

AGENDA
JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: August 11, 2015
TIME: 1 p.m.
LOCATION: Saratoga Town Hall Annex

1. Call meeting to order.
2. Public comments on current agenda items only, either now or at the time the item appears on the agenda. Rules may apply.
3. Review minutes from previous meeting.
4. Discussion/Action space needs/renovation Branch I.
5. Discussion /Action on "Animal Waste Ordinance amendment."
6. Discussion/Action on Centralized Accounting issue.
7. Pursuant to Wis. Stat. s. 19.85(1)(c) the Committee may go into closed session to discuss a complaint.
8. Return to open session.
9. Discussion/Action on Biron receivable.
10. Review monthly reports and vouchers of departments the Committee oversees.
11. Discuss Administrative Coordinator position.
12. Crime Prevention Fund Board.
13. Review correspondence, Chair's report, and discuss legislative issues and referrals. Legislators may be present.
14. Review any claims and notices of injury against the County, as necessary.
15. Review any dog license fund claims, as necessary.
16. Set date for next meeting and consider any agenda items.
17. Adjourn.

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: July 22, 2015
 TIME: 1 p.m.
 PLACE: Room 115, Wood County Courthouse
 TIME ADJOURNED: 3:25 p.m.
 MEMBERS PRESENT: Chairman William Clendenning, Gerald Nelson, Ed Wagner, Bill Leichtnam, Joseph Zurfluh
 OTHERS PRESENT: Peter Kastenholz, see attached list of other attendees.

At 1 p.m., Chairman Clendenning called the meeting to order.

1. Public comments. None at this time.
2. Moved by Nelson, seconded by Leichtnam, to approve the minutes of the June 2 and 16, 2015, Committee meetings. All ayes.
3. The Committee reviewed department reports and monthly voucher reports:

Moved by Zurfluh, seconded by Wagner, to approve the reports and payment of vouchers of Branch I, II, and III, Child Support, Clerk of Courts, Register of Deeds, Family Court Commissioner, Corporation Counsel, District Attorney, and Victim/Witness. All ayes.

Jason Grueneberg spoke regarding the "Blueprints for Tomorrow" leadership training program with about ten staff included in the training including Brent Vruwink.

Moved by Zurfluh, seconded by Wagner, to approve a proposal by Vruwink to make pay grade changes within the department. All ayes.

4. The memorandum entitled "Immunity: Discretionary vs. Ministerial Acts" was reviewed by the Committee and will be forwarded to the county board in the August packet.
5. The Committee reviewed the resolution on centralized accounting.

Mike Martin spoke about how the accountants and department heads have met and have worked things out to their satisfaction at this time.

Kathy Roetter spoke against having multiple supervisors for the financial managers at issue. She spoke in favor of having specific policies and procedures. Doug Passineau supported Kathy's position of having the Finance Department develop policies for what it wants accomplished.

Supervisor Wagner emphasized the need of an accountant to oversee the work of the financial managers. Wagner doesn't think the department heads will see much of a change in how

the departments function; this proposal will not be an impediment to that.

Supervisor Zurfluh wondered if more time is needed to contemplate this proposal. No support for a delay.

Supervisor Clendenning felt that this proposal is long overdue. Roetter explained some of the past issues and why they arose.

Consensus of the Committee to approve the resolution for a centralized accounting system and to forward it to the county board.

Supervisor Zurfluh explained after the vote that he was supporting the presentation of the resolution to the county board but he wasn't sure how he will vote at the county board meeting.

6. Discussion on \$6,125 the Village of Biron owes to the County for financial advice the County obtained as part of the now defunct Wood County/Village of Biron Business Park. Moved by Zurfluh, seconded by Leichtnam, to direct the corporation counsel to collect the money. All ayes.
7. Membership on the North Central Wisconsin Regional Planning Commission was discussed. The County is not currently a member of this Commission but we do attend the meetings. There is a disagreement as to whether Wood County should be a member of this entity. It is expected that an invite will be forthcoming.
8. Supervisor Leichtnam reported on the status of the Groundwater Study Group and the ordinance that will be submitted to the county board in August. Moved by Leichtnam, seconded by Zurfluh, to have the committee support the resolution creating the groundwater protection ordinance. 4 ayes, Wagner voted no.
9. The Committee reviewed correspondence, Chair's report, and legislative issues.
10. County board rules and committee structure were discussed in general.
11. There were four new notices of injury/claims filed with the County. The notices of injury/claims of Toni Stargardt, Laurie Ginzl, Mike Wiltgen, and Ralph Kledehn were reviewed by the Committee and will be forwarded to the County Board.
12. There was one new animal claim against the County. Moved by Zurfluh, seconded by Nelson, to pay the claim of Castlerock Veterinary Hospital in the amount of \$160.82 for rabies testing of a stray kitten. All ayes.

13. The next regular committee meeting will be August 11, 2015, at 1 p.m., (at the Saratoga Town Hall Annex) and the meeting to review budgets will be August 19, 2015, at 10 a.m.
14. Agenda items for the August 11, 2015, meeting:
 - Administrative Coordinator
 - Crime Prevention Fund Board
15. Moved by Nelson, seconded by Leichtnam, to adjourn. All ayes.
Meeting adjourned at 3:25 p.m.

Minutes taken by Peter Kastenholz and approved by Ed Wagner.

