

Minutes of the Wood County Public Safety Committee

DATE: November 14, 2016

PRESENT: Mike Feirer, Dennis Polach, Joe Zurfluh, Brad Hamilton, Bill Winch

OTHERS

PRESENT: Sarah Christensen, Steve Kreuser, Thomas Reichert, Laura Clark, Dara Hamm, Nanci Kinney, Bill Clendenning, Lori Heideman, Brian Boyd, Gary Farrius

LOCATION: Alexander House – Port Edwards, WI

1. Call to Order:

Mike Feirer called the meeting to order at 1:00 p.m.

2. Review minutes of October 10, 2016:

Motion by Hamilton, second by Polach to approve the minutes of the October 10, 2016 meeting. Motion carried unanimously.

3. Public Comments:

No public comments.

4. Emergency Management Department:

a. Communications October 2016 Claims:

The Committee reviewed the Communications October 2016 claims.

b. Communications Report:

The Committee reviewed the Communications report.

c. Emergency Management October 2016 Claims:

The Committee reviewed the Emergency Management October 2016 claims.

d. Emergency Management Activity Report:

The Committee reviewed the Emergency Management Activity Report.

e. Emergency Planning Community Right to Know (EPCRA) overview

We have received many calls regarding an odor coming from a new facility in Wisconsin Rapids. (Wisconsin Dehydration Processing LLC) which makes dog food. Steve discussed that this facility is not using hazardous chemicals in the plant, so there is no hazardous

pollution coming from there. Steve gave an overview of the EPCRA program and how many facilities are present in the County.

5. Dispatch Department:

a. Dispatch October 2016 Claims:

The Committee reviewed the Dispatch October 2016 claims.

b. Dispatch Report:

The committee reviewed Dispatch Report. Lori answered questions regarding the report. Lori answered questions regarding the access that Dispatch has to the cameras in the Pittsville schools. Lori states that they would only log in in the case of a major disturbance or event.

c. Staff Update

Lori stated that they are training 3 new dispatchers right now. By the end of January, if all goes well, they should be trained and up to full staff.

d. Space needs/ Move Update

Lori updated the committee on the progress.

e. 911 Phones/Solarus

Representatives from Solarus were present to answer questions regarding the switch of the phones to Portage County in the case of a phone outage here. Lori talked to Portage County regarding an MOU. After the MOU is signed, Solarus can take the necessary steps to be able to switch the phones to Portage County. The suggestion by Lori is to keep with the 2 lines going to Portage County for now. Then, if necessary, add 2 more lines in the future. Solarus will get cost estimate information to Lori.

**Motion by Hamilton, second by Winch to approve the 2 lines going to Portage County.
Motion carried unanimously.**

6. Set date, time and location of next meeting:

December 12, 2016

1:00 PM

Wood County Courthouse – Room 210B

Wisconsin Rapids

7. Humane Officer:

a. Humane Officer Report:

The Committee reviewed the Humane Officer report.

b. Tracking Actual Hours (WRS):

Nanci Kinney recently brought it to the attention of Human Resources that she feels she is eligible for the Wisconsin Retirement System back to 2007. Payroll Coordinator Jodi Pingel has been trying to figure out how to track “hours” as Nanci is a per diem employee. It was discussed that Nanci’s per diem sheet should include columns for her to track the actual hours spent on a call from this date forward. The big issue is how to go back to 2007, as no actual hours were tracked. It was decided Human Resources would be asked to come to the December meeting to discuss this matter further and give better explanation of the whole process. Coroner Dara Hamm stated she was contacted by Jodi as well and asked to have all coroners track their hours too.

c. October 2016 Claims:

The Committee reviewed the Humane Officer October 2016 claims.

8. Coroner:

a. Coroner Report:

The Committee reviewed the Coroner report. Dara explained the coroner’s office budget is doing okay. Dara explained the county has had their 4th unclaimed person this year. This is definitely an issue that is happening across the State. Counties have to pay cremation fees for these unclaimed bodies, which comes out of the budget. Dara explained the latest case of the person to be unclaimed had a large amount of money found in the apartment. She will pursue this case through a probate estate to recoup the cremation fees. Discussion was held on where do the remains go and what the Coroner can legally do with them. Dara will keep the Committee updated on this issue.

b. October 2016 Claims:

The Committee reviewed the Coroner October 2016 claims.

9. Sheriff’s Department:

a. Correspondence:

Sheriff Reichert explained to the Committee that K9 Deputy Toro recently came up lame and had to have surgery. He stated Toro is expected to make a full recovery. Toro is 8 years old.

b. Courthouse Security:

Sheriff Reichert there will be an Active Shooter training held in the courthouse on December 6th. This is to make all county employees aware of how to handle active shooter incidents.

c. October 2016 Claims:

The Committee reviewed the Sheriff's Department October 2016 claims.

d. Updates:

Crimestoppers: None

Safe Ride Initiative: Sheriff Reichert stated he will once again be participating in the New Year's Eve Safe Ride program.

Criminal Justice Task Force: None

K9: Magic Show dates for 2017 will be in March.

e. Jail Items:

All jail reports were reviewed.

10. October 2016 Claims: Dispatch, Communications, Emergency Management, and Sheriff:

Motion by Zurfluh, second by Hamilton, to approve the October 2016 claims of all Public Safety Committee Departments. Motion carried unanimously.

11. Closed Session – Annual Performance Evaluations:

Motion by Hamilton, second by Polach to go into closed session pursuant to Wisconsin §19.85(1)(c) at 2:20 p.m. to discuss performance evaluations of Wood County Dispatch Manager and Wood County Emergency Management Director. Motion carried unanimously.

Motion by Zurfluh, second by Polach to come out of closed session at 2:41 p.m. Motion carried unanimously.

12. Agenda Items:

Tracking Actual Hours (WRS)

13. Adjourn:

Motion by Zurfluh, second by Winch to adjourn at 2:42 p.m. Motion carried unanimously.

Minutes taken by Wood County Emergency Management and Wood County Sheriff's Department.

Signed electronically by William Winch on 11-28-16.

William Winch, Secretary
Public Safety Committee