

CONSERVATION, EDUCATION AND ECONOMIC  
DEVELOPMENT COMMITTEE  
AGENDA

DATE: Wednesday, March 6, 2019  
TIME: 9:00 a.m.  
LOCATION: Wood County Courthouse, Room 114

1. Call meeting to order.
2. Declaration of Quorum.
3. Public Comments (*brief comments/statement regarding committee business*)
4. Review Correspondence.
5. Consent Agenda.
  - a. Approve minutes of previous meeting
  - b. Approve bills
  - c. Receive staff activity reports
6. Risk and Injury Report
7. Land & Water Conservation Department
  - a. Golden Sands RC&D future participation/funding level.
    - i. Prairie Chicken Festival, Booming Bob, advertising and updates to website.
    - ii. Invasive species direction for Wood County.
  - b. Progress Report on 9-Key Element Plan for Mill Creek and 14-Mile Watersheds.
  - c. Discuss and possible recommendations on Port Edwards resolution presented to County Board.
  - d. Committee Reports.
    - i. Update on Citizen's Groundwater Committee meetings.
    - ii. Consider Per Diem/Expenses for Mill Creek Committee member
    - iii. Health Committee Report – MOU
  - e. Update Committee on Regional County Groundwater Meeting to have a multi-county study for Central Sands counties.
  - f. Discuss and approval of 2020-2024 Capital Improvement Plan (CIP).
  - g. Recommend and approve resolution to amend the 2019 Land & Water Conservation Department budget.
8. Private Sewage
  - a. Discussion on Wood County Agent Status for Pressurized Private Sewage Plan Review
9. Land Records
  - a. Consider CIP request for 2020 County Aerial Photography
10. County Surveyor
  - a. Review proposals and select Registered Land Surveyor to complete Public Land Survey System maintenance of 246 corners.
11. Planning
  - a. Discussion/Action on Zoning Amendment Request – Town of Marshfield.
  - b. Consider Resolution to rescind and recreate the Wood County Ordinance #704 – Shoreland Zoning.
12. UW Extension
  - a. Office Update
  - b. Youth Development/Health and Wellbeing Position Prioritization
  - c. 4-H Programming Update – Laura Huber
13. Schedule next regular committee meeting.
14. Agenda items for next meeting
15. Schedule any additional meetings if necessary
16. Adjourn

MINUTES  
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE  
 WEDNESDAY, FEBRUARY 6, 2019  
 WOOD COUNTY COURTHOUSE, ROOM #115, WISCONSIN RAPIDS WI

Members Present: Kennth Curry, Robert Ashbeck, Mark Holbrook, Dave LaFontaine, Bill Leichtnam and Harvey Petersen.

Staff Present:

Planning & Zoning Staff: Jason Grueneberg, Adam DeKleyn, Jeff Brewbaker, Stevana Skinner and Kim Keech.

Land & Water Conservation Staff: Shane Wucherpfennig.

UW Extension Staff: Jason Hausler and Nancy Turyk.

Others Present: Dist. #14 Supervisor Dennis Polach, Nancy Eggleston (Wood County Health Department), Amy Kaup (Systems Director), Michelle Boernke (UWSP Marshfield), Josh Benes (Golden Sands RC&D, Executive Director), Dale Christiansen (Central Wisconsin State Fair), Bruce Dimick (Saratoga Concerned Citizens), Robert Sorenson (Nekoosa), Dan Matthews (Nekoosa), Barb Matthews (Nekoosa), Gordon Gottbeheit (Nekoosa) and Myra Gottbeheit (Nekoosa).

1. **Call to Order.** Chairperson Curry called the CEED Meeting to order at 9:00 a.m.
2. **Declaration of Quorum.** Chairperson Curry declared a quorum.
3. **Public Comment.** None
4. **Review Correspondence.**
  - A. Robert Ashbeck stated that the Mill Creek per diem is not on the agenda.
  - B. Jason Hausler introduced Michelle Boernke from UWSP Marshfield. Michelle Boernke mentioned that the University System hopes to utilize facilities and programs better with the campus mergers.
5. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the January 9, 2019 CEED meetings, 2) bills from Planning & Zoning, Land & Water Conservation and UW Extension and 3) staff activity reports from Jason Grueneberg, Adam DeKleyn, Justin Conner, Jeff Brewbaker, Stevana Skinner, Kim Keech, Victoria Wilson, Shane Wucherpfennig, Tracy Arnold, Adam Groshek, Emily Salvinski, Lori Ruess, Matt Lippert, Jodi Friday, Nancy Turyk, Jackie Carattini, Chris Viau and Laura Huber.
  - A. Minutes of January 9, 2019. No additions or corrections needed.
  - B. Department Bills. Bill Leichtnam asked for an explanation of the Kolo Trucking & Excavating Inc bill in the amount of \$14,958.60. Shane Wucherpfennig commented that this was a cost share to close the Accola Pit to get it off of the books.
  - C. Staff Activity Reports. Nancy Eggleston updated the committee on the MOU phone conference on January 23rd with Armenia Growers Coalition, Wood County, Juneau County and the DNR. 1,283 letters were mailed to residents which included re-sends. 322 letters were returned. 309 wells were identified and include some without drinking water wells. There will be a second round of letters to be mailed in the spring. Bottled water is supplied weekly to the residents accessing a call hotline. 45 households were contacted in the spring with 28 reaching out to the Armenia Growers Coalition in response to the campaign. Many residents have not signed the access agreement. Some wells cannot be accessed due to weather. RO Systems are an option but over 30 ppm nitrates won't work as a treatment option. Well replacement is another option for those over 30 ppm nitrates but may not be feasible. Well data will be collected.

*Motion by Dave LaFontaine to approve and accept the January 9, 2019 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and UW Extension, and staff activity reports as presented. Second by Mark Holbrook. Motion carried unanimously.*

**6. IT Printer Management Program.** Amy Kaup shared that the Planning & Zoning and Land Water Conservation Departments printer management contracts are up for renewal. The cost of the new contract quotes are for cost per page black ink and per page colored ink including hardware costs. Previous contracts only were for cost per page. The System Department will pay for the hardware cost with the departments paying the per page copy cost. New costs will be managed better.

**7. Risk and Injury Report.** None.

**8. Land & Water Conservation Department.**

A. Golden Sands RC&D Presentation Josh Benes gave a brief presentation on Golden Sands RC&D history of the program and conservation efforts. The Golden Sands RC&D is made up of 12 counties and voluntary dues are \$1,900 per year. Wood County pays \$800 in voluntary membership dues for 2019. Projects that would benefit Wood County include: Woods and Wildlife for Today & Tomorrow, Central Wisconsin Invasives Partnership, and Regional Aquatic Invasive Species Program (concludes in summer 2019). Possible future Wood County projects could be Watershed Management Planning and Regional Aquatic Invasive Species Program. Bill Clendenning and Bill Leichtnam represent Wood County as active members of the council.

i. Discuss Prairie Chicken Festival, Booming Bob, advertising and updates to website Josh Benes shared that the Prairie Chicken Festival was ended by Golden Sands RC&D in 2015. The festival was no longer feasible and had a negative impact on net assets. Clean Green Action took over the Prairie Chicken Festival. Golden Sands RC&D removed the Prairie Chicken Festival from its website.

B. Approve resolution for purchase of no-till drill Shane Wucherpennig shared that the department has received approximately \$10,000 in donations for a purchase of a no-till drill. A factor affecting the purchase of a no-till drill is timing as it is February, spring planting near and no-till drills are selling quickly. The resolution will help make the purchase for the remaining funds for a no-till drill easier. The rental fee will be \$60 per day plus \$6 per acre with a rental contract signed by the renter. Shane Wucherpennig explained that there is a Farm Technology Grant available with a deadline of April 1st. The grant requirements are not known at this time and if a purchase can be reimbursed to contingency funds.

*Motion by Mark Holbrook to approve the resolution to amend the 2019 budget for Land and Water Conservation Department (LWCD) function (56121) for the purpose of funding Great Plains 10' No-Till Drill. Second by Bill Leichtnam. Motion carried unanimously.*

C. Discuss and possible recommendations on Port Edwards resolution presented to County Board Shane Wucherpennig presented the Town of Port Edwards Board resolution to ask the help of all governments in Wood County and other various state and federal agencies to immediately remediate well contamination issues in the Town and to better protect private, rural wells in the future.

*Motion by Bill Leichtnam to forward the resolution to Wood County Board to ask the help of all governments in Wood County and other various state & federal agencies to immediately remediate well contamination issues in our Town and to better protect private, rural wells in the future. This help shall include help to determine the extent of the water pollution and contamination, the dangers to residents, the source, measures needed for remediation, and protective steps (possibly not yet enacted) to prevent future pollution. If full voluntary compliance can be secured, then the Town would ask the County, on behalf of its residents, to initiate both legal actions and the passage of ordinances designed to clean our drinking, cooking, and bathing water and keep it clean. Second by Mark Holbrook.*

Robert Ashbeck asked if the resolution was unlawful and if it can be enforced. Mark Holbrook commented that the county doesn't enforce anything but it creates groundwater awareness to the public. Robert Ashbeck would like Peter Kastenholz of the Wood County Corporation Counsel to review the resolution before sending to Wood County Board.

