

PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, August 1, 2022

TIME: 9:00 a.m.

LOCATION: Room 114, Wood County Courthouse

1. Call meeting to order
2. Public Comments
3. Approve minutes from previous meetings
4. **Information Technology**
 - a. Vouchers
 - b. Monthly Comments
5. **Maintenance Dept.**
 - a. Vouchers
 - b. Monthly Comments
6. Twelfth St. Property Update
7. Discuss 17th Ave. Property
8. Future Agenda Items
9. Set date and time of next meeting
10. Adjourn

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 2480 334 5971

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m1c5c5dd35a8fa3c6129a7b4d369acc13>

Meeting number (access code): 2480 334 5971

Meeting password: 08012022

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Tuesday, July 5, 2022

TIME: 9:00 a.m.

LOCATION: Room 114, Wood County Courthouse

Members Present: Chairman Al Breu, Jeff Penzkover, William Winch, Dennis Polach, Brad Hamilton (Via WebEx)

Others present: As listed on attached attendance sheet

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There were no public comments.
3. The minutes of the previous meetings were presented. Motion by Hamilton/Polach to approve them as presented. Motion carried unanimously.
4. The IT vouchers were presented for review. Kaup answered specific questions of Winch and Polach. Motion by Polach/Penzkover to approve the vouchers as presented.
5. IT Director Kaup highlighted her monthly report and answered questions.
6. The Maintenance vouchers were presented. VanTassel answered specific questions of Winch and Polach. Motion by Breu/Hamilton to approve the vouchers as presented. Motion carried 3-1. Winch voted no.
7. The 12th St. property was discussed at length. Brian Spranger of First Weber indicated interest. This party was going to be checking into financing this week and would be in touch after that for a tour of the building. Future space needs of the county and, specifically, the IT Department were discussed. There may be a need for some CIP dollars to make sure this property is kept up, i.e. parking lot repairs. VanTassel will bring back some costs on these repairs. This item will remain on the agenda.
8. VanTassel presented diagrams of public access areas in River Block and issues that have arisen since the original layout of the building was completed. In working with the Department Heads and Supervisors in River Block, a plan was presented to how to limit access to areas deemed to be non-public with the addition of doors and key card access. Motion by Hamilton/Polach to approve the plan and direct VanTassel to complete the work as soon as practicable. Motion carried unanimously.

9. Future agenda items

- a. 12th St. Property Update
- b. 17th Ave. Property Discussion

10. Next meeting date will be Monday, August 1st at 9:00 AM.

11. Hamilton excused at 10:07 AM.

12. Motion by Penzkover/Breu to go into closed session pursuant to Wis. Stats. 19.85(1)(c) to consider a temporary increase in pay for the Facilities Manager. Motion carried unanimously at 10:08 AM.

(Closed session minutes kept separately)

13. Motion by Penzkover/Winch to come back into open session. Motion carried unanimously at 10:34 AM.

14. Chairman Breu declared the meeting adjourned at 10:35 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at next meeting.

Property & Information Technology Committee

July 5, 2022

	NAME	REPRESENTING
*	Lance Pume	WCB
	AMY KAUF	IT
	Ed Newton	FINANCE
*	Adam Fischer	WCB # 5
*	Bill Cledensin	WCB # 15
*	Jeff Papstbauer	# 11
*	R VANTASSEI	WC MAINT.
*	Wm Winch	
*	Dennis Polach	
	Brad Hamilton	WebEx
*	Al Brea	
*	Trent Miner	County Clerk
	Joseph H. Zupfluh	WCD 17
*	Peter Kastenholz	Corp. Counsel
	Brinn Spranger	First weber
*	- In attendance in closed session	

