in their community/school surrounding issues of mental health and suicide. Question, Persuade, Refer (QPR) trainings continue to be held throughout the county. So far this year we have trained more than 480 people in Wood County. Work also continues with Wisconsin Initiative for Stigma Elimination (WISE) to map out mental health stigma elimination work to be done in Wood County. Plans for the third Provider Breakfast training are underway. This training will be held in the late fall. Wood County Lunch n Learns for both the County employees and the community to attend were set up and organized for the next few months. A radio presentation was done on suicide prevention and promoting the mental health conference information in Wisconsin Rapids.

#### Healthy Growth and Development Team

We have completed all of the Youth Risk Behavior Surveys and summary documents are now available. We are beginning to make plans for administering the surveys next year. Additionally, we have formulated a plan to keep the team better connected with schools and the current issues they are facing while keeping them in the loop about happenings with the Healthy People Wood County Teams. We are writing a grant to improve preconception health in Wood County. The grant will address the dangers of increased maternal BMI and include other important components of preconception health through a text campaign.

### ENVIRONMENTAL HEALTH REPORT – NANCY EGGLESTON, R.S.

#### License Renewals and Agent Changes

All license renewals are complete for the license year running from July 1, 2015 through June 30, 2016. One late fee remains to be paid. We will begin work on our reimbursement to the State agencies for our Department of Health Services (DHS), Department of Safety and Professional Services (DSPS), and Department of Agriculture, Trade and Consumer Protection (DATCP) agent programs. Effective July 1, 2016, per the budget bill, the DHS agent program will transfer to DATCP except for the body art program. That program will transfer to DSPS. DSPS does not use the same computer licensing and inspection program as DATCP so details must be worked out on how to capture inspections. DSPS has no current staff trained in Body Art inspections and will enter into agent contracts for the service.

#### Beach Testing

In addition to testing beaches for E coli, Kate and Greg will also watch for signs of hazardous algal blooms (HAB). A HAB was noted at Dexter beach during early August beach testing. A photo of the scum layer was sent to Sarah Koske DVM, a CDC Fellow in Waterborne Diseases with DHS, and was identified as a hazardous algal bloom. When blue green algae form a scum layer, the toxins are high enough to cause illness. Scum areas must be closed for recreational water use. The temperature and winds changed, making the beach safe, but caused an advisory to be posted at the boat landing due to blue green algae. Park employees will also monitor the situation and post blue green algae advisory signs as needed. Conditions change quickly and blue green algae can move up and down in a water column throughout the day.

#### Licensed Establishment Changes

Two new retail meat establishments opened in the past month. Bog Bottom Farms opened in Pittsville and Hemlock Creek Farms opened in Arpin. Hollyrocks in Wisconsin Rapids is adding a kitchen and an indoor barbecue.

### Consultations

The Mead Pool in Wisconsin Rapids is leaking due to frost heaving, resulting in broken plumbing. We have been talking with staff about chemical use, water loss and solutions for the future. A retail food stand at the Wisconsin Rapids Farmers Market is having a problem keeping a product cold. We offered suggestions and removed the product from sale until the problem is corrected. We referred the issue to DATCP as that department issued them a processing license for their product. That inspector will be following up. We are working with a business that found bed bugs in their building. We provided information regarding pest control and consulted with a potential source of the bed bugs. Between pest control activities and work at the source, the infestation can be eliminated.

## **FAMILY HEALTH AND INJURY PREVENTION REPORT**

### Fetal Infant Mortality Review (FIMR) – Leah Meidl

We have had some great success in completing maternal interviews. We are able to gain some very valuable insight that will strengthen our case reports. Additionally, mothers have been willing to sign releases so we now have more complete Wood County cases (we are able to then obtain records from Marshfield Clinic). These are both very exciting additions to the FIMR process.

### Amish Outreach – Leah Meidl

We continue to offer newborn screenings to Amish families. Currently, we are working with two families to complete hearing screenings. We collaborate with individuals at the state level to track completed hearing screenings to ensure that no infants go without screening. We are working with a family to determine the safety of their water.

### Caring Hands- Erica Sherman

Caring Hands received a grant for \$1,500 to purchase children's books for childcare providers who attend trainings sponsored by the coalition. The goal is to promote early literacy with increased access to quality literature. Plans for fall trainings are currently being discussed.

### Safe Kids – Tyler Zastava

Safe Kids held a heat stroke in cars demo at "Lunch by the River" in Wisconsin Rapids. As part of fall prevention program planning, eight Wood County playgrounds have been assessed to identify potential playground needs. Work has been done to improve and expand upon the Safe Kids Safety City curriculum. We hope to offer two hour sessions next year, rather than the 1.5 hour sessions previously held. Work is also being done to revamp our Child Passenger Safety Diversion training presentation and brochure.

### Lactation – Amber France

The Wood County Breastfeeding Coalition held its Second Annual Latch On Event on July 31<sup>st</sup> in both Wisconsin Rapids and Marshfield. Fourteen mothers with their babies/toddlers attended the event and latched on their babies in public to show support for public breastfeeding. The coalition will be hosting a family fun event with a local pumpkin patch in October and will be awarding a breastfeeding friendly business this fall as well. The Wood County Health Department continues to provide postpartum lactation support services through telephone contact at 1 month, 3 months, and 6 months, walk-in breastfeeding clinics, and home visits. The department will host its first breastfeeding support group on September 1<sup>st</sup>.

## **WOMEN, INFANTS AND CHILDREN (WIC) REPORTS – AMBER FRANCE, MS, IBCLC**

Wood County WIC rolled out eWIC (paperless system) on July 22<sup>nd</sup>. It has been a smooth transition and the WIC participants have been very receptive to this change. Wood County WIC received the Loving Support Award of Excellence at the Gold Award Level for Breastfeeding Excellence in WIC from the USDA. Wood County was one of three counties in the state to receive this award. Amanda Nedd has joined the Documentation and Assessment State Workgroup and will be helping with the changes that will be made to the WIC documentation and charting system. WIC participants have started receiving farmer's market checks from the program. Angela Roltgen has been attending the Peach Street Farmer's Market on Tuesdays to do WIC outreach and nutrition education to attendees.

### Caseload for 2015 (Contracted caseload 1448)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active	1300	1269	1273	1227	1223	1271	1278					
Participating	1462	1439	1400	1373	1357	1405	1415					

Report from NALBOH 2015 Annual Conference, Louisville, KY August 5-7  
**Leading the Race in Board Governance**

**Wednesday, August 5<sup>th</sup>**

Attended a **pre-conference session**—"Board of Health (BOH) orientation—starting strong out of the gate" The session expounded on the six functions of public health governance—policy development, resource stewardship, legal authority, partner engagement, continuous improvement, and oversight. The role of the BOH member in protecting and promoting the health of the public was emphasized with each function. We discussed 2 case studies on needle exchange and vaccine policies which were quite engaging and certainly did not reveal a group consensus on what the policies should be. Diverse group indeed.

**Thursday, August 6<sup>th</sup>**

Attended **breakfast keynote**—"Harness the power of healthy people 2020: translating national goals to actions" Carter Blakey, deputy director, Office of Disease Prevention and Health Promotion was the speaker. She focused on the 2020 goals and evidenced-based program to implement those goals. The speaker stated there are now 5 decades of a framework for improving the nation's health beginning in 1979. Initially there were 200 objections, there are now 1200 objectives in the 2020 plan.

**Breakout sessions** attended—"Unvaccinated Children and disease outbreaks in schools: examining school exclusion laws and policies"; "Winning the race against the spread of measles: what local boards of health need to know"; and "Whacking the mole in tobacco control: kids, cigs, e-cigs, and cig-alikes" The **NALBOH business meeting** was held over lunch and I voted for our Board of Health. There was also a **reception** where networking and discussions of pertinent, current public health topics took place around tables of conference participants in an informal setting.

**Friday, August 7<sup>th</sup>**

Morning **keynote**—"Top 10" of modern local public health legal innovations" was the topic. The speaker reported that these questions need to be asked with any innovation—"Is it legal?"—what are your police powers?, do you have home rule?, do you have the statutory authority?, and what do federal and state laws say about "preemption?"

Attended **breakout sessions**—"Appropriate response to a public health need through regulation development" and "Cross-jurisdiction shared services agreements: a strategy for increasing capacity for local public health services"

Prior to the 2:15 pm closing of the conference, the lunch keynote address was "Putting the global in local boards of health" The speaker, Dr. Kahn, Dean of the University of Nebraska Medical Center College of Public Health, was skyped in from a country in Western Africa as he had been called there emergently to respond to an Ebola issue. Amazing technology!

All conference presentations are now on the NALBOH website for viewing and I have notes from each session I attended if you are interested in further information. If you have trouble accessing the presentations on the "members only" portion of NALBOH.org, let me know. I appreciate the opportunity to attend this conference and the Health and Human Services Committee for their support of that attendance.

August 2015  
Health and Human Services Committee  
Edgewater Haven  
Amy Slattery

In the month of July we had 14 admissions, with 1 of those admissions to the Behavior Wing, and 5 readmissions. Our Behavior Wing has 9 residents. Census comparison to last year July:

July 2014 - 67 average census with 10 Rehab  
July 2015 - 63 average census with 8 Rehab

We are working on Policies and Procedures to change our Quality Assurance Committee to the Quality Assurance and Performance Improvement (QAPI) to meet CMS guidelines. The committee will be looking at self-improvement for our services to the public and our residents. The plan will be ongoing to ensure we are meeting State and Federal regulations to provide quality of care.

Our annual picnic will be held again this year on September 10<sup>th</sup> from 4 pm – 5:30 pm. We will be holding the picnic both inside in the dining room and out on the patio for those that want to be outside. We decided to have the picnic both inside and outside due to weather factors. All of the food and beverages will be donated by our suppliers. Hope to see many of you there.

Marketing – August 2015

Social services/admissions staff continues daily contact with referral sources i.e.: area hospitals, assisted living facilities, hospice programs, medical supply providers, protective services, etc.

Social services/admissions staff will attend the Fall Social Work Conference in September to network with other nursing home staff related to services and marketing ideas.

Edgewater sponsored an ad in the Buyer's Guide in support of the Port Edwards Fun Fest.

Edgewater has updated its St Luke's Guidebook advertisement.

We are in the process of updating our ad in the Wood County Resource Guide.

Edgewater will begin work on a new brochure for our high behavior unit.

The Farmer's Market at Edgewater on Mondays is gaining more interest each week, drawing the community to Edgewater Haven.



**CVSO Report to the Wood County Health and Human Services Committee**

**Meeting Date:** August 27, 2015

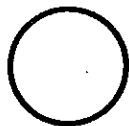
Caseload activity for July: 19 new veterans and 277 veteran's files edited. The regular detailed caseload activity report is attached. Note: new software has changed how we track activity files edited is computed differently than last year.

**Activities:**

1. Completed as of August 17, 2015:
  - a. August 6 – Healthy People Wood County Mental Health and AODA meetings.
  - b. August 16- Comprehensive Community Services Committee meeting.
2. Near Future:
  - a. August 18 – Tomah VAMC Semi Annual CVSO /VSO meeting
  - b. August 19 – Tomah VAMC Annual Mental Health Summit
  - c. August 27 – Disabled American Veterans (DAV) mobile service office van at Festival Foods in Marshfield
  - d. September 2-7 – Central Wisconsin State Fair Booth.
  - e. September 11 – Presentation for Retiree Appreciation Day at Ft McCoy, WI
  - f. September 12 – Wisconsin Veterans' Reunion at Wisconsin Rapids Lion's Park.
  - g. September 23 – American Heroes Café grand opening at Lowell Center
  - h. November 5- Homeless Stand Down Wisconsin Rapids.
  - i. November 11 – Presentation at MidState Technical College veteran's lunch.

**Office updates:**

1. Wood County veteran hiring initiative: nothing new to report this month. Waiting for new HR director.
2. UPDATE -The Wisconsin Department of Veterans Affairs (WDVA) Secretary announced at the July 20 Veterans Board meeting that the results of their audit of county grants will be released in two weeks. To date four weeks later no report has been released. Wood County did receive the 2015 grant check. The original check was sent directly to Chairman Pliml's home and could not be located. When the grant status was questioned, WDVA cancelled the original check and reissued one to the courthouse address Attn: Chairman Pliml.
3. An American Heroes Café is scheduled to begin weekly operations beginning Wednesday September 23. This venue is to create a place where veterans, firefighters and law enforcement personnel can meet and share in their comradeship over a free doughnut and coffee. See attached press clipping.
4. Outreach Booth at the Central Wisconsin State Fair. This year we are partnering with the Federal VA VetCenter. They have lots of handout items to include a dog tag machine which will motivate many people to our booth. Their mission is to help combat veterans of any era adjust and to assist those suffering from military sexual trauma. They provide that counseling through a non-traditional storefront concept (not the big brick and mortar VA hospital).



## RESOLUTION#

Introduced by

Public Safety

Page 1 of 1

Committee

lmc

<b>Motion:</b>	Adopted:	<input type="checkbox"/>
1 <sup>st</sup>	Lost:	<input type="checkbox"/>
2 <sup>nd</sup>	Tabled:	<input type="checkbox"/>
No:	Yes:	Absent:
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>MKA</u> , Finance Dir.		

**INTENT & SYNOPSIS:** To authorize Wood County to enter into an agreement and seek funding under §165.90 for Law Enforcement Services on Restricted Tribal Lands.

**FISCAL NOTE:** \$31,701.00

**Source of Money:** 2016 Budget

		NO	YES	A
1	Nelson, J			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Hendler, P			
6	Breu, A			
7	Ashbeck, R			
8	Miner, T			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

**WHEREAS,** Wood County has restricted Tribal lands within it borders, and

**WHEREAS,** the State of Wisconsin has set aside 1/20<sup>th</sup> of the penalty assessment funds for Tribal Law Enforcement Grants, and

**WHEREAS,** the State of Wisconsin and the County of Wood have joint responsibility for providing law enforcement on Tribal lands in Wood County under Section 165.90 of the Wisconsin Statutes, and

**NOW THEREFORE BE IT RESOLVED,** by the Wood County Board of Supervisors that application be made by the Wood County Sheriff's Department to the State of Wisconsin/Department of Justice under the provisions of Section 165.90 of the Wisconsin Statutes for aid up to \$31,701.00, but not to exceed the total revenue available, to assist in providing law enforcement services on restricted Tribal lands in the County of Wood.

4

MINUTES  
CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE  
WEDNESDAY, SEPTEMBER 2, 2015  
MARSHFIELD RESEARCH STATION, 2611 YELLOWSTONE DRIVE, MARSHFIELD WI

Members Present: Hilde Henkel, Ken Curry, Robert Ashbeck, Bill Leichtnam, Gerald Nelson and Harvey Peterson.

Staff Present:

Planning & Zoning Staff – Jason Grueneberg, Julie Akey and Jeff Brewbaker.

UW Extension Staff – Peter Manley.

Land Conservation Dept. Staff – Shane Wucherpfenning.

Others Present: Dist. #15 Supervisor William Clendenning and Jason Angell, City of Marshfield (joined the meeting at 9:30 a.m.)

1. **Call to Order.** Chairperson Hilde Henkel called the CEED meeting to order at 9:00 a.m.
2. **Public Comment.** Supervisor Clendenning commented the RC&D meeting update was not on the agenda and discussion on the dues is needed. It was noted this matter was discussed briefly during last month's budget review.
3. **Review Correspondence.**
  - a. Peter Manley distributed the Cooperative UW-Extension External Relations' Survey form to Committee members. Members were encouraged to complete this 5-question survey, which has a deadline date of September 4<sup>th</sup>. The results will be analyzed and results released at the 2015 WCA & WACEC Conference this September 20-22 in LaCrosse.
4. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the August 5, 2015 CEED meeting, 2) bills from Planning & Zoning, UW Extension and Land Conservation and 3) staff activity reports from Jason Grueneberg, Justin Conner, April Opatik, Julie Akey, Jeff Brewbaker, Tracy Arnold, Shane Wucherpennig, Adam Groshek, Peter Manley, Matt Lippert, Teri Lessig, Sarah Siegel, Jodi Friday, Kylie Brown and Chris Viau.
  - a. Minutes of August 5, 2015. No additions or corrections needed; however, Supervisor Leichtnam wanted to provide an update on Item #10D (Update on Manure Spill in Wood County). He informed the Committee Shane Wucherpennig has discussed this matter with the Wood Co Sheriff's Dept and they are in the process of updating their procedures so future spills will be reported properly.
  - b. Department Bills. No additions or corrections needed.
  - c. Staff Activity Reports. No questions or comments; however, Supervisor Ashbeck questioned the county's concern with the proposed Sand Valley golf course in Adams County. It was noted this development will have a significant economic impact on Central Wisconsin. Further discussion on this item took place later during this meeting.

<i>Motion by Gerald Nelson to approve and accept the August 5, 2015 CEED minutes as presented, bills from Planning &amp; Zoning, UW Extension and Land Conservation as presented and staff activity reports as presented. Second by Bill Leichtnam. Motion carried unanimously.</i>
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5. **Risk and Injury Report.** Nothing new to report this month.

6. **Planning & Zoning**

- a. Review 2016 Budgets.

- i. Planning, Land Records, Private Sewage, Surveyor, Census & Redistricting. As the Committee reviewed the 2016 Budget Narrative and Analysis, Jason Grueneberg explained a few formulas were corrected, but there was not much change from last meeting.

*Motion by Gerald Nelson to approve the 2106 budgets for Planning, Land Records, Private Sewage, Surveyor and Census & Redistricting as revised. Second by Bill Leichtnam. Motion carried unanimously.*

- ii. Economic Development. As discussed last month, the City of Marshfield has not been able to secure land for their Housing Development Project. As a result, they will not be requesting the \$120,000 budgeted in 2015; however, they did request the County consider budgeting \$50,000 in 2016 for this project. Lengthy discussion followed.

*Motion by Ken Curry to return the \$120,000 to the General Fund and have the City of Marshfield submit another request to start the process over. Second by Bill Leichtnam.*

*Voting Aye: Ken Curry and Bill Leichtnam.*

*Voting Nay:*

*Hilde Henkel – Should budget \$50,000 and carryover the remaining \$70,000.*

*Robert Ashbeck – Should budget \$50,000 and carryover the remaining \$70,000.*

*Gerald Nelson. Should budget \$50,000 and carryover the remaining \$70,000.*

*Motion died 2-3.*

Jason Angell informed the Committee the City of Marshfield remains committed and continues to look at properties; however, it may be a smaller development than what was originally planned.

*Motion by Gerald Nelson to retain the \$50,000 and return the remaining \$70,000 to the General Fund. Second by Hilde Henkel.*

*Voting Aye: Gerald Nelson and Hilde Henkel.*

*Voting Nay: Ken Curry – This money was initially approved for a specific appropriation of \$120,000. The City should submit another request and start the process over.*

*Bill Leichtnam – The City should start clean and start the process over,*

*Robert Ashbeck – Should leave the entire \$120,000 in the budget, give the City the \$50,000 as requested and retain the remaining \$70,000.*

*Motion died 2-3.*

*Motion by Hilde Henkel to amend the 2016 Economic Development Budget to include the \$50,000 as requested by the City of Marshfield for the same purpose and not carryover the \$120,000. Second by Gerald Nelson.*

*Voting Aye: Hilde Henkel, Gerald Nelson, Bill Leichtnam and Robert Ashbeck.*

*Voting Nay: Ken Curry -Has a problem approving monies for an undefined project.*

*Motion carried 4-1.*

- b. Discussion on Recent Changes to Statewide Shoreland Zoning Regulations. The 2015-17 State Biennial Budget (2015 Wisconsin Act 55) made several policy changes limiting the scope of county shoreland zoning ordinances. Jeff Brewbaker, Wood County Code Administrator, explained the following changes:
  - i. Counties may not enact ordinances that require or prohibit the installation of outdoor lighting.
  - ii. Counties may not enact ordinances requiring approval, impose a fee or mitigation requirement, or otherwise prohibit or regulate the maintenance, repair, replacement, restoration, rebuilding or remodeling of all or any part of a nonconforming structure, if the activity does not expand the footprint of the nonconforming structure.

- iii. A county ordinance may not require any approval for, impose any fee or mitigation requirement or otherwise prohibit or regulate, the vertical expansion of a nonconforming structure unless the vertical expansion would extend for more than 35 feet above grade level.
- iv. A county ordinance may not require any inspection or upgrade of a structure before the sale or transfer of the structure.
- v. A county shoreland zoning ordinance may not regulate a matter more restrictively than the matter is regulated by a shoreland zoning standard promulgated as an administrative rule by the DNR.
- vi. A county shoreland zoning ordinance may not require a person to establish a vegetative buffer zone on previously developed land, nor expand an existing vegetative buffer zone.
- vii. DNR may not appeal Board of Adjustment decisions.