*Motion by Mark Holbrook to amend the motion to approve to have the resolution reviewed by Peter Kastenholz of the Wood County Corporation Counsel for his expertise and be placed as a future CEED Meeting agenda item. Second by Bill Leichtnam. Motion carried unanimously.*

A break was taken at 10:20 a.m. Meeting reconvened at 10:29 a.m.

D. Committee Reports

- i. Update of Tri-County Groundwater Roundtable Bill Leichtnam updated the committee about the Tri-County Groundwater Roundtable Meeting that was on January 24<sup>th</sup>. Chairman Curry, Bill Leichtnam, Nancy Engelston and Shane Wucherpennig represented Wood County. The meeting consisted of county Health Departments, Land & Water Conservation Departments and County Board Supervisors from various counties. The consensus of the committee feel that it would be beneficial if UW Extension would participate in future meetings. The roundtable meeting was a discussion on groundwater on a regional approach. Other counties would like to be included in the roundtable discussions and Golden Sands RC&D would like to participate as well. The next meeting will be in April. Mark Holbrook commented that Wood County needs to take steps to get something done on the local level. Dave LaFontaine shared that Wisconsin Governor Tony Evers has declared this year the year of water.
- ii. Update on Citizen's Groundwater Committee meetings Bill Leichtnam commented the Citizen's Groundwater Committee meeting was held on January 21<sup>st</sup> with over 20 people in attendance. Two key items that came from the meeting was the "Steps needed to Protect Wisconsin Waters" will be shared with state legislators and a member of the Citizen's Groundwater Committee will attend all public Speaker Robin Vos Water Quality Task Force meetings. All committee meetings are the third Monday of the month at 2:00 p.m. at the Wood County Riverblock Building, Room #206.

- E. Annual WI Land & Water Conference registration Shane Wucherpennig invited all Wood County Board and CEED Committee members to participate in the Wisconsin Land & Water Conference on March 13-15 in Lake Geneva. Anyone interested should contact their department. Bill Leichtnam volunteered to attend the conference on behalf of the CEED Committee.

*Motion by Bill Leichtnam to approve a member of the CEED Committee to attend the Wisconsin Land & Water Conference on March 13-15 in Lake Geneva. Second by Mark Holbrook. Motion carried unanimously.*

- F. Windshed Partnership update Postponed at a later date at a future CEED Committee Meeting.
- G. Update on presentation given on 5-year LWRM plan review in front of LWCB on February 5<sup>th</sup> Shane Wucherpennig shared that the LWRM 10 year plan was updated in 2015. The 5 year LWRM plan review presentation to the LWCB oversight committee was on February 5<sup>th</sup>. Chairman Curry and Shane Wucherpennig represented Wood County. Shane Wucherpennig highlighted Wood County performance based on the new initiatives.
- H. Recommend and approve a resolution on a county-wide well sampling effort for 2019 Shane Wucherpennig shared the Proposed Private Well Water Sampling Program brochure. The intent of the program is to test for nitrates only on a predetermined grid of one well per section in all 22

townships in Wood County. The private Well Water Sampling Program would provide a baseline on nitrates and discover the hotspots. This program would be foundation for a Groundwater 3D Model.

*Motion by Dave LaFontaine to amend the 2019 budget for Land and Water Conservation Department (LWCD) function (56121) in the amount of \$8,280 for the purpose of funding a County-wide Nitrate sampling effort of private wells on a predetermined grid of one well per section in all 22 townships in the County. The Land & Water Conservation Department (LWCD) will generate a mail list to offer the sampling to predetermined well owners. Second by Mark Holbrook. Motion carried unanimously.*

9. **Private Sewage.** None

10. **Land Records.** None

11. **County Surveyor.** None

12. **Planning.**

- A. Discussion/Action on Zoning Amendment Request-Town of Marshfield Adam DeKleyn explained the request for the Zoning Amendment approval for the Town of Marshfield. The Planning & Zoning Department received a request to approve a proposed town zoning amendment to rezone a 22.18 acre parcel of land in the Town of Marshfield from the Agricultural District to the Commercial District. The Town of Marshfield adopted and administers their own town zoning ordinance. Wood County adopted the Wood County Zoning Ordinance #700 many years ago. In counties having a county zoning ordinance, no town zoning ordinance or amendment or a zoning ordinance may be adopted unless approved by the County Board of Supervisors which also include town zoning map amendments also known as a rezone. Planning & Zoning staff has reviewed the request and recommends forwarding the resolution to the County Board of Supervisors approving the zoning amendment to the Town of Marshfield zoning map.

*Motion by Dave LaFontaine to approve the resolution approving a zoning amendment to the Town of Marshfield Zoning Map. Second by Robert Ashbeck. Motion carried unanimously.*

- B. Review and discuss proposed amendments to Wood County Shoreland Ordinance #704 Jeff Brewbaker reviewed the three necessary updates to the Wood County Shoreland Ordinance #704. The updates are:
1. Code section 704.12.1. 2017 WI Act 68 statutory revision and text amendment is required by the State of Wisconsin.
  2. Code section 704.06(1)A.1. is a correction necessary due to an error in the State Shoreland Model.
  3. Code section 704.14(3)B. Special Exceptions or Conditional Uses were omitted in previous Shoreland Zoning Ordinance updates.

The next step is to have a public hearing.

*Motion by Dave LaFontaine to approve the Wood County Shoreland Ordinance #704 proposed changes. Second by Robert Ashbeck. Motion carried 4-1. Mark Holbrook opposes the Special Exceptions or Conditional Uses in code section 704.14(3)B.*

13. **UW Extension.**

- A. Staffing Updates and Transitions Jason Hausler informed the committee that Janell Wehr is the new Wood County Horticulture Assistant. Katie Tomsyck is currently part-time and working on special projects. Jason Hausler shared that Chris Viau has resigned as the 4-H & Youth Development Educator and has received a promotion as Area Director 10. The 4-H & Youth

Development Educator position is split 50/50 with the state. The position can be refilled based on the need of the county and desire of the state. Jason Hausler shared that in 2018 Extension embarked on a statewide Developmental Situational Analysis to gain an updated understanding on existing and emerging issues and opportunities in the state that Extension programming could address a county. Issues as key themes are Workforce & Workplace Development, Population Health, Infrastructure, Environment & Stewardship and Social Infrastructure & Systems. Discussion followed. The consensus of the committee is to refill the 4-H & Youth Development Educator position or as a split type position.

- B. Clean Sweep Grants Jason Hausler mentioned that the Wisconsin Clean Sweep Grants for Unwanted Prescription Drug Collections and Household & Ag Collections were in the packet to share with the committee before signing the contracts.
- C. Community Development Programming Update Postponed at a later date at a future CEED Committee Meeting.
- D. Central Wisconsin State Fair Update Dale Christiansen shared that the fair experienced a rollercoaster ride of highs and lows during the fair in regards to weather. There was a 5% increase in gate attendance and an increase in gross revenue of approximately \$75,000. Fair goers were happy with the move in fair dates from the Labor Day weekend. The new carnival doubled revenue from previous years. Entertainment isn't booked for 2019. Junior Fair Day was on Tuesday of the fair with the carnival opening on Wednesday at noon. There were 624 junior fair exhibitors, 413 open class exhibitors and 15 senior exhibitors. Dale Christiansen explained that the business sponsorship program is tough. The fair is working closer with the Wisconsin Rapids Chamber of Commerce and southern Wood County promoting the fair.

*Motion by Robert Ashbeck to appropriate \$32,000 to the Central Wisconsin State Junior Fair funds for 2019. Second by Dave LaFontaine. Motion carried unanimously.*

**14. Schedule Next Regular Committee Meeting.**

The next regular CEED meeting is scheduled for Wednesday, March 6, 2019 at 9:00 a.m. at Wood County Courthouse in Conference Room #114.

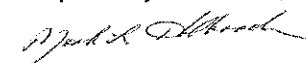
**15. Agenda items for next meeting.**

- A. Mill Creek per diem
- B. Golden Sands RC&D voluntary membership fee and participation in the Regional Aquatic Invasive Species Program
- C. Mill Creek Watershed 9 Key Plan
- D. Port Edwards Resolution regarding groundwater

**16. Schedule any additional meetings if necessary.** A special CEED meeting is scheduled for Wednesday, February 19, 2019 @ 1:00 p.m. on Economic Development.

**17. Adjourn.** Chairman Curry declared the meeting adjourned at 1:03 p.m.

Respectfully submitted,



Mark L. Holbrook, Secretary

Minutes by Kim Keech, Planning & Zoning Office

Review for submittal to County Board by Mark L. Holbrook (approved on February 12, 2019 @ 1:50 p.m.)

