



AGING & DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN BOARD MEETING

**Thursday, January 14, 2021
9:30 A.M.**

Mission: The Aging and Disability Resource of Central Wisconsin promotes choice and independence through personalized education, advocacy, and access to services that prevent, delay, and lessen the impacts of aging and disabilities in the lives of adults.

This meeting will be held at the ADRC-CW, 2600 Stewart Avenue, Suite 25, Wausau, WI. State of Wisconsin Emergency Order #1 requires a face covering whenever you are indoors or in an enclosed space and other people are present in the same room or space. **PLEASE WEAR YOUR MASK.**

Due to the COVID-19 pandemic and associated local, state, and federal public health recommendations, it is highly recommended that meetings be held via video and/or teleconference. Our ADRC-CW offices are not open to the public until further notice. You may participate in the meeting by using the following:

MINUTES

1. Call to Order: Meeting called to order at 9:30am by Chairman, Tim Buttke
2. Roll Call Attendance: Board attendance taken by Angela Hansen
 - a. Board attendance: Tim Buttke, Sandi Cihlar, Dona Schwichtenberg, Norbert Ashbeck, Dora Gorski, Reinhardt Balcerzak, Danielle Yuska, Mike Feirer, Bill Clendenning, Will Hascall, Doug Machon
 - b. Board members excused: Sharon Rybacki, Jim Hampton
 - c. Board members absent: Dick Hurlbert
 - d. Staff in attendance: Jonette Arms, Ronda James, Brenda Kochanowski, Steve Prell, Mike Rhea, Kit Ruesch, Jennifer Cummings, Erin Wells, Jenae Belmas, Kim Isakson, Angela Hansen
 - e. Other attendees: Tara Schnieder
3. Public Comments:
 - a. Dora Gorski Requested the full board report be posted online.
 - b. Danielle Yusk questioned the open status of the offices.
 - i. Jonette Arms: Offices are not open for walk-ins, urgent customer appointments can be accommodated when planned in advance, safety and cleanliness procedures are being put in place to open the loan closet.
 - c. Tim Buttke shares holiday wishes.
4. Approval of Minutes – 1/14/2021
 - a. Corrections: Doug Curler attended; the spelling of Mike Feirer's last name was corrected.
 - b. Motion to approve 1/14/2021 minutes by Bill Clendenning, seconded by Mike Feirer.
 - c. Motion carried, minutes approved.
5. Discussion/possible action – Finance Committee Report
 - a. Steve Prell highlights November financial information, request for volunteer driver reimbursement schedule - now monthly, no meeting for February as year-end will not be ready.

- b. Volunteer reimbursement schedule will not change.
 - c. Dora Gorski asked if direct deposit is an option, which may be possible with the new fiscal system.
 - d. Full report in packet.
 - e. Motion to approve report by Reinhardt Balcerzak, seconded by Will Hascall.
 - f. Motion carried, report approved.
- 6. Discussion/possible action – Advisory Committee Presentation by Tara Schneider - Internet Access Facing Rural Elderly and Disabled Consumers
 - a. No action taken
- 7. Review/filing on record – Final Approved Major Three-Year Food Contract for Antigo and Merrill Service Area
 - a. Typo on page 10 of the contract, Marshfield should be Langlade and Lincoln.
 - b. Mileage wasn't considered in the quote for per/meal costs for rural locations but should have been.
 - c. Norwood, the other catering provider, does not transport to all locations.
 - d. Contract previously approved by the Board.
- 8. Discussion/possible action – Update on ADRC Reinvestment - WI DHS and WCA led initiative
 - a. Langlade and Marathon have signed the resolution
 - b. Lincoln is scheduled for consideration next month
 - c. Lance Pliml, Chair of Wood County seemed to be in favor. Final decision must be determined by committee
 - d. No action taken
- 9. Discussion/possible action – ADRC-CW 3rd Quarter Report (January through September)
 - a. Kit Ruesch presents the third quarter analytics and a three year comparison on all available data points
 - b. Impact of COVID can be identified through these trends
 - c. No action taken
- 10. Discussion/possible action – 2020 Goals and Outcomes Updated Progress
 - a. Jonette Arms highlights the radio interviews and Senior Snow Day Meals
 - b. No action taken
- 11. Director's Report
 - a. Jonette Arms highlights the fees imposed by Spectrum for early termination of the contract, the status known on vaccine distribution eligibility for staff and volunteers
 - i. Doug Machon asked if the ADRC-CW was going to be used as an educational resource on the vaccine
 - ii. Dora Gorski asked about the overall health of the ADRC-CW employees. Jonette provided the number of employees restricted for COVID related reasons.
- 12. Future Agenda Items
 - a. Executive Committee update
 - b. Meal site opening needs
- 13. Adjournment: Meeting adjourned at 10:58 by Tim Buttke