

JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Friday, August 5, 2022

TIME: 8:30 a.m.

LOCATION: Room 114, Wood County Courthouse

1. Call meeting to order.
2. Public comments. Now or at the time the item is taken up. Rules may apply.
3. Review minutes of previous meetings.
4. State level ballot initiatives.
5.
 - a. County board referral on advisory referendum on private contributions to the administration of county elections.
 - b. Brown County Resolution – Advisory Referendum Regarding Private Funding of Elections
 - c. Taylor County Resolution – Private Funding of Elections
6. Review any claims, notices of injury, or litigation against the County, as necessary.
7. Review any Dog License Fee Fund claims.
8. Review for approval the vouchers and monthly reports of departments the committee oversees.
9. Criminal Justice Coordinator – Discussion of schedule change for internship
10. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
 - a. Report of Citizens Groundwater Group.
 - b. St. Croix County Resolution – Real Estate Transfer Fee Revenue Sharing
11. Review County Board Rules.
 - a. Rule 16 – supervisors allowed at WCA convention.
 - b. Ethics Committee Ordinance.
12. Attendance at meetings.
13. Consideration of agenda items for next meeting.
14. Set date and time of next meeting.
15. Adjourn.

C: Kim McGrath

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 2492 711 4265

Join by WebEx App or Web

<https://woodcountyywi.webex.com/woodcountyywi/j.php?MTID=md29f19115c869ff5420b03aba09b30f1>

Meeting number (access code): 2492 711 4265

Meeting password: 08052022

Judicial & Legislative Committee Meeting

Date: 7/1/22

[illegible]

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: July 1, 2022
 TIME: 9:00 a.m.
 PLACE: Room 114, Wood County Courthouse
 TIME ADJOURNED: 9:45 a.m.
 MEMBERS PRESENT: Chairman Bill Clendenning, Bill Leichtnam, Ed Wagner, Joseph Zurfluh, William Voight
 OTHERS PRESENT: Peter Kastenholz. See attached list.

1. At 9:00 a.m., the meeting was called to order.

2. Public comments. Introduction of all in attendance.

Chad Bogart presented materials and spoke in favor of county action barring acceptance of funds from non-governmental entities for the purpose of election administration.

Jesse McKeever requested the Committee to vote on the topic of direct legislation at the state level via ballot initiatives.

3. The minutes for the June 3, 2022, meeting were reviewed. **Moved by Voight, seconded by Leichtnam, to approve the minutes. All ayes.**

4. There were no new claims against the County.

5. There was one new animal claim. **Moved by Voight, seconded by Wagner, to pay from the Dog License Fund the \$200 claim of the South Wood County Humane Society for quarantine of a cat. All ayes.**

6. The Committee reviewed monthly voucher and department reports of the departments it oversees. **Moved by Leichtnam, seconded by Wagner, to approve the reports and payment of department vouchers. All ayes.**

7. Filling position of Clerk of Courts upon retirement of current Clerk. Judge Potter explained that Cindy Joosten is retiring the end of the day. The Circuit Court judges have decided that they are not going to make an appointment of a successor until at least the outcome of the primary is known as both candidates are running in the same party. **Moved by Zurfluh, seconded by Leichtnam, to grant the interim Clerk of Court the temporary increase in duty policy pay consistent with the Clerk of Court's position. All ayes.**

Finance Director Newton advised funds will be available in the budget.

8. Branch 4 staffing. Judge Potter explained about the new Branch 4 starting August 1, 2023. Clerk of Courts Joosten explained about several retirements in her office that are coming up and the need to have the new position start January 1, 2023.
Moved by Wagner, seconded by Voight, to have the Human Resources Director take action to establish the fourth Branch's Judicial Assistant and new Clerk of Court position effective 03/01/23. All ayes.
9. Discussion on future responsibilities and compensation of Family Court Commissioner. Judge Potter explained that the courts are working on a plan to reduce the Family Court Commissioner's duties effective upon the fourth judge taking office. The Committee will be updated on this so that the budget for 2023 for the Family Court Commissioner can be set correctly this year.
10. Resolution on Medication-Assisted Treatment Grant Program. Caitlyn Sailor explained that the grant covers medication and professional services to oversee the medication program and then an outpatient therapy program as well as to assist in the drug addiction and alcohol recovery program. Moved by Wagner, seconded by Voight, to approve the resolution. All ayes.
11. The Committee reviewed correspondence and legislative issues.
 - a. Report of Citizens Groundwater Group. Supervisor Leichtnam updated the Committee on the Group's activities. Minutes of the Group will accompany the CEED Committee's minutes.
 - b. Joint Legislative Committee Meeting in Marathon County. The Joint Legislative Committee meetings have been re-initiated. Appreciation expressed for the actions taken by Clendenning and Pliml in accomplishing this task.
12. County Board rules. Supervisor Wagner expressed a desire to review the County's Ethics Ordinance. The matter will be placed on the August agenda.
13. Attendance at meetings. Discussed attendance at the WCA conference. The Committee expressed a desire for allowing as many county board supervisors as possible to attend. County board rule 16 will be reviewed at the next meeting.

14. Agenda items for the August 2022 meeting:
 - Review Rule 16 as to supervisors allowed at WCA Convention.
 - Review Ethics Committee/ordinance.
 - Election Integrity Resolution.
 - State-level ballot initiatives.
15. The next committee meeting will be August 5, 2022, at 9 a.m.
16. **Moved by Leichtnam, seconded by Voight, to adjourn. All ayes.**
Meeting adjourned 9:45 a.m.

Minutes taken by Peter Kastenholz and are in draft format until approved at the next meeting.

RESOLUTION FOR ADVISORY REFERENDUM REGARDING PRIVATE FUNDING OF
ELECTION ADMINISTRATION

WHEREAS, During Wisconsin's 2020 General Election a private, non-profit entity, the Center for Tech and Civic Life, funded in part by Facebook Founder Mark Zuckerberg, furnished approximately \$8.5 million to five Wisconsin cities and an additional \$1.6 million to over 200 other Wisconsin municipalities.

WHEREAS, By accepting these grants municipalities agreed to certain conditions related to election administration which directly impacted the procedures adopted by municipalities who were recipients of the grant funding while other municipalities that did not receive the grants did not implement the same measures.

WHEREAS, By accepting these grants municipalities granted special access to voter data to agents of the special interest group, including the ability manage municipal staff and special access to ballots.

WHEREAS, Voters need to be able to trust that their local election officials are acting in a non-partisan capacity and are not under the influence of private resources that might impact how an election is administered.

WHEREAS, The ability to accept private funds for election administration can be used by any political party or special interest group to improperly influence the outcome of elections.

WHEREAS, The ability of a privately-funded special interest to participate in an election in this manner allows for circumvention of campaign finance laws and creates the appearance of unfairness in election administration.

WHEREAS, In order to have a well-functioning election, voters need to have trust in the fairness of the process.

NOW, THEREFORE BE IT RESOLVED, that the [COUNTY] County Board of Supervisors insists upon the prohibition of the use of private donations from special interest groups, people, or other private entities by government for the purposes of election administration.

BE IT FURTHER RESOLVED that the [COUNTY] County Board of Supervisors, in legal session assembled, does hereby approve that the following question be placed on the November 8, 2022 General Election ballot as an advisory referendum question:

Question: Should the State of Wisconsin prohibit election officials from soliciting or using private funds, technology, or services from special interest groups, people, or other private entities for the purpose of administering elections and referendums?

YES _____ NO _____

BE IT FURTHER RESOLVED that the County Clerk is directed to send a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association, the Wisconsin Towns Association, the Wisconsin League of Municipalities, all members of the state legislature, and to each Wisconsin County Board.

Dated this _____ Day of _____, 2022

Suggested Title:

Wisconsin counties can protect our elections this November

Content: Politically motivated out-of-state individuals and third-party groups **found a loophole in Wisconsin election laws.**

In Wisconsin, outside money can influence elections and officials, creating a difference in how elections are funded and operated from one county to another. Outside money from individuals and third-party groups does not belong in our elections. **It's dangerous, it's wrong, and it undermines the integrity of our elections.**

The outside money loophole was used in 2020 to influence Wisconsin elections, and there are plans underway to continue to take advantage of that loophole again!

In the 2020 election, more than 200 jurisdictions in Wisconsin received and spent over \$10 million paid for by Facebook CEO Mark Zuckerberg and his wife. In fact, the majority of Zuckerberg's were funneled into left-leaning districts, where **"the big five" received nearly \$8.5 of the \$10 million provided to the state.** The big five are Milwaukee, Madison, Green Bay, Racine, and Kenosha.

Governor Evers failed to protect Wisconsin elections with his veto of the ban on outside money in our elections.

The Wisconsin Legislature passed a law that would have stopped outside money from influencing elections in Wisconsin. Governor Evers vetoed the bill leaving Wisconsin voters vulnerable to outside influences. 21 states have already enacted legislation to restrict or prohibit state and local governments from accepting funding from private individuals and third parties.

Let's send a message from the County that elections are not for sale in Wisconsin.

A county resolution sends a message to the Governor and to election officials throughout Wisconsin that our elections are not for sale. Support integrity in elections by ensuring that the State of Wisconsin does not accept funding for election administration from politically motivated groups.

This county resolution is the best way for the voice of our voters to be heard in November.

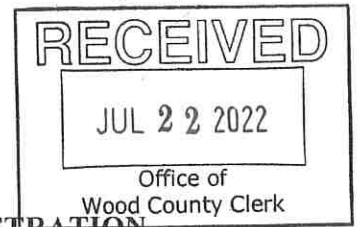
cc: JHL

July 20, 2022

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION FOR ADVISORY REFERENDUM
REGARDING PRIVATE FUNDING OF ELECTION ADMINISTRATION**



WHEREAS, Wisconsin State Statutes Section 59.52(25) provides for a County Board to conduct county-wide referenda for advisory purposes, and reads in its entirety as follows: *"Advisory and contingent referenda. The board may conduct a countywide referendum for advisory purposes or for the purpose of ratifying or validating a resolution adopted or ordinance enacted by the board contingent upon approval in the referendum;"* and

WHEREAS, during Wisconsin's 2020 General Election, a private, non-profit entity, the Center for Tech and Civic Life, funded in part by Facebook Founder Mark Zuckerberg, furnished approximately \$8.5 million to five Wisconsin cities, and approximately an additional \$1.6 million to over 200 other Wisconsin municipalities; and

WHEREAS, by accepting these grants, municipalities agreed to certain conditions related to election administration which directly impacted the procedures adopted by municipalities who were recipients of the grant funding, while other municipalities that did not receive the grants did not implement the same measures; and

~~**WHEREAS**, by accepting these grants, it is alleged that municipalities granted special access to voter data to agents of the special interest group, including the ability manage municipal staff and special access to ballots; and~~

WHEREAS, voters need to be able to trust that their local election officials are acting in a non-partisan capacity, and are not under the influence of private resources that might impact how an election is administered; and

WHEREAS, the ability to accept private funds for election administration can be used by any political party or special interest group to improperly influence the outcome of elections;

and

WHEREAS, the ability of a privately funded special interest to participate in an election in this manner allows for circumvention of campaign finance laws, and creates the appearance of unfairness in election administration; and

WHEREAS, in order to have a well-functioning election, voters need to have trust in the fairness of the process; and

WHEREAS, the Brown County Board of Supervisors insists upon the prohibition of the use of private donations from special interest groups, people, or other private entities by government for the purposes of election administration.

NOW THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors hereby authorizes and directs that a County-wide advisory Referendum be conducted to be held with the November 2022 general election, that Brown County staff and officials take any and all actions necessary to achieve this, and that the advisory Referendum question to be presented shall be as follows:

Question: *"Should the State of Wisconsin prohibit election officials from soliciting or using private funds, technology, or services from special interest groups, people, or other private entities for the purpose of administering elections and referendums?"*

YES___ NO___ ; and

BE IT FURTHER RESOLVED, that Corporation Counsel shall prepare a *Notice of Referenda* to be published by the Brown County Clerk in accordance with statutory requirements, that this Resolution and the *Notice of Referendum* shall be filed with the Brown County Clerk **no later than 70 days prior to the election** at which time the question will appear on the ballot, and that any other necessary actions be taken by County officials and staff to hold this Referendum as stated above; and

BE IT FINALLY RESOLVED, that the County Clerk is directed to send a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association, the

Wisconsin Towns Association, the Wisconsin League of Municipalities, all members of the state legislature and to each Wisconsin County Board.

Respectfully submitted,

ADMINISTRATION COMMITTEE

Approved By:


TROY STRECKENBACH,
COUNTY EXECUTIVE

Date Signed: 7/21/22

22-093R

Authorized by: Administration Committee

Approved by: Corporation Counsel's Office

*AMENDED AT THE COUNTY BOARD OF SUPERVISORS MEETING JULY 20, 2022

Fiscal Note: This resolution does not require an appropriation from the General Fund. The associated expense of approximately \$2,000 will be covered in the County Clerk's 2022 budget.

BOARD OF SUPERVISORS ROLL CALL # 15b

Roll Call Vote

Motion made by Supervisor Landwehr

Seconded by Supervisor De Wane

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
ANTONNEAU	1				X
DE WANE	2	X			
NICHOLSON	3	X			
JACOBSON	4		X		
THENO	5	X			
LEFEBVRE	6		X		
FRIEBERG	7		X		
BORCHARDT	8		X		
EVANS	9		X		
VANDER LEEST	10	X			
BUCKLEY	11	X			
LANDWEHR	12	X			
DANTINNE, JR	13	X			

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
AVERY	14	X			
FULLER	15		X		
KASTER	16	X			
VAN DYCK	17			X	
HOPKINS	18		X		
ADAMS	19		X		
COENEN	20	X			
SCHULTZ	21	X			
PETERS	22	X			
SUENNEN	23	X			
SCHADEWALD	24	X			
LUND	25	X			
DENEYS	26	X			

Total Votes Cast 25

Motion: Adopted X Defeated _____ Tabled _____

RESOLUTION NO. 22

A RESOLUTION REGARDING PRIVATE FUNDING OF ELECTION ADMINISTRATION.

WHEREAS, during Wisconsin's 2020 General Election a private, non-profit entity, the Center for Tech and Civic Life, funded in part by Facebook founder Mark Zuckerberg, furnished approximately \$8.5 million to five Wisconsin cities and an additional \$1.6 million to over 200 other Wisconsin municipalities; and,

WHEREAS, by accepting this money, municipalities agreed to certain conditions related to election administration, which directly impacted the procedures adopted by municipalities who were recipients of the money, while other municipalities that did not receive the money did not implement the same measures; and,

WHEREAS, by accepting this money, municipalities granted special access to voter data to agents of the special interest group, including the ability to manage municipal staff and special access to the ballots; and,

WHEREAS, voters need to be able to trust that their local elections officials are acting in a non-partisan capacity and are not under the influence of private resources that might impact how an election is administered; and,

WHEREAS, the ability to accept private funds for election administration can be used by any political party or special interest group to improperly influence the outcome of elections; and,

WHEREAS, the ability of a privately funded special interest group to participate in an election in this manner allows for circumvention of campaign finance laws and creates the appearance of unfairness in election administration.

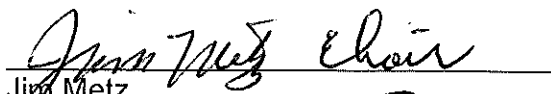

WHEREAS, to have a well-functioning election, voters need to have trust in the fairness of the process.


NOW THEREFORE, BE IT RESOLVED, the Taylor County Board of Supervisors, duly assembled on this 15th day of July, 2022, insists upon the prohibition of the use of private donations from special interest groups, people, or other private entities by government, for the purpose of election administration.