## Committee Report

County of Wood

Report of claims for: LAND & WATER CONSERVATION DEPT.

For the period of: FEBRUARY 2019

For the range of vouchers: 18180198 - 18180198 18190008 - 18190024

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18180198	PANKRATZ BARBARA OR STEPHEN	LWRM - CS MANURE STORAGE CLOSU	12/31/2018	\$21,770.00	
18190008	GROSHEK ADAM	LWC - DATA PLAN REIMBURSEMENT	01/25/2019	\$30.00	P
18190009	WUCHERPFENNIG SHANE	LWC - DATA PLAN/MEALS/MILEAGE	01/07/2019	\$122.55	P
18190010	WOOD TRUST BANK	NMM-MSHA TRAINING REGISTRATION	01/04/2019	\$29.00	P
18190011	ROZNER ANGELINE	LWC - REFUND FOR TREES	01/28/2019	\$46.43	P
18190012	HENSEL PAULA	LWC - MILEAGE REIMB - SPEAKING	01/29/2019	\$214.60	P
18190013	KOLO TRUCKING AND EXCAVATING INC	LWC - NMM PERMIT FEE REFUND	01/31/2019	\$375.00	P
18190014	NORTH CENTRAL LAND & WATER CONSERVATION	LWC-REGISTRATION MTG & CONTEST	02/06/2019	\$45.00	P
18190015	ARNOLD TRACY	LWC - MILEAGE REIMBURSEMENT	02/05/2019	\$30.74	P
18190016	KOLO TRUCKING AND EXCAVATING INC	NMM - RETURN FINANCIAL ASSURAN	02/18/2019	\$700.00	P
18190017	US DEPARTMENT OF AGRICULTURE	WLD - BEAR ABATEMENT FEE	02/13/2019	\$800.00	P
18190018	WAL-MART COMMUNITY/SYNCB	LWC-GIFT CARDS-SPEAKING & POST	01/17/2019	\$335.00	P
18190019	ARNOLD TRACY	LWC/NMM - MILEAGE & MEAL REIMB	02/20/2019	\$29.40	
18190020	GROSHEK ADAM	LWC - DATA PLAN REIMBURSEMENT	02/25/2019	\$30.00	
18190021	WUCHERPFENNIG SHANE	LWC- MILEAGE AND MEAL REIMB	02/21/2019	\$158.22	
18190022	AEGIS CORPORATION	NMM - NOTARY BOND FOR T ARNOLD	02/22/2019	\$30.00	
18190023	JOEL'S TRACTORS AND AUCTION LLC	LWC - DOWN PAYMT NO-TILL DRILL	02/22/2019	\$1,000.00	
18190024	WOODTRUST BANK	LWC/NMM TRAINING ANTIFREEZE,NO	02/04/2019	\$34.62	
<b>Grand Total:</b>				<b>\$25,780.56</b>	

### Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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## Committee Report

County of Wood

Report of claims for: Planning & Zoning Department

For the period of: February 2019

For the range of vouchers: 22190013 - 22190027 38190003 - 38190004

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
22190013	INDUSTRY SERVICES DIVISION	PS-State Sanitary Permit (Jan)	01/31/2019	\$400.00	P
22190014	CARMODY SOFTWARE INC	PS-Services/Upgrades (Feb)	02/01/2019	\$299.00	P
22190015	BOYER KEVIN	SU-Services Per Contract (Feb)	02/06/2019	\$833.00	P
22190016	AMERICAN PLANNING ASSOCIATION	PL-2019 APA Membership (Adam)	01/28/2019	\$389.00	P
22190017	AMERICAN PLANNING ASSOCIATION	PL-2019 Membership (Jason)	01/28/2019	\$354.00	P
22190018	ACCUSOFT	PS-Priority Support/Upgrade	01/31/2019	\$2,998.00	P
22190019	WOOD COUNTY CLERK OF COURTS	PS-Small Claims Filing Fee	02/04/2019	\$398.00	P
22190020	WOWRA	PS-2019 WOWRA Membership	02/13/2019	\$75.00	P
22190021	GRUENEBERG JASON	PL-Expenses (Jan/Feb)	02/12/2019	\$60.00	P
22190022	WISCONSIN COUNTY SURVEYOR ASSOCIATION INC	SU-2019 Surveyor Membership	02/20/2019	\$100.00	P
22190023	WCCA (COUNTY CODE ADMINISTRATORS)	PS-2019 WCCA Spring Conf (3)	02/19/2019	\$375.00	P
22190024	WOOD COUNTY CLERK OF COURTS	PS-Small Claims (10) Fee	02/14/2019	\$995.00	P
22190025	PIPE'N STICKS	SU-6' Vinyl "T" Post (475 ea)	02/20/2019	\$2,256.25	P
22190026	DEKLEYN ADAM	PL-Expenses (Feb)	02/25/2019	\$52.20	P
22190027	CONNER JUSTIN	LR-Expenses (Feb)	02/26/2019	\$185.80	P
38190003	GRUENEBERG JASON	ED-Expenses (Jan/Feb)	02/12/2019	\$347.56	P
38190004	GRUENEBERG JASON	ED-Expenses (Feb)	02/26/2019	\$300.34	P
<b>Grand Total:</b>				<b>\$10,418.15</b>	

### Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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## Committee Report

County of Wood

Report of claims for: UWEX

For the period of: February

For the range of vouchers: 30190016 - 30190031

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
30190016	AMAZON CAPITAL SERVICES	Kitchen Supplies	02/06/2019	\$19.98	P
30190017	AMAZON CAPITAL SERVICES	Kitchen Supplies	02/06/2019	\$21.40	P
30190018	AMAZON CAPITAL SERVICES	Kitchen Supplies	02/06/2019	\$24.25	P
30190019	ENTERPRISE RENT-A-CAR	Carattini - Car Rental	02/06/2019	\$33.81	P
30190020	AMAZON CAPITAL SERVICES	Kitchen Supplies	02/13/2019	\$26.93	P
30190021	CENTRAL WI STATE FAIR ASSOC	2019 Junior Fair	02/13/2019	\$32,000.00	P
30190022	EO JOHNSON CO INC	Copier Lease	02/13/2019	\$229.49	P
30190023	GRAZE	2-year subscription - Lippert	02/13/2019	\$54.00	P
30190024	GREAT EXPECTATIONS	Catering - YMFHA Training	02/19/2019	\$270.04	P
30190025	UW SOIL TESTING LAB	UW Soil Testing Charges	02/19/2019	\$15.00	P
30190026	CARATTINI JACKIE	Carattini Feb Expenses + YMHFA	02/27/2019	\$109.63	
30190027	HUBER LAURA	Huber - February Expenses	02/27/2019	\$118.90	
30190028	LIPPERT MATTHEW	Lippert - February Expenses	02/27/2019	\$800.28	
30190029	TURYK NANCY	Turyk - February Expenses	02/27/2019	\$25.52	
30190030	VIAU CHRISTOPHER	Viau - February Expenses	02/27/2019	\$47.56	
30190031	WAL-MART COMMUNITY/SYNCB	Food Wise Incentives	02/27/2019	\$89.69	
<b>Grand Total:</b>				<b>\$33,886.48</b>	

### Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



Wood County  
WISCONSIN

LAND AND WATER CONSERVATION  
DEPARTMENT

## *Activities Report for Shane Wucherpfennig February 2019*

- **February 1** – Mill Creek meeting with farmers.
- **February 4** – Staff meeting, 9-Key Element Plan
- **February 5** – Land & Water 5-year plan review prep
- **February 6** – Construction plans
- **February 7** – Mill Creek 9-Key Element Plan
- **February 8** – Mill Creek 9-Key Element Plan
- **February 11** – 14 Mile 9-Key Element Plan management – Adams County and clean water management
- **February 12** – Land & Water Resource Management Plan 5-year review – Madison
- **February 13** – Mill Creek 9-Key Element Plan
- **February 14** – Mill Creek 9-Key Element Plan
- **February 15** – Project designs
- **February 18** – Citizens' Groundwater meeting
- **February 19** – Attend Executive Committee meeting, County Board meeting and conference with Corporation Counsel
- **February 20** – Multi county groundwater meeting – Stevens Point
- **February 21** – Project designs and presentation for Wood County Farm Bureau
- **February 22** – Mill Creek 9-Key Element Plan
- **February 25** – Staff meeting and RC&D Groundwater meeting – Stevens Point
- **February 26** – 14 Mile 9-Key Element Plan meeting – Adams County
- **February 27** – 14 Mile 9-Key Element Plan review
- **February 28** – MSHA training in Tomah
- **February 29** – Resolution reviews, Plan reviews

## Activities Report for Emily Salvinski February 2019

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- **Friday, February 1.** Well mapping for the purpose of future well water testing project.
- **Monday, February 4.** Attended staff meeting. Well mapping.
- **Tuesday, February 5.** Well mapping.
- **Wednesday, February 6.** Helped with the Nutrient Management Farmer Education class in Wausau. Multiple Wood County people attended.
- **Thursday, February 7.** Updated NMP database (3 shapefiles), and nmp excel files with new to us farmer nutrient management plan. Updated example of well sampling map.
- **Friday, February 8.** Well mapping.
- **Monday, February 11.** Well mapping. Processed checklist.
- **Tuesday, February 12.** Helped with 2017 farmer group grant reporting.
- **Wednesday, February 13.** Helped with 2018 farmer group grant reporting.
- **Thursday, February 14.** Well mapping.
- **Friday, February 15.** Well mapping.
- **Monday, February 18.** Well mapping. Helped farmer to write their NMP by answering SnapPlus questions.
- **Tuesday, February 19.** Helped farmer complete his own NMP by helping with SnapPlus program download, and uploading of old plan we had on record so he could update it. Started to review 9-key plan.
- **Wednesday, February 20.** Attended state Cover Crops Conference in Stevens Point.
- **Thursday, February 21.** Helped with Spencer NMFE class (Nutrient Management Farmer Education). Multiple Wood County people attended.
- **Friday, February 22.** Finished 9-key plan review.
- **Monday, February 25.** Attended staff meeting. Got nutrient management plan checklist due reminder mailing out. Processed checklists from Wood County farmers that attended Spencer NMFE.
- **Tuesday, February 26.** Well mapping from well construction reports.