Committee Report

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: JULY 2022

For the range of vouchers: 27220308 - 27220358

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27220308	AMAZON CAPITAL SERVICES	HS HEADSET	06/28/2022	\$35.75	P
27220309	AMAZON CAPITAL SERVICES	CRIMINAL JUSTICE LAPTOP CORD	06/28/2022	\$28.20	P
27220310	AMAZON CAPITAL SERVICES	HEALTH KEYBOARD, MOUSE COMBO	06/30/2022	\$27.99	P
27220311	AMAZON CAPITAL SERVICES	MAINTENANCE WEBCAM	07/01/2022	\$72.00	P
27220312	AT&T MOBILITY	IT COMMUNICATION EM CELL CHGS	06/23/2022	\$309.05	P
27220313	CHARTER COMMUNICATIONS	INTERNET PRO100 ACCT 0209726	06/24/2022	\$134.99	P
27220314	CHARTER COMMUNICATIONS	WR FIBER ACCT 0294876	06/28/2022	\$1,270.60	P
27220315	ELECTROLINE INC	DATA CENTER UPS MAINTENANCE	06/28/2022	\$7,036.00	P
27220316	EO JOHNSON COMPANY INC	PAPERCUT BILLING 2ND QTR 2022	06/28/2022	\$557.56	P
27220317	INSIGHT PUBLIC SECTOR INC	MSA 2050 MAINTENANCE 2022	06/16/2022	\$3,742.80	P
27220318	INSIGHT PUBLIC SECTOR INC	EXCHANGE SERVER HARDWARE MAINT	06/16/2022	\$6,197.52	P
27220319	INTER-QUEST CORP	SMARTNET MAINTENANCE	05/31/2022	\$7,144.61	P
27220320	OFFICE ENTERPRISES INC	IT FURNITURE	05/03/2022	\$7,814.94	P
27220321	SOLARUS	PHONE CHGS ACCT 00063942-1	07/01/2022	\$2,141.69	P
27220322	SOLARUS	PHONE CHGS ACCT 00077856-5	07/01/2022	\$222.74	P
27220323	SOLARUS	PHONE CHGS ACCT 00061009-7	07/01/2022	\$69.99	P
27220324	US CELLULAR	CELL PHONE CHGS ACT 277407322	06/16/2022	\$630.19	P
27220325	US CELLULAR	CELL PHONE CHGS ACCT 851710598	06/16/2022	\$210.11	P
27220326	US CELLULAR	CELL PHONE CHGS ACCT 203538532	06/20/2022	\$2,190.43	P
27220327	US CELLULAR	CELL PHONE CHGS ACCT 203391922	06/20/2022	\$7.64	P
27220328	GOLDFAX	NETWORK FAXING	07/06/2022	\$84.60	P
27220329	AMAZON CAPITAL SERVICES	HS ERGONOMIC MOUSE	07/05/2022	\$69.99	P
27220330	AMAZON CAPITAL SERVICES	IT PHONE CASE, SCRIN PROTECTOR	07/06/2022	\$19.94	P
27220331	AMAZON CAPITAL SERVICES	IT CABLES, OFFICE SUPPLIES	07/10/2022	\$63.82	P
27220332	AMAZON CAPITAL SERVICES	CREDIT MEMO - COC ADAPTER	07/11/2022	(\$6.99)	P
27220333	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	07/04/2022	\$6,159.47	P
27220334	VERIZON	CELL CHGS ACCT 242258062-00001	07/01/2022	\$5,788.94	P
27220335	AMAZON CAPITAL SERVICES	HS HEADSET	07/12/2022	\$92.76	P
27220336	AMAZON CAPITAL SERVICES	HS HEADSET BATTERY	07/12/2022	\$29.99	P
27220337	AMAZON CAPITAL SERVICES	CH SECURITY - MT BADGE PRINTER	07/14/2022	\$1,256.90	P
27220338	AMAZON CAPITAL SERVICES	IT HEADSET CABLES	07/15/2022	\$59.80	P
27220339	APPLE INC	MAINTENANCE IPADS	05/16/2022	\$897.00	P
27220340	APPLE INC	PORT EDWARDS IPADS	06/02/2022	\$2,392.00	P
27220341	CDW GOVERNMENT INC	IT DOCKS	06/04/2022	\$2,918.30	P