Brief discussion followed on upcoming revisions to the Shoreland Ordinance. It was estimated preliminary discussion could begin in January or February on proposed amendments. Brewbaker also stated he will be attending the WCCA Fall Conference in October and is hoping to obtain additional information on this matter.

- c. Discussion on Wood County Becoming a Member of the North Central Wisconsin Regional Planning Commission (NCWRPC). Jason Grueneberg briefly explained the benefits the Regional Planning Commission provides to paying members. The Regional Planning Commission assists local governments in the preparation of Comprehensive Plans, Sewer Service Area Planning, All Hazard Mitigation Plans, Farmland Preservation Plans, Land & Water Resource Management Plans and others. The annual cost is \$44,000 every year. Following a lengthy discussion on the benefits and annual cost, it was the consensus of the committee to table this matter and invite Dennis Lawrence, Regional Planning Commission Executive Director, to attend a future CEED meeting to give a presentation.
- d. Consider Resolution to Approve Town of Marshfield Rezoning Request. The Town of Marshfield has submitted a request to rezone two parcels (#1100302 and #1100302D) from Agriculture to Commercial. The Committee reviewed the Town's zoning map while Jason Grueneberg explained this request was for Schalow's Nursery. Grueneberg also stated this request does not conflict with any county planning programs or zoning ordinances.

*Motion by Gerald Nelson to approve the Town of Marshfield rezoning request to rezone Parcels #1100302 and #1100302D from Agricultural to Commercial as presented. Second by Ken Curry. Motion carried unanimously.*

- 7. **Economic Development.** Jason Grueneberg informed the Committee he recently toured the future Sand Valley golf course. This development is scheduled to open in 2017 and will include three courses. Discussion followed on the significant economic impact this development will have on Central Wisconsin. Future tours of this development may be set for Spring 2016 for Committee members.

8. **County Surveyor.** Nothing new to report.

9. **Land Records.** Nothing new to report.

#### 10. Land Conservation

- a. 2016 Budget Update. Shane Wucherpfennig reported there was no change to their budgets from last month.
- b. Review and Possible Action on Amendments to the Non-Metallic Reclamation Mining Ordinance. Discussion has been held the past few months regarding possible amendments

to the fee structure for this ordinance. Due to revenue shortfalls devoted to the administration of the program, adjustments need to be made to the current fee schedule. Shane Wucherpfennig explained the current ordinance needs to be revised in order to be consistent with current established fees. During the review of the proposed County Board Resolution, Chairperson Henkel questioned if a Public Hearing on the proposed amendments was necessary. Wucherpfennig indicated he will look into this matter and possibly schedule the public hearing prior to County Board if needed.

*Motion by Robert Ashbeck to introduce a County Board Resolution to amend the Wood County Nonmetallic Mining Reclamation Ordinance #802 as presented. Second by Harvey Peterson. Motion carried unanimously.*

- c. Discuss Land Conservation Department Staffing Needs and Timeline. Shane Wucherpfennig explained he has been checking into the availability of staffing grants. He did indicate short-time joint county grants may be available. It was the consensus of the Committee in-depth discussion needs to be held on this issue. Following a lengthy discussion, it was determined this matter will be discussed at a special November 5<sup>th</sup> CEED meeting. Wucherpfennig requested Committee members provide any statistical questions they may have in advance of this meeting.

## 11. UW Extension

- a. Overview of Marshfield Research Station. Jason Cavadini, Assistant Superintendent, gave a brief presentation of the research activities conducted at both the north and south campuses. He explained extensive crop research is performed at both campuses and various trials are also being conducted. It was noted the south campus is shared with the USDA-Agricultural Research Station and the UW-Madison Soils and Forage Analysis Laboratory.
- b. Budget Review. The Committee reviewed the 2016 Budget Narrative and Analysis for UW Extension, Junior Fair and Farm Technology Days budgets. Peter Manley reported there were minor changes in the budgets, but there was an overall decrease due to personnel switching to 133 contracts, 3 new employees at the beginning salary range for their position grades and no tax levy needed for Farm Technology Days.

*Motion by Robert Ashbeck to approve the 2016 UW Extension, Junior Fair and Farm Technology Days Budgets as revised. Second by Bill Leightnam. Motion carried unanimously.*

- c. Brown Resolution for National 4-H Conference. The Committee reviewed a proposed County Board Resolution authorizing Kyli Brown, Wood County 4-H Program Advisor to attend the National 4-H Conference in Portland Oregon on October 26-29, 2015. She has been selected to teach two sessions at this conference. She was also selected by her peers in Wisconsin to win the Distinguished Service Award and now will be recognized at the National 4-H level. As a result of winning this award, 3/4 of the registration fee will be paid. Discussion was held on the funding sources as listed on the proposed resolution. It was the consensus of the Committee Kyli Brown should not have to use personal funds and the \$200 is to come from a budgeted expense account.

*Motion by Ken Curry to submit a County Board Resolution to authorize Kyli Brown, Wood County 4-H Program Advisor to attend the National 4-H Conference in Portland Oregon on October 26-29, 2015, with funding sources to be as discussed. Second by Bill Leightnam. Motion carried unanimously.*

- d. Fair Update. Peter Manley reported the Central Wisconsin State Fair started smoothly this morning. The fair will run through September 7<sup>th</sup>.

**12. Discussion on Future CEED Meeting Frequency, Meeting Length and Topics Covered.** Brief discussion was held on the length of recent CEED monthly meetings. Various topics being discussed have resulted in lengthy discussions during the meetings.

**13. Schedule Next Meetings**

- a. The 2015 Conservation CEED Tour is scheduled for Friday, September 18, 2015. It was noted a few people will join the tour in Marshfield.
- b. The next regular CEED meeting is scheduled for Wednesday, October 7, 2015 at 9:00 a.m.
- c. There will be two (2) November 2015 CEED meetings:
  - i. Wednesday, November 4<sup>th</sup> – Planning & Zoning and UW Extension
  - ii. Thursday, November 5<sup>th</sup> – Land Conservation

**14. Adjourn**

*Motion by Harvey Peterson to adjourn at 12:30 p.m. Second by Bill Leichtnam. Motion carried unanimously.*

Respectfully submitted,



Kenneth A Curry, Secretary  
Minutes by Julie Akey, Planning & Zoning Office  
Review for submittal to County Board by Ken Curry (approved Sept 9, 2015)

4

**Golden Sands Resource, Conservation & Development Council, Inc.**  
**Regular Business/Executive Committee Meeting Minutes**  
**July 23, 2015**  
**Golden Sands RC & D Office, Stevens Points, WI**

**Attendees:** Al Barden (Member-at-Large); Gary Beastro (Marathon); Bill Clendenning (Wood); Bob Ellis (Waupaca); Dillon Epping (Golden Sands); Reesa Evans (Member-at-Large); Cathy Guth (Member-at-Large); Brian Haase (Waupaca); Diane Hanson (Marathon); Deb Jakubek (WI Farmer's Union); Bill Leichtnam (Wood); Ed Miller (Outagamie); Hugh O'Donnell (Member-at-Large); Al Rosenthal (Marquette); Karen Sakata (Golden Sands); Kristy SeBlonka (Golden Sands); Joe Stuchlak (Adams); Amy Thorstenson (Golden Sands); Lanice Szomi (Taylor); Joseph Tomandl (Taylor); Shane Wucherpennig (Wood).

**CALL TO ORDER:** The meeting was called to order by President O'Donnell at 11:13 a.m.

**INTRODUCTIONS:** At the request of O'Donnell, everyone attending verbally identified himself or herself and named the organization and/or county being represented.

**APPROVAL OF MINUTES:** Motion made by Clendenning seconded by Barden, to accept the minutes of the March 2015 meeting. Motion carried unanimously.

**TREASURER'S REPORT:** Sakata passed out the treasurer's report for the past two months. There was no use of the line of credit or of the contingency fund. A large reimbursement for a WDNR grant was received. Money for a grassland acquisition was also passed through, and repayment for terrestrial invasive signs were received. There are several new additions to the payroll for summer LTEs. There are 14 grazing plans and 1 pasture walk to get payment for as well. Motion made by Clendenning, seconded by Guth, to accept the treasurer's report. Motion passed unanimously.

**OLD BUSINESS:**

**Wisconsin RC & D Update:** Barden reported there has been no meeting of the state organization since the last GS meeting. However, discussions have been going on through emails and phone calls. There are changes in the by-laws of the state organization proposed. Comment is being sought on them before they are taken up at the October 2015 meeting of the state group. Among the changes proposed are: (1) modifying the by-laws to permit membership in the Wisconsin organization by surrounding states; this will allow Michigan to potentially join Wisconsin's state RC & D; (2) allowing presence at meetings by telephone to count as in-person appearances; this will make getting a quorum for formal action easier; (3) changing the current quorum requirement of all 7 state RC & Ds to half of the active (paid up in dues) members. These by-law changes will also require a change in the constitution of the state RC & D. A 2/3 vote of active members is necessary to make these changes. Bill Clendenning noted that the next meeting of the state RC & D is July 31, 2015, in Stevens Point.

**3-Year Plan Steering Committee:** Thorstenson reported that Kristy SeBlonka has received the draft of the plan to revise to make sure it aligns with the development plan that SeBlonka is working on.

**Joe P Memorial:** Thorstenson said that the memorial bench for Joe is hopefully to be installed today at the dedication ceremony for the green space, which comes later in the agenda. Although most of the smaller planting is completed, larger trees will be planted in the fall. There are still picnic tables, benches and the labyrinth to be completed as well.



**Election of Personnel & Finance Committee member:** this will be discussed in the P/F committee report.

**Outagamie County Application:** A written application from Outagamie County was received, making their membership official. Golden Sands is working with Outagamie County to determine which services from GS they would like to use.

### **COMMITTEE REPORTS:**

**Personnel/Finance Committee Report:** Evans reported on the meeting this morning. The Committee reviewed the Treasurer's Report and voted to pass it on to the full council. The Committee discussed the need to establish a basic income for operating expenses that are not reimbursed under the various grants that GS obtains. These include expenses such as insurance, dues, professional fees (such as accounting), bank fees, storage fees, IT support, etc, that are necessary for GS to continue operating. These costs total about \$23,000 annually. While work on donations, sponsorships, and direct contracts is starting to produce positive results, there is still the need for these funds, since both 2013 and 2014 ended in the negative for actual costs. A formal proposal will be presented to the council in October, with a proposed increase in county dues up to about \$2000. If the dues are raised, they would be reconsidered again in 3 years or so, and dues payments from the counties are always voluntary. SeBlonka is still working on the donor database and fund-raising plan, as well as a development plan. Joe Stucklak of Adams County expressed interest in joining the P/F Committee since the last meeting is, so the Committee appointed him to fill Moody's position.

**Forestry/Agriculture/Wildlife Committee Report:** Sakata reported on today's meeting. There are no new projects. SeBlonka and Thorstenson are working on rebuilding the grazing program funds. After considering applying for a NRCS RCPP grant, it was determined that there were too many related expenses that wouldn't be covered to make it financially viable. Merlin Becker has been named the regional (11 states) Tree Farmer of the Year and is in the running for the National Tree Farmer of the Year. Daily votes can be recorded by going through the WOAA site. Portage County, which is taking over the Agroforestry site, plans to keep some of the plot going, but it is not clear how much. The rest will be a county park. Shopko and Lowe's made small donations towards the community gardens that were used for path improvement and fencing. The terrestrial invasive signs are installed in Waupaca and Marathon Counties. Sakata released her first round of biocontrol insects for spotted knapweed. The Emerald Ash Borer project is wrapping up, with plans to be delivered shortly. There is a plan to apply for a grant due October 1 for other municipalities that are interested in similar EAB plans. The grassland acquisition in Adams County has been completed. Wood County has expressed some interest in taking over the Prairie Chicken Festival. The Woods and Wildlife project involving the US Forest Service is still being pursued, with the hope to hire a forester in the fall. Student assistance from UWSP would be involved in that program.

**Water Committee Report:** Haase reported on today's Water meeting. There are no new projects. Shane Wucherpennig of Wood County indicated that he has accepted the county conservationist position there. He is concentrating on rebuilding his staff at this time. There is a new engineering technician in the office. A groundwater protection work group has started to develop an ordinance that is likely to result in an additional position for nutrient management in his office. The Wysocki CAFO EIS is postponed until at least early next year. Diane Hanson of Marathon County noted that her office was taking 11 lake management plans to the County Board in August. If approved, the office will move to the implementation state. Several lakes have expressed interest in the Healthy Shores citizen-to-citizen program. A lake management plan for the Big Eau Plaine is being developed, as is a 9 Key Element Plan for Fenwood Creek. They are discussing the implementations for the county shoreland zoning ordinance in light of the new budget rules. Among the possible issues is that the county can't

require a septic evaluation when a property is sold. Thorstenson reported that she is working on the EWM weevil project with two new groups at Lake Halle and Shallow Lake. A point intercept aquatic plant survey was recently conducted on Porters Lake by Paul Skawinski, Thorstenson and Epping. No EWM has been found there for 5 years. The information has been forwarded to the WDNR, which may change the lake's EWM status from "present" to "believed eradicated". This would be the second lake in the state to have a status change. She is continuing to work on reimbursements. Further information can be gained from her staff report. Al Rosenthal of Marquette County talked about the positive start of the new AIS person from Golden Sands for Green Lake and Marquette counties. She managed to get an on-going column in 5 local papers. The Marquette lake group has managed to get a "lake person" appointed to the LWCD committee. He is on the board for the Wisconsin Lakes organization, which had its budget cut by 2/3 from a veto by the governor, so they are regrouping in light of the financial changes. Epping said that purple loosestrife projects are winding down, plus he is still working on taking over work from Kaycie Stushek. He helped with the AIS booth at the Energy Fair. He plans to spend three weeks doing shore surveys in Green Lake Co, using a protocol developed by the WDNR. Further information on his activities is available in his written staff report. Bob Ellis of Waupaca County expressed his frustration at the changes in the shoreland zoning law. They have inventoried shore property on all the lakes in the Chain o' Lakes, and he is now concerned that shore improvements won't be able to be made with the change in laws. There was the most positive purple loosestrife beetle rearing this year that the Chain has had, with some released at Hartman Creek Park. A contractor has been hired to develop a lake management plan. EWM that seemed to be reduced in some of the lakes has come roaring back. The district had been eking out a grant from 2007 to deal with it, but the grant money is gone, so funds will need to be raised to deal with the new expansion. He expects that to require a doubling of dues for property owners. He has been appointed the county board representative for the Stratton Lake District; this lake is ecologically different from the Chain o' Lakes and has substantial groundwater contamination from surrounding agricultural production. He is also working with the Veterans Administration about the wastewater produced by the Veterans Hospital and Home in King. Reesa Evans reported that Adams County is continuing to work on its SWRMP and various dam repairs. Diver Assisted Suction Harvesting is going to be tried on Deep Lake this year. Big Roche a Cri Lake recently held its first Weedfest, which was fairly successful. She attended an advanced plant identification class at Kemp Station and learned about a free GIS software called QGIS that allows mapping of aquatic plant locations, among other things. Hamerla is closing out the reimbursement for the original WDNR grant for AIS work in Green Lake and Marquette counties and is working with Krista, the new coordinator there. He's completed 23 AIS surveys on lakes in Taylor County and found only one aquatic invasive on one lake. AIS signs have also been installed at Taylor landings. Plant ID books and DVDs are being distributed to local libraries. Joe Stuchlak of Adams County reported that the resolution for using MFL money to purchase county forest lands has been tabled again by the Adams County Board. The forestry zoning was approved by the LWCD/P & Z committee, so the P & Z Administrator will be going to the 10 towns that have county zoning to discuss this with the towns. Goose Lake had a fish survey done; a deficiency was found in panfish, although northern pike and gizzard shad were healthy. It is expected that crappie and bluegills will be stocked this fall. Easton Lake's reported carp problem was verified by a fish study, so the lake may be drawn down to poison the carp. Brian Haase indicated that the Little Hope Dam was removed this past week, which affects the Crystal River.

Motion made by Stuchlak, seconded by Barden, to approve the committee reports. Motion carried unanimously.

**NEW PROJECTS:** There are no new projects.

**STAFF/PROJECT UPDATES:** Written staff reports were sent out for Council members to review prior to the meeting.

**AGENCY/PARTNER REPORTS:** Amy outlined an answer she received from Rep. Shankland about the change in the state budget that affect waters. Among other things, WEEB grants were eliminated. Bill Clendenning said he had heard that the Petenwell & Castle Rock Stewards were dissolving, but Reesa Evans assured him that PACRS were still going strong. Deb Jakubek of the Wisconsin Farmer's Union reported on the coordination with Women, Food & Agriculture out of Iowa to hold a conference in Richland Center called Women Caring for the Land. The Soil Sisters, a group of women in agriculture, are holding a number of events at the end of July. She has copies of the newsletter available and also cards about a Barn Dance to be held at Joel Kuehnhold's farm in Milladore on August 1.

**OTHER REPORTS:** It was announced that there is a tour in Monroe County for the outstanding tree farmer of Wisconsin for 2015 at the farm of Joe Kahmns on August 15, 2015. Also, GS's own Merlin Becker is the Regional Tree Farmer of the Year and can be voted on for the National Tree Farmer of the Year by a link on the WOAA website.

**NEXT MEETING:** The next meeting will be on September 17, 2015, at the Golden Sands office located at 1100 Main Street, Suite 150, Stevens Point.

**Temporary Adjournment:** Meeting adjourned at 11:55 a.m., to reconvene at the Green Space Dedication.

**GREEN SPACE DEDICATION:** Jennifer Glad discussed the history of the Green Space behind the GS office and outlined the inputs by various groups and agencies, including Golden Sands, Great Lakes Higher Education, Eco-Building & Forestry, Landscapes for Life, the Stevens Point Downtown Business Association, Recycling Connections, Children's Museum, The Coffee Studio, Isaak Walton League, and John Dolan, architect with Arc Central. All these groups worked together to get the project going and partly installed. Completion is expected this year. Glad also described the bench in honor of Joe Piechowski that will be installed soon. Landscapes for Life has agreed to take on the 10-year maintenance plan. John Dolan built the pergola. Tom Giralomo of Eco-Building & Forestry then talked about the plants and mulch at the site and how it will be sustainable, even without an outside water source.

**ADJOURNMENT:** The meeting was adjourned at 12:25 p.m. Free lunch was provided as part of the dedication.

Respectfully submitted,

Reesa Evans  
Secretary, Golden Sands RC & D

**Golden Sands Resource, Conservation & Development Council, Inc.**  
**Personnel/Finance Committee Meeting Minutes**  
**July 23, 2015**  
**Golden Sands Office, Stevens Point, WI**

**Call to Order:** Hugh O'Donnell called the meeting to order at 8:39 a.m.

**Attendance:** Al Barden; Reesa Evans; Cathy Guth; Deb Jakubek; Hugh O'Donnell; Karen Sakata; Kristy SeBlonka; Amy Thorstenson. Hernandez excused. Also present, Ed Miller.

**Minutes:** Motion made by Barden, seconded by Guth, to approve minutes of the last meeting. Motion carried unanimously.

**Closed Session:** Motion made by Barden, seconded by Evans, to go into closed session. Into closed session at 8:39 a.m.

**Out of closed session:** Motion made by Barden, seconded by Evans, to go out of closed session. Out of closed session at 9:00 a.m.

Diane Hansen and Ed Miller enter.

**Treasurer's Report:** Sakata passed out the treasurer's report. There has been no use of the line of credit or saving account. A large reimbursement for a WDNR grant was received. Money for a grassland acquisition was also passed through, and repayment for terrestrial invasive signs were received. There are several new additions to the payroll for summer LTEs. There are 14 grazing plans and 1 pasture walk to get payment for as well. Motion made by Evans, seconded by Barden, to forward the report to the full council. Motion carried unanimously.

9:01 a.m. Bill Leichtnam arrives.

**Financial Procedures:**

**Joe Piechowski Memorial Fund:** There will be a presentation and dedication at the end of today's council meeting. Most of the features are installed. It is hoped that the memorial bench for Joe will be installed. Larger trees will be planted in the fall. The labyrinth is also not installed yet.

**OMB:** Thorstenson reported that the change in the federal law about covering some administrative costs in federally-backed grants will likely not make much difference for Golden Sands. The law gives federal agencies a year to adopt strategies and it doesn't overrule federal or state laws prohibiting certain overhead expenses (as NRCS and Wisconsin lakes grant program has). Any benefit from the federal change is likely to be more than a year down the way. Thorstenson sent out information on a proposal that she would like to have presented at the September GS meeting. Regular operating expenses not recoverable by any grants total about \$23,000 per year. With 12 counties, dues of \$1900 per year would raise almost that much money. Commitment from the counties is needed for GS to continue in the future. Corporate dues are not recommended to change. She will work on gathering figures about the value of services being provided to the counties before the Sept meeting.