### ***Activities Report for Lori Ruess – February 2019***

- Answered telephone and front desk questions.
- Mail pickup/delivery - Courthouse.
- Deposit of incoming checks on Fridays.
- Calculated and emailed payroll percentages for specific budgets to Finance for February payrolls
- Reviewed general ledger
- Reviewed payroll reports and payroll registers.
- Completed cost-share reimbursement requests for Stephen Pankratz and sent requests to DATCP.
- Working on compiling audit information to send to the Finance Department.
- Working on completing the 2018 Land & Water Conservation Annual Report.
- Working on completing the 2020 Joint DATCP/DNR grant application
- Attended the February 25<sup>th</sup> staff meeting.
- Meeting with Shane to discuss the 2020-2024 CIP
- Organized CEED packet and County Board packet and took to County Clerk's office.
- Working with Dan Brandl and Tracy Arnold on the new tree and shrub sale program.
- Meeting with Shane and Finance to discuss no-till drill expense line item.
- Answered numerous questions regarding 2019 tree/shrub and wildflower sale
- Logged Non-Metallic Mining permit fees and financial assurance.
- Completed resolution to amend the LWCD Admin budget.
- Year-end budget reconciliation.
- Vacation – February 7<sup>th</sup> – February 13<sup>th</sup>.

## *Activities Report for Tracy Arnold 02-2019*

### **Wildlife Damage Abatement and Claims Program**

- Maintaining DNR database with current Wood County information
- Gathering signatures and paperwork for the 2018 damage claims
- Closing the 2018 Venison Donation and obtaining all paperwork
- 2 permanent fences submitted to DNR for approval
- 1 permanent fence design started
- 3 permanent fence design in line to start design work
- Submitted 4<sup>th</sup> QTR reimbursement to DNR, gave final numbers to finance
- Enrolling landowners for 2019
- Completing paperwork for shooting permits if landowner quality due to 2018 damage

### **Non-metallic mining reclamation program**

- Updating NMM databases
- Issued reclamation permit for Coulee Frac
- Processing and reviewing financial assurance documentation as received
- Processing and reviewing permit fee documentation as received
- Requesting updates on Competition Industrial Minerals bankruptcy as two different parties are interested in taking over these sites.
- Assisted Adams Co with how to run their program more efficiently, helped work through their violation sites
- Attended and received MSHA training per the 30 CFR Part 46 Training Plan
- Presented at two of the Nonmetallic Regulatory Authority Technical Training Session per WI DNR request

### **Land and Water Conservation**

- Chair of the Youth Education Committee for the WI Land+Water
- Secretary of the North Central Land and Water Conservation Area Association
- Attended North Central Land and Water Conservation Area Association in Florence Co
- Submitting final numbers to nurseries regarding tree/shrub species and amount reserved
- Working with Pheasants Forever regarding reserving flower seed mixes.
- Advanced Wood County speaker and poster State competitions
- Updated my programs for the 2018 work plan accomplishments
- Presented the Earth Jar and Groundwater model to 30 5<sup>th</sup> graders at Grant Elementary
- Presented the Earth Jar to 65 Boys and Girls Club students at Mead Elementary
- Attended a Monarch Joint Venture, Monarch conservation webinar
- Attended staff meeting
- Preparing for WI Land+Water Conference
- Started proofing 9 key element plan per Shane request
- Completed Notary Public requirements and submitted to renew my commission
- Requested new tree sale program from IT, current one is from 1995
  - Working with Dan to develop a program that works more efficiently

## **Activities Report for Adam Groshek –February 2019**

### **Land and Water Resource Management Program/Animal Waste Storage Ordinance/CREP Activities:**

- ~Pankratz Farms underbarn manure tank abandonment updates, final asbuilts.
- ~Ruess well abandonment asbuilts.
- ~Dealing with GPS battery issues, ordering, troubleshooting.
- ~Earnest money collection and discussion of new waste storage tank and manure pushoff transfer system for Wilbar Dairy.
- ~Duckett manure storage/transfer project clarifications with Private engineer and timeline/permitting discussion.
- ~Multi-discharger variance future funding calls and discussion with local Wood County municipalities, other county LWCD's, and DNR on funding expectations by March 1<sup>st</sup>, 2019 deadline and in future years.
- ~Wood County Mill Creek 9-key element plan review, editing, and proofreading.
- ~CAFO application data to DNR for Grass Ridge Farms.
- ~LWRM 2018 accomplishment report written up for annual summary.
- ~Attendance of the soil health conference with the Marathon County farmer-led group-EPPIC and discussion with many on using soil health/cover crop/no-till practices to save farmers money and promote more environmentally friendly farming.
- ~Response to landowner with culvert plugging up with field surface water runoff and working with Highway Department on a solution.
- ~Milladore POWTS discussion and options for future WWTP compliance with Phosphorus restrictions.
- ~Jagodzinski transfer systems design, calculations, and landowner planning assistance for 2019 barn manure channel transfer system and manure storage pit.
- ~Health department nitrate/bacteria testing lab tour and groundwater questions answered.
- ~Working with Ron Knuth on appropriate approved winter spreading areas to get his Slurrystore drawn down to safe levels until spring 2019.
- ~Discussion with Martin Wolf on future manure storage pit abandonment.
- ~Working on the Wilson streambank reinforcement design.
- ~Discussions with Pankratz Farms on their future manure storage lagoon with their 2018 transfer system and 2019 barn construction.

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director  
Adam DeKleyn, County Planner  
Justin Conner, GIS Specialist  
Jeff Brewbaker, Code Administrator  
Stevana Skinner, Code Technician  
Kim Keech, Admin Services 5  
Victoria Wilson, Admin Services 4

RE: Staff Report for March 6, 2019

**1. Planning (Adam DeKleyn)**

- a. Plat Review Officer – (2) CSM's were submitted for review/approval. (3) CSM's were approved/recorded. (2) CSM's are pending approval.
- b. Town of Lincoln Comprehensive Plan Update – Utilities and Community Facilities Element was presented and reviewed at the last monthly Plan Commission meeting. Next element of the plan is being prepared. Draft of the Agricultural, Natural and Cultural Resources Element will be presented and reviewed at next Plan Commission meeting.
- c. Request for Zoning Amendment Approval – Town of Marshfield – P&Z received a request to approve a proposed town zoning amendment to rezone several parcels of land in the Town of Marshfield. Request was reviewed and a staff memorandum, map and resolution are included in this packet for CEED and CB discussion/action.
- d. Wisconsin Rapids Downtown Steering Committee – Committee met to discuss recent project updates in the downtown area and the potential implementation of a Business Improvement District (BID).
- e. Training – Attended teleconference "Repurposing our Downtowns: Strategies that Work" presented by LGC and UW Extension
- f. P&Z Department Strategic Plan – Participated in meeting facilitated by UW Extension to perform a SWOT Analysis. Information from the analysis will be used to develop an overall department vision, mission and goals. This will then be incorporated into a P&Z department strategic plan.
- g. WCCA Central District Meeting – Attended the WCCA meeting hosted at Wood County. WDNR presented floodplain updates. Updates/topics from each county were presented and discussed.
- h. ATV/UTV Planning – Met with Jackson County officials along with Wood County Highway, and Parks and Forestry staff to discuss potential trail connections, trail standards, mapping coordination, and funding opportunities.

## **2. Land Records (Justin Conner)**

- a. PLSS Tie Sheet and Coordinates – Finished processing around 300 PLSS corners submitted by Quest and Central Staking fulfilling their 2018 contracts.
- b. Parcel Mapping – Updating parcel data with new splits and surveys.
- c. 2019 PLSS RFP – Reviewed bids for the 2019 PLSS contract. This project covers the Town of Rudolph and areas east of the Wisconsin River.
- d. Wisconsin Land Information Association Annual Conference – Attended conference in Appleton. Completed ArcGIS Survey123 workshop and attended sessions on Aerial photography program updates, LiDAR and using ArcGIS data collection apps (Survey123, Collector) to perform inventories.
- e. Wisconsin Rapids GIS Coordinator Interviews – Assisted the City with their interview process.

