

EXECUTIVE COMMITTEE

DATE: Tuesday, March 10, 2020
TIME: 8:00 a.m.
LOCATION: Wood County Courthouse
Room 114
400 Market St.
Wisconsin Rapids, WI

1. Call meeting to order
2. Public comments
3. CONSENT AGENDA
 - (a) Review/approve minutes from previous committee meetings
 - (b) Review monthly letters of comment from department heads.
 - (c) Approval of departments vouchers – County Board, County Clerk, Maintenance and Purchasing, Risk Management, Information Technology, Wellness, Treasurer, Finance, and Human Resources.
4. Review items, if any, pulled from consent agenda
5. Developers Agreement with Savion
6. Constitutional Officer Wages
7. Update on county strategic plan
8. Discussion on Laundry/Housekeeping Contract at Norwood & Edgewater Haven
9. Update on UWSP at Marshfield camera project
10. **Finance**
 - (a) Credit Card rebates
11. **Wellness**
 - (a) Wellness Coordinator Update
 - (b) Purchase of flu vaccine for 2020-2021 season
12. **Human Resources**
 - (a) Finance Director Recruitment Update
 - (b) Deferred Compensation Benefit
13. Administrative Coordinator's Report
14. Consider any agenda items for next meeting
15. Set next regular committee meeting date – Tuesday, April 7, 2020
16. The committee may go into closed session pursuant to Wis. Stats. 19.85(1)(e) to discuss purchase of land south of Avon St. parking lot.
17. Return to open session.
18. Adjourn

**EXECUTIVE COMMITTEE
MEETING MINUTES**

DATE: Monday, February 3, 2020
TIME: 8:00 a.m.
PLACE: Edgewater Haven

PRESENT: Doug Machon, Bill Clendenning, Ken Curry, Dennis Polach, Donna Rozar, Adam Fischer, Bill Winch

OTHERS PRESENT (for part or all of the meeting): See attached list.

1. The meeting was called to order by Chair Machon.
2. Public Comments: Resident, Matt Schill spoke on behalf of the snow pile the County accumulates in the Baker Street parking lot. He would like something else done with the snow pile because it is causing an obstruction to a property close by that is owned by his daughter.
3. Pages 2, 13, 14, 16, 23, 27, and 31 were pulled from the consent agenda for discussion.

Motion (Rozar/Fischer) to approve the Consent Agenda, excluding the items requested pulled for discussion. Motion carried unanimously.

4. Clendenning indicated no year was listed in the Executive Committee January 7th minutes regarding item #6, relating to the timeline for the Savion agreement by the end of February. He would like it noted that it should state February 2020.

Fischer questioned HR Director McGrath's Letter of Comments regarding a meeting between herself, the Wood County Board of Supervisors Chair and Vice-Chair, and the Corporation Counsel pertaining to wage research and preparation of a resolution for the March Executive Committee to set wages for the next term for the County Clerk, Register of Deeds, and Treasurer. Discussion ensued.

Motion (Fischer/Clendenning) to have Corporation Counsel draft a resolution to go to the February County Board meeting officially removing the County Clerk, Register of Deeds, and Treasurer from the wage plan, and have the County Board adopt the salary of the County Clerk, Register of Deeds, and Treasurer to be \$41.23/hour through 2021 to 2024 with the possibility of receiving a COLA, if approved by the County Board, on a year-to-year basis as every other County employee does. Motion carried. Voting no: Rozar, Curry, Machon.

Curry indicated he voted no due to lack of information. He would like to see Corporation Counsel prepare legal and comparable data.

Motion (Curry/Rozar) to direct Corporation Counsel to prepare a memo of his legal opinion with regards to placing the above mentioned positions in a new pay plan. Motion carried. Voting no: Clendenning-- ("what good will a memo do").

Supervisors Clendenning and Winch asked for clarification on items within the packet. Discussion ensued. Department Heads answered general questions pertaining to their departments.

Supervisor Polach asked Facilities Manager Van Tassel to speak regarding his Letter of Comments relating to the snow removal. Van Tassel indicated he has researched various options

and associated cost implications related to hauling snow to locations other than the Courthouse parking lot. Discussion ensued.

Motion (Fischer/Polach) to direct the Facilities Manager to discuss with the City the possibility of hauling snow to a different area and add this topic as a future agenda item. Motion carried unanimously.

Motion (Rozar/Curry) to approve the pulled items from the Consent Agenda. Motion carried unanimously.

5. There was no Renewable and Sustainable Committee update.
6. Peter Kastenholz presented information from the draft of the developer's agreement with Savion. He indicated Savion is reviewing the draft with their attorneys and hopes to hear back in a couple of weeks. Discussion ensued.
7. Chair Machon shared information from correspondence he received from the realtor regarding the sale of the 12th Street property. Discussion ensued.

Motion (Fischer/Curry) to extend the contract with Spranger Realty for the sale of the 12th Street property. Motion carried unanimously.

8. Chair Machon indicated he was approached by the Central Wisconsin Cultural Center regarding selling a property located south of the Avon Street parking lot that was gifted to the Center. Discussion ensued.

Motion (Clendenning/Polach) to look into the property south of the Avon Street parking lot. Motion carried unanimously.

Break at 9:26 a.m. Reconvened at 9:36 a.m.

9. Supervisor Rozar indicated she and Nancy Turyk met with department heads to gather input into the County strategic plan. The next step will be to break into groups after the February 2020 County Board meeting to answer specific topic-related questions and record responses for incorporation into the plan that will be brought back to the Executive Committee.
10. Chair Machon indicated five members are needed for the Adhoc Committee on health insurance. Rozar was nominated by Fischer. Fischer nominated himself. Clendenning nominated himself. Rozar nominated Curry. Pliml was nominated by Machon.

Motion (Rozar/Fischer) to appoint Rozar, Fischer, Clendenning, Curry, and Pliml to the Adhoc Committee on health insurance. Motion carried unanimously.

11. A resolution from Human Services was presented to create (.97 FTE) Children's Support and Service Coordinator Position.

Motion (Clendenning/Fischer) to accept the resolution to create (.97 FTE) Children's Support and Service Coordinator Position. Motion carried. Voting no: Winch.

12. Shane Wucherpennig from Land and Water Conservation presented information regarding results from the 2019 Nitrate Testing and is requesting the available funds from 2019 of \$4110.59 be carried over to the 2020 budget. Discussion ensued.

Motion (Clendenning/Fischer) to approve of the carryover of funds for nitrate testing from the Land and Water 2019 budget but would like a resolution prior to the County Board meeting on February 18, 2020. Motion carried unanimously.

13. A resolution was presented to amend the 2020 Veterans Department WDVA Grants Budget for additional revenue and expenditures unanticipated during the original budget process.

Motion (Rozar/Fischer) to accept the resolution to amend the 2020 Veterans Department WDVA Grants Budget for additional revenue and expenditures unanticipated during the original budget process. Motion carried unanimously.

14. Wellness Coordinator Fandre provided an update on Wellness Program activities to the Committee. Brief discussion ensued.

15. There was no discussion regarding the Administrative Coordinator's Report.

The next regularly scheduled Committee meeting is Tuesday, March 3, 2020 at 8:00 a.m.

The Chair declared the meeting adjourned at 10:05 a.m.

Human Resources minutes recorded and prepared by Kelli Quinnell. All other minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next EC meeting.

Executive Committee Meeting

February 3, 2020

NAME (PLEASE PRINT)	REPRESENTING
Amy Kauf	IT
Adam Fandae	Wellness
Shawn Becker	WOSO
Tiffany Ringer	ROD
Kelli Cleinwell	HR
Nick Flugger	HR
Ed Newton	Finance
Heather Gehrt	Treasurer
Mangsa Laher	EW H
Manykhlayshay	HSD-
Kim McGrath	HR
Rock Larson	Veterans
Nancy Turyk	Extension
Doug Passinew	Town of Sanctuary
Peter Kastenholz	Corp. Counsel
Jo Timmerman	Human Services
Shane Wachter Feaig	Land & Water
Mary Solheim	Human Services

**EXECUTIVE COMMITTEE
MEETING MINUTES**

DATE: Tuesday, February 18, 2020
TIME: 9:00 a.m.
PLACE: Courthouse – Room 317A

PRESENT: Doug Machon, Bill Clendenning, Ken Curry, Dennis Polach, Donna Rozar, Adam Fischer, Bill Winch

OTHERS PRESENT (for part or all of the meeting): See attached list.

1. The meeting was called to order by Chair Machon.
2. Public Comments: None.
3. Amy Kaup, IT Director, spoke on behalf of purchasing Albert sensor as a service to monitor the network to provide heightened security. County Clerk, Trent Miner, also spoke in favor of the purchase.

Motion (Rozar/Fischer) to approve the purchase of Albert sensor. Motion carried unanimously.

4. Shane Wucherpfennig from Land and Water Conservation presented a resolution to amend the Land and Water Conservation Department (LWCD) 2020 budget – function (56121) for the purpose of carrying over funds for the County-wide nitrate sampling effort of private wells.

Motion (Fischer/Rozar) to approve the resolution to amend the Land and Water Conservation Department (LWCD) 2020 budget – function (56121) for the purpose of carrying over funds for the County-wide nitrate sampling effort of private wells. Motion carried unanimously.

5. Eric Engel, Communications Coordinator, presented a resolution to amend the 2020 budget to include monies that were budgeted in 2019 for microwave replacements but were not used during the budget cycle. Discussion ensued.

Motion (Rozar/Fischer) to accept the resolution to amend the 2020 budget to include monies that were budgeted in 2019 for microwave replacements but were not used during the budget cycle. Motion carried unanimously.

The Chair declared the meeting adjourned at 9:10 a.m.

Minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next EC meeting.

Executive Committee Meeting

February 18, 2020

[illegible]

EXECUTIVE COMMITTEE MEETING MINUTES

DATE: Tuesday, March 3, 2020
TIME: 8:45 a.m.
PLACE: Room 114, Wood County Courthouse

PRESENT: Doug Machon, Bill Clendenning, Ken Curry, Dennis Polach, Donna Rozar, Adam Fischer, Bill Winch

OTHERS PRESENT (for part or all of the meeting): Kimberly McGrath, Angel Butler-Meddaugh

Chair Machon called the meeting to order at 8:45 a.m.

Public Comments: A Committee member had a question regarding the procedure for the interviews.

Motion (Fischer/Curry) to go into closed session at 8:46 a.m. pursuant to §19.85(1)(c) and (e), Wis. Stats., to conduct interview(s) of the candidate(s) for the Finance Director position and to discuss the qualifications of the candidate(s).

Roll call vote: Clendenning: yes; Curry: yes; Fischer: yes; Machon: yes; Polach: yes; Rozar: yes; Winch: yes. Motion carried.

Motion (Clendenning/Curry) to return to open session at 1:17 p.m. Motion carried unanimously.

The Chair declared the meeting adjourned at 1:20 p.m.

Minutes taken and prepared by Kimberly McGrath.



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – March 2020

- The Spring Primary came and went without any big issues. Because this was also the Special Primary for the 7th Congressional District vacancy, the turnout was higher than what I had thought it would be in the 3rd Congressional District municipalities. Countywide turnout was 26.67%. Just about every municipality in the 3rd Congressional District reported to us that their voters were questioning or upset that they couldn't vote for the 7th Congressional candidates, not realizing they were actually in the 3rd Congressional District. This is what drove the higher turnout in those municipalities. Indeed, we took a quite a few calls from folks upset that they didn't have that on their ballot, but once informed that they did not live in the 7th Congressional District, the conversation came to an end rather quickly. Highest and lowest percentage municipalities are listed below:

Highest - Town of Hiles ☺ - 43.69%

Town of Cary – 40.08%

Lowest – Village of Port Edwards – 19.34%

Town of Saratoga – 20.49%

- We prepared and distributed federal only paper ballots to all municipalities by the February 19th statutory deadline for the Presidential Preference Primary and finished ballot design and ordering for the April election. The notices and publications are being prepared and sent out. In addition to the April election, we have finalized the ballots and election items for the May special election for the 7th Congressional District.
- At the canvass, we once again conducted the voluntary audit of ballots, where we hand count ballots in a contest in two randomly chosen municipalities. In both of those counts, the totals that the tabulator reported were 100% accurate. My thanks to Register of Deeds Tiffany Ringer for helping us out in conducting this during the canvass.
- I would be remiss if I did not take a moment and publicly compliment my staff and their performance and dedication during elections. From making sure all the forms and documentation are current and correct, to proofing ballots and notices leading up to the election, to taking the numerous calls on Election Day, they do so without complaint and in a cheerful manner. After working 16-18 hours on Election Day, election "hangover" usually sets into the office the Wednesday afternoon following the election, and through it all they remain cheerful and a whole lot of fun to work with.
- I have trainings for our municipal clerks and chief election inspectors scheduled for Wednesday, March 25th and Saturday, March 28th at the Pittsville Community Hall. This is a good opportunity to do a review of the February Primary, and go through a few things before the April and May elections. I am always grateful that the City of Pittsville lets us use their community center for these trainings.
- We had a really good January when it comes to passport applications, very near a record month with over 100 applications processed from our office. That does not include the numerous renewals we help out with, but do not process. Even with the outbreak and uncertainty of the coronavirus, the pace has been very steady in applications. We will see if that holds out.



Wood County

WISCONSIN

Office of
Deputy Finance Director

Edward Newton
Deputy Finance Director

March 10, 2020

Subject: Finance Department Letter of Comments

To: Executive Committee

From: Edward Newton, Deputy Finance Director

Departmental Activities

Project completion for the following:

1. General Fund – Fund Balance Policy target date November 12, 2019.
2. Strategic Planning for the Finance Department target date of December 17, 2019.
3. 2020 Budget.
4. Questica support hand over.
5. Annual Electronic Municipal Market Access (EMMA) Financial Filing.
6. System for Award Management (SAM) annual renewal.

Ongoing 2020 projects:

1. Year End Procedures.
2. Preparing for the 2019 Audit.
3. Questica Budget Software update to latest version March 2020.
4. Questica Budget Software Reports April 2020.
5. Questica Salary Sync April 2020.
6. Indirect Cost Allocation Plan July 2020.
7. Fixed Asset Module set up September 2020.
8. Dynamics Workflow September 2020.
9. Questica Budget Software Training June 2020.
10. Internal Audit Policy target date December 2020.
11. Internal Audit implementation January 2021.

Meetings, Webinars and Conferences

1. Attend monthly Accountant's meeting.
2. Biweekly/daily meeting with Finance department staff.
3. Discussion with DNS Worldwide - Cost Allocation Plan.
4. Meeting with Clifton, Larson, Anderson year end consulting.
5. Worked with Sheriff and Health department regarding E-BIZ grant registration.
6. Meeting with Highway department.
7. Meeting with Clerk of Courts.
8. Meeting with HR Director.
9. Meeting with Treasurer.
10. Meeting with Parks.
11. Attended J&L Committee meeting.
12. Attend Health and Human Services Committee meeting.
13. Attended Health Insurance Ad Hoc meeting.
14. Participate in Strategic Planning meeting.

Budget to Actual Income Statement for the 1 month ending February 29, 2020.