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27220342	CDW GOVERNMENT INC	CREDIT MEMO - IT DOCKS	06/14/2022	(\$2,918.30)	P
27220343	CDW GOVERNMENT INC	MS OFFICE LICENSES	07/01/2022	\$2,383.32	P
27220344	CDW GOVERNMENT INC	MS OFFICE LICENSES	07/11/2022	\$2,383.32	P
27220345	CENTURYLINK	PHONE/LONG DISTANCE CHARGES	07/01/2022	\$8.82	P
27220346	CHARTER COMMUNICATIONS	MFLD FIBER ACCT 0364818	07/09/2022	\$457.09	P
27220347	INSIGHT PUBLIC SECTOR INC	3RD PC ORDER 2022	06/27/2022	\$12,795.72	P
27220348	INSIGHT PUBLIC SECTOR INC	IT EQUIPMENT/STOCK	07/01/2022	\$870.10	P
27220349	INSIGHT PUBLIC SECTOR INC	1ST PC ORDER 2022	07/05/2022	\$1,914.22	P
27220350	RHYME (Portage)	NORWOOD PRINTER DRUM	07/11/2022	\$72.26	P
27220351	TIME WARNER CABLE	NETWORK SERVICES	07/01/2022	\$2,326.75	P
27220352	VICTORY APPAREL	EMPLOYEE APPAREL	07/05/2022	\$2,755.00	P
27220353	RHYME (Portage)	2ND QTR 2022 BILLING	07/15/2022	\$7,801.91	P
27220354	US BANK	SNAGIT,PE DOMAIN,DELPHIA,LODGI	07/19/2022	\$2,970.28	
27220355	CORE BTS INC	SUPPORT SERVICES	07/21/2022	\$195.00	
27220356	FRONTIER COMMUNICATIONS	PHONE CHARGES	07/19/2022	\$142.62	
27220357	INSIGHT PUBLIC SECTOR INC	EM MONITOR	07/11/2022	\$162.52	
27220358	INSIGHT PUBLIC SECTOR INC	DATALOCKER PORTBLOCKER &DRIVES	07/07/2022	\$35,455.20	
Grand Total:				\$129,447.15	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



Wood County WISCONSIN

INFORMATION TECHNOLOGY

July 2022

1. Wood County internet and intranet website updates, especially those concerning COVID-19, are being posted continually as we work to keep employees and citizens informed.
2. Upgraded and tested Questica budgeting software for the upcoming 2023 budget preparation. Worked with Finance department staff to test out a new major upgrade and resolve any technical issues that came up.
3. Dealt with issues created by Toll- Fraud. Toll-Fraud is the act of accessing a company's phone system for the purpose of making long distance and international phone calls. Staff were able to determine video conferencing units were the source of the compromise. Staff successfully implemented a solution to eliminate the risk and monitored logs to ensure the access was being denied.
4. Updated our Secure Sockets Layer, SSL, Certificate used to secure external websites and internal systems. This certificate helps to ensure that all data sent to systems using this certificate is encrypted. This certificated needed to be updated on approximately 50 devices.
5. A network outage occurred on July 23rd & 24th, which required staff to be onsite several times throughout the weekend. This impacted the Dispatch and Jail operations. Staff identified the issue and took corrective action to bring systems back online in the areas IT staff could access. The hardware that could not be accessed was fixed immediately on Monday morning.
6. Continued work with the Parks and Forestry department to update the remote gate control and monitoring systems for Dexter and Wazeecha dams. Cleared up several programming issues with the Wazeecha dam, resulting in some long-standing problems being resolved. New controller hardware at the Dexter dam gate control building is on back order until later this year.
7. Continued setup and testing of Laserfiche document management in the Human Services department. Fiscal units are in the process of training and conversion.
8. Continued work with the Treasurer's office on historical tax roll scanning. Documents continue to be added as our scanning partner picks up tax roll books and imports the digital version into Laserfiche.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