Ed Wagner

Ed Wagner, Secretary (signed electronically)

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

AUGUST 2015

- The 2016 Child Support Agency budget is complete and ready for review.
- On August 17th I will be attending the Joint Legislative Committee meeting in Mosinee.
- The payment for the second quarter arrived at the end of July.
- The State contacted the agency about electronically filing cases. They are looking to train agency staff in October. We will begin electronically filing documents once the training is complete.
- Shannon Lobner attended a SDU meeting in Madison on July 28th. This group will be meeting on a quarterly basis and one of the primary areas that they will be focusing on is establishing electronic payment methods for child support payers and outreach materials.
- The July performance numbers have been received and the agency continues to excel in arrears collections. Our current arrears collection rate as of July 31, 2015 is at 83.97% which is an increase of 7.55% from last year at the same time. The current support rate continues to trend up as well and is currently at 79.98%, which is an increase of 1.75% from last year at the same time. We are down slightly in the court order/paternity establishment rates.
- The current IV-D case count is 4,043

07/31/15

REPORT OF CLAIMS FOR

CHILD SUPPORT

For the Range of Vouchers: 02150045 to 02150049

<u>Voucher No.</u>	<u>Vendor Name</u>	<u>Nature of Claim</u>	<u>Doc Date</u>	<u>Amount</u>
02150045	CHARLES EVANS PROCESS SERVICE	9-SERVICE OF PROCESS FEES	07/31/15	\$290.00
02150046	DNA DIAGNOSTICS CENTER	15-IND. GENETIC TESTS	07/31/15	\$374.50
02150047	GEBERT LAW OFFICE	1-SUB. CORP. COUNSEL FEE	07/31/15	\$120.00
02150048	LOBNER SHANNON	7/2015-MILEAGE/MEAL REIMB	07/31/15	\$140.88
02150049	RIVER CITY PROCESS SERVERS	37-SERVICE OF PROCESS FEES	07/31/15	\$1,270.00

Grand Total:	<u><u>\$2,195.38</u></u>
--------------	--------------------------

P = Prepaid Voucher

Committee Chair_____
Committee Member_____
Committee Member_____
Committee Member_____
Committee Member

Child Support 2015 Budget Chart

	Budgeted Expenses	Actual Expenses	Fed-State- Revenue	Program Revenue	YTD Surplus	YTD Shortfall
January	\$79,572.37	\$45,290.65	\$69,537.53	\$1,252.97	\$25,499.85	
February	\$79,572.33	\$65,843.13	\$69,537.53	\$1,986.28	\$31,180.54	
March	\$79,572.33	\$73,397.98	\$69,537.54	\$2,823.67	\$30,143.77	
April	\$79,572.33	\$101,948.61	\$75,188.75	\$2,179.79	\$5,563.70	
May	\$79,572.33	\$70,419.55	\$75,188.75	\$2,030.19	\$12,363.09	
June	\$79,572.33	\$68,516.47	\$75,188.76	\$1,552.77	\$20,588.15	
July	\$79,572.33	\$	\$	\$		
August	\$79,572.33	\$	\$	\$		
September	\$79,572.33	\$	\$	\$		
October	\$79,572.33	\$	\$	\$		
November	\$79,572.33	\$	\$	\$		
December	\$79,572.33	\$	\$	\$		
Total	\$928,482.00	\$	\$	\$		

	2013 Budgeted Expenditures	2013 Actual Revenue	2013 Projected Revenue	Overage/ (Shortfall)
January	\$ 31,922.95	\$ 34,327.80	\$ 32,666.67	\$ 1,661.13
February	\$ 31,922.95	\$ 30,794.65	\$ 32,666.67	\$ (1,872.02)
March	\$ 31,922.95	\$ 37,397.35	\$ 32,666.67	\$ 4,730.68
April	\$ 31,922.95	\$ 35,422.95	\$ 32,666.67	\$ 2,756.28
May	\$ 31,922.95	\$ 34,131.62	\$ 32,666.67	\$ 1,464.95
June	\$ 31,922.95	\$ 34,424.93	\$ 32,666.67	\$ 1,758.26
July	\$ 31,922.95	\$ 37,002.68	\$ 32,666.67	\$ 4,336.01
August	\$ 31,922.95	\$ 34,688.63	\$ 32,666.67	\$ 2,021.96
September	\$ 31,922.95	\$ 34,142.56	\$ 32,666.67	\$ 1,475.89
October	\$ 31,922.95	\$ 39,559.97	\$ 32,666.67	\$ 6,893.30
November	\$ 31,922.95	\$ 29,303.18	\$ 32,666.67	\$ (3,363.49)
December	\$ 31,922.92	\$ 37,448.07	\$ 32,666.67	\$ 4,781.40
Total	\$383,075.37	\$418,644.39	\$ 392,000.04	\$ 26,644.35

	2014 Budgeted Expenditures	2014 Actual Revenue	2014 Projected Revenue	Overage/ (Shortfall)
January	\$ 32,120.90	\$ 29,311.37	\$ 32,666.63	\$ (3,355.26)
February	\$ 32,120.92	\$ 22,826.54	\$ 32,666.67	\$ (9,840.13)
March	\$ 32,120.92	\$ 27,621.10	\$ 32,666.67	\$ (5,045.57)
April	\$ 32,120.92	\$ 28,596.48	\$ 32,666.67	\$ (4,070.19)
May	\$ 32,120.92	\$ 35,663.79	\$ 32,666.67	\$ 2,997.12
June	\$ 32,120.92	\$ 34,790.73	\$ 32,666.67	\$ 2,124.06
July	\$ 32,120.92	\$ 34,912.48	\$ 32,666.67	\$ 2,245.81
August	\$ 32,120.92	\$ 34,946.24	\$ 32,666.67	\$ 2,279.57
September	\$ 32,120.92	\$ 32,622.44	\$ 32,666.67	\$ (44.23)
October	\$ 32,120.92	\$ 39,271.98	\$ 32,666.67	\$ 6,605.31
November	\$ 32,120.92	\$ 30,525.01	\$ 32,666.67	\$ (2,141.66)
December	\$ 32,120.92	\$ 32,769.16	\$ 32,666.67	\$ 102.49
Total	\$385,451.02	\$383,857.32	\$ 392,000.00	\$ (8,142.68)