**Donor Database/Communication/Fund-Raising Strategies:** SeBlonka is still working on the donor database and contemplating ways to get information out. A regular short newsletter and year-end appeal are being considered. She recently sent a worksheet to members, along with some suggestions for communications and fund-raising, and hope that members will get information back to her. Evans suggested that it was time to go to County Boards again the get Golden Sands information in front of them, since it still seems many people have no idea what RC & D can do.

**Staff & Membership:**

**Personnel Reviews:** Work on the hiring of summer staff, grant applications and reimbursements have sidelined the personnel reviews.

**Council Purchases:** 3 computers have been dropped from the RMM contract because they were not being used much. They can be added back if necessary. This will save some money monthly.

**Insurance & Benefits:** A meeting with Portage County about the cost of unemployment insurance payments for the Windshed seasonal workers was not successful. Portage County appears to be opposed to proposing UI reimbursement to the Windshed board. The GS contract with Portage County still has 2 years to run.

**Communications/Marketing:** The newsletter was discussed earlier in the meeting.

**New Board Members:** Joe Stuchlak from Adams County had indicated interest in joining the P/F Committee. O'Donnell will appoint him. Evans will announce it at today's full council meeting.

**Other:** none.

**Adjournment:** The meeting was adjourned at 9:48 a.m. upon motion made by Barden seconded by Guth.

Respectfully submitted,

Reesa Evans  
Secretary, Golden Sands RC & D

**Golden Sands Resource, Conservation & Development Council, Inc.**  
**Forestry/Agriculture/Wildlife Committee Meeting Minutes**  
**July 23<sup>rd</sup>, 2015**  
**Central Wisconsin Children's Museum, Stevens Point, WI**

**ATTENDEES:** Al Barden, Cathy Guth, Ed Miller, Hugh O'Donnell, Bill Clendenning, Karen Sakata, Kristy SeBlonka, Joe Tomandl

**CALL TO ORDER:** O'Donnell called to order at 10:06am.

**APPROVAL OF MINUTES:** Motion was made by Al Barden, and seconded by Hugh O'Donnell to accept the minutes of the May 2015 Forestry/Agriculture Committee meeting as written. Motion carried.

**PROJECT REPORTS:**

**Managed Grazing** – Bob is wrapping up grazing plans under the Mill Creek grant and Golden Sands is submitting them under the NRCS grazing contribution agreement as match. Bill Kolodziej is also writing grazing plans for us to submit, contracted through Marathon County. Kristy and Amy looked into submitting an RCPP grant through the NRCS and had many conference calls and discussions with other RC&Ds and organizations to try to rebuild a grazing network in Wisconsin. Ultimately decided not to apply due to the lack of admin costs being covered. Laura Payne tried to coordinate with larger organizations to administer the grant but was unsuccessful. Golden Sands will continue to network with these partner organizations in hopes of securing funding in the future.

**Demo Forest** – Merlin Becker is Regional Tree Farmer of the Year, and is in the running for National Tree Farmer of the Year. Kristy wrote up a project overview of the demo forests to be reviewed by Merlin and Amy. Extra time for a forester will be budgeted into the USFS Woods & Wildlife For Today and Tomorrow (WWTT) grant to work on bringing on new demo forests and update information on current forests. Additional funding is being sought.

**Agro-forestry** – Karen spoke to Dick Olson and was informed that the sale with Portage County is still pending, but the Olsons intend to accept their offer. The agro-forestry site will be split between the 10-acre parcel being kept by the Olsons and the new county park. The fence will remain up for at least another year.

**Bluebird / Bat houses** – Bluebird houses are available for sale. Bat houses have not been started yet, but Cathy will supply the wood.

**Tree shelters** – No updates.

**CWWP** – No updates.

**SPANG** – Small grants were received from Shopko and Lowes and were used to buy landscaping cloth. Intern Jaime Langenfeld worked with a volunteer to install the cloth and wood chips donated by the City of Stevens Point to create paths between the garden beds at Franklin Street. A similar project will be undertaken at Cornell-Whitney next summer, pending funding. A garden tour is also planned for next year to promote the two locations.

**Forestry Placemats** – No updates.

**Terrestrial Invasives** – Signs and boot brushes were delivered to Waupaca and Marathon Counties. The first round of weevils was released at Hartman Creek State Park, with a second round to follow in August. The control site for the biocontrol project is in Jordan Park (Portage County) instead of in Waupaca County due to the weevil's tendency to travel.

**Emerald Ash Borer (EAB) Urban Forestry Outreach Campaign** – Golden Sands RC&D had a booth highlighting EAB and AIS at the Midwest Renewable Energy Association's Energy Fair—it was very successful, with a lot of interested attendees asking questions. Amy and Megan are working on finalizing and delivering plans to municipalities.

**CWGCA** – There final acquisitions were submitted and reimbursed, so the project is complete. Bill Clendenning stated that Wood County may be interested in taking over the Prairie Chicken Festival.

**Downtown Stevens Point Green Space** – The Green Space is nearing completion. Benches are being installed, included the memorial bench for Joe P (featuring a honey bear and honeycomb). The labyrinth still needs to be installed, and the larger trees will be planted in the fall. Further updates will occur during the "Grand Opening" during the Business meeting.

**Forestry Certification Project** – No updates.

**Woods and Wildlife** – Amy is in the process of finalizing paperwork with hopes of hiring a forester in the fall. Kristy has been submitting applications for additional funding, and has arranged for the forester to work with UW-Stevens Point students in the spring.

**NEW PROJECTS FOR APPROVAL:** 'Central WI Cooperative Weed Management Areas' proposed. Motion to accept all and send to full council for approval. Motion passed.

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**OTHER BUSINESS:** None

**ADJOURN:** Motioned by Al Barden and seconded by Cathy Guth at 10:42am.

Respectfully Submitted,

Karen Sakata  
Golden Sands RC&D

## *Activities Report for Shane Wucherpfennig August 2015*

4

- August 1-5 - Worked on 2016 budgets for Land Conservation
- August 5 - Attended CEED meeting – Presented 2016 Budget, Animal Waste Storage, Nutrient Management and Ground Water Protection Ordinance Changes, Updated CEED on County Conservationists meeting, Introduced Adam Groshek – new Engineering Technician and gave a update on CEED tour in September.
- August 7 – Site visit at Randy Pliska Farm to discuss Storage options and permit requirements.
- August 10 – Worked on Construction Designs.
- August 11 – Inspection of Manure channel pour at Marti Farms, LLC.
- August 13 - Area Technician Tour in Oconto County.
- August 17 – Inspections at D & B Sternweis Farms.
- August 18 – Attended County Board with the AWO proposed changes.
- August 19-20 - Worked on Construction Designs.
- August 24 – Site Visit to Heiman Dairy, LLC to verify Direct Discharge complaint – currently working on compliance issues.
- August 25 – Site Visit to Clarence Boerboom farm to verify an excessive manure application complaint - currently working on compliance issues.
- August 26 –Inspection at D&B Sternweis Farms.
- August 27-28 – Review of Lee Deboer Storage Facility plan sets for Permit.
- August 27-28 – Review of Bruce Wayerski Storage Facility plan sets for Permit.
- August 27 – Drew Zelle to discuss projects work on a Feed Leachate plan and visit Weiler Dairy, LLC.
- August 31, Work on AWO permits for projects.
- September 2 – Attend CEED meeting.



## *Activities Report for Tracy Arnold 10-2015*

### **Wildlife Damage Abatement and Claims Program**

- Maintaining DNR database with current Wood County information
- Entering 2015 enrollees into database
- Waiting for DNR approval on 5 fences, then will begin bidding paperwork
- Purchasing temporary fencing supplies for apiaries
- 5 WDACP fences failed inspection, working with those to get back into compliance
- Conducted appraisals as requested
- Met with landowners about fences
- DNR approved 4 permanent fences for the year
- Meeting with landowner to finalize designs
- Prepare bidding forms for fences

### **Non-metallic mining reclamation program**

- No forfeiture payment from B & R Excavating to date (since June 12, 2013)
- Updating NMM databases
- Preparing for DNR audit of NMM program
- Site visits about reclamation progress and sign off

### **Land Conservation**

- Entering stream flow data into the SWIMS database for 16 sites (authorized by state to enter data)
- Conducted stream flow survey's on Five Mile, Two Mile and Bloody Run
- Developing the Land Water Conservation Initiative with Discover Media Works through Youth Education
- Submitted the required paperwork to DNR for our Purple Loosestrife Beetle Bio-control project
- Conducting Acoustic Bat Survey's for Wood County
- Coordinating and monitoring the Rusty Wranglers Program at North Wood County Park
- Preparing for 2016 Tree Sale
- Continue to be Chair of the Youth Education Committee for the WI Land+Water
  - Run monthly meetings for WI Envirothon, State Poster and Speaking and main Youth Education Committee
  - Develop forms to use across the state
  - Coordinate events
- Preparing newsletter articles
- Planning the CEED fall tour

**Activities Report for Adam Groshek - August 2015**

- ~Inspection of new freestall barn and manure transfer channel on Travis Marti farm.
- ~Streamflow monitoring of Bloody Run, Fourmile Creek, and Twomile Creek.
- ~As-built survey of enlarged manure storage lagoon for the Russ Weiler farm.
- ~Design work for Lee DeBoer's new manure storage structure and leachate treatment.
- ~Stakeout survey for DQ farm's new clay lined manure storage lagoon.
- ~Design and survey of barnyard area of the Randy Pliska farm and planned manure handling.
- ~Review of updated Animal Waste, Nutrient Management, and Groundwater Protection Ordinance.
- ~Sternweis farm assistance and GPS stakeout with new barn and manure storage lagoon construction.
- ~Tour of Oconto County Northern Pike constructed wetlands via Lake Michigan grants with other Land Conservation department employees.
- ~Design of clay-lined manure storage structure for Heather Schmitt
- ~Attendance of the County Board meeting for matters dealing with the update for the Animal Waste, Nutrient Management, and Groundwater Protection Ordinance.
- ~WI glacial geology soils 2-day training in Appleton, Shiocton, and Seymour with NRCS and DATCP staff and other County Land Conservation department employees.
- ~Assisted Planning & Zoning department staff in GPS training for the elevation measurement of cranberry bog dikes
- ~Implementing the latest CAD software on 2 computers in the LCD in order to be more efficient for future client projects

## **Conservation, Education & Economic Development Committee Report September 2015**

### **Peter Manley**

#### **Wood County UW-Extension Community Resource Agent**

I attended and made input into the CEED meeting on July 1. I led weekly staff meetings and we reviewed 6 month progress on the budget and planned changes as necessary. I submitted a preliminary budget for CEED approval. I also developed a Clean Sweep resolution for applying for state Clean Sweep funding for 2016. I followed up on the conversion of Manley and Lippert to 133 Contracts. I facilitated the Wood County Employee Feedback Group meeting on August 6. I began developing various forms of publicity for the Clean Sweep coming up on October 3<sup>rd</sup>. I attended a Wisconsin Counties Association workshop on Broadband Development on August 17 in Stevens Point. My radio show (August 20) promoted the upcoming Clean Sweep. Our staff attended the Dane County Farm Technology Days on August 26, in preparation for the upcoming 2018 FTD in Wood County. We had a long-term camp planning session for camps in 2016 (August 27). I attended a citizens group meeting on WI River water quality along with the LCD Department Head, (August 28). I rounded out the month meeting with a CRD Educator from another county who has been put under a performance improvement plan (August 31). Most of my time this month was spent on budget development and making sure all the forms were completed properly.

### **Matt Lippert**

#### **Wood County UW-Extension Agriculture Agent**

- Two issues of the Cranberry Crop Management Journal were produced by our office in August. The Journal is funded by a grant from the Wisconsin Cranberry Board. Up to ten issues are produced each season by the Wood County Extension office. It is available to every cranberry grower in the state by email or mail; we have a distribution of over 300 people. Input for the newsletter comes from state specialists at UW-Madison, USDA specialists, crop consultants as well as individual growers. Each issue averages 8 pages of timely crop production information.
- The Cranberry Summer Field Day was held at Wisconsin River Cranberry, Nekoosa. About 400 attendees were able to visit with industry suppliers at the trade show, attend educational workshops, marsh tours and network with other growers. I organized the marsh tours this year.
- I will be traveling later this month to Dane county to assist in various roles at this year's Farm Technology Days. I plan to meet with our office staff and our County FTD committee as we begin in earnest developing plans for Farm Technology Days in Wood County in 2018
- Our office has begun the process of recruitment of host farm applicants for Farm Technology Days. The application is available from our office and is due September 15.
- I assisted with the Wisconsin State Fair Junior Dairy show. This show has about 850 animals and youth from across the state- the largest show of its kind in the world.
- I met with local high school agriculture instructors to plan fall activities including the County Soil Judging contest coming up in September.
- I assisted the market animal sale committee prepare for the Central Wisconsin State Fair.
- I organized the judging event at the County Holstein picnic. This year's event was held at the Pat, Mary and Neil Ledden Farm in Auburndale.
- I met with the Wood County Farm Bureau board at their monthly meeting. They had questions about the Groundwater Ordinance the County is to vote on yet this month. They are busy preparing for their largest fund raiser of the year, the ice cream sale at the fair.

## Teri Lessig

### Wood County UW-Extension Horticulture Educator

- Appeared on WDLB and WFHR. The topics were mainly Late Blight in tomatoes and potatoes. I spent quite some time at each location trying to drive the point home about the importance of diagnosing the disease and then destroying the plants. I also touched on a few of the other tomato diseases, problems with cucurbits, and dangerous weeds to watch out for. Those that were listening may not want to garden anymore after that doom and gloom show.
- Two home visits in Marshfield to check for EAB and confirm American Cow Parsnip (one of the aforementioned dangerous weeds). The first resulted in a diagnosis of beetles on Bitternut Hickory and the second was a confirmed American Cow Parsnip. I advised on proper removal techniques that would not harm the person doing the removing.
- Met with the Marshfield Community garden committee. The season has gone well. The biggest challenge has been weed control between the gardens and around the perimeter.
- Sent out a press release and invitations to interested persons for the upcoming fall Master Gardener Level 1 training scheduled for Tuesday evenings in Marshfield. Registration deadline is August 27<sup>th</sup>.

## Sarah Seigel

### Wood County UW-Extension Family Living Educator

- Put up "Back to School Tips" Bulletin Board for the month of August. The bulletin board promotes back to school tips to help parents/families get the school year off to a great start. (August 1)
- Attended the Home and Community Education (HCE) board meeting on August 4.
- Went to the Peach Street Farmers' Market on August 4 to test dial gauge canners and provide education regarding home food preservation and food safety.
- Organized and worked at the south Wood County Stuff the Bus event at Lunch by the River on August 6. Stuff the Bus is a community school supplies drive to assist students/families in need for the upcoming school year.
- Taught Financial Capability Basics at McMillan Library on August 10.
- Talked on WDLB and WFHR (August 11 and 13) about Back to School Tips for Families.
- Taught a Food Preservation Basics class at McMillan Library on August 12.
- Listened to a Money Smart in Head Start Wisline on August 13.
- Went to the Rapids Farmers' Market on August 13 to test dial gauge canners and provide education regarding home food preservation and food safety.
- Set up for Stuff the Desk at Lincoln High School on August 14.
- Worked Stuff the Desk on August 15 at Lincoln High School. Stuff the Desk is a community event where families in need are able to register and come and get free school supplies for the upcoming school year.
- Listened to a Department of Family Development Wisline on August 24.
- Attended Farm Tech Days in Madison (as Wood County Extension Staff) on August 25.
- Listened to a Wisline for the 3D parent/child financial story time workgroup that I belong too. Workgroup focuses on tying financial concepts/education with childhood literacy. (August 26)
- Had a Google Hangout with Mary Ann Schilling from Waushara County regarding our upcoming presentation at WAHCE state conference and also about the Food and Nutrition workgroup her and I are co-chairs of. (August 27)
- Had a meeting with Jill Hicks regarding WNEP nutrition programming for Wood County. (August 27)

- Put together Financial Capability Brochures and flyers for the Mobile Food Pantry. (August 13)
- Put together education and marketing materials regarding Home Food Preservation and Food Safety.
- Continued to work on marketing the Financial Capability Series within Wood County.
- Continued to revise and work on the Financial Capability programs and curriculum for all Financial Capability Series classes/courses offered. Sent curriculum to the UW-Extension Financial specialists to review.
- Continued to revise and work on the Family Leadership programs and curriculum for all Family Leadership topics/classes offered.
- Worked on our social media resources which are promoted to the community/families to use to access and register for Family Living programs.
- I attended coalition meetings throughout the month for south Wood County Hunger Coalition.

### **Jodi Friday**

#### **Wood County UW-Extension WNEP Nutrition Educator**

My hours are now reduced to 50% time for June, July and August.

- Taught at two Senior Dining Congregate meal sites to approximately 50 seniors. Seniors are learning the health benefits of eating tomatoes and tomato products.
- Taught at the Women, Infants & Children (WIC) clinic three times this month to approximately 35 parents. This quarter's lesson focuses on the farmers market and how to use WIC farmer's market vouchers.
- Participated in two Wood County Staff meetings.
- Organized the Rapids Family Backpack room at River Cities High School.
- Hosted the United Way Volunteer Campaign Coordinators at the Rapids Family Backpack. Coordinators were able to learn more about the program and take part in the backpack packing process.
- Attended the UW-Extension North Central Region WNEP meeting.
- Attended one WNEP Team meeting (Wood/Portage County).
- Attended the South Wood County Hunger Coalition meeting.
- Attended Farm Technology Days with the Wood County UW-Extension office.

### **Chris Viau**

#### **Wood County UW-Extension 4-H Youth Development Educator**

The following is an overview of Youth Development activities for August 2015:

- 4-H Club and Program Management
  - 4-H Club and Volunteer Management concerns-Ongoing
  - Horse Project concerns
  - Newsletter contributions
  - Leadership Washington Focus Program Wrap-up
- Central WI State Fair
  - Jr. Fair Board Meeting
    - Assist support staff with Entry process and issues
    - Liaison to Executive committee for late entries
  - Coordinate edits for Superintendent Resource Guide
  - Assist in planning Superintendent training August 19
  - Market Sale Committee Support

- Superintendent Meeting re: paper work
- Other
  - Potential New Program Development- Middle School Youth Leadership and STEM Committee Development
  - Youth Risk Behavior Survey (YRBS) Results and planning meetings
  - Cooperative Extension Volunteer In Preparation (Youth Protection) development team meetings
- Administrative
  - State and Regional Phone Conferences

### **Kyli Brown**

### **Wood County UW-Extension 4-H Program Advisor**

- Respond to phone calls and emails regarding 4-H enrollments, questions, feedback and planning meetings for 4-H.
- Looking forward to the Central WI State Fair from September 2-7<sup>th</sup>. I will also be on the radio on September 1st with two PALS members.
- Worked with the Central WI State Fair office to develop a disaster planning report for the fairgrounds.
- On a planning committee to help plan the JCEP conference in March of 2015 at the state level. Attending a planning meeting on August 10.

August 25, 2015

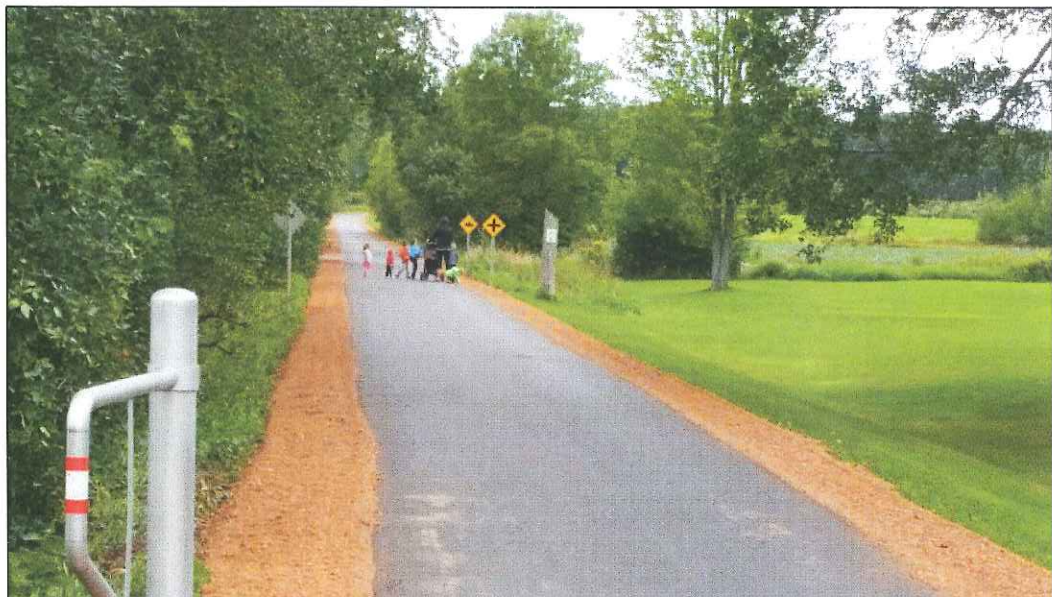
TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director  
Justin Conner, GIS Specialist  
Julie Akey, Admin Services 6  
Jeff Brewbaker, Code Administrator  
April Opatik, County Planner

RE: Staff Report for September 2, 2015

1. Planning (Jason Grueneberg)

- a. Hewitt-Marshfield Connector Trail –The Hewitt Marshfield Connector Trail was paved on August 14. The week following shoulder work and signage was completed. The trail is now open and a ribbon cutting will be scheduled in September.