2/28/2020

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Saturday, February 29, 2020

	Actual	Budget	Variance	Variance %
REVENUES				
Taxes				
41110 General Property Taxes	\$4,599,243.24	\$27,595,459.50	(\$22,996,216.26)	(83.33%)
41150 Forest Cropland/Managed Forest Land	58,025.34	25,000.00	33,025.34	132.10%
41220 General Sales and Retailers' Discount	31.80	220.00	(188.20)	(85.55%)
41221 County Sales Tax	604,545.04	6,138,000.00	(5,533,454.96)	(90.15%)
41230 Real Estate Transfer Fees	9,817.86	142,000.00	(132,182.14)	(93.09%)
41800 Interest and Penalties on Taxes	50,470.09	394,000.00	(343,529.91)	(87.19%)
41910 Payments in Lieu of Taxes		18,500.00	(18,500.00)	(100.00%)
Total Taxes	5,322,133.37	34,313,179.50	(28,991,046.13)	(84.49%)
Intergovernmental Revenues				
43410 State Aid-Shared Revenue		3,064,207.00	(3,064,207.00)	(100.00%)
43420 Personal Property Aid		272,398.42	(272,398.42)	(100.00%)
43430 State Aid-Other State Shared Revenues		291,141.00	(291,141.00)	(100.00%)
43511 State Aid-Victim Witness		74,000.00	(74,000.00)	(100.00%)
43512 State Aid-Courts	118,771.00	377,280.00	(258,509.00)	(68.52%)
43514 State Aid-Court Support Services		75,775.00	(75,775.00)	(100.00%)
43516 State Aid-Modernization Grants	1,000.00	58,120.00	(57,120.00)	(98.28%)
43521 State Aid - Law Enforcement	31,434.20	146,000.00	(114,565.80)	(78.47%)
43523 State Aid-Other Law Enforcement	17,037.00	18,000.00	(963.00)	(5.35%)
43528 State Aid-Emergency Government		93,250.00	(93,250.00)	(100.00%)
43531 State Aid-Transportation	630,897.20	2,194,425.00	(1,563,527.80)	(71.25%)
43534 State Aid-LRIP		218,258.00	(218,258.00)	(100.00%)
43549 State Aid-Private Sewage		7,000.00	(7,000.00)	(100.00%)
43551 State Aid-Health Grants		83,252.00	(83,252.00)	(100.00%)
43554 State Aid-Health WIC Program		395,065.00	(395,065.00)	(100.00%)
43557 State Aid-Health Consolidated Contract		70,944.62	(70,944.62)	(100.00%)
43560 State Aid-Grants		68,167.00	(68,167.00)	(100.00%)
43561 State Aids	201,305.68	13,290,580.00	(13,089,274.32)	(98.49%)
43567 State Aid-Transportation	229,594.00	242,594.00	(13,000.00)	(5.36%)
43568 State Aid-Child Support		1,109,455.78	(1,109,455.78)	(100.00%)
43571 State Aid-UW Extension		11,500.00	(11,500.00)	(100.00%)
43572 State Aid-ATV Maintenance		6,826.00	(6,826.00)	(100.00%)
43574 State Aid-Snowmobile Trail Maint	32,767.31	79,777.00	(47,009.69)	(58.93%)
43576 State Aid-Parks		76,610.00	(76,610.00)	(100.00%)
43581 State Aid-Forestry		74,898.00	(74,898.00)	(100.00%)
43586 State Aid-Land Conservation	3,363.76	1,036,484.86	(1,033,121.10)	(99.68%)
43640 State Aid-Co Share Managed Forest Lands		20,000.00	(20,000.00)	(100.00%)
43690 State Aid-Forestry Roads		3,300.00	(3,300.00)	(100.00%)
Total Intergovernmental	1,266,170.15	23,459,308.68	(22,193,138.53)	(94.60%)
Licenses and Permits				
44100 Business and Occupational Licenses	9,294.59	377,750.00	(368,455.41)	(97.54%)
44101 Utility Permits	225.00	1,050.00	(825.00)	(78.57%)
44102 Driveway Permits	40.00	860.00	(820.00)	(95.35%)
44200 DNR & ML Fees	6,126.00	54,511.00	(48,385.00)	(88.76%)
44201 Dog License Fund		1,000.00	(1,000.00)	(100.00%)
44260 Moving Permits	150.00	1,025.00	(875.00)	(85.37%)
44300 Sanitary Permit Fees	5,800.00	71,300.00	(65,500.00)	(91.87%)
44411 County Planner Plat Review Fees	1,550.00	7,500.00	(5,950.00)	(79.33%)
44412 Wisconsin Fund Application Fees		150.00	(150.00)	(100.00%)
44413 Shoreland zoning Fees & Permits		33,825.00	(33,825.00)	(100.00%)
44415 HT Database Annual Fee	4,280.00	118,750.00	(114,470.00)	(96.40%)
Total Licenses and Permits	27,465.59	667,721.00	(640,255.41)	(95.89%)
Fines, Forfeits and Penalties				
45110 Ordinances Violations	116.25	1,700.00	(1,583.75)	(93.16%)
45115 County Share of Occupational Driver		200.00	(200.00)	(100.00%)
45120 County Share of State Fines and Forfeitures	11,322.05	152,000.00	(140,677.95)	(92.55%)
45123 County Parks Violation Fee		750.00	(750.00)	(100.00%)
45130 County Forfeitures Revenue	8,185.06	94,000.00	(85,814.94)	(91.29%)
45191 Private Sewage Fines	2,039.00	15,000.00	(12,961.00)	(86.41%)
Total Fines, Forfeits and Penalties	21,662.36	263,650.00	(241,987.64)	(91.78%)
Public Charges for Services				
46110 County Clerk-Passport Fees	6,880.00	22,000.00	(15,120.00)	(68.73%)

2/28/2020

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Saturday, February 29, 2020

		2020			
	Actual	Budget	Variance	Variance %	
46121	Treasurer Fees-Redemption Notices	593.00	4,000.00	(3,407.00)	(85.18%)
46122	Property Conversion Charges	2,018.92	1,000.00	1,018.92	101.89%
46130	Register of Deeds-Fees	26,869.25	262,000.00	(235,130.75)	(89.74%)
46131	Register of Deeds-Laredo Tapestry		47,000.00	(47,000.00)	(100.00%)
46135	Land Record-Fees	6,864.00	92,880.00	(86,016.00)	(92.61%)
46140	Court Fees	27,988.51	155,000.00	(127,011.49)	(81.94%)
46141	Court Fees and Costs-Marriage Counseling	620.00	12,295.00	(11,675.00)	(94.96%)
46142	Court/Juvenile	3,012.79	22,000.00	(18,987.21)	(86.31%)
46143	Other Professional Reimbursements	6,206.46	17,736.00	(11,529.54)	(65.01%)
46144	Circuit Court Branch I	3,296.23	28,600.00	(25,303.77)	(88.47%)
46146	Circuit Court Branch III	1,184.00	12,000.00	(10,816.00)	(90.13%)
46191	Public Charges-Clerk	600.00	6,800.00	(6,200.00)	(91.18%)
46192	Public Chgs-Temp Licenses	742.70	7,000.00	(6,257.30)	(89.39%)
46194	County Clerk Copy Fees	7.50	275.00	(267.50)	(97.27%)
46195	Public Chgs-Map & Data Sales	10.00	100.00	(90.00)	(90.00%)
46196	Public Chgs-Human Resources	235,516.91	1,557,476.00	(1,321,959.09)	(84.88%)
46210	Sheriff-Public Charges	510.87	325.00	185.87	57.19%
46211	Sheriff Revenue-Civil Process Fees	12,414.65	62,000.00	(49,585.35)	(79.98%)
46212	Sheriff Cost Reimbursement/Witness Fees	5,308.21	53,000.00	(47,691.79)	(89.98%)
46214	Reserve Deputy Revenue	300.00	14,000.00	(13,700.00)	(97.86%)
46215	Sheriff Escort Service	4,147.50	31,000.00	(26,852.50)	(86.62%)
46216	Restitution	44.85	200.00	(155.15)	(77.58%)
46217	OWI Restitution	168.90	1,750.00	(1,581.10)	(90.35%)
46221	Public Chgs-Coroner Cremation	8,500.00	60,000.00	(51,500.00)	(85.83%)
46230	Death Certificates	2,700.00	15,000.00	(12,300.00)	(82.00%)
46241	Jail Surcharge	2,666.90	31,000.00	(28,333.10)	(91.40%)
46242	Huber/Electronic Monitoring	28,505.67	357,678.00	(329,172.33)	(92.03%)
46243	Inmate Booking/Processing Fee	1,665.40	17,000.00	(15,334.60)	(90.20%)
46244	Other County Transports	2,753.17	18,000.00	(15,246.83)	(84.70%)
46245	Jail Stay Fee	7,000.22	37,000.00	(29,999.78)	(81.08%)
46291	Public Chgs-ID Cards		100.00	(100.00)	(100.00%)
46330	Public Chgs-Ho Chunk/AODA		27,500.00	(27,500.00)	(100.00%)
46510	Public Chgs-Crisis Stabalization	41,967.06	477,695.00	(435,727.94)	(91.21%)
46520	Institutional Care-Private Pay	62,588.63	952,868.00	(890,279.37)	(93.43%)
46521	Institutional Care-Other Pay	100.00	4,146.00	(4,046.00)	(97.59%)
46525	Public Chgs- Medicare	102,185.23	3,210,503.00	(3,108,317.77)	(96.82%)
46526	Public Chgs- Medicaid	190,664.39	5,717,200.00	(5,526,535.61)	(96.67%)
46527	Public Chgs-Veterans EW	3,341.91		3,341.91	0.00%
46530	Public Charges	478,776.69	6,207,995.00	(5,729,218.31)	(92.29%)
46531	Public Chgs- Private Insurance	596.50	1,470,262.00	(1,469,665.50)	(99.96%)
46532	Public Chgs-County Responsible	255.43	154,607.00	(154,351.57)	(99.83%)
46533	Public Chgs-NW Mental Health Inpatient		200,182.00	(200,182.00)	(100.00%)
46534	Public Chgs-NW Mental Health Inpatient		1,745,238.00	(1,745,238.00)	(100.00%)
46536	Third Party Awards & Settlements		410,828.00	(410,828.00)	(100.00%)
46537	Contractual Adjustment	(41,524.58)	(4,428,250.00)	4,386,725.42	(99.06%)
46590	Provision for Bad Debts-Edgewater	(7,666.66)	(92,000.00)	84,333.34	(91.67%)
46621	Child Support-Genetic Tests	86.54	3,750.00	(3,663.46)	(97.69%)
46623	Child Support-Filing Fees		80.00	(80.00)	(100.00%)
46624	Child Support-Service Fees	578.85	12,000.00	(11,421.15)	(95.18%)
46721	Public Chgs-Parks	74,295.97	550,000.00	(475,704.03)	(86.49%)
46772	UW-Extension Project Revenue	1,500.00	3,050.00	(1,550.00)	(50.82%)
46813	County Forest Revenue	44,363.25	385,000.00	(340,636.75)	(88.48%)
46825	Land Conservation Fees & Sales	53,304.37	70,860.00	(17,555.63)	(24.78%)
46826	Private Sewage Charges	1,120.00	15,250.00	(14,130.00)	(92.66%)
	Total Public Charges for Services	1,405,630.19	20,044,979.00	(18,639,348.81)	(92.99%)
	Intergovernmental Charges for Services				
47210	Intergovernmental Charges	50,889.80	558,200.00	(507,310.20)	(90.88%)
47230	State Charges		1,702,757.00	(1,702,757.00)	(100.00%)
47231	State Charges-Highway	56,684.27	232,838.00	(176,153.73)	(75.66%)
47250	Intergovernmental Transfer Program Rev		627,900.00	(627,900.00)	(100.00%)
47300	Local Gov Chgs	43,329.74	594,327.00	(550,997.26)	(92.71%)
47320	Local Gov Chgs-Public Safety	5,776.31	30,000.00	(24,223.69)	(80.75%)
47330	Local Gov Chgs-Transp	79,239.12	1,329,550.00	(1,250,310.88)	(94.04%)
47332	Local Gov Chgs-Roads		420,187.00	(420,187.00)	(100.00%)

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Saturday, February 29, 2020

		2020		
	Actual	Budget	Variance	Variance %
47333	Local Gov Chgs-Bridges	(11,773.74)	78,103.00	(89,876.74) (115.07%)
47350	Local Gov Chgs-Hlth & Human Svcs		69,000.00	(69,000.00) (100.00%)
47351	Local Gov Chgs-Other Governments	3,420.00	70,640.00	(67,220.00) (95.16%)
47391	Local Gov Chgs-BNI (Materials)		2,500.00	(2,500.00) (100.00%)
47392	Local Gov Chgs-BNI (Staff)		850.00	(850.00) (100.00%)
47393	Local Gov Chgs-Work Relief	481.00	10,000.00	(9,519.00) (95.19%)
47395	Local Gov Chgs-EM Vehicles	400.78	5,000.00	(4,599.22) (91.98%)
47396	Local Gov Chgs-EM Equipment		800.00	(800.00) (100.00%)
	Total Charges to Other Governments	228,447.28	5,732,652.00	(5,504,204.72) (96.01%)
	Interdepartmental Charges for Services			
47410	Dept Charges-Hlth Benefits & Other	1,942,518.49	10,282,100.00	(8,339,581.51) (81.11%)
47411	Dept Charges-Purchasing	4,956.07	40,200.00	(35,243.93) (87.67%)
47412	Dept Charges-Insurance	84,185.30	500,000.00	(415,814.70) (83.16%)
47413	Dept Charges-Gen Govt	208,004.38	1,127,105.00	(919,100.62) (81.55%)
47415	Dept Charges-Systems	43,136.24	322,905.00	(279,768.76) (86.64%)
47421	Dept Charges-Public Safety	980.80	22,100.00	(21,119.20) (95.56%)
47430	Dept Charges-Bldg Rent	151,968.50	908,643.00	(756,674.50) (83.28%)
47435	Dept Charges-Sheriff Lockup Rent	2,666.66	16,000.00	(13,333.34) (83.33%)
47438	Dept Charges-Riverblock Rent	99,411.92	600,708.00	(501,296.08) (83.45%)
47440	Dept Charges		3,200.00	(3,200.00) (100.00%)
47460	Dept Charges-Drug Court		73,000.00	(73,000.00) (100.00%)
47470	Dept Charges-Highway	6,058.28	2,169,804.00	(2,163,745.72) (99.72%)
	Total Interdepartmental Charges	2,543,886.64	16,065,765.00	(13,521,878.36) (84.17%)
	Total Intergovernmental Charges for Services	2,772,333.92	21,798,417.00	(19,026,083.08) (87.28%)
	Miscellaneous			
48000	Miscellaneous	573.87		573.87 0.00%
48100	Interest	1.90	20.00	(18.10) (90.50%)
48110	Interest-Capital Projects		10.00	(10.00) (100.00%)
48113	Unrealized Gain/Loss on Investment	4,435.97	25,500.00	(21,064.03) (82.60%)
48114	Interest-Investment	43,733.79	145,000.00	(101,266.21) (69.84%)
48115	Interest-General Investment	14,320.92	100,000.00	(85,679.08) (85.68%)
48116	Interest-Section 125 & Health	154.19	475.00	(320.81) (67.54%)
48117	Interest-Clerk of Courts	26.22	250.00	(223.78) (89.51%)
48200	Rental Income	16,972.36	94,503.00	(77,530.64) (82.04%)
48300	Gain/Loss-Sale of Property	181,329.00	42,000.00	139,329.00 331.74%
48320	Gain/Loss-Sale of Surplus Property		500.00	(500.00) (100.00%)
48340	Gain/Loss-Sale of Salvage and Waste	2,195.65	6,700.00	(4,504.35) (67.23%)
48440	Insurance Recoveries-Other	22,997.67	912,000.00	(889,002.33) (97.48%)
48500	Donations	226,235.58	132,885.00	93,350.58 70.25%
48503	Donations-Services ATV Club		6,000.00	(6,000.00) (100.00%)
48540	Donations & Contributions	3,316.30	21,500.00	(18,183.70) (84.58%)
48830	Recovery of PYBD & Contractual Adj		35,000.00	(35,000.00) (100.00%)
48860	Revenue from Meals		18,000.00	(18,000.00) (100.00%)
48880	Food Vending Machine Income		3,500.00	(3,500.00) (100.00%)
48900	Other Miscellaneous Revenue	827.79	68,200.00	(67,372.21) (98.79%)
48901	Other/Miscellaneous Revenue	414.20	2,000.00	(1,585.80) (79.29%)
48910	Vending/Cafeteria Revenue	1,061.17	8,850.00	(7,788.83) (88.01%)
48920	Vending Machine Revenue	543.19	4,000.00	(3,456.81) (86.42%)
48940	Canteen Income		30.00	(30.00) (100.00%)
48970	Rental Income- NHC, Health Annex	3,880.02	24,459.70	(20,579.68) (84.14%)
48980	Misc/Other Workshop Revenue		100.00	(100.00) (100.00%)
48990	Other Operating Income	240.00	1,700.00	(1,460.00) (85.88%)
48991	Copier Revenue		1,800.00	(1,800.00) (100.00%)
	Total Miscellaneous	523,259.79	1,654,982.70	(1,131,722.91) (68.38%)
	Other Financing Sources			
49110	Proceeds from Long-Term Debt		4,904,600.00	(4,904,600.00) (100.00%)
49210	Transfer from General Fund		341,000.00	(341,000.00) (100.00%)
49220	Transfer from Special Revenue		6,138,000.00	(6,138,000.00) (100.00%)
49270	Transfer from Internal Service		190,126.00	(190,126.00) (100.00%)
	Total Other Financing Sources		11,573,726.00	(11,573,726.00) (100.00%)
	TOTAL REVENUES	11,338,655.37	113,775,963.88	(102,437,308.51) (90.03%)