	2015 Budgeted Expenditures	2015 Actual Revenue	2015 Projected Revenue	Overage/ (Shortfall)
January	\$ 32,120.69	\$ 43,273.46	\$ 32,666.67	\$ 10,606.79
February	\$ 32,120.69	\$ 25,929.50	\$ 32,666.67	\$ (6,737.17)
March	\$ 32,120.69	\$ 30,183.28	\$ 32,666.67	\$ (2,483.39)
April	\$ 32,120.69	\$ 34,949.76	\$ 32,666.67	\$ 2,283.09
May	\$ 32,120.69	\$ 36,920.87	\$ 32,666.67	\$ 4,254.20
June	\$ 32,120.69	\$ 38,756.94	\$ 32,666.67	\$ 6,090.27
July	\$ 32,120.69	\$ 42,490.09	\$ 32,666.67	\$ 9,823.42
August	\$ 32,120.69			\$ -
September	\$ 32,120.69			\$ -
October	\$ 32,120.69			\$ -
November	\$ 32,120.69			\$ -
December	\$ 32,120.69			\$ -
Total	\$385,448.28	\$252,503.90	\$228,666.69	\$23,837.21

Charge Payment Fund: Payments received on outstanding charges.

Escrow Payment Fund: Customer money being held for future activity.

County Transfer Fee Fund: County retains 20% of all Transfer Fees collected.

County VitalChek Fee Fund: County retains \$10.00 from every person requesting a vital record online via Vitalchek.

Laredo Remote: County collects a fee from customers using Laredo software outside of the courthouse.

State DOA Fund: Signing of state budget bill 10/26/2007 increased birth certificates by \$8, marriage and death certificates by \$13.00, and the expedite fee by \$10.00. All monies to be mailed to the Department of Administration. The increase was enacted to come into compliance with recent federal laws. The monies will be used to automate outdated paper registration, archiving and copy issuance systems at the State and local vital records offices.

Reports Fund: County collects a fee (.50/page) from customers requesting reports.

Register of Deeds Fund: County retains all remaining recording fees (\$15.00 from each document recorded. \$5.00 from each first copy of every birth record sold. \$7.00 from each first copy of every death and marriage record sold. \$3.00 for each extra copy of vital records sold.)

County Land Record Fund: Effective June 25, 2010 statutes provide that \$8.00 is retained for the provision of land information on the internet and for Land Records modernization.

State Transfer Fund: State collects 80% of all Transfer Fees collected.

State Birth Fund: State collects \$7.00 of every birth record sold.

State Land Record Fund: State collects \$7.00 from each document recorded.

Fund Transaction Summary Report by Account Number

Report Criteria: TndrDate >= Date(2015, 7, 1) And TndrDate <= Date(2015, 7, 31)

Account Number	Fund Name	Total Fund Amount	Total Outstanding Charges	Total Fund due
-1	CHARGE PAYMENT FUND	636.00	0.00	636.00
	Subtotal for -1:	636.00	0.00	636.00
-2	ESCROW PAYMENT FUND	33,695.90	0.00	33,695.90
	Subtotal for -2:	33,695.90	0.00	33,695.90
11	COUNTY TRANSFER FEE FUND	12,024.78	0.00	12,024.78
	Subtotal for 11:	12,024.78	0.00	12,024.78
20	COUNTY VITALCHEK FEE FUND	200.00	0.00	200.00
	Subtotal for 20:	200.00	0.00	200.00
21	LAREDO REMOTE	2,579.50	0.00	2,579.50
	Subtotal for 21:	2,579.50	0.00	2,579.50
22	STATE DOA FUND	4,587.00	0.00	4,587.00
	Subtotal for 22:	4,587.00	0.00	4,587.00
30	REPORTS FUND	71.00	0.00	71.00
	Subtotal for 30:	71.00	0.00	71.00
4	REGISTER OF DEEDS FUND	27,035.50	0.00	27,035.50
	Subtotal for 4:	27,035.50	0.00	27,035.50
5	COUNTY LAND RECORD FUND	9,800.00	0.00	9,800.00
	Subtotal for 5:	9,800.00	0.00	9,800.00
6	STATE TRANSFER FUND	48,099.12	0.00	48,099.12
	Subtotal for 6:	48,099.12	0.00	48,099.12
7	STATE BIRTH FUND	1,848.00	0.00	1,848.00
	Subtotal for 7:	1,848.00	0.00	1,848.00
9	STATE LAND RECORD FUND	8,575.00	0.00	8,575.00
	Subtotal for 9:	8,575.00	0.00	8,575.00
	Grand Total:	149,151.80	0.00	149,151.80

End of Report

FMXFES01.RPT

Fee Transaction Summary Report by Account Number

Report Criteria: TndrDate >= Date(2015, 7, 1) And TndrDate <= Date(2015, 7, 31)