## **3. Code Administrator's (Jeff Brewbaker and Stevana Skinner)**

- a. Private Sewage Program, Permitting, Maintenance and Violations
  - i. (0) on-site investigations/inspections/compliances
  - ii. (0) septic system verification letters & failing system investigation
  - iii. (4) soil tests reviewed, (0) soil on-sites, (3) hydrograph reports reviewed, (0) interpretive soils report reviewed
  - iv. (1) holding tank plan reviews, (1) conventional plan reviews, (2) mound plan review, (0) system and fill plan
  - v. (2) sanitary permits reviewed
  - vi. (0) court cases for malfunctioning septic system and overfull holding tanks (18) referrals invoices & maintenance
  - vii. (0) sanitary system easements (0) Undersized System Affidavit
  - viii. (4) meetings with holding tank offenders in office (0) meetings at property owners residence regarding holding tank violations
  - ix. Completed Power Point for Plumber/Soil Tester Education
  - x. Gained continuing education credits for March 26 Seminar
  - xi. Received Agent Status from WI-DSPS for reviewing pressurized mound, at-grade, and in-ground pressure septic plans. This will create approximately \$12,000.00/year in additional revenue for our Dept.
  - xii. Answered phone calls, emails and met in office regarding permitting and inspection questions.
- b. Floodplain Ordinance Investigations and Permitting
  - i. (3) site inspections, meetings or enforcement

- ii. (2) permit issued, screening sites or Letter of Map Amendment (LOMA)
- iii. (1) DNR Approved flood studies reviewed
- iv. (0) Cranberry farm certification
- v. (3) Meetings in office regarding citizens building near floodplain
- vi. Feb. 1, hosted WCCA Central District Meeting
- vii. Answered questions from citizens regarding building in floodplain and shoreland areas.

c. Shoreland Ordinance Investigations and Permitting

- i. (2) general shoreland permits reviewed & issued
- ii. (0) mitigation plans reviewed, (0) exempt structure affidavit
- iii. (4) onsite pre-construction inspections, meetings & enforcement, compliances
- iv. (0) Navigability determinations
- v. (0) wetland evaluation/site visit
- vi. Answered phone calls and met with various people at the counter regarding shoreland zoning requirements.

4. Office Activity (Kim Keech and Victoria Wilson)

- a. Monthly Sanitary Permit Activity – There were 5 sanitary permits issued in January 2019 (3 New, 1 Replacements, 1 Reconnects and 0 Non-Plumbing) with revenues totaling \$1,250. There were 4 sanitary permits issued in January 2018 (2 New, 2 Replacements, 0 Reconnects and 0 Non-Plumbing) with revenues totaling \$1,025.

There were 5 sanitary permits issued through January 2019. For comparison purposes, the following are through the same period for the previous five years: 2018 – 4, 2017 – 3, 2016 – 3, 2015 – 4 and 2014 – 5.

- b. 2019 Tax Refund Intercept Program (TRIP) – As of February 27<sup>th</sup>, Wood County received an additional \$1,218.08 on two cases for a total of \$2,939.08 on three outstanding cases.
- c. 2018 Maintenance Notices – Property owners (15) who haven't serviced for 2018 have all been scheduled for Small Claims.
- d. 2018 Program Fee Notices – Small claims action have been started and cases will be scheduled until complete.
- e. Enforcement Activities Update (Small Claims).

- i. Small Claims Court Cases Scheduled

<u>Court Date</u>	<u># Cases &amp; Court Case Type</u>
2/26/2019	(8) Failure to provide servicing (2018)

Court Case Summary:

- (2) Cases settled with servicing completed.
- (3) Cases signed Stipulation for Dismissal with servicing to be completed by 5/31/2019.
- (3) Cases were no shows with Default Judgment.
- (0) Cases will be set for a Pretrial Hearing.

3/12/2019 (7) Failure to provide servicing & pay \$20 program fee (2018)

3/26/2019 (10) Failure to pay \$20 program fee (2018)

- ii. Small Claims Court Cases Not Scheduled forwarded to Wood Co Corp Counsel

Date

Forwarded # Cases & Court Case Type

2/28/2019 (7) Failure to pay \$20 program fee (2018)

- iii. Pending Small Claims Court Cases (Tentative)

(5) Failure to pay \$20 program fee (2018)

f. Document Imaging Projects

- i. Sanitary Permit Document Imaging Project Status. Sanitary permits for the years 1982 – 2018 are available for viewing on Wood County's website [www.co.wood.wi.us/Departments/PZ](http://www.co.wood.wi.us/Departments/PZ).

g. Wisconsin Fund Grant Program – The Joint Finance Committee on Thursday, May 11, 2017 on a 12-4 vote adopted ongoing funding for the Wisconsin Fund Grant Program through June 30, 2021.

- i. (5) Wisconsin Fund Applications FY2020 – Wisconsin Fund Grant Applications was emailed to the State of Wisconsin on January 30th meeting the deadline date of January 31st. Disbursement of Wisconsin Fund Grant is expected late fall 2019.
- ii. (0) Wisconsin Fund Applications FY2021 – This is the last year of the program and last year to accept any applications. The deadline to apply is January 31, 2020.

h. Sanitary Permit Database System Project – The next phase for the sanitary permit system database will consist of creating a service provider and comments interface. This phase will consist of service providers reporting pumping, inspections and maintenance service events on the Wood County Sanitary Permit system. Information Technology Department is creating this program.

i. Kim attended the following meetings:

- i. CEED Committee Meeting on February 6<sup>th</sup>
- ii. Strategic Planning Session on February 13<sup>th</sup>
- iii. Citizens Groundwater Group Meeting on February 18<sup>th</sup>
- iv. Small Claims on February 26<sup>th</sup>

j. Victoria attended the following meetings:

- i. Strategic Planning Session on February 13<sup>th</sup>
- ii. CEED Committee Meeting (Economic Development) on February 19<sup>th</sup>



## CEED Committee Report *February 2019*

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### **MATT LIPPERT**

*Wood County UW-Extension, Agriculture Agent*

- Together with Marathon and Clark Counties we held a federal farm bill and insurance update for dairy programs at the Belvedere Supper Club; we had about 30 attendees on a very difficult weather day.
- We are receiving grant applications for the Farm Technology Days Grant program. The deadline is April 1 for grants from \$500 to \$50,000 priorities to projects involving agriculture or youth.
- I was on the radio with both WFHR twice and WDLB during the month.
- I attended the Wisconsin Holstein Convention in Manitowoc.
- Cranberry school evaluations were completed and presented to the Cranberry Education Committee. Audience responses to a live clicker session were summarized and included in the Cranberry School Proceedings.
- I met with the county Farm Bureau for their monthly meeting and for their farmer to farmer program regarding drainage and water management. They had Shane Wucherpennig from Wood County Land Conservation Department, Andrew Stammer from the Wisconsin Soils Laboratory and Jim Joling from Joling Tile and drainage on the panel.
- I attended the Marshfield Chamber Agri-Business committee meeting and also assisted with their booth at the Marshfield Farm Show. We highlighted locally produced cranberry, cheese and sausage products made in the Central Wisconsin Area.
- I conducted Pesticide Applicator Training in Marshfield for area farmers.
- Phone calls and visitation included questions on water quality, budgets, farm transition and forage quality.
- I attended a CAFO compliance meeting in Marshfield.
- I attended the Midwest Forage Association Conference held in conjunction with the custom nutrient applicators (manure haulers) and custom harvester's conference at Chula Vista in Wisconsin Dells.