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Saturday, February 29, 2020

		2020			
		Actual	Budget	Variance	
				Variance %	
EXPENDITURES					
General Government					
51120	Committees & Commissions	39,094.10	201,711.11	162,617.01	80.62%
51212	Circuit Court Branch I	57,848.51	422,010.23	364,161.72	86.29%
51213	Circuit Court Branch II	18,154.13	125,769.36	107,615.23	85.57%
51214	Circuit Court Branch III	18,684.83	127,042.60	108,357.77	85.29%
51215	Drug Court	21,317.66	222,928.00	201,610.34	90.44%
51217	Clerk of Courts-Divorce Mediation	2,175.00	25,000.00	22,825.00	91.30%
51220	Family Court Commissioner	9,583.32	65,600.00	56,016.68	85.39%
51221	Clerk of Courts	191,419.19	1,513,161.98	1,321,742.79	87.35%
51231	Coroner	23,373.86	160,208.09	136,834.23	85.41%
51240	Justice Coordinator	1,582.50	44,585.57	43,003.07	96.45%
51310	District Attorney	59,925.39	498,235.63	438,310.24	87.97%
51315	Victim Witness Program	28,073.96	154,636.29	126,562.33	81.85%
51320	Corporation Counsel	43,442.24	316,881.64	273,439.40	86.29%
51330	Child Support	149,080.29	1,053,042.75	903,962.46	85.84%
51333	Child Support - 5 County	20,348.34	177,475.34	157,127.00	88.53%
51420	County Clerk	42,563.75	358,199.57	315,635.82	88.12%
51424	County Clerk-Postage Meter	1,850.36	14,000.00	12,149.64	86.78%
51430	Health Benefit Payments	761,231.70	12,563,707.00	11,802,475.30	93.94%
51431	Health-Wellness	68,826.70	189,588.00	120,761.30	63.70%
51433	Human Resources-Labor Relations	465.00	30,000.00	29,535.00	98.45%
51435	Human Resources-Personnel	77,048.46	525,606.74	448,558.28	85.34%
51436	Human Resources-Programs		12,000.00	12,000.00	100.00%
51440	County Clerk-Elections	8,308.18	107,591.16	99,282.98	92.28%
51450	Data Processing	367,918.55	1,818,374.16	1,450,455.61	79.77%
51451	Voice over IP	45,988.13	141,500.00	95,511.87	67.50%
51452	PC Replacement	25,098.30	169,640.00	144,541.70	85.20%
51453	Co Clerk-Inform & Commun	1,688.84	18,500.00	16,811.16	90.87%
51510	Finance	54,623.29	502,458.01	447,834.72	89.13%
51520	Treasurer	72,722.27	460,901.93	388,179.66	84.22%
51550	Purchasing	1,409.58	5,144.00	3,734.42	72.60%
51590	Contingency		450,000.00	450,000.00	100.00%
51591	Efficiency		25,000.00	25,000.00	100.00%
51592	Initiatives		25,000.00	25,000.00	100.00%
51611	Bldg Maint-Courthouse and Jail	125,644.20	1,007,017.33	881,373.13	87.52%
51630	Bldg Maint-Unified Svcs Building	851.76	10,188.00	9,336.24	91.64%
51640	Bldg Maint-Joint Use Building	848.00	12,188.00	11,340.00	93.04%
51650	Bldg Maint-Sheriff Lockup	369.89	5,388.00	5,018.11	93.13%
51670	Bldg Maint-River Block	68,985.59	661,932.66	592,947.07	89.58%
51710	Register of Deeds	106,157.20	479,034.83	372,877.63	77.84%
51711	Register of Deeds-Redaction	7,990.58	15,800.00	7,809.42	49.43%
51931	Property and Liability Insurance	357,824.66	606,505.50	248,680.84	41.00%
51933	Workers Comp Insurance	109,294.13	467,466.49	358,172.36	76.62%
51934	Sick Leave Conversion	16,895.00	500,000.00	483,105.00	96.62%
	Total General Government	3,008,707.44	26,291,019.97	23,282,312.53	88.56%
Public Safety					
52110	Sheriff-Administration	350,945.10	2,710,818.04	2,359,872.94	87.05%
52130	Radio Engineer	25,243.15	245,943.76	220,700.61	89.74%
52131	Sheriff-Indian Law Enforce	2,283.73	35,008.00	32,724.27	93.48%
52140	Sheriff-Traffic Police	459,621.79	3,384,848.35	2,925,226.56	86.42%
52150	Sheriff-Civil Svc Comm		1,000.00	1,000.00	100.00%
52220	Sheriff- Courthouse Security	50,227.12	355,282.20	305,055.08	85.86%
52510	Emer Mgmt-SARA Title III	5,798.59	53,406.66	47,608.07	89.14%
52520	Emergency Management	43,069.39	279,329.16	236,259.77	84.58%
52601	Dispatch	258,730.58	1,818,934.65	1,560,204.07	85.78%
52530	Emer Mgmt-Bldg Numbering		3,000.00	3,000.00	100.00%
52540	Emer Mgmt-Work Relief	27,225.07	182,418.37	155,193.30	85.08%
52710	Sheriff-Jail	397,165.63	2,833,595.09	2,436,429.46	85.98%
52712	Sheriff-Electronic Monitoring	16,417.00	221,737.00	205,320.00	92.60%
52713	Sheriff-PT Transp/Safekeeper	145,609.76	1,395,617.49	1,250,007.73	89.57%
52721	Sheriff-Jail Surcharge		100,000.00	100,000.00	100.00%
	Total Public Safety	1,782,336.91	13,620,938.77	11,838,601.86	86.91%
Public Works-Highway					

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County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
All Departments
Saturday, February 29, 2020

		2020		
		Actual	Budget	Variance
				Variance %
53110	Hwy-Administration	55,729.34	351,879.80	296,150.46
53120	Hwy-Engineer	34,593.67	254,866.05	220,272.38
53191	Hwy-Other Administration	56,634.63	335,532.33	278,897.70
53210	Hwy-Employee Taxes & Benefits	(716,991.96)	1,753,982.36	2,470,974.32
53220	Hwy-Field Tools	2,313.63	(1,839.92)	(4,153.55)
53230	Hwy-Shop Operations	49,174.05	247,343.16	198,169.11
53232	Hwy-Fuel Handling	(1,980.50)	(23,105.00)	(21,124.50)
53240	Hwy-Machinery Operations	(238,176.98)	92,274.18	330,451.16
53260	Hwy-Bituminous Ops	4,719.07	230,793.04	226,073.97
53266	Hwy-Bituminous Ops	343.64	1,856,661.62	1,856,317.98
53270	Hwy-Buildings & Grounds	32,173.96	181,404.12	149,230.16
53290	Hwy-Salt Brine Operations	390.10		(390.10)
53291	Hwy-Salt Brine Operations	(25,538.15)	150.00	25,688.15
53281	Hwy-Acquistion of Capital Assets	46,659.64		(46,659.64)
53310	Hwy-Maintenance CTHS		21,950.55	21,950.55
53311	Hwy-Maint CTHS Patrol Sectn	200,013.53	1,907,786.45	1,707,772.92
53312	Hwy-Snow Remov	404,694.00	829,981.54	425,287.54
53313	Hwy-Maintenance Gang	5,890.04	103,111.16	97,221.12
53314	Hwy-Maint Gang-Materials	1,495.00	2,900.00	1,405.00
53320	Hwy-Maint STHS	312,891.30	1,442,910.19	1,130,018.89
53330	Hwy-Local Roads	92,467.45	1,195,139.14	1,102,671.69
53340	Hwy-County-Aid Road Construction		456,930.91	456,930.91
53341	Hwy-County-Aid Bridge Construction		131,193.61	131,193.61
53490	Hwy-State & Local Other Services	45,197.71	555,188.46	509,990.75
Total Public Works-Highway		362,693.17	11,927,033.75	11,564,340.58
Health and Human Services				
54121	Health-Public Health	288,381.26	1,815,457.59	1,527,076.33
54122	Health-WIC Program	58,706.02	395,065.34	336,359.32
54128	Health-Public Health Grants	8,913.35	70,945.11	62,031.76
54129	Humane Officer	6,126.06	37,046.01	30,919.95
54130	Health-Dental Sealants	15,676.67	96,706.13	81,029.46
54132	Adams-Juneau Sanitation	51,767.45	361,362.23	309,594.78
54210	Edgewater-Nursing	575,715.92	4,419,757.32	3,844,041.40
54211	Edgewater-Housekeeping	20,468.21	130,363.00	109,894.79
54212	Edgewater-Dietary	101,758.16	729,116.85	627,358.69
54213	Edgewater-Laundry	8,936.53	54,222.00	45,285.47
54214	Edgewater-Maintenance	45,896.73	392,493.45	346,596.72
54217	Edgewater-Activities	27,712.58	182,474.54	154,761.96
54218	Edgewater-Social Services	26,089.52	168,537.90	142,448.38
54219	Edgewater-Administration	92,452.20	747,104.60	654,652.40
54220	Wood Haven TBI		865,793.39	865,793.39
54315	Mental Health/AODA Ho Chunk		27,500.00	27,500.00
54317	Human Services Crisis Stabilization	39,779.68	368,723.73	328,944.05
54324	Norwood-SNF-CMI	180,643.73	1,057,662.21	877,018.48
54325	Norwood SNF TBI	149,598.59	937,316.58	787,717.99
54326	Norwood-Inpatient	471,395.59	3,519,245.86	3,047,850.27
54350	Norwood-Dietary	146,263.64	1,159,410.65	1,013,147.01
54351	Norwood-Plant Ops & Maint	83,419.62	717,015.72	633,596.10
54363	Norwood-Medical Records	35,668.64	226,162.81	190,494.17
54365	Norwood-Administration	194,335.51	1,234,224.03	1,039,888.52
54401	Human Services-Child Welfare	443,564.82	4,349,551.57	3,905,986.75
54405	Human Services-Youth Aids	321,519.58	3,359,534.37	3,038,014.79
54410	Human Services-Child Care	21,582.00	169,244.90	147,662.90
54413	Human Services-Transportation	53,346.32	475,599.23	422,252.91
54420	Human Services-ESS	241,134.25	1,529,765.90	1,288,631.65
54425	Human Services-FSET	389,094.06	3,365,867.16	2,976,773.10
54435	Human Services-LIEAP	17,901.62	108,806.93	90,905.31
54440	Human Services-Birth to Three	69,634.61	548,250.16	478,615.55
54445	Human Services-Childrens COP	6,625.48	72,995.09	66,369.61
54450	Human Services-Childrens Waivers	53,930.27	363,058.61	309,128.34
54455	Human Services-CSP	76,732.80	524,732.64	447,999.84
54460	Human Services-OPC MH	212,366.70	1,716,242.99	1,503,876.29

2/28/2020

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Saturday, February 29, 2020

		2020 Actual	Budget	Variance	Variance %
54465	Human Services-CCS	304,690.84	2,539,278.90	2,234,588.06	88.00%
54470	Human Services-Crisis Legal Svc	167,838.28	1,108,473.36	940,635.08	84.86%
54475	Human Services-MH Contr COP	65,947.84	1,344,677.00	1,278,729.16	95.10%
54480	Human Services-OPC AODA	64,846.88	448,401.72	383,554.84	85.54%
54485	Human Services-OPC Day Treatment	11,751.58	77,283.03	65,531.45	84.79%
54495	Human Services-AODA Contract	4,740.30	126,100.00	121,359.70	96.24%
54500	Human Services-Administration	515,607.10	3,360,917.96	2,845,310.86	84.66%
54611	Aging-Committee on Aging		198,278.00	198,278.00	100.00%
54710	Veterans-Veterans Relief	1,141.77	7,697.75	6,555.98	85.17%
54720	Veterans-Veterans Service Officer	52,478.87	343,488.63	291,009.76	84.72%
54730	Veterans Relief Donations		300.00	300.00	100.00%
54740	Veterans-Care of Veterans Graves		2,865.00	2,865.00	100.00%
54750	Veterans-WDVA Grant	1,220.27	13,000.00	11,779.73	90.61%
	Total Health and Human Services	5,727,401.90	45,868,117.95	40,140,716.05	87.51%
Culture, Recreation and Education					
55112	County Aid to Libraries	535,268.32	1,047,953.00	512,684.68	48.92%
55210	County Parks	211,311.78	1,753,237.98	1,541,926.20	87.95%
55441	Maintenance Snowmobile Trails	23,351.92	79,777.00	56,425.08	70.73%
55442	ATV Maintenance	181.26	11,481.00	11,299.74	98.42%
55443	Powers Bluff		100.00	100.00	100.00%
55460	Marshfield Fairgrounds	25,000.00	25,000.00		0.00%
55620	UW-Extension	29,989.94	519,625.08	489,635.14	94.23%
55630	UW-Extension Center-Marshfield	25,453.50	50,907.00	25,453.50	50.00%
55650	UW-Extension Junior Fair		32,000.00	32,000.00	100.00%
55660	UW-Extension Projects	92.94	17,700.00	17,607.06	99.47%
	Total Culture, Recreation and Education:	850,649.66	3,537,781.06	2,687,131.40	75.96%
Conservation and Development					
56111	State Forestry Roads		7,000.00	7,000.00	100.00%
56121	Land Conservation	29,125.45	277,575.74	248,450.29	89.51%
56122	DATCP Grant	29,519.20	277,701.93	248,182.73	89.37%
56123	Wildlife Damage Abatement	6,711.99	139,382.85	132,670.86	95.18%
56125	Non-Metalic Mining Reclamation	8,819.94	40,563.50	31,743.56	78.26%
56126	MDV	326.30	25,925.91	25,599.61	98.74%
56128	Mill Creek	7,267.24	604,421.06	597,153.82	98.80%
56310	County Planner	60,827.28	397,469.20	336,641.92	84.70%
56320	Land Record	13,995.66	408,482.15	394,486.49	96.57%
56340	Surveyor	2,056.18	44,262.00	42,205.82	95.35%
56730	Transp & ED-Airport Aid		20,000.00	20,000.00	100.00%
56740	Payment in Lieu of Tax	(18,535.66)	77,344.10	95,879.76	123.97%
56750	Transp & Economic Develop	12,825.00	140,825.00	128,000.00	90.89%
56780	CDBG-ED	1,687.00	60,000.00	58,313.00	97.19%
56911	State Wildlife Habitat		2,500.00	2,500.00	100.00%
56913	Park & Forestry Capital Proj	25,884.72	44,330.00	18,445.28	41.61%
56943	Private Sewage System	23,303.72	271,313.94	248,010.22	91.41%
	Total Conservation and Development	203,814.02	2,839,097.38	2,635,283.36	92.82%
Capital Outlay					
57114	Cap Projects-Finance		10,000.00	10,000.00	100.00%
57119	Cap Projects-Maintenance	9,284.21	375,000.00	365,715.79	97.52%
57120	Cap Projects-Gen Government	87.96	375,000.00	374,912.04	99.98%
57127	Cap Projects-Computers		898,555.00	898,555.00	100.00%
57210	Cap Projects-Communications		18,000.00	18,000.00	100.00%
57213	Cap Projects-Emergency Management	231.93	5,000.00	4,768.07	95.36%
57310	Highway Capital Projects	25,543.95	2,132,862.32	2,107,318.37	98.80%
57412	Cap Projects-Edgewater	134,305.58	320,080.00	185,774.42	58.04%
57420	Cap Projects-Norwood	985.65	344,250.00	343,264.35	99.71%
57521	Cap Projects-Parks		477,505.00	477,505.00	100.00%
57622	Cap Projects-Planning and Zoning		40,000.00	40,000.00	100.00%
57640	UW Remodeling/Construction		12,000.00	12,000.00	100.00%
	Total Capital Outlay	170,439.28	5,008,252.32	4,837,813.04	96.60%
Debt Service					

