

## OPERATIONS COMMITTEE

DATE: Tuesday, September 1, 2020  
TIME: 9:00 a.m.  
LOCATION: Wood County Courthouse  
Room 114  
400 Market St.  
Wisconsin Rapids, WI

1. Call meeting to order
2. Public Comments
3. CONSENT AGENDA
  - (a) Review/approve minutes from previous committee meetings
  - (b) Review monthly letters of comment from department heads.
  - (c) Approval of departments vouchers – County Board, County Clerk, Risk Management, Wellness, Treasurer, Finance, and Human Resources.
4. Review items, if any, pulled from consent agenda
5. **County Clerk**
  - (a) 2021 Budget
  - (b) Resolution – County Employee Poll Workers
6. **Treasurer**
  - (a) 2021 Budget
  - (b) Resolution to tax deed properties
7. **Finance**
  - (a) Introduce new Finance Director and update on status of CIP, borrowing, and budget
  - (b) Budget Update
  - (c) CIP Update
  - (d) Debt engagement letter
  - (e) Debt resolution
  - (f) Income Statement – July 31, 2020
8. **Wellness**
  - (a) Wellness Coordinator Update
9. **HR**
  - (a) Classification & Compensation Study Presentation by Patrick Glynn, Carlson Dettmann Consulting
  - (b) 2021 Budget – HR, Safety & Risk, and Wellness
10. Consider any agenda items for next meeting
11. Set next regular committee meeting date
12. Adjourn

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### Join by phone

+1-408-418-9388 United States Toll  
Meeting number (access code): 146 944 9942

### Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mcf2cfd900a29abe0852f6019adaaf1cb>  
Meeting number (access code): 146 944 9942  
Meeting password: OP0901

**OPERATIONS COMMITTEE  
MEETING MINUTES**

**DATE:** Tuesday, August 4, 2020  
**TIME:** 9:00 a.m.  
**PLACE:** Wood County Courthouse – IT Conference Room, Room 205

**PRESENT:** Ed Wagner, Donna Rozar, Lance Pliml, Adam Fischer, Mike Feirer (via WebEx)

**OTHERS PRESENT** (for part or all of the meeting, in person or via Webex): Bill Clendenning, Dennis Polach, Ken Curry, Lisa Keller, Kim McGrath, Kelli Quinnell, Ed Newton, Al Thurber, Heather Gehrt, Jo Timmerman, Trent Miner, Shane Wucherpennig, Amy Kaup, Reuben Van Tassel, Adam Fandre, Chad Schooley, Randy Dorshorst, Shawn Becker, Mary Solheim, Marissa Laher, Jodi Pingel, Nick Flugaur, Brandon Vruwink, Cindy Joosten, Jordon Bruce, Sue Kunferman, Mary Schlagenhaft, Tim Deaton (The Horton Group)

The meeting was called to order by Chair Wagner at 9:01 a.m.

During public comments, Pliml requested that Human Resources Director McGrath send out a communication regarding the Emergency Order requiring face coverings to employees and ask that they remain polite and respectful to members of the public and other employees regarding the wearing of face coverings.

There was no discussion on any items in the Consent Agenda.

**Motion (Fischer/Pliml) to approve the Consent Agenda. Motion carried unanimously.**

Rozar briefly explained the document in the packet containing recommendations brought forward to the Committee from the Health Insurance Adhoc Committee. Discussion ensued.

**Motion (Fischer/Pliml) to accept the recommendations from the Health Insurance Adhoc Committee as presented. Motion carried unanimously.**

Deputy Finance Director Newton introduced Al Thurber, the new Finance Director. Al has 35 years of accounting experience and is looking forward to being a part of the Wood County team.

Newton provided an update on the budget process. Fischer expressed concern over the issues that were experienced in Questica last year and Newton explained that they added on a new software that should alleviate those issues for this year. Newton stated that the current deadline for departments to submit their initial budgets to Finance is August 17, 2020. The Committee removed desirables from the CIP, moved server licensing from the CIP to tax levy, reduced the wireless hardware and access point project by \$40,000, and removed the HVAC System Phase 5 project at Norwood from the CIP.

**Motion (Rozar/Fischer) to amend the resolution for the CIP from \$3,650,000 to \$3,943,574. Motion carried unanimously.**

Newton gave the Committee a brief update on the Debt Engagement Letter.

Newton gave a brief explanation of the most recent income statement to the Committee. Brief discussion ensued regarding sales tax revenue and potential economic impacts of the pandemic.

Break at 10:31 a.m. Reconvene at 10:39 a.m.

Wellness Coordinator Fandre provided a brief update on Wellness activities.

Tim Deaton of The Horton Group presented updated health insurance premium projections. Mr. Deaton provided options for incentivizing the High Deductible Health Plan. Discussion ensued at length regarding options for premium reductions and HSA funding options.

**Motion (Rozar/Pliml) to adopt Strategy 2 as presented for health insurance premiums for 2021. Motion carried unanimously.**

**Motion (Rozar/Pliml) to have Wood County contribute \$1,040 for single enrollees and \$2,080 for family enrollees of the High Deductible Health Plan to a Health Savings Account (HSA) in 2021.**

Human Resources Director McGrath gave the Committee an update on the Classification & Compensation Study. McGrath indicated that Patrick Glynn, Carlson Dettmann Consultant, would like to have a final meeting with the Committee on August 18, 2020 at 12:00 p.m. The Committee agreed to the meeting on August 18, 2020 at 12:00 p.m.

Chair Wagner requested approval from the Committee to have the Financial Advisor to give insight over scenarios of funding the jail. The Committee approved that request.

Items for next regular agenda: Financial Advisor – Jail Funding Scenarios  
Broadband Expansion throughout County (future agenda item)

The next regular meeting of the Operations Committee is Tuesday, September 1, 2020 at 9:00 a.m.

A special meeting of the Operations Committee will be held on Tuesday, August 18, 2020 at 12:00 p.m. regarding the finalization of the Classification & Compensation Study.

The Chair declared the meeting adjourned at 11:26 a.m.

Minutes recorded and prepared by Kelli Quinnell. Minutes in draft form until approved at the next meeting.

## **OPERATIONS COMMITTEE MEETING MINUTES**

**DATE:** Tuesday, August 18, 2020  
**TIME:** 12:00 p.m.  
**PLACE:** River Block Auditorium – Room 206

**PRESENT:** Ed Wagner, Donna Rozar, Lance Pliml, Adam Fischer, Mike Feirer

**OTHERS PRESENT** (for part or all of the meeting): Bill Clendenning, Lisa Keller, Kim McGrath, Kelli Quinnell, Al Thurber, Judge Potter, Judge Wolf, Judge Brazeau, Roland Hawk, Chad Schooley, Craig Lambert, Heather Gehrt, Brandon Vruwink, Amy Kaup, Angel Meddaugh, Brent Vruwink, Cindy Joosten, Ed Newton, Jodi Pingel, Laura Clark, Jason DeMarco, Jordon Bruce, Jo Timmerman, Lori Heideman, Mary Solheim, Quentin Ellis, Rock Larson, Reuben Van Tassel, Shane Wucherpfennig, Shawn Becker, Sue Kunferman, Tiffany Ringer, Mary Anderson, Marissa Laher, Patrick Glynn (Carlson Dettmann Consulting)

The meeting was called to order by Chair Wagner at 12:00 p.m.

Chair Wagner introduced Patrick Glynn, Senior Consultant from Carlson Dettmann Consulting (CDC) and explained that Mr. Glynn would be providing an update on the Classification & Compensation Study that CDC has been commissioned to complete.

Mr. Glynn presented the Committee with an overview of market data related to the project and discussed the meaning of the data and what it tells them. Mr. Glynn then discussed the options for pay structures with the Committee. Discussion ensued at length. Discussion specifically occurred regarding pay for performance being incorporated into the pay structure and the challenges that go along with that.

Mr. Glynn provided the Committee with information regarding the cost of implementation of the new pay structure. Mr. Glynn explained that the cost of step increases for 2021, without any COLA built in, would be approximately \$960,000 for Wood County. Mr. Glynn then provided the Committee with various implementation options and explained how they financially compared to the cost of annual step increases. Mr. Glynn explained that the lowest cost implementation option is \$850,000 and would place employees into the plan at a Step that provided “at least an increase” which could mean as little as \$0.01. Mr. Glynn asked the Committee to provide him with a number for the cost of implementation that they are comfortable with. The consensus of the Committee was that the cost should remain around \$960,000. The consensus of the Committee was to select the implementation strategy that places employees in “the Step that provides at least a Step 3 placement, provided the employee has at least five years in current position.”

Feirer excused at 1:59 p.m.

Mr. Glynn told the Committee that he would return to the September Committee meeting to present a final version of the pay structure that will be presented to the full County Board. Mr. Glynn will attend the September County Board meeting to present the pay structure. He will include a final executive summary in the packet for the County Board meeting so that Supervisors can review the information prior to the meeting.

There were questions from Department Heads regarding communication to employees at this point regarding the status of the project. Rozar stated that employees need to know that the Committee wants to be as fair and sensible as possible. The goal is to provide fair, equitable compensation.

The meeting was adjourned at 2:20 p.m.

Minutes recorded and prepared by Kelli Quinnell. Minutes in draft form until approved at the next meeting.



# Wood County

## WISCONSIN

OFFICE OF THE  
COUNTY CLERK

*Trent Miner*

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### Letter of Comments – September 2020

- The August Partisan Primary went and came without any major issues. County turnout was 30.82%. High turnout municipalities were: Town of Cranmoor – 42.72%, and Town of Hiles – 41.75%. Absentee ballots made up for over 72% of that total county turnout. This has an impact on not my county election budget, but also every municipality. This was the first time we had the modems in place for election night reporting. It went very well and only 3 municipalities were not able to modem their results into me because of lack of signal.
- We are well into getting ready for the November election. We have a number of referendum questions this year. Both the Marshfield and Auburndale school districts have questions on the ballot, as does the Town of Seneca. Because we use consolidated ballots in Wood County, we add those questions to our ballot.
- I will be presenting a draft resolution in regards to allowing county employees to be used as standby poll workers. As you are all very well aware, National Guard troops have been made available to counties for distribution to municipalities at the Spring Election & Presidential Preference Primary, the Special Election for the 7<sup>th</sup> Congressional District, and the Partisan Primary. There is no guarantee that they will be made available in November, so a couple of counties have had county employees on standby in case they are needed. Think of it as a “County National Guard”. While it is a municipal responsibility to recruit poll workers, for this election, it needs to be “ALL HANDS ON DECK”, which is why I am being more proactive in this regard. I will talk about more details at the meeting.
- The process of paperless packets is still moving forward. We still find little gremlins in the process here and there, but those are becoming less and less. It is our hope that by the beginning of 2021, the county board packet will be paperless as well.
- I will be presenting my 5 budgets to you at your meeting on Tuesday. They are included in your packet. If you have questions between the time you read this and the meeting, please do not hesitate to contact me.
- We were awarded a grant in the amount of \$52,712.90 from the Wisconsin Elections Commission for election security. I had talked about this grant opportunity a couple of months back and am really happy we were awarded this amount. My thanks to the IT Department for helping identify issues where this funding could be beneficial, not only to election security, but to county cyber security as a whole. There were a number of counties that did not have that support and do not have as good working relationship with their IT Departments as we do.



# Wood County

## WISCONSIN

Office of  
Finance Director

**Allen S. Thurber**  
Finance Director

September 1, 2020

Subject: Finance Department Letter of Comments

To: Operations Committee

From: Al Thurber, Finance Director  
Ed Newton, Deputy Finance Director

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### **Departmental Activities**

#### Project completion for the following:

1. Form A filing.
2. Finance Director Orientation
3. 2019 CAFR Final
4. Cost Allocation Plan.
5. Debt Preliminary Official Statement.
6. Update Questica Budget Software Fix.
7. Questica Budget Training.
8. Questica Salary Sync.
9. CIP Debt Credit Call.

#### Ongoing 2020 projects:

1. 2021 Budget Completion.
2. General Obligation Debt Issuance.
3. Reevaluation of Department Priorities.
4. Succession Planning.
5. Single Audit September 2020.
6. Fixed Asset Module set up December 2020.
7. Dynamics Workflow December 2020.
8. Internal Audit Policy target date January 2021.
9. Internal Audit implementation March 2021.

#### Meetings, Webinars and Conferences

1. Meeting with Finance department staff as needed.
2. Meeting with Accountants.
3. Discussion with Clifton, Larson, Allen consulting.
4. Discussion with WIPFLI on various items.
5. Discussions regarding CIP with various departments.
6. Meeting with Baird regarding General Obligation Debt.
7. Questica budget training with various departments.
8. Meetings with various departments regarding budgets.
9. Meeting with Questica and IT on Salary Sync and other related issues.
10. Meeting with HR Director.

#### Budget to Actual Income Statement for the 1 month ending August 31, 2020.



# Wood County WISCONSIN

## HUMAN RESOURCES DEPARTMENT

August 31, 2020

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – August 2020

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### Human Resources Activity

	August 2020	2020 Year-to-Date
Applications Received	375	2,652
Positions Filled	25	144
Promotions/Transfers	3	27
New Hire Orientations	8	72
Terminations, Voluntary	19	82
Terminations, Involuntary	0	14
Retirements	2	11
Exit Interviews	7	28

### Human Resources Narrative

#### General Highlights

1. We remain in Phase III of the Classification and Compensation Study with Carlson Dettmann. A meeting was held with impacted departments related to the county's administrative hierarchy on August 6<sup>th</sup>. Patrick Glynn presented to the Operations Committee at a special meeting on August 18<sup>th</sup> and received feedback and considerations from the committee. Costing estimates were provided on several different implementation models. Departmental hierarchy was sent out on August 24<sup>th</sup>. A project update was provided to departments at the Department Head meeting on August 25<sup>th</sup>.
2. Presented the second of four Manager Training sessions to the Human Services management team on August 20<sup>th</sup>. The session presented was "The Disciplinary Process & Performance Improvement Plans". Feedback has been positive from attendees and we have enjoyed the opportunity to participate in these monthly training sessions.
3. Received notice of a former employee appealing their termination per the County's Grievance Procedure Process. The Department Head has upheld the termination and the appeal has now been made to Human Resources. The former employee has been provided with several dates and times for a meeting and has not yet scheduled/confirmed the meeting time.
4. The Human Resources, Safety & Risk, and Wellness 2021 budgets have been entered into Questica and are currently awaiting oversight committee approval.

## **Meetings & Trainings**

1. Attended the Operations Committee on August 4<sup>th</sup> where Tim Deaton of the Horton group presented information on health insurance and I provided an update on the Classification & Compensation Study.
2. Held a meeting with Patrick Glynn, Carlson Dettmann Consultant, and Department Heads with administrative services positions to create a hierarchy of administrative positions to promote internal equity on August 6<sup>th</sup>.
3. Attended a Flu Shot Planning Meeting with various departments on August 10<sup>th</sup>.
4. Attended the Ad Hoc Criminal Justice Coordinator Committee on August 12<sup>th</sup> and 26<sup>th</sup>.
5. Attended County Board on August 18<sup>th</sup>.
6. Attended the special Operations Committee on August 18<sup>th</sup> where Patrick Glynn, Carlson Dettmann Consultant, presented to the committee.
7. Attended the quarterly Department Head meeting on August 25<sup>th</sup>.
8. Held the monthly conference call with The Horton Group on August 25<sup>th</sup> to discuss various benefit topics.
9. Attended the weekly COVID-19 calls facilitated by Emergency Management.
10. Held individual staff meetings to discuss and provide updates on the department's progress towards our 2020 goals.
11. Staff attended various meetings including:
  - a. SPAHRA Board meeting on August 4<sup>th</sup>
  - b. Wellness Committee Meeting on July 29<sup>th</sup>
  - c. SHRM Webinar, Leading the Way Like a Super Hero on August 4<sup>th</sup> and 5<sup>th</sup>
  - d. Webinar, Misconceptions About Employer Health Plans on August 10<sup>th</sup>
  - e. Attended the August NEHA Membership Meeting virtually on August 19<sup>th</sup>
  - f. Attended the Central WI City/County HR Professionals Meeting virtually on August 20<sup>th</sup>
  - g. Webinar, Socially Distanced Open Enrollment Strategies on August 26<sup>th</sup>

## **Benefits**

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, TASC admin fees, quarterly EAP fees, and turnover reports.
3. Reconciled monthly invoices for health, dental, vision, life, and disability insurances.
4. Responded to Deferred Comp Distribution requests.
5. Updated the Health Fund Balance document for July.
6. Tracked hours used under the FFCRA and processed approvals.
7. Tracked vacation accruals lost during bi-weekly accruals for essential departments due to reaching the maximum hours. This is due to the COVID-19 pandemic and many departments having to restrict staff vacation and/or time off.
8. Printed and collated New Hire Orientation Packets.
9. Provided instruction for CPR Renewals at Norwood on August 11<sup>th</sup>.
10. Created document of COVID-19 scenarios including when to return to work.
11. Completed the LeadingAge Wage Survey for Edgewater and Norwood.
12. Obtained and calculated costs for budgeting.
13. Ran report to determine eligible employees for enrollment with Boston Mutual. Created registration format in Sign-Up Genius. Scheduled WebEx presentations and sent out email communication.
14. Updated the Benefit Guide with 2021 insurance changes and premiums.



### **Recruitment**

1. Updated the Status of Open Positions and Headcount Sheet (FTE Control) spreadsheets daily.
2. Reported new hires with the Wisconsin New Hire Reporting Center.
3. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
4. Communicated with multiple applicants, employees, and supervisors regarding varying issues.

**The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.**

<b><u>Refilled Position</u></b>	<b><u>Department</u></b>	<b><u>Position</u></b>	<b><u>Status</u></b>
Replacement	Dispatch	Dispatcher	Name retrieved from Eligibility List previously established in March. Start date anticipated on 8/31/2020.
Replacements	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple)	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 11/1/20.
New-Grant funded	Health	Contact Tracers (Multiple)	Position posted, applications reviewed, telephone interviews conducted. Offers extended and accepted. Filled 8/12/2020.
New-Grant funded	Health	LTE Public Health Nurses (Multiple)	Position posted, applications reviewed, telephone interviews conducted. Offers extended and accepted. Filled 8/12/2020.
Replacement	Health	Public Health Nurse	Position posted, second interviews being conducted 8/24/2020.
Replacement	Health	Program Coordinator	Position posted, deadline 8/30/2020.
Replacement	Health	Health Screener	Position posted, deadline 8/30/2020.
Replacement	Highway	Lead Mechanic	Position posted, applications received, interviews conducted, references complete. Offer extended and accepted. Filled 8/17/2020.
Replacement	Human Services	Support & Service Coordinator	Position posted, interviews conducted. Final candidate selected. References/background conducted. Offer extended and accepted. Filled 9/8/2020.
Replacement	Human Services	CCS/CSP Manager	Position posted, interviews conducted. Internal candidate was selected. Offer extended and accepted. Filled 8/24/2020.
Replacement	Human Services	Social Worker – Youth Justice	Position posted, deadline 9/6/2020.
Replacement	Human Services	Crisis Interventionist	Position posted, interviews conducted. Final candidate selected. References/background conducted. Offer extended and accepted. Filled 8/10/2020.
Replacement	Human Services	Social Workers (2) – Family Services Ongoing	Positions posted, deadline 8/30/2020.
Replacement	Human Services	Administrative Services Assistant	Position posted, interviews conducted. Final candidate selected, references/background being conducted.
Replacement	Human Services	Secretary – Cornerstone	Position posted, interviews conducted, internal candidate was selected. Offer extended and accepted. Filled 8/10/2020.

Replacement	Maintenance	Maintenance Specialist	Position posted, 1 <sup>st</sup> & 2 <sup>nd</sup> interviews conducted, final candidate selected, references conducted. Filled 8/24/2020.
New/Replacement	Norwood	COTA, Occupational Therapist, Dietary Aide, RN, LPN and CNA's Multiple	Ongoing recruitment by Norwood.
Replacement	Planning & Zoning	Code Technician	Position posted. Deadline 8/2/2020. Interviews being scheduled in September.
Replacements	Sheriff	Part-time Deputies (Reserves)	Position continually posted, deadline 10/4/2020. Eligibility list being established.
Replacement	Sheriff	Deputy Sheriff (3) & to establish Eligibility List	Position posted, applications reviewed, interviews conducted, background & references conducted. Two positions filled 7/27/2020 & 8/24/2020. Civil Service Commission conducting interviews.
Replacement	Sheriff	Corrections Officers – Establish Eligibility List	One position filled 8/10/20. Eligibility list being established.
New	Sheriff	Criminal Justice Coordinator	Position posted. Applications reviewed. Interviews scheduled for 9/9/2020.

#### **Safety/Risk Management – News and Activities**

1. Continuing the process of updating the Safety and Risk Manual and associated appendices/forms (expected completion is September 2020).
2. Issued various certificates of insurance (COI) for requesting departments and external vendors throughout the month.
3. Managed open claims with Aegis throughout the month.
4. Working with Facilities, IT, and Courthouse Security to develop Courthouse Emergency Action Plan.
5. Began process of renewing County's property, auto, and liability policies with Wisconsin County Mutual Insurance Corporation (WCMIC).

#### **NEW Workers' Compensation Claims (3)**

1. 8/4/20 – Highway – Employee fractured L elbow in fall at asphalt plant (surgery required).
2. 8/18/20 – Highway – Patrol truck tailgate dropped onto employee's R foot on roadside after it became detached from truck bed.
3. 8/22/20 – Sheriff's Rescue – Employee injured R knee at accident scene doing extrication.

#### **OPEN Workers' Compensation Claims (1)**

1. 6/18/20 – Parks – Employee injured R knee slipping while weed cutting at South Park.

#### **CLOSED Workers' Compensation Claims (0)**

#### **First Aid Injuries (4)**

1. 8/10/20 – Edgewater – Employee was stung by ground bees while taking down visitor tent on premises.
2. 8/10/20 – Highway – Employee strained lower back lifting attachment onto screed.
3. 8/20/20 – Human Services – Employee caught L thumb in car door at private residence.
4. 8/26/20 – Edgewater – Employee scraped L calf/shin area loading freezer into dumpster.