BE IT FURTHER RESOLVED, that the Taylor County Clerk is directed to send a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association, the Wisconsin Towns Association, the Wisconsin League of Municipalities, all members of the state legislature and to each Wisconsin County Board.

RESPECTFULLY SUBMITTED:

EXECUTIVE COMMITTEE:


Jim Metz

Michael Bub


Scott Mildbrand

Reason for the resolution: Politically motivated out-of-state individuals and third-party groups found a loophole in Wisconsin election laws.

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RECEIVED

JUL 25 2022

Office of
Wood County Clerk

NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

CC: Corp Counsel

HR

thy

THE INCIDENT

Date: July 6, 2022

Time: 1:20 p.m.

Place: County Road C (heading west near Polish Rd)

The circumstances giving rise to my claim are as follows:

We were heading west on County Road C. While approaching the mower, we slowed down & moved into the opposite lane (the mower was also heading west). As we were passing the mower, I noticed that the wing towards the center line was elevated, allowing me to see directly under the mower. Before I could react, we heard a loud crack. As I turned back to look, the rear quarter window was spider webbed. We pulled over & allowed the mower to catch up. When the driver opened the door, I asked if they had insurance because our window broke due to the wing being up. He said "Sorry about that" & explained

The names of county personnel involved are: Benjamin to file a claim through the county website.

The names of other witnesses are: Stacey Hahn

THE CLAIM

I request the following monetary or other relief: \$528.83 (see Safe lite receipt)

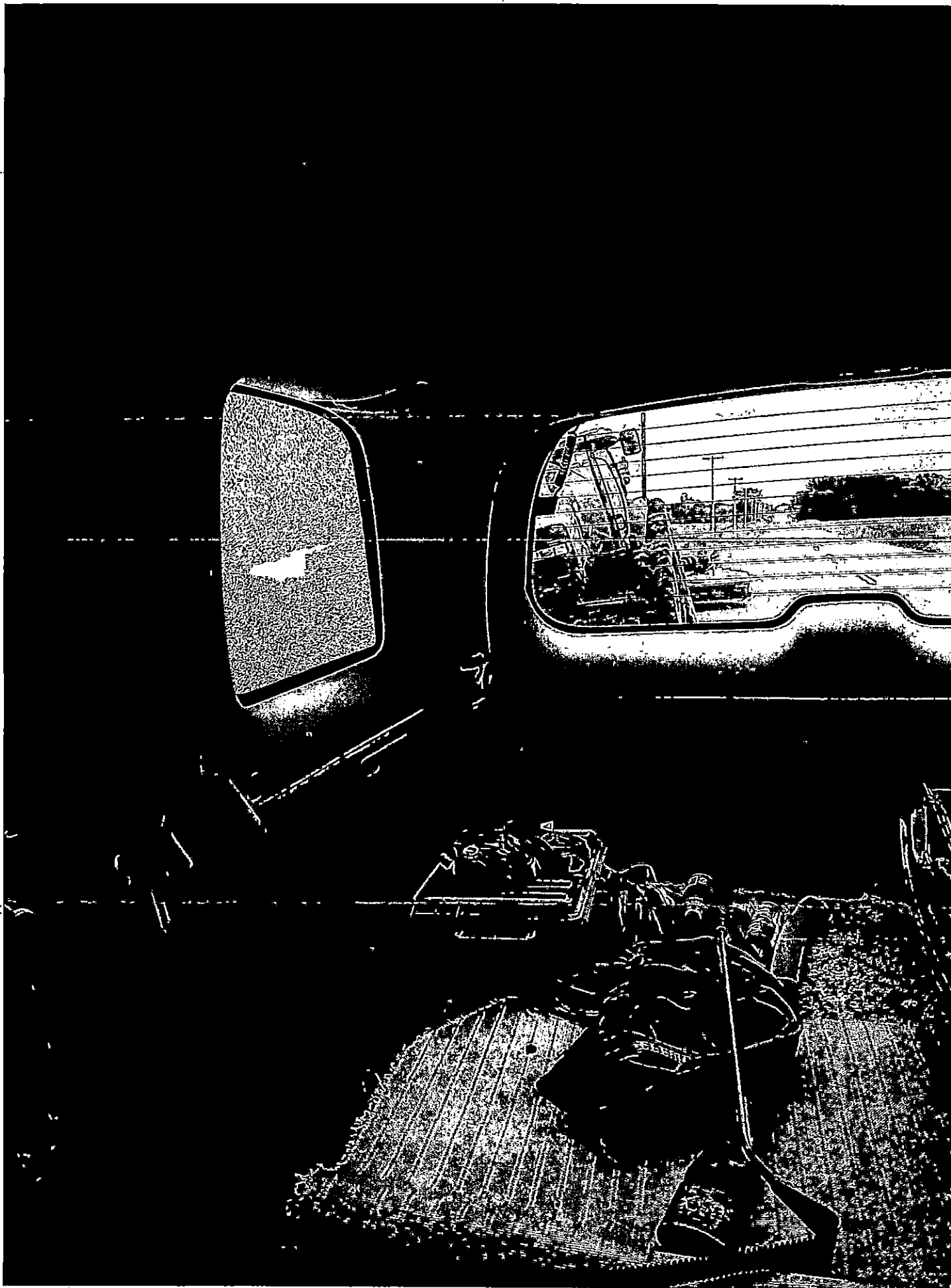
7-20-22
Date

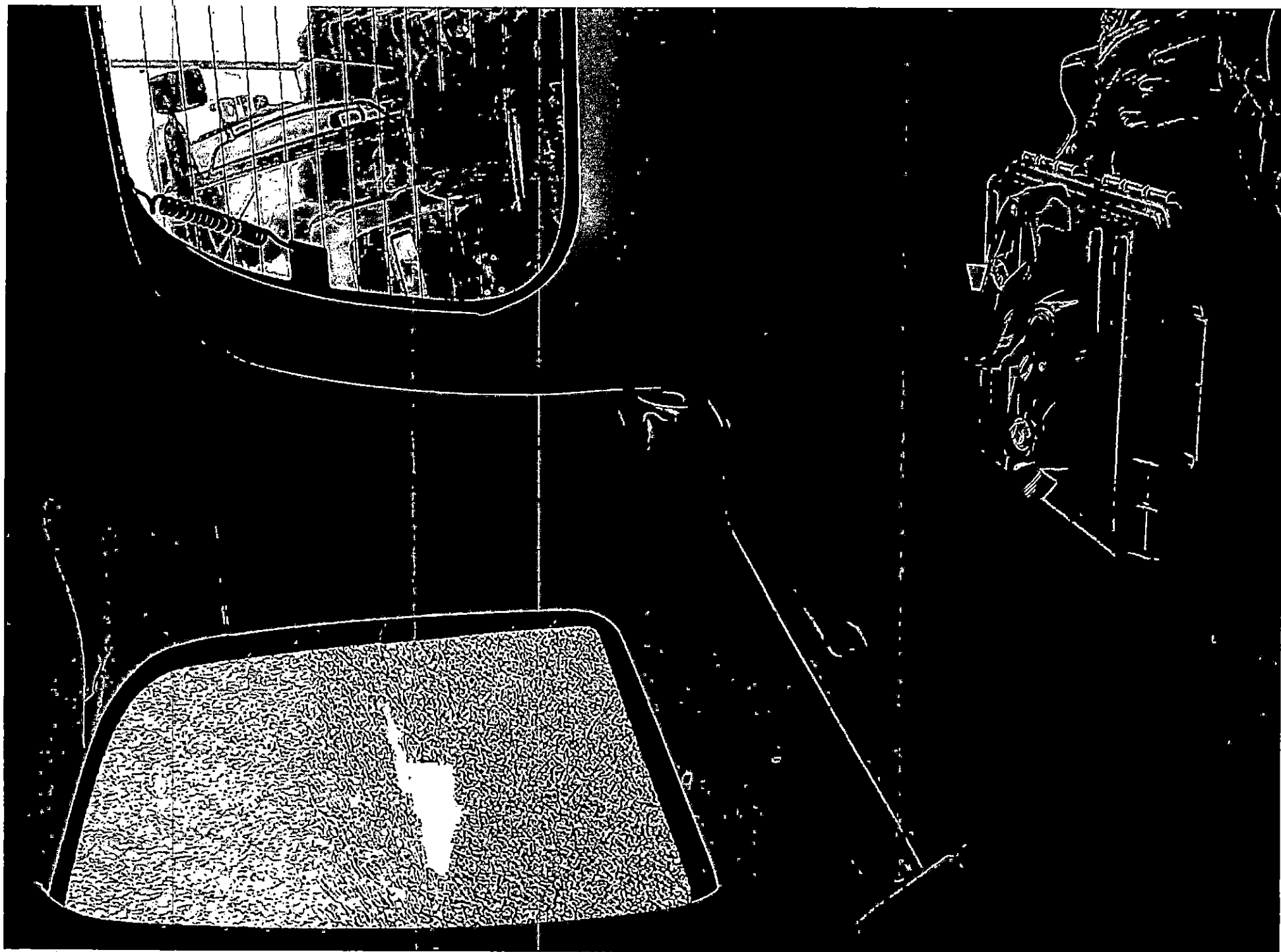
Paul Hahn
Signature

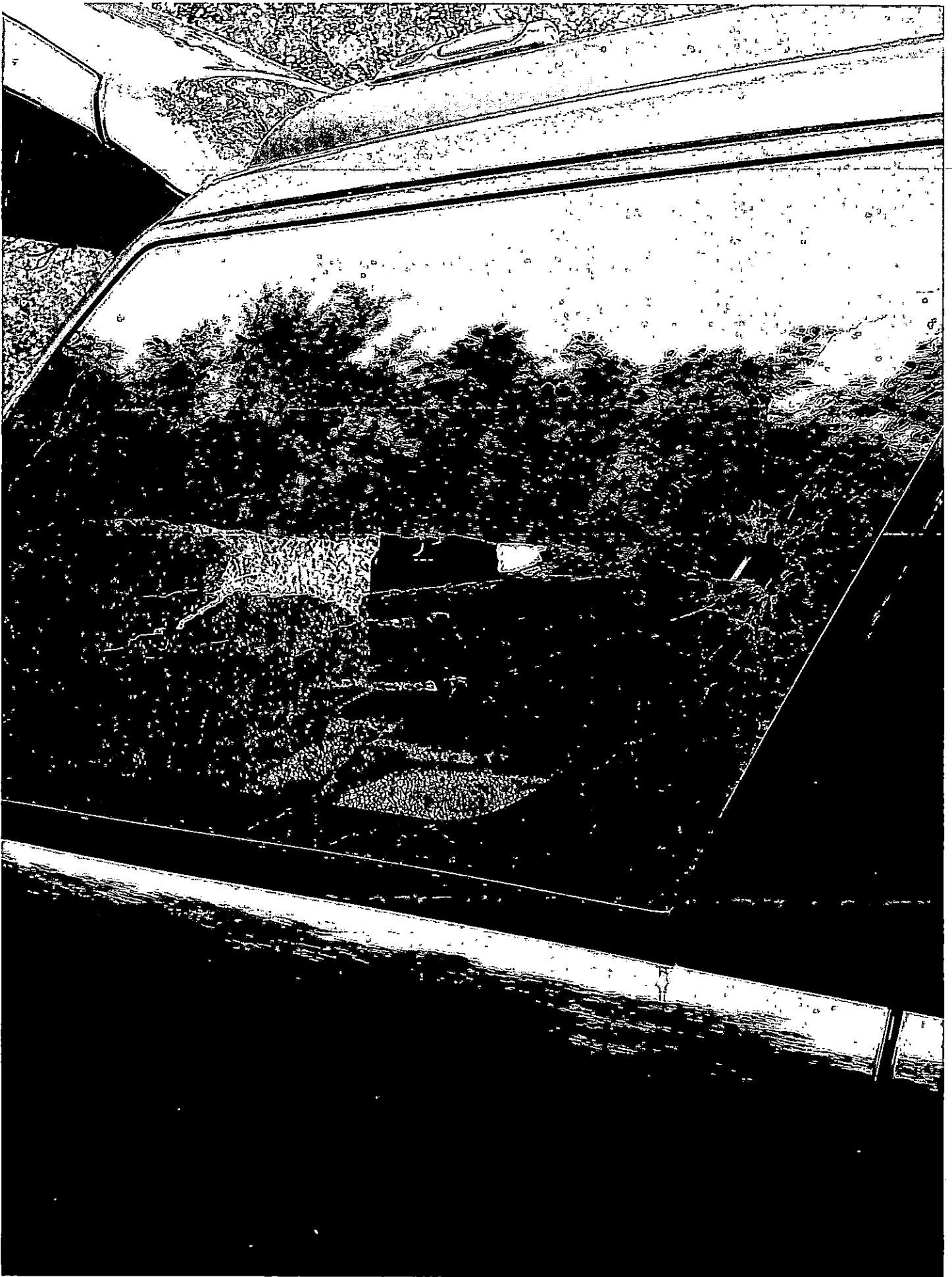
Print Name: Paul Hahn

Address: 6318 City Rd E North
Pittsville, WI 54466

Phone: (715) 897-7261









Stacey Hahn <stacey_hahn@nekoosa.k12.wi.us>

FW: Safelite AutoGlass Service Reminder - Work Order #05170-996890

1 message

stacey23hahn <stacey23hahn@gmail.com>
To: Stacey Hahn <stacey_hahn@nekoosa.k12.wi.us>

Fri, Jul 8, 2022 at 12:38 PM

Sent from my U.S. Cellular® Smartphone

----- Original message -----

From: Safelite AutoGlass <noreply@t.safelite.com>

Date: 7/8/22 12:26 PM (GMT-06:00)

To: STACEY23HAHN@GMAIL.COM

Subject: Safelite AutoGlass Service Reminder - Work Order #05170-996890



You're on the books!

YOUR APPOINTMENT

Friday, July 15

Your technician will arrive between 8:00 AM - 12:00 PM CST at

6318 County Rd E, Pittsville, WI 54466.

Work order number: 05170-996890

[View or edit my appointment](#)

Your vehicle requires a part with limited availability. We may contact you to reschedule your appointment if we need more time.

About your appointment



We'll need your keys. If you'd like, just leave them on the dash.

If inclement weather is expected, be prepared to supply proper cover for your tech.

Most mobile replacements can take between 60-90 minutes to complete.

Order details

Parts and labor	\$476.28
Promo code: ADDS50	-\$50.00
Disposal	\$24.99
Mobile fee	\$49.99
<hr/>	
Subtotal	\$501.26
Sales tax	\$27.57
Total	\$528.83
Amount paid	\$528.83
Amount due	\$0.00

Payment due at the time of service



Just a few important things to know:

- ✓ Your technician will need at least five feet of space on all sides of your vehicle to complete your service. If your vehicle is parked in a covered location, your technician will need seven feet of clearance.
- ✓ In the case of severe weather conditions, your appointment may be rescheduled. We'll contact you if rescheduling is necessary.
- ✓ Your technician will keep you updated with timely notifications regarding your service before and during your appointment.