2/28/2020

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 All Departments
 Saturday, February 29, 2020

	Actual	2020 Budget	Variance	Variance %
58140 Debt Service Principal-Highway		3,785,000.00	3,785,000.00	100.00%
58240 Debt Service Interest-Highway		600,548.50	600,548.50	100.00%
58295 Paying Agent & Fiscal Charges		42,835.00	42,835.00	100.00%
Total Debt Service		4,428,383.50	4,428,383.50	100.00%
Other Financing Uses				
59210 Transfers to General Fund		6,669,126.00	6,669,126.00	100.00%
59270 Transfer to Internal Service		(187,012.00)	(187,012.00)	100.00%
Total Other Financing Uses		6,482,114.00	6,482,114.00	100.00%
TOTAL EXPENDITURES	12,106,042.38	120,002,738.70	107,896,696.32	89.91%
NET INCOME (LOSS) *	(767,387.01)	(6,226,774.82)	5,459,387.81	(87.68%)



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

February 28, 2020

To: Wood County Executive Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – February 2020

Human Resources Activity

	February 2020	2020 Year-to-Date
Applications Received	189	544
Positions Filled	17	34
Promotions/Transfers	4	6
New Hire Orientations	11	22
Terminations, Voluntary	9	20
Terminations, Involuntary/Layoff	2	2
Retirements	1	1
Exit Interviews	4	5

Human Resources Narrative

General Highlights

1. Phase I of the Classification & Compensation Study has come to a close. All JDQ's have been received from departments. 232 JDQ's were included in the scope of the project and 283 were received from departments. We are engaged in discussions with departments that had a high number of extra JDQ's and Carlson Dettmann to determine ways to reduce the number of extra JDQ's. There will be a cost associated with the additional JDQ's.
2. Had several conversations with candidates regarding the Finance Director position. Scheduled four interviews to be held on March 3rd with the Executive Committee.
3. Prepared and distributed a memo to the County Board related to the comparable salary information for the County Clerk, Register of Deeds, and Treasurer.
4. Researched Deferred Compensation plan options. Met with Tim Deaton from The Horton Group and Patrick Labriola from Cerity Partners on February 12th to discuss Wood County's current Deferred Compensation Plan and an alternate option for consideration.

Meetings & Trainings

1. Attended the Executive Committee meeting on February 3rd.
2. Attended Judicial & Legislative Committee on February 6th.
3. Attended the Stevens Point Area Human Resources Association "Legal Update" on February 12th.
4. Attended the Health Insurance Ad Hoc Committee meeting on February 18th.
5. Attended County Board on February 18th.

6. Attended the Strategic Planning Question & Answer session following the County Board on February 18th.
7. Held the monthly conference call with The Horton Group on February 4th and February 25th to discuss benefit topics and concerns with Anthem implementation issues.
8. Attended the depositions of Thomas Reichert and Ed Reed on February 21st at Duncan Law Office in the matter of Thomas Reichert v. County of Wood. The trial is scheduled for June.
9. Attended the Department Head Meeting on February 26th.
10. Staff attended various meetings including:
 - a. Attended the Wellness Committee Meeting on February 18th.
 - b. Attended CWSHRM meeting on "2019: The Good, the Bad, the Ugly Labor Law Update" on February 13th.
 - c. Shadowed in the Dispatch Department on February 20th.
 - d. Assisted the Wellness Coordinator with Biometric Screening coordination on February 25th.
 - e. Attended a WRS Webinar on Overview of the Wisconsin Retirement System on February 12th and Additional Contributions on February 27th.
 - f. The HR Coordinator was sponsored by SPAHRA to attend the annual Wisconsin Society for Human Resources Management (WISHRM) Day on the Hill in Madison on February 13th to advocate for AB33/SB 39 Pathways to Employment Act: Expungement Reform. As a follow up to the HR Coordinator's legislative visits, Senator Testin has scheduled a meeting March with the HR Coordinator to further discuss this bill.

Benefits

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, TASC admin fees, quarterly EAP fees, and turnover reports.
3. Reconciled monthly invoices for health, dental, vision, life, and disability insurances.
4. Continue to work directly with Anthem related to issues with pharmacy.
5. Distributed Life Insurance Certificates for recently active coverages.
6. Created handout for candidates including benefit guide and benefit information from the employee policy handbook.
7. Submitted the Quarter 1 employee count to Ascension for EAP.
8. Completed a survey from Anthem regarding the implementation of health benefits.
9. Provided cost report information to Edgewater.
10. Created document with In-Network Counseling providers and peer support group contacts for the Crisis staff.
11. Researched historical data on health insurance premiums, changes, coverages and health fund data for Health Insurance Adhoc Committee.

Recruitment

1. Updated the Status of Open Positions and Headcount Sheet (FTE Control) spreadsheets daily.
2. Worked with multiple departments to develop new job descriptions or to revise existing descriptions.
3. Reported new hires with the Wisconsin New Hire Reporting Center.
4. Multiple post-offer, pre-employment drug tests scheduled, results forwarded.
5. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of the position being filled.
6. Met with Human Services Executive Assistant to discuss recruitment procedures.
7. Completed report for Child Support Agency to assist in State billing for the department.

8. Conducted testing for potential candidates in the Dispatch Department on February 6th at MSTC.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacements	Dispatch	Dispatcher-Vacancy-3 & Establish List	Position posted, applications reviewed, interviewed 2/25, 2/27 & 2/28/20. There are currently three vacancies.
New	District Attorney	Legal Administrative Assistant	References & background completed. Offer accepted, filled 2/17/20.
New	District Attorney	Legal Administrative Assistant	Position posted, applications reviewed, interviews held, final candidate selected, references, background, offer accepted, filled 3/2/20.
Replacement	DA/Victim Witness	Victim/Witness Secretary	Interviews held, final candidate selected, references, background, offer accepted, Filled 2/17/20.
Replacements	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple)	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding Deadline 5/17/2020.
Replacement	Finance	Finance Director	Position reposted – deadline 4/1/20. Interviews scheduled for 3/6/2020.
Replacement	Health	Public Health Policy and Communication Coordinator	Second interviews scheduled for 2/17 & 2/24/2020.
Replacement	Highway	Truck Operator	Applications reviewed, interviews scheduled for 2/26 & 2/27/2020.
Replacement	Highway	LTE Truck Operators (3)	Position posted, deadline 3/1/2020.
New	Human Services	Family Interaction Worker (2)	2nd offer accepted- both positions now filled, 1/6 & 2/17/2020.
Replacement	Human Services	Social Worker-Initial Assessment/Ongoing	Position posted, reviewing applications, deadline 2/23/2020.
New/Replacement	Human Services	Economic Support Specialist (2)	Background, references, offer extended- both positions filled 2/24 & 3/16/2020.
New	Human Services	Social Worker (Initial Assessment) -2	Interviews held, background, references, offers extended, both positions filled 2/24 & 3/30/2020.
New	Human Services	Social Worker (Ongoing)	Position posted, applications reviewed, deadline 2/23/2020.
New	Human Services	Mental Health Clinician (Licensed)	Reposted the position and continuing to interview.
Replacement	Human Services	Supervisor – HOME Team	Position posted, deadline 2/23/2020.
Replacement	Human Services	Community Resource Receptionist	Position posted, applications reviewed, interviews scheduled, final candidate selected, references, background, offer pending.
Replacement	Human Services	Family Resource Coordinator	Position posted, deadline 3/8/2020.

Replacement	IT	IT Intern	Position posted, applications reviewed, deadline 3/1/2020.
Replacement	Land Conservation	Land Conservation Specialist	Position posted, applications reviewed, interviews conducted, references completed, offer accepted, filled 2/17/20.
New/Replacement	Norwood	COTA, Occupational Therapist, Dietary Aide, Cook, RN, LPN and CNA's Multiple	Ongoing recruitment by Norwood
Replacement	Park & Forestry	Camp Ranger – Dexter Park	Position posted, applications reviewed, Interviews scheduled for 3/5/2020.
Replacement	Sheriff	Deputy Sheriff-Eligibility List	Position posted, applications reviewed, interviews conducted, background & references in process
Replacement	Sheriff	Part-Time Deputies (Reserves)	Ongoing recruitment- Position posted, applications reviewed, interviews conducted, references, backgrounds, offer accepted for seven vacancies, filled 2/24/2020.
Replacement	Sheriff	Corrections Officers – one vacancy, establish eligibility list	Position posted, applications reviewed, deadline 2/9/2020 (one vacancy filled)

Safety, Risk, and Liability

1. Working on 2020 insurance renewal with ProAssurance for Human Services (renews 4/1/2020).
2. Archiving and filing property/liability and workers' compensation claims files from 2008-present.
3. Participated in Edgewater's Safety Committee meeting on February 5th and Norwood's Safety Committee meeting on February 11th.
4. Starting the process of updating the Safety and Risk Manual and associated appendices/forms (expected completion is June 2020).

NEW Workers' Compensation Claims (4)

1. 2/2/20 – Parks – Employee slipped on ice in front of Power's Bluff Shop
2. 2/7/20 – Human Services – Employee slipped on ice at a private apartment complex
3. 2/22/20 – Corrections – Employee dislocated R 2nd toe restraining inmate
4. 2/24/20 – Maintenance – Employee injured R shoulder doing repetitive overhead work

OPEN Workers' Compensation Claims (4)

1. 3/28/19 – Edgewater – Employee slipped and fractured wrist during patient care (surgery required)
2. 11/11/19 – Highway – Employee strained lower back while installing snow fence (surgery required)
3. 11/16/19 – Sheriff's – Employee was assisting with uncooperative inmate, fractured ankle (surgery required)
4. 1/26/20 – Edgewater – Employee slipped on ice on sidewalk leaving building

CLOSED Workers' Compensation Claims (1)

1. 12/11/19 – Edgewater – Employee sustained lower back injury while moving resident

First Aid Injuries (3)

1. 2/4/20 – Sheriff's – Employee slipped on ice at private residence driveway
2. 2/10/20 – Sheriff's – Employee was bitten on left thigh by dog at private residence
3. 2/12/20 – Edgewater – Employee injured left ankle leaving resident's room

Property/Vehicle Damage Claims (2+)

1. 1/14/20 – Damage to private vehicle from backing of Highway truck (\$1,433.91, paid 2/19/20)
2. 1/27/20 – Damage to Sheriff's Squad #27 from road debris thrown from oncoming semi (\$396.00, paid 2/11/20)
3. Various dates – mailbox claims from Highway Department snowplow damages (range \$21.00 to maximum allowed amount of \$50.00)

Liability Claims (1)

1. Date of Loss 11/13/19 – Claim received for medical expenses from resident who slipped and fell in front of Courthouse. Total claim received is for \$5,662.90. Denial letter to be issued to claimant.

Open EEOC/ERD Claims (2)

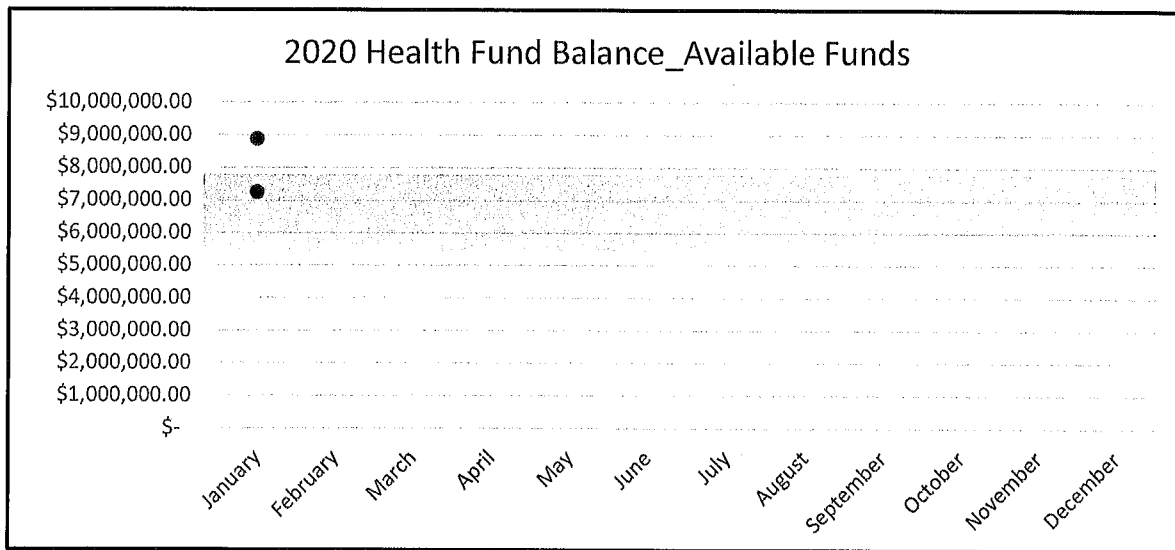
1. 9/16/19 - Claim alleging violation of the Wisconsin Fair Employment Act- submitted our position statement to the ERD on October 11th
2. 6/21/19 - Related to a 2016 claim alleging violation of the Wisconsin Fair Employment Act- Wood County successfully defended the claim at the Initial Determination stage and again after a four-day Hearing to Determine Probable Cause. The Complainant has appealed to the Labor and Industry Review Commission (LIRC). On October 4th Counsel submitted the County's Reply Brief in Opposition to the Petition for Review.

Other

1. Distributed multiple job descriptions and JDQ's based on requests from employees.
2. Collected JDQ's from departments and reviewed them to ensure all sections were completed. Worked with Department Heads to correct JDQ's with incomplete information. Cataloged all received JDQ's and will be transmitting them to Carlson Dettmann in early March.
3. Completed and distributed County Connection, the Wood County Employee Newsletter.
4. Worked on revising the Non-Supervisory Performance Evaluation Form to be more consistent with the Supervisory Performance Evaluation Form. The draft form was presented to the Department Heads. Feedback was received and will be incorporated.
5. Facilitated New Hire Orientation on February 3rd, 17th, and 24th.
6. Conducted exit interviews on February 4th, 12th, and 20th including benefit and payout information.
7. Received invoices and processed multiple HR, Safety, and Wellness vouchers for payment.
8. Completed multiple questionnaires for Unemployment Insurance and reconciled and processed the January Unemployment Insurance payment.
9. Recorded and prepared minutes for the Executive Committee on February 3rd and Ad Hoc Health Insurance Committee on February 18th.
10. Held weekly team meetings and bi-weekly individual staff meetings to discuss and provide updates on the department's progress towards our 2020 goals.
11. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.