Account Number	Fee Name	Count	Total Fee Amount	Total Outstanding Charges	Total Fee Due
-1	CHARGE PAYMENT FEE	8	636.00	0.00	636.00
	Subtotal for -1:	8	636.00	0.00	636.00
-2	ESCROW PAYMENT FEE	52	33,695.90	0.00	33,695.90
	Subtotal for -2:	52	33,695.90	0.00	33,695.90
13	PLAT FEE	4	200.00	0.00	200.00
	Subtotal for 13:	4	200.00	0.00	200.00
14	BIRTH ADDL VITALS	117	486.00	0.00	486.00
	BIRTH ORIG VITALS	244	5,280.00	0.00	5,280.00
	DEATH ADDL VITALS	93	2,400.00	0.00	2,400.00
	DEATH ORIG VITALS	101	2,020.00	0.00	2,020.00
	DP ADDL VITALS	1	3.00	0.00	3.00
	DP ORIG VITALS	1	20.00	0.00	20.00
	MARRIAGE ADDL VITALS	45	303.00	0.00	303.00
	MARRIAGE ORIG VITALS	72	1,460.00	0.00	1,460.00
	Subtotal for 14:	674	11,972.00	0.00	11,972.00
20	VITALCHEK FEE	20	400.00	0.00	400.00
	Subtotal for 20:	20	400.00	0.00	400.00
21	LAREDO REMOTE FEE	12	2,579.50	0.00	2,579.50
	Subtotal for 21:	12	2,579.50	0.00	2,579.50
24	CERTIFIED COPY FEE	10	35.00	0.00	35.00
	Subtotal for 24:	10	35.00	0.00	35.00
30	REPORTS FEE	4	71.00	0.00	71.00
	Subtotal for 30:	4	71.00	0.00	71.00
31	OVERAGE AMOUNT	1	2.00	0.00	2.00
	Subtotal for 31:	1	2.00	0.00	2.00
4	RECORDING FEES	1,289	36,840.00	0.00	36,840.00
	Subtotal for 4:	1,289	36,840.00	0.00	36,840.00
5	ABTRACTOR COPY FEE	51	770.00	0.00	770.00
	COPY FEE	113	617.00	0.00	617.00
	LAREDO REMOTE COPY FEE	127	1,209.50	0.00	1,209.50
	Subtotal for 5:	291	2,596.50	0.00	2,596.50
8	TRANSFER FEE	198	60,123.90	0.00	60,123.90
	Subtotal for 8:	198	60,123.90	0.00	60,123.90
	Grand Total:	2,563	149,151.80	0.00	149,151.80

End of Report

Report of Claims for

Register of Deeds

For the range of vouchers: 24150014 24150015

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
24150014	FIDLAR TECHNOLOGIES INC	JUNE'S LAREDO USAGE	07/10/2015	5.07	
24150015	PFC PRODUCTS	BIRTH CERTIFICATE FOLDERS	07/16/2015	709.80	
Grand Total:				\$714.87	

Committee Chair

Committee Member

Committee Member

Committee Member

Committee Member

Committee Member

**CLERK OF COURT COLLECTED
COUNTY REVENUES
FOR THE MONTH ENDING JULY 2015**

Which Dept. Receives Revenue	Account Title	Current Month Totals	Previous Month Totals	Difference
Clerk of Courts	County Forfeitures	\$ 9,622.94	\$ 9,640.87	\$ (17.93)
Clerk of Courts	Occupational Lic Fee Due Co	\$ -	\$ 40.00	\$ (40.00)
Clerk of Courts	County Share State Fines	\$ 11,302.58	\$ 12,044.51	\$ (741.93)
Human Services	Custody Study Fees	\$ -	\$ -	\$ -
Clerk of Courts	Attorney Fees	\$ 2,206.86	\$ 2,277.90	\$ (71.04)
Human Services	County OWI Surcharge	\$ 5,139.04	\$ 4,754.69	\$ 384.35
District Attorney	District Attorney Service	\$ -	\$ -	\$ -
District Attorney	District Attorney 10%	\$ 1,453.45	\$ 527.62	\$ 925.83
Victim Witness	Victim Witness 10%	\$ 1,453.44	\$ 527.62	\$ 925.82
District Attorney	District Attorney Witness Fees	\$ -	\$ -	\$ -
Finance Department	Sales Tax	\$ -	\$ -	\$ -
Clerk's Fees				
Clerk of Courts	County Clerk of Courts Fees	\$ 12,519.30		
Clerk of Courts	Bond Forfeitures	\$ -		
Clerk of Courts	Payment Plan Fees	\$ 975.00		
Clerk of Courts	Muni Disposal Fees	\$ 190.00	\$ 13,684.30	\$ 14,997.66
Branch I	Juvenile Ordinances	\$ 115.27	\$ 60.00	\$ 55.27
Sheriff's Dept.	Warrant Fees	\$ 2,781.77	\$ 2,167.69	\$ 614.08
Sheriff's Dept.	Jail Surcharge	\$ 3,223.27	\$ 3,562.75	\$ (339.48)
Sheriff's Dept.	Blood Test Costs	\$ 194.60	\$ 85.87	\$ 108.73
Sheriff's Dept.	Extradition Costs	\$ 90.64	\$ 46.54	
COC Div. Mediation	Family Counseling Service Fees	\$ 750.00	\$ 670.00	\$ 80.00
COC Div. Mediation	Family Counseling Reimbursement	\$ 50.00	\$ 182.00	
Clerk of Courts	Interest (from A/C # 2299-851)	\$ 29.69	\$ 32.42	\$ (2.73)
COUNTY REVENUE		\$ 52,097.85	\$ 51,618.14	\$ 479.71
		\$ -		
0700-24241 STATE REVENUES		\$ 130,959.12	\$ 158,911.12	\$ (27,952.00)
		\$ -		
SUBTOTAL		\$ 183,056.97	\$ 210,529.26	\$ (27,472.29)
		\$ -		
MUNICIPAL PASS THROUGH REVENUES		\$ 1,186.27	\$ 1,500.01	\$ (313.74)
MUNICIPAL BLOOD TEST REVENUES		\$ 62.58	\$ 51.78	\$ 10.80
TOTAL REVENUE DISBURSED		\$ 184,305.82	\$ 212,081.05	\$ (27,775.23)