[My appointment](#)

[Help center](#)

[Reviews](#)

Committee Report

County of Wood

Report of claims for: BRANCH 1 / PROBATE

For the period of: JULY 2022

For the range of vouchers: 03220041 - 03220050

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
03220041	MARATHON CO SHERIFFS DEPT	CIVIL PROCESS 16GN20	07/15/2022	\$75.00	P
03220042	PORTAGE COUNTY SHERIFF'S DEPT	PROCESS SERVICE 16GN91	07/15/2022	\$75.00	P
03220043	STARK COUNTY SHERIFFS OFFICE	CIVIL PROCESS 16GN89	07/15/2022	\$50.00	P
03220044	US BANK	ADAMS CO CIVIL PROCESS 21GN02	07/19/2022	\$77.21	
03220045	SWITS LTD	INTERPRETER FEES	07/11/2022	\$102.00	
03220046	COLLINS KIMBERLY	TRANSCRIPT FEE 21CF543	05/31/2022	\$49.00	
03220047	COLLINS KIMBERLY	TRANSCRIPT FEE 21CF703	06/08/2022	\$30.00	
03220048	COLLINS KIMBERLY	TRANSCRIPT FEE 20CF202	06/08/2022	\$26.00	
03220049	COLLINS KIMBERLY	TRANSCRIPT FEE 21CF492	06/08/2022	\$24.00	
03220050	COLLINS KIMBERLY	TRANSCRIPT FEE 21CF761	06/14/2022	\$30.00	
Grand Total:				\$538.21	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: BRANCH 2

For the period of: JULY 2022

For the range of vouchers: 04220013 - 04220013

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
04220013	OFFICE ENTERPRISES INC	BRANCH 2 FURNITURE	07/05/2022	\$1,605.00	P
Grand Total:				\$1,605.00	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: BRANCH 3

For the period of: JULY 2022

For the range of vouchers: 05220037 - 05220041

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
05220037	STAPLES ADVANTAGE	OFFICE SUPPLIES	06/23/2022	\$27.75	P
05220038	SWITS LTD	INTERPRETER FEES	07/11/2022	\$221.50	
05220039	PETERSON MICHELLE L	TRANSCRIPT FEES	06/23/2022	\$32.00	
05220040	PETERSON MICHELLE L	TRANSCRIPT FEES	07/11/2022	\$32.00	
05220041	PETERSON MICHELLE L	TRANSCRIPT FEE 19CF735 19CM835	07/12/2022	\$52.00	
Grand Total:				\$365.25	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: CHILD SUPPORT

For the period of: JULY 2022

For the range of vouchers: 02220050 - 02220054

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
02220050	CW SOLUTIONS LLC	ELEVATE & A&V PROGRAM COSTS	07/26/2022	\$11,699.35	
02220051	DNA DIAGNOSTICS CENTER	9-IND. GENETIC TESTS	07/26/2022	\$216.00	
02220052	LEGAL LOGISTICS LLC	17-PROCESS OF SERVICE FEES	07/26/2022	\$1,330.00	
02220053	RIVER CITY PROCESS SERVERS	15-PROCESS OF SERVICE FEES	07/26/2022	\$600.00	
02220054	WI DEPT OF ADMINISTRATION	CSA/DHSS SHARED ROUTER-COSTS	07/26/2022	\$75.00	
Grand Total:				\$13,920.35	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: CLERK OF CIRCUIT COURT

For the period of: JULY

For the range of vouchers: 07220484 - 07220553

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07220484	US BANK	Jury Water & Training	06/17/2022	\$312.25	P
07220485	WEYMOUTH RICHARD D	Srvcs Crt Commissioner-06/22	06/29/2022	\$5,416.66	P
07220486	AMAZON CAPITAL SERVICES	Office Supplies	05/25/2022	\$69.99	P
07220487	AMAZON CAPITAL SERVICES	Office Supplies - Credit	05/25/2022	(\$69.99)	P
07220488	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 20ME203	06/23/2022	\$310.00	P
07220489	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 22ME10	06/27/2022	\$360.00	P
07220490	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 22ME111	06/16/2022	\$950.00	P
07220491	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 22ME102	06/23/2022	\$870.00	P
07220492	GORSKI & WITTMAN SC	Atty Fee - 22GN17	06/24/2022	\$757.00	P
07220493	MAYO CLINIC HEALTH SOLUTIONS	Med Exam - 22ME111	06/14/2022	\$155.70	P
07220494	NASH LAW GROUP	Atty Fee - 20CF533	06/23/2022	\$100.00	P
07220495	NOONAN ARENDT LLP	Atty Fee - 22CT28	06/20/2022	\$384.30	P
07220496	PREVEA HEALTH INC	Med Exam - 22ME58	06/16/2022	\$265.00	P
07220497	SERSCH THERESE	Med Exam - 21GN45	06/24/2022	\$398.72	P
07220498	WEILAND LEGAL SERVICES	Atty Fee - 21CF752	06/15/2022	\$1,453.96	P
07220499	WEILAND LEGAL SERVICES	Atty Fee - 20GN45	06/21/2022	\$100.00	P
07220500	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 22GN35	06/27/2022	\$500.00	P
07220501	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 22ME114	06/30/2022	\$420.00	P
07220502	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 22JM63	07/01/2022	\$360.00	P
07220503	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 18ME203	07/07/2022	\$360.00	P
07220504	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 22ME123	07/11/2022	\$570.00	P
07220505	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 22GN36	07/12/2022	\$500.00	P
07220506	AMAZON CAPITAL SERVICES	Office Supplies	06/22/2022	\$303.59	P
07220507	AMAZON CAPITAL SERVICES	Office Supplies	06/29/2022	\$219.99	P
07220508	AMAZON CAPITAL SERVICES	Office Supplies - Refund	07/03/2022	(\$231.84)	P
07220509	BALES MARSHALL J MD	Med Exam - 22ME113	06/26/2022	\$544.00	P
07220510	BALES MARSHALL J MD	Med Exam - 22ME114	06/26/2022	\$544.00	P
07220511	BALES MARSHALL J MD	Med Exam - 22JM63	06/27/2022	\$884.00	P

Committee Report - County of Wood

CLERK OF CIRCUIT COURT - JULY

07220484 - 07220553

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07220512	BALES MARSHALL J MD	Med Exam - 22ME114	06/30/2022	\$170.00	P
07220513	BEHAVIORAL CONSULTANTS	Med Exam - 21CF712	06/30/2022	\$1,440.00	P
07220514	BOETTCHER AMY J	Mediation Services-June 2022	07/08/2022	\$150.00	P
07220515	CENTRAL WI COMMUNITY LAW INC	Atty fee - 18GN55	07/04/2022	\$150.00	P
07220516	GEBERT LAW OFFICE	Mediation Services-June 2022	07/08/2022	\$825.00	P
07220517	GORSKI & WITTMAN SC	Atty Fee - 15GN77	06/29/2022	\$479.00	P
07220518	GORSKI & WITTMAN SC	Atty Fee - 16GN18	07/01/2022	\$508.00	P
07220519	GORSKI & WITTMAN SC	Atty Fee - 22GN25	07/02/2022	\$505.55	P
07220520	GORSKI & WITTMAN SC	Atty Fee - 05GN37	07/05/2022	\$297.73	P
07220521	HILL & WALCZAK ATTYS	Atty fee - 21JC63 OHC	07/01/2022	\$850.00	P
07220522	HILL & WALCZAK ATTYS	Atty fee - 22JG10 OHC	07/01/2022	\$340.00	P
07220523	HILL & WALCZAK ATTYS	Atty fee - 20JC27 OHC	07/01/2022	\$480.00	P
07220524	HILL & WALCZAK ATTYS	Atty fee - 22JC22 OHC	07/01/2022	\$570.00	P
07220525	HILL & WALCZAK ATTYS	Atty Fee - 22JC33 IHC	07/01/2022	\$440.00	P
07220526	HILL & WALCZAK ATTYS	Atty Fee - 21JC72 & 73 OHC	07/01/2022	\$465.00	P
07220527	HILL & WALCZAK ATTYS	Atty fee - 21GN01	07/01/2022	\$730.00	P
07220528	HILL & WALCZAK ATTYS	Atty Fee - 22JC26-28 IHC	07/01/2022	\$970.00	P
07220529	HILL & WALCZAK ATTYS	Atty fee - 20JC106 IHC	07/01/2022	\$450.00	P
07220530	HILL & WALCZAK ATTYS	Atty Fee - 21JC78&79 IHC	07/01/2022	\$590.00	P
07220531	HILL & WALCZAK ATTYS	Atty Fee - 22GN28	07/01/2022	\$880.00	P
07220532	LLOYD PETER C LLC	Atty Fee - 22JG09 OHC	06/29/2022	\$120.00	P
07220533	LLOYD PETER C LLC	Atty Fee - 18GN50	06/29/2022	\$440.00	P
07220534	MUSUNURU J R MD	Med Exam - 22ME130	07/12/2022	\$420.00	P
07220535	STAPLES ADVANTAGE	Office Supplies	07/07/2022	\$14.46	P
07220536	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS	SDC People Search-June 2022	07/01/2022	\$75.00	P
07220537	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam - 22ME128	07/13/2022	\$360.00	P
07220538	BALES MARSHALL J MD	Med Exam - 22ME130	07/14/2022	\$629.00	P
07220539	BLUM MICHAEL R ATTORNEY	Atty Fee - 11GN50	07/11/2022	\$350.00	P
07220540	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 22ME123	07/11/2022	\$845.00	P
07220541	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 22ME03	07/11/2022	\$1,145.00	P
07220542	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam - 22ME128	07/13/2022	\$845.00	P
07220543	HILL & WALCZAK ATTYS	Atty Fee - 21GN34	07/12/2022	\$295.00	P
07220544	HILL & WALCZAK ATTYS	Atty Fee - 22JG08 OHC	07/13/2022	\$290.00	P
07220545	HILL & WALCZAK ATTYS	Atty Fee - 22TP02 OHC	07/13/2022	\$1,170.00	P
07220546	HILL & WALCZAK ATTYS	Atty Fee - 20JC102 OHC	07/13/2022	\$540.00	P
07220547	HILL & WALCZAK ATTYS	Atty Fee - 22TP05	07/13/2022	\$1,320.00	P
07220548	KRAL RAYMONNE BARBARA ANN DR	Med Exam - 02GN31	07/18/2022	\$565.00	P
07220549	SELENSKE LAW OFFICES	Atty Fee - 06GN07	06/21/2022	\$671.05	P
07220550	WEILAND LEGAL SERVICES	Atty Fee - 22GN30	07/07/2022	\$450.95	P
07220551	WEILAND LEGAL SERVICES	Atty Fee - 98GN77	07/13/2022	\$120.00	P
07220552	WEILAND LEGAL SERVICES	Atty Fee - 21GN52	07/13/2022	\$120.00	P

Committee Report - County of Wood

CLERK OF CIRCUIT COURT - JULY

07220484 - 07220553

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07220553	WEST PAYMENT CENTER	LL Internet Access-June 2022	07/01/2022	\$1,577.17	P
Grand Total:				\$40,460.24	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

PREPARED BY: JANEL TEPP

MEETING DATE: August 05, 2022

Report Run: 7/27/2022 10:35:09 AM

Committee Report

County of Wood

Report of claims for: Corporation Counsel

For the period of: July 2022

For the range of vouchers: 09220020 - 09220024

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
09220020	AMAZON CAPITAL SERVICES	office supplies	07/15/2022	\$83.87	
09220021	STAPLES ADVANTAGE	office supplies	07/20/2022	\$37.58	
09220022	STATE BAR OF WISCONSIN	Wis Employment Law	06/30/2022	\$221.85	
09220023	WEILAND LEGAL SERVICES	outside counsel	07/11/2022	\$200.00	
09220024	WEILAND LEGAL SERVICES	outside counsel	07/25/2022	\$120.00	
Grand Total:				\$663.30	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: CRIMINAL JUSTICE COORDINATOR

For the period of: JULY 2022

For the range of vouchers: 35220012 - 35220019

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
35220012	THREE BRIDGES RECOVERY WI INC	2ND QTR TREATMENT SERVICES	06/14/2022	\$2,550.00	P
35220013	CORDANT HEALTH SOLUTIONS	DRUG TESTING JUNE 2022	06/30/2022	\$778.30	P
35220014	STAPLES ADVANTAGE	MONTHLY PLANNERS, PAPER	06/24/2022	\$79.28	P
35220015	STAPLES ADVANTAGE	SUPPLIES	06/28/2022	\$80.56	P
35220016	ASPIRUS BEHAVIORAL HEALTH	RESIDENTIAL AODA R&B	01/04/2022	\$270.00	P
35220017	ASPIRUS BEHAVIORAL HEALTH	RESIDENTIAL AODA R&B	05/03/2022	\$1,125.00	P
35220018	US BANK	DRUG COURT SUPPLIES	07/19/2022	\$643.27	
35220019	OPTIONS LAB INC	DRUG TESTING JUNE 2022	06/30/2022	\$4,265.00	
Grand Total:				\$9,791.41	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: DISTRICT ATTORNEY

For the period of: JULY 2022

For the range of vouchers: 11220019 - 11220030

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
11220019	STAPLES ADVANTAGE	APPOINTMENT BOOK	06/22/2022	\$15.11	P
11220020	STAPLES ADVANTAGE	PAPER	06/23/2022	\$13.36	P
11220021	STAPLES ADVANTAGE	OFFICE SUPPLIES	06/30/2022	\$264.17	P
11220022	STAPLES ADVANTAGE	CREDIT MEMO	07/01/2022	(\$19.49)	P
11220023	STAPLES ADVANTAGE	OFFICE SUPPLIES	07/02/2022	\$19.49	P
11220024	STAPLES ADVANTAGE	OFFICE SUPPLIES	07/02/2022	\$126.68	P
11220025	STAPLES ADVANTAGE	OFFICE SUPPLIES	07/02/2022	\$27.68	P
11220026	STAPLES ADVANTAGE	CREDIT MEMO	07/02/2022	(\$4.89)	P
11220027	CLASS A	DUES & REGISTRATION - MARSHALL	07/13/2022	\$75.00	P
11220028	CLASS A	DUES & REGISTRATION - NEWTON	07/13/2022	\$75.00	P
11220029	CLASS A	DUES & REGISTRATION - THURBER	07/13/2022	\$75.00	P
11220030	WI DEPT OF JUSTICE	WITNESS EXPENSES 20CF581	07/21/2022	\$91.14	
Grand Total:				\$758.25	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: REGISTER OF DEEDS

For the period of: JULY 2022

For the range of vouchers: 24220028 - 24220031

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
24220028	FIDLAR TECHNOLOGIES INC	LAREDO USAGE MAY 2022	06/20/2022	\$1,939.20	P
24220029	PRIA (Property Records Industry Assoc)	MEMBERSHIP DUES - RINGER	06/27/2022	\$60.00	P
24220030	WOODTRUST BANK	SAFE DEPOSIT BOX RENTAL FEE	07/05/2022	\$100.00	P
24220031	US BANK	LODGING	07/19/2022	\$102.15	
Grand Total:				\$2,201.35	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: VICTIM WITNESS

For the period of: JULY 2022

For the range of vouchers: 32220005 - 32220005

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
32220005	AMAZON CAPITAL SERVICES	PAPER	07/15/2022	\$65.15	P
Grand Total:				\$65.15	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____



Wood County WISCONSIN

CHILD SUPPORT
AGENCY

AUGUST 2022

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- The focus for the month of August will be the agency budget. I have the preliminary funding numbers from DCF so the budget process should go smoothly.
- Governor Evers has issued a proclamation declaring August “Child Support Awareness Month”.
- I attended the WCSEA Board meeting on July 14th. The Department of Children and Families is having discussions on the feasibility of implementing a Child Support Call Center. The idea is child support customers from every county would call a call center to get questions answered about their cases. They believe this would reduce call volume to the County Child Support Offices. I have concerns with the quality of service our customers would receive from a call center. In my experience call centers are always difficult to navigate as a customer and the service tends to be poor. I feel we can much better serve our customers at the local level.
- I attended the WCA Health and Human Services Steering Committee Meeting on July 15th in Stevens Point. Increased funding for the Child Support Program will again be one of WCA’s legislative priorities.
- Agency performance increased from May to June. The current support collection rate jumped up to 79.90%. We certainly hope we can move the current support collection rate to 80% over the next several months.
- The current IV-D case count is 3,543.