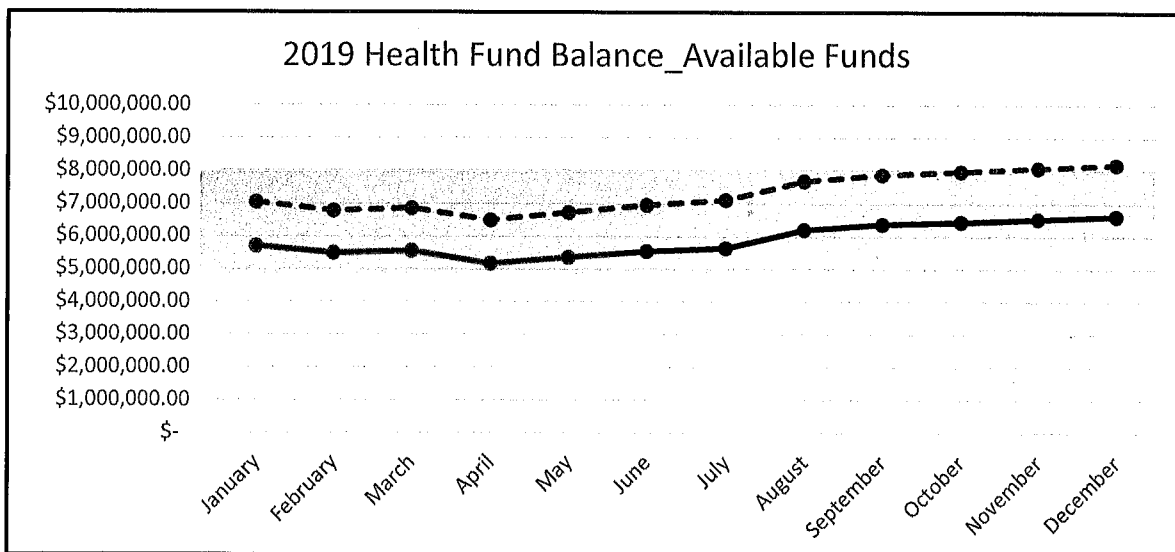
Health Fund Reserve Fund Balance

Months	2020		2019	
	Total	Available	Total	Available
January	\$ 8,859,244.13	\$ 7,228,926.49	\$ 7,021,371.56	\$ 5,685,137.45
February			\$ 6,755,901.70	\$ 5,469,001.54
March			\$ 6,834,145.97	\$ 5,529,400.66
April			\$ 6,472,162.23	\$ 5,141,045.93
May			\$ 6,701,880.37	\$ 5,329,290.53
June			\$ 6,935,298.36	\$ 5,526,859.63
July			\$ 7,088,744.49	\$ 5,617,057.79
August			\$ 7,670,878.32	\$ 6,182,575.07
September			\$ 7,858,325.78	\$ 6,358,024.31
October			\$ 7,964,236.62	\$ 6,416,974.66
November			\$ 8,073,695.68	\$ 6,514,699.74
December			\$ 8,173,200.57	\$ 6,603,418.96



2020 Total Balance - Dashed Line

2020 Available Funds - Solid Line



2019 Total Balance - Dashed Line

2019 Available Funds - Solid Line

For further information on HR activities, please contact the HR department.

**HEALTH INSURANCE ADHOC COMMITTEE
MEETING MINUTES**

DATE: Tuesday, February 18, 2020

TIME: 1:00 PM

LOCATION: Courthouse – Room 114

PRESENT: Bill Clendenning, Ken Curry, Adam Fischer, Lance Pliml, Donna Rozar

OTHERS PRESENT (for all or part of the meeting): Kim McGrath, Kelli Quinnell, Jordon Bruce, Brandon Vruwink, Ed Newton, Heather Gehrt

The meeting was called to order by Supervisor Rozar.

Public Comments: None.

Supervisor Rozar opened nominations for chairperson of the Health Insurance Adhoc Committee. Supervisor Pliml nominated Supervisor Rozar.

Moved by Clendenning to close nominations. The Committee unanimously elected Rozar chairperson.

The Committee discussed the vision, goals, and objectives of the committee. Discussion ensued at length. The Committee decided on the following:

Vision

Provide quality, cost-effective, and sustainable health insurance for our employees.

Goals

Be sensitive to the needs of employees.

Reimburse the general fund \$1.5 million from the health fund.

Objectives

Examine the current plan, evaluate the effectiveness of the current plan, and provide recommendations to the Operations Committee.

The timeline for the project was also discussed. The general consensus is that the timeline will coincide with the budget timeline as this directly impacts department budgets, however, there would be room to ask for an extension if needed.

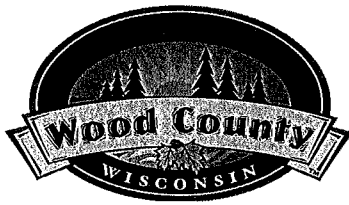
Chair Rozar will reach out to additional Department Heads throughout the County to invite them to participate in the meetings to provide their feedback both from a budgeting standpoint as well as the view of a participant in the health insurance plan.

Agenda items for next meeting: Health Insurance Presentation from Human Resources
Discuss timeline for recommendations

The next meeting is on Thursday, March 12, 2020 at 10:30 a.m. in Conference Room 114 of the Courthouse. The following meeting is scheduled for Wednesday, March 25, 2020 at 10:00 a.m. in Conference Room 114 of the Courthouse.

Chair Rozar declared the meeting adjourned at 2:06 p.m.

Minutes recorded and prepared by Kelli Quinnell. Minutes in draft form until approved at the next meeting.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

February 2020

1. The IT Security Team continues to expand the Security Awareness Program. To continue to remain in compliance with the KnowBe4 guarantee simulated Phishing tests need to be completed regularly, at minimum once a month. All employees were assigned the 2020 Your Role: Internet Security and You training.
2. Continued work on building an integration between the door control system, Avigilon, and the Active Directory user system to keep both in sync with one another. This integration will help the employees that work with these systems and allow IT to automate transferring of data. Avigilon stores employee proxy card information. These cards are used for authentication on several systems, including door access, two factor, and copy machines. Avigilon is also the system that captures and stores employee photos. Several Departments have requested employee photos be uploaded to Active Directory in order to include an employee photo on County Email. This is scheduled to be completed by the end of March.
3. Completed work on developing an employee portal that will allow County staff to review their requested IT projects and details. A demo of this product was shown at the Department Head meeting this month and test departments have been identified. This portal will allow County staff to set their own project priority levels and monitor the status of those projects. As demand for IT resources increases steadily, IT is working to improve project and ticket management. Department assistance with prioritizing project work will be especially beneficial.
4. Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing. The Edgewater Haven Matrix upgrade to CareAssist training is progressing and phase 2 of the system go-live is scheduled for early March. Training sessions continue as additional functionality is implemented. The Norwood Health upgrade to CareAssist implementation scheduling has begun. The new pharmacy interface for automated medication/eprescribing preparation and training for Edgewater is complete and go-live is scheduled for March. Escribing training and preparation for Norwood will be scheduled in March as well.
5. Discovery continues for the Treasurer's Office for a project that will scan and electronically archive the large collection of hard copy tax rolls that are stored in the Treasurer's vault. Hard copy tax rolls date back to 1942.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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6. Discovery for a Highway Department permit system is complete. Configuration and specification for RtVision OneGov permit solution continues. This system will provide online permit applications and payments processing.
 7. The TimeStar, electronic time card and time tracking, system configuration changes is ongoing. IT works to adjust settings as change requests occur. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. TimeStar PBJ adjustments and additions for Norwood submissions are in progress. The Edgewater PBJ audit by Centers for Medicare & Medicaid is complete with successful results.
 8. System discovery, research, and documentation regarding multiple departmental use of Quicken software is complete. Implementation and data conversion for one department with 4 database files is complete. Software upgrade and implementation for 1 remaining department will be scheduled as soon as the Human Services department is able to schedule.
 9. Fidar Technologies AVID software implementation is complete for the Register of Deeds Office.
 10. Began work on upgrading the Laserfiche document management system which is used by the Human Resources and Child Support departments. The upgrade is scheduled for completion in March. New servers were built for this upgrade due to outdated operating system and database software.
 11. Continued work with the Health Department on a new mobile-friendly design for their department on the public website.
 12. Continued work with the Health Department, Environmental Health Division, on software needs for their expanded well water testing programs. Current software development work is focused on adding residential testing results to the system.
 13. Began work on upgrading Questica budgeting software and adding automated Salary module interfacing to synchronize data with the HR and payroll systems for use during the 2021 budgeting cycle.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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14. Continue transitioning systems to the new Citrix Environment. Citrix provides numerous centrally hosted applications and resources to mobile and desktop clients. This month additional programs were installed and configured on the new servers.
 15. Assisted the Land Records Coordinator with data extraction and analysis of tax parcel data for State submission.
 16. For the month of January, 514 helpdesk requests were created, with staff completing 505 tickets and leaving 155 open requests. These numbers represent service requests from departments throughout the County.
 17. IT continues to implement new ServiceDesk Desktop Central software.
 18. Worked with departments to purchase new equipment for new positions in the county. IT is seeing significant delays in ordering new computer equipment.
 19. Met with departments to go over new video conferencing solutions. Worked with departments to order equipment and answer questions.
 20. Progress has been made on the Law Enforcement record conversion, IBR, project. This is a state mandated conversion within the current law records system that is used by the county.
 21. Worked with an external engineer to develop a plan for Human Services phone call queueing. Will be meeting with HS to discuss how they would like call routing to be handled for their reception desks.
 22. Data migration planning continues as we prepare to eliminate the SharePoint software.
 23. Worked with Solarus to successfully migrate phone services at Edgewater. This work was completed per the request of Solarus as Solarus is updating their services. The County will continue to utilize Solarus phone and fax lines in various areas throughout County facilities.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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24. Worked with Courthouse Maintenance to move network drops from DA offices to their temporary location. Completed walkthroughs of Courthouse 3rd floor in preparation for the remodeling scheduled to take place in 2020.
 25. Continue in house development of the new Norwood Systems Supply program.
 26. Met with CCAP representatives in preparation for the Digital Audio Recording upgrade. CCAP performed a site walk-through of all courtrooms and provided requirements documentation specific to each courtroom. Met several times with Courthouse Maintenance and Clerk of Courts to start developing a project plan for the Digital Audio Recording system installation.
 27. IT, Corporation Counsel, and Human Services have been working diligently on negotiating contracts for the new Electronic Health Records (EHR) system. This system will replace TCM, the Clinical Manager that Human Services currently uses for billing. The new contract was signed, Friday February 28th. Implementation of the new solution, Streamline, will take place over the next several months. Due to the size and importance of this project, IT will be investing considerable resources into the implementation of this solution. This project is expected to begin in April 2020 with Go Live tentatively expected in early 2021.
 28. Network staff performed extensive troubleshooting and resolved issues that resulted from the phone system conversion that occurred in January.
 29. Work on replacing the telephone console, VistaPoint, continues. VistaPoint is currently used by Human Services, Sheriff's Department, Norwood, Child Support, and the Health Department. Licensing for the new phone console has been secured and initial use departments have been identified.
 30. Completed setup of a new Two Factor Authentication (2FA) solution. 2FA increases account security by requiring two types of information from a user before the user can log in. A 2FA demo was provided at the Department Head meeting. 2FA is a common way to secure systems and resources. IT plans to implement this solution Countywide in order to better protect all County applications and data.
 31. All staff completed JDQ's and submitted them to HR.

RENEWABLE & SUSTAINABLE COMMITTEE MEETING

DATE: Friday, February 7, 2020
TIME: 9:30 AM
LOCATION: Wood County Courthouse – Room 115, Wisconsin Rapids, WI

Present: Jake Hahn, Al Breu, Dave LaFontaine, Bill Leichtnam, Reuben Van Tassel, Nancy Turyk

Others

Present: Nicole Gessert, Bill Clendenning, Ben Nikolai, Doug Mahon

1. Call Meeting to Order: Supervisor Hahn called the meeting to order at 9:00 a.m.
2. Public Comments:
None
3. Review/approve previous meeting minutes:
Minutes from the December 20, 2019 R&S Committee meeting.
Hahn indicated he would like to amend the minutes to indicate he arrived at the meeting at 9:25 a.m.

Motion: (LaFontaine/Breu) to approve the prior meeting minutes. Motion carried unanimously.

4. Energy Study:
Hahn indicated the energy study came in too late to be added to the packet so he emailed it to everyone. Turyk gave a summary of the results of the energy study. Turyk indicated she made connections with UW Platteville and Faith Technologies regarding evaluating the energy study results for no charge. Discussion ensued.

Motion: (LaFontaine/Breu) to invite UW Platteville and Faith Technologies to evaluate the energy study regarding the counties top four energy consumers with the best return on investment. Motion carried unanimously.

5. Energy Plan Timelines:
Hahn indicated the Committee should wait for feedback from UW Platteville and Faith Technologies before setting timelines for the energy plan. Discussion ensued. Hahn suggested everyone review the energy study before the next meeting to be prepared to go over the plan at the next meeting.
6. Activities Update:
Turyk shared she attended the Renew conference in Madison and became aware of potential grant money for an electric vehicle. Discussion ensued.
7. R&S Lean Process Grants:
Van Tassel indicated the 2020 updated grant applications are available on the intranet for Department Heads with a due date of: 5/22/2020. He indicated he will remind everyone at the next Department Head meeting on: 2/26/2020.
8. EV Charging Station:
Status of the EV Charging station at the Courthouse was questioned. Van Tassel indicated he believes we are waiting for more details from the Executive Committee. Discussion ensued.

Motion: (LaFontaine/Leichtnam) to construct an EV charging station as part of County Government that is foremost in having a County electric vehicle. Motion carried unanimously.

Renewable & Sustainable Committee Meeting

February 7, 2020

[illegible]

TREASURER'S REPORT

03-10-2020

By: H. Gehrt

1. Attended Executive Committee meeting on February 3.
2. Met with taxpayer to discuss payment options/solutions on Feb 4.
3. Attended Land Council meeting on February 6.
4. Attended Judicial & Legislative meeting on February 6.
5. Attended County Board meeting on February 18.
6. Attended Health Insurance Sub Committee on February 18.
7. Attended Accounts meeting on February 20.
8. Met with Health and Finance Department employees to review Farmers Market Account on February 20.
9. All Department JDQ's were turned in to Human Resources Department by February 21.
10. I attended the Wisconsin County Constitutional Officers Meeting in Madison March 1-4.
11. On Wednesday, March 4, I was at the State Capital for the press conference with the State Treasurer, Sarah Godlewski. Sarah has put together a task force, ("Homeowners Task Force") team to help more Wisconsinites capture a piece of the American Dream. The goal of the group is to help families buy their first home-and stay in it- by creating partnerships with county treasurers and community leaders to share ideas and prevent foreclosures.
The Task Force will also look at creating a warning system that could spark early intervention when a homeowner might be at risk of foreclosure.
12. The office processed and mailed out 1300 delinquent notices for all year's taxes on 1756 parcels for a total outstanding balance owed of \$4,815,382.56.
13. I have attached an e-mail from the Wisconsin Counties Association regarding overpayment of the 2019 personal property aid payments that the Department of Revenue incorrectly calculated. Wood County's payback if bill AB 753 doesn't go through would be \$35,742.49.

