

## HEALTH AND HUMAN SERVICES COMMITTEE

**DATE:** March 31, 2016

**PLACE:** Wood County Annex & Health Center Classroom – Marshfield

**PRESENT:** Donna Rozar, Doug Machon, Peter Hendler, Tom Buttke, Jessica Vicente, Marion Hokamp, Lori Slattery-Smith (via phone)

**EXCUSED:** Mike Feirer, Jeffrey Koszczuk, D.O. Kathy Roetter

**ABSENT:** - - -

**ALSO PRESENT:** Stephanie Gudmunsen, Brandon Vruwink, Jordon Bruce (Human Services); Sue Kunferman, Kathy Alft (Health Department); Amy Slattery (Edgewater Haven); Rock Larson (Veteran Services); Amanda Hocking (MSW student); Bill Clendenning (County Board Supervisor)

**1) Call to Order**

Meeting called to order at 5:00 p.m. by Chair Rozar.

**2) Quorum**

The Chair declared a quorum present.

**3) Public Comments**

- n/a

**4) Correspondence**

- Foster Parent Family Appreciation Picnic “Save the Date” cards were distributed (May 19, 2016).
- Kathy Roetter has extended her resignation through June 2, 2016.
- NAHLBOH conference details were shared.

**5) Consent Agenda**

Motion (Hendler/Buttke) to approve the consent agenda. All ayes. Motion carried.

**6) Discussion and consideration of items removed from consent agenda**

n/a

**7) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center**

Financial statements were reviewed with specific questions answered by appropriate Department Heads.

**8) Motion from Executive Committee to address software purchase at Norwood Health Center**

Chair Rozar shared concerns from the Executive Committee regarding a software purchase which occurred without IT Department knowledge. Jordan Bruce explained he was not aware of the county policy and noted this was a web-based application which was able to be cancelled without incurring any expense. Department heads are reminded to contact IT before any software purchases are made and/or installed.

**9) Human Services changes in state requirements for Crisis Services**

Stephanie Gudmunsen described the current setup and responsibilities of the Crisis Line. She also shared concerns with an increase in call volume. She explained changes in program requirements starting July 1 and how those changes will impact the County. This presentation was informational only. Recommendations, along with necessary resolutions, will be presented next month for consideration to resolve the challenges associated with staffing.

**10) Human Services update on the TBI unit**

Jordan Bruce provided this update. Marketing strategies were shared and discussed. Financially through February, the unit shows a \$68,000 deficit. Jordan was asked to provide an update next month.

**11) Human Services Independent Living Services Request for Proposal (RFP)**

Brandon Vruwink described how regional expansion of the Independent Living Skills Program will create opportunities for collaboration and connection to meet the needs of transitioning youth and how this transition is a natural fit with our FSET program. Brandon identified several options for the match reporting requirements. Motion (Hendler/Hokamp) to support Wood County Human Services responding to the Independent Living Services RFP. All ayes. Motion carried.

**12) Health Department request to serve as a fiscal agent for Region 2 Healthcare Emergency Response Coalition**

Sue Kunferman explained the Health Department is a member of the North Central Wisconsin Healthcare Emergency Readiness Coalition (HERC), what is expected of a fiscal agent, and why it would be beneficial for us to serve in that role. Motion (Machon/Vicente) to allow the Health Department's request to serve as a fiscal agent for HERC. All ayes. Motion carried.

**13) Health Department 2016 County Health Rankings presentation**

Sue Kunferman presented the 2016 County Health Rankings and noted this is an annual presentation to the Committee. She highlighted trend data and noted how these are 2016 rankings but some are based on data from 2012 or earlier. Sue also commented that the most concerning numbers is STI data. Wood County Health Rankings range between 5th to 45th among 72 counties in various health outcomes, factors, behaviors, environment, and clinical care.

**14) Health Department out-of-state travel request to attend the National Association of City and County Health Officers (NACCHO) Annual Conference in Phoenix AZ, July 18-21, 2016 with all expenses paid with grant funds.**

Sue Kunferman shared conference details and learning objectives. Motion (Buttke/Machon) to authorize attendance to the NACCHO Annual Conference in Phoenix AZ with all expenses paid with grant funds. All ayes. Motion carried.

**15) Health Department out-of-state travel request to attend the American Public Health Association (APHA) Affiliate Presidents-Elect Meeting in Washington DC, May 24-26, 2016 with all expenses paid with grant funds.**

Sue Kunferman shared conference details and learning objectives. Motion (Hendler/Hokamp) to authorize attendance to the APHA Presidents-Elect Meeting in Washington DC with all expenses paid with grant funds. All ayes. Motion carried.

**16) Upgrade regarding relocation of departments to the River Block Building**

Sue Kunferman, Kathy Alft, and Brandon Vruwink provided an update with relocation to the River Block Building. A draft of the River Block Building floor plans was shared with Committee members.

**17) Legislative Issue Updates**

Department heads provided updates regarding issues pertaining to their departments.

**18) Items for Future Agenda**

The Chair noted items for future agendas.

**19) Next Meeting(s)**

- April 28, 2016; 5:00 pm; Edgewater Haven Conference Room Admin Building – Port Edwards

**20) Adjourn**

Motion (Buttke/Vicente) to adjourn. Meeting adjourned at 7:03 p.m.

Minutes taken by Kathy Alft and reviewed by Marion Hokamp, Secretary.

Minutes subject to Committee approval

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Marion Hokamp, Secretary  
Health and Human Services Committee