#### **Property/Vehicle Damage Claims (0)**

## Liability Claims (0)

### OPEN EEOC/ERD Claims (2)

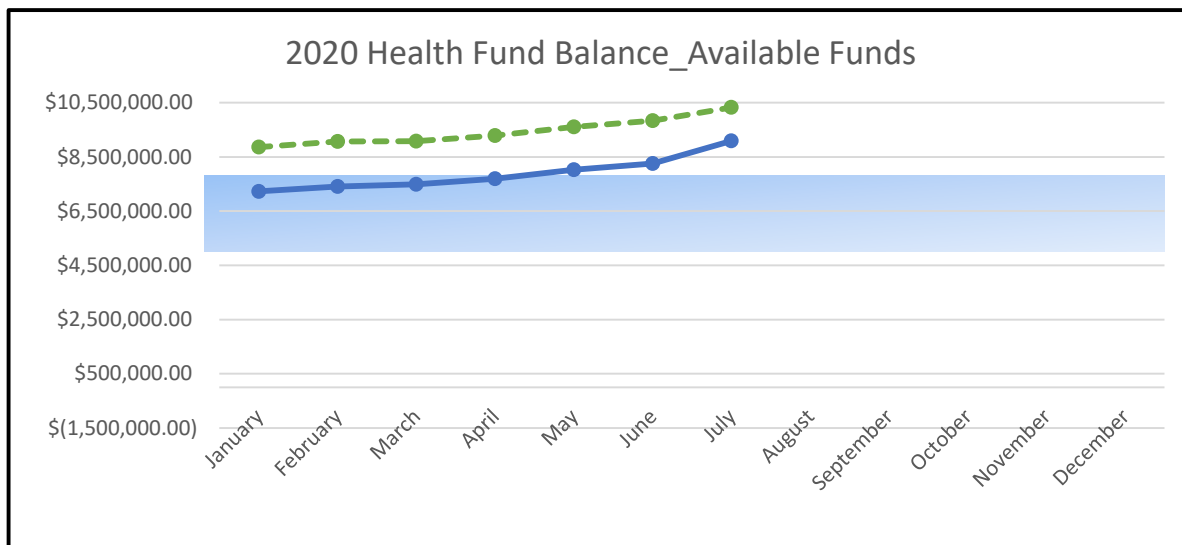
1. 6/21/19 - Related to a 2016 claim alleging violation of the Wisconsin Fair Employment Act- Wood County successfully defended the claim at the Initial Determination stage and again after a four-day Hearing to Determine Probable Cause. The Complainant has appealed to the Labor and Industry Review Commission (LIRC). On October 4, 2019 Counsel submitted the County's Reply Brief in Opposition to the Petition for Review.
2. 6/1/20- Former Human Services employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. Our position statement was submitted to the Equal Rights Division by counsel on July 1, 2020.

### Other

1. Requested Relief of Charging from DWD Unemployment Insurance (UI) for three employees that were laid off due to COVID-19.
2. Continue to process an increased volume of UI questionnaires due to the COVID-19 pandemic.
3. Worked with UI to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
4. Assisted various Department Heads with creating PIPs, drafting termination letters, and communicating performance concerns with employees.
5. Worked with multiple departments to develop new job descriptions or to revise existing descriptions.
6. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
7. Facilitated New Hire Orientation on August 3<sup>rd</sup>, 10<sup>th</sup>, 17<sup>th</sup>, and 24<sup>th</sup>.
8. Facilitated New Hire Orientation for LTE Contact Tracers on August 12<sup>th</sup>.
9. Conducted exit interviews on August 13<sup>th</sup>, 19<sup>th</sup>, 20<sup>th</sup>, and 25<sup>th</sup> including the benefit and payout information.
10. Notified participating departments of 3rd Quarter Random DOT selections.
11. Reconciled and processed the July Unemployment Insurance payment.
12. Reconciled June work comp payment log.
13. Responded to various verifications of employment.
14. Replied to multiple requests from surrounding counties with varied information.
15. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.

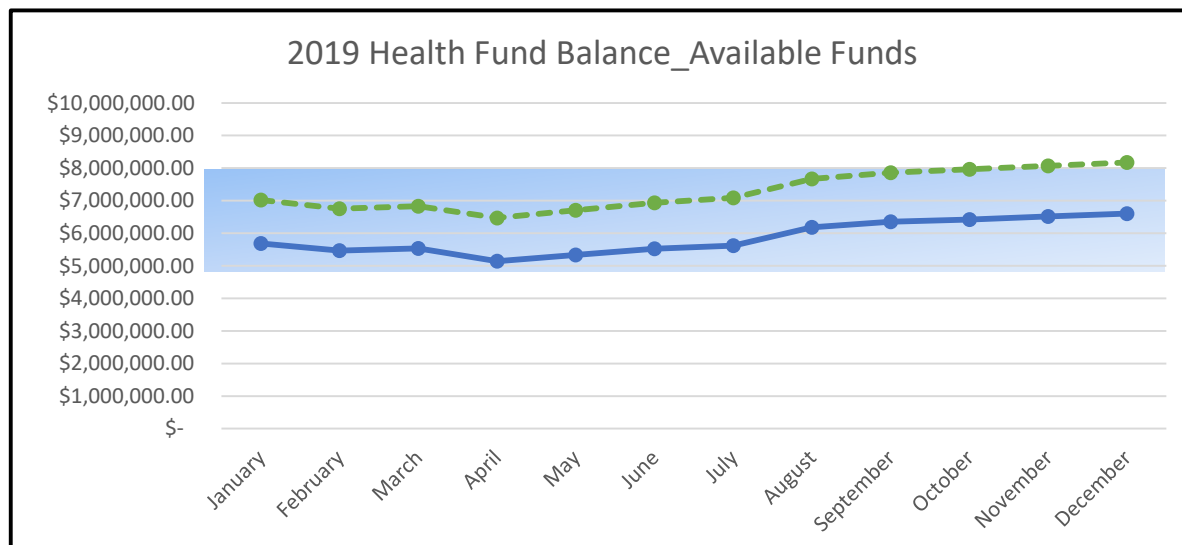
## Health Fund Reserve Fund Balance

Months	2020		2019	
	Total	Available	Total	Available
January	\$ 8,859,244.13	\$ 7,228,926.49	\$ 7,021,371.56	\$ 5,685,137.45
February	\$ 9,064,996.83	\$ 7,409,523.04	\$ 6,755,901.70	\$ 5,469,001.54
March	\$ 9,079,691.15	\$ 7,488,748.95	\$ 6,834,145.97	\$ 5,529,400.66
April	\$ 9,279,880.64	\$ 7,691,704.49	\$ 6,472,162.23	\$ 5,141,045.93
May	\$ 9,599,909.66	\$ 8,026,137.54	\$ 6,701,880.37	\$ 5,329,290.53
June	\$ 9,840,229.19	\$ 8,254,329.92	\$ 6,935,298.36	\$ 5,526,859.63
July	\$ 10,321,385.10	\$ 9,087,944.61	\$ 7,088,744.49	\$ 5,617,057.79
August			\$ 7,670,878.32	\$ 6,182,575.07
September			\$ 7,858,325.78	\$ 6,358,024.31
October			\$ 7,964,236.62	\$ 6,416,974.66
November			\$ 8,073,695.68	\$ 6,514,699.74
December			\$ 8,173,200.57	\$ 6,603,418.96



2020 Total Balance - Dashed Line

2020 Available Funds - Solid Line



2019 Total Balance - Dashed Line

2019 Available Funds - Solid Line

For further information on HR activities, please contact the HR department.

## **TREASURER'S REPORT**

September 1, 2020

By: H. Gehrt

1. Attended Operations Committee meeting on August 4, 2020.
2. Attended a WebEx with US Bank Representative to discuss new products and services and fees on August 10, 2020.
3. Participated in County Canvas on August 13, 2020.
4. Completed the 2021 department budget and turned it into Finance on August 17, 2020.
5. Attended County Board meeting Web Ex on August 18, 2020.
6. Attended Operations Committee meeting on August 18, 2020.
7. Met on-sight with Heartland Tax Rolls to discuss options and pricing for scanning all of the old tax roll books and getting them electronic before something might happen to them on August 20, 2020.
8. Attended Account's meeting on August 20, 2020.
9. I made the August Settlement payment to all of the Municipalities, School Districts, and Technical College for over \$20 million by the August 20 deadline.
10. Attended virtual campaign training for the upcoming United Way Campaign on August 21, 2020.
11. Attended Department Head meeting via Web Ex on August 25, 2020.
12. Attended bond call meeting with Baird regarding bonding on August 25, 2020.
13. I won't have the July sales tax number yet, but as of June 30, the county was \$175,000 ahead of where we were at this time last year. I will bring the updated number to the meeting.
14. Real estate tax collections were \$1.3 million ahead of where we were last year at this time.
15. Investments still are bleak, but with working with our Financial Advisor, Bob Moore, I am making the best choices for return on our investments in the portfolios and for our liquid funds I have been working with those advisors to get the most basis points offered.



# Wood County

## WISCONSIN

### Employee Wellness

*Adam Fandre*

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#### Letter of Comments – September 2020

- I have been busy working on the materials for the Quarter 3 Wellness Challenge, *Live Out Loud*, which is set to begin on Monday, August 31. *Live Out Loud* is a 6-week challenge designed to provide participants with the tools needed to make meaningful and healthful lifestyle changes by encouraging them to take time each day to engage in activities that bring pleasure and enjoyment to their life. The Wellness Committee and I thought this would be appropriate given the unusual obstacles all have faced over the last six months.
- Recently, I received a request to assist in putting together tools and resources that Health Department staff can utilize to care for themselves given the unusually high workload they are dealing with as a result of COVID-19. In conjunction with Health Department staff I was able to compile a list of various tools, ideas, apps for phone, etc. that could prove useful during this time. Although this is still in the works of being finalized, initial feedback has been very positive.
- With the three qualifying activities completed I have begun work on analyzing and compiling data from the biometric screenings and health assessments to create the annual aggregate report that summarizes the outcomes of Wood County's Employee Wellness Program. Although not finalized, there are some very positive results within the data. Once finalized, this report will be shared with you.
- Planning for the upcoming flu shot clinics continues. Much of the work that has recently taken place has been "behind the scenes" as I work with leadership at Aspirus to find the most effective and cost-friendly way to staff the flu shot clinics. Likewise, I have been in contact with some of the departments here at the County to discuss other logistics as we navigate the new challenges COVID-19 has presented.
- I am continuing to monitor the various activities offered through the Wellness Program and send appropriate communication and reminders when needed. Similarly, I continue to assist employees in navigating the wellness portal and answering any questions that arise. Engagement from the new hires that I meet with on a regular basis continues to be very positive.
- The August lunch & learn which focuses on how to remain physically active when working from home was finalized and made available to participants. I am continuing to reach out to other presenters in preparation for future lunch and learns this year.

# COUNTY BOARD CLAIMS

Jul-20

July-20

Paid August 2020

CLAIMANT	MONTH	PER DIEM \$	MILEAGE \$	MEALS/PK	HOTEL \$	TOTAL \$
Robert Ashbeck	July-20	400.00	118.45			<b>\$518.45</b>
Allen Breu	July-20	365.00	34.50			<b>\$399.50</b>
William Clendenning	July-20	865.00	56.93			<b>\$921.93</b>
Ken Curry	July-20	515.00	20.13			<b>\$535.13</b>
Michael Feirer	July-20	465.00	110.40			<b>\$575.40</b>
Adam Fischer	July-20	745.00	241.50			<b>\$986.50</b>
Jake Hahn	July-20	365.00	82.80			<b>\$447.80</b>
Brad Hamilton	July-20	400.00	8.05			<b>\$408.05</b>
Marion Hokamp	July-20	350.00	11.50			<b>\$361.50</b>
David La Fontaine	July-20	400.00	175.95			<b>\$575.95</b>
Bill Leichtnam	July-20	450.00	96.60			<b>\$546.60</b>
Lance Pliml	July-20	1,000.00	28.75			<b>\$1,028.75</b>
Dennis Polach	July-20	350.00				<b>\$350.00</b>
Donna Rozar	July-20	545.00	207.00			<b>\$752.00</b>
Lee Thao	July-20	300.00	5.17			<b>\$305.17</b>
Laura Valenstein	July-20	350.00				<b>\$350.00</b>
Ed Wagner	July-20	480.00	227.70			<b>\$707.70</b>
William Winch	July-20	350.00	50.60			<b>\$400.60</b>
Joe Zurfluh	July-20	350.00	18.97			<b>\$368.97</b>
Dave Barth	July-20	50.00				<b>\$50.00</b>
Francis Cherney	Dec 19-July 20	595.00	16.10			<b>\$611.10</b>
Linda Schmidt	May-20	60.00				<b>\$60.00</b>
Jane Maciejewski	July-20					<b>\$ -</b>
		<b>\$ 9,750.00</b>	<b>\$ 1,511.10</b>	<b>\$ -</b>		<b>\$ 11,261.10</b>

Chairman

Operations Committee

## Committee Report

County of Wood

Report of claims for: COUNTY CLERK

For the period of: AUGUST 2020

For the range of vouchers: 06200111 - 06200119

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
06200111	ELECTION SYSTEMS & SOFTWARE	2020 CIP - 2nd Half Modems	07/31/2020	\$5,775.00	P
06200112	OFFICE ENTERPRISES INC	INK TANK	08/05/2020	\$225.04	P
06200113	UNITED PARCEL SERVICE	REPLENISH UPS ACCT AUG 2020	08/10/2020	\$250.00	P
06200114	UNITED MAILING SERVICE	MAIL FEES JULY 1 - 31, 2020	08/10/2020	\$1,245.91	P
06200115	SOUTH WOOD COUNTY HUMANE SOCIETY	CLAIM QUARANTINE CAT-REIGNIER	08/10/2020	\$380.00	P
06200116	AMAZON CAPITAL SERVICES	Office Supplies	08/17/2020	\$17.18	P
06200117	WISCONSIN MEDIA	VAR ADS 7/1 - 7/31/20	08/17/2020	\$1,250.50	P
06200118	HOKS DAVID E	Canvass Brd - Partisan Primary	08/18/2020	\$100.00	P
06200119	US BANK	VISA CHARGES-AUGUST 20 CREDIT	08/26/2020	(\$1,632.00)	P
<b>Grand Total:</b>				<b>\$7,611.63</b>	

### Signatures

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## Committee Report

County of Wood

Report of claims for: FINANCE

For the period of: AUGUST 2020

For the range of vouchers: 14200175 - 14200193

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
14200175	AMAZON CAPITAL SERVICES	BINDING COILS	08/02/2020	\$18.99	P
14200176	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/01/2020	\$14.69	P
14200177	THURBER ALLEN	REIMBURSE CPA DUES	08/07/2020	\$285.00	P
14200178	BLITT AND GAINES PC	GARNISHMENT PAYMENT	08/13/2020	\$227.07	P
14200179	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	08/13/2020	\$3,947.20	P
14200180	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	08/13/2020	\$3,973.49	P
14200181	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	08/13/2020	\$2,240.78	P
14200182	NEUMARK DESIGN & PRINT INC	CAFR SUPPLIES	08/05/2020	\$279.00	P
14200183	SCHUELKE SUSAN A	GARNISHMENT PAYMENT	08/13/2020	\$73.64	P
14200184	US BANK	2019 CAFR CERTIFICATION	08/18/2020	\$610.00	
14200185	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	08/15/2020	\$281.71	
14200186	DIAMOND BUSINESS GRAPHICS	BUSINESS CARDS	08/17/2020	\$34.20	
14200187	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/18/2020	\$9.48	
14200188	WIPFLI LLP	PREP FINANCIAL STATEMENTS	08/17/2020	\$9,205.00	
14200189	BLITT AND GAINES PC	GARNISHMENT PAYMENT	08/27/2020	\$290.37	
14200190	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	08/27/2020	\$2,242.01	
14200191	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	08/27/2020	\$3,977.20	
14200192	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	08/27/2020	\$3,934.23	
14200193	SCHUELKE SUSAN A	GARNISHMENT PAYMENT	08/27/2020	\$73.64	
<b>Grand Total:</b>				<b>\$31,717.70</b>	

### Signatures

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## Committee Report

County of Wood

Report of claims for: HUMAN RESOURCES

For the period of: AUGUST 2020

For the range of vouchers: 17200067 - 17200076

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
17200067	UNITED STATES TREASURY	PCORI Fees (Form 720) - 2019	07/29/2020	\$2,778.76	P
17200068	CONCENTRA HEALTH SERVICES INC	Drug & Alcohol Testing	06/19/2020	\$750.00	P
17200069	HORTON GROUP INC THE	Consulting Fees - August 2020	08/05/2020	\$2,083.33	P
17200070	STAPLES ADVANTAGE	Office Supplies	08/04/2020	\$23.03	P
17200071	INSPERITY BUSINESS SERVICES LP	HRMS Renewal 8/2020 - 8/2021	07/24/2020	\$17,163.85	P
17200072	NATIONWIDE TRUST CO FSB	PEHP	08/12/2020	\$19,936.00	P
17200073	DIETRICH VANDERWAAL SC	Legal Fees	08/03/2020	\$997.50	P
17200074	CONCENTRA HEALTH SERVICES INC	Drug & Alcohol Testing	07/29/2020	\$650.00	P
17200075	WI DEPT OF WORKFORCE DEVELOPMENT	Unemployment Charges - July 20	07/31/2020	\$6,418.96	P
17200076	US BANK	P Card Charges	08/18/2020	\$228.05	
<b>Grand Total:</b>				<b>\$51,029.48</b>	

### Signatures

Committee Chair: \_\_\_\_\_

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## Committee Report

County of Wood

Report of claims for: RISK MANAGEMENT

For the period of: AUGUST 2020

For the range of vouchers: 23200022 - 23200028

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
23200022	AMAZON CAPITAL SERVICES	Safety Supplies	07/29/2020	\$74.26	P
23200023	AMAZON CAPITAL SERVICES	Safety Supplies	07/30/2020	\$59.60	P
23200024	MARSHFIELD GLASS LLC	Vehicle Damage - Squad #2	08/05/2020	\$382.00	P
23200025	WORLDPOINT ECC	BLS/CPR Equipment	08/19/2020	\$267.90	P
23200026	RIVER CITY CONSTRUCTION	Storm Damage - Parks	07/10/2020	\$12,323.00	P
23200027	TJ'S AUTO & COLLISION REPAIR	Vehicle Damage - Highway	08/10/2020	\$6,312.59	P
23200028	TJ'S AUTO & COLLISION REPAIR	Vehicle Damage - Sheriff Dept	07/17/2020	\$952.70	
Grand Total:				\$20,372.05	

### Signatures

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## Committee Report

County of Wood

Report of claims for: TREASURER

For the period of: AUGUST 2020

For the range of vouchers: 28200214 - 28200253

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
28200214	CITY OF MARSHFIELD	JULY SPECIAL CHARGES	08/05/2020	\$2,189.32	P
28200215	CITY OF NEKOOSA TREASURER	JULY SPECIAL CHARGES	08/05/2020	\$2,117.25	P
28200216	CITY OF WISCONSIN RAPIDS	JULY SPECIAL CHARGES	08/05/2020	\$928.94	P
28200217	DRAKE REAL ESTATE LLC	TAX OVERPAYMENT REFUND	08/05/2020	\$79.50	P
28200218	DUPEE ROLLIN	TAX OVERPAYMENT REFUND	08/05/2020	\$800.00	P
28200219	HOFFMAN ADAM OR KISHON	TAX OVERPAYMENT REFUND	08/05/2020	\$24.04	P
28200220	MILLER MARY S	TAX OVERPAYMENT REFUND	08/05/2020	\$381.76	P
28200221	LERETA CORPORATION	TAX OVERPAYMENT REFUND	08/05/2020	\$200.00	P
28200222	RICHARDSON JOHN	TAX OVERPAYMENT REFUND	08/05/2020	\$600.00	P
28200223	SCHIFERL RANDY L	TAX OVERPAYMENT REFUND	08/05/2020	\$194.19	P
28200224	TOWN OF PORT EDWARDS	JULY SPECIAL CHARGES	08/05/2020	\$388.10	P
28200225	TOWN OF REMINGTON	JULY SPECIAL CHARGES	08/05/2020	\$2.61	P
28200226	TOWN OF SARATOGA	JULY SPECIAL CHARGES	08/05/2020	\$2,836.77	P
28200227	TOWN OF GRAND RAPIDS	JULY SPECIAL CHARGES	08/05/2020	\$808.93	P
28200228	TOWN OF HANSEN	JULY SPECIAL CHARGES	08/05/2020	\$139.92	P
28200229	TOWN OF LINCOLN	JULY SPECIAL CHARGES	08/05/2020	\$540.86	P
28200230	TOWN OF MARSHFIELD	JULY SPECIAL CHARGES	08/05/2020	\$542.26	P
28200231	TOWN OF RICHFIELD	JULY SPECIAL CHARGES	08/05/2020	\$1,039.58	P
28200232	TOWN OF ROCK TREAS LISA ANDERSON	JULY SPECIAL CHARGES	08/05/2020	\$274.88	P
28200233	VILLAGE OF ARPIN TREASURER	JULY SPECIAL CHARGES	08/05/2020	\$218.54	P
28200234	VILLAGE OF VESPER	JULY SPECIAL CHARGES	08/05/2020	\$218.40	P
28200235	VILLAGE OF BIRON	TAX DEED UTILITIES	08/05/2020	\$25.29	P
28200236	VILLAGE OF HEWITT	JULY SPECIAL CHARGES	08/05/2020	\$4,903.05	P
28200237	VILLAGE OF MILLADORE	JULY SPECIAL CHARGES	08/05/2020	\$64.58	P
28200238	VILLAGE OF PORT EDWARDS TREAS	JULY SPECIAL CHARGES	08/05/2020	\$100.40	P
28200239	VILLAGE OF RUDOLPH	JULY SPECIAL CHARGES	08/05/2020	\$200.00	P
28200240	WE ENERGIES	TAX DEED UTILITIES	08/05/2020	\$20.88	P
28200241	WI DEPT OF ADMINISTRATION	JULY WIS LAND INFO	08/05/2020	\$9,366.00	P
28200242	WOOD COUNTY REGISTER OF DEEDS	TAX DEED RECORDING FEES	08/05/2020	\$30.00	P
28200243	WRIGHT ROBERT	TAX OVERPAYMENT REFUND	08/05/2020	\$1,860.91	P
28200244	CITY OF MARSHFIELD	TAX DEED SPECIAL CHARGES	08/19/2020	\$367.33	P
28200245	HOME FURNITURE	TAX OVERPAYMENT REFUND	08/19/2020	\$50.00	P
28200246	MARSHFIELD UTILITIES	TAX DEED UTILITIES	08/19/2020	\$40.80	P
28200247	STATE OF WISCONSIN TREASURER	JULY CLERK OF COURT REVENUES	08/19/2020	\$128,952.23	P

## Committee Report - County of Wood

TREASURER - AUGUST 2020

28200214 - 28200253

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
28200248	WATER WORKS & LIGHTING COMM	TAX DEED UTILITIES	08/19/2020	\$281.00	P
28200249	WOODTRUST BANK	JULY MONTHLY SERVICE FEES	08/19/2020	\$487.36	P
28200250	RHYME	OFFICE SUPPLIES	08/26/2020	\$1,520.06	P
28200251	STAPLES ADVANTAGE	OFFICE SUPPLIES	08/26/2020	\$31.55	P
28200252	VILLAGE OF BIRON	TAX DEED UTILITIES	08/26/2020	\$33.27	P
28200253	WI DEPT OF REVENUE - LEVY PROCEEDS	TAX OVERPAYMENT REFUND	08/26/2020	\$16.78	P
<b>Grand Total:</b>				<b>\$162,877.34</b>	