9. Continued work on developing an updated internal employee web portal with a new, easier to update and easier to navigate design.
10. Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing. Norwood and Edgewater staff turnover, especially C.N.A., Mental Health tech and nursing, has had an impact increasing IT support time.
11. IT Programmers Analyst team attended an IT training conference.
12. Discovery phase is scheduled for a system to provide an online property tax lottery credit search for property owners. The search utility will help reduce tax payer expense and increase county revenues.
13. Support for GCS property tax systems is ongoing. IT and the Treasurer worked together to devise a secure method to receipt property taxes remotely in the new environment. Network and Treasurer will be testing connections issues soon. A second demo to further discuss the replacement property tax software is scheduled for IT and Treasurer. The current property tax software version end-of-life is set for Fall of 2023.
14. Development for adding new well water permits into the Planning & Zoning Department system continues.
15. Developed a new feature that allows Planning & Zoning staff to generate a single Sanitary System triennial invoice for payments received before due for service.
16. Substantial time continues to be spent transitioning to the new Human Services Electronic Health Record System, SmartCare. Go Live to the new system began on March 1. This software replaces their previous Electronic Health Record software, TCM. Work continues to finalize the State Reporting system. IT Staff work to resolve various issues with go live and to create custom reports for SmartCare. The new SmartCare system validates addresses so IT staff has been correcting addresses that were entered incorrectly into TCM. Work continues to finalize the GL integration and financial processes. Once this is complete IT will verify compatibility with the County's financial software, Dynamics. Access to TCM and IMS have been restricted to read only.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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17. Support and upgrades for multiple departmental use of Quicken software is ongoing.
 18. The network staff member that recently joined the Wisconsin Cyber-Response team, has now also taken on the responsibility of assigning the quarterly cyber-security training and simulated phishing attacks. This will involve a plan to implement more intense simulations such as USB attacks and spear phishing campaigns. He is also working with an IT intern that has a cyber-security emphasis in his schooling to help further his knowledge and experience.
 19. Network staff have finished the migration of DHCP from a server that is end of life onto current software. This allowed us to decommission the old server.
 20. Staff continue to work on implementing PortBlocker, a software that will stop unapproved storage devices from being used on County hardware. Portable storage drives, like USB Drives, are a very easy and common method for viruses and other malicious software to infect our network. Implementation includes meeting with managers to understand why USB drives are used and look for alternative ways to securely transport data. A virus solution for all phones enrolled in MDM (Mobile Device Management) is also being researched so that all phones that need to be plugged into the network can be scanned for viruses.
 21. Staff have been researching different options for Text (SMS) messaging archiving to ensure compliance with Open Records laws. The final solution will also allow staff to text from devices.
 22. The IT Security Team continues the Security Awareness Program. To remain in compliance with the KnowBe4 guarantee simulated Phishing tests need to be completed regularly, at minimum once a month.
 23. The TimeStar, electronic time card and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests occur. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. Developed a new application for Norwood PBJ administrator to automatically combine the 2 submission data files.
 24. Legacy data migration from TCM to SmartCare continues. Test migration data was provided.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