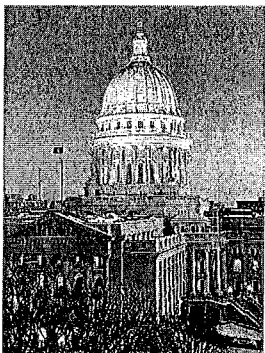
Heather Gehrt

From: Wisconsin Counties Association <mail@wicounties.org>
Sent: Tuesday, February 25, 2020 3:29 PM
To: Heather Gehrt
Subject: CONTACT YOUR SENATOR REGARDING AB 753 - PERSONAL PROPERTY TAX PAYMENTS



WCA

WISCONSIN COUNTIES ASSOCIATION



ACTION ALERT!

CONTACT YOUR SENATORS TODAY TO SUPPORT AB 753

*Without adoption of bill, counties will be required to return
excess funds received by error in 2019 to DOR*

During the 2017–18 legislative session, Wisconsin's personal property tax was partially repealed. In an attempt to offset reductions in local revenue to counties and other taxing jurisdictions, the state approved a new appropriation to backfill lost revenue.

Unfortunately, in 2018, the Wisconsin Department of Revenue (DOR) incorrectly calculated the amount of exempt non-manufacturing machinery, tools and patterns, resulting in inaccurate personal property aid payments in 2019.

As a result of the DOR error, county payments in 2019 were \$2.1 million more than they should have been. While the 2020 payments will accurately reflect personal property tax aid, DOR is required by a circuit court decision to correct the 2019 distribution by "clawing back" overpayments in order to offset the 2019 underpayments made to counties, municipalities, TIDs, school districts, and special districts. The clawback of overpayments would occur in 2021; a notice will be sent to counties this August.

To avoid the clawback described above, in its final session day of the year last Thursday, the Wisconsin State Assembly amended AB 753 to include a provision allowing DOR to spend \$10 million to compensate local taxing jurisdictions that were underpaid in 2019. Under the bill, counties that received overpayments in 2019 would not be required to return the excess funds to DOR. The bill now requires approval from the Wisconsin State Senate in order to reach Governor Evers' desk.

Personal Property Tax Spreadsheet

Below is a PDF detailing 2019 and 2020 personal property tax aid payments. The difference between the two amounts represents the amount a county was overpaid or underpaid. A negative number (shown in red in the document) represents the estimated amount a county would be required to return to DOR.

- See the personal property tax aid spreadsheet [here](#)

Please contact your State Senator and request they support AB 753 during the March floor session. Without adoption of this bill, counties will be required to return excess funds received by error in 2019 to DOR.

Contact Information

- State Senator Phone and Email Listing

Questions?

- Contact WCA Director of Government Affairs Kyle Christianson at 866.404.2700 or via email

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Sent by mail@wicounties.org

COUNTY BOARD CLAIMS

Jan 2020

January-20

Paid Feb 20

CLAIMANT	MONTH		PER DIEM \$	MILEAGE \$	MEALS/PKG HOTEL \$	TOTAL \$
Robert Ashbeck	Jan-20		300.00	71.30		\$371.30
Allen Breu	Jan-20		300.00	46.00		\$346.00
William Clendenning	Jan-20		765.00	84.52		\$849.52
Ken Curry	Jan-20		465.00	63.82		\$528.82
Michael Feirer	Jan-20		300.00	48.30		\$348.30
Adam Fischer	Jan-20		545.00	189.75		\$734.75
Jake Hahn	Jan-20		300.00	63.25		\$363.25
Brad Hamilton	Jan-20		350.00	35.65		\$385.65
Mark Holbrook	Dec 19-Jan 20		500.00	36.83		\$536.83
David La Fontaine	Jan-20		300.00	86.25		\$386.25
Bill Leichtnam	Jan-20		615.00	167.90		\$782.90
Doug Machon	Jan-20		550.00	294.97		\$844.97
Lance Pliml	Jan-20		400.00	23.00	9.50	\$432.50
Dennis Polach	Jan-20		415.00	43.24		\$458.24
Donna Rozar	Jan-20		510.00	127.65		\$637.65
Dawn Urban	Jan-20		250.00	21.85		\$271.85
William Winch	Jan-20		500.00	101.20		\$601.20
Joe Zurfluh	Jan-20		350.00	85.10		\$435.10
David Barth	Jan-20		50.00	20.13		\$70.13
Tom Buttke	Aug 19 - Jan 20		400.00	162.40		\$562.40
Carmen Good	Feb-20		50.00	40.25		\$90.25
Steve Kulick	Jan-20		50.00			\$50.00
Linda Schmidt	Jan-20		60.00	23.00		\$83.00
			\$ 8,325.00	\$ 1,836.36	\$ 9.50	\$ 10,170.86

Chairman

Executive Committee

Committee Report

County of Wood

Report of claims for: COUNTY CLERK

For the period of: FEBRUARY 2020

For the range of vouchers: 06200011 - 06200027

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
06200011	SOUTH WOOD COUNTY HUMANE SOCIETY	7/8/19-Quarantine Keenlance	01/27/2020	\$300.00	P
06200012	UNITED PARCEL SERVICE	REPLENISH UPS FEB 2020	02/04/2020	\$200.00	P
06200013	AMAZON CAPITAL SERVICES	Office Supplies	01/28/2020	\$11.57	P
06200014	AMAZON CAPITAL SERVICES	Credit - Shipping Error	02/05/2020	(\$11.57)	P
06200015	AMAZON CAPITAL SERVICES	Office Supplies	01/30/2020	\$11.57	P
06200016	WISCONSIN MEDIA	VAR ADS 1/1 - 1/31/2020 GAN	02/14/2020	\$583.76	P
06200017	UNITED MAILING SERVICE	MAIL FEES JAN 1-31 2020	02/14/2020	\$955.00	P
06200018	AMAZON CAPITAL SERVICES	Ballot Paper	02/13/2020	\$149.42	P
06200019	ELECTION SYSTEMS & SOFTWARE	Coding - Spring Primary	02/24/2020	\$3,154.91	P
06200020	CEPRESS CINDY	Canvass Board - Spring Primary	02/20/2020	\$50.00	P
06200021	HOKS DAVID E	Canvass Board - Spring Primary	02/20/2020	\$50.00	P
06200022	WISCONSIN RAPIDS COMMUNITY MEDIA	County Board DVD - 3 months	02/25/2020	\$60.00	P
06200023	US BANK	VISA Charges - February	02/26/2020	\$1,093.07	P
06200024	ELECTION SYSTEMS & SOFTWARE	Ballots - Spring Primary	03/03/2020	\$5,530.40	
06200025	OFFICE ENTERPRISES INC	Ink Tank - Postage Machine	02/27/2020	\$225.04	
06200026	BEAR GRAPHICS INC	Provisional Ballot Envelopes	02/26/2020	\$234.50	
06200027	AMAZON CAPITAL SERVICES	Election Supplies	03/01/2020	\$88.60	
Grand Total:				\$12,686.27	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

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Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: FINANCE

For the period of: FEBRUARY 2020

For the range of vouchers: 14200044 - 14200062

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
14200044	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	02/01/2020	\$52.66	P
14200045	SOUTH CENTRAL LIBRARY SYSTEM	DELIVERY SERVICE BALANCE DUE	01/30/2020	\$3,828.32	P
14200046	BLITT AND GAINES PC	GARNISHMENT PAYMENT	02/13/2020	\$301.18	P
14200047	CROWN ASSET MANAGEMENT LLC	GARNISHMENT PAYMENT	02/13/2020	\$235.27	P
14200048	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INS	02/13/2020	\$3,553.85	P
14200049	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	02/13/2020	\$2,052.45	P
14200050	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	02/13/2020	\$3,755.69	P
14200051	PIONEER CREDIT RECOVERY	GARNISHMENT PAYMENT	02/13/2020	\$316.10	P
14200052	ST MICHAELS HOSPITAL OF STEVENS POINT INC	GARNISHMENT PAYMENT	02/13/2020	\$173.96	P
14200053	SCHUELKE SUSAN A	GARNISHMENT PAYMENT	02/13/2020	\$73.64	P
14200054	US BANK	W-2 FILING FEE	12/18/2020	\$977.50	P
14200055	BLITT AND GAINES PC	GARNISHMENT PAYMENT	02/27/2020	\$327.43	P
14200056	CROWN ASSET MANAGEMENT LLC	GARNISHMENT PAYMENT	02/27/2020	\$235.27	P
14200057	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	02/27/2020	\$2,079.08	P
14200058	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	02/27/2020	\$3,572.96	P
14200059	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	02/27/2020	\$3,740.94	P
14200060	PIONEER CREDIT RECOVERY	GARNISHMENT PAYMENT	02/27/2020	\$316.09	P
14200061	ST MICHAELS HOSPITAL OF STEVENS POINT INC	GARNISHMENT PAYMENT	02/27/2020	\$195.88	P
14200062	SCHUELKE SUSAN A	GARNISHMENT PAYMENT	02/27/2020	\$73.64	P
Grand Total:				\$25,861.91	

Signatures

Committee Chair:

Committee Member:

Committee Member:

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Committee Report

County of Wood

Report of claims for: HUMAN RESOURCES

For the period of: FEBRUARY 2020

For the range of vouchers: 17200005 - 17200011

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
17200005	DIETRICH VANDERWAAL SC	Legal Fees	02/07/2020	\$465.00	P
17200006	HORTON GROUP INC THE	Consulting Fees - Feb 2020	02/03/2020	\$2,083.33	P
17200007	NORTHWOODS LASER & EMBROIDERY	Retirement & Service Plaques	01/14/2020	\$218.65	P
17200008	NATIONWIDE TRUST CO FSB	PEHP	02/11/2020	\$16,895.00	P
17200009	COTTINGHAM & BUTLER INSURANCE SERVICES INC	Compensation Study Pmt 1 of 5	02/13/2020	\$16,400.00	P
17200010	WI DEPT OF WORKFORCE DEVELOPMENT	Jan 2020 Unemployment Charges	01/31/2020	\$2,233.46	P
17200011	US BANK	P Card Charges - Feb 2020	02/17/2020	\$725.49	P
Grand Total:				\$39,020.93	

Signatures

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Committee Member:

Committee Member:

Committee Member:

Committee Member:

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Committee Report

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: FEBRUARY 2020

For the range of vouchers: 27200036 - 27200077 27190463 - 27190464

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27190463	RHYME BUSINESS PRODUCTS	4TH QTR 2019 BILLING	12/31/2019	\$5,396.21	P
27190464	AMAZON CAPITAL SERVICES	CREDIT MEMO - PO 56687	02/05/2020	(\$79.96)	P
27200036	AMAZON CAPITAL SERVICES	LG DISPATCH MONITOR DEMO	01/26/2020	\$1,196.00	P
27200037	AMAZON CAPITAL SERVICES	HS HEADSETS,AKITA CASE,OFF SUP	01/31/2020	\$457.00	P
27200038	BAYCOM INC	EDGEWATER TOUGHBOOKS	01/29/2020	\$7,746.00	P
27200039	CHARTER COMMUNICATIONS	INTERNET PRO100 ACCT 0209726	01/24/2020	\$130.00	P
27200040	CHARTER COMMUNICATIONS	WR FIBER ACCT 0294876	01/28/2020	\$732.95	P
27200041	RHYME	PAPERCUT LICENSE&STORM DAMAGE	01/10/2020	\$2,354.00	P
27200042	SOLARUS	PHONE CHGS ACCT 00063942-1	02/01/2020	\$8,352.89	P
27200043	SOLARUS	PHONE CHGS ACCT 00077856-5	02/01/2020	\$296.91	P
27200044	SOLARUS	PHONE CHGS ACCT 00061009-7	02/01/2020	\$69.99	P
27200045	US BANK	CREDIT CARD CHARGES	01/24/2020	\$9.99	P
27200046	US CELLULAR	CELL PHONE CHGS ACCT 277407322	01/16/2020	\$1,306.06	P
27200047	US CELLULAR	CELL PHONE CHGS ACCT 851710598	01/16/2020	\$621.51	P
27200048	US CELLULAR	CELL PHONE CHGS ACCT 203538532	01/20/2020	\$1,970.82	P
27200049	US CELLULAR	CELL PHONE CHGS ACCT 203391922	01/20/2020	\$46.72	P
27200050	BRANDL DAN R	REIMBURSE FOR SUPPLIES	02/04/2020	\$52.28	P
27200051	AMAZON CAPITAL SERVICES	HS PHONE CASE	02/08/2020	\$19.98	P
27200052	INSIGHT PUBLIC SECTOR INC	2020 2ND PC ORDER	01/24/2020	\$2,356.44	P
27200053	INTER-QUEST CORP	ANNUAL VOIP FLEX LICENSING	02/01/2020	\$24,600.00	P
27200054	INTER-QUEST CORP	2020 SMARTNET MAINTENANCE	02/10/2020	\$95,168.75	P
27200055	VERIZON	CELL CHGS ACCT 242258062-00001	02/01/2020	\$2,206.39	P
27200056	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	02/04/2020	\$3,471.31	P
27200057	AMAZON CAPITAL SERVICES	ROD AVID HUBS, HS BATTERY	02/13/2020	\$62.21	P
27200058	BAYCOM INC	TOUGHBOOK - HWY & EM	02/11/2020	\$2,619.00	P
27200059	CDW GOVERNMENT INC	HS HEADSETS, IT DVD BURNERS	01/31/2020	\$262.35	P
27200060	CDW GOVERNMENT INC	L&WC ADOBE PRO	01/31/2020	\$106.90	P
27200061	CDW GOVERNMENT INC	SQL LICENSES	02/06/2020	\$16,212.00	P
27200062	CDW GOVERNMENT INC	ROD AVID SCANNER CORDS	02/10/2020	\$41.16	P
27200063	CDW GOVERNMENT INC	CHILD SUPPORT ADOBE ACROBAT	02/12/2020	\$427.60	P
27200064	CDW GOVERNMENT INC	HR ADOBE CAPTIVATE	02/12/2020	\$225.89	P
27200065	CDW GOVERNMENT INC	EW UPS 1 - REPLACE FAILED APC	02/14/2020	\$2,654.84	P
27200066	CENTURYLINK	LONG DISTANCE CHARGES	01/31/2020	\$61.07	P
27200067	CHARTER COMMUNICATIONS	MFLD FIBER ACCT 0364818	02/09/2020	\$392.45	P

Committee Report - County of Wood

INFORMATION TECHNOLOGY -
FEBRUARY 2020

27190463 - 27190464 27200036 - 27200077

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27200068	ECON ELECTRIC	HEALTH DEPT DATA DROPS	02/07/2020	\$1,096.00	P
27200069	INSPERITY BUSINESS SERVICES LP	NW TIMESTAR CONFIGURATION	01/31/2020	\$700.00	P
27200070	TIME WARNER CABLE	NETWORK SERVICES	02/01/2020	\$2,236.60	P
27200071	AMAZON CAPITAL SERVICES	HLTH VIDEO CONF, CB SCRIN PROT	02/21/2020	\$1,252.89	P
27200072	AMAZON CAPITAL SERVICES	INFO SECURITY	02/21/2020	\$15.18	P
27200073	AMAZON CAPITAL SERVICES	VIDEO CONFERENCING EQUIPMENT	02/22/2020	\$1,268.97	P
27200074	AMAZON CAPITAL SERVICES	VIDEO CONFERENCING EQUIPMENT	02/25/2020	\$569.99	P
27200075	CDW GOVERNMENT INC	KOFAX PDF LICENSES	02/14/2020	\$605.50	P
27200076	FRONTIER COMMUNICATIONS	PHONE CHARGES	02/19/2020	\$137.02	P
27200077	RHYME	NORWOOD TONER	02/13/2020	\$52.91	P
Grand Total:				\$189,482.77	