Clerk of Courts Department wide

For 7 months ending 07-31- 2022

	Actual	2022 Budget	Variance	Variance %
REVENUES				
Intergovernmental Revenues				
43512 State Aid-Courts	\$30,019.50	\$59,000.00	(\$28,980.50)	(49.12%)
43513 State Aid - Courts IV-E Reimb Grant	15,261.90	16,000.00	(738.10)	(4.61%)
43514 State Aid-Court Support Services		90,867.00	(90,867.00)	(100.00%)
Total Intergovernmental	45,281.40	165,867.00	(120,585.60)	(72.70%)
Fines, Forfeits and Penalties				
45115 County Share of Occupational Driver	80.00	200.00	(120.00)	(60.00%)
45120 County Share of State Fines and Forfeitures	61,881.77	130,000.00	(68,118.23)	(52.40%)
45130 County Forfeitures Revenue	49,235.35	98,000.00	(48,764.65)	(49.76%)
Total Fines, Forfeits and Penalties	111,197.12	228,200.00	(117,002.88)	(51.27%)
Public Charges for Services				
46140 Court Fees	71,547.62	150,000.00	(78,452.38)	(52.30%)
46141 Court Fees and Costs-Marriage Counseling	3,335.00	6,000.00	(2,665.00)	(44.42%)
46142 Attorney and GAL Reimbursements	61,963.72	95,000.00	(33,036.28)	(34.78%)
46143 Interpreter Reimbursement	3,480.75	5,416.25	(1,935.50)	(35.74%)
Total Public Charges for Services	140,327.09	256,416.25	(116,089.16)	(45.27%)
Interdepartmental Charges for Services				
47410 Dept Charges-Family Court Commissioner	777.08	1,100.00	(322.92)	(29.36%)
47411 Dept Charges-Clerk of Courts	4,843.97	9,000.00	(4,156.03)	(46.18%)
Total Interdepartmental Charges	5,621.05	10,100.00	(4,478.95)	(44.35%)
Total Intergovernmental Charges for Services	5,621.05	10,100.00	(4,478.95)	(44.35%)
Miscellaneous				
48117 Interest-Clerk of Courts	238.48	400.00	(161.52)	(40.38%)
Total Miscellaneous	238.48	400.00	(161.52)	(40.38%)
TOTAL REVENUES	302,665.14	660,983.25	(358,318.11)	(54.21%)
EXPENDITURES				
General Government				
51217 Clerk of Courts-Divorce Mediation	6,025.00	25,000.00	18,975.00	75.90%
51220 Family Court Commissioner	32,816.35	65,600.00	32,783.65	49.98%
51221 Clerk of Courts	688,956.09	1,488,200.87	799,244.78	53.71%
Total General Government	727,797.44	1,578,800.87	851,003.43	53.90%
TOTAL EXPENDITURES	727,797.44	1,578,800.87	851,003.43	53.90%
NET INCOME (LOSS) *	(425,132.30)	(917,817.62)	492,685.32	(53.68%)

This Report was generated on July 20, 2022 and includes June revenue.

For the Judicial & Legislative Committee Meeting dated: August 5, 2022

Prepared by Laura M. Clark, Interim Clerk of Circuit Court

CLERK OF CIRCUIT COURT

ANNUAL REVENUE COMPARISON

	Total	2021 State	County	Muni		Total	2022 State	County	Muni
Jan	172,499	124,524	46,601	1,374	Jan	191,442	144,514	46,220	708
Feb	164,031	110,559	52,476	997	Feb	164,672	111,350	52,618	705
Mar	214,278	155,788	57,175	1,316	Mar	230,692	170,253	58,869	1,570
Apr	199,414	141,811	55,865	1,738	Apr	173,814	125,280	47,804	730
May	172,922	121,928	49,145	1,848	May	182,647	129,985	51,986	676
Jun	201,272	146,828	52,800	1,644	Jun	179,058	122,517	56,301	240
Jul	212,945	157,379	54,411	1,155	Jul	-			
Aug	179,954	125,817	52,684	1,453	Aug	-			
Sep	171,872	127,389	43,094	1,389	Sep	-			
Oct	152,419	110,569	40,318	1,532	Oct	-			
Nov	180,860	118,400	60,721	1,739	Nov	-			
Dec	150,608	108,507	41,388	713	Dec	-			
	2,173,074	# 1,549,499	606,677	16,898		1,122,326	803,900	313,798	4,628
		2021 YEAR TO DATE REVENUE:				1,124,416	801,438	314,061	8,916
		INCREASE (Decrease)				(2,090)	2,461	(263)	(4,288)



Wood County WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholtz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
July 2022

Opioid Litigation. Our outside counsel has notified us that they will not be looking to recover from us the 25% legal fees on the first tranche of settlements inasmuch as they will be able to obtain those fees from funds set aside for legal fees in the global settlement. Meanwhile, a special account has been set up by the Treasurer into which direct payments are to be made to Wood County. The first payment is to be made yet this month.

Donations to the County. The committee is being asked to make a recommendation on a resolution that would authorize a county-wide referendum barring private donations to the county that are intended to fund matters pertaining to the administration of elections. It is an unusual request so I thought that it would be appropriate to share aspects of the law and county board rules that relate to the resolution. First, Wis. Stat. s. 59.52(19) provides that: "The board may accept donations, gifts or grants for any public governmental purpose within the powers of the county." The county board routinely does this by means of setting annual budgets that include funding from third parties as well as by passing resolutions amending those budgets, which resolutions approve the acceptance of various types of donations and then authorize the modification to the budget to allow for the expenditure of the funds. What this means in application here, is that what the proposed resolution is seeking is legal and should the county board ultimately pass a resolution prohibiting such donations and then down the road a private entity makes grant funds available to the county for voting related matters, the county board at that time could nonetheless adopt a resolution approving the acceptance of those funds. The county board at this time cannot bind a future county board from acting to accept such a donation, even if the future action contravenes this resolution being sought now. The acceptance of donations is an action that is within the purview of the county board itself, meaning that county departments cannot simply accept gifts. Therefore, a resolution would be necessary in the future to accept the type of donation being barred at this time. The future resolution would control over one enacted at this time. This is true whether we are talking about resolutions or ordinances. Consequently, one might wonder, what real effect does the resolution have that is being sought via the referendum process at this time. It is simply a statement of the Board's sentiments at this time. There is no real legal impact to the resolution being sought.

Along these lines, it should be noted that County Board Rule #32 prohibits anyone from soliciting on behalf of Wood County without the approval of an oversight committee.



Wood County WISCONSIN

CRIMINAL JUSTICE DEPARTMENT

AUGUST 2022

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Criminal Justice Coordinator, Caitlin Saylor

- On July 1st, I attended the Judicial and Legislative Committee meeting.
- On July 8th, the Medication Assisted Treatment program was launched and an introductory, virtual meeting was held to discuss project progress.
- On July 11th, Drug Court hosted its bi-annual drawing for Drug Court. Individuals who had weekly success over the past six months were able to put their name in raffle drawings for various prizes. These prizes were funded by donation through the Incourage Community Foundation.
- On July 12th, I attended the Operations Committee meeting.
- On July 18th, the Criminal Justice Department held a meeting to discuss an Aftercare Phase/Alumni Group for Drug Court.
- On July 19th, I attended the County Board of Supervisors and the budget resolution for additional revenue from the COSSAP MAT Grant was approved.
- On July 20th, the Criminal Justice Department hosted the Drug Court Oversight Committee Meeting. Adam Gould gave a presentation on the Bridgeway program.
- On July 20th, I attended the monthly COSSAP MAT Grant meeting.
- On July 26th, I met with the HOME Team Supervisor, Stacy Genett, to discuss child visitations rights for incarcerated parents and how to increase visits for parents in the Wood County Jail.
- On July 26th, I met with Outagamie County to discuss their criminal justice programs and treatment courts.
- On July 27th, I met with Options Lab to discuss how the current transition is going with our new drug testing lab and how to remain in compliance with medical orders and insurance billing for Drug Court.
- On July 28th, I met with Us2Behavioral Health and they presented a proposal for contractual services for program implantation and strategy for Diversion Programming and Mental Health Court.

Drug Court

Current participants: 30

Terminations: Four participants were terminated.

Graduations: Three participants graduated on July 11, 2022.

MAT Program

The Medication Assisted Treatment (MAT) Program launched on July 8th, 2022. This program made Naltrexone (tablet form) available at no cost to the inmates of the Wood County Jail. This medication assists individuals who are battling opioid and alcohol addiction. This program also supports SMART Recovery Programming and peer support for Wood County Jail inmates and post-

release services for those who participate in the MAT Program. It also has funding available for transportation and housing vouchers.

In the month of July, one individual was referred to the program. This individual was able to receive Naltrexone while incarcerated. She was able to work with the Jail Discharge Planner and coordinate a follow-up appointment for a Vivitrol injection and additional medical care.



RECOVERY

JUST AHEAD

WOOD COUNTY JAIL

medication-assisted treatment

Are you looking for assistance with your recovery journey? Consider contacting staff about the new medication-assisted treatment (MAT) program that is available to help you!

ELIGIBILITY REQUIREMENTS

- 18 years of age or older
- Alcohol and/or opioid use disorder
- Wood County Jail Inmate or Electronic Monitoring Program participant

PROGRAM OFFERINGS



Medication

To assist you with your recovery from alcohol and/or opiates



Recovery Coaching

To support you with initiating and maintaining your pathway to recovery



Financial Assistance

With the costs for MAT, appointment transportation, and temporary housing



Care Coordination

With your re-entry back into the community and local services



Medical Access

To a nurse practitioner with expertise in primary care and addiction medicine



Counseling

To help you change the way you think and feel about substances

CONTACT

Caitlin Saylor
Criminal Justice Coordinator
715-421-8780
cssaylor@co.wood.wi.us

Dillon Ksionek
Jail Discharge Planner
715-421-8795
dksionek@co.wood.wi.us

Heather Burr
Jail Sergeant
715-421-8730
hburr@co.wood.wi.us

Three Bridges Recovery
Recovery Coaching
715-424-0403
executivedirector@threebridgesrecoverywi.com



CRIMINAL JUSTICE DEPARTMENT



**WOOD COUNTY
SHERIFF'S DEPARTMENT**





Wood County

WISCONSIN

REGISTER OF DEEDS OFFICE

Tiffany R. Ringer
Register of Deeds

AUGUST 2022

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

1. I attended the Judicial and Legislative committee meeting on July 1st.
2. I completed the countywide cyber incident tabletop exercise and submitted to Sarah Christensen, Emergency Management Director.
3. On July 8th, Scott Moore, from Fidlar, and I created a video via Zoom discussing the benefits of Laredo Connect. Wood County was in the first handful of counties to implement the new software in WI. The video was shared nationwide with Fidlar users.
4. I was appointed to serve on the 2022-2024 WCA Personal, Finance and County Organization Steering Committee. On July 13th, I attended the first meeting in Wisconsin Dells.
5. On July 15th, I presented at the Wood County Unit of the Wisconsin Towns Association at the Town of Wood Hall in Pittsville. I invited Fidlar Vice President, Scott Moore, to join me and we discussed Property Fraud Alert. A few of my deputies attended to assist interested attendees with enrollment for this free service. A few of the towns indicated they'd like to send PFA flyers out with their tax bills again this year.
6. We began sending out birth letters to new parents with information on obtaining their child's birth record. The two online options available, Official Records Online (ORO) and VitalChek provide an easy and safe transaction without them ever having to leave their home.
7. I attended the County Board meeting on July 19th.
8. I am continuing software contract renewal discussions with Fidlar after receiving the preliminary budget parameters from Operations Committee Chair Wagner.
9. I plan to attend the Land Information Council meeting on August 2nd.

VICTIM WITNESS SERVICES REPORT

Michele Newman, Coordinator

June 22nd to July 26th 2022

Victims/Witnesses Served:

215 Victims or Witnesses made contact with via phone

30 Victims or Witnesses met with in person

0 Victims assisted with preparation of Crime Victim Compensation Application

73 Initial contact packet information sent

4 No contact order information

8 No prosecutions notification

49 Victims or Witnesses were notified of all hearings

13 Victims or Witnesses were notified of plea agreement/sentencing

11 Victims or Witnesses notified of disposition on closed cases

1 Victims or Witnesses notified of sentencing after revocation

11 Victims with restitution requested

13 Victim Impact Statements

13- Victims registered Vine service.

0 Victims notified of appeals court proceedings

Total services/events // Total unique parties = **430 // 244**

Trainings/Meetings/Other: none

From: "Caitlin S. Saylor" <cssaylor@co.wood.wi.us>
Date: July 22, 2022 at 10:52:07 AM CDT
To: Bill Clendenning <wcdistrict15@co.wood.wi.us>, Bill Voight <wcdistrict07@co.wood.wi.us>
Subject: FW: UW Green Bay MSW Internship Application

Hello,

Bill C. asked me to put something in writing about my phone calls.

When I started my position, I made contact with various other criminal justice coordinators around the state about their programs in the county. Outagamie County and Brown County appeared to have very well-established Criminal Justice Departments with several treatment court and diversion programs. I talked to them about shadow opportunities and they were open to that. However, I am completing my masters in social work at UW Green Bay (there is a Wausau campus location). For the fall and spring semesters coming up, I have to do a field placement, which requires me to complete 400 (unpaid) internship hours over the two semesters. I haven't been officially accepted, but I have spoken with the deputy director, and she said I have the spot secured to intern with Outagamie County's Criminal Justice Department. This would start in September 2022 and finish in May 2023. I had various choices for internship placements, but specifically pursued a placement in a Criminal Justice Department to benefit Wood County and my current position.

Throughout this internship experience, I will be able to job shadow and be trained in their various criminal justice programming. This opportunity will allow me to have an in-depth learning experience about the programs that the Judicial and Legislative Committee has asked me to create, and be trained on how to run these programs and what my future staff will need to do as part of their position.

I am requesting permission for the following:

1. Non-traditional schedule approval
 - a. I will be working about 27-30 hours in the office during regular business hours Monday-Friday.
 - b. I will continue to work 3-6 hours on various weekends to assist with drug testing while my staff has requested time off. I have already been doing this since March.
 - c. I will work various hours in the evenings/weekends, remotely to ensure that all of my regular job duties are covered.
 - i. Items I am able to complete during non-traditional hours: grant writing and reports, research, data collection/entry for drug court/MAT program, creating forms/marketing materials for programming
 - ii. My department will be applying for a grant expansion for Drug Court and potentially a grant for Diversion, so I will have a lot of tasks to complete in the evenings/weekends.
 - d. There will be two business days where I will not be in the office, due to my internship
2. Approval for my time spent training with Outagamie County to count towards my 40 work hours
 - a. This would only be 4-10 hours.
 - b. I would never exceed 40 hours and accrue comp time since some of my time is spent in Outagamie County.

Justification that this internship benefits Wood County:

1. Job shadowing/observation for other treatment courts/programming is a job duty I would already complete as a regular part of my position
2. I would not be able to create new programs, such as Diversion, Mental Health, or Veteran's Court without some kind of training from another entity.
 - a. This training, had I not been able to have it done through this internship, would have been an additional expense to the county through contractual services.
 - b. I am essentially funding my own training for my current position, because I am required to pay tuition for this field placement.
3. Additionally, Outagamie County provided me with their 2021 Annual Report which includes information about all of their programming and what I will be exposed to during the course of my internship. Feel free to review this.