For the Judicial & Legislative Committee Meeting dated: August 11, 2015
Prepared by Cindy L. Joosten, Clerk of Circuit Court

ANNUAL REVENUE COMPARISON

2014					2015				
	Total	State	County	Muni		Total	State	County	Muni
Jan	182,647	131,428	51,011	208	Jan	185,056	137,904	46,186	966
Feb	202,746	138,186	63,018	1,543	Feb	212,110	145,842	64,444	1,824
Mar	220,519	152,464	66,601	1,454	Mar	218,182	157,948	58,510	1,725
Apr	198,769	140,371	57,005	1,393	Apr	176,643	128,785	47,243	615
May	202,123	144,586	56,452	1,084	May	170,886	119,751	50,021	1,114
Jun	225,959	169,418	55,285	1,256	Jun	212,081	158,911	51,618	1,552
Jul	193,977	144,814	47,627	1,537	Jul	184,306	130,959	52,098	1,249
Aug	211,187	155,727	54,495	965	Aug	-			
Sep	214,500	160,654	52,316	1,531	Sep	-			
Oct	215,264	160,888	53,411	965	Oct	-			
Nov	155,749	115,218	39,811	720	Nov	-			
Dec	189,554	138,766	50,048	740	Dec	-			
	2,412,995	1,752,519	647,079	13,397		1,359,263	980,100	370,119	9,045
2014 YEAR TO DATE REVENUE:						1,426,741	1,021,267	396,998	8,476
INCREASE (Decrease)						(67,478)	(41,168)	(26,879)	569

COLLECTION ACTIVITY SUMMARY FOR 2015

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Warrants Issued	38	74	94	67	34	103	91					
Suspensions Issued	84	66	22	32	58	42	50					
Payment Plans Created	106	96	83	54	75	63	68					
Receivables in Payment Plans	5599	5631	5654	5627	5638	5691	5674					
Payment Plans Due	\$61,841	\$62,990	\$65,708	\$63,529	\$63,467	\$66,040	\$64,023	\$62,834				
# of Payment Plans PIF	72	124	105	92	60	71	65					
Fines worked off through Community Service	11	16	13	17	17	13	10					
\$ Worked off through Community Service	\$4,233	\$7,874	\$6,198	\$7,462	\$8,487	\$6,173	\$6,795					
Collection Agency Payments	\$880	\$7,338	5406.95	\$4,733	\$1,659	\$2,275	not available					
Electronic Payments	\$31,605	\$23,916	\$11,574	\$24,734	\$27,548	\$32,877	\$29,916					

COLLECTION ACTIVITY SUMMARY FOR 2015

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Warrants Issued	38	74	94	67	34	103	91					
Suspensions Issued	84	66	22	32	58	42	50					
Payment Plans Created	106	96	83	54	75	63	68					
Receivables in Payment Plans	5599	5631	5654	5627	5638	5691	5674					
Payment Plans Due	\$61,841	\$62,990	\$65,708	\$63,529	\$63,467	\$66,040	\$64,023	\$62,834				
# of Payment Plans PIF	72	124	105	92	60	71	65					
Fines worked off through Community Service	11	16	13	17	17	13	10					
\$ Worked off through Community Service	\$4,233	\$7,874	\$6,198	\$7,462	\$8,487	\$6,173	\$6,795					
Collection Agency Payments	\$880	\$7,338	5406.95	\$4,733	\$1,659	\$2,275	not available					
Electronic Payments	\$31,605	\$23,916	\$11,574	\$24,734	\$27,548	\$32,877	\$29,916					

Wood County Circuit Court
Active Non-Escrow Receivables Audit Summary (DOC/Other Collects Included)
For Month Ending 07-31-2015
Final

08-04-2015
12:58 pm

Account	0-1 Month	1-2 Months	2-3 Months	3-6 Months	6-12 Months	1-2 Years	2-3 Years	3-4 Years	4-5 Years	Over 5 Years	Total
Fees	29820.58	16729.74	13104.47	48909.04	74191.40	72324.82	42583.84	66504.53	36275.95	192513.47	592957.84
Traffic	47204.37	30816.30	20991.00	60898.69	73507.77	139179.75	45635.22	35639.19	32434.01	146595.38	632901.68
Criminal	74424.82	67527.04	84140.07	214100.20	316913.60	465111.97	307038.59	208929.42	156239.12	404498.97	2298923.80
Restitution	4663.95	21821.89	2623.75	34865.27	37723.36	69523.69	188389.15	56808.16	30381.76	107012.25	553813.23
TOTAL	\$ 156,113.72	\$ 136,894.97	\$ 120,859.29	\$ 358,773.20	\$ 502,336.13	\$ 746,140.23	\$ 583,646.80	\$ 367,881.30	\$ 255,330.84	\$ 850,620.07	\$ 4,078,596.55

