

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: August 25, 2016

PLACE: Edgewater Haven Conference Room 110, Administration Building - Port Edwards

PRESENT: Donna Rozar, Tom Buttke, Jessica Vicente, Marion Hokamp, Lori Slattery-Smith, R.N., Dennis Polach, Bill Clendenning, Jeffrey Koszczuk, D.O.

EXCUSED: Peter Hendler (resigned from County Board)

ALSO PRESENT (for all or part of the meeting): Amy Slattery, Kathy Zellner (Edgewater Haven); Brandon Vruwink, Jordon Bruce, Jo Timmerman (Human Services); Sue Kunferman, Kathy Alft (Health Department); Rock Larson (Veteran Services); Mike Martin, Marla Cummings (Finance); Lance Pliml arrived during agenda item 10 (County Board Chair)

1) Call to Order

Meeting called to order at 5:00 p.m. by Chair Rozar.

2) Quorum

The Chair declared a quorum present.

3) Public Comments

- n/a

4) Consent Agenda

Motion (Buttke/Vicente) to approve the consent agenda. All ayes. Motion carried. The Chair reminded the Committee members that if they have any questions regarding content in the consent agenda, department heads are available to answer those questions during a one-on-one conversation. Items can also be pulled from the consent agenda during the meeting for discussion or clarification.

5) Discussion and consideration of items removed from consent agenda

n/a

6) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center

Financial statements were reviewed with specific questions answered by appropriate Department Heads.

7) Update from BRACE workshop on groundwater, surface water, and changing agriculture due to climate extremes

Sue Kunferman provided a quick update with the BRACE (Building Resiliency against Climate Change) workshop she attended last week. This workshop dealt with changing climates and how we can prepare to focus on those changes and recover from extreme environmental events.

8) Consideration of estimate for architectural design services with Marshfield Human Services building

The Chair described the steps taken to date regarding architectural design services and recommended we consider working with Dan Helwig to provide preliminary cost estimates. A comparison of current and needed space needs were shared. Furthermore, the Chair met with the Building Maintenance Supervisor to gain his insight and shared his suggestions with the architect who will be asked to attend our September meeting to present additional information.

9) Update on Wood County Human Services award of regional independent Living Contract

Brandon Vruwink announced that the Human Services Department has been awarded the bid to provide regional independent living services. Brandon will be working through the planning process to get the contract in place. He shared some of the benefits with leading this 9-county region initiative.

10) Health Department out-of-state travel request for two employees to attend Community Partnerships for Healthy Mother's and Children Cohort #2 grant meeting and National WIC Association Nutrition and Breastfeeding Conference in Denver CO, September 6-10, 2016 with all expenses paid for by grant funds

Sue Kunferman shared conference details and learning objectives. Motion (Koszczuk/Slattery-Smith) to authorize attendance to the Community Partnerships for Healthy Mother's and Children Cohort #2 grant meeting and National WIC Association Nutrition and Breastfeeding Conference in Denver with all expenses paid with grant funds. All ayes. Motion carried.

11) Health Department out-of-state travel request for one employee to attend the American Public Health Association Conference and Affiliate Meeting in Denver CO, October 28-November 3, 2016 with all expenses paid for by Wisconsin Public Health Association funds

Sue Kunferman shared conference details and learning objectives. Motion (Clendenning/Vicente) to authorize attendance to the American Public Health Association Conference and Affiliate Meeting in Denver with all expenses paid with grant funds. All ayes. Motion carried.

12) Health Department request to purchase emergency preparedness supplies and/or equipment exceeding \$5,000 with Ebola grant funding

Sue Kunferman provided some examples of emergency preparedness supply and equipment purchases, and requested permission to exceed \$5,000 using grant funding if necessary. Motion (Buttke/Hokamp) to authorize the purchase(s) of supplies and equipment with grant funds. All ayes. Motion carried.

13) 2016 Factory Farm Summit, September 10-11, 2016 in Green Bay

Sue Kunferman shared the agenda for the Factory Farm Summit and noted she will be attending, along with Nancy Eggleston.

[Items 14 and 15 moved before budget presentations]

14) Upgrade regarding relocation of departments to the River Block Building

Bill Clendenning and Donna Rozar explained why a resolution is needed to go back to the county board for additional funding for renovations. Bill and Donna also addressed some of the reasons for increased unanticipated costs. The original plan included an aggressive timeline to begin construction; and that has since been delayed with a move-in date now targeted for March or April 2017.

15) Legislative Issue Updates

Department heads provided updates regarding issues pertaining to their departments.

16) Budget presentation by Health Department (action required)

Sue Kunferman and Kathy Alft presented the 2017 Health Department budget and responded to questions and concerns of Committee members. Motion (Clendenning/Koszczuk) to approve the Health Department budget as presented and forward to Executive Committee. All ayes. Motion carried.

17) Budget presentation by Veteran Services (action required)

Rock Larson presented the 2017 Veteran Services budget and responded to questions and concerns of Committee members. Motion (Clendenning/Polach) to approve the Veteran Services budget as presented and forward to Executive Committee. All ayes. Motion carried.

18) Budget presentation by Edgewater Haven (action required)

Amy Slattery and Kathy Zellner explained further cuts they made in their budget to the Committee. Motion (Clendenning/Buttke) to send the budget presented to the Executive Committee. Because the budget continues to be over by 37.12% (from 60.81%), Edgewater Haven administration was instructed to look at further cuts to the budget and present a program improvement plan with return-on-investment numbers on another 8 bed behavioral unit before discussion of this budget came before the Executive Committee. Motion carried 8-1. Dennis Polach voted "Nay" stating that he thought further cuts should be made at this Committee level instead of sending the budget with that much increase on to the Executive Committee.

19) Budget presentation by Human Services (action required)

Lengthy discussion took place regarding the two budgets within the Human Services Department (Norwood and Community). Deficit reductions were discussed in detail with the note that further discussions needed to take place regarding future reductions.

Motion (Koszczuk/ Buttke) to have Jordon Bruce secure a waiver necessary for bringing OT services on the Norwood admissions unit in-house with a COTA (certified occupational therapy assistant) providing the mandated therapeutic activities program under the supervision of a CTRS (certified therapeutic recreational specialist). If we don't need the waiver, we won't use it but it will be in place if necessary. All ayes. Motion carried.

Motion (Buttke/Vicente) to send the Human Services budget to the Executive Committee as amended with the \$528,002 reduction. Future discussions will be had on further reductions as more information becomes available. All ayes. Motion carried.

20) Items for Future Agenda

The Chair noted items for future agendas.

21) Next Meeting(s)

- September 22, 2016; 5:00 pm; Wood County Annex & Health Center, Classroom - Marshfield

22) Adjourn

Motion (Koszczuk/Slattery-Smith) to adjourn the meeting at 9:28 p.m.

Minutes taken by Kathy Alft and reviewed by Marion Hokamp, secretary.

Minutes subject to Committee approval

Marion Hokamp, Secretary
Health and Human Services Committee