

The regular meeting of the Board of Directors of North Central Community Action Program, Inc. was held on Monday, August 14, 2017 at the United Way of Marathon County offices in Wausau. The meeting was called to order at 6:04 pm by President Peter Rotter.

Denis took roll:

Present	Absent	Staff
Rotter	Degner (ex)	Diane
Woller	Cass (ex)	Pam
Robinson	Sippel (ex)	Tony
Burgess	Mueller	
McDonald		
Hass		
Yang		
Rozar		
Kieper		
Degner		
Mach		

Roll call: Denis Burgess took roll call.

Minutes: A motion was made by Steve Robinson to approve the July minutes as printed. Second was made by Deb McDonald. Motion carried.

Finance Committee: Pam reviewed June financial statements. Other Liabilities is larger due to the Pension accrual for the first 6 months of the year. Motion was made by Donna Rozar to approve the financial statements. Second was made by Steve Robinson. Motion carried. Pam distributed copies of the 2016 990 report and summary. Pam reviewed each section and pointed out references back to our 2016 audit report. Motion was made by Deb McDonald to approve the 2016 990 report. Second was made by Denis Burgess. Motion carried.

Membership: Patsy Woller reported Tyler Mueller may be leaving the Lincoln County Board.

Board Elections: Peter Rotter proposed a new slate of officers. Donna Rozar for President, Holly Kieper for Vice President, and Denis Burgess for Secretary/Treasurer. Peter Rotter asked for other nominations. Peter Rotter closed nominations. Deb McDonald made a motion to approve the full slate of officers. Second was made by Steve Robinson to approve the full slate of officers. Motion carried.

Update on Marshfield location and SOS Food Pantry: Diane, Barb Larson (our Director of Client Services), and Donna Rozar attended the meeting with Soup or Socks and discussed our position and the need for a change for the health of our agency. Diane and Barb met with the Marshfield Area United Way allocation committee and their Executive Director, Paula Jero. Diane and Barb discussed the amount of time and process needed to assist a housing program participant. Diane explained it is not feasible for Barb to set aside 15 hours per week to screen for SOS food pantry clients when at times there are only one or two clients per week. Diane reported it is possible we could receive a reduction in our Marshfield Area United Way funding but we do not know at this time.

ETH/HUD funding: Diane reported our new allocation was reduced \$14,809 from the prior contract. Donna Rozar asked how much we would be saving by moving to a new location. Diane reported it should be approximately the same although we have not received any written information on the new space. The temporary space we are using at St. Vincent de Paul is at no charge.

Point In Time Homeless Street count Results: Diane reported there were 79 total homeless in the Wausau area- 12 were found on the streets; 3 in our Transitional housing; 4 had motel vouchers through Salvation Army; 30 were at the Salvation Army; 20 at the Women's Community; and 10 at Randlin Homes. Diane discussed Project Connect which is held the next day to bring community services together. 85 people attended Project Connect. Donna Rozar asked about the counts in our other communities. Diane reported zero homeless were found in Lincoln County, zero in Marshfield, and 1 pregnant woman was found at a campground in South Wood County. Deb McDonald asked what information we give out when a homeless person is found. Diane described the bags we hand out with information as well as a few other items they can use. Some individuals want assistance and there are always those that refuse any kind of services. Steve Robinson asked about the definition of homelessness. Diane stated a location uninhabitable for people.

Weatherization Administrative Review Report: Tony reported we finally received our final admin review letter and everything was great. Tony distributed the July weatherization production report. 55 audits were completed in July and 11 (20%) were deferrals. 36 units were completed in July as well as 12 baseload units.

Next Meeting Date: Our next meeting will be October 9, 2017.

Donna Rozar thanked Peter Rotter for his service as President.

Adjourn: Peter Rotter declared the meeting adjourned at 6:53 pm.