- b. Wisconsin Rapids Housing Study – The City of Wisconsin Rapids is requesting proposals to complete a housing study for the city. The study will be very similar in nature to Marshfield's 2014 study.
- c. North Central Wisconsin Regional Planning Commission (NCWRPC)– At the direction of the CEED Committee I have been looking into the benefits of being a paying member of the NCWRPC. Attached to this report is a document that explains some of the benefits of NCWRPC membership. Annual cost for membership is \$44,000.

- d. Shoreland Zoning Policy Changes – Governor Walker signed the 2015-17 State Biennial Budget (2015 Wisconsin Act 55) on July 12, 2015. The budget makes several policy changes limiting the scope of county shoreland zoning ordinances:
- Counties may not enact ordinances that require or prohibit the installation of outdoor lighting.
  - Counties may not enact ordinances requiring approval, impose a fee or mitigation requirement, or otherwise prohibit or regulate the maintenance, repair, replacement, restoration, rebuilding or remodeling of all or any part of a nonconforming structure, if the activity does not expand the footprint of the nonconforming structure.
  - A county ordinance may not require any approval for, impose any fee or mitigation requirement or otherwise prohibit or regulate, the vertical expansion of a nonconforming structure unless the vertical expansion would extend for more than 35 feet above grade level.
  - A county ordinance may not require any inspection or upgrade of a structure before the sale or transfer of the structure.
  - A county shoreland zoning ordinance may not regulate a matter more restrictively than the matter is regulated by a shoreland zoning standard promulgated as an administrative rule by the DNR.
  - A county shoreland zoning ordinance may not require a person to establish a vegetative buffer zone on previously developed land, nor expand an existing vegetative buffer zone.

2. Economic Development Activity (Jason Grueneberg)

- a. Regional Economic Growth Initiative (REGI) – On August 14 and 17 the Regional Economic Growth Initiative met. REGI is planning an event at Rapids Area Middle School on September 28 to introduce the President of REGI, Steve Anderson, and present the results of the recently completed Infrastructure Assessment
- b. Sand Valley Golf Course – On August 18 I attended Wisconsin Rapids Area Chamber of Commerce Business after hours in the town of Rome. At the event tours of the future Sand Valley golf course were provided. The development will include 3 courses and will open in 2017. Development of destination golf courses will have a significant economic impact on Central Wisconsin and will contribute to the State becoming a recreation and golf destination. Future tours of the development may be set up for County Board Supervisors. See attached Milwaukee Journal-Sentinel article to learn more about the development.

3. Planning (April Opatik)

- a. Update of the Parks and Trails Plan for the village of Hewitt.
- b. Collecting, gathering, and updating the Resource Map for Wood County in conjunction with Justin Conner, Park and Forestry Department, and the Visitor's Center
- i. Anticipated finish date in early Spring of 2016
  - ii. Funding is available for printing in Park & Forestry budget
- c. Updating, organizing, and indexing some of our "ancient" documents.
- d. Reviewing comprehensive plans
- e. Established an Arc-GIS database base-map for the new Cranberry Ordinance's



- f. Investigating prices, space-needs, and future developmental “needs” for the properties across from the Courthouse
- g. Creating outreach with 4-H Extension, interview with Marshfield Radio, and networking with the Marshfield City Planner
- h. *Still learning a lot and appreciating having such a welcoming County!!! ☺*

4. Land Records (Justin Conner)

- a. QA/QC Aerial Photography – Began quality checks on the new aerial photography.
- b. GIS website user survey – Received 90 responses so far. The answers and comments will be very helpful moving forward.
- c. Parcel Edits - The new RPL is editing the parcels on a training basis for now. I check his edits and in many cases redo them.
- d. 2015 Official Snowmobile Trail Map – Updated the official snowmobile trails map.
- e. CIS Mobile Mapping – Work with Jenny Corbett and CIS to implement the mobile mapping component for shared dispatch.

5. POWTS Activity (Julie Akey).

- a. Monthly Sanitary Permit Activity. There were 28 sanitary permits issued in August 2015 (4 new, 16 replacements, 2 replacement tanks only, 5 reconnects and 1 non-plumbing) with revenues totaling \$7,305. There were 9 other sanitary permits applications received this month, but not yet issued, with revenues totaling \$2,200. There were 23 sanitary permits issued in August 2014 (4 new, 16 replacements, 1 replacement tank only, 1 reconnect and 1 non-plumbing) with revenues totaling \$5,525.

There have been 111 sanitary permits issued through August 24<sup>th</sup>. For comparison purposes, following are totals through the same period for the previous five years: 2014 – 112, 2013 – 123, 2012– 116, 2011 – 119 and 2010 – 117.

- b. 2015 Tax Refund Intercept Program (TRIP). To date, Wood County has received \$10,082.00 on 9 outstanding cases. Two of these cases now have a zero balance and the necessary paperwork has been completed and filed with the court to show satisfaction of judgment.

c. 2015 Maintenance Notices.

- i. On May 8<sup>th</sup>, postcards were mailed to 2,848 property owners who need to have their POWTS serviced in 2015. They were given 120 days to complete this required servicing. Their deadline date is September 18<sup>th</sup>.
- ii. On July 8<sup>th</sup>, postcards were mailed to 118 property owners who have not complied with the required servicing requirement in 2013 or 2014. They were given until August 17<sup>th</sup> to complete this required servicing.

- iii. On July 8<sup>th</sup>, postcards were mailed to 21 owners who have an Aerobic Treatment Unit (ATU) septic system which require a 12 month service interval. They were given 120 days to complete this servicing. Their deadline date is November 6<sup>th</sup>.
  - d. Sanitary Permit Document Imaging Project Status To date, sanitary permits for the years 1982 – 2006 have been scanned and are available for viewing on the County's website ([www.co.wood.wi.us/Departments/PZ](http://www.co.wood.wi.us/Departments/PZ)). The 2007 sanitary permits are currently being scanned.
  - e. Enforcement Activities Update. Nothing is currently scheduled.
  - f. Wisconsin Fund Program Update.
    - i. FY16 – Since the State's Grant Specialist is no longer with the department, I'm currently attempting to locate a contact person at the State level to request an update on the status of the release of the grant awards. I have been receiving numerous phone calls the last few weeks from the applicants inquiring when they will receive their money. In anticipation of receiving the grant award shortly, I have been contacting the applicants requesting submittal of Proof of Payment documents (copies of paid invoices as well as copies of cancelled checks). Once these documents are in the files, I will be able to include them on the County's 1<sup>st</sup> Payment Request as soon as the grant award is released.
    - ii. FY17 – Currently, 4 owners have submitted a grant application to this office for funding consideration for the next fiscal year.
6. Code Administrator's Report (Jeff Brewbaker).
- a. Private Sewage Program, Permitting, Maintenance and Violations
    - ✓ (62) on-site investigations/inspections/compliances
    - ✓ (1) septic system verification letters & failing system investigations
    - ✓ (0) failing septic system orders, (0) holding tank maintenance violations & settlements
    - ✓ (18) soil tests reviewed, (6) hydrograph reports reviewed, (4) interpretive soils report reviewed
    - ✓ (6) holding tank plan reviews, (8) conventional plan reviews, (14) mound plan reviews, (2) aerobic plans
    - ✓ (36) sanitary permits reviewed
    - ✓ (0) court cases for malfunctioning septic system and overfull holding tanks (0) referrals
    - ✓ (0) sanitary system easements
    - ✓ Answer phone calls, emails and meet in office regarding permitting and inspection questions.
  - b. Floodplain Ordinance Investigations and Permitting
    - ✓ (0) site inspections, meetings or enforcement

- ✓ (0) permit issued, screening sites or Letter of Map Amendment (LOMA)
- ✓ (0) DNR Approved flood studies reviewed
- ✓ (1) Cranberry farm certification
- ✓ Answer questions from citizens regarding building in floodplain and shoreland areas.

c. Shoreland Ordinance Investigations and Permitting

- ✓ (5) general shoreland permits reviewed & issued
- ✓ (0) mitigation plans reviewed, (1) exempt structure affidavit
- ✓ (5) onsite pre-construction inspections, meetings & enforcement, compliances
- ✓ (0) navigability determinations
- ✓ Answer questions from citizens regarding building in floodplain and shoreland areas.



This structure is located in the Town of Arpin. The structure lies within the shoreland district and meets all water setbacks. It is however too close to the State Hwy. 186 ROW. The owner has stated that there is mold damage and the house cannot be repaired. Based on the current shoreland ordinance the structure could be reconstructed in the same footprint and is considered a Nonconforming Structure. Board of Adjustment is not required even though the new home will be less than the required 50 feet from a state hwy. ROW.



## Sand Valley touted as a one-of-a-kind golf resort

```
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height:372px; overflow:hidden;} #leadmedia-cover: hover {cursor:pointer;} #leadmedia-cover span
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transparent url(http://media.jsonline.com/designimages/BCplay4.gif) no-repeat center center;
opacity:0.75;}
```

**Architect Bill Coore talks about the unique aspects of the property where the Sand Valley golf project is being built in the Town of Rome in central Wisconsin.**

Aug. 25, 2015

**Town of Rome**—Sand Valley might be the most ambitious golf development project ever undertaken in Wisconsin, and not just because well-heeled clients will someday fly in to play as many as four courses at the destination resort.

That's all well and good. It is, after all, a commercial enterprise.

What makes Sand Valley special, though, is that it's also a habitat restoration project of immense size and scope. What was once a sprawling red pine plantation — a monoculture not unlike a cornfield — will be returned to a 1,700-acre sand barren, home to native plants such as prickly pear cactus and wild lupine, and endangered species such as the Karner blue butterfly and Kirtland's warbler.

"Restoring that jack pine sand barren was one of our main goals," said Michael Keiser Jr., the project manager at Sand Valley. "We've cleared 800 acres of pine. We are seeding with native species, but one thing I've been amazed by is the seed bank in the ground. They have been dormant for 90 years, and they have popped up on their own.

"It's been incredible to experience that. It's a huge part of our mission."

The first course at Sand Valley, designed by the team of Bill Coore and Ben Crenshaw, is under construction. Thirteen holes will be seeded by mid-September and the other five will be seeded next spring. Founding members will be able to play nine holes by the summer and the full 18 will open to the public in 2017.

The second course, designed by David McLay Kidd, is scheduled to open in 2018. By then, Sand Valley likely will be the biggest employer in Adams County, where 11.6% of the population lived below the poverty rate in 2009.

Over the last 10 years, the number of unemployed Town of Rome residents increased by 125%, according to the town's 2015 comprehensive plan.

"In Adams County, sadly, the No. 1 employer is Adams County," Keiser said. "The county employs 160 people. So goal No. 1 is to be the biggest employer in Adams County and that's achievable by 2018. That's something we take extremely seriously. It's a responsibility that we're blessed with and we don't take that lightly."

The town's belief in the project, which could grow to as many as four courses if the first two are successful, was underscored by the fact that it created a tax increment financing district to construct the second course (the first was financed by 200 founding members). Only property taxes generated by the incremental increase in value of the TIF district are available for TIF projects.

In June, Gov. Scott Walker signed into law Assembly Bill 123, giving the Town of Rome the authority to make cash grants or loan subsidies through a TIF district to the developers, led by Keiser's father, Mike Keiser, a Chicago businessman who has built acclaimed golf resorts in Oregon and Nova Scotia.

"Generally, TIF is most often used for business parks or industrial parks," Keiser said. "I'm sure it's happened before (with a golf course) but it's not common. It's a pretty big deal for a town this small to put a deal like this together. I can't imagine any other town being able to pull something like this off."

Considering the habitat restoration and what Sand Valley will mean to the local economy, the resort is destined to join SentryWorld (1982), Blackwolf Run (1988), Whistling Straits (1998) and Erin Hills (2006) as the most important golf course developments in Wisconsin in the last half-century.

But what about the golf experience itself?

Two words come to mind: Fabulous and memorable.

I toured Sand Valley for a third time last week — Coore was out on a Toro Sand Pro, shaping a green — and the transformation of the land is difficult to describe.

The rough grading uncovered expanses of sand as far as the eye can see; a massive lake covered central Wisconsin in prehistoric times and the sand goes down 200 feet here. With the red pines removed, only scraggly jack pines and specimen oaks remain and the rolling terrain is exposed.

There is no sign of civilization and wind whistles across the desolate landscape. The place looks and feels like eastern Montana.

Coore has designed golf courses all over the world — on the Oregon coast, in the sand hills of Nebraska, on Cape Breton Island in Nova Scotia and in exotic locations such as Tasmania and Hainan Island in China.

He has never seen a site quite like Sand Valley.

"It really doesn't remind me of anything," Coore said. "Everybody wants to make the comparisons. It's like this, it's like that. Sand Valley, no, it doesn't remind me of anything. That's what's so neat about it. It's Sand Valley. It's not trying to be Pine Valley or Pinehurst. It's itself."

The Coore-Crenshaw course will be walking only, with firm fescue fairways and bentgrass greens. Because of the sand underlay and vegetation, it will be similar in style to the famed heathland courses around London such as Swinley Forest and Sunningdale.

Heathland courses aren't quite parkland, nor are they true links. They have a character all their own and there are very few pure examples in the United States.

"They're fantastic golf courses," Coore said. "They are sand-based, but there are the heaths, which is a vegetation that grows in (England). Sand Valley has some of that type of vegetation, particularly with the false heather.

"Heathland is up and down and rolling but not quite as big, probably, as what's at Sand Valley. Because of the sand and the vegetation I could see some people making that connection."

The Keisers have long demonstrated a commitment to amateur golf, but the courses at Sand Valley won't be the types that would attract, say, a U.S. Open. They'll be challenging from the back tees for the low handicapper, but more importantly will be playable for the masses.

"Now, do you want Jason Day to have fun if he came to Sand Valley? Absolutely," Coore said. "You want him to say, 'That was fantastic. I had so much fun I'd like to do it again.' But he's not the person we're concentrating on most. We're concentrating as much as we can on a broad spectrum of people.

"The back tees are the last thing we do. The majority of people are playing somewhere off the middle ground area (on the tee). And have you given them hope and reasonable expectations to succeed without dumbing down the golf course or making it so easy it just has no interest?

"Michael's dad, he has the greatest description of a fantastic golf course. He simply says, 'When I walk off the 18th green I want to turn around and go straight to the first tee and do it again.' That's without question what we're hoping will happen here."

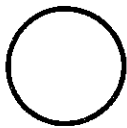
*Send email to [gdamato@journalsentinel.com](mailto:gdamato@journalsentinel.com)*

**Find this article at:**

<http://www.jsonline.com/sports/golf/a-treasure-in-the-sand-b99563927z1-322902711.html>



Check the box to include the list of links referenced in the article.

**ORDINANCE #**

Introduced by  
Page 1 of 1

Conservation, Education, and Economic Development

LR

<b>Motion:</b>	Adopted:	<input type="checkbox"/>
1 <sup>st</sup>	Lost:	<input type="checkbox"/>
2 <sup>nd</sup>	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: _____, Finance Dir.		

**INTENT & SYNOPSIS:** To seek County Board approval to amend the Wood County Nonmetallic Mining Reclamation Ordinance # 802.

**FISCAL NOTE:** No cost to Wood County

**WHEREAS**, due to revenue shortfalls devoted to the administration of the program, adjustments need to be made with the fee structure established by the County Conservation, Education and Economic Development (CEED) Committee, and

**WHEREAS**, due to this program being required to be run strictly on fees generated by this ordinance, and

**WHEREAS**, the Wood County Nonmetallic Mining Reclamation Ordinance # 802 needs to be revised in order to be consistent with current established fees

**NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY ORDAINS** as follows:

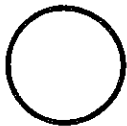
**PART III - PERMITTING.** That in Section 802.18 (2) of the Wood County Nonmetallic Mining Reclamation Ordinance, the acronym CEED was used throughout to shorten the paragraph.

**PART IV - ADMINISTRATION.** That Section 802.26 (1) and (2) of the Wood County Nonmetallic Mining Reclamation Ordinance be revised to

remove the reference of a \$400 fee and replace with established by the CEED Committee and doubling the review fee for expedited review. Section 802.27 (1) be revised to remove a reference to a \$15.00 fee and replace with shall be established by the CEED Committee. That Section 802.27 (3) (1) be revised to remove the words as shown in Table 1 and use the acronym CEED. That Section 802.27 (3) (2) remove the words applicable and the removal of Table 1 - Permit Fee Schedule. That Section 802.27 (3) (4) be revised to remove reference to a \$50 fee and replace with established by the CEED Committee. That Section 802.27 add (5) Permit Transfer Fee - When transferring an approved reclamation plan and permit to another entity, a one-time permit transfer fee shall be due to the County of Wood. The amount of the fee shall be established from time to time by the CEED Committee.

**PART V - ENFORCEMENT.** That The Wood County Nonmetallic Mining Reclamation Ordinance #802 be revised to add a note to the last page of the ordinance referencing the date the ordinance was amended and what those amendments where.

		NO	YES	A
1	Nelson, J			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Hendler, P			
6	Breu, A			
7	Ashbeck, R			
8	Miner, T			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			



## RESOLUTION#

 Introduced by  
Page 1 of 1

Conservation, Education, and Economic Development

Committee

AD

<b>Motion:</b>	Adopted: <input type="checkbox"/>
1 <sup>st</sup>	Lost: <input type="checkbox"/>
2 <sup>nd</sup>	Tabled: <input type="checkbox"/>
No: <input type="checkbox"/> Yes: <input type="checkbox"/>	Absent: <input type="checkbox"/>
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: <u>PAK</u>	Corp Counsel
Reviewed by: <u>WKA</u>	Finance Dir.

**INTENT & SYNOPSIS:** Allow Kyli Brown, Wood County 4-H Program Advisor the opportunity to attend the National Association of Extension 4-H Agents in Portland, Oregon October 26-29. The intended audience of this conference is for national, state, regional, and county professional 4-H Extension staff from interested in building the capacity of 4-H programing efforts and creating an effective 4-H delivery system within program areas. Kyli will not only be teaching two sessions at this conference but will also be receiving the National Distinguished Service Award.

**FISCAL NOTE:** (101-3001-55620-000-333)

Expenses:

Flight \$400 Apx

Registration: \$100 (3/4 of my registration was paid because of winning an DSA award)

Lodging: \$500

Meals and travel, other: \$200

Total: \$1200

**Source of Money:**

County Professional Development Money: \$500 (Budgeted Line: 55620-000-333)

North Central Region Development Professional Grant: \$500

County travel Expenses Account: \$200 (Budgeted Line: 55620-000-331)

Total: \$1200

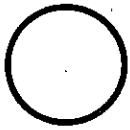
**WHEREAS,** Kyli Brown has been selected to teach two sessions at this National 4-H Conference. One on "Starting 4-H Cloverbud" programs and the other on "Trends in Volunteerism". Kyli was also selected by her peers in Wisconsin to win the Distinguished Service Award where she was recognized at the state level and is now being recognized at the National 4-H level.

**WHEREAS,** Kyli will be able to bring back to Wood County a multitude of new ideas such as; 4-H trends, recruitments styles, strengthen volunteer management, and Kyli will network with colleagues throughout Extension and learn best practices in retaining and developing new and current volunteers; and

**WHEREAS,** Out of county funds to attend the Conference are from the UW Extension 4-H and Youth Development program area, WI Association of 4-H Youth Development Professionals and county funds have been budgeted for this purpose; now

**THEREFORE BE IT RESOLVED** that the Wood County UW Extension Program Advisor Kyli Brown, be authorized to attend the National Extension Conference October 26-29<sup>th</sup> and utilize \$500 of budgeted county department money (55620-000-333) for professional development, and \$200.00 of budgeted department money (55620-000-331) for meetings and travel.





## RESOLUTION#

Introduced by CEED  
Page 1 of 1.

JRG

<b>Motion:</b>	Adopted: <input type="checkbox"/>
1 <sup>st</sup>	Lost: <input type="checkbox"/>
2 <sup>nd</sup>	Tabled: <input type="checkbox"/>
No: <input type="checkbox"/> Yes: <input type="checkbox"/>	Absent: <input type="checkbox"/>
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: <u>PAK</u> , Corp Counsel	
Reviewed by: _____, Finance Dir.	