Signatures

Committee Chair:

Committee Member:

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# Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2021 Budget	% Change	2020 Budget	2020 Actual	2020 Estimate
<b>06 - County Clerk</b>					
<b>0601 - County Clerk-Administration</b>					
<u>Expense / Expenditure</u>					
0601-51420 - County Clerk					
100 - Personnel Services	239,906	-2.86%	246,979	138,051	229,645
101 - Wages-Permanent	146,603	-5.54%	155,200	82,992	153,446
107 - Sick Leave	6,899	+103.12%	3,396	1,415	0
108 - Vacation	10,040	+78.32%	5,630	5,356	0
109 - Holiday	5,718	+103.02%	2,816	1,328	0
110 - Funeral/Jury/Other	0	0.00%	0	579	
115 - Overtime	0	0.00%	0	0	
120 - FICA	12,948	+1.33%	12,779	6,705	11,976
130 - Health Insurance	41,633	-18.80%	51,273	32,283	51,273
132 - Post Employment Benefits	3,385	+1.33%	3,341	909	1,600
133 - Vision Insurance	88	0.00%	88	54	88
140 - Life Insurance	45	0.00%	45	28	45
151 - Retirement	11,425	+1.33%	11,275	6,218	10,816
160 - Worker's Compensation	322	-3.74%	334	184	321
172 - Training / Conference / CPE	800	0.00%	800	0	80
200 - Contractual Services	7,830	0.00%	7,830	4,887	7,330
214 - Prof Serv-Printing	3,500	0.00%	3,500	2,706	3,000
219 - Prof Serv-Other	1,000	0.00%	1,000	0	1,000
221 - Utility Service-Cellphone / Telephone	2,000	0.00%	2,000	1,295	2,000
230 - R/M Serv-PC Replacement	1,330	0.00%	1,330	887	1,330
300 - Supplies and Expense	22,225	-2.63%	22,825	6,669	20,555
500 - Fixed Charges	28,302	+0.30%	28,216	19,149	27,971
800 - Capital Outlay	0	-100.00%	52,350	52,154	52,155
0601-51420 - County Clerk Total	<b>298,263</b>	<b>-16.73%</b>	<b>358,200</b>	<b>220,910</b>	<b>337,656</b>
Expense / Expenditure Total	<b>298,263</b>	<b>-16.73%</b>	<b>358,200</b>	<b>220,910</b>	<b>337,656</b>
<u>Revenue / Funding Source</u>					
0601-44200 - DNR & Marriage License Fees					
44 - Licenses and Permits	18,700	-0.40%	18,775	11,222	18,700
0601-44200 - DNR & Marriage License Fees Total	<b>18,700</b>	<b>-0.40%</b>	<b>18,775</b>	<b>11,222</b>	<b>18,700</b>
0601-44201 - Dog License Fund					
44 - Licenses and Permits	1,000	0.00%	1,000	0	1,000
0601-44201 - Dog License Fund Total	<b>1,000</b>	<b>0.00%</b>	<b>1,000</b>	<b>0</b>	<b>1,000</b>
0601-46110 - Public Chgs-Passports					
46 - Public Charges for Services	22,000	0.00%	22,000	11,830	15,000



# Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2021 Budget	% Change	2020 Budget	2020 Actual	2020 Estimate
0601-46110 - Public Chgs-Passports Total	22,000	0.00%	22,000	11,830	15,000
0601-46191 - Public Charges-Clerk					
46 - Public Charges for Services	6,800	0.00%	6,800	4,020	6,800
0601-46191 - Public Charges-Clerk Total	6,800	0.00%	6,800	4,020	6,800
0601-46192 - Temporary License Service					
46 - Public Charges for Services	4,500	-35.71%	7,000	3,767	4,000
0601-46192 - Temporary License Service Total	4,500	-35.71%	7,000	3,767	4,000
0601-46194 - Clerk Copy Fees					
46 - Public Charges for Services	250	0.00%	250	132	
0601-46194 - Clerk Copy Fees Total	250	0.00%	250	132	
0601-47330 - Local Gov't Charges					
47 - Intergovernmental Charges for Services	0	-100.00%	52,350	0	
0601-47330 - Local Gov't Charges Total	0	-100.00%	52,350	0	
Revenue / Funding Source Total	53,250	-50.77%	108,175	30,972	45,500
<b>0601 - County Clerk-Administration Total</b>	<b>245,013</b>	<b>-2.00%</b>	<b>250,025</b>	<b>189,938</b>	<b>292,156</b>
<b>0602 - County Clerk-Postage Meter</b>					
Expense / Expenditure					
0602-51424 - Postage Meter					
300 - Supplies and Expense	7,500	0.00%	7,500	4,056	7,000
500 - Fixed Charges	6,500	0.00%	6,500	4,659	6,211
0602-51424 - Postage Meter Total	14,000	0.00%	14,000	8,714	13,211
Expense / Expenditure Total	14,000	0.00%	14,000	8,714	13,211
<b>0602 - County Clerk-Postage Meter Total</b>	<b>14,000</b>	<b>0.00%</b>	<b>14,000</b>	<b>8,714</b>	<b>13,211</b>
<b>0603 - County Clerk-Elections</b>					
Expense / Expenditure					
0603-51440 - Elections					
100 - Personnel Services	1,783	+28.20%	1,391	884	1,969
300 - Supplies and Expense	57,600	-45.76%	106,200	100,128	200,673
0603-51440 - Elections Total	59,383	-44.81%	107,591	101,011	202,642
Expense / Expenditure Total	59,383	-44.81%	107,591	101,011	202,642
Revenue / Funding Source					
0603-46141 - Public Chrgs-Court Fees/Costs					
46 - Public Charges for Services	7,415	+1.64%	7,295	55,053	61,448
0603-46141 - Public Chrgs-Court Fees/Costs Total	7,415	+1.64%	7,295	55,053	61,448
Revenue / Funding Source Total	7,415	+1.64%	7,295	55,053	61,448
<b>0603 - County Clerk-Elections Total</b>	<b>51,968</b>	<b>-48.19%</b>	<b>100,296</b>	<b>45,958</b>	<b>141,194</b>
<b>0604 - County Clerk-Info &amp; Comm</b>					



# Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2021 Budget	% Change	2020 Budget	2020 Actual	2020 Estimate
<u>Expense / Expenditure</u>					
0604-51453 - Information & Communication					
200 - Contractual Services	6,000	-66.67%	18,000	3,035	7,000
300 - Supplies and Expense	0	-100.00%	500	(71)	(55)
0604-51453 - Information & Communication Total	<b>6,000</b>	<b>-67.57%</b>	<b>18,500</b>	<b>2,965</b>	<b>6,945</b>
Expense / Expenditure Total	<b>6,000</b>	<b>-67.57%</b>	<b>18,500</b>	<b>2,965</b>	<b>6,945</b>
<b>0604 - County Clerk-Info &amp; Comm Total</b>	<b>6,000</b>	<b>-67.57%</b>	<b>18,500</b>	<b>2,965</b>	<b>6,945</b>
<b>0605 - Committees &amp; Commissions</b>					
<u>Expense / Expenditure</u>					
0605-51120 - Committees & Commissions					
100 - Personnel Services	144,252	+0.17%	144,001	71,161	131,236
200 - Contractual Services	3,410	-19.95%	4,260	2,404	3,546
300 - Supplies and Expense	53,150	-0.56%	53,450	27,323	46,797
0605-51120 - Committees & Commissions Total	<b>200,812</b>	<b>-0.45%</b>	<b>201,711</b>	<b>100,888</b>	<b>181,579</b>
Expense / Expenditure Total	<b>200,812</b>	<b>-0.45%</b>	<b>201,711</b>	<b>100,888</b>	<b>181,579</b>
<b>0605 - Committees &amp; Commissions Total</b>	<b>200,812</b>	<b>-0.45%</b>	<b>201,711</b>	<b>100,888</b>	<b>181,579</b>
<b>06 - County Clerk Total</b>	<b>517,793</b>	<b>-11.42%</b>	<b>584,532</b>	<b>348,464</b>	<b>635,085</b>





# Department Operating Budget Summary

<b>Department: 06 - County Clerk</b>	<b>2021 Budget Summary</b>					<b>2021 Total</b>
	0601 - County Clerk-Administration	0602 - County Clerk-Postage Meter	0603 - County Clerk-Elections	0604 - County Clerk-Info & Comm	0605 - Committees & Commissions	
Expense / Expenditure						
100 - Personnel Services	239,906		1,783		144,252	<b>385,941</b>
200 - Contractual Services	7,830			6,000	3,410	<b>17,240</b>
300 - Supplies and Expense	22,225	7,500	57,600	0	53,150	<b>140,475</b>
500 - Fixed Charges	28,302	6,500				<b>34,802</b>
Total Operating Expenditures	298,263	14,000	59,383	6,000	200,812	<b>578,458</b>
800 - Capital Outlay	0					<b>0</b>
Expense / Expenditure Total	298,263	14,000	59,383	6,000	200,812	<b>578,458</b>
Revenue / Funding Source						
44 - Licenses and Permits	(19,700)					<b>(19,700)</b>
46 - Public Charges for Services	(33,550)		(7,415)			<b>(40,965)</b>
47 - Intergovernmental Charges for Services	0					<b>0</b>
Total Operating Expenditures	(53,250)		(7,415)			<b>(60,665)</b>
Revenue / Funding Source Total	(53,250)		(7,415)			<b>(60,665)</b>
Beginning Carryover						
Ending Carryover						
<b>06 - County Clerk Tax Levy</b>	<b>245,013</b>	<b>14,000</b>	<b>51,968</b>	<b>6,000</b>	<b>200,812</b>	<b>517,793</b>



# Department Operating Budget Summary

2021 Budget Summary	
Change %	2020 Budget
-1.64%	392,371
-42.71%	30,090
-26.25%	190,475
+0.25%	34,716
-10.68%	647,652
-100.00%	52,350
-17.36%	700,002
-0.38%	(19,775)
-5.49%	(43,345)
-100.00%	(52,350)
-47.46%	(115,470)
-47.46%	(115,470)
-11.42%	584,532



# Department Operating Budget Summary

	2020 Budget Summary					
<b><u>Department: 06 - County Clerk</u></b>	0601 - County Clerk-Administration	0602 - County Clerk-Postage Meter	0603 - County Clerk-Elections	0604 - County Clerk-Info & Comm	0605 - Committees & Commissions	<b>2020 Budget</b>
Expense / Expenditure						
100 - Personnel Services	246,979		1,391		144,001	<b>392,371</b>
200 - Contractual Services	7,830			18,000	4,260	<b>30,090</b>
300 - Supplies and Expense	22,825	7,500	106,200	500	53,450	<b>190,475</b>
500 - Fixed Charges	28,216	6,500				<b>34,716</b>
Total Operating Expenditures	305,850	14,000	107,591	18,500	201,711	<b>647,652</b>
800 - Capital Outlay	52,350					<b>52,350</b>
Expense / Expenditure Total	358,200	14,000	107,591	18,500	201,711	<b>700,002</b>
Revenue / Funding Source						
44 - Licenses and Permits	(19,775)					<b>(19,775)</b>
46 - Public Charges for Services	(36,050)		(7,295)			<b>(43,345)</b>
47 - Intergovernmental Charges for Services	(52,350)					<b>(52,350)</b>
Total Operating Expenditures	(108,175)		(7,295)			<b>(115,470)</b>
Revenue / Funding Source Total	(108,175)		(7,295)			<b>(115,470)</b>
Beginning Carryover						
Ending Carryover						
<b>06 - County Clerk Total</b>	<b>250,025</b>	<b>14,000</b>	<b>100,296</b>	<b>18,500</b>	<b>201,711</b>	<b>584,532</b>

# Operating Position Cost Summary

Report data returned based on the user's security permissions.

Fiscal Year 2021  
 Budget Line Year 2021  
 Department or Sub-Department 06 - County Clerk

Position	Pay Grade	Step	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
06 - County Clerk										
0601 - County Clerk-Administration										
0601-51420 - County Clerk										
(Unassigned)										
1301-County Clerk (1301-10555)-TRENT MINER (10555)	Grade 11	Step 11	96.88	75,865	28,500	-	104,365	2,015	-	0.97
1302-Deputy County Clerk (1302-10287)-SHERI EVANSON (102	Grade 7	Step 8	96.88	51,443	24,536	-	75,979	2,015	-	0.97
Total (Unassigned)				127,308	53,036	-	180,344	4,030	-	1.94
Adminstrative Services										
1303-Admin Services 5 (1303-10735)-LA CINDA TERRY (10735)	Grade 5	Step 8	96.88	41,952	16,810	-	58,762	2,015	-	0.97
Total Adminstrative Services				41,952	16,810	-	58,762	2,015	-	0.97
Total 0601-51420 - County Clerk				169,260	69,846	-	239,106	6,045	-	2.91
Total 0601 - County Clerk-Administration				169,260	69,846	-	239,106	6,045	-	2.91
0603 - County Clerk-Elections										
0603-51440 - Elections										
Non FTE Count										
CC - PartTimeElections (0000CC-Vacant)-9000-Admin Vacant (2	Grade 7	Step 8	1.01	536	459	640	1,635	21	-	0.01
Total Non FTE Count				536	459	640	1,635	21	-	0.01
Total 0603-51440 - Elections				536	459	640	1,635	21	-	0.01
Total 0603 - County Clerk-Elections				536	459	640	1,635	21	-	0.01
0605 - Committees & Commissions										
0605-51120 - Committees & Commissions										
Non FTE Count										
3701-County Board Super (3701-10137)-ROBERT ASHBECK (10		Salaried	100.00	2,400	1,267	3,439	7,106	2,080	-	1.00
3701-County Board Super (3701-10195)-ALLEN BREU (10195)		Salaried	100.00	2,400	1,267	3,439	7,106	2,080	-	1.00
3701-County Board Super (3701-10235)-WILLIAM CLENDENNI		Salaried	100.00	2,400	1,267	3,439	7,106	2,080	-	1.00
3701-County Board Super (3701-10242)-KENNETH CURRY (102		Salaried	100.00	2,400	1,267	3,439	7,106	2,080	-	1.00
3701-County Board Super (3701-10293)-MICHAEL FEIRER (1029		Salaried	100.00	2,400	1,267	3,439	7,106	2,080	-	1.00
3701-County Board Super (3701-10609)-LANCE PLIML (10609)		Salaried	100.00	22,400	2,835	3,439	28,674	2,080	-	1.00
3701-County Board Super (3701-10613)-DENNIS POLACH (106		Salaried	100.00	2,400	1,267	3,439	7,106	2,080	-	1.00

# Operating Position Cost Summary

Report data returned based on the user's security permissions.

Fiscal Year 2021  
 Budget Line Year 2021  
 Department or Sub-Department 06 - County Clerk

Position	Pay Grade	Step	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
3701-County Board Super (3701-10654)-DONNA ROZAR (1065		Salaried	100.00	3,360	1,342	3,439	8,142	2,080	-	1.00
3701-County Board Super (3701-10778)-EDWARD WAGNER (1		Salaried	100.00	2,400	1,267	3,439	7,106	2,080	-	1.00
3701-County Board Super (3701-10808)-WILLIAM WINCH (108		Salaried	100.00	2,400	1,267	3,439	7,106	2,080	-	1.00
3701-County Board Super (3701-11991)-BRAD HAMILTON (119		Salaried	100.00	2,400	1,267	3,439	7,106	2,080	-	1.00
3701-County Board Super (3701-11992)-BILL LEICHTNAM (119		Salaried	100.00	2,400	1,267	3,439	7,106	2,080	-	1.00
3701-County Board Super (3701-12069)-JOSEPH ZURFLUH (12		Salaried	100.00	2,400	1,267	3,439	7,106	2,080	-	1.00
3701-County Board Super (3701-12257)-DAVID LA FONTAINE (		Salaried	100.00	2,400	1,267	3,439	7,106	2,080	-	1.00
3701-County Board Super (3701-12333)-ADAM FISCHER (1233		Salaried	100.00	2,400	1,267	3,439	7,106	2,080	-	1.00
3701-County Board Super (3701-12574)-JACOB HAHN (12574)		Salaried	100.00	2,400	1,267	3,439	7,106	2,080	-	1.00
3701-County Board Super (3701-12895)-LAURA VALENSTEIN (1		Salaried	100.00	2,400	1,267	3,439	7,106	2,080	-	1.00
3701-County Board Super (3701-12896)-LEE THAO (12896)		Salaried	100.00	2,400	1,267	3,439	7,106	2,080	-	1.00
3701-County Board Super (3701-12897)-JOHN HOKAMP (1289		Salaried	100.00	2,400	1,267	3,439	7,106	2,080	-	1.00
Total Non FTE Count				66,560	25,712	65,350	157,622	39,520	-	19.00
Total 0605-51120 - Committees & Commissions				66,560	25,712	65,350	157,622	39,520	-	19.00
Total 0605 - Committees & Commissions				66,560	25,712	65,350	157,622	39,520	-	19.00
Total 06 - County Clerk				236,356	96,017	65,990	398,363	45,586	-	21.92
<b>Grand Total</b>				<b>236,356</b>	<b>96,017</b>	<b>65,990</b>	<b>398,363</b>	<b>45,586</b>	<b>-</b>	<b>21.92</b>



# Department Operating Budget Narrative

Account Number	Description	2021 Requested	2020 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
06 - County Clerk						
0601 - County Clerk-Administration						
0601-44200 - DNR & Marriage License Fees						
101-0601-44200-???-000	44-000 - Licenses and Permits	(18,700)	(18,775)	75	-0.40%	
0601-44201 - Dog License Fund						
101-0601-44201-???-000	44-000 - Licenses and Permits	(1,000)	(1,000)	0	0.00%	
0601-46110 - Public Chgs-Passports						
101-0601-46110-???-000	46-000 - Public Charges for Services	(22,000)	(22,000)	0	0.00%	
0601-46191 - Public Charges-Clerk						
101-0601-46191-???-000	46-000 - Public Charges for Services	(6,800)	(6,800)	0	0.00%	
0601-46192 - Temporary License Service						
101-0601-46192-???-000	46-000 - Public Charges for Services	(4,500)	(7,000)	2,500	-35.71%	State now keeps 30% of our profit for their eMV system. Started in October of 2019
0601-46194 - Clerk Copy Fees						
101-0601-46194-???-000	46-000 - Public Charges for Services	(250)	(250)	0	0.00%	
0601-47330 - Local Gov't Charges						
101-0601-47330-???-000	47-000 - Intergovernmental Charges for Services	0	(52,350)	52,350	-100.00%	
0601-51420 - County Clerk						
101-0601-51420-???-101	101 - Wages-Permanent	146,603	155,200	(8,597)	-5.54%	Allocated to different line items by Finance
101-0601-51420-???-107	107 - Sick Leave	6,899	3,396	3,502	+103.12%	Set by Finance
101-0601-51420-???-108	108 - Vacation	10,040	5,630	4,410	+78.32%	Set by Finance
101-0601-51420-???-109	109 - Holiday	5,718	2,816	2,901	+103.02%	Set by Finance
101-0601-51420-???-110	110 - Funeral/Jury/Other	0	0	0	0.00%	



# Department Operating Budget Narrative

Account Number	Description	2021 Requested	2020 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
101-0601-51420-???-115	115 - Overtime	0	0	0	0.00%	
101-0601-51420-???-120	120 - FICA	12,948	12,779	170	+1.33%	
101-0601-51420-???-130	130 - Health Insurance	41,633	51,273	(9,640)	-18.80%	Set by Operations Committee
101-0601-51420-???-132	132 - Post Employment Benefits	3,385	3,341	44	+1.33%	
101-0601-51420-???-133	133 - Vision Insurance	88	88	0	0.00%	
101-0601-51420-???-140	140 - Life Insurance	45	45	0	0.00%	
101-0601-51420-???-151	151 - Retirement	11,425	11,275	150	+1.33%	
101-0601-51420-???-160	160 - Worker's Compensation	322	334	(12)	-3.74%	
101-0601-51420-???-172	172 - Training / Conference / CPE	800	800	0	0.00%	
101-0601-51420-???-214	214 - Prof Serv-Printing	3,500	3,500	0	0.00%	
101-0601-51420-???-219	219 - Prof Serv-Other	1,000	1,000	0	0.00%	
101-0601-51420-???-221	221 - Utility Service-Cellphone / Telephone	2,000	2,000	0	0.00%	
101-0601-51420-???-230	230 - R/M Serv-PC Replacement	1,330	1,330	0	0.00%	
101-0601-51420-???-311	311 - Office Supplies	3,000	3,000	0	0.00%	
101-0601-51420-???-312	312 - Copy Expense	500	1,100	(600)	-54.55%	New IT Contract with Rhyme lowered department costs.
101-0601-51420-???-313	313 - Postage	2,900	2,900	0	0.00%	
101-0601-51420-???-323	323 - Public Notices	15,000	15,000	0	0.00%	
101-0601-51420-???-325	325 - Dues & Subscriptions	0	0	0	0.00%	
101-0601-51420-???-328	328 - Dues	125	125	0	0.00%	
101-0601-51420-???-331	331 - Mileage	300	300	0	0.00%	
101-0601-51420-???-332	332 - Meals	0	0	0	0.00%	
101-0601-51420-???-333	333 - Lodging / Hotels	400	400	0	0.00%	
101-0601-51420-???-336	336 - Parking	0	0	0	0.00%	



# Department Operating Budget Narrative

Account Number	Description	2021 Requested	2020 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
101-0601-51420-???-511	511 - Insurance-Liability	1,952	1,866	86	+4.61%	
101-0601-51420-???-520	520 - Premiums on Surety Bonds	1,750	1,750	0	0.00%	
101-0601-51420-???-531	531 - Rent-Interdepartment	24,600	24,600	0	0.00%	
101-0601-51420-???-814	814 - Computers & Printers	0	52,350	(52,350)	-100.00%	2020 CIP. No 2021 CIP for our department
0602 - County Clerk-Postage Meter						
0602-51424 - Postage Meter						
101-0602-51424-???-311	311 - Office Supplies	2,000	2,000	0	0.00%	
101-0602-51424-???-313	313 - Postage	5,500	5,500	0	0.00%	
101-0602-51424-???-535	535 - Leases-Equipment	6,500	6,500	0	0.00%	
0603 - County Clerk-Elections						
0603-46141 - Public Chrgs-Court Fees/Costs						
101-0603-46141-???-000	46-000 - Public Charges for Services	(7,415)	(7,295)	(120)	+1.64%	
0603-51440 - Elections						
101-0603-51440-???-101	101 - Wages-Permanent	1,110	1,163	(53)	-4.58%	
101-0603-51440-???-107	107 - Sick Leave	25	0	25	0.00%	
101-0603-51440-???-108	108 - Vacation	21	0	21	0.00%	
101-0603-51440-???-109	109 - Holiday	21	0	21	0.00%	
101-0603-51440-???-115	115 - Overtime	0	0	0	0.00%	
101-0603-51440-???-119	119 - In or Out Call Pay	400	0	400	0.00%	
101-0603-51440-???-120	120 - FICA	90	89	1	+1.10%	
101-0603-51440-???-130	130 - Health Insurance	0	0	0	0.00%	





