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Draft
MINUTES
SCLS BOARD OF TRUSTEES
March 23, 2017 12:15 p.m.
SCLS Headquarters

Present: J. Ashford, P. Behling, N. Brien, F. Cherney, P. Cox, M. Furgal, J. Harrington, J. Healy-Plotkin, M. Hokamp, K. Michaelis, M. Nelson, P. Nelson, R. Owens, A. Pawlak, L. Sipiorski, A. Weier

Also Present: M. Van Pelt, K. Goeden

Absent:

Excused: N. Long

Call to Order: K. Michaelis, President, called the meeting to order at 12:15p.m.

- a. Introduction of guests/visitors: None
- b. Changes/additions to the agenda: None
- c. Requests to address the board: None

Minutes: A. Weier requested the minutes clarify that she attended Library Legislative Day. N. Brien moved approval of the February 23, 2017 minutes. Motion seconded and carried. J. Harrington abstained.

Bills for Payments: J. Ashford reviewed the bills for payment in the amount of \$ 203,642.01 and moved approval. A. Weier seconded. Motion carried.

Financial Statements: K. Goeden

R. Owens requested a copy of the budget timeline. M. Van Pelt will email a copy to the board.

Presentation: Annual Library Visits Report – M. Van Pelt: You may view the report here.

A question was raised regarding what services member libraries are providing to the immigrant community. It was suggested that Shawn Brommer, Outreach Coordinator, provide a presentation addressing this topic at the October Board meeting. The request was modified to be a presentation on “social services” programs the member libraries provide.

Committee Reports:

- a. **Advocacy:** M. Nelson noted the proposed budget would eliminate federal funding for all libraries. Advocates are urged to contact their federal legislators and ask them to sign the appropriation letter for the Institute of Museum and Library Services before April 3. 4/11/17 is National Library Workers day.
M. Van Pelt noted SCLS has updated the SCLS Facebook page with photos promoting #saveIMLS. Member libraries have been asked to provide photos and stories about how they use LSTA grants. Folks may participate in National Library Legislative Day 5/2/17 virtually. Mark Pocan had a live Facebook chat and SCLS provided talking points to him. He is a big supporter of libraries.
- b. **Personnel: Living Wage and Personnel Manual –** P. Cox noted the Personnel manual will be revised and will be reviewed at the April 18th committee meeting.
The living wage was discussed and the committee determined a policy will not be created at this time due to the unknown future of the system redesign project and its effects on the budget dynamics. The other question raised was who determines what a living wage is and the varying

factors that affect it. Committee members asked SCLS staff to prepare some budget numbers with a COL of 1.2% for their next meeting.

Action Items:

- a. Approve Audit: N. Brien moved approval of the audit. R. Owens seconded. Motion carried.
- b. Approve Reciprocal Borrowing Agreement between SCLS and the Winnefox Library System: J. Harrington moved approval. N. Brien seconded. Motion carried.

SCLS Foundation Report: M. Van Pelt noted the SCLSF and the Black Earth Public library are donor recipients for the Black Earth 10 Quasi Classic Run 2017 on April 1st. When a participant runs, funds may be donated to specific charities. This will help provide awareness of the SCLS Foundation to the community. M. Van Pelt attended a fund raising program presented by Wegner CPAs.

System Director's Report: M. Van Pelt noted the Arrowhead Library System has not selected SCLS for the ILS merger due to high maintenance costs and our required strict cataloging standards. Only one library indicated a "no" on their annual report regarding SCLS System effectiveness. SCLS responded to that library with a letter addressing their concerns. A copy of that letter was also provided to DPI.

Discussion:

a. Audit

b. Recruiting for vacant trustee positions: R. Owens inquired if the positions have been filled. SCLS has received confirmation that two trustees have been presented from Dane County. There is another vacancy from Dane County that needs to be filled. P. Nelson addressed the issue of the lack of approved appointments from Dane County.

c. Develop policy on diversity of the board of trustees: Diversity should be encouraged and it was suggested the Bylaws Committee develop a strategy. SCLS cannot appoint a trustee, but recommendations can be made to the appointing counties.

d. Develop policy on term limits for board of trustees: State Statutes state SCLS cannot set term limits.

Administrative Council (AC) Report: All Directors met March 16, 2017. You may view the minutes here: <http://www.scls.info/committees/ac/index.html>

Other Business: None

Information Sharing: P. Nelson noted Mark Pocan provides a great story in support of libraries based on his childhood use of the Kenosha Public Library to teach himself magic.

P. Cox noted the Oregon Public Library is getting closer to the reality of a new library, which will be three times larger than it currently is.

The next board meeting will be held on April 27, 2017

Meeting adjourned at 1:37 p.m.

Heidi Moe, Recorder

BOT/Minutes/3-23-2017