During my internship, the Criminal Justice Office will remain staffed during regular business hours by my case managers, and I have my work e-mail on my personal phone, so I will be accessible at all times. Kim in HR said that this should not need to be brought in front of the committee as long as you approve that my internship is beneficial to Wood County and is job related and I will, for the most part, be flexing my hours vs taking a leave of absence.

Should these terms not be acceptable, I am willing to make a plan to reduce to full time at 38.75 hours or another plan that the committee deems acceptable.

I would like to do whatever I can to remain full-time, as I am a single parent, and need to maintain insurance coverage for my family.

Thank you and please feel free to call with any questions. Please let me know if I should have this put on the J&L Committee Agenda for August.



Wood County WISCONSIN

CRIMINAL JUSTICE DEPARTMENT

July 27, 2012

To the Members of the Judicial and Legislative Committee:

I have been honored to be selected as the Criminal Justice Coordinator for Wood County and to have worked in this position since December 2021. I am writing this letter/proposal today to detail my commitment to my current position, educational plans and how this will benefit Wood County.

I am currently a part-time graduate student with the University of Wisconsin – Green Bay, in the first Wausau campus cohort for the Masters of Social Work (MSW) Program. I am pursuing the clinical/mental health track, with the goal of clinical licensure at the end of the program. During the fall of 2021 and spring of 2022, I completed my generalist classroom coursework. I would like to note the educational/experience requirements of my current position. They include:

- A Bachelor's Degree in Social Work, Sociology, Criminal Justice or related field is required.
- Five to seven years' experience, or a combination of experience, in related fields of criminal justice, social work, counseling, sociology or psychology.
- Possession of a Clinical Substance Abuse Counselor license and/or a Masters in Community Counseling is preferred but not required.

I currently possess a Bachelor's of Science in Sociology and came with seven years of criminal justice experience through my time with the Department of Corrections, with six of those years being in Wood County's probation and parole offices. I would like to fulfill the final, preferred requirement of the position through completing my MSW program – clinical concentration. This is an equivalent to a Masters in Community Counseling. I do not have aspirations to be a counselor, but possessing my clinical license and master's degree will allow me to have the educational background that benefits Drug Court and Mental Health Court. It will also allow me to pursue departmental expansion, such as supervising social work interns and social workers to work in treatment courts or with the Sheriff's Department in the future.

To continue in my program, during the fall of 2022 and spring of 2023, I am scheduled to participate in a field placement internship which requires me to complete 400 hours over the two semesters. This is approximately 13-14 hours per week. Due to my current position, I specifically sought out an internship placement within the criminal justice field. After researching other criminal justice departments, I found that Brown and Outagamie County both had established treatment court programs which were brought forth to me by the Judicial and Legislative Committee, other departments and community stakeholders, as programs that were needed by Wood County. I was able to secure an internship placement with Outagamie County's Criminal Justice Treatment Services Department. Their current treatment court and programs include:

- Mental Health Court
- High Risk/High Needs Drug Court
- Low Risk/High Needs Drug Court

- Veteran's Court
- OWI Court
- Safe Streets Options Program (SSTOP)
- Pretrial/Diversion Services
- Drug Victim Impact Panel
- Safe Exchange Program
- Criminal Justice Coordinating Council
- Equity in the Legal System Committee
- Electronic Monitoring

I have attached Outagamie County's annual departmental report, which provides greater detail about their programs. Additionally, more information about their programs can be found at:

<https://www.outagamie.org/government/departments-a-e/criminal-justice-treatment-services>

Outagamie County is aware of my current position with Wood County and is willing to provide me with the various exposure and training in their criminal justice programs, so I am able to implement these in Wood County and improve our current programs. In discussing the internship activities, I will be able to work on learning and practicing the following items/skills, including but not limited to:

- Case Management Supervision with clients
- Wisconsin DOJ – CORE Data Entry
- Staffing Observation/Facilitation
- Treatment Court Observation
- Jail Programming Observation
- Grant Writing
- SAFE Exchange Facilitation
- Policy and Procedure Development

I am respectfully requesting that the committee consider my field placement work with Outagamie County as beneficial to my current position with Wood County and part of my job duties and responsibilities, and allow me to complete these internship hours as working hours. I will be afforded the unique opportunity to be trained in the programs that the Judicial and Legislative Committee has asked me to create. This fiscally benefits Wood County, because there is no additional training fee for these programs, and I am funding this myself through my college tuition.

I would also like to assure the committee that my job responsibilities will remain at the forefront of my priorities and at minimum, will be working in the office 25-32 hours per week on top of the 13-14 hours of internship work. Due to my upcoming workload, I do predict that I will still be doing close to 40 hours a week of work that consists of work that is specifically for Wood County. I am also currently working on weekends for staff coverage with drug testing and will continue to do so. Outagamie County has also stated they are willing to be flexible with my work schedule and there are several virtual, evening, and weekend opportunities for me to do my internship hours. This will allow me to have more time in the office during regular business hours. Should this request not be approved, I respectfully request additional time to create a proposal with Finance and HR for unpaid educational leave time.

Finally, I would like to outline my commitment to my current position and to Wood County. Outside of my undergraduate education and time spent abroad, I have been a lifelong Wood County resident, growing up in Port Edwards, and most of my family remains in the area. I have been a single parent for the entirety of my daughter's life, and rely on assistance from my parents who live in the area to maintain my educational and career schedule. I also purchased a home in Wisconsin Rapids in December of 2021, and plan to remain in the area. Outside of my personal commitment to the community, I have a professional commitment as well. Due to growing up in the area and having family and personal connections here, I recognize that each individual in our criminal justice system is not just

another offender, inmate or statistic. They are all someone's family member, friend, co-worker, etc., and all of us are connected in some way, shape or form. It is my life goal to make sure the residents of Wood County, who are also my own peers, have the treatment programs they need to improve their health and their lives.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink, reading "Caitlin Saylor" with a stylized flourish at the end.

Caitlin Saylor
Criminal Justice Coordinator

MISSION STATEMENT

To promote, develop and coordinate interventions that prevent and reduce criminal behavior.

CJTS STAFF

COUNTY EMPLOYED

Bernie Vetrone	Director
Beth Robinson	Deputy Director
Jonathon Philipp	Jail Education Coordinator
Amy Wondra	SSTOP Case Manager
Tim Carpenter	Probation/YAO Case Manager
Adam Schwahn	Pretrial Case Manager
David Brinkman	Pretrial Case Manager
Chelsea Niemuth	Veterans Court Coordinator/ Pretrial Case Manager
Derreka Walton	Offender Resource Specialist
Michelle Zuleger	Offender Resource Specialist
Deena Larsen	Office Assistant
Shannon Kiesner	Support Specialist II
Heather Swedberg	Support Specialist III
Amy Huss	Risk/Needs Assessor
Michael Hammen	Electronic Monitoring Specialist
Robert Nelson	Electronic Monitoring Specialist

STUDENT INTERNS – None

STUDENT COUNSELORS – None

JUDICIAL LIAISON

Judge Mark McGinnis Branch I

BUDGET 2021

Approved Budget:	\$ 1,333,489
Revenue:	\$ 309,998
Actual Budget Used:	\$ 1,279,547

DIRECTOR'S SUMMARY

Limited Operations Due to COVID-19: The pandemic continued to severely curtail CJTS programming. Most county departments, including CJTS, continued to work remotely through the first half of 2021. Due to limited operations of the court systems, community supervision client numbers were down from previous years. Most notable is the pretrial justice program, with only 69 client referrals in 2021, compared to 358 referrals in 2019. Jail education and treatment programs were also significantly impacted due to restrictions on inmate movement. Only 84 inmates, compared to 280 in 2019, were able to attend adult education classes. The number of inmates participating in self-improvement/rehabilitation programs were a fraction of pre-COVID-19 numbers. Student counseling and intern programs were closed in 2021. Jail volunteer hours went from 457 hours in 2019 to 144 in 2021.

Permanent Changes to Supervision Contact Methods: During 2020 and the first half of 2021 it was discovered that supervising clients via virtual appointments opposed to face-to-face appointments had no negative impact on performance measures. In fact, all performance measures increased slightly. The vast majority of community correction clients and CJTS staff embraced virtual appointments. Clients reported that virtual appointments were much less disruptive to their life, and CJTS staff reported greater efficiency. Therefore in the second half of 2021, CJTS community supervision programming adapted a hybrid of face-to-face appointments along with virtual appointments.

Staff Telecommuting: Nearly all of CJTS staff have taken advantage of the new county policy allowing staff to work part of their workweek remotely. It appears telecommuting has increased the efficiency and morale of staff by affording a greater work/home balance.

Evidence-Based Decision Making Initiative (EBDM): Outagamie County is one of seven Wisconsin Counties participating in the National Institute of Corrections EBDM Initiative. Research shows implementing evidence based decision making can reduce recidivism up to 30% and a cost/benefit of \$10,000 per offender can be realized. CJTS is coordinating the efforts of the local EBDM team, which includes: Circuit Court Judges, the Court Commissioner, the District Attorney's Office, local police agencies, the Wisconsin Department of Corrections, the Public Defender's Office, Health and Human Services, the County Executive's Office and the County Board of Supervisors. Outagamie County is focusing on four major change targets that include creating a uniform detention decision making response matrix for law enforcement, creating processes to expedite and streamline court case processing, expediting referrals to treatment alternatives and diversion programming and creating a robust pretrial justice system.

Treatment Alternative Diversion Grant: CJTS applied for and received a Treatment Alternative Diversion (TAD) grant in the amount of \$178,343 from the Wisconsin Department of Justice for the sixth year in a row. Using grant money, a full-time diversion coordinator's position was paid for in the Outagamie County District Attorney's Office and a full-time risk and needs assessor position at CJTS. Funds were used to maintain a comprehensive drug testing program for the Safe Streets Treatment Options Program. This grant was also used to send the Drug and Alcohol Treatment Court, Mental Health Court and Veterans Treatment Court team members to the Wisconsin Association of Treatment Court Professionals annual conference and several staff to the National Association of Drug Court Professionals conference.

Pretrial Justice Assistance Grant: CJTS applied for and received a Pretrial Justice Assistance Grant in the amount of \$50,230 from the Wisconsin Department of Justice. Funds were used to assist low-income defendants in paying for electronic monitoring costs if ordered as a condition of their bail, to pay for the pretrial case management software program service agreement, to send staff to the National Association of Pretrial Services Agencies National Conference, to purchase drug testing kits, and to pay for the annual access to the Crime Information Bureau (CIB) in order to perform criminal record checks.

CJTS PROBATION

Statistics for Clients Discharged from the Program in 2021

CJTS Probation allows adult offenders to participate in case management, education and treatment programming as an alternative to being placed on probation with the Wisconsin Department of Corrections.

AGE

Age Range of Client	17-67
Average Age	30

GENDER

Male	35
Female	9
Total	44

RACE

Caucasian	30
African American	7
Hispanic	3
Native American	1
Other	3

COUNSELING

	Ordered	Completed
AODA	19	16
Mental Health	4	2
Domestic Violence	5	4
Anger Management	2	1

COMMUNITY SERVICE

Number of Hours Ordered	168
Number of Hours Completed	98

MONIES COLLECTED

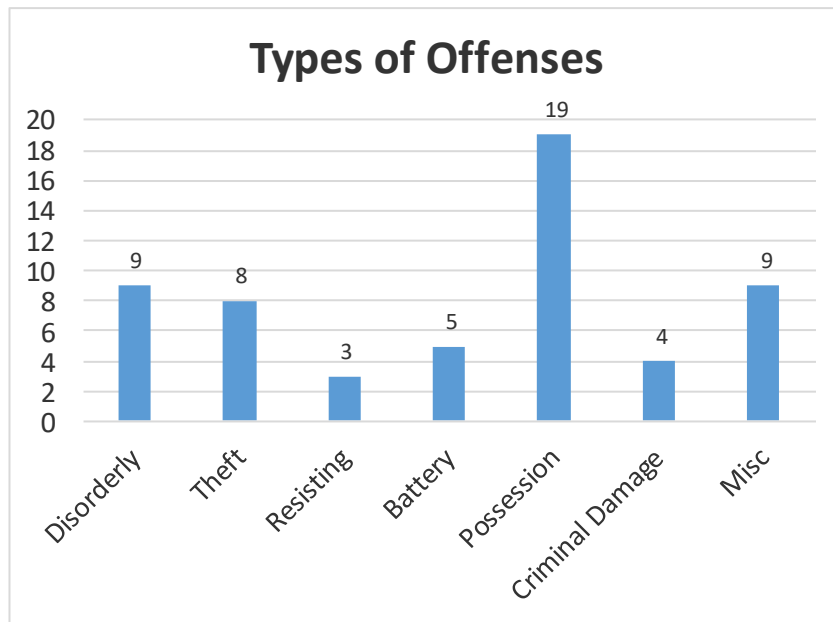
Court Costs Ordered	\$ 23,528.00
Court Costs Paid	\$ 10,471.00
Restitution/Fines Ordered	\$ 10,794.00
Restitution/Fines Paid	\$ 5,715.00

TYPES OF DISPOSITIONS

Adult Convictions	44
Expungements Available	17
Expungements Ordered	5

OUTCOME OF PROBATION

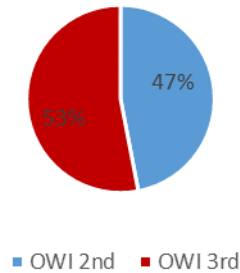
Successfully Completed	35
Revoked	8
Conviction Vacated	0
Death	0
Other	1



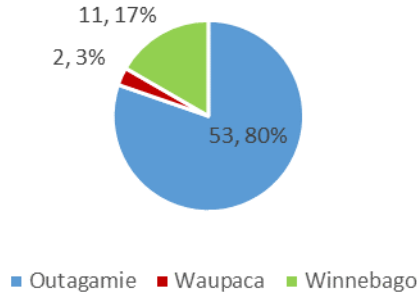
SAFE STREETS TREATMENT OPTIONS PROGRAM (SSTOP) Statistics for Clients Discharged from the Program in 2021

SSTOP allows second and third time OWI offenders to participate in case management, education and treatment programming as an alternative to incarceration.