Wood County Circuit Court
Active Non-Escrow Receivables Audit Summary (DOC/Other Collects Omitted)
For Month Ending 07-31-2015
Final

08-04-2015
01:00 pm

Account	0-1 Month	1-2 Months	2-3 Months	3-6 Months	6-12 Months	1-2 Years	2-3 Years	3-4 Years	4-5 Years	Over 5 Years	Total
Fees	29672.58	15767.90	13065.27	45819.24	65020.41	63218.96	30056.28	29649.86	31115.16	120718.87	444104.53
Traffic	47204.37	30816.30	20991.00	60898.69	73507.77	139179.75	44819.72	35639.19	32434.01	146595.38	632086.18
Criminal	62048.82	50183.29	58247.62	153750.89	207894.43	310052.49	188979.45	138310.12	94360.63	275208.12	1539035.86
Restitution	3617.50	904.89	2193.71	26389.27	12522.89	18288.52	12940.94	17360.48	10650.24	51355.57	156224.01
TOTAL	\$ 142,543.27	\$ 97,672.38	\$ 94,497.60	\$ 286,858.09	\$ 358,945.50	\$ 530,739.72	\$ 276,796.39	\$ 220,959.65	\$ 168,560.04	\$ 593,877.94	\$ 2,771,450.58

VICTIM WITNESS SERVICES REPORT

July 1, 2015-July 31, 2015

Contact made with 113 Victims and Witnesses
Met in person with 30 Victims or Witnesses
Sent initial contact packets on 64 new cases
Notified 34 victims of no contact information
Informed 87 victims of disposition on cases closed
Determined restitution on 12 new files
Notified victims of revocation outcomes on 58 cases
Participated in Criminal Justice Task Force meeting on July 8
Conducted Crime Victim Rights Board meeting in Madison on July 9
Attended Core Team Meeting for release of sex offender in community in
Nekoosa on July 29

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Trisha L. Anderson". The signature is fluid and cursive, with the first name "Trisha" being more prominent and the last name "Anderson" following in a similar style.

Trisha L Anderson

Report of Claims for

Branch III

For the range of vouchers: 05150042 05150049

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
05150042	ATTIC CORRECTIONAL SERVICES INC	DR CT STAFF ENHANCED	07/24/2015	5833.33	P
05150043	ATTIC CORRECTIONAL SERVICES INC	DR CT STAFF & REV PER MOU	07/02/2015	6120.00	P
05150044	CHANGE COMPANIES THE	SUPPLIES	07/13/2015	224.14	P
05150045	REDWOOD BIOTECH	SUPPLIES	06/30/2015	13.41	P
05150046	SIEMENS HEALTHCARE DIAGNOSTICS	DRUG TEST SUPPLIES	07/10/2015	3887.62	P
05150047	BERTRAM BRENDA	TRANSCRIPTS	08/06/2015	128.00	
05150048	SIGN LANGUAGE GROUP THE	INTERPRETING 15CF153 156 157	08/06/2015	350.30	
05150049	SWITS LTD	INTERPRETER FEES 15CT167	07/14/2015	112.50	
Grand Total:				\$16,669.30	

Committee Chair

Committee Member

Committee Member

Committee Member

Committee Member

Committee Member

CORPORATION COUNSEL
Peter A. Kastenholz
MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
August, 2015

1. Goals: see attached memo entitled: Workers Compensation Overview
2. Re: Construction Business Group (CBG) vs. Town of Sigel, et al.

On Friday, July 24, Atty. Tim Yanacheck, who represents the Town of Sigel and its insurance company, called and left a voice message asking if this case was similar to an action brought by the CBG against Wood County in 2010. I called Yanacheck back and advised that the Pearson case from 2010 was brought by CBG but was different in that it alleged the county acted outside its scope of authority by selling asphalt to a private party for a private job (Riverview Hospital). Here we have CBG claiming the county did not have the right to do highway construction work for a town.

I advised Yanacheck that I saw the county taking a bit of a back seat on this case as the county clearly had the statutory authority to do the work at issue, we simply shouldn't have used a bid form to submit a quote. I also felt the town had the statutory authority to retain the county for the highway work, all of which was set forth in my lengthy answer.

Yanacheck agreed and stated he pretty much copied off my answer. I asked if Yanacheck was looking to file a motion to dismiss and he said he was looking into it but hadn't committed one way or the other yet. He said that there was an action by CBG against Manitowoc County recently that was dismissed on a motion to dismiss that he was going to see if that case was factually similar to this one or not. I asked that he keep me posted. I will eventually consider filing a motion for summary judgment, which is like a motion to dismiss but it would have an affidavit attached to it.