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### **LAURA HUBER**

*Wood County UW-Extension, 4-H Program Coordinator*

- Last day at Advanced Space Camp with 25 high school aged youth from around WI (1 February)
- Assisted at the Central Wisconsin 4-H Shooting Sports practices (3 & 17 February)
- Led online Zoom meeting to help plan WI 4-H Fall Forum (4 February)
- Attended 4-H Online training for Extension staff (5 February)
- Participated in Youth Work Matters online class webinar (6 February)
- Attended Wood County Extension staff meeting (6 February)
- Met with Chris Viau to discuss transition (7 February)
- Finalized planning and worked at Project Discovery Day (event on 9 February)
- Provided support for Wood County 4-H committees (Creative Arts Day and Project Discovery Day, especially)



- Attended the McMillan Memorial Library planning meeting regarding the adult area renovation (13 February)
- Attended and presented at statewide 4-H web meeting (14 February)
- Met with Matt S from the Wisconsin Rapids Rafters Baseball regarding a 4-H Night at the Rafters (14 February)
- Worked on SEED (Seeking Educational Equality and Diversity) assignments and participated in meeting (18 February)
- Attended Youth Mental Health First Aid training (19 February)
- Met county Extension staff to plan upcoming Civil Rights Review presentation (20 February)
- Attended Central Wisconsin State Fair Junior Fair Board meeting (20 February)
- Appeared on WFHR Morning Magazine program to discuss upcoming Project GEN Connect: Learning to Give (21 February)
- Assisted Shady Lane 4-H club at their Farm Show booth in Marshfield (21 February)
- Met with Wood County 4-H Leaders Association Executive Committee and the full Association via Zoom online meeting (25 February)
- Compiled information for Youth Connections March/April newsletter

#### **Ongoing responsibilities:**

- Updated and maintained the Wood County 4-H, WI Facebook page which currently has 758 followers.
  - Assisted with maintenance of the Central WI 4-H Shooting Sports Facebook page which has 313 followers
- Responded to communications to the office including general questions, 4-H enrollment, planning meetings, etc.
- Ongoing assistance for new leaders and the volunteer background checks

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### **JODI FRIDAY**

*Wood County UW-Extension, FoodWise Nutrition Educator*

- Taught in 21 classrooms making over 300+ teaching contacts. Numerous lessons were postponed this month due to weather related closures (2/5, 14, 19, 21, 26, 28)
- Wood County Staff meetings (2/6, 11)
- Wood/Portage FoodWise meeting (2/11)
- Healthy Cents at the Pantry lesson (2/19)
- Ho Chunk Head Start lesson (2/13) Cancelled due to illness

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### **NANCY TURYK**

*Wood County UW-Extension, Community Development Extension Educator*

#### **County Strategic Planning**

- Met with Vice Chair Rozar, developed County Board survey questions, presented planning process to County Board, updated department heads at meeting and through email
- Assisted Finance Dept. with facilitation for the identification of strategic goals, mission, vision, core values
- Assisted Planning and Zoning with facilitation of SWOT



### **Renewable Energy / SolSmart**

- Met with Executive Committee, Jason Grueneberg
- Corresponded with Wood County Towns Assn., City of Marshfield, Town of Grand Rapids
- Worked with IT on energy efficiency/renewable energy webpage
- Participated in SolSmart "Best Practices Solar Planning and Zoning" webinar

### **Economic Development**

- Discussion with CEED committee and partners at special CEED ED meeting
- Participated in USDA REDI grant program webinar, shared information with CEED committee and partners
- Developed a survey to obtain CEED committee/partner perspectives for USDA REDI grant proposal
- Meeting with Jason Grueneberg, Ken Curry, Chair Machon

### **UW-Extension**

- Civil Right Planning meeting with Wood County staff
- Coordinated with UW-Extension and City of Nekoosa for Small Communities Forum in Sept. 2019
- Participated in "Repurposing our Downtowns" webinar
- Listened to BRACE climate change health effects webinar
- Listened to Dean Coop update

### **Other**

- WFHR - Discussed upcoming local and regional economic development learning opportunities
- Assisted Nekoosa with updates to their Strategic Plan
- Participated in Wood County Groundwater Group meeting
- Attended monthly SEED training in Port Edwards.

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## **JACKIE CARATTINI**

*Wood County UW-Extension, Family Living Educator*

- Taught one financial program at the WI Rapids Job Center
- Assisted in Area 7 Civil Rights planning meetings for Portage and Wood Counties.  
Attended a Civil Rights Meeting in Madison.  
Attended and chaired a JCEP Board meeting, via technology.
- Attended the National PILD conference planning meeting.
- Attended the Department of Family Development Meeting.
- Attended an HDR Institute zoom and presented on parenting programming.
- Attended the Caring Hands Coalition Meeting
- Met with Childcare Connection about 2019 programming needs.
- Met with LOVE INC. about programming needs and hosting a Poverty Simulation.
- Hosted a regional Youth Mental Health First Aid Training.
- Taught "What to Keep, What to Toss, Organizing Important Papers" as a HCE Leader Lesson in Babcock.
- Facilitated a Colors training for new Health Officers in WI.
- Facilitated a Colors training for Zoning Leadership Training.



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**KELLY HAMMOND**

*Wood & Portage Counties UW-Extension, FoodWise Nutrition Coordinator*

- Onboarding as the New FoodWise Coordinator for Portage and Wood Counties continued in February with admin time, training and partner meetings.
- Performance Management Training (2/22)
- Regional Program Manager FoodWise team meeting (4/4)
- Meet with local partners including Wood County FSET and Wood County Health Department
- Annual Coordinators Conference in Madison, (2/26-2/28)

WOOD COUNTY  
CAPITAL IMPROVEMENT PLAN  
2020-2024

76

#1	PROJECT #	18	-20	18-20
	PROJECT NAME:	Carlson Surveyor+ with (628) GPS Receiver		
	START DATE:	1/1/2024		
	END DATE:	1/1/2034		

#2	DEPARTMENT	18	Land & Water Conservation
	CONTACT PERSON	Shane A. Wucherpfennig	
	TYPE	Equipment	
	USEFUL LIFE	5-10	
	CATEGORY	Major Equipment	
	PRIORITY	Necessary	

TOTAL PROJECT COSTS: \$ 23,000

PROJECT DESCRIPTION:

Carlson Surveyor+ with (628) GPS Receiver - this is an instrument used for surveying projects

PROJECT ALTERNATIVES:

RELATIONSHIP TO OTHER PROJECTS:

PROJECT JUSTIFICATION Priority from Above Necessary

Our current instrument will be 9 years old in 2024 and will be approaching the end of its useful life. This new instrument will replace our current instrument that is used by the County Conservationist, Engineering Technician, Conservation Program Coordinator and Conservation Specialist for surveying/GPS of various projects.

Expenditure Schedule

PRIOR TOTAL

	2020	2021	2022	2023	2024	TOTAL
Planning/Design						-
Land Acquisition						-
Construction/Maintenance						-
Equip/Vehicles/Furniture						-
Other					23,000	23,000
\$	-	\$ -	\$ -	\$ -	\$ 23,000	\$ 23,000

FUTURE TOTAL

Funding Sources

PRIOR TOTAL

	2020	2021	2022	2023	2024	TOTAL
Tax Levy					23,000	23,000
Debt						-
State/Federal Grant						-
User Fees						-
Other						-
\$	-	\$ -	\$ -	\$ -	\$ 23,000	\$ 23,000

FUTURE TOTAL

OPERATIONAL IMPACT/OTHER

Operating Budget Impact

PRIOR TOTAL

	2020	2021	2022	2023	2024	TOTAL
Salaries & Fringes						-
Professional Services						-
Supplies/Materials						-
Depreciation						-
Other (Insurance, Utilities)						-
Principal & Interest						-
\$	-	\$ -	\$ -	\$ -	\$ -	\$ -

FUTURE TOTAL

**WOOD COUNTY  
CAPITAL IMPROVEMENT PLAN  
2020-2024**

<b>#1</b>	PROJECT #	18	-20	18-20
	PROJECT NAME:	Roller Crimper - Equipment		
	START DATE:	1/1/2021		
	END DATE:	1/1/2041		

TOTAL PROJECT COSTS: \$ 7,500

<b>#2</b>	DEPARTMENT	18	Land & Water Conservation
	CONTACT PERSON	Shane A. Wucherpfennig	
	TYPE	Equipment-Moveable	
	USEFUL LIFE	Beyond 20	
	CATEGORY	Major Equipment	
	PRIORITY	Desirable	

**PROJECT DESCRIPTION:**

12 foot roller crimper - This crimper roller would benefit no-till and organic farmers with cover crop management. We currently have a no-till drill that we will be renting out and this crimper roller would be beneficial to rent out along with the no-till drill.

**PROJECT ALTERNATIVES:**

**RELATIONSHIP TO OTHER PROJECTS:**

This would be beneficial to rent out along with the no-till drill

PROJECT JUSTIFICATION Priority from Above Desirable

**Expenditure Schedule**

PRIOR TOTAL

	2020	2021	2022	2023	2024	TOTAL
Planning/Design						-
Land Acquisition						-
Construction/Maintenance						-
Equip/Vehicles/Furniture		7,500				7,500
Other						-
\$	- \$	7,500	\$	- \$	- \$	- \$ 7,500

FUTURE TOTAL

**Funding Sources**

PRIOR TOTAL

	2020	2021	2022	2023	2024	TOTAL
Tax Levy		7,500				7,500
Debt						-
State/Federal Grant						-
User Fees						-
Other						-
\$	- \$	7,500	\$	- \$	- \$	- \$ 7,500

FUTURE TOTAL

**OPERATIONAL IMPACT/OTHER**

**Operating Budget impact**

PRIOR TOTAL

	2020	2021	2022	2023	2024	TOTAL
Salaries & Fringes						-
Professional Services						-
Supplies/Materials						-
Depreciation						-
Other (Insurance, Utilities)						-
Principal & Interest						-
\$	- \$	- \$	- \$	- \$	- \$	- \$

FUTURE TOTAL

## RESOLUTION#

Introduced by CEED and Executive Committees  
Page 1 of 1

LAR

Motion:	Adopted:	
1 <sup>st</sup>	Lost:	
2 <sup>nd</sup>	Tabled:	
No:	Yes:	Absent:
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: <u>PAK</u> , Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To amend the 2019 Land & Water Conservation (LWCD) Admin budget function (56121) for additional expenditures not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County. The source of funding is from the No-Till Drill revenue account. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
56121	LWCD Expenditures		\$11,155
49110	No -Till Drill Revenue	\$ 11,155	

WHEREAS, as of February 1, 2018, the Wood County Land and Water Conservation Department set off to start a donation campaign to raise funds for the purchase a No-Till drill to be rented out to residents, farmers, landowners interested in beginning to No-Till, and

WHEREAS, as of December 31, 2018, the Wood County Land and Water Conservation Department had raised a generous sum \$9,269 from private donations and approval was granted by the executive committee to use funds from the sale of a fleet vehicle owned by the department, which sold for \$1,886 bringing the total to \$11,155, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that "an amendment to the budget is required any time the actual costs will exceed the budget at the function level."