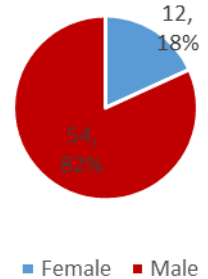
OWI Offense #



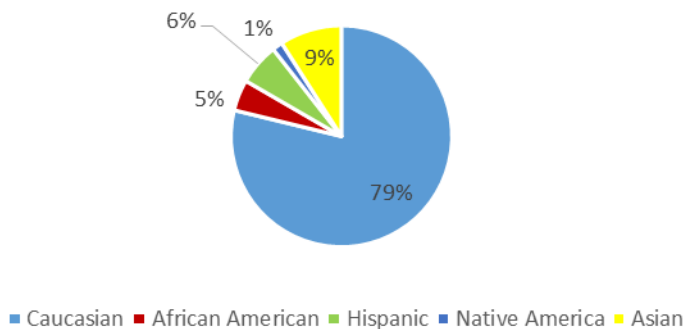
County of Case



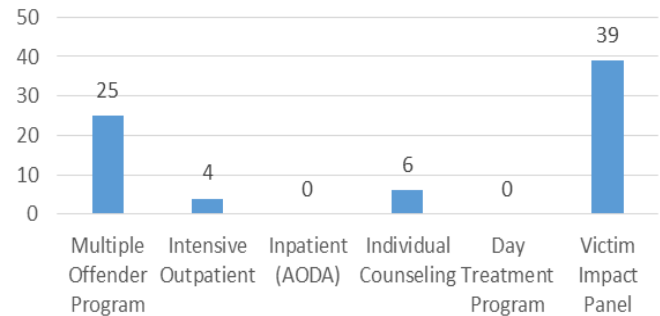
Gender



Race



Interventions



Year (discharges)	Clients Sentenced	Clients Revoked	Jail Days Sentenced	Jail Days Served	Jail Days Saved	Fine Total	Fines Paid	Community Service Performed
2011	13	No Stat	610	206	404	\$21,291.00	\$18,199.00	No Stat
2012	167	No Stat	9,945	3,352	6,593	\$304,578.00	\$228,637.00	No Stat
2013	161	No Stat	10,475	3,416	7,059	\$303,227.84	\$101,443.00	544
2014	184	No Stat	10,670	3,693	6,977	\$334,440.18	\$193,171.00	845
2015	144	20	8,358	3,293	5,065	\$271,410.84	\$171,044.56	572.75
2016	113	17	9,060	3,218	5,842	\$252,811.80	\$177,133.32	No Stat
2017	103	21	8,000	3,190	4,810	\$231,708.51	\$142,122.42	738.75
2018	108	26	8,070	3,204	4,866	\$237,306.83	\$147,121.24	572
2019	82	17	7,532	2,835	4,697	\$195,746.00	\$116,542.00	540
2020	60	18	5,090	2,355	2,735	\$132,926.83	\$75,124.10	628
2021	61	13	5,375	1,236	4,139	\$146,615.00	\$78,658.00	589
TOTAL	1,196	132	83,185	29,998	53,187	\$2,432,062.83	\$1,449,195.64	5,029.5

"Clients Sentenced" = The number of clients sentenced to SSTOP.

"Clients Revoked" = The number of clients revoked from SSTOP.

"Jail Days Sentenced" = The number of jail days ordered at sentencing for individuals sentenced to SSTOP.

"Jail Days Served" = The number of jail days served at sentencing, served as a result of revocation and served as a sanction for SSTOP rule violation(s).

"Jail Days Saved" = The number of jail days saved due to clients successfully completing SSTOP.

Information does not include the societal savings of SSTOP, including court related time, property damage, injury and death, and family, etc.

YOUNG ADULT OFFENDER PROGRAM

Statistics for Clients Discharged from the Program in 2021

The Young Adult Offender (YAO) Program is a pre-charge diversion program managed by CJTS in collaboration with the District Attorney's Office. The goal of this voluntary program is to identify and address needs of 18 and 19 year old offenders referred to the District Attorney's Office through informal supervision by CJTS. The District Attorney's Office will not criminally charge those participants who successfully complete this one year-long program.

GENDER

Male	33
Female	<u>10</u>
Total	43

RACE

Caucasian	28
African American	5
Hispanic	7
Native American	1
Asian	2
Other	0

COMMUNITY SERVICE

Number of Hours Ordered	706
Number of Hours Completed	639

OUTCOME

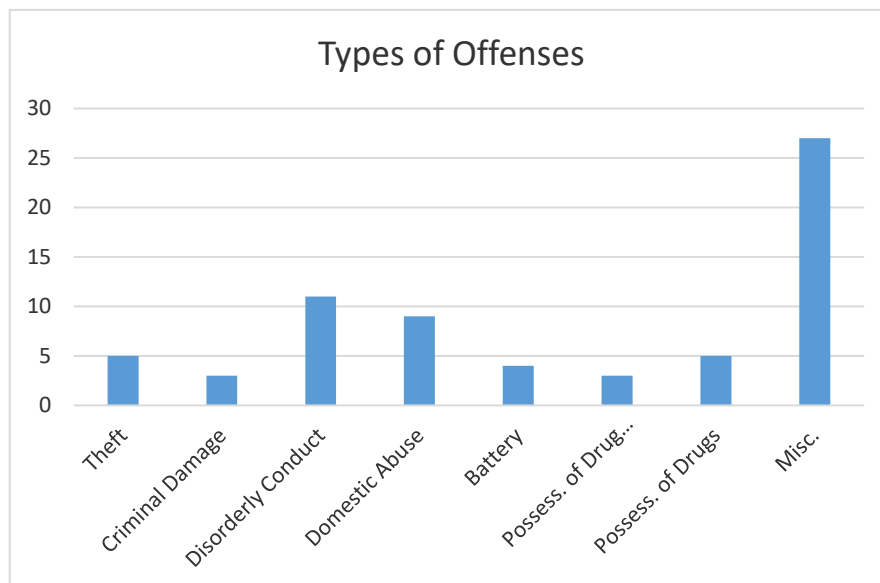
Successfully Completed	24
Terminated	3
Refused to Participate	3
Did Not Show	5
Not Appropriate for YAO	8
Counseled-Other	0

RESTITUTION

Restitution Ordered	\$10,647.85
Restitution Paid	\$ 9,437.85

COUNSELING ORDERED

AODA	8
Cognitive Intervention	3
Anger Management	7



PRE-CHARGE PROGRAM

Statistics for Clients Discharged from the Program in 2021

The Pre-Charge Program is a pre-charge diversion program managed by CJTS in collaboration with the District Attorney's Office. The goal of this voluntary program is to identify and address needs of 20 and older offenders referred to the District Attorney's Office through informal supervision by CJTS. The District Attorney's Office will not criminally charge those participants who successfully complete this one year-long program.

AGE

Age Range of Client	20-53
Average Age	25

GENDER

Male	5
Female	10
Total	15

RACE

Caucasian	12
African American	1
Hispanic	0
Native American	0
Other	2

COUNSELING

	Ordered	Completed
AODA	1	1
Mental Health	0	0
Domestic Violence	0	0
Anger Management	0	0

MONIES COLLECTED

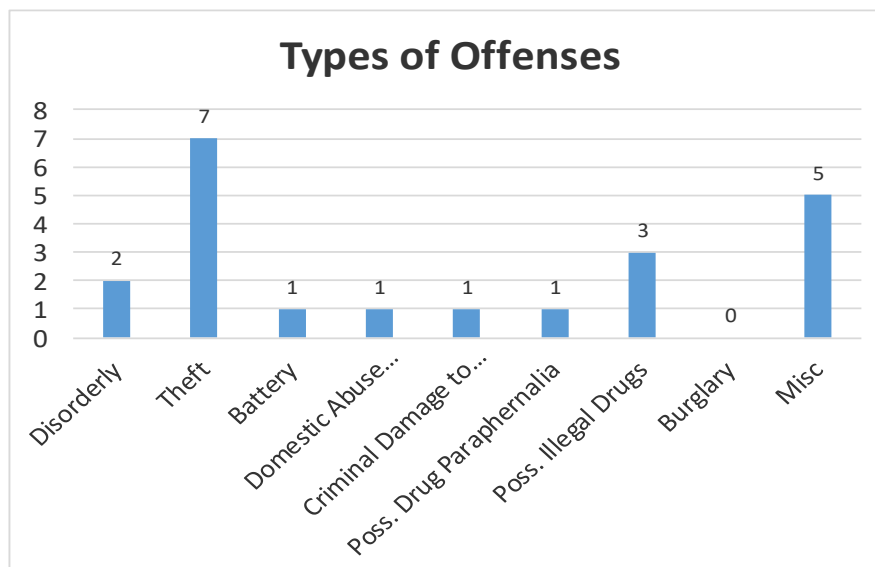
Restitution Ordered	\$ 2,931.00
Restitution Paid	\$ 2,931.00

COMMUNITY SERVICE

Number of Hours Ordered	100
Number of Hours Completed	60

OUTCOME

Successfully Completed	6
Revoked	2
Unable to Locate	5
Other	2



PRETRIAL JUSTICE PROGRAM

Statistics for Defendants Discharged from the Program in 2021

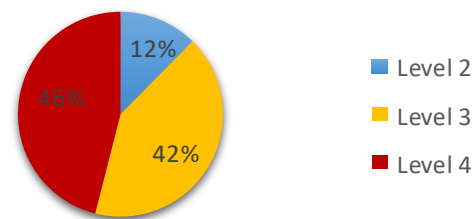
The Pretrial Justice Program is designed to serve as an alternative to incarceration. Defendants are assigned a Pretrial Case Manager who monitors the defendant while in the community, ensures they make all court appearances, offers assessments, and makes referrals to rehabilitation, skill building and support services.

Summary of Pretrial Justice Program	
Defendants Referred	69
Defendant Cases Closed	192
Average Length of Days in Program	396
Total Check-Ins	3,166
Pretrial Risk Assessments Conducted	1,774

SUPERVISION LEVEL

Defendants on pretrial supervision are supervised based on their pretrial risk level that is generated using a pretrial risk assessment. Defendants on Level 2 supervision must report to a pretrial case manager once per month. Those on level 3 supervision must report biweekly and those on level 4 supervision must report once per week.

Supervision Levels



AGE

Age Range of Client 18- 67
Average Age 37

GENDER

Male 158
Female 34

RACE

White 149
Black 31
Native American 7
Pacific Islander 1
Not Reported 4

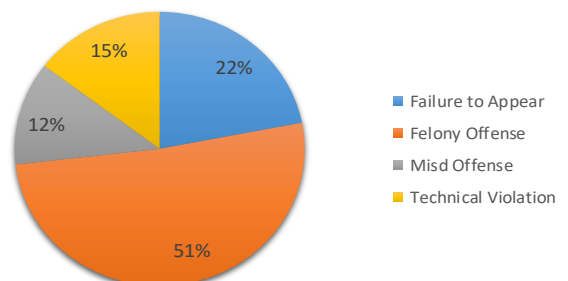
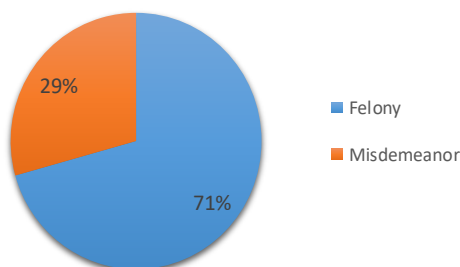
OUTCOME MEASURES

Check-In Rate 92%
The percentage of scheduled appointments made by defendants to Day Report/Pretrial Services.
Court Appearance Rate 93%
The percentage of supervised defendants who make all scheduled court appearances.
Safety Rate 87%
The percent of defendants who are not charged with a new offense during the pretrial stage.
Success Rate 75%
The percent of cases closed with a successful outcome.

REASON FOR FAILURE

Of the 192 defendant cases closed in 2021, 41 did not have a successful outcome because they either failed to appear for court, committed new crimes or violated the technical conditions of their bond.

Offense Classification



HUBER GPS PROGRAM

In collaboration with the Outagamie County Jail, CJTS Electronic Monitoring Specialists monitor Outagamie County Huber GPS Inmates who reside in adjacent counties. This allows inmates who normally would be denied GPS because of residence an opportunity to participate in the program. The Electronic Monitoring Specialists conduct home visits an average of two times per week on these inmates.

The CJTS office remained closed because of COVID-19 until July. During that closure, inmates made their weekly check-ins at the jail. In-home visits by Electronic Monitoring Specialists continued throughout the year, except when individual inmates were quarantined for COVID-19.

Summary of 2021 Out-of-County Huber GPS Program	
Total Huber Inmates	113
Number of Referrals	103
Annual Daily Average Population	12.4
Day Report Center Check-Ins	75*
Total Home Visits	1124
Lock-up Jail Bed Days Saved	4484
Huber Revoked for Violation of Rules	14
Success Rate	88%
* Changes due to COVID-19	
County of Residence	
Brown	20
Calumet	17
Fond du Lac	2
Waupaca	7
Winnebago	67

SAFE EXCHANGE PROGRAM

The Safe Exchange Program provides a neutral, child friendly environment to bring about the physical transfer of children without contact between the placement and non-placement parents. The children will be assured a safe exchange that is free from parental conflict and violence. CJTS staff will coordinate and supervise the exchanges. Due to COVID-19 restrictions, the program saw a reduced schedule with exchanges conducted outdoors during the first half of 2021. In July, exchanges were moved indoors using the Safe Exchange room in the Government Center.

Safe Exchange Program	
Families Who Utilized Safe Exchange	9
Families Court Ordered to Program	7
Children in Program	14
Age Range of Children	1 to 17
Total Exchanges Supervised	226

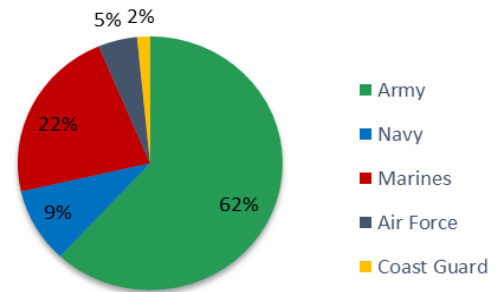
OUTAGAMIE COUNTY VETERANS TREATMENT COURT

The Outagamie County Veterans Treatment Court (VTC) is a problem solving court designed to serve Veterans who are currently in, or entering the Criminal Justice System, and are struggling with addiction and/or serious mental illness. It was established in 2012 in order to meet the increasing need of returning Veterans to our community. In addition to traditional partners found in drug courts and mental health courts, it also incorporates the John Bradley VA Outpatient Clinic, Outagamie County Veteran Service Office, and Veterans' Mentor Group. Through the assistance of these stakeholders, it is our mission to help Veterans succeed through the criminal justice system and available treatment opportunities.

Participant Information

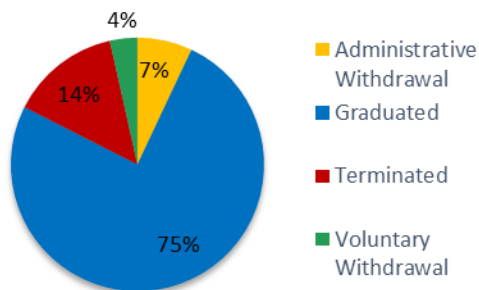
The first court session was held in July of 2012 and has served sixty-three (63) Veterans since its inception. Thirty-nine (62%) of the participants have served in the Army, fourteen (22%) the Marines, six (9%) the Navy, three (5%) the Air Force, and one (2%) the Coast Guard.

Branch of Service



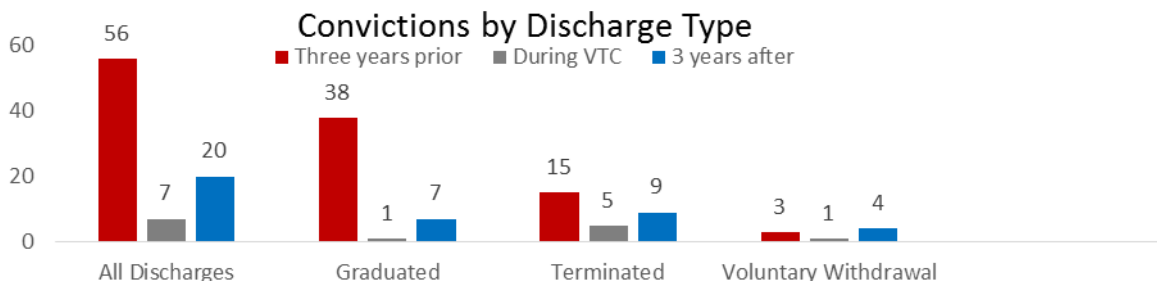
Outcome Information

Status of Discharged Participants



Participants who have discharged from VTC can be classified as a termination, graduation, voluntary withdrawal or administrative withdrawal. Both the voluntary withdrawal and administrative withdrawal are considered neutral discharges, as they are neither positive nor negative. The VTC has graduated forty-three (43) individuals thus far. The overall graduation rate for VTC participants is 81.13%. The overall program length for graduates of VTC is 22.3 months.