25. Providing continual support of Webex Meetings and Webex Room Kit. The County has been using Cisco Webex Meetings, Teams, and Room kits for video conferencing and Cisco Jabber for phone access.
26. For the month of June, 547 helpdesk requests were created, with staff completing 567 tickets and leaving 137 open requests. These numbers represent service requests from departments throughout the County. There are currently 391 project requests from departments.
27. Staff continued to implement a new user management solution, ManagerPlus. ManagerPlus will allow IT to create templates and workflows to assist with managing turnover and user accounts.
28. PC replacement hardware orders continue to arrive and staff has been setting up and replacing devices as time allows.
29. Continue to apply numerous security patches to servers. These updates include fixes for functionality and security patches that keep servers as secure as possible.
30. In preparation for the Printer Management Contract expiring in 2023, began reviewing current contract and printer and copier needs for Departments.
31. IT Programmers Analyst team works to train the new Programmer Analyst.
32. Training of the three IT interns continues. They are now answering phones, helping with user administration, and troubleshooting issues.
33. Planning begins to update wireless LAN controllers and install new access points. Once the upgrade to the controller is complete, new access points can be installed. Since this upgrade will impact the parks' reservation system, steps are being taken to minimize downtime.
34. Worked on budget related items to provide information to Departments for budgets. Due to increased cost of hardware, there will be an increase to the PC Replacement charges.

Committee Report

County of Wood

Report of claims for: MAINTENANCE

For the period of: JULY 2022

For the range of vouchers: 19220518 - 19220603

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19220518	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	06/22/2022	\$343.01	P
19220519	AMAZON CAPITAL SERVICES	TV MOUNT ADAPTER PLATE	06/20/2022	\$13.99	P
19220520	AMAZON CAPITAL SERVICES	CH SECURITY - HINGES	06/23/2022	\$177.80	P
19220521	AMAZON CAPITAL SERVICES	BRACKETS	06/24/2022	\$30.59	P
19220522	AMAZON CAPITAL SERVICES	RB FIRE ALARM SYSTEM BATTERIES	06/26/2022	\$154.40	P
19220523	AMAZON CAPITAL SERVICES	RB FIRE ALARM SYSTEM BATTERIES	06/26/2022	\$160.64	P
19220524	DOORWORKS INC	SHOP SUPPLIES	06/26/2022	\$31.30	P
19220525	ECON ELECTRIC	BR 4 ROUGH-IN MATERIALS, LABOR	06/17/2022	\$21,376.50	P
19220526	ERON & GEE/HERMAN'S PLUMBING & HEATING	JAIL WATER HEATER REPAIR	06/22/2022	\$1,509.00	P
19220527	GAPPA SECURITY SOLUTIONS LLC	CH SERVICE CALL	06/20/2022	\$1,291.10	P
19220528	GAPPA SECURITY SOLUTIONS LLC	CH SERVICE CALL	06/20/2022	\$140.00	P
19220529	HENRICKSEN AND COMPANY INC	CLK OF CTS - FURNITURE PAYMENT	06/12/2022	\$7,260.07	P
19220530	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	06/28/2022	\$566.79	P
19220531	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC 12TH ST	06/28/2022	\$420.65	P
19220532	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	06/28/2022	\$215.60	P
19220533	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	06/28/2022	\$97.44	P
19220534	WATER WORKS & LIGHTING COMM	ELECTRIC SVC SHERIFF LOCKUP	06/28/2022	\$46.26	P
19220535	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	06/28/2022	\$12.36	P
19220536	WISCONSIN VALLEY BUILDING PRODUCTS	CH MEP UPDATES - SUPPLIES	06/23/2022	\$128.10	P
19220537	AMAZON CAPITAL SERVICES	HS LOCK KIT	06/30/2022	\$21.94	P
19220538	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC	07/05/2022	\$7,472.55	P
19220539	CURRENT TECHNOLOGIES INC	GENERATOR SERVICE CALL	06/30/2022	\$84.80	P
19220540	DIRECT SUPPLY INC	CLK OF CTS - SIGNAGE	07/06/2022	\$236.97	P
19220541	GAPPA SECURITY SOLUTIONS LLC	AVIGILON LICENSE & MAINTENANCE	06/20/2022	\$1,569.14	P
19220542	GAPPA SECURITY SOLUTIONS LLC	CH SECURITY 3RD FLR EQUIP MOVE	06/28/2022	\$385.00	P
19220543	NICK MICHELS & SONS	RB ROOF REPAIR	06/30/2022	\$1,135.00	P
19220544	WE ENERGIES	GAS SERVICE COMMUNICATIONS	06/30/2022	\$16.32	P
19220545	WE ENERGIES	GAS SERVICE JAIL	06/30/2022	\$209.08	P
19220546	WE ENERGIES	GAS SERVICE RIVER BLOCK	06/30/2022	\$356.68	P
19220547	WE ENERGIES	GAS SERVICE COURTHOUSE	06/30/2022	\$377.42	P
19220548	WE ENERGIES	GAS SERVICE 12TH ST	06/30/2022	\$94.87	P
19220549	WE ENERGIES	GAS SERVICE JOINT USE BUILDING	06/30/2022	\$12.28	P
19220550	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP	06/30/2022	\$10.89	P
19220551	THE SAMUELS GROUP INC	JAIL PROJECT - 7TH PAYMENT	07/05/2022	\$4,470.67	P