**INTENT & SYNOPSIS:** To approve zoning amendments to the Town of Marshfield Zoning Ordinance.

**FISCAL NOTE:** No county expenditure

**WHEREAS**, the Town of Marshfield, a town with village powers, has amended their town zoning ordinance in accordance with Chapter 60.62 Wisconsin Statutes, and

**WHEREAS**, the Marshfield Town Board met July 4, 2015 and approved the recommended amendments, and

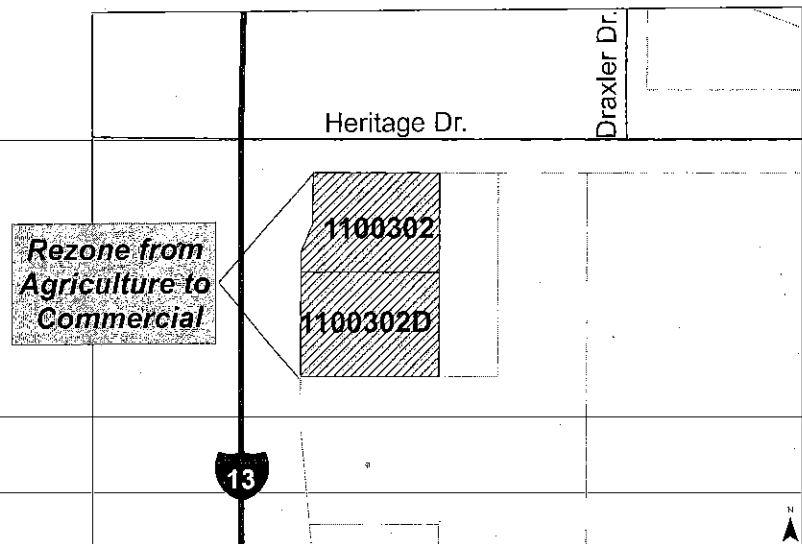
**WHEREAS**, the Town of Marshfield has submitted the amendments to Wood County, along with a request for County Board approval, as required by Wisconsin Statute, and

**WHEREAS**, the Wood County Planning & Zoning staff and the Conservation, Education & Economic Development Committee have reviewed the amendments and find they do not conflict with any county planning programs or zoning ordinances.

**THEREFORE BE IT RESOLVED**, that the Wood County Board of Supervisors does hereby approve the Town of Marshfield Zoning Ordinance, as amended and as reviewed and filed with the Planning and Zoning Office, in compliance with Chapter 60.62 Wisconsin Statutes. The zoning ordinance

amendment consisting of two property rezonings is listed hereunder.

Zoning amendment consists of rezoning parcels 1100302 and 1100302D from Agricultural to Commercial.



## MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: August 11, 2015  
 TIME: 1 p.m.  
 PLACE: Saratoga Town Hall  
 TIME ADJOURNED: 2:30 p.m.  
 MEMBERS PRESENT: Chairman William Clendenning, Gerald Nelson,  
 Bill Leichtnam, Joseph Zurfluh  
 MEMBERS EXCUSED: Ed Wagner  
 OTHERS PRESENT: Peter Kastenholz, Jake Mathias, Jonathan  
 Anderson, Lance Pliml, Denise Willfahrt, Dennis  
 Polach

At 1 p.m., Chairman Clendenning called the meeting to order.

1. Public comments. None.
2. Moved by Zurfluh, seconded by Nelson, to approve the minutes of the July 22, 2015, Committee meeting. All ayes.
3. Space needs and renovation for Branch I. The county board chair reported he has met with the Maintenance Director and Judge Potter and encouraged them to accomplish the project by the end of the year.
4. Animal Waste Ordinance amendment. Brief discussion on emails pertaining to the groundwater protection ordinance proposal. Review of the groundwater study process was gone through
5. Centralized Accounting. General discussion and review provided by the committee chair. Moved by Leichtnam, seconded by Clendenning, to remove the resolution from consideration by the County Board. 2 ayes (Leichtnam & Clendenning), 2 nays. Motion fails.
6. Action on Biron receivable. Letter to Biron regarding overdue debt to the county will go out after the county board meeting.
7. The Committee reviewed department reports and monthly voucher reports:

Moved by Leichtnam, seconded by Zurfluh, to approve the reports and payment of vouchers of Branch I, II, and III, Child Support, Clerk of Courts, Register of Deeds, Family Court Commissioner, Corporation Counsel, District Attorney, and Victim/Witness. All ayes.

The draft memorandum on Worker's Compensation Overview was approved by the Committee and will be forwarded to the county board.

8. Administrative Coordinator position. Supervisor Nelson continues to support the concept of having an administrator rather than the county board chair serving as the administrative coordinator. He recognizes that the county

board has not supported this proposal when brought to it several times over the years.

9. Crime Prevention Fund Board. Kastenholz explained how the state enacted a law to allow funding a crime prevention fund board by a \$20 add-on to fines. General consensus this is a regressive funding mechanism and was not supported.
10. The Committee reviewed correspondence, Chair's report, and legislative issues.

Chairman Pliml advised the state is willing to have its administrators and their agents at county board and committee meetings.

11. There were two new notices of injury/claim filed with the County. The notices of injury/claim of James Haumschild and Francis Lang were reviewed by the Committee and will be forwarded to the county board.
12. There were no new animal claims against the County.
13. The next regular committee meeting will be September 16, 2015, at 1 p.m.
14. Moved by Zurfluh, seconded by Leichtnam, to adjourn. All ayes. Meeting adjourned at 2:30 p.m.

Minutes taken by Peter Kastenholz and approved by Bill Clendenning.



Bill Clendenning, Acting Secretary

## MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: August 18, 2015  
 TIME: 8:45 a.m.  
 PLACE: Room 114, Wood County Courthouse  
 TIME ADJOURNED: 9:19 a.m.  
 MEMBERS PRESENT: Chairman William Clendenning, Bill Leichtnam,  
 Joseph Zurfluh  
 Gerald Nelson arrived approximately 8:55 a.m.  
 MEMBERS ABSENT: Ed Wagner  
 OTHERS PRESENT: Peter Kastenholz, Rhonda Carrell, Bruce Dimick,  
 Lance Pliml

At 8:45 a.m., Chairman Clendenning called the meeting to order.

1. Public comments. None.
2. Committee Chair expressed his desire to have this county board meeting run like every other board meeting. He will oppose any cutting off of debate.

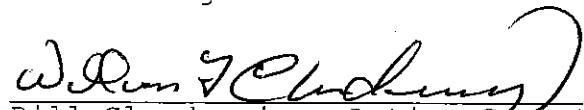
Discussion had on which resolution will come first and how to address two resolutions dealing with the same topic.

State may have funds available, via a grant, to assist funding the position that might be created in Land Conservation.

Committee expressed a preference to have the resolution to create a new position first, which if it passes, will make moot the second resolution.

3. Moved by Zurfluh, seconded by Leichtnam, to adjourn. All ayes. Meeting adjourned at 9:19 a.m.

Minutes taken by Peter Kastenholz and approved by Bill Clendenning.

  
 Bill Clendenning, Acting Secretary

## MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: August 19, 2015  
 TIME: 10 a.m.  
 PLACE: Room 317A moved to Room 113  
 Wood County Courthouse  
 TIME ADJOURNED: 11:39 a.m.  
 MEMBERS PRESENT: Chairman William Clendenning, Ed Wagner, Bill  
 Leichtnam, Joseph Zurfluh  
 MEMBERS EXCUSED: Gerald Nelson  
 OTHERS PRESENT: Tina Groshek, Trisha Anderson, Hon. Nicholas  
 Brazeau, Jr., Peter Kastenholz, Brent Vruwink,  
 Hon. Todd Wolf, Sherry Masephol, Hon. Gregory  
 Potter, Susan Ginter, Cindy Joosten

At 10 a.m., Chairman Clendenning called the meeting to order.

1. Public comments. None.
2. The Committee reviewed the 2016 budgets of the departments it oversees:

The Committee requested the departments provide a one-page summary of their budgets.

a) Moved by Wagner, seconded by Zurfluh, to approve the 2016 budget for District Attorney and to forward it to the Executive Committee. All ayes.

b) Moved by Zurfluh, seconded by Leichtnam, to approve the 2016 budget for Child Support and to forward it to the Executive Committee. All ayes.

c) Moved by Leichtnam, seconded by Wagner, to approve the 2016 budget for Victim/Witness and to forward it to the Executive Committee. All ayes.

d) Moved by Zurfluh, seconded by Leichtnam, to approve the 2016 budget for Branch II and to forward it to the Executive Committee. All ayes.

e) Moved by Leichtnam, seconded by Wagner, to approve the 2016 budget for Corporation Counsel and to forward it to the Executive Committee. All ayes.

f) Moved by Zurfluh, seconded by Leichtnam, to approve the 2016 budget for Branch III and Drug Court and to forward it to the Executive Committee. All ayes.

g) Moved by Zurfluh, seconded by Leichtnam, to approve the 2016 budget for Branch I and to forward it to the Executive Committee. All ayes.

- h) Moved by Zurfluh, seconded by Wagner, to approve the 2016 budget for Register of Deeds and to forward it to the Executive Committee. All ayes.
- i) Moved by Zurfluh, seconded by Leichtnam, to approve the 2016 budget for the Clerk of Courts, which includes Divorce Mediation and Family Court Commissioner, and to forward it to the Executive Committee. All ayes.
3. Moved by Zurfluh, seconded by Leichtnam, to adjourn. All ayes. Meeting adjourned at 11:39 a.m.

Minutes taken by Ed Wagner.

Ed Wagner  
Ed Wagner, Secretary (electronically signed)

**JOINT LEGISLATIVE COMMITTEE**  
**CLARK, LANGLADE, LINCOLN, MARATHON, PORTAGE,**  
**WAUPACA, WAUSHARA, AND WOOD COUNTIES**  
**MINUTES**

**Date and Time: Monday, June 8, 2015, 9:00 a.m.**

**Meeting Location: Central Wisconsin Airport, Lower Level Room 017, Mosinee WI**

Attendees: Kurt Gibbs, John Small, Bill Zeitz, Joe Waichulis, Wayne Hendrickson, Mary Kay Paehlman, Dennis Kussmann, Lance Pliml, Jerry Nelson, Ed Wagner, Bill Clendenning, Brent Vruwink, John Bandow, Nan Kottke, Laura Mazzini, Dona Gabert, Bryce Luchterhand, Doug Hill, Patrick Snyder, Bob Lee, Sen. Tom Tiffany, Sarah Diedrick-Kasdorf, O. Phillip Idsvoog, Fred Zaug, John Durham, Julie Allen, Randy Scholz, Jim Rosenberg, Mary Palmer

1. Call To Order
2. Pledge of Allegiance
3. Silent Cell Phones
4. Approval of the March 16, 2015 Minutes  
**MOTION BY ZEITZ; SECOND BY IDSVOOG TO APPROVE THE MARCH 16, 2015, MINUTES. MOTION CARRIED.**
5. Update By and Discussion With Visiting Area Legislators  
**Senator Tom Tiffany** – The budget. The main topics:
  - Wisconsin Managed Forest Law – may be fees changes coming. Foresters should be able to submit notice and then cut. There have been delays in cutting notices the past few years. Bidding over \$25,000 must take lowest bidder - now it is being upped to \$100,000
  - Culverts – Will no longer need permits from DNR to replace a culvert, but they expect best practice management and use from Highway Departments.
  - Stewardship – funding will be cut in half from current budget. \$5 million in for the County Forestry program – matching funds.
  - Deer carcass – Will no longer need to notify local law enforcement, but will need DNR permission to take the carcass
  - Levy limit – can carry forward if whole amount not used in a year.
  - Waste Water Treatment Systems – The Governor wanted to move this to the DNR – will stay with the Department of Safety and Professional Services. Restored grant funding for the Private Onsite Wastewater Treatment Systems (POWTS) for low income.
  - Senior Care left as is
  - 1% increase biennium for nursing homes
  - Deleted Statute changes proposed for family care. Senate did agree with family care state wide expansion. Five Integrated Health Agencies will be created throughout the state. Long term care and short term needs. Some senators want to combine these and get a waiver from the federal government.
  - ADRC's will stay in place

- IRIS will be called self-directed care and there will be changes within family care program.
- Transportation and Milwaukee Bucks are two unresolved issues still being addressed.
- Governor wants no tax or fee increases. \$500 million in bonding is a guess, but very fluid at this point.

Questions and comments from County Supervisors:

- Shoreland ordinance and budget – what's behind that? It's part of the omnibus motion, It's no longer a minimum standard but is a maximum standard and cannot exceed what's in our 115. Local control and property rights. People want 75 foot setback and the impervial surface language. If directed away from the water body. Should not be in the budget.
- Local sales tax option – would like to see that get in the budget – could enact by a binding referendum. Would be good for 4 years and it would be split with municipalities in the county. Good for road repair.
- Where's the responsibility of transportation funding? Counties, towns and school districts are taking the burden. Some are in favor of increasing registration fee. Transportation is the hold up in the budget. Traffic counts from 10 years ago (2004 vs. 2015) they were 15% less than they were in 2004.
- Bill Zeitz passed out a flyer on alternative health treatments. Freedom of health choice.
- Buck's Arena – will repairs and maintenance be the responsibility of city/county and when it's paid off will it remain on the state's books? Currently get over \$6.3 million in tax revenue to state per year.

6. Updates from WCA Representative

**Sarah Dietrick-Kasdorf, Deputy Director of Government Affairs, WCA**

- Health & Human services: Increase funding for income maintenance for fraud investigation for each of the 5 consortiums – doubled to \$1 million dollars each year from \$500,000.
- Juvenile Corrections – 17 year old offenders moving to juvenile system was not included in the budget. WCA supports moving them back to juvenile justice system, but there needs to be money included. It would cost about \$15 million annually to bring 17 year olds back. A corrections package may resurface this fall and it may be brought up again.
- JCI (Juvenile Corrections Institute) rates are going down. Current rate is \$301 per day for JCI. Rates going into next budget will be \$284 for 2016 and \$292 in 2017. DOC reduced deficit amount much more quickly than anticipated. Counties had been charged an additional \$17 per day and this budget moved to \$6 and in the next budget hopefully will be eliminated. Juvenile corrections programs will move from DOC to DCF.
- Family Care, ADRC, IRIS: DHS cannot just make changes without finance and Federal approval. 1/1/17 state wide family care implemented and COP and CIP programs will be eliminated.
- Integrated Health Agency (IHA)– what is it and what does it look like? Managed Care areas will be increased. No less than 5 regions and must have multiple MCO in each region. Similar to IRIS program will have to wait for statutes.
- Long term care will have input from consumers and stakeholders before submitting a waiver to federal government. There is a study on the integration of income



maintenance and ADRC's. Would a merger be appropriate? Other than eligibility function they serve two different agencies. WCA does not support the merger.

- ADRC's – no changes. DHS will evaluate screening and do a report. There will be no privatizing of any of the ADRC services.
- IHA will look more like an HMO. Long term care and acute care services – waivers to integrate these have been issued to several other states already. Partnership options are available, but not many do this.
- WCA constitution changes coming this year. Handed out summary to the proposed changes – pretty significant changes.

7. Update On Federal Issues By Senate And Congressional Representatives

A. Federal Support of Bridge Community Health Care

**Bryce Luchterhand, Senator Tammy Baldwin's office –**

- Visit her website – for news and press releases. <http://www.baldwin.senate.gov>
- Biomass Thermalization Act – Marth Companies is a leader in pelletizing biomass. Allow those facilities that have biomass burners to take advantage of tax credits.
- USA Freedom Act – she voted against it. Believes it is better but doesn't go far enough to protect citizens' privacy.
- Invest in American workers – tax credits should go to companies that invest in American workers, not ship job overseas
- VA/bill – opiate overuse in Tomah VA system. Opiate use increased 247% in a very short period of time.
- Trans-Pacific Partnership (TPP) – she's monitoring it. Working to protect the generic names of Wisconsin produced products.
- Social Security - she is a strong proponent of Social Security and will vote against it if it moves forward.
- Doug Hill will take over this area (Central Wisconsin) from Bryce Luchterhand.

**Pat Snyder – Congressman Duffy's office -**

Activity in the Congressman's Office:

Elevate weight limits on Interstates to get big trucks off county highways.

July 31 ends the Highway Trust Fund - transportation woes are the same as in the state.

Veteran's Health Care – Healthy Hearing bill allowing veterans to see private audiologists approved by the veteran's administration. There is a big backlog in this area.

A contingency COBRA plan is needed if the Affordable Care Act ends or is revamped. Some type of coverage will be needed.

Supports fair trade, but doesn't trust this President. Right now leaning toward no on the TPP.

8. Thank you Wood County for Hosting Today's Meeting

Thank you Bill Clendenning and Wood County for the special treats.

9. Next Meeting Date August 17, 2015, Clark County

10. Meeting was Adjourned at 10:25 a.m. **MOTION BY IDSVOOG; SECOND BY ZAUG TO ADJOURN THE MEETING. MOTION CARRIED.**

Respectfully submitted by,  
Mary Palmer

# Sign In

Name	County/Agency	e-mail
Nan Kottke	County Clerk	nan.kottke@co.marathon.wi.us
✓ Lance Paine	Wood Co.	lance1@charter.net
✓ Gerald Nelson	Wood Co	Sammya@charter.net
✓ JOHN BANDOW	MARATHON CO	jbandow@cecs.org
Laura Mazzini	Plan Commission WDA	Laura_mazzini@outlook.com
✓ <del>John</del> Wagon	Wood Co Board	frank@tagman.com
✓ Mary Kay Pochlman	Waupaca Co	mktPochlman51@gmail.com
Nora Gahert	Waupaca Cty	
✓ Brent Vruwink	Wood County	bvrwink@co.wood.wi.us
✓ Bill Clendenning	Wood County	
Bryce Luchterhand	Senator Baldwin	
DOUG HILL	Senator Baldwin	doug_hillesenated.baldwin.gov
Patrick Snyder Congressman Duffy		pat.snyder@mail.house.gov
✓ Wayne Hendrickson	Clark County	
✓ Joe Wachuk	Clark Co	
✓ Bill Fritz	Lincoln Co	
Bob Lee	Lincoln Co.	
TOM TIFFANY	STATE SENATE	
Janek Dickrick - Asst Port	Wisconsin Counties Assn.	
✓ Dennis Kuzman	Waupaca Co.	
<del>John Kuzman</del>	<del>Portage Co</del>	
<del>John</del>	WAUPACA	FRED M ZG e@charter.net
John Durham	Marathon Cty	Phong43@Charter.net
✓ JOHN SMALL	MARATHON CO	
Jodie Allan	Lincoln County	
Randy Scholtz	Lincoln County	
JIM ROSENBERG	MARATHON COUNTY	
✓ Kurt Gibbs		

Judicial and Legislative Committee  
WCA Conference Resolutions Advisory Meeting Minutes  
Friday, September 4, 2015  
Wood County Courthouse Auditorium

Meeting was called to order at 9:00 p.m. by Supervisor Clendenning.

In attendance at the meeting were: Judicial and Legislative Committee members Clendenning, Wagner, Leichtnam and Zurfluh. Absent was Supervisor Nelson. Present also were Supervisors Curry, Polach and Pliml, Corporation Counsel Kastenholz, Kathy Roetter Human Services Director, County Clerk Cephress, WCA Legislative Liaison Sara Diedrick-Kasdorf and Representative Shankland.

Clendenning explained that the purpose of this meeting is to discuss resolutions that will be before the assembled WCA conference members to be voted on and to direct Chairman Pliml as to the wishes of Wood County in his voting. Comments, questions and concerns can be addressed at any time as we progress through the numbered resolutions.

Not every resolution was discussed or commented on, but was reviewed and are noted below along with the WCA's Resolution's Committee recommendation for action. Sarah Diedrick-Kasdorf (SDK) commented and offered a synopsis of resolutions as questions were brought up and offered any background and insight from the WCA steering committee and the resolutions committee.

CONFERENCE RESOLUTIONS

**Res. #1– Recommending Review of High Capacity Well Permit Requirements in Order to Protect Water Resources and Citizen Access Those Resources** – Steering Committee and Resolutions Committee recommends to refer to Board of Directors. SDK explains that the steering committee had concerns regarding some accuracy or language presented in the resolution and they felt it deserved more study. Referring to the Board of Directors is not intended to indefinitely postpone the resolution. Motion by Wagner/Leichtnam to direct Chairman Pliml to vote for adoption of Resolution #1. All ayes.

**Res. #2 – Urging the State Legislature to Wait Until Local Governments Provide Their Numbers, Wards, and District Information Before Redistricting and to Use Local Boundaries to Create State Districts** - Concur with recommendation to adopt.

**Res. #3 – Requesting Monetary Assistance from the United States Government to Offset Costs of County Veterans Service Offices Providing Department of Veterans Affairs Outreach and Claims Preparation Services** - Concur with recommendation to adopt.

**Res. # 4 – Opposing Any Attempt to Limit Local Control or Authority** – Concur with recommendation to indefinitely postpone. SDK explained that WCA already has a position regarding this matter contained in the platform.

**Res. #5 - Opposing the Proposed Changes to Wisconsin's Current Long-Term Care System – Family Care, IRIS, Partnership, and Aging & Disability Resource Centers** - Concur with adoption as amended.