3. The 2016 budget is a problem in the sense that there is no more magic to be worked; I simply will be unable to meet the 0% increase criteria set by the Executive Committee.
4. There is an administrative hearing that has been requested wherein the appellant has asked the state review a substantiation of child abuse finding. As I previously informed you, this office is routinely handling these cases now but this one is a problem for me in the sense that the police officer did the right thing in referring the matter to Human Services to investigate the relationship between a parent and child who had a fight and Human Services was technically correct in finding child abuse in that the parent 'injured' the (near adult) child but the injury was clearly in self-defense and everyone, including the child, are so stating. The child was given a disorderly conduct citation and the parent was not charged, apparently due to the self-defense. The parent is facing the lifelong tag of being a child abuser and all of the licensing implications that go along with that. So, I have told Human Services I am not comfortable just pursuing this case even though we can probably win it as it just isn't right. There has been push back by the department. I will be meeting with Human Services management to further address where we will go and what are our options. From a legal perspective there doesn't seem to be any middle ground, such as a hold-open agreement, instead it is either pursue the case or dismiss it. If I were in private practice, I would either not take the case or just handle it and leave the moral implications to the client. Being in the public sector I see my role as different but that difference is not very well defined. If push comes to shove, you may be hearing more about this matter so I thought I would give you a heads up now with a cryptic summary of the confidential facts.

MEMORANDUM

DRAFT

TO: Wood County Board
FROM: Peter Kastenholz, Corporation Counsel
DATE: September 15, 2015
RE: Worker's Compensation Overview

A number of years ago a memo to the board was prepared in response to the issue of whether county board supervisors are considered employees within the context of the worker's compensation act (WCA). They are. What wasn't addressed in that memo was a broader discussion of the WCA itself and some of the administrative code chapters that implement it. In that the county employs hundreds of people who are covered by the WCA and yet many people have some basic misunderstandings as to what the law does and why it exists (some think the WCA was developed to protect employees; it wasn't) it seemed like a worthwhile exercise to prepare a primer on the law.

Wisconsin was the first state to enact a comprehensive worker's compensation law, which took place over 100 years ago. The premise behind the law is primarily to protect employers from unknown liability by preventing employees from hiring attorneys to sue them in court. This is accomplished by setting up a schedule of damages for certain injuries. It is a strict liability system, meaning that as long as the employee was somehow engaged in their job when the injury occurred, the reason the accident took place is irrelevant, even if the injury was sustained through complete fault of the employee, the employer is still responsible.

What follows are some specific aspects of the law.

- All employers, public and private, are required to be either insured or self-insured for worker's compensation damages. Wood County has been self-insured for many years but does utilize the services of a third-party administrator to assist in implementing the law.
- Not only are injuries sustained on an employer's premises covered by the law but so are injuries that take place anywhere the employee is performing services in the course of their employment. So, for instance, if a social worker has a vehicular accident on the way to visit a client, the injuries sustained by the social worker are covered by the WCA. An employee working out of their home is also covered under the law when they are engaged in their employment activities.
- When the injuries sustained by the employee are the fault of a third party, both the employee and the county then have the right to sue the third party for causing the injuries.
- A formula exists to allocate any recovery from third parties.

- The WCA does not cover property damage, thus if an employee's property is damaged due to their work, there is no right of the employee to recover those damages from the county under this law.
- An employee is generally not covered by the WCA while on their way to and from work.
- There exists an administrative process to pursue a worker's compensation claim. That process imposes reporting mandates upon both the employee and the employer.
- Appeals from the administrative process can be made to the state's Labor and Industry Review Commission and appeals from there can be made to a circuit court.
- The WCA is a politically progressive system and consequently is anti-lawyers. The law limits amounts a lawyer can collect from representing an employee in pursuing a claim.
- Penalties of up to 15% of compensation for violating safety rules apply to employees and penalties of up to 15% increased compensation for violating safety laws apply to employers.
- Many cases are concluded by structured settlements which must be approved by the administrative law judge (ALJ). An ALJ will not approve a settlement if they feel the employee is not being properly compensated.
- The WCA has provisions that deal with part-time, seasonal and volunteer employees.

There are different forms of compensation available under the WCA, including:

- Medical claims attributable to the injury. The recovery for medical claims can continue out decades after the incident so long as the claim is related to the employment-related incident. This is a very problematic aspect of the WCA and one that can be circumvented by a compromise agreement. A compromise is different than a settlement as there will be a disputed issue present.
- Temporary disability payments last while an employee is in a healing period. The healing period ends when the employee reaches a "healing plateau."
- During a healing period an employee may return to work with work restrictions.
- Temporary Partial Disability (TPD).
- Temporary Total Disability (TTD).
- Temporary disability payments are equal to 2/3rds of the employee's wage.
- An employee who reaches a healing plateau and is left with a permanent disability has a right to a permanent disability benefit.
- A permanent disability affecting a "scheduled" part of the body (generally, arms, legs, vision and hearing) will result in the benefit being computed via the schedule.
- Permanent Partial Disability (PPD). If a doctor finds a permanent measureable loss of physical or mental function, PPD is payable. The maximum PPD rate is significantly lower than the TTD rate.
- Permanent Total Disability (PTD). If a doctor finds a permanent total loss of employee's physical or mental functioning a PPD will be awarded. The PTD rate is the same as the TTD rate, that being 2/3rds of the employee's wages for the length of time set forth in the schedule.
- There are statutory caps on the average weekly wages that lost time benefits can be based off of.

- The WCA includes death benefits as well.
- There is what is termed “nonscheduled injuries” for which the WCA doesn’t set forth recovery parameters. Nonscheduled injuries, such as back, neck and head injuries tend to be more expensive and are more prone to contested hearings before ALJs and involvement by attorneys.
- Loss of earning capacity supersedes and replaces a functional rating of computing losses recoverable by the employee in certain situations. A vocational expert needs to provide evidence to obtain this type of compensation.

There are numerous specific provisions, exceptions and procedures applicable to the WCA which are beyond the scope of this synopsis of the law. If the reader has specific questions they may bring them to the insurance administrator or the corporation counsel.