MAINTENANCE - JULY 2022

19220518 - 19220603

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19220552	VENTURE ARCHITECTS	JAIL PROJECT - PROF SERVICES	06/30/2022	\$372,441.19	P
19220553	ASCENT CONSTRUCTION LLC	BR 4 - CARPENTRY WORK	06/30/2022	\$25,524.03	P
19220554	COMPLETE CONTROL	SIEMENS DESIGO TRNG-BURGESSON	06/30/2022	\$2,050.00	P
19220555	CRESCENT ELECTRIC SUPPLY CO	EMERGENCY LIGHTS FOR JAIL	06/22/2022	\$104.26	P
19220556	GRAINGER (Maintenance)	MOTOR FOR JAIL WALK IN COOLER	07/11/2022	\$72.53	P
19220557	GRAINGER (Maintenance)	JAIL SINK PARTS	07/12/2022	\$229.02	P
19220558	HOME DEPOT CREDIT SERV (Maintenance)	CH, BRANCH 4	07/05/2022	\$721.70	P
19220559	JEWELL ASSOCIATES ENGINEERS INC	BR 4 - DESIGN SERVICES	07/01/2022	\$670.00	P
19220560	NAPA CENTRAL WI AUTO PARTS	SHOP SUPPLIES	04/25/2022	\$5.99	P
19220561	PER MAR SECURITY SERVICES	RB ANNUAL MONITORING SERVICES	07/08/2022	\$601.56	P
19220562	ULINE	EM TRASHCANS WITH WHEELS	06/28/2022	\$546.66	P
19220563	WASTE MANAGEMENT	WASTE DISPOSAL FEES	07/01/2022	\$850.21	P
19220564	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE JAIL	07/13/2022	\$1,797.50	P
19220565	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC COMMUNICATION	07/13/2022	\$276.94	P
19220566	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	07/13/2022	\$886.48	P
19220567	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	07/13/2022	\$36.43	P
19220568	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE BAKER LOT	07/13/2022	\$27.44	P
19220569	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	07/13/2022	\$45.30	P
19220570	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	07/13/2022	\$9.56	P
19220571	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	07/13/2022	\$98.66	P
19220572	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	07/13/2022	\$3,386.50	P
19220573	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	07/13/2022	\$9,823.29	P
19220574	WISCONSIN VALLEY BUILDING PRODUCTS	JAIL LIGHTS, SHOP TOOLS	07/08/2022	\$416.95	P
19220575	CHARTER COMMUNICATIONS	JAIL PROJ-CABLE RELOCATION ADV	07/15/2022	\$21,145.54	P
19220576	STAPLES ADVANTAGE	SUPPLIES	07/20/2022	\$19.17	P
19220577	DM STAMPS & SPECIALTIES	STAMPS	07/20/2022	\$56.93	P
19220578	SCHILLING SUPPLY COMPANY	CLEANING SUPPLIES	07/20/2022	\$1,581.25	P
19220579	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	07/06/2022	\$75.03	P
19220580	AMAZON CAPITAL SERVICES	CH SECURITY - BATTERIES	07/12/2022	\$130.01	P
19220581	AMAZON CAPITAL SERVICES	SUPPLIES	07/13/2022	\$72.00	P
19220582	AMAZON CAPITAL SERVICES	BATTERIES FOR DOOR CONTROL	07/16/2022	\$219.90	P
19220583	AMAZON CAPITAL SERVICES	SHOP SUPPLIES	07/20/2022	\$8.99	P
19220584	CONSTELLATION NEWENERGY-GAS DIVISION	CH, JAIL, RB GAS SERVICE	07/14/2022	\$3,071.91	P
19220585	CRESCENT ELECTRIC SUPPLY CO	ALUMINUM WIRE	07/07/2022	\$1,619.44	P
19220586	DOORWORKS INC	SALLY PORT DOOR PARTS	07/11/2022	\$32.00	P
19220587	FIRE & SAFETY EQUIPMENT INC	FIRE EXTINGUISHERS	07/14/2022	\$218.16	P
19220588	FREEDOM PEST CONTROL LLC	RIVER BLOCK PEST CONTROL	07/18/2022	\$42.00	P
19220589	FREEDOM PEST CONTROL LLC	COURTHOUSE PEST CONTROL	07/18/2022	\$42.00	P
19220590	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	07/06/2022	\$427.94	P
19220591	CINTAS CORPORATION	MAT CLEANING RIVER BLOCK	07/06/2022	\$105.42	P
19220592	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	07/20/2022	\$349.12	P
19220593	GRAYBAR	CH SECURITY - CABLE	07/12/2022	\$697.30	P
19220594	QUALITY DOOR & HARDWARE	CLK OF CTS - GLASS	07/15/2022	\$279.40	P
19220595	RAPID QUALITY LAWN & LANDSCAPING	FERTILIZING AND WEED CONTROL	07/10/2022	\$294.84	P