**Res. #6 – Opposing Changes in Governor Walker’s 2015-2017 Budget Proposal Regarding Services Currently Provided by Aging and Disability Resource Centers (ADRCs) –** Concur with recommendation to adopt.

**Res. #7 – Supporting Center-Based Programming for People with Disabilities-** Concur with recommendation to adopt.

**Res. #8 Opposing the Mandate in the Governor’s Proposed 2015-2017 State Budget Bill Requiring Drug Testing of Adults Without Children who are Receiving FoodShare and/or Medical Assistance–** SDK explained that this issued in being taken up in the courts currently and the Steering and Resolutions Committees concerns have to do with costs to counties. Our committee concurs with recommendation to indefinitely postpone.

**Res. #9 – Supporting the Funding of Pay Progression for Prosecutors –** Concur with recommendation to adopt.

**Res. #10 – Opposing the Countywide Assessment Initiative contained in the Proposed State Budget; Res. #11 - Opposing the Countywide Assessment initiative Contained in Governor Walker’s Proposed State Budget; Res. #12 –Opposing the Countywide Assessment Initiative in the Proposed Wisconsin State Budget –** SDK explains that the subjects of Resolutions 10, 11, and 12 were removed from the budget already. The Steering Committee would be open to discussion regarding countywide assessment if it were to be fully funded. Our committee concurs with the recommendation to adopt.

**Res. #13 – Requesting Carryover of Unused Property Tax Levy to Future Years –** SDK explains that it would allow some flexibility for counties. Our committee concurs with the recommendation to adopt.

**Res. #14 – The Consideration and Handling of Non-Fiscal Policy Proposals Contained in the State of Wisconsin Biennial Budget Proposal –** concur with recommendation to indefinitely postpone.

**Res. #15 –Encouraging Reasonable Solutions by Government and Railroad Officials to the Ongoing Issues of Unreasonable Train Delays in the Junction City Area of Portage County–**

Concur with recommendation to adopt.

**Res. # 16 – Supporting Highway Improvement Project Designated Sales Tax Legislation;**

**Res. #17 – Supporting LRB 2056/1 – Local Transportation Revenue -** SDK explains that these are similar resolutions and were looked at together. Our committee concurs with the recommendation to adopt.

**Res. #18 – Res. #26 –** SDK explains that these resolutions hold positions currently contained in the WCA platform. Without objection, they will be voted on as a block.

Chairman Clendenning opened the meeting to discussion on any topic between those gathered. Discussion centered on the mental health field, psychiatric resident project that is being worked on, possibility of presentation of a bill to allow for a higher role of a psychiatric trained nurse practitioner and Speakers Task Force.

No future agenda items were presented.

This concludes review of the resolutions that will be presented at the business meeting of the WCA Conference. The recommendation of the Judicial and Legislative Committee will be forwarded to Chairman Pliml.

The committee thanks all those attending for their attendance and important input.

Motion by Zurfluh/Leichtnam to adjourn. All ayes.

Minutes taken by:  
Cynthia Cephress  
Wood County Clerk

## **Activity Report since 7/22/15 The last J&L committee meeting report.**

### **Chairman Clendenning**

**7/22/15 WC J & L Committee Meeting**

**7/23/15 Golden Sands RC&D Stevens Point**

**7/28/15 Attended GR Town Board Meeting**

**7/30/15 WC H&HS Committee Meeting Marshfield Annex**

**7/31/15 Attended State RC&D Meeting Stevens Point**

**8/4/15 Attended WC EX Board Meeting**

**8/4/15 Attended H&HS Public Hearing**

**8/5/15 Attended WC CEED Committee**

**8/5/15 Attended Incommune Community Picnic**

**8/6/15 Alexander Airport Meeting**

**8/6/15 Attended Windshed Meeting Hancock WI**

**8/10/15 Attended WC Safety Committee Meeting T. Saratoga**

**8/11/15 J&L Committee Town Of Saratoga**

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***Items are open for discussion/action at the J&L committee  
Meeting 8/11/15 Submitted by Bill Clendenning***

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## **MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

**AUGUST 2015**

- The 2016 Child Support Agency budget is complete and ready for review.
- On August 17<sup>th</sup> I will be attending the Joint Legislative Committee meeting in Mosinee.
- The payment for the second quarter arrived at the end of July.
- The State contacted the agency about electronically filing cases. They are looking to train agency staff in October. We will begin electronically filing documents once the training is complete.
- Shannon Lobner attended a SDU meeting in Madison on July 28<sup>th</sup>. This group will be meeting on a quarterly basis and one of the primary areas that they will be focusing on is establishing electronic payment methods for child support payers and outreach materials.
- The July performance numbers have been received and the agency continues to excel in arrears collections. Our current arrears collection rate as of July 31, 2015 is at 83.97% which is an increase of 7.55% from last year at the same time. The current support rate continues to trend up as well and is currently at 79.98%, which is an increase of 1.75% from last year at the same time. We are down slightly in the court order/paternity establishment rates.
- The current IV-D case count is 4,043

CORPORATION COUNSEL  
 Peter A. Kastenholz  
 MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE  
 August, 2015

1. Goals: see attached memo entitled: Workers Compensation Overview
2. Re: Construction Business Group (CBG) vs. Town of Sigel, et al.

On Friday, July 24, Atty. Tim Yanacheck, who represents the Town of Sigel and its insurance company, called and left a voice message asking if this case was similar to an action brought by the CBG against Wood County in 2010. I called Yanacheck back and advised that the Pearson case from 2010 was brought by CBG but was different in that it alleged the county acted outside its scope of authority by selling asphalt to a private party for a private job (Riverview Hospital). Here we have CBG claiming the county did not have the right to do highway construction work for a town.

I advised Yanacheck that I saw the county taking a bit of a back seat on this case as the county clearly had the statutory authority to do the work at issue, we simply shouldn't have used a bid form to submit a quote. I also felt the town had the statutory authority to retain the county for the highway work, all of which was set forth in my lengthy answer.

Yanacheck agreed and stated he pretty much copied off my answer. I asked if Yanacheck was looking to file a motion to dismiss and he said he was looking into it but hadn't committed one way or the other yet. He said that there was an action by CBG against Manitowoc County recently that was dismissed on a motion to dismiss that he was going to see if that case was factually similar to this one or not. I asked that he keep me posted. I will eventually consider filing a motion for summary judgment, which is like a motion to dismiss but it would have an affidavit attached to it.

3. The 2016 budget is a problem in the sense that there is no more magic to be worked; I simply will be unable to meet the 0% increase criteria set by the Executive Committee.
4. There is an administrative hearing that has been requested wherein the appellant has asked the state review a substantiation of child abuse finding. As I previously informed you, this office is routinely handling these cases now but this one is a problem for me in the sense that the police officer did the right thing in referring the matter to Human Services to investigate the relationship between a parent and child who had a fight and Human Services was technically correct in finding child abuse in that the parent 'injured' the (near adult) child but the injury was clearly in self-defense and everyone, including the child, are so stating. The child was given a disorderly conduct citation and the parent was not charged, apparently due to the self-defense. The parent is facing the lifelong tag of being a child abuser and all of the licensing implications that go along with that. So, I have told Human Services I am not comfortable just pursuing this case even though we can probably win it as it just isn't right. There has been push back by the department. I will be meeting with Human Services management to further address where we will go and what are our options. From a legal perspective there doesn't seem to be any middle ground, such as a hold-open agreement, instead it is either pursue the case or dismiss it. If I were in private practice, I would either not take the case or just handle it and leave the moral implications to the client. Being in the public sector I see my role as different but that difference is not very well defined. If push comes to shove, you may be hearing more about this matter so I thought I would give you a heads up now with a cryptic summary of the confidential facts.





# Wood County

## WISCONSIN

CORPORATION  
COUNSEL OFFICE

*Peter A. Kastenholz*  
CORPORATION COUNSEL

5-

### MEMORANDUM

TO: Wood County Board  
FROM: Peter Kastenholz, Corporation Counsel  
DATE: September 15, 2015  
RE: Worker's Compensation Overview

A number of years ago a memo to the board was prepared in response to the issue of whether county board supervisors are considered employees within the context of the worker's compensation act (WCA). They are. What wasn't addressed in that memo was a broader discussion of the WCA itself and some of the administrative code chapters that implement it. In that the county employs hundreds of people who are covered by the WCA and yet many people have some basic misunderstandings as to what the law does and why it exists (some think the WCA was developed to protect employees; it wasn't) it seemed like a worthwhile exercise to prepare a primer on the law.

Wisconsin was the first state to enact a comprehensive worker's compensation law, which took place over 100 years ago. The premise behind the law is primarily to protect employers from unknown liability by preventing employees from hiring attorneys to sue them in court. This is accomplished by setting up a schedule of damages for certain injuries. It is a strict liability system, meaning that as long as the employee was somehow engaged in their job when the injury occurred, the reason the accident took place is irrelevant, even if the injury was sustained through complete fault of the employee, the employer is still responsible.

What follows are some specific aspects of the law.

- All employers, public and private, are required to be either insured or self-insured for worker's compensation damages. Wood County has been self-insured for many years but does utilize the services of a third-party administrator to assist in implementing the law.
- Not only are injuries sustained on an employer's premises covered by the law but so are injuries that take place anywhere the employee is performing services in the course of their employment. So, for instance, if a social worker has a vehicular accident on the way to visit a client, the injuries sustained by the social worker are covered by the WCA. An employee working out of their home is also covered under the law when they are engaged in their employment activities.
- When the injuries sustained by the employee are the fault of a third party, both the employee and the county then have the right to sue the third party for causing the injuries.
- A formula exists to allocate any recovery from third parties.

- The WCA does not cover property damage, thus if an employee's property is damaged due to their work, there is no right of the employee to recover those damages from the county under this law.
- An employee is generally not covered by the WCA while on their way to and from work.
- There exists an administrative process to pursue a worker's compensation claim. That process imposes reporting mandates upon both the employee and the employer.
- Appeals from the administrative process can be made to the state's Labor and Industry Review Commission and appeals from there can be made to a circuit court.
- The WCA is a politically progressive system and consequently is anti-lawyers. The law limits amounts a lawyer can collect from representing an employee in pursuing a claim.
- Penalties of up to 15% of compensation for violating safety rules apply to employees and penalties of up to 15% increased compensation for violating safety laws apply to employers.
- Many cases are concluded by structured settlements which must be approved by the administrative law judge (ALJ). An ALJ will not approve a settlement if they feel the employee is not being properly compensated.
- The WCA has provisions that deal with part-time, seasonal and volunteer employees.

There are different forms of compensation available under the WCA, including:

- Medical claims attributable to the injury. The recovery for medical claims can continue out decades after the incident so long as the claim is related to the employment-related incident. This is a very problematic aspect of the WCA and one that can be circumvented by a compromise agreement. A compromise is different than a settlement as there will be a disputed issue present.
- Temporary disability payments last while an employee is in a healing period. The healing period ends when the employee reaches a "healing plateau."
- During a healing period an employee may return to work with work restrictions.
- Temporary Partial Disability (TPD).
- Temporary Total Disability (TTD).
- Temporary disability payments are equal to 2/3rds of the employee's wage.
- An employee who reaches a healing plateau and is left with a permanent disability has a right to a permanent disability benefit.
- A permanent disability affecting a "scheduled" part of the body (generally, arms, legs, vision and hearing) will result in the benefit being computed via the schedule.
- Permanent Partial Disability (PPD). If a doctor finds a permanent measureable loss of physical or mental function, PPD is payable. The maximum PPD rate is significantly lower than the TTD rate.
- Permanent Total Disability (PTD). If a doctor finds a permanent total loss of employee's physical or mental functioning a PPD will be awarded. The PTD rate is the same as the TTD rate, that being 2/3rds of the employee's wages for the length of time set forth in the schedule.
- There are statutory caps on the average weekly wages that lost time benefits can be based off of.

- The WCA includes death benefits as well.
- There is what is termed “nonscheduled injuries” for which the WCA doesn’t set forth recovery parameters. Nonscheduled injuries, such as back, neck and head injuries tend to be more expensive and are more prone to contested hearings before ALJs and involvement by attorneys.
- Loss of earning capacity supersedes and replaces a functional rating of computing losses recoverable by the employee in certain situations. A vocational expert needs to provide evidence to obtain this type of compensation.

There are numerous specific provisions, exceptions and procedures applicable to the WCA which are beyond the scope of this synopsis of the law. If the reader has specific questions they may bring them to the insurance administrator or the corporation counsel.

RECEIVED

AUG 06 2015

5

NOTICE OF INJURY AND CLAIM  
(APPENDIX Q)

WOOD CO. CORP. COUNSEL

To: Wood County Clerk  
400 Market Street  
Wisconsin Rapids, WI 54494

Mailing Address: Wood County Clerk  
PO Box 8095  
Wisconsin Rapids WI 54495.

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

Date: 7/21/15 I believe I told lady at wood county  $\frac{1}{2}$  hr after it occurred.  
Time: 12:00 about.  
Place: on hwy A, the 1st curve south of North Wood county Park.

The circumstances giving rise to my claim are as follows:

I was driving back from Rapids on hwy a going north.  
I noticed the mower on the east west side of road going south, throwing up a lot of dirt.  
I slow a bit and hear a loud hit on the windshield  
I looked at the windows as I drove on but saw no hit marks.  
At the gas station in here with I saw the stone hit & took photo  
The names of county personnel involved are: the mower on that day at that area should remember digging into the corner while mowing.  
The name of other witnesses are: NONE

THE CLAIM

I request the following monetary or other relief \$210. to change no travel charges  
windshield wiper out of stratford charge it

Date: 7/28/15

Signature: Francis Lang  
Print Name: FRANCIS T. LANG  
Address: 11880 N. GALVIN AVE  
MARSHFIELD  
WI 54449  
Phone: 715-387-0637

The stone hit above the rear view mirror and left a 4" crack that's why I didn't notice it until I got to gas station!  
I took 2 photo's off the hit & crack.  
Copies: Corp Counsel, Risk Mgmt, Hwy

RECEIVED  
JUL 31 2015  
By \_\_\_\_\_

RECEIVED

AUG 05 2015

5

NOTICE OF INJURY AND CLAIM  
(APPENDIX Q)

WOOD CO. CORP. COUNSEL

To: Wood County Clerk  
400 Market Street  
Wisconsin Rapids, WI 54494

Mailing Address: Wood County Clerk  
PO Box 8095  
Wisconsin Rapids WI 54495.

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

Date: JULY 2015

Time: 3

Place: 8041 STATE HWY 186 ARPIN

The circumstances giving rise to my claim are as follows:

MAIL BOX DESTROYED BY CO. WORKER CUTTING  
WEED-

The names of county personnel involved are: \_\_\_\_\_

The name of other witnesses are: \_\_\_\_\_

THE CLAIM

I request the following monetary or other relief

\$ 28.42

Date

8-4-15

Signature

Print Name: JAMES HAUMSCHILD

Address: 8041 STATE HWY 186  
ARPIN, WI

Phone: 715-572-8916

8/5/2015 Copy to: Hwy. Risk Mgmt. Corp Council

# MINUTES OF THE HIGHWAY INFRASTRUCTURE & RECREATION COMMITTEE

**DAY & DATE:** August 18, 2015  
**PLACE:** Wood County Courthouse, 400 Market Street, Wisconsin Rapids, WI 54494; Room 317A  
**MEETING TIME:** 8:00 AM  
**ADJOURNMENT TIME:** AM  
**MEMBERS PRESENT:** Chairman; Al Breu, Secretary; Dennis Polach, Member; Marion Hokamp, and Member; William Winch  
**MEMBERS EXCUSED:** Vice-Chairman; Trent Miner  
**OTHERS PRESENT:** Park and Forestry Director, Chad Schooley, Office Supervisor; Heather Gehrt, Highway Commissioner, Doug Passineau, Accounting Supervisor, John Peckham.

1. Chairman A. Breu called the meeting to order at 8:00 A.M.
2. Public Comments: There were none.
3. 2016 Park and Forestry Budget was discussed and questions were answered. There will need to be a change to Page #3 to change the Wildlife Area acreage.

**A motion was made by M. Hokamp and seconded by D. Polach to approve the 2016 Park and Forestry budget and forward to the Executive Committee for their approval. Motion carried.**

4. 2016 Park and Forestry fees were discussed.

**A motion was made by D. Polach and seconded by W. Winch to set the 2016 Park & Forestry fees as recommended by Director, Chad Schooley. Motion carried.**


5. 2016 Highway Budget was discussed and questions were answered.

**A motion was made by D. Polach and seconded by M. Hokamp to approve the 2016 Highway budget and forward to the Executive Committee for their approval. Motion carried.**

6. The tour meeting date is going to be discussed at the next monthly HIRC meeting.
7. Next meeting date is September 03, 2015 at the Wood County Courthouse at 8:00 AM.

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**A motion was made by W. Winch and seconded by D. Polach to adjourn at 8:54 A.M. Motion carried.**

  
Dennis Polach, Secretary  
Minutes taken by Heather Gehrt, Park & Forestry Office Supervisor

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***MINUTES OF THE  
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE***

**DAY & DATE:** September 03, 2015  
**PLACE:** Wood County Courthouse, 400 Market St., Wisconsin Rapids, WI 54494, Room 115  
**MEETING TIME:** 8:00 A.M.  
**ADJOURNMENT TIME:** 11:30 A.M.  
**MEMBERS PRESENT:** Chairman, Al Breu; Secretary, Dennis Polach; Member, Marion Hokamp, and Member, William Winch  
**MEMBERS EXCUSED:** Vice-Chairman, Trent Miner  
**OTHERS PRESENT:** Highway Commissioner, Doug Passineau; Highway Equipment Operator, James Schwake; Park and Forestry Office Supervisor, Heather Gehrt; Park and Forestry Director, Chad Schooley; Forest Administrator, Fritz Schubert; Park and Forestry Administrative Services, Sue Potocki; DNR Forest Health Specialist, Michael Hillstrom; Bill Clendenning and Joe Zurfluh, County Board Members; Lance Pliml, County Board Chairman; and Public Al Joy Henke, Judy Struble, and Dave Mehlbreck

1. Chairman A. Breu called the meeting to order at 8:00 A.M.
2. Public comments:
  - Al Joy Henke attended this portion of the meeting to discuss her dissatisfaction with the memorial benches that are along Lake Wazeecha.
  - Dave Mehlbreck attended this portion of the meeting to discuss the possibility of restoring White Sands Beach back to more of a beach area and less of a grass area.
3. The minutes of the August 6 & 18, 2015 Highway Infrastructure & Recreation Committee meetings were reviewed.

**A motion was made by D. Polach and seconded by W. Winch to approve the above-mentioned minutes. Motion carried.**

4. Special Meeting to tour Highway/Parks/Forestry Areas set for Tuesday, September 29, 2015. Meeting to begin and end at the Avon St. parking lot. Meeting will begin at 8:00 a.m.
5. Starting in September, the DNR is no longer going to contract to have dead deer picked up along town or county highways. The State roads will still be serviced.
6. After Doug's quarterly meeting with Frac Sand Companies, Completion will resume their monthly payments.

7. The rubber tired wheel roller quotes were reviewed and Doug will research them more and bring back at the October meeting.
8. Currently the Highway Department and Domtar are in negotiations about how much water can be retained in the ponds on CTH Z before it becomes too much of a hazard for the road.
9. Personnel Update: 1 new employee started, the mechanic position posting is closing on September 6, and interviews for the asphalt plant operator will begin next week.
10. Current Projects Update. (see attached sheet)
11. Monthly bill listing.

**A motion was made by M. Hokamp and seconded by D. Polach to approve the monthly bill listing. Motion carried.**

12. Accounting Supervisor's Report.

**A motion was made by D. Polach and seconded by W. Winch to approve the Accounting Supervisor's report. Motion carried.**

13. Correspondence: None.

**The Committee took a break at 9:10 AM and resumed at 9:20 AM.**

14. Construction Supervisor's report. (see attached sheet)

**A motion was made by M. Hokamp and seconded by D. Polach to approve the Construction Supervisor's report. Motion carried.**

15. Office Supervisor's report. (see attached sheet)

**A motion was made by W. Winch and seconded by D. Polach to accept the Office Supervisor's report. Motion carried.**

- 
16. Park and Forestry Director's report. (see attached sheet)

- County Conservation Grant resolution.

**A motion was made by W. Winch and seconded by D. Polach to approve and sign the resolution and forward to County Board for their approval. Motion carried.**

- 
- Emerald ash borer/firewood policy.
-



**A motion was made by M. Hokamp and seconded by D. Polach to develop a policy/ordinance for 2016 to not allow any outside firewood to be brought into any Park or Forestry Area. Motion carried.**

- Domtar representatives are interested in providing an access road to the general public, which would allow access to the west side of Lake Nepco during the winter months. Domtar would like to form an agreement with Wood County which would allow the county to maintain this access road during the winter. Chad will work with Domtar on forming an agreement to bring back to the October meeting for review.
- No special use permits at this time.