The VTC team tracks recidivism data for individuals who have been discharged from programming. The chart below shows the total number of convictions received by the 45 participants who have been out of VTC for at least three years by discharge type. Thirty-four (34) of these participants, or 76%, have not been convicted of any new charges during the three years post VTC programming.



VICTIM IMPACT PANEL

The Victim Impact Panel (VIP) began in 1996 as a program initiative of Fox Valley Unites. The program has continued through the joint efforts of MADD (Mothers Against Drunk Driving) and Outagamie County Criminal Justice Treatment Services.

These panels of people share their stories of pain and loss with drunk driving offenders and individuals who appear in need of understanding the results of impaired driving.

The goal of the Victim Impact Panel is not to blame or judge, but rather to reach the audience on an emotional level; a level that citations, fines and incarceration may not touch. The purpose of the Victim Impact Panel is to reduce the rate of repeat drinking/impairment and driving of those who attend this program.

In 2021, four Victim Impact Panel meetings were held. The first three meetings were held virtually due to the COVID-19 pandemic and the fourth meeting was held in-person at the Outagamie County Government Center. There were a total of 149 attendees, which are listed below:

Outagamie County Residents Attending per Court Order

Female	32
Male	88

Drug Abuse Correctional Center 20

Court-Ordered by Other Counties 9

DRUG VICTIM IMPACT PANEL

The Outagamie County Drug Victim Impact Panel was started in March 2018 by Judge Vince Biskupic. The purpose of the panel, according to Biskupic, is to have offenders hear the stories of others impacted by drugs and to “reflect, pause, take stock, and learn about the impact their actions have on others.” A typical panel will include speakers from the community as well as inmates from the Drug Abuse Correctional Center (DACC) in Oshkosh. The panel presentation ends with a local doctor speaking about addiction in adolescence and the importance of early intervention. Judge Biskupic moderates the panel discussion and invites audience participation.

In 2021, two Drug Victim Impact Panel meetings were held. A typical year would have panels at the Outagamie County Government Center on a quarterly basis; however, COVID considerations limited our plans this year.

Drug Abuse Correctional Center 40

Individuals from the Community 24

TOTAL 2021 Attendance 64

HUBER PROGRAMS

Huber eligible inmates were encouraged to attend and participate in self-help/rehabilitation programs. Attendance is voluntary; however Employability services, Alcohol/Drug and Mental Health Counseling can be mandated by probation/staff/courts. The following programs were offered in 2021:

Alcoholics Anonymous/Narcotics Anonymous: Huber males and females were able to participate in the Mooring Programs or Genesis Club AA/NA groups.

St. Vincent de Paul Referral: During the year, when needed, inmates were given a one-time voucher to go to St. Vincent de Paul. St. Vincent de Paul provided clothing to those Huber inmates in need, while maintaining their dignity and providing opportunities to improve their lives.

Drivers' Licensing: Information was available for those seeking regular/occupational licenses. Contacts were made to verify eligibility, outstanding forfeitures, fines, testing and restrictions. Referrals were made to both the Department of Transportation and the Circuit Courts for regular/occupational licenses.

Employability: This opportunity was offered through Huber. The program assisted the offender with writing proper resumes, cover letters and thank you letters. It also focused on answering application questions, interview questions and assisted with on-line job searching.

Assistance/Referral: Upon request, information was given to those needing assistance in job search techniques and job retention. Referrals for temporary or permanent employment were made. This often involved aiding inmates with obtaining identification, social security cards, transportation, clothing and other work required items. This also included help with probation visits, court appearances, ignition interlock and bike vouchers.

Health Care Options: Referrals were made for male or female inmates to address their mental and physical health care needs.

Huber Employment and Offender Resource Specialist Statistics

An estimated **166** inmates had some type of interaction with an Offender Resource Specialist. Of those **166** inmates, **122** were moved into the Huber unit.

Since March of 2020, there have been many changes to Huber. Inmates who were not moved to the Huber unit, who CJTS had contact with, were those that were unable to obtain proper ID, had legal issues, refused Huber or it was determined they were not eligible for Huber.

While every effort is made to capture employment and other data for all inmates who interact with an Offender Resource Specialist, it is difficult to track outcomes for inmates who are not transferred to the Huber unit and who transition to GPS/DRC, treatment facilities, etc. Many staffing agencies and local businesses are used in helping Huber individuals obtain employment.

Huber Individuals Employed: 122

Besides employment and education, Huber individuals are often referred to and utilize these services:

Outagamie County Health & Human Services	Department of Corrections-Probation
Department of Motor Vehicle (DMV)	Partnership Health
Social Security	Goodwill/St. Vincent De Paul
Mental Health Services with various local agencies	Pillars
Medical/Dental Services with various local agencies	COTS
AODA Treatment Providers/Courts	Ignition Interlock service agencies

LOCK-UP INMATE PROGRAMS

Inmates in lock-up were able to participate in the following self-help/rehabilitation programs in 2021:

Alcoholic Anonymous (AA) Support Groups: These weekly meetings, based on the 12 Step Program, were led by volunteers and offered support for recovery from alcohol abuse.

Anger Management: This group was approximately 6 weeks in length. It offered help in understanding the source of anger and demonstrated ways to express feelings in socially acceptable ways.

Domestic Violence: This group met twice a week for 6 weeks. Individuals participating in the class learned to define violence and abuse, identify stages of change, belief cycle related to violence and abuse, and become familiar with the “Power and Control” and “Equality Wheel”.

Counseling/Recovery Coach: Recovery coaches/counselors were available to meet with inmates on an individual basis to address addiction issues.

Narcotics Anonymous (NA) Support Groups: These weekly meetings, based on the 12 Step Program, were led by volunteers and offered support for recovery from drug abuse.

Re-Integration Program: This was an open-ended program for lock-up men and women and offered 12 core resource components aimed at preparing the individuals for transitioning into the community after release. Information included housing, transportation, health, money management, child support, finances, etc.

SMART Choices: This was a Life Skills Program for making choices that work. It met twice a week for 6 weeks. The group taught strategies for good decision making and problem solving.

Lock-up Programs	NUMBER OF INMATES PARTICIPATING
AA – Men	28
AA – Women	16
+ Anger Management – Men	15
+ Anger Management – Women	10
Counseling/Recovery Coach	9
+ Domestic Violence – Men	8
NA – Men	19
NA – Women	10
* Re-Integration Program – Men	3
+ SMART Choices – Men	8

Volunteer Participation	Number of Volunteers	Number of Hours
AA – Men	12	69
AA – Women	5	20
NA – Men	2	24
NA – Women	5	11
Recovery Coaching	1	18
*Re-Integration Program – Men	1	1.5
Total Volunteer Participation	26	143.5

* Instructed by professional volunteers, who are staffed by community agencies.

+ Instructed by staff.

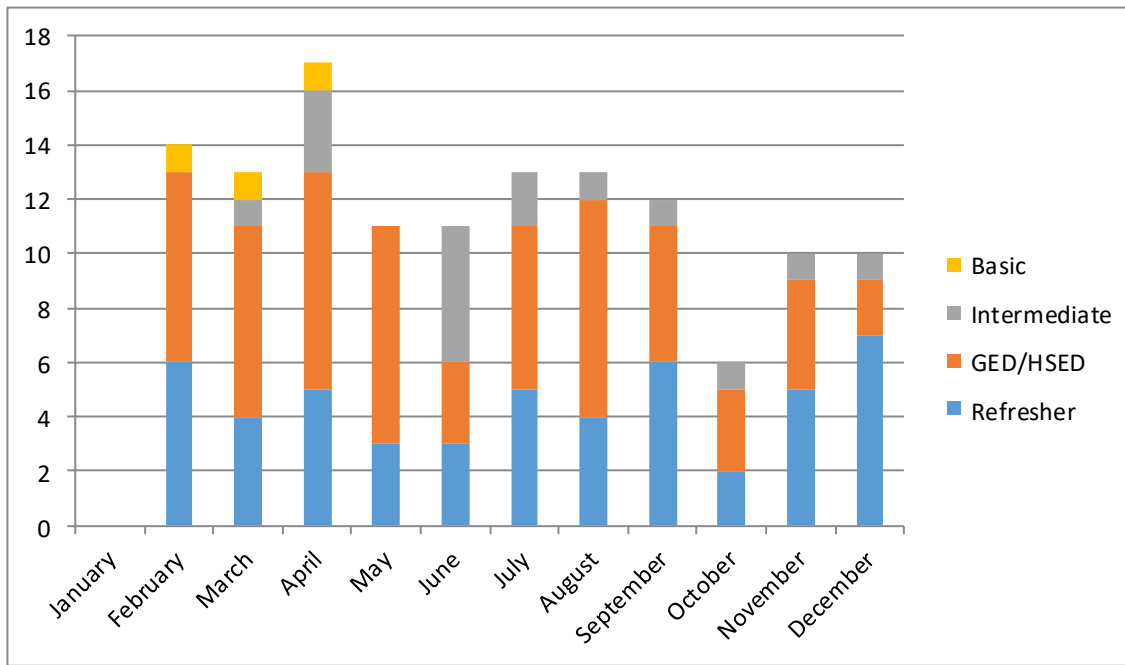
The rest of the programs listed are instructed by volunteers from the community. Volunteers may participate in more than one group during the year

EDUCATIONAL CLASSES FOR LOCK-UP INMATES

Criminal Justice Treatment Services, Appleton Area School District, and Fox Valley Technical College (FVTC) offer the following classes in the Outagamie County Jail.

Adult Education: Our instructors teach Adult Education classes which include, Basic (0-5.9 grade level), Intermediate (6.0-8.9 grade level), GED/HSED (9.0-12.9 grade level) and Refresher students (any level). These classes are to help students improve basic skills or prepare for entrance into the GED/HSED Program. For those students who have completed high school requirements, refresher classes are available.

Student/Grade Levels Per Month



Under 18 Year Olds: As of September 2003, Appleton Area School System provides a teacher for the under 18 year olds who have been adjudicated as adults. Any inmate who is an EEN (Exceptional Educational Needs) student up to age 21 may request this class to work for credits toward their high school diploma.

In 2021, 4 students earned their high school diploma while incarcerated.

	<u>Grade Level</u>	<u>Number of Students Attending</u>
Under 18 year olds	0 to 12.9	8

INMATE GED/HSED TESTING

Starting August 2006, testing was administered monthly by an in-house examiner provided by CJTS.

34 total number of GED/HSED tests taken: including Health and Citizenship – **88% passing rate**

We also administered **23** GED Ready tests which are the official computer-based practice tests.

Total number of students attending Lock-up Adult Education classes: **84**

To receive your GED you must pass 5 tests: Reasoning through Language Arts, Social Studies, Science, Math and Citizenship.

To receive your HSED you must pass all 5 GED tests and complete an Employability course and either a Health test or course.

As of July 1, 2016 the Civics portion of the HSED was replaced with a Citizenship test. Students must have a passing score of 65% or higher on the Citizenship test to receive their GED or HSED.

4 Students received their HSED
(2 male & 2 female)

Tests Taken:

	<u>Reasoning through Language Arts</u>	<u>Social Studies</u>	<u>Science</u>	<u>Math</u>	<u>Health</u>	<u>Citizenship</u>
<u>Males</u>						
Tests Passed	4	3	2	2	0	4
Tests Failed	3	0	0	0	0	0
Total Tests Taken	7	3	2	2	0	4

Tests Taken:

	<u>Reasoning through Language Arts</u>	<u>Social Studies</u>	<u>Science</u>	<u>Math</u>	<u>Health</u>	<u>Citizenship</u>
<u>Females</u>						
Tests Passed	2	3	3	3	0	4
Tests Failed	0	1	0	0	0	0
Total Tests Taken	2	4	3	3	0	4

STUDENTS WHO COMPLETED EMPLOYABILITY COURSE

	<u>Employability Course</u>
Male Inmates	6
Female Inmates	1



Resolution No. 25 (2022)
RESOLUTION TO REQUEST STATE REVISE THE CURRENT REAL ESTATE TRANSFER FEES REVENUE SHARING FORMULA

1 **WHEREAS**, the collection of a real estate transfer fee by counties was mandated by the State of
2 Wisconsin in 1969, and included a requirement that counties remit 50% of all transfer fees collected to the
3 State; and
4

5 **WHEREAS**, in 1981 the State changed the transfer fee formula to require counties to remit 80%
6 of all transfer fees collected to the State; and
7

8 **WHEREAS**, the County, through the Register of Deeds Office, assumes the annual operating costs
9 of recording all real estate transfers occurring in each county, including the collection of real estate transfer
10 fees; and
11

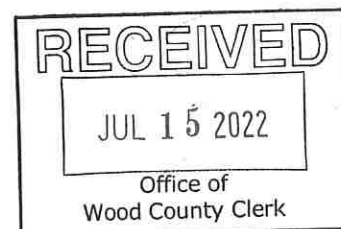
12 **WHEREAS**, St. Croix County real estate transfer fee collections over the past five years totaled
13 \$12,202,128.20 of which the County retained \$2,440,425.60 and \$9,761,712.60 was remitted to the State;
14 and
15

16 **WHEREAS**, using a 50/50 split, the County's share of fees collected on local real estate transfers
17 during that same five-year period would have provided an additional \$3,660,638.50 in support of local
18 government; and
19

20 **WHEREAS**, in 2021 the State of Wisconsin has built up a budget surplus of approximately \$2.5
21 billion dollars, while many Wisconsin counties continue to struggle financially due to the ever-increasing
22 costs of providing county government services in an inflationary economy and providing services for
23 increasing unfunded State mandated programs along with the financial restrictions imposed by State
24 imposed levy limits.
25

26 **NOW, THEREFORE, BE IT RESOLVED** by the St. Croix County Board of Supervisors that in
27 an effort to assist all Wisconsin counties, the State of Wisconsin revise the real estate transfer fee share
28 formula to again allow Wisconsin counties to retain 50% of all real estate transfer fees collected, with 50%
29 to be remitted to the State.
30

31 **BE IT FURTHER RESOLVED** that a copy of this resolution be sent to Governor Tony Evers,
32 all members of the State Legislature representing St. Croix County, the Wisconsin Counties Association,
33 and all other Wisconsin Counties.
34



Legal – Fiscal – Administrative Approvals:

Legal Note:

Fiscal Impact: This would provide additional revenue to the County


Heather M. Amos, Corporation Counsel 6/10/2022


Leah Simington, Finance Director 6/13/2022


Ken Witt, County Administrator 6/13/2022

06/16/22 Community Development Committee RECOMMENDED

RESULT:	RECOMMENDED [UNANIMOUS]
MOVER:	Jerry VanSomerén, Supervisor
SECONDER:	Shawn Anderson, Supervisor
AYES:	Shawn Anderson, Scott Counter, Daniel Hansen, Jerry VanSomerén
ABSENT:	Ryan Sherley
EXCUSED:	Dick Hesselink

Vote Confirmation.