# Department Operating Budget Narrative

Account Number	Description	2021 Requested	2020 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
101-0603-51440-???-132	132 - Post Employment Benefits	0	0	0	0.00%	
101-0603-51440-???-140	140 - Life Insurance	15	0	15	0.00%	
101-0603-51440-???-151	151 - Retirement	0	0	0	0.00%	
101-0603-51440-???-160	160 - Worker's Compensation	2	39	(37)	-94.25%	
101-0603-51440-???-172	172 - Training / Conference / CPE	100	100	0	0.00%	
101-0603-51440-???-311	311 - Office Supplies	4,500	4,500	0	0.00%	
101-0603-51440-???-312	312 - Copy Expense	250	1,100	(850)	-77.27%	New IT contract for printers/copies lowered department costs
101-0603-51440-???-313	313 - Postage	100	100	0	0.00%	
101-0603-51440-???-321	321 - Publications	35,000	75,000	(40,000)	-53.33%	2 Election Year
101-0603-51440-???-323	323 - Public Notices	6,000	14,000	(8,000)	-57.14%	2 Election Year
101-0603-51440-???-331	331 - Mileage	500	500	0	0.00%	
101-0603-51440-???-336	336 - Parking	0	0	0	0.00%	
101-0603-51440-???-350	350 - Repair & Maintenance Supplies	11,250	11,000	250	+2.27%	
0604 - County Clerk-Info & Comm						
0604-51453 - Information & Communication						
101-0604-51453-???-221	221 - Utility Service-Cellphone / Telephone	6,000	18,000	(12,000)	-66.67%	Change from Solarus to Spectrum phone service
101-0604-51453-???-314	314 - UPS Charges	0	500	(500)	-100.00%	Reallocated this line item to a revenue account within 0601
101-0604-51453-???-315	315 - Fax Machine	0	0	0	0.00%	
0605 - Committees & Commissions						
0605-51120 - Committees & Commissions						
101-0605-51120-???-101	101 - Wages-Permanent	131,910	131,910	0	0.00%	



# Department Operating Budget Narrative

Account Number	Description	2021 Requested	2020 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
101-0605-51120-???-120	120 - FICA	10,091	10,091	0	0.00%	
101-0605-51120-???-132	132 - Post Employment Benefits	0	0	0	0.00%	
101-0605-51120-???-160	160 - Worker's Compensation	251	0	251	0.00%	
101-0605-51120-???-172	172 - Training / Conference / CPE	2,000	2,000	0	0.00%	
101-0605-51120-???-214	214 - Prof Serv-Printing	500	500	0	0.00%	
101-0605-51120-???-221	221 - Utility Service-Cellphone / Telephone	250	900	(650)	-72.22%	County provided cellphone for CB Chair no longer needed
101-0605-51120-???-230	230 - R/M Serv-PC Replacement	2,660	2,860	(200)	-6.99%	
101-0605-51120-???-312	312 - Copy Expense	300	500	(200)	-40.00%	New IT printer/copier contract lowered department costs
101-0605-51120-???-313	313 - Postage	150	250	(100)	-40.00%	The amount we mail for CB decreasing
101-0605-51120-???-325	325 - Dues & Subscriptions	17,500	17,500	0	0.00%	
101-0605-51120-???-331	331 - Mileage	30,000	30,000	0	0.00%	
101-0605-51120-???-332	332 - Meals	200	200	0	0.00%	
101-0605-51120-???-333	333 - Lodging / Hotels	2,500	2,500	0	0.00%	
101-0605-51120-???-336	336 - Parking	0	0	0	0.00%	
101-0605-51120-???-341	341 - Operating Supplies & Expense	2,500	2,500	0	0.00%	
Total 06 - County Clerk		517,793	584,532	(66,739)	-11.42%	

Date: September 15, 2020

Introduced by: Operations Committee

INTENT AND SYNOPSIS: To allow for county employees to serve as emergency poll workers at locations that have critical shortages for the November 3, 2020 General Election.

FISCAL NOTE: Each employee trained or assigned to a polling location would receive their normal compensation for those hours missed due to the polling activities and the compensation would come from the department they are employed within.

WHEREAS, due to the COVID-19 pandemic, municipalities have been struggling to retain poll workers to conduct elections, and,

WHEREAS, for the Spring Election and Presidential Preference Primary, the Special Election for the 7<sup>th</sup> Congressional District, and the Partisan Primary, Wisconsin National Guard members have been mobilized to support those municipalities with critical shortages, and,

WHEREAS, there is no guarantee that the Wisconsin National Guard would be able to deploy members for the November election, and,

WHEREAS, the total turnout for the November election will be higher than the previous 2020 elections and require more poll workers to ensure a smooth operation of the polls, and,

WHEREAS, Wisconsin law requires every employer to grant an unpaid leave of absence to each employee who is appointed to serve as an election official, if the employee who serves as an election official provides their employer with at least seven days' notice. The leave is for the entire 24-hour period of each election day in which the employee serves in their official capacity as an election official, and,

WHEREAS, while it is a local municipal responsibility for recruitment and training of poll workers, county government sees the benefit during the current pandemic to possibly provide additional support to our municipal partners.

NOW, THEREFORE BE IT RESOLVED, the County Clerk compile a list of Wood County resident employee volunteers, subject to employee supervisor approval, train them during work hours prior to the November election, and assign them as needed and only if Wisconsin National Guard members are not able to supplement possible critical poll worker shortages, and,

BE IT FURTHER RESOLVED, the employees assigned would be granted leave without loss of pay or benefit during the 24-hour period of election day.



# Department Operating Budget Narrative

Account Number	Description	2021 Requested	2020 Budget	Difference		Change Justification
				Amount	%	
28 - Treasurer						
2801 - Treasurer						
2801-41150 - Forest Cropland/Managed Forest						
101-2801-41150-???-000	41-000 - Taxes	(25,000)	(25,000)	0	0.00%	
2801-41800 - Interest & Penalties on Taxes						
101-2801-41800-???-000	41-000 - Taxes	(394,000)	(394,000)	0	0.00%	
2801-43640 - Cty Share Managed Forest Lands						
101-2801-43640-???-000	43-000 - Intergovernmental Revenues	(20,000)	(20,000)	0	0.00%	
2801-46121 - Treas Fees-Redemption Notices						
101-2801-46121-???-000	46-000 - Public Charges for Services	(4,000)	(4,000)	0	0.00%	
2801-46122 - Public Chgs-Property Conversio						
101-2801-46122-???-000	46-000 - Public Charges for Services	(1,000)	(1,000)	0	0.00%	
2801-46194 - Copy Fees						
101-2801-46194-???-000	46-000 - Public Charges for Services	(25)	(25)	0	0.00%	
2801-48300 - Property Sales						
101-2801-48300-???-000	48-000 - Miscellaneous Revenues	(20,000)	(20,000)	0	0.00%	
2801-48900 - Miscellaneous Revenue						
101-2801-48900-???-000	48-000 - Miscellaneous Revenues	(200)	(200)	0	0.00%	
2801-51520 - Treasury						
101-2801-51520-???-101	101 - Wages-Permanent	180,583	192,638	(12,055)	-6.26%	



# Department Operating Budget Narrative

Account Number	Description	2021 Requested	2020 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
101-2801-51520-???-107	107 - Sick Leave	9,764	6,160	3,604	+58.51%	Numbers entered from Finance
101-2801-51520-???-108	108 - Vacation	14,228	5,128	9,100	+177.48%	Numbers entered from Finance
101-2801-51520-???-109	109 - Holiday	8,092	5,122	2,970	+57.97%	Numbers entered from Finance
101-2801-51520-???-110	110 - Funeral/Jury/Other	0	0	0	0.00%	
101-2801-51520-???-120	120 - FICA	16,269	15,992	277	+1.73%	
101-2801-51520-???-130	130 - Health Insurance	65,072	69,951	(4,879)	-6.97%	
101-2801-51520-???-132	132 - Post Employment Benefits	4,253	4,181	72	+1.73%	
101-2801-51520-???-133	133 - Vision Insurance	208	234	(26)	-11.15%	Numbers entered from Finance
101-2801-51520-???-140	140 - Life Insurance	60	60	0	0.00%	
101-2801-51520-???-151	151 - Retirement	14,355	14,111	244	+1.73%	
101-2801-51520-???-160	160 - Worker's Compensation	404	418	(14)	-3.36%	
101-2801-51520-???-172	172 - Training / Conference / CPE	600	600	0	0.00%	
101-2801-51520-???-214	214 - Prof Serv-Printing	7,000	7,000	0	0.00%	
101-2801-51520-???-215	215 - Prof Serv-Other	19,700	19,775	(75)	-0.38%	
101-2801-51520-???-219	219 - Prof Serv-Other	18,500	18,500	0	0.00%	
101-2801-51520-???-221	221 - Utility Service-Cellphone / Telephone	2,000	2,000	0	0.00%	
101-2801-51520-???-230	230 - R/M Serv-PC Replacement	1,650	1,620	30	+1.85%	
101-2801-51520-???-236	236 - R/M Serv-Lic Agreemt-Software	17,500	17,500	0	0.00%	
101-2801-51520-???-243	243 - R/M Serv Other-Equipment	1,200	1,200	0	0.00%	
101-2801-51520-???-310	310 - Debit Cards	200	200	0	0.00%	
101-2801-51520-???-311	311 - Office Supplies	6,500	6,500	0	0.00%	
101-2801-51520-???-312	312 - Copy Expense	3,600	3,600	0	0.00%	
101-2801-51520-???-313	313 - Postage	17,000	17,000	0	0.00%	



# Department Operating Budget Narrative

Account Number	Description	2021 Requested	2020 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
101-2801-51520-???-323	323 - Public Notices	500	500	0	0.00%	
101-2801-51520-???-328	328 - Dues	500	500	0	0.00%	
101-2801-51520-???-331	331 - Mileage	1,800	1,800	0	0.00%	
101-2801-51520-???-332	332 - Meals	500	500	0	0.00%	
101-2801-51520-???-333	333 - Lodging / Hotels	1,500	1,500	0	0.00%	
101-2801-51520-???-341	341 - Operating Supplies & Expense	5,000	5,000	0	0.00%	
101-2801-51520-???-511	511 - Insurance-Liability	1,815	1,749	66	+3.77%	
101-2801-51520-???-531	531 - Rent-Interdepartment	33,864	33,864	0	0.00%	
101-2801-51520-???-560	560 - Illegal Taxes & Refunds	3,900	4,000	(100)	-2.50%	
101-2801-51520-???-561	561 - Delinq Property Chargebacks	2,000	2,000	0	0.00%	
Total 28 - Treasurer		(4,108)	(3,323)	(785)	+23.63%	



# Department Operating Budget Summary

<b>Department: 28 - Treasurer</b>	<b>2021 Budget Summary</b>			
	2801 - Treasurer	2021 Total	Change %	2020 Budget
Expense / Expenditure				
100 - Personnel Services	313,888	<b>313,888</b>	-0.22%	314,594
200 - Contractual Services	67,550	<b>67,550</b>	-0.07%	67,595
300 - Supplies and Expense	37,100	<b>37,100</b>	0.00%	37,100
500 - Fixed Charges	41,579	<b>41,579</b>	-0.08%	41,613
Total Operating Expenditures	460,117	<b>460,117</b>	-0.17%	460,902
Expense / Expenditure Total	460,117	<b>460,117</b>	-0.17%	460,902
Revenue / Funding Source				
41 - Taxes	(419,000)	<b>(419,000)</b>	0.00%	(419,000)
43 - Intergovernmental Revenues	(20,000)	<b>(20,000)</b>	0.00%	(20,000)
46 - Public Charges for Services	(5,025)	<b>(5,025)</b>	0.00%	(5,025)
48 - Miscellaneous Revenues	(20,200)	<b>(20,200)</b>	0.00%	(20,200)
Total Operating Expenditures	(464,225)	<b>(464,225)</b>	0.00%	(464,225)
Revenue / Funding Source Total	(464,225)	<b>(464,225)</b>	0.00%	(464,225)
<b>28 - Treasurer Tax Levy</b>	<b>(4,108)</b>	<b>(4,108)</b>	+23.63%	(3,323)



# Department Operating Budget Summary

<b>Department: 28 - Treasurer</b>	<b>2020 Budget Summary</b>	
	<b>2801 - Treasurer</b>	<b>2020 Budget</b>
Expense / Expenditure		
100 - Personnel Services	314,594	<b>314,594</b>
200 - Contractual Services	67,595	<b>67,595</b>
300 - Supplies and Expense	37,100	<b>37,100</b>
500 - Fixed Charges	41,613	<b>41,613</b>
Total Operating Expenditures	460,902	<b>460,902</b>
Expense / Expenditure Total	460,902	<b>460,902</b>
Revenue / Funding Source		
41 - Taxes	(419,000)	<b>(419,000)</b>
43 - Intergovernmental Revenues	(20,000)	<b>(20,000)</b>
46 - Public Charges for Services	(5,025)	<b>(5,025)</b>
48 - Miscellaneous Revenues	(20,200)	<b>(20,200)</b>
Total Operating Expenditures	(464,225)	<b>(464,225)</b>
Revenue / Funding Source Total	(464,225)	<b>(464,225)</b>
<b>28 - Treasurer Total</b>	<b>(3,323)</b>	<b>(3,323)</b>



# Operating Position Cost Summary

Report data returned based on the user's security permissions.

Fiscal Year 2021  
 Budget Line Year 2021  
 Department or Sub-Department 28 - Treasurer

Position	Pay Grade	Step	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
28 - Treasurer										
2801 - Treasurer										
2801-51520 - Treasury										
(Unassigned)										
3401-Treasurer (3401-10316)-HEATHER GEHRT (10316)	Grade 11	Step 11	96.88	75,865	28,588	-	104,452	2,015	-	0.97
3402-Deputy Treasurer (3402-12181)-CHERYL KROHN (12181)	Grade 7	Step 6	100.00	50,586	24,831	-	75,416	2,080	-	1.00
3404-Real Property Lister (3404-10860)-NANCY MARTI (10860)	Grade 7	Step 4	100.00	48,090	24,439	-	72,529	2,080	-	1.00
3408-Treasurer Coord (3408-12337)-CHELSEY BRANDL (12337)	Grade 5	Step 3	100.00	38,126	22,764	-	60,890	2,080	-	1.00
Total (Unassigned)				212,666	100,621	-	313,288	8,255	-	3.97
Total 2801-51520 - Treasury				212,666	100,621	-	313,288	8,255	-	3.97
Total 2801 - Treasurer				212,666	100,621	-	313,288	8,255	-	3.97
Total 28 - Treasurer				212,666	100,621	-	313,288	8,255	-	3.97
<b>Grand Total</b>				<b>212,666</b>	<b>100,621</b>	<b>-</b>	<b>313,288</b>	<b>8,255</b>	<b>-</b>	<b>3.97</b>



# Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

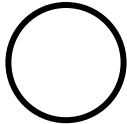
	2021 Budget	% Change	2020 Budget	2020 Actual	2020 Estimate
<b>28 - Treasurer</b>					
<b>2801 - Treasurer</b>					
<u>Expense / Expenditure</u>					
2801-51520 - Treasury					
100 - Personnel Services	313,888	-0.22%	314,594	190,715	312,645
200 - Contractual Services	67,550	-0.07%	67,595	27,353	44,230
300 - Supplies and Expense	37,100	0.00%	37,100	14,764	26,520
500 - Fixed Charges	41,579	-0.08%	41,613	25,229	39,100
2801-51520 - Treasury Total	<b>460,117</b>	<b>-0.17%</b>	<b>460,902</b>	<b>258,062</b>	<b>422,495</b>
Expense / Expenditure Total	<b>460,117</b>	<b>-0.17%</b>	<b>460,902</b>	<b>258,062</b>	<b>422,495</b>
<u>Revenue / Funding Source</u>					
2801-41150 - Forest Cropland/Managed Forest					
41 - Taxes	25,000	0.00%	25,000	63,998	60,000
2801-41150 - Forest Cropland/Managed Forest Total	<b>25,000</b>	<b>0.00%</b>	<b>25,000</b>	<b>63,998</b>	<b>60,000</b>
2801-41800 - Interest & Penalties on Taxes					
41 - Taxes	394,000	0.00%	394,000	230,005	375,000
2801-41800 - Interest & Penalties on Taxes Total	<b>394,000</b>	<b>0.00%</b>	<b>394,000</b>	<b>230,005</b>	<b>375,000</b>
2801-43640 - Cty Share Managed Forest Lands					
43 - Intergovernmental Revenues	20,000	0.00%	20,000	0	20,000
2801-43640 - Cty Share Managed Forest Lands Total	<b>20,000</b>	<b>0.00%</b>	<b>20,000</b>	<b>0</b>	<b>20,000</b>
2801-46121 - Treas Fees-Redemption Notices					
46 - Public Charges for Services	4,000	0.00%	4,000	7,737	11,000
2801-46121 - Treas Fees-Redemption Notices Total	<b>4,000</b>	<b>0.00%</b>	<b>4,000</b>	<b>7,737</b>	<b>11,000</b>
2801-46122 - Public Chgs-Property Conversio					
46 - Public Charges for Services	1,000	0.00%	1,000	2,019	2,020
2801-46122 - Public Chgs-Property Conversio Total	<b>1,000</b>	<b>0.00%</b>	<b>1,000</b>	<b>2,019</b>	<b>2,020</b>
2801-46194 - Copy Fees					
46 - Public Charges for Services	25	0.00%	25	0	0
2801-46194 - Copy Fees Total	<b>25</b>	<b>0.00%</b>	<b>25</b>	<b>0</b>	<b>0</b>
2801-48300 - Property Sales					
48 - Miscellaneous Revenues	20,000	0.00%	20,000	32,001	130,000
2801-48300 - Property Sales Total	<b>20,000</b>	<b>0.00%</b>	<b>20,000</b>	<b>32,001</b>	<b>130,000</b>
2801-48900 - Miscellaneous Revenue					
48 - Miscellaneous Revenues	200	0.00%	200	200	200
2801-48900 - Miscellaneous Revenue Total	<b>200</b>	<b>0.00%</b>	<b>200</b>	<b>200</b>	<b>200</b>
Revenue / Funding Source Total	<b>464,225</b>	<b>0.00%</b>	<b>464,225</b>	<b>335,960</b>	<b>598,220</b>
<b>2801 - Treasurer Total</b>	<b>(4,108)</b>	<b>+23.63%</b>	<b>(3,323)</b>	<b>(77,898)</b>	<b>(175,725)</b>



# Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2021 Budget	% Change	2020 Budget	2020 Actual	2020 Estimate
28 - Treasurer Total	(4,108)	+23.63%	(3,323)	(77,898)	(175,725)



RESOLUTION#

Introduced by Operations Committee  
Page 1 of 6

ITEM#  
DATE September 15, 2020  
Effective Date September 15, 2020

Committee

CAK

Motion:

Adopted:

1<sup>st</sup>

Lost:

2<sup>nd</sup>

Tabled:

No:

Yes:

Absent:

Number of votes required:

X

 Majority

Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

INTENT & SYNOPSIS: Tax deed eligible property – authorize the tax deeding of property in compliance with Section 75.14, Wisconsin Statutes.

FISCAL NOTE: TAXES 2015 – 2019	\$72,441.65
SPEC. ASSESSMENTS	3,155.84
SPEC. CHARGES	5,750.57
DEL UTILITIES	6,853.33
PUBLICATION FEES	1,508.90
TAX DEEDING EXP.	2,594.39
TOTAL	\$92,304.68

WHEREAS, Wood County holds tax certificates which have not been Redeemed as provided by law on the described land, and,

WHEREAS, there are delinquent taxes and special charges owing since 2015. It is in the best interest of the County to tax deed this property so it may be sold and put back on the tax roll.

WHEREAS, Notice of Application for taking Tax Deed has been served on owners of record as provided by Section 75.12, Wisconsin Statutes.

NOW THEREFORE BE IT RESOLVED, by the Wood County Board of Supervisors, that the land described be taken by tax deed pursuant to Section 75.14, Wisconsin Statutes.

01-00336 The northerly 75 feet of Lot 1 of Wood County Certified Survey Map No. 7582 (recorded in Volume 26 of Survey Maps at Page 82 as Document No. 905984) being part of the SE ¼ of the SW ¼ of Section 21, Township 24 North, Range 4 East, Town of Arpin, Wood County, Wisconsin, intending to describe that portion of Lot 1 of said survey map lying within the boundaries of the Town of Arpin.

Taxes 2016-2019	\$187.28
Publication Fees	\$94.94
Tax Deed Expense	\$237.00

Property is vacant located north of 8167 Church Rd, Town of Arpin.

02-00048 Lot 1 of Wood County Certified Survey Map No. 5108 (recorded in Volume 18 of Survey Maps at Page 8 as Document No. 738805) being part of the SW ¼ of the SE ¼ of Section 3, Township 25 North, Range 4 East, Town of Auburndale, Wood County, Wisconsin. Together with an apparent perpetual easement for ingress and egress as indicated on the Warranty Deed recorded in Volume 668 of Records at Page 405.

Taxes 2016-2019	\$4,328.85
Publication Fees	\$51.00
Tax Deed Expense	\$110.00

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ED WAGNER, CHAIRMAN

MICHAEL FEIRER

ADAM FISCHER

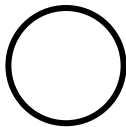
LANCE PLIML

DONNA ROZAR

Adopted by the County Board of Wood County, this                      day of                      20                      .

County Clerk

County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by

Page 2 of 6 Committee

Property is located at 5738 County Rd Y, Town of Auburndale.  
02-00235A The South ½ of the SE ¼ of the SW ¼ of Section 14, Township 25 North, Range 4 East, Town of Auburndale, Wood County, Wisconsin.

Taxes 2016-2019	\$3,775.93
Publication Fees	\$51.00
Tax Deed Expense	\$104.00

Property is located at 5580 Yellowstone Dr, Town of Auburndale.

07-00673 Lot 1 of Wood County Certified Survey Map No. 10273 (recorded in Volume 37 of Survey Maps at Page 173 as Document No. 2017R08906) being part of the SW ¼ of the NE ¼ of Section 23, Township 22 North, Range 6 East, Town of Grand Rapids, Wood County, Wisconsin.

Taxes 2016-2019	\$8,713.62
Special Charges	\$516.50
Publication Fees	\$51.00
Tax Deed Expense	\$108.00

Property is located at 5721 Kellner Rd, Town of Grand Rapids.