MAINTENANCE - JULY 2022

19220518 - 19220603

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19220596	SHRED SAFE LLC	CONFIDENTIAL SHREDDING	07/19/2022	\$150.00	
19220597	WINSUPPLY OF WISCONSIN RAPIDS	BOILER PARTS	07/01/2022	\$56.02	
19220598	WISCONSIN VALLEY BUILDING PRODUCTS	TOOLS	07/19/2022	\$71.63	
19220599	WISCONSIN VALLEY BUILDING PRODUCTS	TOOLS	07/19/2022	\$172.25	
19220600	US BANK	FLAGS, PARKING	07/19/2022	\$352.00	
19220601	DM STAMPS & SPECIALTIES	STAMPS	07/27/2022	\$31.73	
19220602	NASSCO INC	CLEANING SUPPLIES	07/27/2022	\$287.45	
19220603	STAPLES ADVANTAGE	SUPPLIES	07/27/2022	\$8.79	
Grand Total:				\$502,669.63	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments July 2022

Ongoing Projects and Planning

Jail – Construction Documents will be released to bidders the first week of August. Due to the immense amount of detail that has been compiled, it is likely that additional documents will be sent out to bidders in the coming weeks to clarify project information.

We are scheduled to review bids during the first two weeks of September and should have a complete list of project bids to present at the County Board meeting on Wednesday, September 21.

Courthouse – Materials and equipment for the utility relocation are on order and some are scheduled to arrive the first week of August. I am hopeful that we receive the items in a timely fashion so the work can begin on time.

River Block – Some of the materials necessary to update access and security at River Block have been ordered; we are waiting on estimates and availability for the electronic lock components and will finalize orders as we are able.

Miscellaneous

Attended PIT, County Board, ARPA AdHoc, WR Planning Commission & Council, and numerous project meetings.

Beginning to review 2023 operating budget documents.