NOW, THEREFORE BE IT RESOLVED, to amend the LWCD (56121) budget for 2019 by appropriating \$11,155 of additional expenses from the No-Till Drill account (49110)

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

Kenneth Curry - Chair

Mark Holbrook

Robert Ashbeck

Dave LaFontaine

Bill Leichtnam

Harvey Petersen - Citizen Member

Douglas Machon - Chair

Bill Clendenning

Adam G. Fischer

Dennis Polach

Donna Rozar

William Winch

Adopted by the County Board of Wood County, this \_\_\_\_\_ day of \_\_\_\_\_ 20 19 .

County Clerk

County Board Chairman



# Wood County WISCONSIN

OFFICE OF PLANNING  
AND ZONING

**DATE:** February 28, 2019  
**TO:** Conservation, Education & Economic Development Committee  
County Board of Supervisors  
**FROM:** Adam DeKleyn, County Planner *AD*  
**RE:** Request for Zoning Amendment Approval – Town of Marshfield

## MEMORANDUM

### Introduction:

On February 18, 2019 the Wood County Planning and Zoning Department (P&Z) received a request to approve a proposed town zoning amendment to rezone three parcels located in the Town of Marshfield (part of the NW¼ of the SW¼ of S10, T25N, R3E). The Town of Marshfield adopted and administers their own town zoning ordinance.

### Background:

Wood County adopted the *Wood County Zoning Ordinance #700* many years ago. This ordinance is still in effect in all (22) towns within its jurisdiction. In counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors *Wis. Stat. §60.62(3)(a)*. This rule also applies to town zoning map amendments, also known as a rezone.

### Analysis:

Existing zoning on Lot 1, 2, and 3, of CSM: 10485, is Commercial (Attachment 1). The request is to rezone Lot 1 from Commercial to Agricultural, Lot 2 will remain Commercial, and Lot 3 from Commercial to Agricultural (Attachment 2). The purpose of the amendment is to correct the zoning map to provide consistency with current land uses onsite. There is no floodplain or shoreland zoning on the parcels in discussion.

The Town of Marshfield Plan Commission held a public hearing and unanimously recommended approval of the rezone on February 12, 2019. Subsequently, the Town Board approved the rezone on February 12, 2019. The final step in the process is approval or disapproval by County Board.

### Conclusions & Recommendations:

County review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law. Based on the information submitted to P&Z, the Town of Marshfield adhered to the process for zoning amendments as outlined in the Wis. Stats. Additionally, I find no conflict with any county planning and zoning programs or ordinances.

**P&Z staff has reviewed the request and recommends forwarding the attached resolution (Attachment 3) to the County Board of Supervisors approving the zoning amendment to the Town of Marshfield Zoning Map with a favorable recommendation.**

### Attachments:

1. Existing Zoning Map
2. Proposed Zoning Map
3. Resolution

(ZA-2019-002)

# Attachment 1: Existing Zoning

Town of Marshfield, Wood County, Wisconsin

## Legend



Agricultural



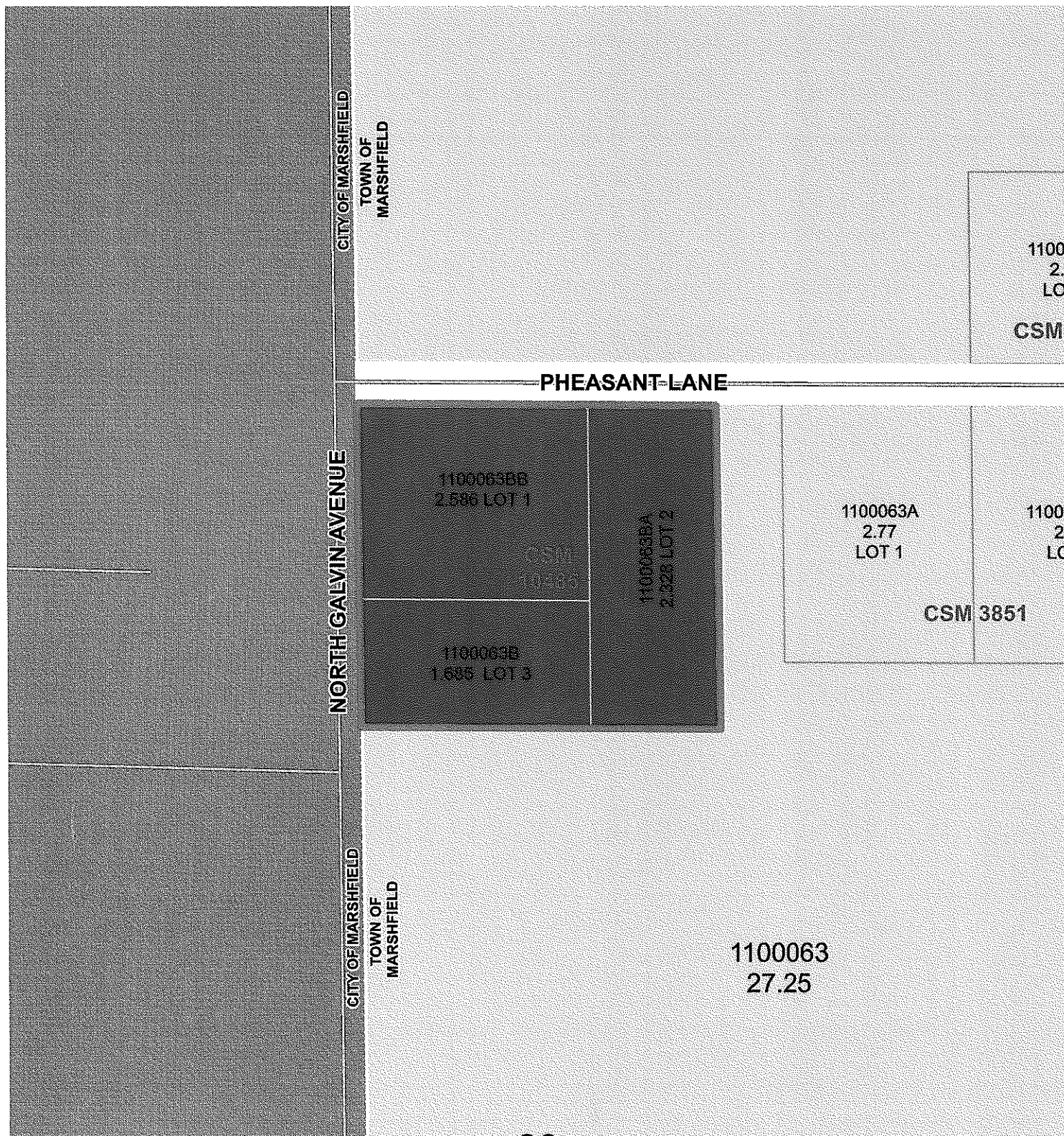
City of Marshfield



Commercial



Map produced by the Wood County Department of Planning and Zoning for reference purposes only (2019)