Signatures

Committee Chair:

Committee Member:

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Committee Report

County of Wood

Report of claims for: MAINTENANCE

For the period of: FEBRUARY 2020

For the range of vouchers: 19200068 - 19200183 19191449 - 19191449 50121016 - 50121016

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19191449	MUPPET PROPERTIES LLC	1ST AVE LOT RENT	02/25/2020	\$2,250.00	
19200068	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING RIVER BLOCK	01/25/2020	\$3,979.85	P
19200069	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	01/21/2020	\$160.47	P
19200070	CONNECTED MEDIA SOLUTIONS LLC	SERVICE CALL	01/23/2020	\$225.00	P
19200071	INTEGRITY FIRE PROTECTION INC	ANNUAL SPRINKLER SYSTEM INSPEC	01/21/2020	\$249.00	P
19200072	INTEGRITY FIRE PROTECTION INC	ANNUAL SPRINKLER SYSTEM INSPEC	01/21/2020	\$249.00	P
19200073	LIBERTY CLEANERS INC	CLEANING COURTHOUSE, JAIL	01/27/2020	\$7,913.91	P
19200074	WRIGHTS CAP LLC	PLOW REPAIR	01/20/2020	\$502.88	P
19200075	NASSCO INC	OFFICE SUPPLIES	02/05/2020	\$252.00	P
19200076	KRANZ INC	OFFICE SUPPLIES	02/05/2020	\$118.30	P
19200077	DIAMOND BUSINESS GRAPHICS	OFFICE SUPPLIES	02/05/2020	\$455.55	P
19200078	DIAMOND BUSINESS GRAPHICS	OFFICE SUPPLIES	02/05/2020	\$86.95	P
19200079	DIAMOND BUSINESS GRAPHICS	OFFICE SUPPLIES	02/05/2020	\$288.30	P
19200080	DIAMOND BUSINESS GRAPHICS	OFFICE SUPPLIES	02/05/2020	\$300.50	P
19200081	DIAMOND BUSINESS GRAPHICS	OFFICE SUPPLIES	02/05/2020	\$73.46	P
19200082	DIAMOND BUSINESS GRAPHICS	OFFICE SUPPLIES	02/05/2020	\$124.50	P
19200083	DIAMOND BUSINESS GRAPHICS	OFFICE SUPPLIES	02/05/2020	\$65.95	P
19200084	DIAMOND BUSINESS GRAPHICS	OFFICE SUPPLIES	02/05/2020	\$503.50	P
19200085	DIAMOND BUSINESS GRAPHICS	OFFICE SUPPLIES	02/05/2020	\$1,114.60	P
19200086	STAPLES ADVANTAGE	OFFICE SUPPLIES	02/10/2020	\$27.01	P
19200087	STAPLES ADVANTAGE	OFFICE SUPPLIES	02/10/2020	\$17.95	P
19200088	SCHILLING SUPPLY COMPANY	OFFICE SUPPLIES	02/10/2020	\$131.92	P
19200089	KRANZ INC	OFFICE SUPPLIES	02/10/2020	\$43.95	P
19200090	DIAMOND BUSINESS GRAPHICS	OFFICE SUPPLIES	02/10/2020	\$2,413.03	P
19200091	ACE HARDWARE	SHOP SUPPLIES	01/28/2020	\$8.36	P
19200092	ACE HARDWARE	SHOP SUPPLIES	02/03/2020	\$13.98	P
19200093	ACE HARDWARE	JAIL SUPPLIES	02/05/2020	\$26.48	P
19200094	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	02/03/2020	\$129.27	P
19200095	BAUER'S FLOOR MART	CH UPDATES - VINYL BASE	01/17/2020	\$205.00	P
19200096	BAUER'S FLOOR MART	CH UPDATES - VW VINYL BASE	01/29/2020	\$87.50	P
19200097	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC	02/04/2020	\$5,663.04	P
19200098	CRESCENT ELECTRIC SUPPLY CO	RB FUSES	01/28/2020	\$229.11	P
19200099	ECON ELECTRIC	RB UPDATES - ELECTRICAL	01/31/2020	\$892.42	P
19200100	ERON & GEE/HERMAN'S PLUMBING & HEATING	JAIL PLUMBING REPAIR	01/28/2020	\$440.76	P

Committee Report - County of Wood

MAINTENANCE - FEBRUARY 2020

50121016 - 50121016 19191449 - 19191449 19200068 - 19200183

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19200101	FIRST SUPPLY	WATER FOUNTAIN PARTS	01/31/2020	\$53.50	P
19200102	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	02/05/2020	\$226.21	P
19200103	GAPPA SECURITY SOLUTIONS LLC	HARDWARE	02/05/2020	\$36.00	P
19200104	GAPPA SECURITY SOLUTIONS LLC	CH SECURITY-CAMERA LIC UPGRADE	02/05/2020	\$1,113.00	P
19200105	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING COURTHOUSE	01/29/2020	\$2,745.00	P
19200106	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING RIVER BLOCK	01/29/2020	\$1,670.00	P
19200107	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING ELKS LOT	01/29/2020	\$1,190.00	P
19200108	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING MUPPET LOT	01/29/2020	\$600.00	P
19200109	MENARDS - PLOVER	RB SUPPLIES	01/25/2020	\$39.84	P
19200110	PBBS EQUIPMENT CORPORATION	BOILER SEMINAR - SCHMUTZER	02/04/2020	\$295.00	P
19200111	QUALITY DOOR & HARDWARE	LOCKS FOR TREASURER	01/28/2020	\$70.00	P
19200112	QUALITY DOOR & HARDWARE	LOCKS FOR TREASURER	01/28/2020	\$19.88	P
19200113	VAN ERT ELECTRIC COMPANY INC	RB HVAC REPAIR	01/28/2020	\$164.08	P
19200114	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC HUMAN SVCS	01/28/2020	\$490.83	P
19200115	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	01/28/2020	\$187.20	P
19200116	WATER WORKS & LIGHTING COMM	ELECTRIC SVC SHERIFF LOCKUP	01/28/2020	\$54.20	P
19200117	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	01/28/2020	\$10.30	P
19200118	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	01/28/2020	\$571.91	P
19200119	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	01/28/2020	\$98.34	P
19200120	WE ENERGIES	GAS SERVICE JAIL	01/31/2020	\$1,783.99	P
19200121	WE ENERGIES	GAS SERVICE COMMUNICATIONS	01/31/2020	\$394.79	P
19200122	WE ENERGIES	GAS SERVICE COURTHOUSE	01/31/2020	\$4,039.33	P
19200123	WE ENERGIES	GAS SERVICE JOINT USE BUILDING	01/31/2020	\$457.66	P
19200124	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP	01/31/2020	\$149.05	P
19200125	WE ENERGIES	GAS SERVICE HUMAN SERVICES	01/31/2020	\$204.59	P
19200126	WE ENERGIES	GAS SERVICE RIVER BLOCK	01/31/2020	\$1,389.62	P
19200127	WISCONSIN VALLEY BUILDING PRODUCTS	TOOLS	01/30/2020	\$56.25	P
19200128	STATE OF WISCONSIN	ELEVATOR PERMITS	01/30/2020	\$100.00	P
19200129	ACE HARDWARE	SHOP SUPPLIES	02/12/2020	\$13.98	P
19200130	ACE HARDWARE	SHOVELS	02/13/2020	\$29.98	P
19200131	ADVANCED DISPOSAL	DA REMODEL & NW-DISPOSAL FEES	01/31/2020	\$1,817.81	P
19200132	ADVANCED DISPOSAL	WASTE DISPOSAL FEES	01/31/2020	\$643.50	P
19200133	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	02/11/2020	\$314.48	P
19200134	APPLIED INDUSTRIAL TECHNOLOGY	SUPPLIES	02/07/2020	\$59.07	P
19200135	ARC CENTRAL INC	DA OFFICE - DESIGN & DOCUMENTS	02/11/2020	\$7,008.00	P
19200136	COMPLETE CONTROL	DA REMODEL - LABOR CHARGES	01/31/2020	\$495.00	P
19200137	EXPRESS RECYCLING SOLUTIONS	RECYCLE FLUORESCENT BULBS	01/31/2020	\$834.95	P
19200138	FIRST SUPPLY	WATER FOUNTAIN PARTS	02/11/2020	\$104.63	P
19200139	GAPPA SECURITY SOLUTIONS LLC	CH SECURITY - CAMERAS	02/05/2020	\$2,032.00	P
19200140	GAPPA SECURITY SOLUTIONS LLC	KEYS	02/10/2020	\$28.00	P
19200141	GRAYBAR	WIRE	02/06/2020	\$264.13	P
19200142	GRAYBAR	TOOLS	02/07/2020	\$208.02	P
19200143	HOME DEPOT CREDIT SERV (Maintenance)	CH, RB, CU/IT REMODEL	02/05/2020	\$449.53	P
19200144	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING COURTHOUSE	02/09/2020	\$1,935.00	P

Committee Report - County of Wood

MAINTENANCE - FEBRUARY 2020

50121016 - 50121016 19191449 - 19191449 19200068 - 19200183

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19200145	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING RIVER BLOCK	02/09/2020	\$845.00	P
19200146	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING ELKS LOT	02/09/2020	\$695.00	P
19200147	KOLO TRUCKING AND EXCAVATING INC	SNOW PLOWING MUPPET LOT	02/09/2020	\$330.00	P
19200148	MENARDS - PLOVER	SUPPLIES	02/10/2020	\$29.99	P
19200149	PRECISION GLASS & DOOR LLC	RB UPDATES - RECEPTION GLASS	02/10/2020	\$1,850.00	P
19200150	RIESTERER & SCHNELL INC	TIRE CHAIN	02/07/2020	\$234.66	P
19200151	SUPERIOR CHEMICAL CORPORATION	DRAIN OPENER	02/07/2020	\$245.82	P
19200152	UNITED RENTALS NORTH AMERICA INC	FILTERS	02/11/2020	\$165.00	P
19200153	WISCONSIN VALLEY BUILDING PRODUCTS	TOOLS	02/12/2020	\$41.69	P
19200154	WISCONSIN VALLEY BUILDING PRODUCTS	TOOLS	02/12/2020	\$39.96	P
19200155	DM STAMPS & SPECIALTIES	OFFICE SUPPLIES	02/24/2020	\$30.13	P
19200156	ACE HARDWARE	TOOLS	02/14/2020	\$7.77	P
19200157	ACE HARDWARE	SHOP SUPPLIES	02/18/2020	\$4.99	P
19200158	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	02/18/2020	\$230.66	P
19200159	AMAZON CAPITAL SERVICES	SHOP SUPPLIES	02/16/2020	\$89.99	P
19200160	AMAZON CAPITAL SERVICES	ID PRINTER SUPPLIES	02/17/2020	\$43.34	P
19200161	AMAZON CAPITAL SERVICES	CH SUPPLIES	02/19/2020	\$96.87	P
19200162	COMPLETE CONTROL	CH MEP UPDATES - CHILLER DDC	02/18/2020	\$2,504.20	P
19200163	CRESCENT ELECTRIC SUPPLY CO	SHOP SUPPLIES	02/11/2020	\$170.29	P
19200164	CRESCENT ELECTRIC SUPPLY CO	SHOP SUPPLIES	02/14/2020	\$136.95	P
19200165	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	02/19/2020	\$294.04	P
19200166	CINTAS CORPORATION	MAT CLEANING RIVER BLOCK	02/19/2020	\$92.58	P
19200167	GRAINGER (Maintenance)	SHOVELS	02/17/2020	\$46.36	P
19200168	LIBERTY CLEANERS INC	CLEANING COURTHOUSE, JAIL	02/17/2020	\$7,913.91	P
19200169	SHRED SAFE LLC	CONFIDENTIAL SHREDDING	02/18/2020	\$180.00	P
19200170	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	02/12/2020	\$61.66	P
19200171	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE BAKER LOT	02/12/2020	\$45.45	P
19200172	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC COMMUNICATION	02/12/2020	\$284.20	P
19200173	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE JAIL	02/12/2020	\$2,643.36	P
19200174	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	02/12/2020	\$848.74	P
19200175	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	02/12/2020	\$7.88	P
19200176	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	02/12/2020	\$81.30	P
19200177	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	02/12/2020	\$37.33	P
19200178	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	02/12/2020	\$4,807.77	P
19200179	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	02/12/2020	\$3,867.03	P
19200180	WRIGHTS CAP LLC	PLOW CONTROLS	02/14/2020	\$472.50	P
19200181	US BANK	TRAINING, FUEL	02/18/2020	\$185.22	P
19200182	STAPLES ADVANTAGE	OFFICE SUPPLIES	02/26/2020	\$20.49	P
19200183	STAPLES ADVANTAGE	OFFICE SUPPLIES	02/26/2020	\$20.49	P
50121016	STEEN MACEK PAPER COMPANY		02/17/2020	\$4,283.20	P

Grand Total:**\$97,677.97**

Committee Report - County of Wood

MAINTENANCE - FEBRUARY 2020

50121016 - 50121016 19191449 - 19191449 19200068 - 19200183

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: RISK MANAGEMENT

For the period of: FEBRUARY 2020

For the range of vouchers: 23200005 - 23200009

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
23200005	AEGIS CORPORATION	Notary Bonds	01/28/2020	\$90.00	P
23200006	J & D AUTO BODY	Vehicle Damage - Squad #27	02/10/2020	\$396.00	P
23200007	AMAZON CAPITAL SERVICES	Safety Supplies	02/10/2020	\$33.72	P
23200008	MIRACLE EAR	Workers Comp Payment	02/17/2020	\$6,699.00	P
23200009	WI COUNTY MUTUAL INS CORP	Additional Insured Endorsement	02/06/2020	\$275.00	P
Grand Total:				\$7,493.72	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: TREASURER

For the period of: FEBRUARY 2020

For the range of vouchers: 28190331 - 28190331 28200023 - 28200041

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
28190331	US BANK	NOTARY FEE	01/22/2020	\$20.00	P
28200023	CITY OF MARSHFIELD	JANUARY SPECIALS	02/05/2020	\$443.84	P
28200024	CITY OF NEKOOSA TREASURER	JANUARY SPECIALS	02/05/2020	\$774.58	P
28200025	CITY OF WISCONSIN RAPIDS	JANUARY SPECIALS	02/05/2020	\$336.26	P
28200026	MARSHFIELD UTILITIES	TAX DEED UTILITIES	02/05/2020	\$2.17	P
28200027	TOWN OF PORT EDWARDS	JANUARY SPECIALS	02/05/2020	\$1,141.86	P
28200028	TOWN OF SARATOGA	JANUARY SPECIALS	02/05/2020	\$1,157.76	P
28200029	TOWN OF GRAND RAPIDS	JANUARY SPECIALS	02/05/2020	\$491.80	P
28200030	TOWN OF MARSHFIELD	JANUARY SPECIALS	02/05/2020	\$240.31	P
28200031	VILLAGE OF ARPIN TREASURER	JANUARY SPECIALS	02/05/2020	\$399.98	P
28200032	VILLAGE OF PORT EDWARDS TREAS	JANUARY SPECIALS	02/05/2020	\$299.55	P
28200033	WATER WORKS & LIGHTING COMM	TAX DEED UTILITIES	02/05/2020	\$2.89	P
28200034	WI DEPT OF ADMINISTRATION	JANUARY WI LAND INFO	02/05/2020	\$6,006.00	P
28200035	STATE OF WISCONSIN TREASURER	CLERK OF COURTS REVENUES	02/19/2020	\$159,573.89	P
28200036	TITLE 365 COMPANY	TAX OVERPAYMENT REFUND	02/19/2020	\$878.96	P
28200037	WATER WORKS & LIGHTING COMM	TAX DEED UTILITIES	02/19/2020	\$32.28	P
28200038	NOWAKOWSKI ALAN	TAX OVERPAYMENT REFUND	02/26/2020	\$19.20	P
28200039	WATER WORKS & LIGHTING COMM	TAX DEED UTILITIES	02/26/2020	\$23.03	P
28200040	WOODTRUST BANK	MONTHLY SERVICE FEES	02/26/2020	\$122.19	P
28200041	US BANK	TRAINING/MEMBERSHIP DUES	02/26/2020	\$170.00	P
Grand Total:				\$172,136.55	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: WELLNESS

For the period of: FEBRUARY 2020

For the range of vouchers: 34200001 - 34200002

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
34200001	ASPIRUS OCCUPATIONAL HEALTH	Advisor/Mileage/HRA/Bios/Labs	02/03/2020	\$19,772.15	P
34200002	ASPIRUS OCCUPATIONAL HEALTH	Ergonomic Assessment Fee	02/03/2020	\$165.00	P
Grand Total:				\$19,937.15	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

February 4, 2020

To: Wood County Board of Supervisors

From: Kimberly McGrath, Director of Human Resources

Subject: Wage Data for the County Clerk, Register of Deeds, and Treasurer positions

At the request of the County Board Chairman and Vice Chair, I am sharing the below wage information as it related to the salaries of the elected positions of County Clerk, Register of Deeds, and Treasurer. The salaries of these positions must be set by resolution prior to April 15, 2020.

