

Minutes of the Wood County Public Safety Committee

DATE: August 8, 2016

PRESENT: Mike Feirer, Dennis Polach, Joe Zurfluh, Bill Winch, Brad Hamilton

OTHERS Sarah Christensen, Steve Kreuser, Thomas Reichert, Randy Dorshorst, Laura Clark,
PRESENT: Dara Hamm, Dara Hamm, Lance Pliml, Amy Kaup, Warren Kraft

LOCATION: Wood County Annex and Health Center – Marshfield, WI

1. Call to Order:

Mike Feirer called the meeting to order at 1:00 p.m.

2. Review minutes of July 11, 2016:

Motion by Hamilton, second by Polach to approve the minutes of the July 11, 2016 meeting. Motion carried unanimously.

3. Public Comments:

No public comments.

4. Emergency Management Department:

a. Communications July 2016 Claims:

The Committee reviewed the Communications July 2016 claims.

b. Communications Report:

The Committee reviewed the Communications report. Steve discussed some damage that occurred during our last big storm, and that there was a need to realign the microwaves on the Nekoosa tower.

c. Update on Communication Tower Projects:

Steve updated the committee. He stated that the towers are near completion. There was a question on a Tate bill, and Steve explained that it was the last payment to Tate for the new towers. The resolution to carry over some of the borrowed money for these towers went through the Executive Committee. Steve discussed the Capital needs for the future for the towers.

d. Emergency Management July 2016 Claims:

The Committee reviewed the Emergency Management July 2016 claims.

e. Emergency Management Activity Report:

The Committee reviewed the Emergency Management Activity Report. Discussed the clean-up of storm debris that we assisted with in different municipalities. Steve answered questions regarding the activity report and the Village of Port Edwards addressing.

f. Update of discussion with the Amish Community:

Steve gave an update to the committee. He handed out copies of the Amish Buggy Drivers Manual brochure to the committee.

g. Budget

Steve distributed copies of the budget to each member. Discussion was held about budget items and where we came in compared to last year.

Motion by Hamilton, second by Zurfluh to move the budget on to the Executive Committee. Motion carried unanimously.

6. Dispatch Department:

a. Dispatch July 2016 Claims:

The Committee reviewed the Dispatch July 2016 claims.

b. Dispatch Report:

The committee reviewed Dispatch Report. Lori explained what happened yesterday with the phone system and why it went down. The battery backup failed. They ended up bypassing the system for the moment to bring the phones up and working again. Amy talked about the battery backups and how they are going to be building redundancies in when they build the new data center. Dennis asked questions re: maintenance of the equipment.

Motion by Zurfluh, second by Hamilton to authorize the Chairman to authorize a purchase of a battery backup system in consultation with Systems, Dispatch, Communications, County Board Chair and Chair of the Executive Committee. Motion carried unanimously.

c. Staff Update

Lori stated that she hired one person on 8/1/16. The person hired in May should be ready to go by 9/1/16. Two more are hoping to be hired in early September, bringing the Department up to full staff.

d. Space needs/ Move Update

Lori presented the plan for the design of her Department.

e. Phone Upgrade Options

Lori presented the Committee with 3 quotes regarding the new phone system. Joe asked questions about Racom quote and an extra console. Lori discussed moving the new Radio System purchase to this year to be installed when the new phone system is installed. This would save money and hassle as opposed to doing it in two separate years.

Lori suggested 7 consoles and the new radio system.

Motion by Zurfluh, second by Hamilton to purchase 7 consoles and the new radio system. Motion carried unanimously.

f. Vacation accrual discussion

Lori discusses the issues with real time vacation accrual and her department due to the unique scheduling of dispatchers. They feel that it would be best to count them at 2080 hours as opposed to 2015 hours per year. Members questioned why we would essentially be giving them more vacation. Lori and Warren need to make sure all departments are the same, ie. The jail works 12's also. Lori and Warren will research it. Brad Hamilton states that it should be researched more and then brought back to the committee next month.

Motion by Zurfluh, second by Hamilton to support the Executive Committee decision on recruitment and retention policy. Zurfluh, Hamilton and Feirer vote yes, Polach and Winch, no. Motion carries 3-2.

g. 2017 Budget

Lori distributed copies of her budget to each member. Discussion was held regarding the increase in her budget due to the new radio system.

Motion by Hamilton, second by Zurfluh to move the Dispatch budget on to the Executive Committee. Motion carried unanimously.

6. Set date, time and location of next meeting:

September 9, 2016

9:00 a.m.

Wood County Courthouse – Room 115 – Wisconsin Rapids

7. Humane Officer:

a. Humane Officer Report:

The Committee reviewed the Humane Officer report.

b. July 2016 Claims:

The Committee reviewed the Humane Officer July 2016 claims.

c. 2017 Budget

Motion by Hamilton, second by Polach to move the Humane Officer Budget on to the Executive Committee. Motion carried unanimously.

8. Coroner:

a. Coroner Report:

The Committee reviewed the Coroner report. .

b. July 2016 Claims:

The Committee reviewed the Coroner July 2016 claims.

c. 2017 Budget

Autopsies were discussed. Humane Officer Hamm stated the current budget is doing okay as there have been a lot of autopsies. She did increase her autopsy line item for 2017.

Motion by Zurfluh, second by Hamilton to move the Coroner budget on to the Executive Committee. Motion carried unanimously.

9. Sheriff's Department:

a. Correspondence:

Sheriff Reichert stated he received a letter from a prisoner who was in Waupaca County as a Wood County Safekeeper who states he was denied healthcare. This issue will be looked into further.

Sheriff Reichert updated the Committee on the activities of the Arpin Tractor Pull.

Sheriff Reichert stated to the Committee that Deputy Scott Goldberg has been promoted to the north end investigator position. Inv. Sgt. Joseph Zurfluh, who was the north end investigator, will now be a Patrol Lieutenant, taking Lt. Lee Garrels position, as Lee will be retiring on September 2nd.

b. Update on Server Space for Video Files:

Systems Director Amy Kaup explained to the committee that she has been working on updating server space for the county and the Sheriff's Department. She stated they are looking at doubling the storage space. With the body cameras going on the server, she wants to be sure there is more than enough space for future needs.

c. Courthouse Security:

Sheriff Reichert stated he met with the Judges and all seem to be on the same page on courthouse security. The overall issue is obviously money and the time table of remodeling the courthouse.

d. Prohibited Discharges Ordinance: Nothing to report.

e. 2017 Budget:

Chief Deputy Randy Dorshorst handed a copy of the budget to each member. Discussion was held regarding the fact tough decisions had to be made to meet the budget guidelines.

Motion by Hamilton, second by Polach to move the Sheriff budget on to the Executive Committee. Motion carried unanimously.

f. July 2016 Claims:

The Committee reviewed the Sheriff's Department July 2016 claims.

g. Updates

Crimestoppers: None

Safe Ride Initiative: None

Criminal Justice Task Force: None

K9: None

h. Jail Items:

All jail reports were reviewed.

10. July 2016 Claims: Dispatch, Communications, Emergency Management, and Sheriff:

Motion by Hamilton, second by Polach, to approve the July 2016 claims of all Public Safety Committee Departments. Motion carried unanimously.

11. Agenda Items:

Courthouse Security

12. Adjourn:

Motion by Hamilton, second by Winch to adjourn at 3:53 p.m. Motion carried unanimously.

Minutes taken by Wood County Emergency Management & Wood County Sheriff's Department.

A handwritten signature in cursive script, appearing to read "William Winch", is written over a horizontal line.

William Winch, Secretary
Public Safety Committee