**A motion was made by W. Winch and seconded by M. Hokamp to approve the Park and Forestry Director's report. Motion carried.**

17. Forest Administrator's Report. (see attached sheet)

- Timber Sale update was distributed.

**A motion was made by D. Polach and seconded by M. Hokamp to approve the Forest Administrator's report. Motion carried.**

18. Move to Item #19—Correspondence.

- 0 property or liability claims.
- Big Pull Event Update.

19. Monthly bill listing.


**A motion was made by W. Winch and seconded by D. Polach to approve the monthly bill listing. Motion carried.**

20. Revenue report.

**A motion was made by D. Polach and seconded by M. Hokamp to approve the revenue report. Motion carried.**

21. Next meeting date: Special Meeting Tuesday, September 29, 2015 at 8:00 AM meeting at the Avon St. parking lot  
Next regularly scheduled meeting: Thursday, October 01, 2015 at Wood County Highway Shop.

**A motion was made by D. Polach and seconded by M. Hokamp to adjourn at 11:30 A.M. Motion carried.**



Dennis Polach, Secretary  
Minutes taken by Heather Gehrt, Park & Forestry Office Supervisor

## **Current Projects Update**

By Douglas Passineau, Highway Commissioner

September 3, 2015  
HIRC meeting

### **General Maintenance**

1. DOT Bridge deck epoxy.
2. Copper Lane toward Wood paving.
3. CTH H Reconstruction – subgrade improvements.
4. CTH Q – Mill, pulverize, and resurface.
5. Town of Marshfield Yellowstone Dr shouldering.
6. Screen recycle from CTH Q.
7. Recycle Norwood Tower.
8. Town of Cranmoor Hemlock Trail paving.
9. Patching State/County roads.
10. Town of Grand Rapids Blueberry paving.
11. Town of Hansen Maplewood Rd paving.
12. Town of Auburndale Yellowstone Rd. paving.
13. Mowing State/County roads.
14. City of Wisconsin Rapids paver patches.
15. STH 173 PBM shoulder work.

## **Road Closures - Highway Department**

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None at this time.

## **PARKS CONSTRUCTION SUPERVISOR REPORT**

September 3, 2015

By D. Quinnell

### **CURRENT PROJECTS**

- We began the rebuilding of the upper ski tow control room.
- We added new LED lighting to the Dexter dam.
- We are currently adding LED lighting to the South Park dam.
- We removed the fence at the rifle range and installed large rocks, we cleaned the range and added wood chips to the shooting lanes, and we added gravel around the shooting stands.

### **MAINTENANCE OPERATIONS**

- All parks are undergoing normal mowing and trimming and cleaning operations.
- Highway Dept. replaced our jacks on the large machinery trailer. The old one was old and damaged and poorly located.
- We are updating the power to the Hawthorne Hill 30 amp pedestals.
- We installed 2 new memorial benches at South Park.

### **EMPLOYEE MATTERS**

- The job opening for our retiring lead worker has been placed on line and we will have interviews soon.
- CPR/First Aid training is complete.

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### **OTHER**

- We are still waiting for the reply from the grant for the Forestry Grinder.
  - Design unlimited is working on the technical drawings for the Powers Bluff Shelter.
  - I am setting up an auction for this month.
-

## **OFFICE SUPERVISOR REPORT**

September 03, 2015

By: H. Gehrt

### **SNOWMOBILE:**

I attended the annual funding meeting in Weston and received the remaining monies to complete the Hay Creek Bridge project. If the weather continues to cooperate, this bridge should be installed before the start of the deer/gun hunting season in November.

### **ATV:**

The new trail head sign is completed and installed. There is some re-routing being done to the trail due to a pine plantation being planted. When the planting is completed, then the trail will need to be GPS'd again for correct mileage and a new map.

### **OFFICE:**

I have been working with the Health Department on reviewing a brochure about smart and safe camping information. (I will hand out a copy at the meeting).

All budgets have been completed along with narratives and all copies have been turned into the Finance Department.

### **OTHER**

I attended the HIRC meeting on August 6.

I attended the Wellness Committee meeting on August 11.

I attended the end of the season/retirement luncheon on August 12.

I attended the Special HIRC meeting on August 18.

I attended County Board on August 18.

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I attended the Governor's Council on Snowmobile Funding meeting in Weston on August 24.

I attended the Department Head meeting on August 26.

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## **Park and Forestry Director Report**

By Chad Schooley, Park and Forestry Director  
September 3, 2015  
HIRC meeting

- I met with representatives from the DOT, DNR, the local cranberry marsh, and the construction contractors in regards to completing the necessary repairs to the 2 bridges on Hwy 80. All parties have come to an agreement on the timing of the project. Park and Forestry staff will lower the lake level starting on September 28<sup>th</sup> at a rate of 4" per day. We will drop the lake level 1' initially and will maintain this level until the cranberry company completes their harvest operations (hopefully in early October). Once harvest is complete we will continue the drawdown 4" per day until we reach a 3' drawdown. This level will be maintained until the bridge repair is completed. This should only take about 2 weeks, maximum. Per the DNR permit, the lake fill shall start no later than November 1. The fill will be at a rate of 6" per day.
- I have met with representatives from Domtar in regards to ice access to Lake Nepco. As you may recall, last winter Domtar opened up an access location for 1 weekend for employees and friends on the west side of Lake Nepco. Good ice access for vehicles has not been available since the boat landing was closed to the general public. Domtar representatives would like to work out an agreement with Wood County to maintain this roadway in the winter months to provide public access all winter season. This would only be used for winter access and would not be used as a boat launch. I will discuss this more at our meeting.
- I met with the Powers Bluff Concessionaire to go over the upcoming winter season. The contract has remained relatively the same as last year with a few minor wording changes.
- All staff attended our annual end of summer meeting and appreciation cookout. We also celebrated the upcoming retirement of Cliff Randall, Dexter Lead Maintenance Worker, who will be leaving on September 4<sup>th</sup>. Cliff has worked for the Park and Forestry Department for 29 years.
- Dan Helwig, Design Unlimited, is now working on getting cost estimates for the Powers Bluff shelter building project.
- Although I do not have an identified project for the County Conservation Aids grant, I have included the required resolution that allows the Director and/or Forest Administrator to apply for this grant.
- I presented the 2015 Annual Report at the Towns Association meeting on August 21<sup>st</sup> in Pittsville.

**August Events** - 66 shelter reservations, Big Pull world record water ski pyramid attempt, Jeremiah's Crossing fundraiser/ car show

### **Special Use Permits**

- None at this time

## FOREST ADMINISTRATOR REPORT

September 03, 2015

By: F. Schubert

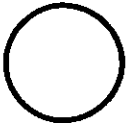
### FOLDER BALANCES AS OF 08-31-2015

JOB NUMBER	CONTRACTOR	ENDING MONTH BALANCE	CONTRACT AWARD	PAYMENTS RECEIVED	YEAR AWARDED
723	KUEHN FOREST PRODUCTS	\$10,674.72	\$61,075.00	\$19,979.95	2014
726	SCHREINER FORESTRY	\$ -	\$36,220.00	\$ 615.40	2014
732	KRUEGER DRAGLINE & EXCA	\$ 5,237.66	\$39,417.60	\$ 1,801.10	2014
				<b>\$ 22,396.45</b>	

**FORESTRY REVENUE \$490,473.12**

### Timber Sale Activity (August)

<b>Jobs Started:</b>	<b>#732 Kruger Dragline</b>
<b>Jobs Continuing/Reactivated:</b>	<b>#723 Kuehn Forest Products</b>
<b>Jobs Gone Inactive:</b>	<b>None</b>
<b>Jobs Finished:</b>	<b>None</b>



## RESOLUTION#

Introduced by  
Page 1 of 1

Highway Infrastructure &amp; Recreation Committee

HLG

Motion:	Adopted:	<input type="checkbox"/>
1 <sup>st</sup>	Lost:	<input type="checkbox"/>
2 <sup>nd</sup>	Tabled:	<input type="checkbox"/>
No: <input type="checkbox"/> Yes: <input type="checkbox"/>	Absent:	<input type="checkbox"/>
Number of votes required:		
<input checked="" type="checkbox"/> Majority <input type="checkbox"/> Two-thirds		
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: <u>MWH</u> , Finance Dir.		

**INTENT & SYNOPSIS:** To give the Park and Forestry Director and/or Forest Administrator and the Highway Infrastructure and Recreation Committee authorization to apply for reimbursement for Fish and Game and Wildlife Habitat Projects through the County Conservation Fund.

**FISCAL NOTE:** This is a 50/50 matching fund grant for projects totaling approximately \$5,000.00 per year.

		NO	YES	A
1	Nelson, J			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Hendler, P			
6	Breu, A			
7	Ashbeck, R			
8	Miner, T			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Allworden, G			
18	Hamilton, B			
19	Leichtnam, B			

**WHEREAS,** The Wisconsin Statute 23.09(12) provides for allocation to the respective Counties in the State for county fish and game projects on the condition that the Counties match the State allocation, and

**WHEREAS,** The Wisconsin Statute 23.09(17m) also allows for grants to Counties for the development of habitat for game and non-game species on County Lands entered under §28.11, and

**WHEREAS,** Wood County desires to participate in these programs so as to improve the natural environment for wildlife on County Lands entered under §28.11 and to carry out a program of coordinated fish management project or game management projects,

**THEREFORE BE IT RESOLVED,** That the Wood County Board of Supervisors does hereby authorize the Park and Forestry Director and/or Forest Administrator to make annual applications for such project funding upon approval of the Highway Infrastructure and Recreation Committee.

## MINUTES

### Aging & Disability Resource Center of Central Wisconsin Board Meeting

Location: Marshfield ADRC-CW Office; 300 S Peach

July 9, 2015

**Board Members Present:** Jim Hampton, Terri Sersch, Larry Lebal, Dick Hurlbert, Vern Cahak, Joanne Leonard, Mike Feirer, Doug Machon and Jean Doty.

Attending by video conference from Wausau: Bill Miller and Sharon Rybacki; and by video conference from Merrill: Loretta Baughan and Bob Reichelt.

**Others present:** Linda Weitz, Tim Moe, Steve Prell, and Erin Wells by video conference from Merrill

**1) Call to Order:**

Meeting was called to order by Chairperson Joanne Leonard, at 9:30 a.m.

**2) Public Comments:**

Linda and the Board welcomed the new Lincoln County Board Member, Bob Reichelt and Linda also introduced the new Quality Manager, Tim Moe. Tim gave a brief description of his background.

**3) Approval of Minutes:**

A motion made by Doug Machon, seconded by Vern Cahak, to approve the amended minutes of June 11<sup>th</sup> meeting with the changes to add Doug Machon as being present and Sharon Rybacki as excused. Motion carried.

**4) Discussion/possible action: Election of Officers: Chair, Vice-Chair and Secretary/Treasurer:**

Joanne opened the nominations for Board officers. Currently, Chair is Joanne Leonard, Vice-Chair is Jim Hampton and Secretary/Treasurer is Larry Lebal. A motion was made by Bill Miller to keep the officers the same, Dick Hurlbert seconded the motion. Motion carried.

**5) Discussion/possible action: Recommendation of new citizen board members:**

There are currently two openings for citizen members to the board. We received one application for the opening representing the physically disabled target group. The board reviewed the application of Joseph "Joe" Hoppa and discussed recommending him for appointment to the ADRC-CW board. Mike Feirer made a motion to approve Joe Hoppa's application replacing Dan Sullivan. Doug Machon seconded the motion. Motion carried. Linda will contact all four member counties to make the appointment. Recruitment will continue to fill the other citizen member representing the developmentally disabled target group.

**6) Discussion/possible action – Report from the Finance Committee:**

The audit is coming up. Steve said he will have a draft by the next board meeting. All disbursements were approved.

**7) Discussion/possible action – Draft of ADRC-CW Reserves Policy for county tax levy:**

The Board reviewed the draft policy and the accompanying analysis that was included in the board packet. After a brief discussion of the draft policy, Bill Miller suggested to revise the 4<sup>th</sup> bullet point of the draft policy from "Once a county's share of reserve responsibility is met, amounts over



that level may be returned to that individual county..." to "amounts over that level will be returned to that individual county...". Loretta Baughan asked if there should be a provision included that addresses the issue of returning reserves if a member county withdraws from the ADRC-CW or if the ADRC-CW is dissolved. Steve Prell believes that the four-county intergovernmental agreement addresses distribution of assets if a member county withdraws or the organization dissolves. Linda and Steve agreed to review the Intergovernmental agreement and bring that information back to the next board meeting. Loretta Baughn and Joanne Leonard thought we should wait to approve the reserves policy until this question has been answered. A motion was made by Larry Lebal and seconded by Jean Doty to approve the policy as presented today, with the exception of changing the wording on bullet point #4 from "may be returned" to "will be returned". Motion carried, with two "nay" votes from Loretta and Joanne. Linda stated that she will add an agenda item to next month's meeting regarding language in the intergovernmental agreement regarding distribution of assets for the board's review and discussion.

**8) Education Item ADRC-CW Advisory Committee(s):**

Linda gave the history and statutory requirement for the Advisory Committees. Due to the requirements in the Wisconsin Elders Act, Advisory Committees serve in the function of the former Commission on Aging. They are advisory only as the board is the policy-making body for the organization. However, they serve as an important role as advocates and as the "voice" of the community. Sharon Rybacki questioned if they have minutes? Linda affirmed that they do have minutes and she will include the Advisory Committee minutes in the Board member packets. She will also send out a schedule for upcoming Advisory Committee meetings so Board members can attend if they wish. Joanne asked if Jennifer Cummings, Director of Aging, can put this information together.

**9) Executive Director's Report:**

Linda mentioned a few items within the report:

A new Communications/Administrations Manager has been hired, but her name cannot yet be announced due to notification to her current employer.

Linda passed out invitations to the All Staff meeting that will be held on July 29, 2015.

Bids are to be out soon for the Marshfield Community Center project.

At the Wausau location a new roof is being put on.

There were 615 Senior Farmers Market vouchers given out this year.

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**10) Future Agenda Items & Location** – the next meeting will be in Wisconsin Rapids on August 13, 2015 at 9:30 a.m. Suggested agenda items: Intergovernmental Agreement, Discussion on Marketing, Effects of the State Budget

**11) Adjournment** – Motion to adjourn the meeting was made by Mike Feirer, seconded by Vern Cahak. Motion approved and the meeting ended at 11:02 a.m.

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**DRAFT**Subject to  
Approval**MINUTES**McMillan Memorial Library  
Board of Trustees  
July 15, 2015

President Zacher called the regular monthly meeting of the McMillan Memorial Library Board of Trustees to order at 4:00 p.m.

**ROLL CALL ATTENDANCE:**

Present: Anne Zacher, Andrea Galvan, Kevin Finbraaten, Colleen Dickmann, Susan Bovee, William Clendenning, and William Jacobs.

Absent: Scott Kellogg

Administration: Andrew Barnett, Vicki Steiner, and Brian Kopetsky

**CORRESPONDENCE:** There were no items of correspondence.

**MINUTES:** A motion to approve the Minutes of the June 17, 2015 Library Board meeting was made by Mr. Clendenning, second by Ms. Bovee. Motion carried.

**TREASURER'S REPORT:** Mr. Barnett presented the financial reports for July 2015. A motion to approve the financial reports and payment of the Operating and Endowment Fund bills was made by Ms. Bovee, second by Ms. Galvan. Motion carried.

**DIRECTOR'S REPORT:**

Events – John Hammond was exactly a full theater (265). We have two author programs in July, Wisconsin mystery writer Patricia Skalka and Professor Mai Na Lee, who has written about the Hmong experience.

Roof – Work started June 22 and is completed. There has been minimal disruption to operations. We have received authorization from the architect to make the main payment (\$170,557.30), with the remainder payable after some details are taken care of.

Summer Library Program – There was a preliminary report at the meeting.

Youth Services Internet – We are experimenting with limiting use of the YS Internet to children's cards, which can be done using the sign up software. Parents can use their children's cards if they want to use the Internet while supervising their children. The goal is to provide more access for children and shift adult use elsewhere.

Miscellaneous – The new plants in the garden are flourishing. Labels and some decorations have been added. Labels listing the Accelerated Reader points have been added to most children's books. Accelerated Reader tests can now be taken at the Library during the summer, with the results being reported to the relevant school in the Fall. The Osmos are getting more use in their new location, though they are mainly on a walk-in basis, with no countable circulation. Concert scheduling for 2016 is underway with the John Jorgenson Bluegrass Band, Ronny Cox, Scottie Miller, Milwaukee-based jazz trio Vivo and folk trio Harpeth Rising already signed.

COMMITTEE REPORTS: As part of the budget process for 2015-16, the Finance and Building and Grounds Committees will meet on August 12, 2015 at 4:00 p.m.

OLD BUSINESS: The 2015-2020 Plan of Services dated July 15, 2015 was presented. (Copy attached to original Minutes) **A motion to approve the McMillan Library 2015-2020 Plan of Service was made by Dr. Dickmann, second by Ms. Galvan. Motion carried.**

Mr. Kopetsky reported on his work on an LSTA grant application.

NEW BUSINESS: Ms. Galvan presented the following slate of officers:

President: Ms. Zacher

Vice-President: Ms. Galvan

Treasurer: Ms. Bovee

**A motion to approve the slate of officers was made by Dr. Dickmann, second by Mr. Jacobs. Motion carried.**

Committee assignments were discussed.

**A motion to adjourn was made by Ms. Galvan, second by Mr. Clendenning. Motion carried and the meeting adjourned at 5:00 p.m.**

The next regular monthly meeting of the McMillan Memorial Library Board of Trustees will be held in the McCourt Conference Room on August 19, 2015 at 4:00 p.m.

Respectfully submitted,  
Vicki Steiner, Secretary

Draft  
MINUTES  
SCLS BOARD OF TRUSTEES  
July 23, 2015  
12:15 p.m.  
SCLS Headquarters

**Present:** J. Ashford, P. Behling, N. Brien, J. Carter, F. Cherney, P. Cox, T. Gramling, J. Harrington, M. Hokamp, Nan Hughes, N. Long, K. Michaelis, M. Nelson, R. Owens

**Also Present:** M. Van Pelt, K. Goeden, T. Drexler

**Absent:** D. Heimstead, M. McCarville

**Excused:** H. Bauman, M. Furgal, J. Healy-Plotkin, J. Krems, K. Rattunde

**Call to Order:** P. Cox, President, called the meeting to order at 12:15 p.m.

- a. Introduction of guests/visitors: Tim Drexler, SCLS Delivery; Shannon Schultz, Director of Portage Public Library and AC Rep
- b. Changes/additions to the agenda: None
- c. Requests to address the board: None

**Minutes:** R. Owens moved approval of the June 25, 2015 minutes. N. Brien seconded. Motion carried.

**Bills for Payment/Financial Statements:** M. Nelson reviewed the bills for payment in the amount of \$479,523.68 and moved approval. J. Ashford seconded. Motion carried.

K. Goeden discussed the financial statements and inquired whether the Board felt SCLS should establish a third bank account to enable further FDIC Insurance on additional funds. J. Carter moved to consider/postpone action on this topic until the August meeting and asked that the board receive additional information prior to the meeting. M. Nelson seconded. Motion carried.

**Committee Reports:**

- a. **Advocacy:** M. Nelson noted the state budget passed. Keep your connections with your legislators, thank them for their support, attend listening sessions, etc. ALA supports the "Fair Access to Science and Technology Research Act of 2015 (FASTR)", which would allow free public access to taxpayer funded research to several agencies.  
There was discussion about advocating for the public sector employees' salaries and benefits and whether that was appropriate for the SCLS Board. Instead, the board was encouraged to advocate for and address state funding for libraries and the system.

**Action Items:**

- a. **Randolph membership agreement:** The Hutchinson Memorial Library of Randolph has signed the agreement to formally join SCLS.
- b. **Village of Randolph annexation and request to alter SCLS territory:** SCLS has written a letter to DPI formally requesting to alter the SCLS territory to annex the Village of Randolph and the Hutchinson Memorial Library, effective 1/1/2016.

K. Michaelis moved approval to sign the membership agreement submitted by the Hutchinson Memorial Library of Randolph and to submit the letter to DPI requesting the alteration of SCLS territory to annex the Hutchinson Memorial Library and the Village of Randolph. P. Behling seconded. Motion carried.

**SCLS Foundation Report:** Will review the disbursement policy and process, the wealth management policy, and the Cornerstone event.

**Circulation and ILL Statistics:** J. Carter inquired if libraries are provided reports to indicate where circulation is being affected. S. Shultz, Portage P.L. Director, responded that SCLS provides the tools necessary for member libraries to determine what areas of circulation are changing.

**System Director's Report:** M. Van Pelt noted Emily Judd has been hired as the Director of the Sauk City Library. Her first day will be 8/3/2015.