Dan Hansen Community Development, Chairman 6/23/2022

St. Croix County Board of Supervisors Action:

Roll Call - Vote Requirement – Majority of Supervisors Present

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Daniel Hansen, Supervisor
SECONDER:	Greg Tellijohn, Supervisor
AYES:	Lind, Anderson, Long, Leaf, Koch, Adams, Berning, Ottino, Feidler, Ostness, Counter, Hansen, Sherley, Tellijohn, Carlson, Barcalow, Swanepoel, VanSomeran, Ramberg

This Resolution was Adopted by the St. Croix County Board of Supervisors on July 5, 2022

Christine Hines, County Clerk

WOOD COUNTY ORDINANCE #900 CODE OF ETHICS

Chapter 900 .01 DECLARATION OF POLICY

The proper operation of democratic government requires that supervisors, officials, and employees be independent, impartial, and responsible to the people; that government decisions and policy be made in proper channels of the government structure; that public office not be used for personal gain or political advantage; and that the public have confidence in the integrity of its government. The County Board believes that a Code of Ethics for the guidance of county supervisors, officials, and employees will help them avoid conflicts which are substantial and material between their personal interests and their public responsibilities. Nothing herein contained is intended to deny to any individual rights granted by the United States Constitution or the Constitution of the State of Wisconsin.

Chapter 900 .02 PURPOSE

The purpose of this code is to establish ethical standards of conduct for all county officials and employees by identifying those acts or actions that are not compatible with the best interest of the county. Because representatives of the county are drawn from society, they cannot and should not be without all personal and economic interest in the decisions and policies of government. Citizens who serve as county officials and employees retain their rights as citizens to personal and economic interests. Therefore, the standards of ethical conduct for county officials and employees must distinguish between minor and inconsequential conflicts which are unavoidable in a free society and those conflicts which are substantial and material.

County officials and employees have a right to:

- (1)** engage in employment and professional or business activities, other than official duties, in order to support themselves and their families;
- (2)** maintain continuity in their professional or business activities;
- (3)** Maintain investments or activities which do not conflict with specific provisions of this code.

The provisions of this code, and such rules and regulations which may be established, are to be interpreted in the context of the above principals and are deemed to be in the best

interest of the public. It is the intent of the county that the operations of the Ethics Committee shall strive to protect to the fullest extent possible the rights of individuals affected.

Chapter 900 .03 DEFINITIONS

- (1) "Anything of value"** means any money or property, favor, service, payment, advance, forbearance, loan, or promise of future employment, which could reasonably be expected to influence the actions of the recipient. It is a rebuttable presumption that anything valued at \$25. or less would not reasonably be expected to influence an individual's judgement.
- (2) "Employee"** shall mean all persons filling an allocated position of county employment and all members of boards, committees and commissions not included within the definition of official or supervisor.
- (3) "Financial Interest"** shall mean any interest that will yield, directly or indirectly, a monetary or other material benefit to the office, to the supervisor, official, or employee, or to any person employing or retaining the services of the supervisor, official, or employee, except as permitted by section 946.13, Wisconsin Statutes.
- (4) "Immediate Family"** shall mean any individual related to a supervisor, official, or employee as husband, wife, son, daughter, father, mother, sister, or brother.
- (5) "Official"** shall mean all county department heads or directors and all county elected officers, except judges, county board supervisors and district attorneys.
- (6) "Person"** shall mean any person, corporation, partnership, proprietorship, firm, enterprise, franchise, association, or organization.
- (7) "Personal Interest"** shall mean any interest arising from blood or marriage relationship.
- (8) "Privileged Information"** shall mean oral or written material related to County Government which has not become part of the body of public information and which is designated by statute, court decision, lawful orders or custom, as privileged. (e.g. Chapter 19 Open Meeting Law, Chapter 905 Privileges, Juvenile Court Matters).
- (9) "Supervisor"** shall mean any county board supervisor.
- (10) "Valuable Gift"** shall mean any gift, service, loan, thing or promise given with the

intent to influence a supervisor's, official's or employee's actions, but does not include reasonable fees and honorariums, actual and necessary expenses incurred in public meetings or speaking engagements or the exchange of seasonal, anniversary, or customary gifts among relatives and friends.

Chapter 900 .04 MARGIN OF RESPONSIBILITY OF PUBLIC OFFICE

Supervisors, officials, and employees are agents with public purpose and hold office for the benefit of the public. They are bound to uphold the Constitution of the United States and the Constitution of the State of Wisconsin, and to carry out impartially the laws of the nation, state, and county, and to observe in their official acts the highest standards of conduct and to discharge faithfully the duties of their office, regardless of personal considerations, recognizing that the public interest must be their primary concern. Their conduct in their official affairs should strive to be above reproach so as to foster respect for all government.

Chapter 900 .05 FAIR AND EQUAL TREATMENT

(1) Use of Public Property. No supervisor, official or employee shall request or permit the use of county services or of county- owned vehicles, equipment, materials or property for non-official purposes or personal profit.

~~Notwithstanding the above, deputy sheriffs shall be allowed the personal use of county-owned squads, as set forth in the Civil Service Ordinance.~~ *Repealed eff. 1/1/03 per Ordinance 02-1-17.* The Sheriff and Undersheriff shall be allowed personal use of county-owned squads within Wood County and adjacent counties.

(2) Obligation to Citizens. No supervisor, official, or employee shall grant any special consideration, treatment or advantage, to any citizen beyond that which is available to every other citizen. This provision does not affect the duty of a county supervisor to diligently represent their constituency.

Chapter 900 .06 CONFLICT OF INTEREST

(1) Financial and Personal Interest Prohibited. No supervisor, official, or employee

shall engage in any business or transaction or shall act in regard to financial or personal interest, direct or indirect, which is incompatible with the proper discharge of his/her official duties or which would tend to impair his/her judgment or action in the performance of his/her official duties.

(2) Special Conflicts Enumerated. Conflicts of interest prohibited under this section shall include, but not be limited to the following:

A. Incompatible Employment. No supervisor, official, or employee shall engage or accept private employment or render service for private interest when such employment or interest is incompatible with the proper discharge of his/her official duties or would tend to impair his/her independence of judgment or action in the performance of his/her official duties unless permitted by law.

B. Disclosure of Privileged Information. No supervisor, official, or employee shall, without lawful authority, knowingly permit the disclosure of privileged information to any person not lawfully authorized to receive such privileged information. No supervisor, official, or employee shall use privileged information to advance the financial or personal interest of himself/herself or his/her immediate family.

C. Gifts and Favors. No supervisor, official, or employee shall accept from any person or organization, directly or indirectly, anything of value without full payment therefore if it could reasonably be expected to influence his/her vote, governmental actions or judgments or could reasonably be considered as reward for any governmental action or inaction.

D. Nepotism. No supervisor shall serve on any committee or board which directly is involved with the supervision of a department in which an immediate family member is employed or vote in committee or on the county board floor on questions relating to immediate family members.

No employee shall be employed within the department in which an immediate family member is a department head or serves in a direct supervisory position. Any such relationships existing prior to October 13, 1981 shall not be affected.

E. Contracts of the County. Except as otherwise provided by Sec. 946.13, Wis. Stats., no supervisor, official or employee shall, in his/her private capacity negotiate a bid for or enter into a contract in which he/she has a private pecuniary interest, direct or indirect, if at the time he/she is authorized or required by law to participate in his/her capacity as such officer or as such supervisor in the making of that contract which perform and contract some official function requiring the exercise of discretion of his/her part, nor shall any supervisor in his/her official capacity participate in the making of a contract in which he/she has a private

pecuniary interest, direct or indirect, or perform in regard to that contract some function requiring the exercise of discretion on his/her part. A violation of Sec. 946.14 Wis. Stats., shall also constitute a violation of this code.

F. Disclosure of Interest in Legislation. Any member of the board of supervisors who has a financial or personal interest in any proposed legislation before the board of supervisors shall disclose on the records of the board of supervisors, or of the Ethics Committee, the nature and extent of such interest. A supervisor shall abstain from participating in debate and voting if the matter under consideration involves his/her personal or financial interest to the extent that such interest conflict with his/her official duties or would impair his/her independence of judgment.

Chapter 900 .07 COMPLIANCE WITH STATE STATUTES

The following sections of the Wisconsin Statutes are hereby incorporated by reference and made a part of this Code of Ethics:

- (1) Section 19.01 - Oaths & Bonds
- (2) Section 19.21 - Custody and Delivery of Official Property & Records
- (3) Section 19.81 - 19.89 - Open Meeting of Governmental Bodies
- (4) Section 946.13 - Private Interest in Public Contract Prohibited.

Supervisors, officials, and employees shall comply with the provisions of these enumerated sections of the Wisconsin Statutes and failure to so comply shall constitute a breach of the Code of Ethics.

Chapter 900 .08 ETHICS COMMITTEE

There shall be a Wood County Ethics Committee to consisting of five (5) members. The membership of the Ethics Committee shall consist of two (2) citizens, two (2) county employees, one of which shall be a Union member, and one (1) supervisor. The Corporation Counsel shall provide necessary staff assistance to the Committee and shall serve as its secretary but he/she shall not vote. The Corporation Counsel shall furnish the

committee with whatever legal assistance is necessary to carry out its function.

The members of the Ethics Committee shall be appointed by the County Board Chairman and Vice-Chairman from a list of names provided by the Community, subject to Board approval. The Committee will be drawn from as broad a base as possible. Terms of office shall be three (3) years. If the status of any member changes, such member's resignation will be accepted immediately and reappointment made pursuant to this paragraph for the unexpired term.

The Ethics Committee shall elect its own chairman and vice- chairman and may shall develop written rules and procedures and forms, copies of which shall be filed in the office of the County Board Chairman. Such rules of procedure shall be submitted to the County Board for approval.

A quorum of the Ethics Committee shall be (3) members. A majority vote of those committee members present and participating (not abstaining) at any meeting shall be required for any action taken by the committee.

The Ethics Committee shall have the right to go into closed session, as provided for by Wisconsin State Statutes. Closed sessions of the Ethics Committee will be limited to the committee members, necessary staff and any other person whose presence is necessary to the business at hand, as determined by the committee.

The Ethics Committee may make recommendations with respect to amendments to the Wood County Code of Ethics Ordinance.

The Committee shall accept from any identified person, or make upon its own motion, a verified complaint in writing, which shall state the name of the supervisor, official, or employee alleged to have committed a violation of this Code of Ethics and which shall set forth the particulars thereof. The Committee shall forward within ten days a copy of the complaint to the supervisor, official, or employee who is accused. The Ethics Committee shall independently initiate investigations of possible violations of the Ethics Code only after the supervisor(s), official(s), or employee(s) involved is so notified in writing of the complaint and the nature and purpose of the investigation.

The Ethics Committee shall conduct a fair and impartial investigation of alleged violations of the Ethics Code, and if it determines no violation occurred, the matter shall be terminated with an appropriate communication to the complainant and accused. If the Ethics Committee determines there is probable cause to believe the Ethics Code has been violated it may, in its discretion, take one or more of the following courses of action:

(1) If the suspected party admits to a violation of the Ethics Code or declines to contest the probable cause finding, then the Ethics Committee shall determine the appropriate course of action and penalty, if any.

(2) If the Ethics Committee is of the belief that the alleged violation is criminal in nature, it may refer the matter to the District Attorney's Office.

(3) The Ethics Committee may commence an action in the name of the County of Wood seeking a forfeiture, writ of mandamus, injunction or other appropriate action in a proper court of record.

(4) The Ethics Committee may announce that it will conduct a hearing on the allegation(s).

A. The Ethics Committee shall give the complainant and the accused at least 21 calendar days notice of the hearing; said notice to be in writing and sent by regular United States mail.

B. The accused may be represented by counsel of his or her own choosing; the Ethics Committee will not provide the accused counsel nor pay for his or her legal representation.

C. The accused and his or her representative, if any, shall have an opportunity to examine all documents and records to be used at a hearing under this section at a reasonable time prior to the date of the hearing.

D. During the hearing the parties shall have the opportunity to present witnesses, confront and cross-examine adverse witnesses, to rebut and offer counter-vailing evidence, and establish all pertinent facts. The evidence presented shall be limited to the scope of the allegation(s) made.

E. The burden of proving the allegation(s) shall be on the complainant. Violations of the Ethics Code shall be proven by clear, satisfactory and convincing evidence.

F. The Ethics Committee shall keep a record of the hearing. The Ethics Committee shall have the power to compel the attendance of witnesses and to issue subpoenas.

G. Within 14 calendar days of the conclusion of the hearing, the Ethics Committee shall complete its written findings of fact, conclusions of law and recommendations, signed by all participating Ethics Committee members, which shall be mailed to the accused and the complainant.

H. If the accused does not agree with the decision of the Ethics Committee, he or she shall have a right to appeal said decision to an Ad Hoc Committee designated by the Wood County Executive Committee. Such appeal must be made in

writing, within 20 calendar days of the decision of the Ethics Committee being mailed to the accused. The Ad Hoc Committee shall base its review of the Ethics Committee's determination upon a transcript of the proceedings and all of the evidence of record, as well as the written request of the accused for the review as to why the appeal was requested.

I. No recommendation of the Ethics Committee shall be effective until 20 calendar days after the decision is mailed to the accused, or the conclusion of an appeal of the decision, whichever is later.

The Ethics Committee shall have the power to compel the attendance of witnesses and to issue subpoenas granted other Boards and Commissions under §885.01(3), Wis. Stats.

The Ethics Committee shall have the authority pursuant to Wisconsin Statutes, to maintain records of its opinions, opinion requests and deliberations that are closed to the public, in a closed manner, unavailable to public inspection. The Ethics Committee will make such records public with the consent of the individual requesting the opinion. The Ethics Committee may make public a summary of an advisory opinion after making sufficient alterations in the summary to prevent disclosing the identities of individuals and departments involved.

(5) Retribution is Prohibited. No County official or employee shall discriminate against any person because they have filed a complaint with the Ethics Committee, made an anonymous report via the fraud hotline, or has otherwise participated in the investigation of an alleged violation of the Ethics Code.

Chapter 900 .09 APPLICABILITY OF CODE

Any supervisor, official or employee may refer to the Ethics Committee, in writing, any question pertaining to the interpretation or application of the Code of Ethics. The Ethics Committee shall give written reply to such questions as a guide to other supervisors, officials, or employees. The supervisor, official, or employee shall have the opportunity to present his/her interpretation of the facts at issue and of the applicability of the provisions of the Code of Ethics before such opinion is issued. This code shall be operative in all instances covered by its provisions except when superceded by an applicable statutory provision and statutory action is mandatory, or when the application of the statutory provision is discretionary but determined by the Ethics Committee to be more appropriate or desirable.

Chapter 900 .10 PENALTY AND SANCTIONS

Any supervisor, official, or employee violating the provisions of this Code of Ethics shall be subject to reprimand, censure, discipline, including discharge, or civil prosecution in a

court of record.

Any supervisor, official, or employee violating the provisions of this Code of Ethics and convicted in a Court of record shall be indebted and required to pay to the County of Wood a forfeiture of not less than \$25.00 nor more than \$200.00 together with taxable costs.

Chapter 900 .11 SEVERABILITY

If any provision of this ordinance is invalid or unconstitutional, or if the application of this ordinance to any person or circumstance is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid or unconstitutional provision or application.

Chapter 900 .12 PERSONNEL POLICY, COLLECTIVE BARGAINING AGREEMENTS, AND CIVIL SERVICE ORDINANCE

This Code of Ethics as adopted for County officials and employees is subject to the Wood County Personnel Policy, Collective Bargaining Agreements, and the Civil Service Ordinance.

Chapter 900 .13 CONFLICTING ORDINANCES

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Chapter 900 .14 EFFECTIVE DATE

This ordinance, as amended, is effective upon passage and publication.

- Chapter 900.081-Fraud Hotline, was in effect January 1998 through Dec 31, 1998 and was removed by Ordinance 99-1-11 at the January 19, 1999 Co. Brd meeting.