17-00295 Lot 1 of Wood County Certified Survey Map No. 9831 (recorded in Volume 35 of Survey Maps at Page 131 as Document No. 2014R09284) being part of the NE ¼ of the NE ¼ of Section 15, Township 23 North, Range 6 East, Town of Rudolph, Wood County, Wisconsin.

Taxes 2016-2019	\$1,840.80
Publication Fees	\$51.00
Tax Deed Expense	\$97.39

Property is located at 971 Plum Rd, Town of Rudolph.

17-00609C That part of the NW ¼ of the NE ¼ of Section 33, Township 23 North, Range 6 East, Town of Rudolph, Wood County, Wisconsin lying Northerly of Meadowview Avenue, Southerly of Lot 1 of Wood County Certified Survey Map No. 239, Westerly of the lands described in Volume 259 of Deeds, Page 375 and Easterly of the lands described in Volume 229 of Deeds, Page 163, Wood County Records.

Taxes 2016-2019	\$15.99
Publication Fees	\$125.94
Tax Deed Expense	\$208.00

Property is a strip of land west of 1476 Meadowview Ave, Town of Rudolph.

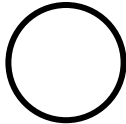
18-00551 Lot 1 of Wood County Certified Survey Map No. 1445 (recorded in Volume 5 of Survey Maps at Page 245 as Document No. 553453) being part of the SW ¼ of the NE ¼ of Section 32, Township 21 North, Range 6 East, Town of Saratoga, Wood County, Wisconsin. And the North 33 feet of the SW ¼ of the NE ¼ of Section 32, Township 21 North, Range 6 East, Town of Saratoga, Wood County, Wisconsin.

Taxes 2015-2019	\$3,369.75
Publication Fees	\$79.00

( )

Adopted by the County Board of Wood County, this day of 19 .

County Clerk County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by  
Page 3 of 6 Committee

Tax Deed Expense \$102.00  
Property is vacant land on Silver Creek Trail, Town of Saratoga.

22-00393 That part of the NE ¼ of the SW ¼ of Section 22, Township 23 North, Range 3 East, Town of Wood, Wood County, Wisconsin, described as follows: Commencing at the SE corner of the forty, run thence West 12 rods, thence North 13 rods, thence East 12 rods, thence South 13 rods to the place of beginning. (Lines to run parallel with the lines of the forty acre tract.)

Taxes 2016-2019 \$1,819.68  
Publication Fees \$51.00  
Tax Deed Expense \$108.00

Property is located at 5815 County Rd A, Town of Wood.

23-00232 Lot 31 of Apache Gardens, Village of Auburndale, Wood County, Wisconsin. AND A part of the E ½ of the NW ¼ of the SE ¼ of Section 22, Township 25 North, Range 4 East, Village of Auburndale, Wood County, Wisconsin, described as follows: Commencing at the NW corner of Lot 31 of the Apache Gardens subdivision and the point of beginning; thence along the West line of said lot South 0 degrees 46’ 46” W, 104.01 feet to the SW corner of said lot; thence S 89 degrees 12’ 58” W, 6.40 feet to the West line of said E ½ of NW ¼ of the SE ¼; thence N 0 degrees 10’ 22” W, 140.01 feet along said line; thence N 89 degrees 12’ 58” E, 6.73 feet to the point of beginning.

Taxes 2016-2019 \$9,647.63  
Delinquent Utilities \$1,178.10  
Publication Fees \$51.00  
Tax Deed Expense \$108.00

Property is located at 10669 Apache Ave, Village of Auburndale.

28-00077 Lot 1 of Wood County Certified Survey Map No. 10436 (recorded in Volume 38 of Survey Maps at Page 136 as Document No. 2018R07763) being part of the NW ¼ of the NW ¼ of Section 9, Township 23 North, Range 6 East, Village of Rudolph, Wood County, Wisconsin.

Taxes 2016-2019 \$1,491.11  
Special Charges \$497.44  
Delinquent Utilities \$2,097.01  
Publication Fees \$51.00  
Tax Deed Expense \$106.00

Property is located at 1649 Main St, Village of Rudolph.

32-00005 The Southerly 125 feet of Lot 1 of Wood County Certified Survey Map No. 7582 (recorded in Volume 26 of Survey Maps at Page 82 as Document No. 905984) being part of the SE ¼ of the SW ¼ of Section 21, Township 24 North, Range 4 East, Village of Arpin, Wood County, Wisconsin, intending to describe that portion of Lot 1 of said survey map lying within the boundaries of the Village of Arpin AND Outlot 1 of Wood County Certified Survey Map No.7582 (recorded in Volume 26 of Survey Maps at Page 82 as Document No. 905984) being part of the SE ¼ of the SW ¼ of Section 21, Township 24 North, Range 4 East, Village of Arpin, Wood County, Wisconsin.

Taxes 2016-2019 \$226.04  
Publication Fees \$146.58

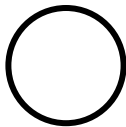
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Adopted by the County Board of Wood County, this \_\_\_\_\_ day of \_\_\_\_\_ 19 \_\_\_\_\_ .

\_\_\_\_\_  
County Clerk County Board Chairman



RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by  
Page 4 of 6

Committee

Tax Deed Expense \$206.00  
Property is located at 8167 Church Rd, Village of Arpin.

33-00813 Lot 4 of Block 57 of the City of Marshfield, Wood County, Wisconsin.

Taxes 2016-2019	\$7,470.28
Special Assessments	\$2,246.45
Special Charges	\$385.63
Delinquent Utilities	\$1,455.06
Publication Fees	\$51.00
Tax Deed Expense	\$102.00

Property is located at 111 S Vine Ave, City of Marshfield.

33-01128 The Westerly half of Lot 6 and the Westerly half of Lot 7 of Block 97 of the City of Marshfield, Wood County, Wisconsin.

Taxes 2016-2019	\$4,700.89
Delinquent Utilities	\$1,312.17
Publication Fees	\$20.00
Tax Deed Expense	\$30.00

Property is located at 300 E 4<sup>th</sup> St, City of Marshfield.

33-03523A A part of the East ½ of the West ½ of the NW ¼ of the NE ¼ of Section 18, Township 25 North, Range 3 East, City of Marshfield, Wood County, Wisconsin, described as follows: Beginning at a point on the South line of 14<sup>th</sup> Street (formerly Bakerville Street), in the City of Marshfield, which is a distance of 202 feet East of the West line of the East ½ of the West ½ of the NW ¼ of the NE ¼ of Section 18, Township 25 North, Range 3 East, and running thence East along the South line of 14<sup>th</sup> Street a distance of 60 feet; thence South at right angles to 14<sup>th</sup> Street 195 feet; thence West parallel with 14<sup>th</sup> Street, 60 feet; thence North at right angles 195 feet to the point of beginning.

Taxes 2016-2019	\$1,846.37
Publication Fees	\$20.00
Tax Deed Expense	\$30.00

Property is located at 510 W 14<sup>th</sup> St, City of Marshfield.

34-01624 Lot 19 of West Side Assessor’s Plat No. 26, City of Wisconsin Rapids, Wood County, Wisconsin.

Taxes 2016-2019	\$1,227.77
Special Charges	\$2,200.00
Special Assessments	\$414.00
Publication Fees	\$206.44
Tax Deed Expense	\$102.00

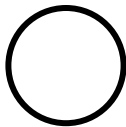
Property is located at 450 10<sup>th</sup> Ave N, City of Wisconsin Rapids.

34-01739 Lot 5 of West Side Assessor’s Plat No. 11, City of Wisconsin Rapids, Wood County, Wisconsin.

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Adopted by the County Board of Wood County, this day of 19 .

County Clerk County Board Chairman



RESOLUTION#

ITEM#

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Introduced by

Page 5 of 6 Committee

Taxes 2016-2019	\$3,981.66
Special Charges	\$1,601.00
Publication Fees	\$51.00
Tax Deed Expense	\$104.00

Property is located at 531 7<sup>th</sup> Ave N, City of Wisconsin Rapids.

34-03552 Lot 3 of Block 1 of Schingo Addition, City of Wisconsin Rapids, Wood County, Wisconsin.

Taxes 2016-2019	\$694.28
Publication Fees	\$51.00
Tax Deed Expense	\$110.00

Property is located at 2120 Chase St, City of Wisconsin Rapids.

34-03553 Lot 4 of Block 1 of Schingo Addition, City of Wisconsin Rapids, Wood County, Wisconsin.

Taxes 2016-2019	\$4,282.83
Special Charges	\$350.00
Special Assessments	\$495.39
Delinquent Utilities	\$381.10
Publication Fees	\$51.00
Tax Deed Expense	\$110.00

Property is located at 2110 Chase St, City of Wisconsin Rapids.

34-04578 Lot 1 of Block 4 of Wickhams Subdivision, City of Wisconsin Rapids, Wood County, Wisconsin.

Taxes 2016-2019	\$694.47
Special Charges	\$100.00
Publication Fees	\$51.00
Tax Deed Expense	\$114.00

Property is located at 1810 Spencer St, City of Wisconsin Rapids.

34-04579 Lot 2 in Block 4 of Wickhams Subdivision, City of Wisconsin Rapids, Wood County, Wisconsin.

Taxes 2016-2019	\$694.47
Publication Fees	\$51.00
Tax Deed Expense	\$114.00

Property is located at 1820 Spencer St, City of Wisconsin Rapids.

34-04583 Lots 13, 14, 15, 16, and 17 in Block 4 of Wickhams Subdivision, together with the South half of vacated Conley Street lying immediately North of said lands, City of Wisconsin Rapids, Wood County, Wisconsin.

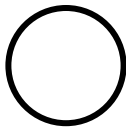
Taxes 2016-2019	\$5,609.92
Special Charges	\$100.00
Publication Fees	\$51.00

( )

Adopted by the County Board of Wood County, this day of 19 .

County Clerk County Board Chairman





RESOLUTION#

ITEM#

DATE

Effective Date:

Introduced by

Page 6 of 6 Committee

Tax Deed Expense \$120.00  
Property is located at 1420 18<sup>th</sup> Ave S, City of Wisconsin Rapids.

34-06047 Lot 8 of East Side Assessor’s Plat No. 35, City of Wisconsin Rapids, Wood County, Wisconsin.

Taxes 2016-2019 \$3,987.14  
Delinquent Utilities \$429.89  
Publication Fees \$51.00  
Tax Deed Expense \$106.00

Property is located at 350 16<sup>th</sup> St N, City of Wisconsin Rapids.

34-06821 Lot 89 of Morningside Addition, City of Wisconsin Rapids, Wood County, Wisconsin.

Taxes 2016-2019 \$1,834.89  
Publication Fees \$51.00  
Tax Deed Expense \$58.00

Property is located at 651 12<sup>th</sup> St S, City of Wisconsin Rapids.

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Adopted by the County Board of Wood County, this \_\_\_\_\_ day of \_\_\_\_\_ 19 \_\_\_\_\_.

\_\_\_\_\_  
County Clerk County Board Chairman



# Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2021 Budget	% Change	2020 Budget	2020 Actual	2020 Estimate
<b>14 - Finance</b>					
<b>1401 - Finance-Administration</b>					
<u>Expense / Expenditure</u>					
1401-51510 - Finance					
100 - Personnel Services					
101 - Wages-Permanent	278,028	+8.17%	257,036	109,911	192,700
107 - Sick Leave	14,932	+57.35%	9,490	510	9,490
108 - Vacation	16,530	+66.67%	9,918	2,494	9,918
109 - Holiday	12,380	+56.86%	7,892	3,290	7,892
110 - Funeral/Jury/Other	0	0.00%	0	979	0
119 - In or Out Call Pay	0	0.00%	0	0	0
120 - FICA	24,623	+13.20%	21,752	8,419	16,800
130 - Health Insurance	65,564	-6.98%	70,480	44,376	61,670
132 - Post Employment Benefits	2,157	-47.43%	4,104	1,278	2,500
133 - Vision Insurance	219	+18.51%	185	76	185
140 - Life Insurance	45	-25.00%	60	28	60
151 - Retirement	21,726	+13.20%	19,193	7,910	14,850
156 - Unemployment Compensation	0	0.00%	0	3,700	3,700
160 - Worker's Compensation	612	+7.54%	569	235	570
172 - Training / Conference / CPE	3,000	0.00%	3,000	219	2,000
	439,816		403,678	183,426	322,335
200 - Contractual Services					
212 - Prof Serv-Accounting	35,800	+37.69%	26,000	40,989	55,000
214 - Prof Serv-Printing	750	0.00%	750	610	750
219 - Prof Serv-Other	40,186	+0.74%	39,890	40,993	39,890
221 - Utility Service-Cellphone /	950	-34.93%	1,460	1,021	1,460
230 - R/M Serv-PC Replacement	1,910	+19.38%	1,600	1,067	1,600
	79,596		69,700	84,680	98,700
300 - Supplies and Expense					
311 - Office Supplies	2,000	0.00%	2,000	685	2,000
312 - Copy Expense	1,076	0.00%	1,076	292	1,076
313 - Postage	600	0.00%	600	354	600
328 - Dues	3,000	0.00%	3,000	945	3,000
330 - Other Travel	0	0.00%	0	0	
331 - Mileage	1,000	0.00%	1,000	0	250
332 - Meals	250	0.00%	250	26	100
333 - Lodging / Hotels	1,500	0.00%	1,500	0	250
336 - Parking	250	0.00%	250	0	100
341 - Operating Supplies & Expense	200	0.00%	200	10	200
	9,876		9,876	2,313	7,576
500 - Fixed Charges					
511 - Insurance-Liability	1,741	+3.38%	1,684	1,123	1,684
531 - Rent-Interdepartment	17,520	0.00%	17,520	11,680	17,520
	19,261		19,204	12,803	19,204
<b>Expense / Expenditure Total</b>	<b>548,549</b>	<b>+9.17%</b>	<b>502,458</b>	<b>283,222</b>	<b>447,815</b>
<u>Revenue / Funding Source</u>					
1401-46196 - Public Charges-Human Resources					
46 - Public Charges for Services					
46-000 - Public Charges for Services	400	0.00%	400	132	400
1401-48000 - Miscellaneous Revenue					
48 - Miscellaneous Revenues					
48-000 - Miscellaneous Revenues	0	0.00%	0	0	
<b>Revenue / Funding Source Total</b>	<b>400</b>		<b>400</b>	<b>132</b>	<b>400</b>
<b>14 - Finance Total</b>	<b>548,149</b>	<b>+9.18%</b>	<b>502,058</b>	<b>283,090</b>	<b>447,415</b>



# Department Operating Budget Narrative

Account Number	Description	2021 Requested	2020 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
14 - Finance						
1401 - Finance-Administration						
1401-46196 - Public Charges-Human Resources						
101-1401-46196-???-000	46-000 - Public Charges for Services	(400)	(400)	0	0.00%	
1401-48000 - Miscellaneous Revenue						
101-1401-48000-???-000	48-000 - Miscellaneous Revenues	0	0	0	0.00%	
1401-51510 - Finance						
101-1401-51510-???-101	101 - Wages-Permanent	278,028	257,036	20,992	+8.17%	Succession Plan
101-1401-51510-???-107	107 - Sick Leave	14,932	9,490	5,442	+57.35%	Succession Plan
101-1401-51510-???-108	108 - Vacation	16,530	9,918	6,612	+66.67%	Succession Plan
101-1401-51510-???-109	109 - Holiday	12,380	7,892	4,488	+56.86%	Succession Plan
101-1401-51510-???-110	110 - Funeral/Jury/Other	0	0	0	0.00%	
101-1401-51510-???-119	119 - In or Out Call Pay	0	0	0	0.00%	
101-1401-51510-???-120	120 - FICA	24,623	21,752	2,871	+13.20%	
101-1401-51510-???-130	130 - Health Insurance	65,564	70,480	(4,916)	-6.98%	
101-1401-51510-???-132	132 - Post Employment Benefits	2,157	4,104	(1,946)	-47.43%	
101-1401-51510-???-133	133 - Vision Insurance	219	185	34	+18.51%	
101-1401-51510-???-140	140 - Life Insurance	45	60	(15)	-25.00%	
101-1401-51510-???-151	151 - Retirement	21,726	19,193	2,534	+13.20%	
101-1401-51510-???-156	156 - Unemployment Compensation	0	0	0	0.00%	
101-1401-51510-???-160	160 - Worker's Compensation	612	569	43	+7.54%	
101-1401-51510-???-172	172 - Training / Conference / CPE	3,000	3,000	0	0.00%	



# Department Operating Budget Narrative

Account Number	Description	2021 Requested	2020 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
101-1401-51510-???-212	212 - Prof Serv-Accounting	35,800	26,000	9,800	+37.69%	Consulting increase due to staff turnover.
101-1401-51510-???-214	214 - Prof Serv-Printing	750	750	0	0.00%	
101-1401-51510-???-219	219 - Prof Serv-Other	40,186	39,890	296	+0.74%	Increased software maintenance costs
101-1401-51510-???-221	221 - Utility Service-Cellphone / Telephone	950	1,460	(510)	-34.93%	
101-1401-51510-???-230	230 - R/M Serv-PC Replacement	1,910	1,600	310	+19.38%	Work from home laptop
101-1401-51510-???-311	311 - Office Supplies	2,000	2,000	0	0.00%	
101-1401-51510-???-312	312 - Copy Expense	1,076	1,076	0	0.00%	
101-1401-51510-???-313	313 - Postage	600	600	0	0.00%	
101-1401-51510-???-328	328 - Dues	3,000	3,000	0	0.00%	
101-1401-51510-???-330	330 - Other Travel	0	0	0	0.00%	
101-1401-51510-???-331	331 - Mileage	1,000	1,000	0	0.00%	
101-1401-51510-???-332	332 - Meals	250	250	0	0.00%	
101-1401-51510-???-333	333 - Lodging / Hotels	1,500	1,500	0	0.00%	
101-1401-51510-???-336	336 - Parking	250	250	0	0.00%	
101-1401-51510-???-341	341 - Operating Supplies & Expense	200	200	0	0.00%	
101-1401-51510-???-511	511 - Insurance-Liability	1,741	1,684	57	+3.38%	
101-1401-51510-???-531	531 - Rent-Interdepartment	17,520	17,520	0	0.00%	
Total 14 - Finance		548,149	502,058	46,091	+9.18%	

# Operating Position Cost Summary

Fiscal Year 2021  
 Budget Line Year 2021  
 Department or Sub-Department 14 - Finance

Position	Pay Grade	Step	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
14 - Finance										
1401 - Finance-Administration										
1401-51510 - Finance										
(Unassigned)										
1001-Director (1001-12925)-ALLEN THURBER (12925)	Grade 18	Step 5	100.00	102,648	31,423	-	134,071	2,080	-	1.00
1005A-Deputy Finance Dir (1005A-12757)-EDWARD NEWTON (12757)	Grade 13	Step 6	100.00	79,144	27,953	-	107,097	2,080	-	1.00
FN - Finance (0000FN-Vacant)-9000-Admin Vacant (22222)	Grade 11	Step 3	50.00	32,209	4,743	-	36,952	1,040	-	0.50
Total (Unassigned)				214,001	64,119	-	278,120	5,200	-	2.50
Fiscal										
1006-Payroll Admin (1006-11933)-PANYIA YANG (11933)	Grade 8	Step 5	100.00	53,934	25,386	-	79,321	2,080	-	1.00
1007-AP Admin (1007-10565)-BRENDA NELSON (10565)	Grade 8	Step 5	100.00	53,934	25,441	-	79,376	2,080	-	1.00
Total Fiscal				107,869	50,828	-	158,696	4,160	-	2.00
Total 1401-51510 - Finance				321,870	114,946	-	436,816	9,360	-	4.50
Total 1401 - Finance-Administration				321,870	114,946	-	436,816	9,360	-	4.50
Total 14 - Finance				321,870	114,946	-	436,816	9,360	-	4.50
<b>Grand Total</b>				<b>321,870</b>	<b>114,946</b>	<b>-</b>	<b>436,816</b>	<b>9,360</b>	<b>-</b>	<b>4.50</b>



# Department Operating Budget Summary

2021 Budget Summary				
<b>Department: 14 - Finance</b>	1401 - Finance-Administration	2021 Total	Change %	2020 Budget
Expense / Expenditure				
100 - Personnel Services	439,816	<b>439,816</b>	+8.95%	403,678
200 - Contractual Services	79,596	<b>79,596</b>	+14.20%	69,700
300 - Supplies and Expense	9,876	<b>9,876</b>	0.00%	9,876
500 - Fixed Charges	19,261	<b>19,261</b>	+0.30%	19,204
Total Operating Expenditures	548,549	<b>548,549</b>	+9.17%	502,458
Expense / Expenditure Total	548,549	<b>548,549</b>	+9.17%	502,458
Revenue / Funding Source				
46 - Public Charges for Services	(400)	<b>(400)</b>	0.00%	(400)
48 - Miscellaneous Revenues	0	<b>0</b>	0.00%	0
Total Operating Expenditures	(400)	<b>(400)</b>	0.00%	(400)
Revenue / Funding Source Total	(400)	<b>(400)</b>	0.00%	(400)
<b>14 - Finance Tax Levy</b>	<b>548,149</b>	<b>548,149</b>	+9.18%	502,058

2020 Budget Summary		
<b>Department: 14 - Finance</b>	1401 - Finance-Administration	2020 Budget
Expense / Expenditure		
100 - Personnel Services	403,678	<b>403,678</b>
200 - Contractual Services	69,700	<b>69,700</b>
300 - Supplies and Expense	9,876	<b>9,876</b>
500 - Fixed Charges	19,204	<b>19,204</b>
Total Operating Expenditures	502,458	<b>502,458</b>
Expense / Expenditure Total	502,458	<b>502,458</b>
Revenue / Funding Source		
46 - Public Charges for Services	(400)	<b>(400)</b>
48 - Miscellaneous Revenues	0	<b>0</b>
Total Operating Expenditures	(400)	<b>(400)</b>
Revenue / Funding Source Total	(400)	<b>(400)</b>
<b>14 - Finance Total</b>	<b>502,058</b>	<b>502,058</b>