The videoconference equipment at PCPL should be available for the August meeting.

**Discussion:**

**Administrative Council (AC) Report:** The All Directors meeting was held July 16, 2015. The 2016 fees were approved.

**Other Business:**

J. Harrington inquired about the possibility of purchasing more magazines in Flipster. SCLS paid \$26,000 for 30 titles in 2015. In 2016, SCLS will receive 30 titles for \$20,000. This topic was discussed at the All Director's meeting and it was decided that more titles would be purchased, and additional funding would go toward the cost. A committee will be created to recommend additional titles and costs for 2016.

**Information Sharing:**

The next board meeting will be held on Thursday, August 27, 2015

Meeting adjourned at 1:06 p.m.

Heidi Moe, Recorder

BOT/Minutes/7-23-2015

(APPROVED)

MINUTES OF THE UNIVERSITY COMMISSION MEETING OF MAY  
21, 2015

Chair Rozar called the meeting to order at 5:00 p.m.

Present: Rozar, Breu, Earll, Spiros, Feddick, Machon and Stuhr.

Absent: Pliml, Meyer.

Also present: Michelle Boernke, Assistant Dean for Administrative & Financial Services; Brian Panzer, Building & Grounds Superintendent; Jim Halvorson from CliftonLarsonAllen, and Marcie Koziczowski, Commission Bookkeeper.

Rozar declared a quorum present.

There were no public comments.

Breu nominated Rozar for Chair and Earll nominated Machon. Motion (Breu/Earl) to declare the nominations closed. Following a write-in vote, Machon was declared Chair by a vote of 4-2. Rozar turned the meeting over to Machon. Machon nominated Breu for Vice-Chair. Motion (Feddick/Spiros) to close nominations and cast a unanimous vote for Breu. Motion carried. Feddick nominated Earll for Secretary. Motion (Feddick/Spiros) to close nominations and cast a unanimous vote for Earll. Motion carried.

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A short review of the 2014 financial statements and audit findings was presented by Jim Halvorson of CliftonLarsonAllen.

Motion (Feddick/Breu) to approve and place on file the minutes of the January 15, 2015 regular meeting. Motion carried. (Minutes on file.)

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Motion (Feddick/Breu) to approve and place on file the minutes of the February 26, 2015 special meeting. Motion carried. (Minutes on file.)

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Motion (Spiros/Earll) to receive and place on file the statement of accounts. Motion carried. (Statement of accounts on file.)

Motion (Feddick/Breu) to receive and place on file the lists of bills. Motion carried. (List of bills on file.)

Brian Panzer presented his report, noting the needing a special meeting on July 9 to deal with awarding contracts for two capital improvement projects. Motion (Spiros/Earll) to receive and place on file the Building and Grounds Superintendent's report. Motion carried. (Report on file.)

Boernke presented the results of a campus-wide departmental audit and reported on a potential donor for theater upgrades. A cost estimate is being finalized.

Dean Stuhr distributed a handout and reported on: signing of an MOU with Mid State Technical College and North Central Technical College regarding their students and our BAAS program; an MOU with the Ho Chunk Nation to deliver two new programs for their community; the money used to purchase the new piano was donated in a special piano fundraising effort by the University Foundation. Each contributor could designate a piano key with the final results on a plaque in the theater lobby; STEM building capital campaign status; 50<sup>th</sup> anniversary celebration and an invitation to the campus end of the year party on May 22.

Chair Machon declared the meeting adjourned at 6:01 p.m.

*Minutes taken for Gordon Earll, Secretary, by Marcie Koziczowski*

7

(APPROVED)

MINUTES OF THE UNIVERSITY COMMISSION SPECIAL  
MEETING OF JULY 16, 2015

Chair Machon called the meeting to order at 5:15 p.m.

Present: Breu, Earll, Spiros, Machon, and Feddick. Rozar joined the meeting at 5:19 p.m.

Absent: Meyer, Pliml, Montgomery.

Also present: Michelle Boernke, Assistant Campus Dean for Administrative & Financial Services; Brian Panzer, Building & Grounds Superintendent; and Marcie Koziczowski, Commission Bookkeeper

Machon declared a quorum present.

There were no public comments.

Motion (Feddick/Breu) to award the contract for the Laird Building balancers and controls to the low bidder, Complete Control, Inc., at a cost of \$67,790. (Bids on file.)

No bids were necessary for agenda item #6 (Laird Building Asbestos Removal) since the project came in under \$5,000.

Meeting adjourned at 5:24 p.m.

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*Minutes taken for Gordon Earll, Secretary, by Marcie Koziczowski*

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# MEMO

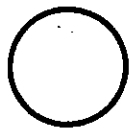
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TO: Wood County Board  
FROM: Hilde Henkel  
DATE: September 11, 2015  
RE: Proposed Wood County Board Rule 43

I am proposing Rule 43 for Wood County to clarify the process for resolutions recommending actions specific to county departments. I believe it is essential for the oversight committee authorized to "study and develop recommendations to the county board pertaining to changes in the budgets, functions and personnel" to author or co-author those resolutions. The oversight committee best understands all the issues which feed into such decisions for each department. Good ideas and proposals can and do come from other supervisors or committees, but need to be considered in the long-term plans and constraints for each department by the authorized oversight committee.

This truly is the backbone of the committee system – each oversight committee specializes in the issues and policies for that area and makes those recommendations to the entire board for approval. The committee system has worked well for Wood County and allowed a fairly populous county to avoid the cost of an chief administrator and support staff.

I think Rule 43 would clarify the process, avoid future problems and deserves your support. Thank you.



## RESOLUTION#

Introduced by Supervisor Henkel  
Page 1 of 1

CLC

Motion:	Adopted:	
1 <sup>st</sup>	Lost:	
2 <sup>nd</sup>	Tabled:	
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To add Rule 43 to clarify Wood County's committee oversight process and retain the effectiveness of Wood County planning and budgeting by ensuring authorized oversight committees provide informed recommendations for county decisions.

FISCAL NOTE: Nothing direct

		NO	YES	A
1	Nelson, J			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Hendler, P			
6	Breu, A			
7	Ashbeck, R			
8	Miner, T			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

**WHEREAS**, pursuant to Wis. Stat. s. 59.10 (1), Wood County is a self-organized county, which allows it to set rules and organization of county departments and oversight, and

**WHEREAS**, Wood County Rules provide for the orderly and effective functioning of county departments, and

**WHEREAS**, pursuant to Wood County Res. 07-8-1, oversight committees were reorganized with authority over multiple County departments, and

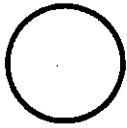
**WHEREAS**, oversight committees are specifically authorized to "study and develop recommendations to the county board pertaining to changes in the budgets, functions, and personnel; and (to) oversee the management of the departments and the services they provide," and

**WHEREAS**, the relevant oversight committee has the most detailed knowledge of the duties, regulations, personnel and short- and long-range plans for departments, and

**WHEREAS**, recommendations on these topics should be thoroughly discussed and considered by the oversight committees; and

**WHEREAS**, proposals without review and approval of oversight committees can and have produced confusion and inefficiencies.

**NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES** to add the following rule: Wood County Board Rule 43: "All resolutions affecting the personnel, policies and budget of a department must be sponsored or co-sponsored by the oversight committee authorized to oversee that budget."



## RESOLUTION#

Introduced by County Board Chairman Pliml  
Page 1 of 2

Motion:	Adopted:	<input type="checkbox"/>
1 <sup>st</sup>	Lost:	<input type="checkbox"/>
2 <sup>nd</sup>	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority <input type="checkbox"/> Two-thirds		
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: _____, Finance Dir.		

CLC

INTENT & SYNOPSIS: To Join The North Central Wisconsin Workforce Development Chief Elected Officials Consortium

FISCAL NOTE: none

		NO	YES	A
1	Nelson, J			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Hendler, P			
6	Breu, A			
7	Ashbeck, R			
8	Miner, T			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

**WHEREAS**, Wood County is presently within the North Central Wisconsin local area established under the 1998 federal Workforce Investment Act and certain citizens of Wood County are receiving job training and other program assistance funded under the program which is administered by the North Central Wisconsin Workforce Development Board and the North Central Wisconsin Local Elected Officials Consortium; and

**WHEREAS**, Wood County presently has an appointed representative serving on the North Central Wisconsin Local Elected Officials Consortium and also has appointed members serving on the North Central Wisconsin Workforce Development Board; and

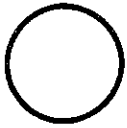
**WHEREAS**, the Workforce Innovation and Opportunity Act (29 USC Chapter 32) has been enacted by Congress in replacement of the Workforce Investment Act, and allowing local governments to form a Consortium to create a Local Workforce Investment Area; and

**WHEREAS**, under the Workforce Innovation and Opportunity Act:

- Each County in the Consortium must designate a "chief elected official" to represent the County as a member of the Consortium, which Consortium is empowered to enter into contractual and other agreements necessary to carry out the purposes of the Workforce Innovation and Opportunity Act; and
- The Consortium must designate an administrative/fiscal agent to administer the program on behalf of the Consortium; and

**WHEREAS**, Wood County desires to enter into the *Chief Elected Officials Consortium Agreement* of the North Central Wisconsin Workforce Development Area for the Wisconsin Counties of Adams, Forest, Langlade, Lincoln, Marathon, Oneida, Portage, Wood, and Vilas under the Workforce Innovation and Opportunity Act of 2014 (Public Law 113-128), the same counties which previously comprised the North Central Wisconsin Local Elected Officials Consortium, to continue receiving the federal assistance available for workforce programs and training and as otherwise available under the Workforce Innovation and Opportunity Act;

**WHEREAS**, a copy of the Chief Elected Officials Consortium Agreement of the North Central Wisconsin Workforce Development Area for the Wisconsin Counties of Adams, Forest, Langlade, Lincoln, Marathon, Oneida, Portage, Wood, and Vilas under the Workforce Innovation and Opportunity Act of 2014 (Public Law 113-128), has been marked for identification as Exhibit "A" and has been attached hereto;



## RESOLUTION#

Introduced by

Page 2 of 2

Committee

**NOW, THEREFORE, IT IS RESOLVED** that the Wood County Board of Supervisors shall enter into an agreement to create a consortium as stated in the *Chief Elected Officials Consortium Agreement*, to consist of Adams, Forest, Langlade, Lincoln, Marathon, Oneida, Portage, Wood, and Vilas Counties to create the North Central Wisconsin Workforce Development Area under the Workforce Innovation and Opportunity Act;

**BE IT FINALLY RESOLVED** that the Wood County Board of Supervisors hereby authorizes and directs County Board Chairman or County Executive to serve as the County's designated "chief elected official" until his or her successor is installed, with signatory authority to execute agreements as necessary for Workforce Innovation and Opportunity Act purposes.

**CHIEF ELECTED OFFICIALS CONSORTIUM AGREEMENT  
OF THE  
NORTH CENTRAL WISCONSIN WORKFORCE DEVELOPMENT AREA**

For the Wisconsin Counties of  
Adams, Forest, Langlade, Lincoln, Marathon, Oneida, Portage, Wood, and Vilas  
Under the Workforce Innovation and Opportunity Act of 2014

This Agreement, made and entered into this 15th day of September 2015, by and between the Counties of Adams, Forest, Langlade, Lincoln, Marathon, Oneida, Portage, Wood, and Vilas in the State of Wisconsin (hereinafter, the Counties):

**WITNESSETH:**

**WHEREAS**, the County Board of Supervisors of the aforementioned Counties did previously adopt resolutions authorizing the County Board Chairperson to sign a Consortium Agreement creating the North Central Wisconsin Workforce Development Area Consortium under section 66.0301(2), Wisconsin Statutes, in order to administer the Provisions of Public Law 113-128, the federal Workforce Innovation and Opportunity Act; and

**WHEREAS**, the County Board of Supervisors of each of the aforementioned Counties has adopted a resolution authorizing the County Board Chairperson or County Executive to sign this "Consortium Agreement of the North Central Wisconsin Workforce Development Area" under the Workforce Innovation and Opportunity Act (P.L. 113-128)" (hereinafter, the "CEO Consortium Agreement "):

**NOW, THEREFORE**, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which each party acknowledges for itself, the Counties do hereby agree to the following CEO Consortium Agreement.

**AGREEMENT**

**SECTION 1:** That the Wisconsin Counties of Adams, Forest, Langlade, Lincoln, Marathon, Oneida, Portage, Wood, and Vilas, under Section 66.0301(2), Wisconsin Statutes, do hereby constitute themselves to be a consortium for the purposes of Section P.L. 113-128 (Workforce Innovation and Opportunity Act) as described in 29 USC Chapter 32.

**SECTION 2:** The chief elected officials (the chairpersons of the County Board of Supervisors or County Executives) or the designees of said officials of the Counties in paragraph 1 shall constitute the Workforce Development Area Consortium (hereinafter, the "Consortium") which shall appoint the Workforce Development Board under the Workforce Innovation and Opportunities Act, Section 29 USC Chapter 32.

**SECTION 3:** The Consortium shall elect from its membership a Chairperson, a Vice-Chairperson and such other officers as may be provided in the by-laws to serve for a term of one year or until a successor is elected and qualified. Vacancies shall be filled by election for the remainder of the unexpired term. The Chairperson may appoint the Executive Director of the administrative entity or a staff person of one of the consortium member counties to serve as Consortium clerk.

**SECTION 4:** Roberts Rules of Order shall govern the procedures of the Consortium insofar as they do not conflict with applicable law or administrative rules or by-laws duly adopted by the Consortium.

**SECTION 5:** A quorum shall consist of a majority of the Consortium duly representing the member Counties.

**SECTION 6:** The Consortium may adopt operational and procedural bylaws consistent with this Charter, applicable federal and state laws, and rules or regulations pursuant thereto. By-laws or amendments thereto may be adopted by the affirmative vote of 2/3 of the entire membership of the Consortium at any regular meeting called for that purpose, provided that written copies thereof are delivered to each member 15 days prior to consideration.

**SECTION 7:** The Consortium shall appoint the Workforce Development Board of the area, in accordance with the requirements established by the Governor and the criteria established under 29 USC 3122(b). The CEOs appoint the members of the local Board from the individuals nominated or recommended to be such members according to 29 USC 3122(c)(1)(B). The Chief Elected Officials may, by a majority vote, remove any NCWWDB member without having to show cause for removal, unless and to the extent that, such cause is required by applicable law. The NCWWDB may recommend to the Chief Elected Officials the removal of a member.

**SECTION 8:** The Consortium shall execute an agreement with the Workforce Development Board for the operation and functions of the Board under WIOA (29 USC Chapter 32). The Consortium is the grant recipient of WIOA grant funds and shall be liable for any misuse of the grant funds allocated to the local area, unless the chief elected official reaches an agreement with the Governor to bear such liability (29 USC 3122(d) (12)(B)(i)(I) and (II)). The Consortium will direct the Board to receive the Workforce Innovation and Opportunity Act funds on behalf of the Consortium and serve as administrative entity and fiscal agent and disburse funds at the direction of the local board pursuant to the requirements of 29 USC Chapter 32, subchapter II. 29 USC 3122(d)(12)(B)(i)(III). In the role as grant administrator and fiscal agent the NCWWDB shall:

1. Conduct an annual agency-wide unqualified audit, per the requirements of the State of Wisconsin Department of Workforce Development and shall provide each Local Elected Official with a complete copy of the audit, including any management letter.
2. Maintain both general liability and errors and omissions coverage for past and future liabilities to protect the Chief Elected Officials and their respective counties.

3. Maintain a Board-determined undesignated fund to cover disallowed costs. In the case of any misuse of grant funds allocated to the local area beyond the parameters stated above, the Consortium agrees to assume liability as follows (29 USC 3122(d)(12)(B)(i)(I) and (II): Liability will be determined based upon the particular facts of the situation as to the responsibility of individual Consortium members for the particular funds. Generally, CEOs will attempt to reach an agreement as to relative and proportional liabilities based upon the facts of the situation. If the Counties are unable to reach agreement, then the State Department of Workforce Development shall make the determination as to respective liabilities.

**SECTION 9:** The Consortium shall perform all functions for chief elected officials as contained in P.L.113.128, the Workforce Innovation and Opportunities Act including:

1. Submit a request for initial designation of a workforce development area and consult with the Governor on the initial designation and future redesignation of a Workforce Development Area. 29 USC 3121(b)(2). 29 USC 3121(b)(1)(A)(ii).
2. Work with the local board to:
  - a) Develop and submit to the Governor a comprehensive four-year local plan for the region that is consistent with the State plan. 29 USC 3122 (d)(1) and 3123(a).
    - i. Consult with the State to identify regions, consistent with the considerations described in 29 USC 3121(b)(1)(B). 29 USC 3121 (a)(1).
    - ii. Engage in a regional planning process and prepare, submit, and obtain approval of a single regional plan consistent with the requirements in 29 USC 3121 (c).
  - b) Use funds available as described in section 29 USC 3163(b)(4) and use nonfederal funds available to the local area the CEO and local Board determine are appropriate and available for that use. 29 USC 3131.
  - c) Annually, review and approve the local Board's budget for the activities of the local Board. 29 USC 3122(d)(12)(A).
  - d) Work with the local Board to negotiate and reach agreement on local performance measures. 29 USC 3122(d)(9).
  - e) Work with the local Board to conduct oversight with respect to local programs of youth activities authorized under 29 USC 3164(c), local employment and training activities authorized under 29 USC 3174(c) and (d), and the one-stop delivery system in the local area.; and ensure the appropriate use and management of the WIOA funds provided for these activities and one-stop delivery system; and for workforce development activities, ensure the appropriate use, management and investment of funds to maximize performance outcomes under section 29 USC 3141. 29 USC 3122(d)(8).
  - f) In cooperation with the local Board, competitively designate or certify One Stop Operators, as described in 29 USC 3151(d)(2)(A) or terminate for cause the eligibility of such operators. 29 USC 3122(d)(10)(A).
  - g) Review and approve a Memorandum of Understanding (MOU) between the local Board and the One Stop partners, relating to the operation of the One Stop delivery

- system in the local area, consistent with the requirements in 29 USC 3151(c)(2). 29 USC 3151(c)(1).
- h) In agreement with the local Board, conduct oversight of the one-stop delivery system (29 USC 3151(a)(3)) and consult with the State as it establishes objective criteria and procedures used to evaluate the operation of the One-Stop center as described in 29 USC 3151(g).
  - i) Consult with the local Board, the One Stop Operator, and the One-Stop partners regarding funding of the One-Stop infrastructure as described in 29 USC 3151(h).
3. Engage in Consultation with Governor as described in 29 USC 3151, 3162, 3173
- a) Consult with the Governor as he or she establishes guidance for infrastructure one-stop funding (29 USC 3151(h)(1)(B) and determines funding as described in 29 USC 3151(h)(2)(C).
  - b) Consult with the Governor as he/she determines funding allocation for youth activities and a statewide workforce investment activities under 29 USC 3162(b)(1)(C). 29 USC 3163(b)
  - c) Consult with the Governor as he/she determines funding allocation for adult employment and training activities and a statewide workforce investment activities under 29 USC 3172(b)(1)(B). 29 USC 3173(b)(1).
  - d) Determine whether to appeal a gubernatorial reorganization determination made under 29 USC 3141(g)(A) to the Governor under 29 USC 3141(g)(B)(i) and to the Secretary of the U.S. Department of Labor under 29 USC 3141(g)(B)(ii).

**SECTION 10:** This Consortium agreement shall be effective when approved by Resolutions adopted by the County Board of Supervisors of each County party hereto and executed by the Chief Elected Official thereof pursuant to said resolution and shall thereupon act to repeal and supersede any and all prior written or oral consortium agreements under P.L. 113-128, the Workforce Innovation and Opportunity Act.

**SECTION 11:** Amendments to the Consortium agreement may be adopted with concurrence of the Board of Supervisors of each County party hereto. The Consortium may be dissolved and this agreement may be rescinded only with the consent of all the Boards of Supervisors of the Counties party hereto and the Governor.

**IN WITNESS WHEREOF,** the parties hereto have caused this Charter Agreement to be executed by the Chairperson of the County Board of Supervisors or the County Executive of the aforementioned Counties.



For ADAMS COUNTY

By: John West, Adams County Board Chair

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For FOREST COUNTY

By: Paul Millan, Forest County Board Chair

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For LANGLADE COUNTY

By: David Solin, Langlade County Board Chair

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For LINCOLN COUNTY

By: Robert Lussow, Lincoln County Board Chair

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For MARATHON COUNTY

By: Kurt Gibbs, Marathon County Board Chair

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For ONEIDA COUNTY

By: David Hintz, Oneida County Board Chair

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For PORTAGE COUNTY

By: Patty Dreier, Portage County Executive

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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For VILAS COUNTY

By: Ron DeBruyne, Vilas County Board Chair

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For WOOD COUNTY

By: Lance Pliml, Wood County Board Chair

Signature: \_\_\_\_\_ Date: \_\_\_\_\_