# Attachment 2: Proposed Zoning

Town of Marshfield, Wood County, Wisconsin

## Legend



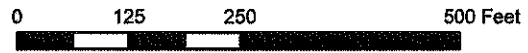
Agricultural



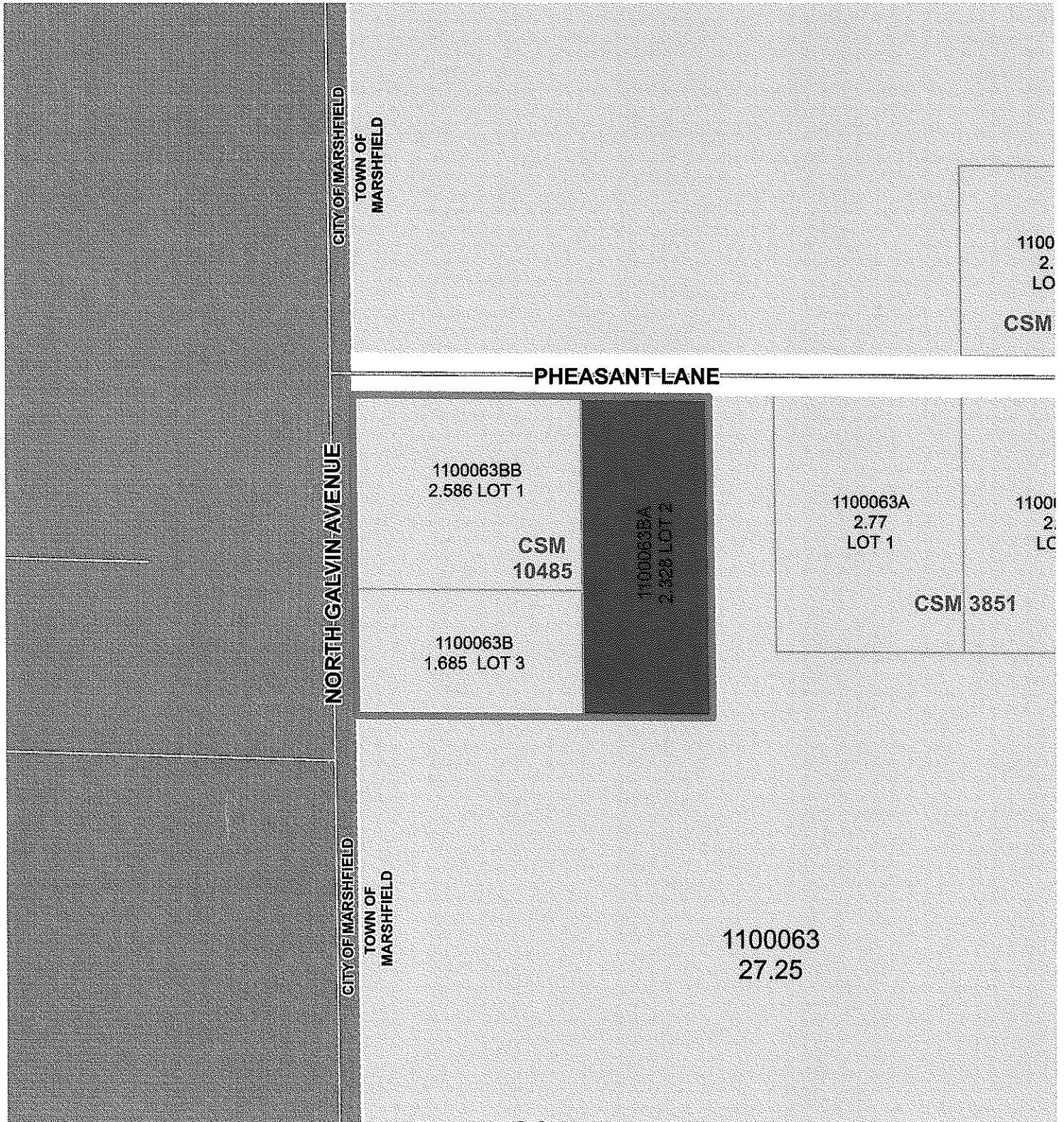
City of Marshfield

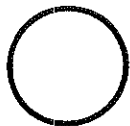


Commercial



Map produced by the Wood County Department of Planning and Zoning for reference purposes only (2019)





## RESOLUTION#

Introduced by CEED  
Page 1 of 1

ITEM#

DATE March 19, 2019Effective Date March 19, 2019

ARD

<b>Motion:</b>	Adopted: <input type="checkbox"/>
1 <sup>st</sup> _____	Lost: <input type="checkbox"/>
2 <sup>nd</sup> _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: <u>PAK</u> , Corp Counsel	
Reviewed by: _____, Finance Dir.	

**INTENT & SYNOPSIS:** Approve a zoning amendment to the Town of Marshfield Zoning Map.

**FISCAL NOTE:** No cost to Wood County. The Town of Marshfield is responsible for any costs associated with administering their town zoning ordinance.

**WHEREAS,** the Town of Marshfield adopted and administers a zoning ordinance to promote the health, safety, and general welfare of the town; and

**WHEREAS,** pursuant to § 60.62(3)(a) Wis. Stats., in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors; and

**WHEREAS,** on February 18, 2019 the Town of Marshfield submitted a proposed zoning map amendment to the Planning and Zoning Department for review and approval pursuant to the Wis. Stats.; and

**WHEREAS,** county review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law; and

**WHEREAS,** the Planning and Zoning Department reviewed the information submitted by the Town of Marshfield and finds the town adhered to the process for zoning amendments as outlined in the Wis. Stats.; and

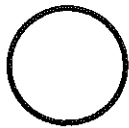
**WHEREAS,** the Planning and Zoning Department finds that there is no conflict with any Wood County planning and zoning programs and ordinances; and

**WHEREAS,** on March 6, 2019 the Conservation, Education and Economic Development Committee reviewed the request and recommended approval; and

**THEREFORE BE IT RESOLVED,** that the Wood County Board of Supervisors, pursuant to § 60.62(3)(a) Wis. Stats., hereby approves the following Town of Marshfield zoning map amendments:

- (1) Lot 1 of CSM: 10485, Vol: 38, Pg: 185, part of the NW ¼ of the SW ¼ of S10, T25N, R3E, from Commercial to Agricultural
- (2) Lot 2 of CSM: 10485, Vol: 38, Pg: 185, part of the NW ¼ of the SW ¼ of S10, T25N, R3E, to remain Commercial
- (3) Lot 3 of CSM: 10485, Vol: 38, Pg: 185, part of the NW ¼ of the SW ¼ of S10, T25N, R3E, from Commercial to Agricultural

**BE IT FURTHER RESOLVED,** that the Wood County Planning and Zoning Department forward a certified copy of this resolution to the Clerk of the Town of Marshfield for inclusion in their records.



## ORDINANCE#

Introduced by  
Page 1 of 1

Conservation, Education & Economic Development

ITEM#

DATE

March 19, 2019

Effective Date Upon publication

Committee

JSB

INTENT & SYNOPSIS: Rescind and recreate Wood County Ordinance #704 - Shoreland Zoning.

FISCAL NOTE: None.

**WHEREAS**, s. 281.31, Wis. Stats., provides that shoreland subdivision and zoning regulations shall, "further the maintenance of safe and healthful conditions; prevent and control water pollution; protect spawning grounds, fish and aquatic life; control building sites, placement of structure and land uses and reserve shore cover and natural beauty," and

**WHEREAS**, s. 59.692, Wis. Stats., requires counties to effect the purposes of s. 281.31, Wis. Stats., and to promote the public health safety and general welfare by adopting zoning regulations for the protection of all shorelands in unincorporated areas that meet shoreland zoning standards promulgated by the Department of Natural Resources, and

**WHEREAS**, Ch. NR 115, Wisconsin Administrative Code establishes minimum shoreland zoning standards for ordinances enacted under s. 59.692, Wis. Stats., for the purposes specified in s. 281.31 (1), Wis. Stats., and

**WHEREAS**, Ch. NR 115 has been amended with a requirement that all county shoreland zoning ordinances comply by November 9, 2018, and

**WHEREAS**, the Wood County Conservation, Education & Economic Development Committee has been designated by the Wood County Board of Supervisors to oversee administration of the shoreland zoning program in the County; and

**WHEREAS**, the text of Wood County Ordinance #704 (Shoreland Zoning) has been amended to reflect language changes and statutory references provided by the Wisconsin Department of Natural Resources in their model shoreland zoning ordinance, and

**WHEREAS**, the Wood County Conservation, Education & Economic Development Committee conducted a public hearing on March 6, 2019 to obtain public testimony on the proposed changes, and

**WHEREAS**, the Committee now recommends that Wood County Ordinance #704 be rescinded and recreated to bring it current with State shoreland zoning language.

**NOW THEREFORE BE IT ORDAINED** that the Wood County Board of Supervisors hereby rescind the existing Wood County Ordinance #704 and adopt the revised Wood County Shoreland Zoning Ordinance #704 as presented at the public hearing on March 6, 2019 and available for viewing in the Planning & Zoning Office and on the County website, and

**BE IT FURTHER ORDAINED** that Wood County Shoreland Ordinance #704 as adopted by this action become effective upon passage and publication as required by statute.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Zaleski, J			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Hahn, J			
9	Winch, W			
10	Holbrook, M			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J.			
18	Hamilton, B			
19	Leichtnam, B			

Motion: Adopted: ☐  
 1<sup>st</sup> \_\_\_\_\_ Lost: ☐  
 2<sup>nd</sup> \_\_\_\_\_ Tabled: ☐  
 No: \_\_\_\_\_ Yes: \_\_\_\_\_ Absent: \_\_\_\_\_  
 Number of votes required:  
☒ Majority ☐ Two-thirds  
 Reviewed by: PAK, Corp Counsel  
 Reviewed by: \_\_\_\_\_, Finance Dir.