8/27/2020

**County of Wood**  
**DETAILED INCOME STATEMENT W/SUBTOTALS**  
All Departments  
Monday, August 31, 2020

	Actual	2020 Budget	Variance	Variance %
<b>REVENUES</b>				
<b>Taxes</b>				
41110 General Property Taxes	\$18,396,972.96	\$27,595,459.50	(\$9,198,486.54)	(33.33%)
41150 Forest Cropland/Managed Forest Land	61,057.79	25,000.00	36,057.79	144.23%
41220 General Sales and Retailers' Discount	141.28	220.00	(78.72)	(35.78%)
41221 County Sales Tax	3,141,248.99	6,138,000.00	(2,996,751.01)	(48.82%)
41230 Real Estate Transfer Fees	78,597.42	142,000.00	(63,402.58)	(44.65%)
41800 Interest and Penalties on Taxes	238,561.09	394,000.00	(155,438.91)	(39.45%)
41910 Payments in Lieu of Taxes		18,500.00	(18,500.00)	(100.00%)
Total Taxes	21,916,579.53	34,313,179.50	(12,396,599.97)	(36.13%)
<b>Intergovernmental Revenues</b>				
43240 Federal Aid-Cares Act Funding	595,214.94		595,214.94	0.00%
43410 State Aid-Shared Revenue	460,325.53	3,064,207.00	(2,603,881.47)	(84.98%)
43420 Personal Property Aid	272,398.42	272,398.42		0.00%
43430 State Aid-Other State Shared Revenues	220,567.48	291,141.00	(70,573.52)	(24.24%)
43511 State Aid-Victim Witness	29,246.34	74,000.00	(44,753.66)	(60.48%)
43512 State Aid-Courts	338,101.79	377,280.00	(39,178.21)	(10.38%)
43514 State Aid-Court Support Services	88,678.00	75,775.00	12,903.00	17.03%
43515 State Aid-Court Child Custody Mediation	1,446.01		1,446.01	0.00%
43516 State Aid-Modernization Grants	35,864.00	58,120.00	(22,256.00)	(38.29%)
43521 State Aid - Law Enforcement	182,072.04	163,191.00	18,881.04	11.57%
43523 State Aid-Other Law Enforcement	17,037.00	18,000.00	(963.00)	(5.35%)
43528 State Aid-Emergency Government		93,250.00	(93,250.00)	(100.00%)
43531 State Aid-Transportation	1,892,691.60	2,194,425.00	(301,733.40)	(13.75%)
43534 State Aid-LRIP		218,258.00	(218,258.00)	(100.00%)
43549 State Aid-Private Sewage		7,000.00	(7,000.00)	(100.00%)
43551 State Aid-Health Grants	59,109.59	83,252.00	(24,142.41)	(29.00%)
43554 State Aid-Health WIC Program	116,730.00	395,065.00	(278,335.00)	(70.45%)
43557 State Aid-Health Consolidated Contract	31,101.00	70,944.62	(39,843.62)	(56.16%)
43560 State Aid-Grants	53,399.00	68,167.00	(14,768.00)	(21.66%)
43561 State Aids	6,922,483.16	13,290,580.00	(6,368,096.84)	(47.91%)
43567 State Aid-Transportation	243,658.97	242,594.00	1,064.97	0.44%
43568 State Aid-Child Support	529,071.97	1,109,455.78	(580,383.81)	(52.31%)
43571 State Aid-UW Extension	1,344.00	11,500.00	(10,156.00)	(88.31%)
43572 State Aid-ATV Maintenance	305,253.75	6,826.00	298,427.75	4,371.93%
43574 State Aid-Snowmobile Trail Maint		79,777.00	(79,777.00)	(100.00%)
43576 State Aid-Parks	76,610.00	76,610.00		0.00%
43581 State Aid-Forestry	49,133.95	74,898.00	(25,764.05)	(34.40%)
43586 State Aid-Land Conservation	123,953.78	1,036,484.86	(912,531.08)	(88.04%)
43640 State Aid-Co Share Managed Forest Lands		20,000.00	(20,000.00)	(100.00%)
43690 State Aid-Forestry Roads	3,653.91	3,300.00	353.91	10.72%
Total Intergovernmental	12,649,146.23	23,476,499.68	(10,827,353.45)	(46.12%)
<b>Licenses and Permits</b>				
44100 Business and Occupational Licenses	350,267.77	377,750.00	(27,482.23)	(7.28%)
44101 Utility Permits	17,010.00	1,050.00	15,960.00	1,520.00%
44102 Driveway Permits		860.00	(860.00)	(100.00%)
44200 DNR & ML Fees	36,454.95	54,511.00	(18,056.05)	(33.12%)
44201 Dog License Fund		1,000.00	(1,000.00)	(100.00%)
44260 Moving Permits		1,025.00	(1,025.00)	(100.00%)
44300 Sanitary Permit Fees	58,075.00	71,300.00	(13,225.00)	(18.55%)
44411 County Planner Plat Review Fees	5,900.00	7,500.00	(1,600.00)	(21.33%)
44412 Wisconsin Fund Application Fees	300.00	150.00	150.00	100.00%
44413 Shoreland zoning Fees & Permits	6,610.29	33,825.00	(27,214.71)	(80.46%)
44415 HT Database Annual Fee	5,085.00	118,750.00	(113,665.00)	(95.72%)
Total Licenses and Permits	479,703.01	667,721.00	(188,017.99)	(28.16%)
<b>Fines, Forfeits and Penalties</b>				
45110 Ordinances Violations	1,710.11	1,700.00	10.11	0.59%
45115 County Share of Occupational Driver	80.00	200.00	(120.00)	(60.00%)
45120 County Share of State Fines and Forfeitures	83,004.48	152,000.00	(68,995.52)	(45.39%)
45123 County Parks Violation Fee	450.00	750.00	(300.00)	(40.00%)
45130 County Forfeitures Revenue	50,339.22	94,000.00	(43,660.78)	(46.45%)
45191 Private Sewage Fines	11,947.00	15,000.00	(3,053.00)	(20.35%)
Total Fines, Forfeits and Penalties	147,530.81	263,650.00	(116,119.19)	(44.04%)

8/27/2020

**County of Wood**  
**DETAILED INCOME STATEMENT W/SUBTOTALS**  
All Departments  
Monday, August 31, 2020

	Actual	2020 Budget	Variance	Variance %
<b>Public Charges for Services</b>				
46110 County Clerk-Passport Fees	11,885.00	22,000.00	(10,115.00)	(45.98%)
46121 Treasurer Fees-Redemption Notices	7,873.40	4,000.00	3,873.40	96.84%
46122 Property Conversion Charges	2,018.92	1,000.00	1,018.92	101.89%
46130 Register of Deeds-Fees	204,639.87	262,000.00	(57,360.13)	(21.89%)
46131 Register of Deeds-Laredo Tapestry	6,655.63	47,000.00	(40,344.37)	(85.84%)
46135 Land Record-Fees	60,304.00	92,880.00	(32,576.00)	(35.07%)
46140 Court Fees	110,610.45	155,000.00	(44,389.55)	(28.64%)
46141 Court Fees and Costs-Marriage Counseling	58,872.97	12,295.00	46,577.97	378.84%
46142 Court/Juvenile	28,526.27	22,000.00	6,526.27	29.66%
46143 Other Professional Reimbursements	18,724.88	17,736.00	988.88	5.58%
46144 Circuit Court Branch I	15,477.31	28,600.00	(13,122.69)	(45.88%)
46146 Circuit Court Branch III	6,294.00	12,000.00	(5,706.00)	(47.55%)
46191 Public Charges-Clerk	4,400.00	6,800.00	(2,400.00)	(35.29%)
46192 Public Chgs-Temp Licenses	4,050.55	7,000.00	(2,949.45)	(42.14%)
46194 County Clerk Copy Fees	132.37	275.00	(142.63)	(51.87%)
46195 Public Chgs-Map & Data Sales	91.25	100.00	(8.75)	(8.75%)
46196 Public Chgs-Human Resources	979,475.83	1,557,476.00	(578,000.17)	(37.11%)
46210 Sheriff-Public Charges	1,291.81	325.00	966.81	297.48%
46211 Sheriff Revenue-Civil Process Fees	36,699.65	62,000.00	(25,300.35)	(40.81%)
46212 Sheriff Cost Reimbursement/Witness Fees	30,525.15	53,000.00	(22,474.85)	(42.41%)
46214 Reserve Deputy Revenue	7,811.84	14,000.00	(6,188.16)	(44.20%)
46215 Sheriff Escort Service	13,875.23	31,000.00	(17,124.77)	(55.24%)
46216 Restitution	290.38	200.00	90.38	45.19%
46217 OWI Restitution	922.59	1,750.00	(827.41)	(47.28%)
46221 Public Chgs-Coroner Cremation	45,300.00	60,000.00	(14,700.00)	(24.50%)
46230 Death Certificates	17,700.00	15,000.00	2,700.00	18.00%
46241 Jail Surcharge	14,974.56	31,000.00	(16,025.44)	(51.69%)
46242 Huber/Electronic Monitoring	136,411.17	357,678.00	(221,266.83)	(61.86%)
46243 Inmate Booking/Processing Fee	7,488.48	17,000.00	(9,511.52)	(55.95%)
46244 Other County Transports	12,711.63	18,000.00	(5,288.37)	(29.38%)
46245 Jail Stay Fee	24,518.06	37,000.00	(12,481.94)	(33.73%)
46291 Public Chgs-ID Cards		100.00	(100.00)	(100.00%)
46330 Public Chgs-Ho Chunk/AODA		27,500.00	(27,500.00)	(100.00%)
46510 Public Chgs-Crisis Stabilization	143,493.21	477,695.00	(334,201.79)	(69.96%)
46520 Institutional Care-Private Pay	319,495.72	952,868.00	(633,372.28)	(66.47%)
46521 Institutional Care-Other Pay	371.00	4,146.00	(3,775.00)	(91.05%)
46525 Public Chgs- Medicare	1,436,686.40	3,210,503.00	(1,773,816.60)	(55.25%)
46526 Public Chgs- Medicaid	2,252,798.66	5,717,200.00	(3,464,401.34)	(60.60%)
46527 Public Chgs-Veterans EW	44,670.39		44,670.39	0.00%
46530 Public Charges	3,257,799.12	6,207,995.00	(2,950,195.88)	(47.52%)
46531 Public Chgs- Private Insurance	554,230.09	1,470,262.00	(916,031.91)	(62.30%)
46532 Public Chgs-County Responsible	52,317.18	154,607.00	(102,289.82)	(66.16%)
46533 Public Chgs-NW Mental Health Inpatient	28,015.68	200,182.00	(172,166.32)	(86.00%)
46534 Public Chgs-NW Mental Health Inpatient	1,300,888.19	1,745,238.00	(444,349.81)	(25.46%)
46536 Third Party Awards & Settlements	244,716.00	410,828.00	(166,112.00)	(40.43%)
46537 Contractual Adjustment	(2,184,724.80)	(4,428,250.00)	2,243,525.20	(50.66%)
46590 Provision for Bad Debts-Edgewater	(22,999.98)	(92,000.00)	69,000.02	(75.00%)
46621 Child Support-Genetic Tests	3,193.38	3,750.00	(556.62)	(14.84%)
46623 Child Support-Filing Fees	51.00	80.00	(29.00)	(36.25%)
46624 Child Support-Service Fees	8,551.01	12,000.00	(3,448.99)	(28.74%)
46721 Public Chgs-Parks	471,763.67	550,000.00	(78,236.33)	(14.22%)
46772 UW-Extension Project Revenue	17,218.41	3,050.00	14,168.41	464.54%
46813 County Forest Revenue	170,816.74	385,000.00	(214,183.26)	(55.63%)
46825 Land Conservation Fees & Sales	38,266.97	70,860.00	(32,593.03)	(46.00%)
46826 Private Sewage Charges	8,920.00	15,250.00	(6,330.00)	(41.51%)
Total Public Charges for Services	10,017,091.29	20,044,979.00	(10,027,887.71)	(50.03%)
<b>Intergovernmental Charges for Services</b>				
47210 Intergovernmental Charges	296,838.00	558,200.00	(261,362.00)	(46.82%)
47230 State Charges	652,521.29	1,702,757.00	(1,050,235.71)	(61.68%)
47231 State Charges-Highway	171,001.12	232,838.00	(61,836.88)	(26.56%)
47232 State Charges-Machinery	19,075.49		19,075.49	0.00%
47250 Intergovernmental Transfer Program Rev	483,642.00	627,900.00	(144,258.00)	(22.97%)
47300 Local Gov Chgs	248,009.11	594,327.00	(346,317.89)	(58.27%)



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**County of Wood**  
**DETAILED INCOME STATEMENT W/SUBTOTALS**  
All Departments  
Monday, August 31, 2020

		2020			
		Actual	Budget	Variance	Variance %
47320	Local Gov Chgs-Public Safety	19,360.57	30,000.00	(10,639.43)	(35.46%)
47330	Local Gov Chgs-Transp	617,380.15	1,329,550.00	(712,169.85)	(53.56%)
47332	Local Gov Chgs-Roads		420,187.00	(420,187.00)	(100.00%)
47333	Local Gov Chgs-Bridges	(11,773.74)	78,103.00	(89,876.74)	(115.07%)
47350	Local Gov Chgs-Hlth & Human Svcs	36,711.00	69,000.00	(32,289.00)	(46.80%)
47351	Local Gov Chgs-Other Governments	6,270.00	70,640.00	(64,370.00)	(91.12%)
47391	Local Gov Chgs-BNI (Materials)	1,260.20	2,500.00	(1,239.80)	(49.59%)
47392	Local Gov Chgs-BNI (Staff)	67.50	850.00	(782.50)	(92.06%)
47393	Local Gov Chgs-Work Relief	663.00	10,000.00	(9,337.00)	(93.37%)
47395	Local Gov Chgs-EM Vehicles	784.31	5,000.00	(4,215.69)	(84.31%)
47396	Local Gov Chgs-EM Equipment	6,778.42	800.00	5,978.42	747.30%
	Total Charges to Other Governments	2,548,588.42	5,732,652.00	(3,184,063.58)	(55.54%)
Interdepartmental Charges for Services					
47410	Dept Charges-Hlth Benefits & Other	7,053,684.88	10,282,100.00	(3,228,415.12)	(31.40%)
47411	Dept Charges-Purchasing	21,594.97	40,200.00	(18,605.03)	(46.28%)
47412	Dept Charges-Insurance	336,741.20	500,000.00	(163,258.80)	(32.65%)
47413	Dept Charges-Gen Govt	704,464.19	1,127,105.00	(422,640.81)	(37.50%)
47415	Dept Charges-Systems	211,411.51	322,905.00	(111,493.49)	(34.53%)
47421	Dept Charges-Public Safety	10,241.19	22,100.00	(11,858.81)	(53.66%)
47430	Dept Charges-Bldg Rent	607,874.00	908,643.00	(300,769.00)	(33.10%)
47435	Dept Charges-Sheriff Lockup Rent	10,666.64	16,000.00	(5,333.36)	(33.33%)
47438	Dept Charges-Riverblock Rent	397,647.68	600,708.00	(203,060.32)	(33.80%)
47440	Dept Charges	3,298.00	3,200.00	98.00	3.06%
47460	Dept Charges-Drug Court	34,000.00	73,000.00	(39,000.00)	(53.42%)
47470	Dept Charges-Highway	1,248,990.97	2,169,804.00	(920,813.03)	(42.44%)
	Total Interdepartmental Charges	10,640,615.23	16,065,765.00	(5,425,149.77)	(33.77%)
	Total Intergovernmental Charges for Services	13,189,203.65	21,798,417.00	(8,609,213.35)	(39.49%)
Miscellaneous					
48000	Miscellaneous	3,780.50		3,780.50	0.00%
48100	Interest	56.52	20.00	36.52	182.60%
48110	Interest-Capital Projects	5.51	10.00	(4.49)	(44.90%)
48113	Unrealized Gain/Loss on Investment	69,170.83	25,500.00	43,670.83	171.26%
48114	Interest-Investment	1,208,647.89	145,000.00	1,063,647.89	733.55%
48115	Interest-General Investment	80,741.25	100,000.00	(19,258.75)	(19.26%)
48116	Interest-Section 125 & Health	1,247.92	475.00	772.92	162.72%
48117	Interest-Clerk of Courts	217.95	250.00	(32.05)	(12.82%)
48200	Rental Income	66,625.19	94,503.00	(27,877.81)	(29.50%)
48300	Gain/Loss-Sale of Property	332,469.99	42,000.00	290,469.99	691.60%
48320	Gain/Loss-Sale of Surplus Property	8,923.38	500.00	8,423.38	1,684.68%
48340	Gain/Loss-Sale of Salvage and Waste	3,853.20	6,700.00	(2,846.80)	(42.49%)
48440	Insurance Recoveries-Other	138,512.65	912,000.00	(773,487.35)	(84.81%)
48500	Donations	118,883.83	132,885.00	(14,001.17)	(10.54%)
48502	Donations-Veterans Loan Repayment	186.50		186.50	0.00%
48503	Donations-Services ATV Club	3,802.00	6,000.00	(2,198.00)	(36.63%)
48540	Donations & Contributions	40,873.67	21,500.00	19,373.67	90.11%
48830	Recovery of PYBD & Contractual Adj	32,206.40	35,000.00	(2,793.60)	(7.98%)
48860	Revenue from Meals	3,129.31	18,000.00	(14,870.69)	(82.61%)
48880	Food Vending Machine Income	936.00	3,500.00	(2,564.00)	(73.26%)
48900	Other Miscellaneous Revenue	3,030.15	68,200.00	(65,169.85)	(95.56%)
48901	Other/Miscellaneous Revenue	3,338.05	2,000.00	1,338.05	66.90%
48910	Vending/Cafeteria Revenue	3,351.05	8,850.00	(5,498.95)	(62.14%)
48920	Vending Machine Revenue	2,763.72	4,000.00	(1,236.28)	(30.91%)
48940	Canteen Income	235.45	30.00	205.45	684.83%
48970	Rental Income- NHC, Health Annex	15,520.08	24,459.70	(8,939.62)	(36.55%)
48980	Misc/Other Workshop Revenue	2.01	100.00	(97.99)	(97.99%)
48990	Other Operating Income	858.00	1,700.00	(842.00)	(49.53%)
48991	Copier Revenue	1,040.25	1,800.00	(759.75)	(42.21%)
	Total Miscellaneous	2,144,409.25	1,654,982.70	489,426.55	29.57%
Other Financing Sources					
49110	Proceeds from Long-Term Debt	4,310.52	4,904,600.00	(4,900,289.48)	(99.91%)
49210	Transfer from General Fund		341,000.00	(341,000.00)	(100.00%)
49220	Transfer from Special Revenue	2,006,758.67	6,138,000.00	(4,131,241.33)	(67.31%)
49240	Transfer from Capital Projects	275,542.35		275,542.35	0.00%

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**County of Wood**  
**DETAILED INCOME STATEMENT W/SUBTOTALS**  
All Departments  
Monday, August 31, 2020

	Actual	2020 Budget	Variance	Variance %
49270 Transfer from Internal Service		190,126.00	(190,126.00)	(100.00%)
49720 Norwood-Transfer from Building Maintenance	101,240.52		101,240.52	0.00%
Total Other Financing Sources	2,387,852.06	11,573,726.00	(9,185,873.94)	(79.37%)
<b>TOTAL REVENUES</b>	<b>62,931,515.83</b>	<b>113,793,154.88</b>	<b>(50,861,639.05)</b>	<b>(44.70%)</b>

**EXPENDITURES****General Government**

51120 Committees & Commissions	99,486.45	201,711.11	102,224.66	50.68%
51212 Circuit Court Branch I	253,999.98	422,010.23	168,010.25	39.81%
51213 Circuit Court Branch II	73,912.05	125,769.36	51,857.31	41.23%
51214 Circuit Court Branch III	75,919.06	127,042.60	51,123.54	40.24%
51215 Drug Court	131,140.47	222,928.00	91,787.53	41.17%
51217 Clerk of Courts-Divorce Mediation	13,200.00	25,000.00	11,800.00	47.20%
51220 Family Court Commissioner	42,083.28	65,600.00	23,516.72	35.85%
51221 Clerk of Courts	822,420.02	1,513,161.98	690,741.96	45.65%
51231 Coroner	102,454.38	160,208.09	57,753.71	36.05%
51240 Justice Coordinator	5,697.00	44,585.57	38,888.57	87.22%
51310 District Attorney	277,014.91	498,235.63	221,220.72	44.40%
51315 Victim Witness Program	94,776.80	154,636.29	59,859.49	38.71%
51320 Corporation Counsel	179,453.11	316,881.64	137,428.53	43.37%
51330 Child Support	604,237.83	1,053,042.75	448,804.92	42.62%
51333 Child Support - 5 County	98,047.30	177,475.34	79,428.04	44.75%
51420 County Clerk	223,042.21	358,199.57	135,157.36	37.73%
51424 County Clerk-Postage Meter	8,714.16	14,000.00	5,285.84	37.76%
51430 Health Benefit Payments	4,787,731.26	12,563,707.00	7,775,975.74	61.89%
51431 Health-Wellness	117,942.44	189,588.00	71,645.56	37.79%
51433 Human Resources-Labor Relations	2,495.00	30,000.00	27,505.00	91.68%
51435 Human Resources-Personnel	323,882.08	525,606.74	201,724.66	38.38%
51436 Human Resources-Programs		12,000.00	12,000.00	100.00%
51440 County Clerk-Elections	101,111.33	107,591.16	6,479.83	6.02%
51450 Data Processing	1,252,328.67	1,818,374.16	566,045.49	31.13%
51451 Voice over IP	111,898.29	141,500.00	29,601.71	20.92%
51452 PC Replacement	180,525.99	169,640.00	(10,885.99)	(6.42%)
51453 Co Clerk-Inform & Commun	2,964.67	18,500.00	15,535.33	83.97%
51510 Finance	285,832.02	502,458.01	216,625.99	43.11%
51520 Treasurer	262,382.02	460,901.93	198,519.91	43.07%
51550 Purchasing	2,841.11	5,144.00	2,302.89	44.77%
51590 Contingency		435,000.00	435,000.00	100.00%
51591 Efficiency	2,500.00	25,000.00	22,500.00	90.00%
51592 Initiatives	5,000.00	25,000.00	20,000.00	80.00%
51611 Bldg Maint-Courthouse and Jail	702,538.53	1,082,017.33	379,478.80	35.07%
51630 Bldg Maint-Unified Svcs Building	6,068.69	10,188.00	4,119.31	40.43%
51640 Bldg Maint-Joint Use Building	3,837.18	12,188.00	8,350.82	68.52%
51650 Bldg Maint-Sheriff Lockup	1,558.33	5,388.00	3,829.67	71.08%
51670 Bldg Maint-River Block	290,363.89	661,932.66	371,568.77	56.13%
51710 Register of Deeds	311,921.39	479,034.83	167,113.44	34.89%
51711 Register of Deeds-Redaction	8,289.46	15,800.00	7,510.54	47.54%
51931 Property and Liability Insurance	550,351.67	606,505.50	56,153.83	9.26%
51933 Workers Comp Insurance	319,141.62	467,466.49	148,324.87	31.73%
51934 Sick Leave Conversion	82,237.94	500,000.00	417,762.06	83.55%
Total General Government	12,821,342.59	26,351,019.97	13,529,677.38	51.34%

