

MINUTES  
CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE  
WEDNESDAY, NOVEMBER 4, 2015  
WOOD COUNTY COURTHOUSE, ROOM #115, WISCONSIN RAPIDS WI

Members Present: Hilde Henkel, Ken Curry, Robert Ashbeck, Bill Leichtnam and Gerald Nelson.

Staff Present:

Planning & Zoning Staff – Jason Grueneberg and Julie Akey.

UW Extension Staff – Peter Manley.

Others Present: Dist. #14 Supervisor Dennis Polach, Dist. #17 Supervisor Joe Zurfluh, Adam Tegen (City of Wisconsin Rapids Planning & Economic Development Director), Adam Fischer (Central Wisconsin State Fair Manager), Dennis Lawrence (Executive Director, North Central Wisconsin Regional Planning Commission) and Wood County Surveyor Kevin Boyer.

1. **Call to Order.** Chairperson Hilde Henkel called the CEED meeting to order at 9:00 a.m.

2. **Public Comment.**

- a. Supervisor Polach commented on the County's Brat Fry held on November 3<sup>rd</sup>.
- b. Supervisor Nelson commented on Wood County's current vacancies on the North Central Wisconsin Regional Planning Commission. Chairperson Henkel indicated this will be discussed later during the meeting under Item #8 - Planning & Zoning.

3. **Review Correspondence.**

- a. Peter Manley distributed the Cranberry Newsletter to the committee members. He asked if any members were interested in being added to the mailing list to receive future newsletters. Chairperson Henkel asked if this document could be e-mailed to members.
- b. Peter Manley distributed a copy of a memo regarding the upcoming North Central Region Wisconsin Associated County Extension Committees (WACEC) meeting scheduled for January 8, 2016 at The Waters of Minocqua. The deadline date to register is December 16<sup>th</sup>.

4. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the October 7, 2015 CEED meeting, 2) bills from Planning & Zoning, UW Extension and Land Conservation and 3) staff activity reports from Jason Grueneberg, Justin Conner, April Opatik, Julie Akey, Jeff Brewbaker, Peter Manley, Matt Lippert, Teri Lessig, Sarah Seigel, Jodi Friday, Chris Viau and Kyli Brown.

- a. Minutes of October 7, 2015. No additions or corrections needed.
- b. Department Bills. No additions or corrections needed.
- c. Staff Activity Reports. No questions or comments; however, Supervisor Ashbeck commented on the notice the towns received regarding the servicing requirements. It was explained this item will be further discussed under Item #8 - Planning & Zoning.

*Motion by Gerald Nelson to approve and accept the October 7, 2015 CEED minutes as presented, bills from Planning & Zoning and UW Extension as presented and staff activity reports as presented. Second by Bill Leichtnam. Motion carried unanimously.*

5. **Risk and Injury Report.** Nothing new to report this month.

6. **UW Extension**

- a. Fair Report/Fairgrounds Property Transfer Adam Fisher, Central Wisconsin State Fair Manager, updated the committee on the recent fairgrounds property transfer. Following several counter offers, all parties agreed the assessed value of this property was the appropriate figure. Fisher also reported fair attendance increased this year.

- b. Junior Fair Financial Report Adam Fisher distributed the 2015 Junior Fair Financial Report. Fisher noted the cost for manure removal was higher this year due to a change to an independent contractor. Brief discussion followed.

*Motion by Ken Curry to accept the 2015 Junior Fair Financial Report as presented. Second by Robert Ashbeck. Motion carried unanimously.*

- c. UW Extension Reorganization Peter Manley handed out his summary of Cooperative Extension reorganization. New areas will be created with each area to consist of 3-6 counties; however, there will be 5-8 single urban counties. Each area will have one Area Leader, but each county will have up to two 'area educators' and two 'county-based educators'. It was noted the areas have not yet been determined. Brief discussion was held on how internal county processes (budget, IT, personnel policy, etc.) would be handled. Manley stressed nothing has been finalized yet. He will keep the committee updated as he receives additional information.

Committee members also reviewed the following timeline for these changes:

Mid November 2015	Dean Klemme reviews timeline/information at State conference
Mid December 2015	Share model with Chancellor Sandeen
	Appoint Project Manager
	Appoint Steering Committee members
	Recruit Implementation Planning Workgroups
Mid January 2016	Chancellor formally charges Steering Committee
	Project Manager begins
	Appoint Implementation Planning Workgroups
June 2016	Detailed Implementation Work Plans finalized
	Budget targets refined
	Implementation process defined
July 2016	Implementation phase begins

## 7. Economic Development

- a. Update and Discussion on Sand Valley Golf Course Tour. On October 26<sup>th</sup>, several Wood County Board Supervisors, county staff and local leaders toured the Sand Valley Golf Course which was conducted by the Town of Rome. Brief discussion followed on the economic impact this will have on Central Wisconsin as well as the possible impact on the development of the 'Highway 13 economic corridor'.

Supervisor Leichtnam informed the committee Rick Bakovka will be conducting a three hour 'waters tour' on November 10<sup>th</sup> at 1:00 p.m. Those wishing to attend this tour were asked to contact Supervisor Leichtnam as soon as possible so he can coordinate with Mr. Bakovka.

## 8. Planning & Zoning

- a. Discussion on North Central Wisconsin Regional Planning Commission (NCWRPC) Membership. Dennis Lawrence, Regional Planning Commission Executive Director, gave a brief presentation on the history and services offered by the NCWRPC. The commission provides specialized cost-effective planning services to its members throughout its ten-county region. Brief discussion was held on how to measure the return investment if Wood County would become a member. Adam Tegen, Wisconsin Rapids Director of Planning & Economic Development, encouraged the county to become a member of the Regional Planning Conference as this would benefit its municipalities. It was noted the annual cost is \$44,000. It was the consensus of the committee to have Mr. Lawrence attend a future Wood County Board meeting to give a basic informational presentation to the full board. Grueneberg indicated he would contact the County Clerk to schedule this Special Order of Business for January or February.

It was noted each county of the ten-county region has three members on the board. Currently, Wood County has two vacancies. Lawrence explained the procedure to follow to fill these vacancies. It was the consensus of the committee that a list of names be forwarded to County Board Chairman Pliml for his review.

- b. Other. Supervisor Ashbeck commented on the letter sent to Town Chairmen regarding the upcoming mailing of the triennial program fee notice and servicing requirements. Jason Grueneberg explained this letter was sent as a courtesy to the towns. Brief discussion was held on the servicing requirements (inspection vs. pumping the tank).

- 9. **County Surveyor.** Kevin Boyer presented his 2015 year-end report to the Committee. Boyer commented on the on-going maintenance work (PLSS contract with Badger Land Surveying and Town/Highway contract with Central Staking) and noted some work may carry over to 2016. His office work consists of Certified Survey Map (CSM) review, scanning section corner tie sheets, map filing and public outreach (office visits, phone calls, etc.).

- 10. **Land Records.** Nothing new to report.

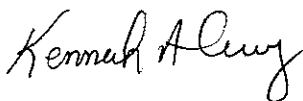
#### 11. Schedule Next Meeting

- a. The next regular CEED meeting is scheduled for Wednesday, December 2, 2015 at 9:00 a.m.

#### 12. Adjourn

<i>Motion by Gerald Nelson to adjourn at 12:00 noon Second by Bill Leichnam. Motion carried unanimously.</i>
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Respectfully submitted,



Kenneth A Curry, Secretary  
Minutes by Julie Akey, Planning & Zoning Office  
Review for submittal to County Board by Ken Curry (approved 11/23/15)