

EXECUTIVE COMMITTEE AGENDA

DATE: Tuesday, January 5, 2016

TIME: 8:00 a.m.

LOCATION: Courthouse - Room 115

1. Call meeting to order
2. Public comments
3. CONSENT AGENDA
 - (a) Review/approve minutes from previous committee meetings
 - (b) Monthly letter of comments from department heads
 - (c) Approval of departments vouchers – County Board, Human Resources, Risk Management, Finance, Treasurer, Clerk, Information Technology, Maintenance and Purchasing.
4. Update on Market Street development from Mayor Vruwink, and discussion of future use of Wood County Annex building.
5. **Maintenance**
 - (a) Review letter of comments
 - (b) City of Wisconsin Rapids Tax Bill
6. **Safety & Risk Management**
 - (a) Review letter of comments.
7. **Information Technology**
 - (a) Review letter of comments
8. **Wellness**
 - (a) Wellness Updates
 - (b) Department Head and Supervisors Engagement
9. **Treasurer**
 - (a) Updated Mission Statement
 - (b) Resolution to sell tax deed property
10. **Finance**
 - (a) 2015 budget resolutions
 - 1) Human Services Community
 - 2) Human Services Norwood
 - 3) Health Department-Healthy Smiles
 - 4) Victim Witness-Crime Witness Rights
 - 5) Employee Health Benefits
 - (b) 2016 budget resolution-Land Conservation
 - (c) Preliminary discussion on funding building costs in 2016
 - (d) Carryover of Clerk of Courts appropriations-work stations
 - (e) Discussion and possible approval of Finance Policies-Control Environment
 - (f) Correspondence
 - Budget and actual reports for 12 months ended December, 2015
 - Minutes of Accountants' meeting November 18, 2015
11. **Human Resources (HR)**
 - (a) Human Resources Information System (HRIS) update.
 - (b) Discuss Human Services Professional Ladder.
 - (c) Update from employee feedback meeting.
 - (d) Review policy regarding timing of employee contributions for health/dental premiums.
 - (e) The Executive Committee may go into closed session pursuant to §19.85(1)(f), Wis. Stats., to discuss an employee(s) complaint.
 - (f) Return to open session.
 - (g) The Executive Committee may go into closed session pursuant to §19.85(1)(c), Wis. Stats., to discuss outstanding 2015 performance reviews.
 - (h) Return to open session.

12. Discuss River Block transition/improvements and courthouse space needs restructuring
13. Consider any agenda items for next meeting.
14. Set next regular committee meeting date.