**Public Safety**

52110 Sheriff-Administration	1,582,219.99	2,710,818.04	1,128,598.05	41.63%
52130 Radio Engineer	115,629.42	245,943.76	130,314.34	52.99%
52131 Sheriff-Indian Law Enforce	9,183.80	35,008.00	25,824.20	73.77%
52140 Sheriff-Traffic Police	1,847,613.79	3,402,039.35	1,554,425.56	45.69%
52150 Sheriff-Civil Svc Comm		1,000.00	1,000.00	100.00%
52220 Sheriff- Courthouse Security	204,920.15	355,282.20	150,362.05	42.32%
52510 Emer Mgmt-SARA Title III	24,678.54	53,406.66	28,728.12	53.79%
52520 Emergency Management	178,101.43	279,329.16	101,227.73	36.24%
52601 Dispatch	1,033,829.86	1,818,934.65	785,104.79	43.16%
52530 Emer Mgmt-Bldg Numbering	3,560.48	3,000.00	(560.48)	(18.68%)
52540 Emer Mgmt-Work Relief	109,863.07	182,418.37	72,555.30	39.77%

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**County of Wood**  
**DETAILED INCOME STATEMENT W/SUBTOTALS**  
All Departments  
Monday, August 31, 2020

		2020		
		Actual	Budget	Variance
				Variance %
52710	Sheriff-Jail	1,837,883.97	2,918,595.09	1,080,711.12
52712	Sheriff-Electronic Monitoring	120,633.33	221,737.00	101,103.67
52713	Sheriff-PT Transp/Safekeeper	818,760.24	1,395,617.49	576,857.25
52721	Sheriff-Jail Surcharge		100,000.00	100,000.00
	Total Public Safety	7,886,878.07	13,723,129.77	5,836,251.70
				42.53%
	<b>Public Works-Highway</b>			
53110	Hwy-Administration	254,411.25	351,879.80	97,468.55
53120	Hwy-Engineer	161,748.42	254,866.05	93,117.63
53191	Hwy-Other Administration	244,163.87	335,532.33	91,368.46
53210	Hwy-Employee Taxes & Benefits	(1,169,840.18)	1,753,982.36	2,923,822.54
53220	Hwy-Field Tools	356.76	(1,839.92)	(2,196.68)
53230	Hwy-Shop Operations	195,170.60	247,343.16	52,172.56
53232	Hwy-Fuel Handling	(10,721.11)	(23,105.00)	(12,383.89)
53240	Hwy-Machinery Operations	(858,190.03)	92,274.18	950,464.21
53260	Hwy-Bituminous Ops	91,908.49	230,793.04	138,884.55
53262	Hwy-Bituminous Ops	21,864.91		(21,864.91)
53266	Hwy-Bituminous Ops	1,332,742.84	1,856,661.62	523,918.78
53270	Hwy-Buildings & Grounds	109,420.60	181,404.12	71,983.52
53290	Hwy-Salt Brine Operations	21,031.51		(21,031.51)
53291	Hwy-Salt Brine Operations	(28,627.33)	150.00	28,777.33
53281	Hwy-Acquisition of Capital Assets	348,560.28		(348,560.28)
53310	Hwy-Maintenance CTHS		21,950.55	21,950.55
53311	Hwy-Maint CTHS Patrol Sectn	1,417,971.17	1,907,786.45	489,815.28
53312	Hwy-Snow Remov	588,221.86	829,981.54	241,759.68
53313	Hwy-Maintenance Gang	109,806.76	103,111.16	(6,695.60)
53314	Hwy-Maint Gang-Materials	7,227.36	2,900.00	(4,327.36)
53320	Hwy-Maint STHS	763,473.98	1,442,910.19	679,436.21
53330	Hwy-Local Roads	1,223,268.95	1,195,139.14	(28,129.81)
53340	Hwy-County-Aid Road Construction	55,504.29	456,930.91	401,426.62
53341	Hwy-County-Aid Bridge Construction	129,788.44	131,193.61	1,405.17
53490	Hwy-State & Local Other Services	290,040.34	555,188.46	265,148.12
	Total Public Works-Highway	5,299,304.03	11,927,033.75	6,627,729.72
				55.57%
	<b>Health and Human Services</b>			
54121	Health-Public Health	1,213,980.83	1,815,457.59	601,476.76
54122	Health-WIC Program	234,149.07	395,065.34	160,916.27
54128	Health-Public Health Grants	46,059.42	70,945.11	24,885.69
54129	Humane Officer	27,178.32	37,046.01	9,867.69
54130	Health-Dental Sealants	36,849.49	96,706.13	59,856.64
54132	Adams-Juneau Sanitation	215,105.12	361,362.23	146,257.11
54210	Edgewater-Nursing	2,475,639.54	4,419,757.32	1,944,117.78
54211	Edgewater-Housekeeping	91,849.08	170,353.00	78,503.92
54212	Edgewater-Dietary	424,236.25	729,116.85	304,880.60
54213	Edgewater-Laundry	48,920.70	54,222.00	5,301.30
54214	Edgewater-Maintenance	217,587.04	392,493.45	174,906.41
54217	Edgewater-Activities	110,415.25	182,474.54	72,059.29
54218	Edgewater-Social Services	104,221.96	168,537.90	64,315.94
54219	Edgewater-Administration	436,795.95	747,104.60	310,308.65
54220	Wood Haven TBI		865,793.39	865,793.39
54315	Mental Health/AODA Ho Chunk		27,500.00	27,500.00
54317	Human Services Crisis Stabilization	203,137.96	368,723.73	165,585.77
54319	Unified Board-Waiver Funded Clients	44,074.40		(44,074.40)
54324	Norwood-SNF-CMI	708,816.46	1,057,662.21	348,845.75
54325	Norwood SNF TBI	586,909.53	937,316.58	350,407.05
54326	Norwood-Inpatient	1,911,481.54	3,519,245.86	1,607,764.32
54350	Norwood-Dietary	707,919.45	1,159,410.65	451,491.20
54351	Norwood-Plant Ops & Maint	456,726.65	747,059.72	290,333.07
54363	Norwood-Medical Records	139,173.15	226,162.81	86,989.66
54365	Norwood-Administration	809,949.12	1,234,224.03	424,274.91
54401	Human Services-Child Welfare	2,149,046.00	4,349,551.57	2,200,505.57
54405	Human Services-Youth Aids	1,666,588.14	3,359,534.37	1,692,946.23
54410	Human Services-Child Care	75,639.75	169,244.90	93,605.15

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**County of Wood**  
**DETAILED INCOME STATEMENT W/SUBTOTALS**  
All Departments  
Monday, August 31, 2020

		2020			
		Actual	Budget	Variance	Variance %
54413	Human Services-Transportation	205,103.74	475,599.23	270,495.49	56.87%
54420	Human Services-ESS	983,755.93	1,529,765.90	546,009.97	35.69%
54425	Human Services-FSET	1,996,958.41	3,365,867.16	1,368,908.75	40.67%
54435	Human Services-LIEAP	67,824.97	108,806.93	40,981.96	37.66%
54440	Human Services-Birth to Three	318,911.99	548,250.16	229,338.17	41.83%
54445	Human Services-Childrens COP	24,729.95	72,995.09	48,265.14	66.12%
54450	Human Services-Childrens Waivers	222,280.94	363,058.61	140,777.67	38.78%
54455	Human Services-CSP	291,967.85	524,732.64	232,764.79	44.36%
54460	Human Services-OPC MH	895,854.55	1,716,242.99	820,388.44	47.80%
54465	Human Services-CCS	1,346,389.43	2,539,278.90	1,192,889.47	46.98%
54470	Human Services-Crisis Legal Svc	627,281.69	1,108,473.36	481,191.67	43.41%
54475	Human Services-MH Contr COP	418,304.41	1,344,677.00	926,372.59	68.89%
54480	Human Services-OPC AODA	259,766.25	448,401.72	188,635.47	42.07%
54485	Human Services-OPC Day Treatment	47,553.67	77,283.03	29,729.36	38.47%
54495	Human Services-AODA Contract	7,697.30	126,100.00	118,402.70	93.90%
54500	Human Services-Administration	2,141,282.15	3,360,917.96	1,219,635.81	36.29%
54611	Aging-Committee on Aging		198,278.00	198,278.00	100.00%
54710	Veterans-Veterans Relief	1,944.84	7,697.75	5,752.91	74.73%
54720	Veterans-Veterans Service Officer	212,084.79	343,488.63	131,403.84	38.26%
54730	Veterans Relief Donations		300.00	300.00	100.00%
54740	Veterans-Care of Veterans Graves	1,148.00	2,865.00	1,717.00	59.93%
54750	Veterans-WDVA Grant	1,768.05	13,000.00	11,231.95	86.40%
	Total Health and Human Services	25,215,059.08	45,938,151.95	20,723,092.87	45.11%
Culture, Recreation and Education					
55112	County Aid to Libraries	1,051,032.96	1,047,953.00	(3,079.96)	(0.29%)
55210	County Parks	1,046,216.98	1,753,237.98	707,021.00	40.33%
55441	Maintenance Snowmobile Trails	82,785.92	79,777.00	(3,008.92)	(3.77%)
55442	ATV Maintenance	10,169.44	11,481.00	1,311.56	11.42%
55443	Powers Bluff		100.00	100.00	100.00%
55460	Marshfield Fairgrounds	25,000.00	25,000.00		0.00%
55620	UW-Extension	243,343.79	519,625.08	276,281.29	53.17%
55630	UW-Extension Center-Marshfield	50,907.00	50,907.00		0.00%
55650	UW-Extension Junior Fair	32,000.00	32,000.00		0.00%
55660	UW-Extension Projects	957.33	17,700.00	16,742.67	94.59%
	Total Culture, Recreation and Education:	2,542,413.42	3,537,781.06	995,367.64	28.14%
Conservation and Development					
56111	State Forestry Roads	4,625.85	7,000.00	2,374.15	33.92%
56121	Land Conservation	143,166.64	277,575.74	134,409.10	48.42%
56122	DATCP Grant	129,969.03	277,701.93	147,732.90	53.20%
56123	Wildlife Damage Abatement	72,388.10	139,382.85	66,994.75	48.07%
56125	Non-Metalic Mining Reclamation	28,116.12	40,563.50	12,447.38	30.69%
56126	MDV	1,174.68	25,925.91	24,751.23	95.47%
56128	Mill Creek	27,977.93	604,421.06	576,443.13	95.37%
56310	County Planner	244,745.92	397,469.20	152,723.28	38.42%
56320	Land Record	117,948.19	408,482.15	290,533.96	71.13%
56340	Surveyor	29,679.59	44,262.00	14,582.41	32.95%
56730	Transp & ED-Airport Aid		20,000.00	20,000.00	100.00%
56740	Payment in Lieu of Tax	(18,535.66)	77,344.10	95,879.76	123.97%
56750	Transp & Economic Develop	52,273.90	140,825.00	88,551.10	62.88%
56780	CDBG-ED	33,115.74	60,000.00	26,884.26	44.81%
56911	State Wildlife Habitat	1,605.00	2,500.00	895.00	35.80%
56913	Park & Forestry Capital Proj	30,738.31	44,330.00	13,591.69	30.66%
56943	Private Sewage System	77,265.88	271,313.94	194,048.06	71.52%
	Total Conservation and Development	976,255.22	2,839,097.38	1,862,842.16	65.61%
Capital Outlay					
57114	Cap Projects-Finance		10,000.00	10,000.00	100.00%
57119	Cap Projects-Maintenance	303,842.64	375,000.00	71,157.36	18.98%
57120	Cap Projects-Gen Government	87.96	375,000.00	374,912.04	99.98%
57121	Cap Projects-Parks	34,677.84	27,000.00	(7,677.84)	(28.44%)
57127	Cap Projects-Computers	481,532.24	898,555.00	417,022.76	46.41%
57210	Cap Projects-Communications		18,000.00	18,000.00	100.00%

8/27/2020

**County of Wood**  
**DETAILED INCOME STATEMENT W/SUBTOTALS**  
All Departments  
Monday, August 31, 2020

		2020		
		Actual	Budget	Variance
				Variance %
57213	Cap Projects-Emergency Management	231.93	125,105.00	124,873.07
57310	Highway Capital Projects	1,716,722.70	2,132,862.32	416,139.62
57412	Cap Projects-Edgewater	275,542.35	320,080.00	44,537.65
57420	Cap Projects-Norwood	100,101.89	344,250.00	244,148.11
57521	Cap Projects-Parks	22,142.30	477,505.00	455,362.70
57622	Cap Projects-Planning and Zoning		40,000.00	40,000.00
57640	UW Remodeling/Construction	25,941.95	64,000.00	38,058.05
57940	Depreciation & Amortization	202,405.75		(202,405.75)
	Total Capital Outlay	3,163,229.55	5,207,357.32	2,044,127.77
	<b>Debt Service</b>			
58140	Debt Service Principal-Highway		3,785,000.00	3,785,000.00
58240	Debt Service Interest-Highway	299,332.08	600,548.50	301,216.42
58295	Paying Agent & Fiscal Charges		42,835.00	42,835.00
	Total Debt Service	299,332.08	4,428,383.50	4,129,051.42
	<b>Other Financing Uses</b>			
59210	Transfers to General Fund	2,006,758.67	6,669,126.00	4,662,367.33
59270	Transfer to Internal Service		(187,012.00)	(187,012.00)
	Total Other Financing Uses	2,006,758.67	6,482,114.00	4,475,355.33
	<b>TOTAL EXPENDITURES</b>	<b>60,210,572.71</b>	<b>120,434,068.70</b>	<b>60,223,495.99</b>
	<b>NET INCOME (LOSS) *</b>	<b>2,720,943.12</b>	<b>(6,640,913.82)</b>	<b>9,361,856.94</b>
				<b>(140.97%)</b>



# Department Operating Budget Summary

2021 Budget Summary										
Department: 17 - Human Resources	1701 - Human Resources	1702 - Human Resources-Labor Relations	1703 - Human Resources-Administration	1704 - Human Resources-Programs	1705 - Human Resources-Wellness	2302 - Human Resources-Property & Liability Insurance	2303 - Human Resources-Risk-Workers Comp	2021 Total	Change %	2020 Budget
Expense / Expenditure										
100 - Personnel Services			370,239	25,199	4,667	23,185	69,556	492,846	+6.22%	463,998
200 - Contractual Services	220,980	30,000	33,913	6,000	120,540	500	33,060	444,993	-20.53%	559,925
300 - Supplies and Expense	9,304,820		22,600	4,000	63,895	0	333,000	9,728,315	-9.10%	10,702,155
500 - Fixed Charges	2,330,000		14,555		1,716	625,000	34,300	3,005,571	+12.92%	2,661,796
700 - Grants and Contributions			7,000					7,000	0.00%	7,000
Total Operating Expenditures	11,855,800	30,000	448,307	35,199	190,818	648,685	469,916	13,678,725	-4.98%	14,394,874
900 - Other Financing Uses	190,126							190,126	0.00%	190,126
Expense / Expenditure Total	12,045,926	30,000	448,307	35,199	190,818	648,685	469,916	13,868,851	-4.91%	14,585,000
Revenue / Funding Source										
46 - Public Charges for Services	(1,145,000)		0					(1,145,000)	-26.46%	(1,557,076)
47 - Intergovernmental Charges for	(9,454,825)					(500,000)	(568,315)	(10,523,140)	-7.03%	(11,319,115)
48 - Miscellaneous Revenues	(1,445,975)		0			(12,000)		(1,457,975)	+52.19%	(957,975)
49 - Other Financing Sources					(190,126)			(190,126)	0.00%	(190,126)
Total Operating Expenditures	(12,045,800)		0		(190,126)	(512,000)	(568,315)	(13,316,241)	-5.05%	(14,024,292)
Revenue / Funding Source Total	(12,045,800)		0		(190,126)	(512,000)	(568,315)	(13,316,241)	-5.05%	(14,024,292)
17 - Human Resources Tax Levy	126	30,000	448,307	35,199	692	136,685	(98,399)	552,610	-1.44%	560,708

2020 Budget Summary								
Department: 17 - Human Resources	1701 - Human Resources	1702 - Human Resources-Labor Relations	1703 - Human Resources-Administration	1704 - Human Resources-Programs	1705 - Human Resources-Wellness	2302 - Human Resources-Property & Liability Insurance	2303 - Human Resources-Risk-Workers Comp	2020 Budget
Expense / Expenditure								
100 - Personnel Services			367,309	0	4,667	23,005	69,016	463,998
200 - Contractual Services	254,000	30,000	113,755	8,000	120,660	0	33,510	559,925
300 - Supplies and Expense	10,279,725		21,685	4,000	62,545	500	333,700	10,702,155
500 - Fixed Charges	2,029,982		15,858		1,716	583,000	31,240	2,661,796
700 - Grants and Contributions			7,000					7,000
Total Operating Expenditures	12,563,707	30,000	525,607	12,000	189,588	606,505	467,466	14,394,874
900 - Other Financing Uses	190,126							190,126
Expense / Expenditure Total	12,753,833	30,000	525,607	12,000	189,588	606,505	467,466	14,585,000
Revenue / Funding Source								
46 - Public Charges for Services	(1,557,076)		0					(1,557,076)
47 - Intergovernmental Charges for	(10,250,800)					(500,000)	(568,315)	(11,319,115)
48 - Miscellaneous Revenues	(945,975)		0			(12,000)		(957,975)
49 - Other Financing Sources					(190,126)			(190,126)
Total Operating Expenditures	(12,753,851)		0		(190,126)	(512,000)	(568,315)	(14,024,292)
Revenue / Funding Source Total	(12,753,851)		0		(190,126)	(512,000)	(568,315)	(14,024,292)
17 - Human Resources Total	(18)	30,000	525,607	12,000	(538)	94,505	(100,849)	560,708



# Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2021 Budget	% Change	2020 Budget	2020 Actual	2020 Estimate
<b>17 - Human Resources</b>					
<b>1701 - Human Resources</b>					
<u>Expense / Expenditure</u>					
1701-49270 - Transfer from Internal Service					
900 - Other Financing Uses	0	0.00%	0	0	0
1701-49270 - Transfer from Internal Service Total	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>	<b>0</b>
1701-51430 - Health Fund					
200 - Contractual Services	220,980	-13.00%	254,000	120,223	256,779
300 - Supplies and Expense	9,304,820	-9.48%	10,279,725	3,504,358	10,279,725
500 - Fixed Charges	2,330,000	+14.78%	2,029,982	1,163,150	2,029,982
1701-51430 - Health Fund Total	<b>11,855,800</b>	<b>-5.63%</b>	<b>12,563,707</b>	<b>4,787,731</b>	<b>12,566,486</b>
1701-59210 - Transfers to General Fund					
900 - Other Financing Uses	190,126	0.00%	190,126	0	190,126
1701-59210 - Transfers to General Fund Total	<b>190,126</b>	<b>0.00%</b>	<b>190,126</b>	<b>0</b>	<b>190,126</b>
Expense / Expenditure Total	<b>12,045,926</b>	<b>-5.55%</b>	<b>12,753,833</b>	<b>4,787,731</b>	<b>12,756,612</b>
<u>Revenue / Funding Source</u>					
1701-46196 - Public Charges-Human Resources					
46 - Public Charges for Services	1,145,000	-26.46%	1,557,076	979,344	1,557,076
1701-46196 - Public Charges-Human Resources Total	<b>1,145,000</b>	<b>-26.46%</b>	<b>1,557,076</b>	<b>979,344</b>	<b>1,557,076</b>
1701-47410 - Local Dept Charges-Gen Govt					
47 - Intergovernmental Charges for Services	9,424,825	-7.78%	10,219,600	6,606,360	10,219,600
1701-47410 - Local Dept Charges-Gen Govt Total	<b>9,424,825</b>	<b>-7.78%</b>	<b>10,219,600</b>	<b>6,606,360</b>	<b>10,219,600</b>
1701-47411 - Local Dept Charges-Purchasing					
47 - Intergovernmental Charges for Services	30,000	-3.85%	31,200	16,955	30,000
1701-47411 - Local Dept Charges-Purchasing Total	<b>30,000</b>	<b>-3.85%</b>	<b>31,200</b>	<b>16,955</b>	<b>30,000</b>
1701-48113 - Unrealized Gain/Loss on Invest					
48 - Miscellaneous Revenues	500	0.00%	500	19,128	30,000
1701-48113 - Unrealized Gain/Loss on Invest Total	<b>500</b>	<b>0.00%</b>	<b>500</b>	<b>19,128</b>	<b>30,000</b>
1701-48114 - Interest-Investment Revenue					
48 - Miscellaneous Revenues	45,000	0.00%	45,000	66,530	70,000
1701-48114 - Interest-Investment Revenue Total	<b>45,000</b>	<b>0.00%</b>	<b>45,000</b>	<b>66,530</b>	<b>70,000</b>
1701-48116 - Interest-Health & S125 Plans					
48 - Miscellaneous Revenues	475	0.00%	475	1,247	1,028
1701-48116 - Interest-Health & S125 Plans Total	<b>475</b>	<b>0.00%</b>	<b>475</b>	<b>1,247</b>	<b>1,028</b>
1701-48440 - Insurance Recoveries					
48 - Miscellaneous Revenues	1,400,000	+55.56%	900,000	138,463	900,000
1701-48440 - Insurance Recoveries Total	<b>1,400,000</b>	<b>+55.56%</b>	<b>900,000</b>	<b>138,463</b>	<b>900,000</b>



# Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2021 Budget	% Change	2020 Budget	2020 Actual	2020 Estimate
1701-48900 - Health Fund Miscellaneous Revenue					
48 - Miscellaneous Revenues	0	0.00%	0	0	
1701-48900 - Health Fund	0	0.00%	0	0	
Miscellaneous Revenue Total					
Revenue / Funding Source Total	12,045,800	-5.55%	12,753,851	7,828,027	12,807,704
<b>1701 - Human Resources Total</b>	<b>126</b>	<b>-800.00%</b>	<b>(18)</b>	<b>(3,040,296)</b>	<b>(51,092)</b>
<b>1702 - Human Resources-Labor Relations</b>					
<u>Expense / Expenditure</u>					
1702-51433 - Labor Relations					
200 - Contractual Services	30,000	0.00%	30,000	2,495	10,000
1702-51433 - Labor Relations Total	30,000	0.00%	30,000	2,495	10,000
Expense / Expenditure Total	30,000	0.00%	30,000	2,495	10,000
<b>1702 - Human Resources-Labor Relations Total</b>	<b>30,000</b>	<b>0.00%</b>	<b>30,000</b>	<b>2,495</b>	<b>10,000</b>
<b>1703 - Human Resources-Administration</b>					
<u>Expense / Expenditure</u>					
1703-51435 - Personnel					
100 - Personnel Services	370,239	+0.80%	367,309	222,860	750
200 - Contractual Services	33,913	-70.19%	113,755	82,407	114,455
300 - Supplies and Expense	22,600	+4.22%	21,685	5,433	15,536
500 - Fixed Charges	14,555	-8.22%	15,858	10,572	15,858
700 - Grants and Contributions	7,000	0.00%	7,000	0	7,000
1703-51435 - Personnel Total	448,307	-14.71%	525,607	321,272	153,599
Expense / Expenditure Total	448,307	-14.71%	525,607	321,272	153,599
<u>Revenue / Funding Source</u>					
1703-46196 - Public Charges-Human Resources					
46 - Public Charges for Services	0	0.00%	0	0	0
1703-46196 - Public Charges-Human Resources Total	0	0.00%	0	0	0
1703-48116 - Interest-Health & S125 Plans					
48 - Miscellaneous Revenues	0	0.00%	0	1	1
1703-48116 - Interest-Health & S125 Plans Total	0	0.00%	0	1	1
Revenue / Funding Source Total	0	0.00%	0	1	1
<b>1703 - Human Resources-Administration Total</b>	<b>448,307</b>	<b>-14.71%</b>	<b>525,607</b>	<b>321,271</b>	<b>153,598</b>
<b>1704 - Human Resources-Programs</b>					
<u>Expense / Expenditure</u>					
1704-51436 - Human Resource Programs					
100 - Personnel Services	25,199	0.00%	0	0	199
200 - Contractual Services	6,000	-25.00%	8,000	0	0
300 - Supplies and Expense	4,000	0.00%	4,000	0	0





# Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2021 Budget	% Change	2020 Budget	2020 Actual	2020 Estimate
1704-51436 - Human Resource Programs Total	35,199	+193.33%	12,000	0	199
Expense / Expenditure Total	35,199	+193.33%	12,000	0	199
<b>1704 - Human Resources-Programs Total</b>	<b>35,199</b>	<b>+193.33%</b>	<b>12,000</b>	<b>0</b>	<b>199</b>

## 1705 - Human Resources-Wellness

### Expense / Expenditure

1705-51431 - Wellness					
100 - Personnel Services	4,667	0.00%	4,667	2,651	4,667
200 - Contractual Services	120,540	-0.10%	120,660	68,198	120,660
300 - Supplies and Expense	63,895	+2.16%	62,545	45,950	61,645
500 - Fixed Charges	1,716	0.00%	1,716	1,144	1,716
1705-51431 - Wellness Total	190,818	+0.65%	189,588	117,942	188,688
Expense / Expenditure Total	190,818	+0.65%	189,588	117,942	188,688

### Revenue / Funding Source

1705-49270 - Transfer from Internal Service					
49 - Other Financing Sources	190,126	0.00%	190,126	0	190,126
1705-49270 - Transfer from Internal Service Total	190,126	0.00%	190,126	0	190,126
Revenue / Funding Source Total	190,126	0.00%	190,126	0	190,126

<b>1705 - Human Resources-Wellness Total</b>	<b>692</b>	<b>-228.62%</b>	<b>(538)</b>	<b>117,942</b>	<b>(1,438)</b>
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## 2302 - Human Resources-Property & Liability Insurance

### Expense / Expenditure

2302-51931 - Property & Liability Insurance					
100 - Personnel Services	23,185	+0.78%	23,005	14,040	
200 - Contractual Services	500	0.00%	0	515	0
300 - Supplies and Expense	0	-100.00%	500	14	0
500 - Fixed Charges	625,000	+7.20%	583,000	535,619	0
2302-51931 - Property & Liability Insurance Total	648,685	+6.95%	606,505	550,189	0
Expense / Expenditure Total	648,685	+6.95%	606,505	550,189	0

### Revenue / Funding Source

2302-47412 - Local Dept Charges-Insurance					
47 - Intergovernmental Charges for Services	500,000	0.00%	500,000	336,741	
2302-47412 - Local Dept Charges-Insurance Total	500,000	0.00%	500,000	336,741	
2302-48440 - Insurance Recoveries					
48 - Miscellaneous Revenues	12,000	0.00%	12,000	50	
2302-48440 - Insurance Recoveries Total	12,000	0.00%	12,000	50	
Revenue / Funding Source Total	512,000	0.00%	512,000	336,791	



# Department Operating Budget Detail

With Previous Year Comparison and Annual Estimate

	2021 Budget	% Change	2020 Budget	2020 Actual	2020 Estimate
<b>2302 - Human Resources-Property &amp; Liability Insurance Total</b>	<b>136,685</b>	<b>+44.63%</b>	<b>94,505</b>	<b>213,397</b>	<b>0</b>
<b>2303 - Human Resources-Risk-Workers Comp</b>					
<u>Expense / Expenditure</u>					
2303-51933 - Workers Comp Insurance					
100 - Personnel Services	69,556	+0.78%	69,016	42,284	
200 - Contractual Services	33,060	-1.34%	33,510	30,315	0
300 - Supplies and Expense	333,000	-0.21%	333,700	214,121	0
500 - Fixed Charges	34,300	+9.80%	31,240	31,932	0
2303-51933 - Workers Comp Insurance Total	<b>469,916</b>	<b>+0.52%</b>	<b>467,466</b>	<b>318,652</b>	<b>0</b>
Expense / Expenditure Total	<b>469,916</b>	<b>+0.52%</b>	<b>467,466</b>	<b>318,652</b>	<b>0</b>
<u>Revenue / Funding Source</u>					
2303-47413 - Local Dept Charges-Gen Govt					
47 - Intergovernmental Charges for Services	568,315	0.00%	568,315	375,511	
2303-47413 - Local Dept Charges-Gen Govt Total	<b>568,315</b>	<b>0.00%</b>	<b>568,315</b>	<b>375,511</b>	
Revenue / Funding Source Total	<b>568,315</b>	<b>0.00%</b>	<b>568,315</b>	<b>375,511</b>	
<b>2303 - Human Resources-Risk-Workers Comp Total</b>	<b>(98,399)</b>	<b>-2.43%</b>	<b>(100,849)</b>	<b>(56,859)</b>	<b>0</b>
<b>17 - Human Resources Total</b>	<b>552,610</b>	<b>-1.44%</b>	<b>560,708</b>	<b>(2,442,049)</b>	<b>111,267</b>

# Operating Position Cost Summary

Report data returned based on the user's security permissions.

Fiscal Year 2021  
 Budget Line Year 2021  
 Department or Sub-Department 17 - Human Resources

Position	Pay Grade	Step	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
17 - Human Resources										
1703 - Human Resources-Administration										
1703-51435 - Personnel										
(Unassigned)										
2701-Director (2701-12506)	Grade 17	Step 4	100.00	93,267	31,934	-	125,202	2,080	-	1.00
2704B - HR Coordinator (2704B-12325)	Grade 8	Step 3	100.00	51,210	24,957	-	76,167	2,080	-	1.00
2708-HR Generalist (2708-10215)	Grade 8	Step 9	100.00	59,488	26,363	-	85,851	2,080	-	1.00
2709-Benefits/HRIS Admin (2709-12279)	Grade 8	Step 6	100.00	55,328	25,617	-	80,945	2,080	-	1.00
Total (Unassigned)				259,293	108,871	-	368,164	8,320	-	4.00
Total 1703-51435 - Personnel				259,293	108,871	-	368,164	8,320	-	4.00
Total 1703 - Human Resources-Administration				259,293	108,871	-	368,164	8,320	-	4.00
2302 - Human Resources-Property & Liability Insurance										
2302-51931 - Property & Liability Insurance										
(Unassigned)										
2710-Safety/Risk Specialist (2710-12809)	Grade 10	Step 7	25.00	16,635	6,550	-	23,185	520	-	0.25
Total (Unassigned)				16,635	6,550	-	23,185	520	-	0.25
Total 2302-51931 - Property & Liability Insurance				16,635	6,550	-	23,185	520	-	0.25
Total 2302 - Human Resources-Property & Liability Insurance				16,635	6,550	-	23,185	520	-	0.25
2303 - Human Resources-Risk-Workers Comp										
2303-51933 - Workers Comp Insurance										
(Unassigned)										
2710-Safety/Risk Specialist (2710-12809)	Grade 10	Step 7	75.00	49,904	19,651	-	69,556	1,560	-	0.75
Total (Unassigned)				49,904	19,651	-	69,556	1,560	-	0.75
Total 2303-51933 - Workers Comp Insurance				49,904	19,651	-	69,556	1,560	-	0.75
Total 2303 - Human Resources-Risk-Workers Comp				49,904	19,651	-	69,556	1,560	-	0.75
Total 17 - Human Resources				325,832	135,073	-	460,905	10,400	-	5.00
<b>Grand Total</b>				<b>325,832</b>	<b>135,073</b>	<b>-</b>	<b>460,905</b>	<b>10,400</b>	<b>-</b>	<b>5.00</b>



# Department Operating Budget Narrative

Account Number	Description	2021 Requested	2020 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
17 - Human Resources						
1701 - Human Resources						
1701-46196 - Public Charges-Human Resources						
702-1701-46196-???-000	46-000 - Public Charges for Services	(1,145,000)	(1,557,076)	412,076	-26.46%	Reduction in Participant Contributions
1701-47410 - Local Dept Charges-Gen Govt						
702-1701-47410-???-000	47-000 - Intergovernmental Charges for Services	(9,424,825)	(10,219,600)	794,775	-7.78%	Reduction in Departmental Charges
1701-47411 - Local Dept Charges-Purchasing						
702-1701-47411-???-000	47-000 - Intergovernmental Charges for Services	(30,000)	(31,200)	1,200	-3.85%	Reduction in Enrollments
1701-48113 - Unrealized Gain/Loss on Invest						
702-1701-48113-???-000	48-000 - Miscellaneous Revenues	(500)	(500)	0	0.00%	
1701-48114 - Interest-Investment Revenue						
702-1701-48114-???-000	48-000 - Miscellaneous Revenues	(45,000)	(45,000)	0	0.00%	
1701-48116 - Interest-Health & S125 Plans						
702-1701-48116-???-000	48-000 - Miscellaneous Revenues	(475)	(475)	0	0.00%	
1701-48440 - Insurance Recoveries						
702-1701-48440-???-000	48-000 - Miscellaneous Revenues	(1,400,000)	(900,000)	(500,000)	+55.56%	Increase in Stop Loss Reimbursements
1701-48900 - Health Fund Miscellaneous Revenue						
702-1701-48900-???-000	48-000 - Miscellaneous Revenues	0	0	0	0.00%	



# Department Operating Budget Narrative

Account Number	Description	2021 Requested	2020 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
1701-49270 - Transfer from Internal Service						
702-1701-49270-???-911	911 - Transfer to General Fund	0	0	0	0.00%	
1701-51430 - Health Fund						
702-1701-51430-???-218	218 - Prof Serv-Witness Fees	3,100	0	3,100	0.00%	Increase in Admin Fees
702-1701-51430-???-219	219 - Prof Serv-Other	217,880	254,000	(36,120)	-14.22%	Removed Prior Administrator Run-Out Fees
702-1701-51430-???-340	340 - Operating Supplies & Expense	262,080	0	262,080	0.00%	County funding for HSAs
702-1701-51430-???-341	341 - Operating Supplies & Expense	9,042,740	10,279,725	(1,236,985)	-12.03%	Reduction in claims expenses for 2021
702-1701-51430-???-514	514 - Insurance-Stop Loss	2,300,000	1,999,982	300,018	+15.00%	Increase in Stop Loss Insurance
702-1701-51430-???-515	515 - Insurance-Other	30,000	30,000	0	0.00%	
1701-59210 - Transfers to General Fund						
702-1701-59210-???-911	911 - Transfer to General Fund	190,126	190,126	0	0.00%	
1702 - Human Resources-Labor Relations						
1702-51433 - Labor Relations						
101-1702-51433-???-219	219 - Prof Serv-Other	30,000	30,000	0	0.00%	
1703 - Human Resources-Adminstration						
1703-46196 - Public Charges-Human Resources						
101-1703-46196-???-000	46-000 - Public Charges for Services	0	0	0	0.00%	
1703-48116 - Interest-Health & S125 Plans						
101-1703-48116-???-000	48-000 - Miscellaneous Revenues	0	0	0	0.00%	
1703-51435 - Personnel						
101-1703-51435-???-101	101 - Wages-Permanent	223,882	219,315	4,566	+2.08%	
101-1703-51435-???-102	102 - Wages-Permanent PT	0	0	0	0.00%	



# Department Operating Budget Narrative

Account Number	Description	2021 Requested	2020 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
101-1703-51435-???-107	107 - Sick Leave	12,033	11,686	347	+2.97%	
101-1703-51435-???-108	108 - Vacation	13,405	11,958	1,447	+12.10%	
101-1703-51435-???-109	109 - Holiday	9,973	9,718	254	+2.62%	
101-1703-51435-???-115	115 - Overtime	0	0	0	0.00%	
101-1703-51435-???-119	119 - In or Out Call Pay	0	0	0	0.00%	
101-1703-51435-???-120	120 - FICA	19,836	19,330	506	+2.62%	
101-1703-51435-???-130	130 - Health Insurance	65,564	70,480	(4,916)	-6.98%	
101-1703-51435-???-132	132 - Post Employment Benefits	5,186	5,054	132	+2.62%	
101-1703-51435-???-133	133 - Vision Insurance	230	230	0	0.00%	
101-1703-51435-???-140	140 - Life Insurance	60	60	0	0.00%	
101-1703-51435-???-151	151 - Retirement	17,502	17,056	446	+2.62%	
101-1703-51435-???-160	160 - Worker's Compensation	493	505	(13)	-2.51%	
101-1703-51435-???-172	172 - Training / Conference / CPE	2,075	1,915	160	+8.36%	Added WISHRM Conference
101-1703-51435-???-214	214 - Prof Serv-Printing	1,200	1,100	100	+9.09%	Additional budgeted amount for business cards due to Class & Comp Study
101-1703-51435-???-219	219 - Prof Serv-Other	27,270	109,500	(82,230)	-75.10%	Removed Classification & Compensation Study
101-1703-51435-???-221	221 - Utility Service-Cellphone / Telephone	1,600	1,600	0	0.00%	
101-1703-51435-???-230	230 - R/M Serv-PC Replacement	3,843	1,555	2,288	+147.14%	Accelerated computer replacement for HR Generalist & HR Coordinator-Desktop to Laptop
101-1703-51435-???-311	311 - Office Supplies	2,800	2,000	800	+40.00%	New scanner needed-\$800
101-1703-51435-???-312	312 - Copy Expense	700	700	0	0.00%	Copier usage reduced, Safety included
101-1703-51435-???-313	313 - Postage	600	800	(200)	-25.00%	Postage usage reduced, Safety included
101-1703-51435-???-324	324 - Advertising	8,000	8,000	0	0.00%	
101-1703-51435-???-325	325 - Dues & Subscriptions	1,800	2,000	(200)	-10.00%	Reduction in dues
101-1703-51435-???-331	331 - Mileage	2,300	2,000	300	+15.00%	Added WISHRM Conference
101-1703-51435-???-332	332 - Meals	300	260	40	+15.38%	Added WISHRM Conference



# Department Operating Budget Narrative

Account Number	Description	2021 Requested	2020 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
101-1703-51435-???-333	333 - Lodging / Hotels	1,000	825	175	+21.21%	Added WISHRM Conference
101-1703-51435-???-336	336 - Parking	100	100	0	0.00%	
101-1703-51435-???-341	341 - Operating Supplies & Expense	5,000	5,000	0	0.00%	
101-1703-51435-???-511	511 - Insurance-Liability	2,315	2,178	137	+6.29%	
101-1703-51435-???-531	531 - Rent-Interdepartment	12,240	13,680	(1,440)	-10.53%	
101-1703-51435-???-790	790 - Grants, Cont, Indem-Other	7,000	7,000	0	0.00%	
1704 - Human Resources-Programs						
1704-51436 - Human Resource Programs						
101-1704-51436-???-119	119 - In or Out Call Pay	25,000	0	25,000	0.00%	Budgeting for new Merit Pay program
101-1704-51436-???-155	155 - Post Retire Ben-Life	199	0	199	0.00%	Did not previously budget for Retiree Life Insurance
101-1704-51436-???-219	219 - Prof Serv-Other	6,000	8,000	(2,000)	-25.00%	Reducing due to no requests in 2020
101-1704-51436-???-322	322 - Educational Materials	4,000	4,000	0	0.00%	
1705 - Human Resources-Wellness						
1705-49270 - Transfer from Internal Service						
702-1705-49270-???-000	49-000 - Other Financing Sources	(190,126)	(190,126)	0	0.00%	
1705-51431 - Wellness						
702-1705-51431-???-120	120 - FICA	4,667	4,667	0	0.00%	
702-1705-51431-???-172	172 - Training / Conference / CPE	0	0	0	0.00%	
702-1705-51431-???-219	219 - Prof Serv-Other	120,000	120,000	0	0.00%	
702-1705-51431-???-221	221 - Utility Service-Cellphone / Telephone	320	320	0	0.00%	



# Department Operating Budget Narrative

Account Number	Description	2021 Requested	2020 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
702-1705-51431-???-230	230 - R/M Serv-PC Replacement	220	340	(120)	-35.29%	
702-1705-51431-???-312	312 - Copy Expense	100	100	0	0.00%	
702-1705-51431-???-313	313 - Postage	1,350	0	1,350	0.00%	Postage not previously budgeted
702-1705-51431-???-325	325 - Dues & Subscriptions	495	495	0	0.00%	
702-1705-51431-???-331	331 - Mileage	950	950	0	0.00%	
702-1705-51431-???-340	340 - Operating Supplies & Expense	0	0	0	0.00%	
702-1705-51431-???-341	341 - Operating Supplies & Expense	61,000	61,000	0	0.00%	
702-1705-51431-???-531	531 - Rent-Interdepartment	1,716	1,716	0	0.00%	
2302 - Human Resources-Property & Liability Insurance						
2302-47412 - Local Dept Charges-Insurance						
101-2302-47412-???-000	47-000 - Intergovernmental Charges for Services	(500,000)	(500,000)	0	0.00%	
2302-48440 - Insurance Recoveries						
101-2302-48440-???-000	48-000 - Miscellaneous Revenues	(12,000)	(12,000)	0	0.00%	
2302-51931 - Property & Liability Insurance						
101-2302-51931-???-101	101 - Wages-Permanent	14,583	14,211	372	+2.62%	
101-2302-51931-???-107	107 - Sick Leave	772	750	22	+2.98%	
101-2302-51931-???-108	108 - Vacation	640	624	16	+2.53%	
101-2302-51931-???-109	109 - Holiday	640	623	16	+2.63%	
101-2302-51931-???-110	110 - Funeral/Jury/Other	0	0	0	0.00%	
101-2302-51931-???-120	120 - FICA	1,273	1,240	33	+2.63%	
101-2302-51931-???-130	130 - Health Insurance	4,098	4,405	(307)	-6.98%	





# Department Operating Budget Narrative

Account Number	Description	2021 Requested	2020 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
101-2302-51931-???-132	132 - Post Employment Benefits	0	0	0	0.00%	
101-2302-51931-???-133	133 - Vision Insurance	22	22	0	0.00%	
101-2302-51931-???-140	140 - Life Insurance	4	4	0	0.00%	
101-2302-51931-???-151	151 - Retirement	1,123	1,094	29	+2.63%	
101-2302-51931-???-160	160 - Worker's Compensation	32	32	(1)	-2.50%	
101-2302-51931-???-219	219 - Prof Serv-Other	500	0	500	0.00%	Amount Not Previously Budgeted
101-2302-51931-???-311	311 - Office Supplies	0	250	(250)	-100.00%	Moved to HR Budget
101-2302-51931-???-312	312 - Copy Expense	0	150	(150)	-100.00%	Moved to HR Budget
101-2302-51931-???-313	313 - Postage	0	100	(100)	-100.00%	Moved to HR Budget
101-2302-51931-???-511	511 - Insurance-Liability	375,000	350,000	25,000	+7.14%	Anticipated Premium Increase
101-2302-51931-???-513	513 - Insurance-Property	95,000	90,000	5,000	+5.56%	Anticipated Premium Increase
101-2302-51931-???-515	515 - Insurance-Other	85,000	83,000	2,000	+2.41%	Anticipated Premium Increase
101-2302-51931-???-519	519 - Insurance-Deductibles	70,000	60,000	10,000	+16.67%	Anticipated Increase in Deductibles
2303 - Human Resources-Risk-Workers Comp						
2303-47413 - Local Dept Charges-Gen Govt						
701-2303-47413-???-000	47-000 - Intergovernmental Charges for Services	(568,315)	(568,315)	0	0.00%	
2303-51933 - Workers Comp Insurance						
701-2303-51933-???-101	101 - Wages-Permanent	43,750	42,634	1,116	+2.62%	
701-2303-51933-???-107	107 - Sick Leave	2,316	2,249	67	+2.98%	
701-2303-51933-???-108	108 - Vacation	1,919	1,872	47	+2.53%	
701-2303-51933-???-109	109 - Holiday	1,919	1,870	49	+2.63%	
701-2303-51933-???-110	110 - Funeral/Jury/Other	0	0	0	0.00%	
701-2303-51933-???-120	120 - FICA	3,818	3,720	98	+2.63%	



# Department Operating Budget Narrative

Account Number	Description	2021 Requested	2020 Budget	Difference		Change Justification 10% or greater change
				Amount	%	
701-2303-51933-???-130	130 - Health Insurance	12,293	13,215	(922)	-6.98%	
701-2303-51933-???-132	132 - Post Employment Benefits	0	0	0	0.00%	
701-2303-51933-???-133	133 - Vision Insurance	66	66	0	0.00%	
701-2303-51933-???-140	140 - Life Insurance	11	11	0	0.00%	
701-2303-51933-???-151	151 - Retirement	3,369	3,282	86	+2.63%	
701-2303-51933-???-160	160 - Worker's Compensation	95	97	(2)	-2.50%	
701-2303-51933-???-172	172 - Training / Conference / CPE	0	0	0	0.00%	
701-2303-51933-???-219	219 - Prof Serv-Other	32,500	32,500	0	0.00%	
701-2303-51933-???-221	221 - Utility Service-Cellphone / Telephone	250	700	(450)	-64.29%	Eliminated fax line and cell phone
701-2303-51933-???-230	230 - R/M Serv-PC Replacement	310	310	0	0.00%	
701-2303-51933-???-311	311 - Office Supplies	0	300	(300)	-100.00%	Moved to HR Budget
701-2303-51933-???-312	312 - Copy Expense	0	200	(200)	-100.00%	Moved to HR Budget
701-2303-51933-???-313	313 - Postage	0	200	(200)	-100.00%	Moved to HR Budget
701-2303-51933-???-331	331 - Mileage	1,000	1,000	0	0.00%	
701-2303-51933-???-341	341 - Operating Supplies & Expense	327,000	327,000	0	0.00%	
701-2303-51933-???-342	342 - OperSup&Exp-Safety Supplies	5,000	5,000	0	0.00%	
701-2303-51933-???-511	511 - Insurance-Liability	860	924	(64)	-6.93%	
701-2303-51933-???-515	515 - Insurance-Other	32,000	28,000	4,000	+14.29%	
701-2303-51933-???-531	531 - Rent-Interdepartment	1,440	2,316	(876)	-37.82%	
Total 17 - Human Resources		552,610	560,708	(8,098)	-1.44%	