Activity Report since 7/22/15 The last J&L committee meeting report.

Chairman Clendenning

7/22/15 WC J & L Committee Meeting

7/23/15 Golden Sands RC&D Stevens Point

7/28/15 Attended GR Town Board Meeting

7/30/15 WC H&HS Committee Meeting Marshfield Annex

7/31/15 Attended State RC&D Meeting Stevens Point

8/4/15 Attended WC EX Board Meeting

8/4/15 Attended H&HS Public Hearing

8/5/15 Attended WC CEED Committee

8/5/15 Attended Incurage Community Picnic

8/6/15 Alexander Airport Meeting

8/6/15 Attended Windshed Meeting Hancock WI

8/10/15 Attended WC Safety Committee Meeting T. Saratoga

8/11/15 J&L Committee Town Of Saratoga

***Items are open for discussion/action at the J&L committee
Meeting 8/11/15 Submitted by Bill Clendenning***

RECEIVED

AUG 05 2015

NOTICE OF INJURY AND CLAIM
(APPENDIX Q)

WOOD CO. CORP. COUNSEL

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

Mailing Address: Wood County Clerk
PO Box 8095
Wisconsin Rapids WI 54495.

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

RECEIVED

AUG 05 2015

Date: JULY 2015

Time: 3.

Place: 8041 STATE HWY 186 ARPIN

The circumstances giving rise to my claim are as follows:

MAIL BOX DESTROYED BY CO. WORKER CUTTING
WEED-

The names of county personnel involved are: _____

The name of other witnesses are: _____

THE CLAIM

I request the following monetary or other relief \$ 28.42

8-4-15
Date

X James Haumschild
Signature
Print Name: JAMES HAUMSCHILD
Address: 8041 STATE HWY 186
ARPIN, WI

Phone: 715-572-8916

8/5/2015 Copy to: Hwy. Risk Mgmt. Corp Counsel



**More saving.
More doing.SM**

1500 24TH STREET SOUTH
WISCONSIN RAPIDS, WI 54495 (715)4211510

4942 00002 36828 07/10/15 08:41 AM
CASHIER AMANDA - AKZ1735

090489124717 4X4-8 #2PT <A> 8.97
4X4-8FT #2 PT
046462002725 MAILBOX <A> 17.97
PM-T1 ELITE STEEL MAILBOX-BLK

SUBTOTAL 26.94
SALES TAX 1.48
TOTAL \$28.42
CASH 29.00
CHANGE DUE 0.58



4942 02 36828 07/10/2015 1624

RETURN POLICY DEFINITIONS

POLICY ID DAYS POLICY EXPIRES ON
A 1 90 10/08/2015
THE HOME DEPOT RESERVES THE RIGHT TO
LIMIT / DENY RETURNS. PLEASE SEE THE
RETURN POLICY SIGN IN STORES FOR
DETAILS.

BUY ONLINE PICK-UP IN STORE
AVAILABLE NOW ON HOMEDEPOT.COM.
CONVENIENT, EASY AND MOST ORDERS
READY IN LESS THAN 2 HOURS!

**ENTER FOR A CHANCE
TO WIN A \$5,000
HOME DEPOT GIFT
CARD!**

Share Your Opinion With Us! Complete
the brief survey about your store visit
and enter for a chance to win at:

www.homedepot.com/opinion

COMPARTA SU OPINION EN UNA BREVE
ENCUESTA PARA LA OPORTUNIDAD DE GANAR.

User ID:
H86 78887 73947

Password:
15360 73945

Entries must be entered by 08/09/2015.
Entrants must be 18 or older to enter.
See complete rules on website. No
purchase necessary.



HIGHWAY DEPARTMENT

555 17th Avenue North
Wisconsin Rapids, WI 54495
Telephone: 715-421-8875
Mobile: 715-459-4520
Fax: 715-421-8874
E-mail: bkaraliunas@co.wood.wi.us

Bernard Karaliunas
Patrol Superintendent

RECEIVED

NOTICE OF INJURY AND CLAIM
(APPENDIX Q)

AUG 06 2015

WOOD CO. CORP. COUNSEL

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

Mailing Address: Wood County Clerk
PO Box 8095
Wisconsin Rapids WI 54495.

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

Date: 7/21/15 I believe I told lady at wood county $\frac{1}{2}$ hr after it occurred.
Time: 12:00 about.
Place: on hwy A. the 1st curve South of North Wood county Park.

The circumstances giving rise to my claim are as follows:

I was driving back from Rapids on hwy a going north.
I noticed the mower on the curb west side of road going south, throwing up a lot of dirt.
I slow a bit and hear a loud hit on the windshield.
I looked at the window as I drove on but saw no hit marks.
At the gas station in hewitt I saw the stone hit & took photo.
The names of county personnel involved are: the mower on that day at that area should remember digging into the corner while mowing.
The name of other witnesses are: NONE

THE CLAIM

I request the following monetary or other relief \$210. to change no travel charge
windshield w/yard out of stratford change it.

Date: 7/28/15

Francis J. Lang
Signature
Print Name: FRANCIS J. LANG
Address: 11880 N. GALVIN AVE
MARSHFIELD
WI 54449
Phone: 715-387-0637

The stone hit above the rear view mirror and left a 4" crack that's why I didn't notice it until I got to gas station!

I took 2 photo's off the hit & crack.
Copies: Corp Counsel, Risk Mgmt, Hwy²⁷

RECEIVED
JUL 31 2015
By