

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Tuesday, July 5, 2022

TIME: 9:00 a.m.

LOCATION: Room 114, Wood County Courthouse

Members Present: Chairman Al Breu, Jeff Penzkover, William Winch, Dennis Polach, Brad Hamilton (Via WebEx)

Others present: As listed on attached attendance sheet

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There were no public comments.
3. The minutes of the previous meetings were presented. Motion by Hamilton/Polach to approve them as presented. Motion carried unanimously.
4. The IT vouchers were presented for review. Kaup answered specific questions of Winch and Polach. Motion by Polach/Penzkover to approve the vouchers as presented.
5. IT Director Kaup highlighted her monthly report and answered questions.
6. The Maintenance vouchers were presented. VanTassel answered specific questions of Winch and Polach. Motion by Breu/Hamilton to approve the vouchers as presented. Motion carried 3-1. Winch voted no.
7. The 12th St. property was discussed at length. Brian Spranger of First Weber indicated interest. This party was going to be checking into financing this week and would be in touch after that for a tour of the building. Future space needs of the county and, specifically, the IT Department were discussed. There may be a need for some CIP dollars to make sure this property is kept up, i.e. parking lot repairs. VanTassel will bring back some costs on these repairs. This item will remain on the agenda.
8. VanTassel presented diagrams of public access areas in River Block and issues that have arisen since the original layout of the building was completed. In working with the Department Heads and Supervisors in River Block, a plan was presented to how to limit access to areas deemed to be non-public with the addition of doors and key card access. Motion by Hamilton/Polach to approve the plan and direct VanTassel to complete the work as soon as practicable. Motion carried unanimously.

9. Future agenda items

- a. 12th St. Property Update
- b. 17th Ave. Property Discussion

10. Next meeting date will be Monday, August 1st at 9:00 AM.

11. Hamilton excused at 10:07 AM.

12. Motion by Penzkover/Breu to go into closed session pursuant to Wis. Stats. 19.85(1)(c) to consider a temporary increase in pay for the Facilities Manager. Motion carried unanimously at 10:08 AM.

(Closed session minutes kept separately)

13. Motion by Penzkover/Winch to come back into open session. Motion carried unanimously at 10:34 AM.

14. Chairman Breu declared the meeting adjourned at 10:35 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at next meeting.

Property & Information Technology Committee

July 5, 2022

NAME	REPRESENTING
* Lance Prime	WCB
AMY KAUF	IT
Ed Newton	FINANCE
* Adam Fischer	WCB # 5
* Bill Clandessing	WCB # 15
* Jeff Papstkauber	# 11
* R VANTASSEI	WC MAINT.
* Wm Winch	
* Dennis Polach	
Brad Hamilton	Webfx
* Al Brea	
* Trent Miner	County Clerk
Joseph H. Zurell	WCD 17
* Peter Kastenholz	Corp. Counsel
Brian Spranger	First weber
* - In attendance in closed session	