

EXECUTIVE COMMITTEE

DATE: Tuesday, December 5, 2017
TIME: 8:30 a.m.
LOCATION: Wood County Courthouse, Room 114

1. Call meeting to order
2. Public comments
3. **CONSENT AGENDA**
 - (a) Review/approve minutes from previous committee meetings
 - (b) Approval of departments vouchers – County Board, County Clerk, Maintenance and Purchasing, Risk Management, Information Technology, Wellness, Treasurer, Finance, and Human Resources.
4. Review items, if any, pulled from consent agenda
5. Discussion and direction regarding homeless shelter in Marshfield.
6. Resolution regarding communications tower on UW Marshfield/Wood County Campus
7. **County Clerk**
 - (a) Review letter of comments
8. **Maintenance**
 - (a) Review letter of comments
9. **Safety & Risk Management**
 - (a) Review letter of comments
10. **Information Technology**
 - (a) Review letter of comments
 - (b) Resolution for Social Media Policy
 - (c) Correspondence
 - (i) Security Awareness Newsletter
11. **Wellness**
 - (a) Wellness Updates
12. **Treasurer**
 - (a) Review letter of comments
13. **Finance**
 - (a) Review letter of comments
 - (b) Introduction of Lacey Bell, new Deputy Finance Director
 - (c) Resolution for Committed and Assigned Fund Balances (non-lapsing)
 - (d) Resolutions to amend 2017 budget
 - 1) County Aid to Libraries (55112) from Contingency
 - 2) Humane Officer (54129) from Contingency
 - 3) Emergency Management Admin (52520) from program revenue
 - 4) Building Numbering (52530) from program revenue
 - 5) Finance (51510) from Contingency
 - 6) PC Replacement (51452) from fund balance
 - 7) Capital Projects Debt Issuance Costs (58295) from debt proceeds
 - 8) Highway Functions from program revenue and other expense
 - 9) Health WIC (54122) and Dental Sealants (54130) from program revenues
 - (e) Update on transfer of payroll project
 - (f) Correspondence
 - Budget and actual reports for 11 months ended November 30, 2017
14. Committee may go into closed session pursuant to 19.85(1)(c) Wis. Stats. with regards to compensation and 19.85(1)(e) Wis. Stats with regards to investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session, for discussion of recruitment of the Outpatient Psychiatrist position.

15. Return to open session
16. **Human Resources (HR)**
 - (a) Monthly Letter of Comments
 - (b) Health Insurance Presentation – Tim Deaton, The Horton Group
17. The committee will go into closed session pursuant to Wisconsin §19.85(1)(c) to discuss performance evaluations of department heads that the committee oversees
 - (a) Finance Director (terminal evaluation)
 - (b) Human Resources Director
 - (c) Risk Management
 - (d) I.T. Director
 - (e) Maintenance
18. Return to open session
19. Consider any agenda items for next meeting.
20. Set next regular committee meeting date.
21. Adjourn