Comparable Data

One of the ways that we ensure our wages are fair and competitive is to benchmark our positions externally against other comparable counties. We have historically selected 17 Wisconsin counties to compare our positions to who are similar in size, complexity, and/or geographical location. These are largely the same counties we compared to in the 2017 County-wide market review and the current/ongoing 2020 Classification and Compensation Study.

- County Clerk- The current salary for this position in Wood County is \$75,864. When compared to our comparable counties, the average salary is \$73,756 and the median is \$74,018. The salary set by the proposed resolution is \$83,078 (9.5% increase).

Brown	\$75,700
Calumet	\$69,340
Chippewa	\$69,486
Columbia	\$80,019
Dodge	\$71,167
Dunn	\$64,400
Eau Claire	\$73,620
Jefferson	\$79,913
Manitowoc	\$67,329

Marathon	\$83,422
Outagamie	\$76,178
Ozaukee	\$77,877
Portage	\$75,920
St. Croix	\$74,018
Sauk	\$65,836
Waupaca	\$72,507
Winnebago	\$77,120

- Register of Deeds- The current salary for this position in Wood County is \$75,864. When compared to our comparable counties, the average salary is \$72,507 and the median is \$72,507. The salary set by the proposed resolution is \$83,078 (9.5% increase).

Brown	\$75,700
Calumet	\$69,340
Chippewa	\$69,486
Columbia	\$80,019
Dodge	\$71,167
Dunn	\$64,400
Eau Claire	\$73,620
Jefferson	\$70,928
Manitowoc	\$67,329

Marathon	\$68,772
Outagamie	\$73,960
Ozaukee	\$77,877
Portage	\$75,920
St. Croix	\$74,018
Sauk	\$70,456
Waupaca	\$72,507
Winnebago	\$77,120

- Treasurer- The current salary for this position in Wood County is \$75,864. When compared to our comparable counties, the average salary is \$72,926 and the median is \$73,351. The salary set by the proposed resolution is \$83,078 (9.5% increase).

Brown	\$75,700
Calumet	\$69,340
Chippewa	\$69,486
Columbia	\$81,848
Dodge	\$71,167
Dunn	\$64,400
Eau Claire	\$73,620
Jefferson	\$70,928
Manitowoc	\$67,329

Marathon	\$73,351
Outagamie	\$76,178
Ozaukee	\$77,877
Portage	\$68,878
St. Croix	\$74,018
Sauk	\$75,994
Waupaca	\$72,507
Winnebago	\$77,120

Equity

The other way we ensure wages are fair and competitive is to look at equity. One of the points made at the February Executive Committee was the comparison of wages to the elected Clerk of Courts position.

When looking at our comparable data, the majority (76%) pay a higher salary for the Clerk of Courts position as compared to the County Clerk, Register of Deeds, and Treasurer. Below is comparable information for the Clerk of Courts position. The current salary for this position in Wood County is \$81,063. When compared to our comparable counties, the average salary is \$78,348 and the median is \$79,204.

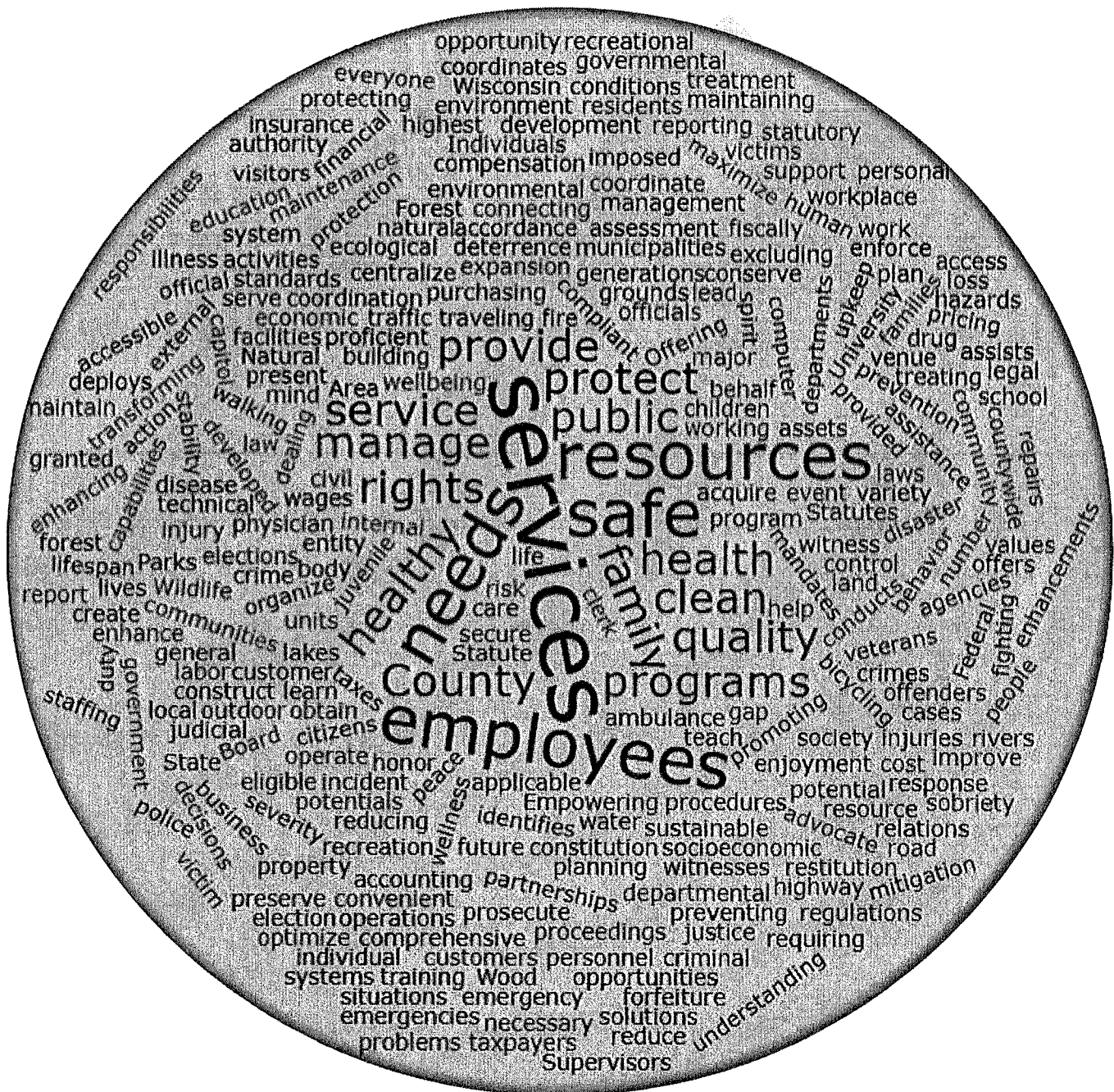
Brown	\$78,700
Calumet	\$71,400
Chippewa	\$76,294
Columbia	\$79,302
Dodge	\$75,023
Dunn	\$68,856
Eau Claire	\$79,529
Jefferson	\$79,518
Manitowoc	\$67,666

Marathon	\$87,078
Outagamie	\$87,670
Ozaukee	\$81,760
Portage	\$85,888
St. Croix	\$75,982
Sauk	\$74,823
Waupaca	\$79,204
Winnebago	\$83,216

Lastly, we consider internal equity. During the County's last Classification and Compensation Study the elected officials completed job documentation and were placed in the County's wage plan at Grade 11 (County Clerk, Register of Deeds, and Treasurer) and Grade 12 (Clerk of Courts). The difference in grade was based upon the differences in the complexity of the jobs, including the level of problem solving, decision making ability, and context of interactions. As described above, 76% of our county counterparts also make that distinction.

It is my hope that you will take this information into account when setting the wages for the County Clerk, Register of Deeds, and Treasurer positions for the next term of office as it is critically important that our wages remain fair and competitive.

Thank you for the opportunity to present this to the Board for review.



EXECUTIVE COMMITTEE MEETING MINUTES

DATE: Tuesday, November 6, 2018
TIME: 8:00 a.m.
PLACE: Health Dept. EOC
River Block Building
Wisconsin Rapids, WI

PRESENT: Doug Machon, Bill Clendenning, Ken Curry, Dennis Polach, Bill Winch, Donna Rozar,
Adam Fischer

Motion (Fischer/Machon) to approve creating a process to start planning a County Strategic Plan with the County Board Vice Chair as a liaison to work with Nancy Turyk and to provide monthly reports to the EC. Motion carried unanimously.

DRAFT

Wood County Mission: *A brief description of the County's purpose.*

To provide quality, innovative, and cost-effective services that enhance quality of life, health, and safety, by a team committed to excellence, integrity, accountability, and respect.

Vision: *What will Wood County look like in the future?*

Our local government provides outstanding service, making Wood County a community of choice with safe and vibrant neighborhoods; business, educational, and cultural opportunities; connectedness; and vitality.

Guiding Principles and Operational Foundations

Respect and Collaboration

Wood County officials and employees treat residents, visitors, businesses, government representatives, and one another impartially and with dignity and civility.

Professional Service

Wood County conducts its business in an ethical, reliable, honest, accountable, and transparent manner by qualified and knowledgeable people.

Fiscally Responsible

Wood County operates efficiently and with integrity.

Leadership

Wood County anticipates change. It responds to current circumstances, while preparing for the future.

Environmental Stewardship

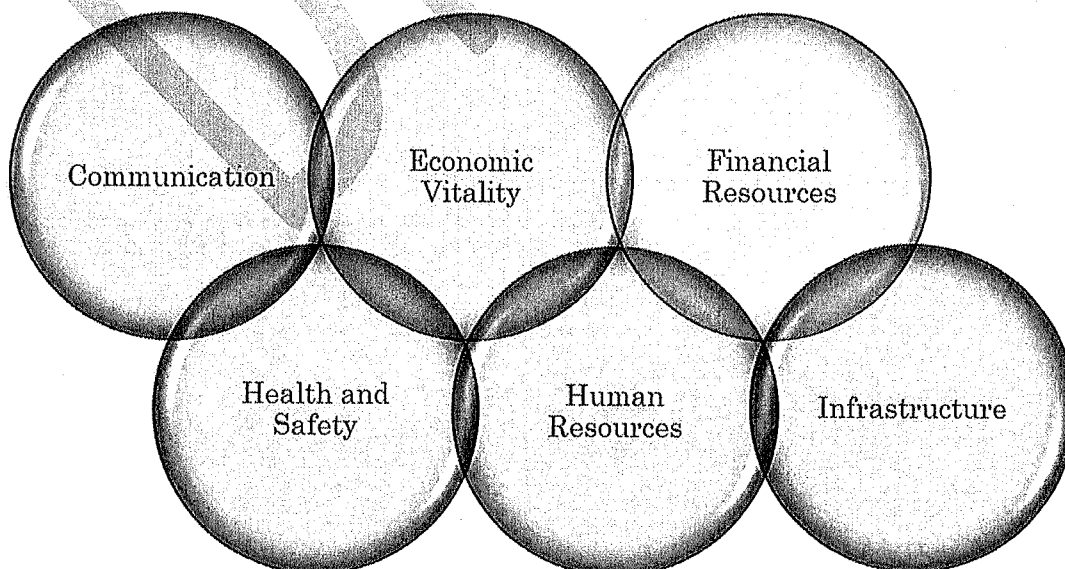
Wood County is fortunate to have a variety of natural resources that benefit residents, visitors, and businesses, through community resiliency and improved quality of life. Through stewardship, these natural resources will provide recreation, sustainable assets, and healthy living conditions for current and future generations.

Purpose

The development of this plan and its process was initiated by a unanimous vote of the Executive Committee of the Wood County Board of Supervisors on November 6, 2019. Its content was developed from input from County department heads, elected officials, and relevant plans approved by County committees. This plan was prepared by Donna Rozar, Vice Chair, Wood County Board of Supervisors and Nancy Turyk, Wood County Community Development Extension Educator. The following department heads also contributed to writing: Jason Grueneberg, Planning and Zoning; Sue Kunferman, Health Department; Kim McGrath, Human Resources and Brandon Vruwink, Human Services. This plan is intended to complement, not supersede, department plans.

The Wood County strategic plan has been developed to provide strategic guidance to Wood County operations to enhance efficiency while carrying out the County's mission and providing pathways to the achievement of its vision. Six overarching categories were used in the strategic plan which cross-cut departmental boundaries. Within each category, overarching strategies were identified. In many cases, the actions by multiple departments, along with partnering organizations, will be needed to fully attain the strategy. It is recommended each department review the strategies, and, if relevant, identify actionable items that contribute to the achievement of the strategy.

The success of this plan is dependent on departments, stakeholders, and elected officials to identify and implement their respective actionable items needed to achieve these strategies. To remain relevant, this five-year plan should be reviewed annually and updated as needed, with a comprehensive review by the Executive Committee (Operations Committee) in 2024.



Goals and Strategies

Communication

Effective communication is essential to the successful implementation of the County's mission and all the strategies identified in this plan. How communication occurs within the County is part of its culture. Frequently, internal efficiencies can be enhanced through interdepartmental communication and collaborations. Developing and cultivating external partnerships is also critical to County operations and services.

Collaboration

1. Expect a culture of collaboration by all within county government.
2. Intentionally and respectfully engage members of the populations we intend to serve.
3. Enrich partnerships with local, state, federal, and tribal governing bodies and organizations with common service goals.

Messaging and Marketing

1. Maintain a welcoming environment in County facilities.
2. Develop implementation strategies to communicate the County's mission, vision, guiding principles, and strategic goals to attract and retain employees, residents, businesses, and tourists.
3. Recognize the value of Wood County and express it to others. Frame messages to attract and retain residents, businesses, and tourists.
 - a. Conduct a rebranding initiative to develop a unified county message to attract new residents and tourists. Identified in REDI plan – lead organizations to be determined.

Economic Vitality

From economic and social perspectives, economic vitality is essential to the stability of Wood County. Many of the services provided by the County enhance aspects of quality of life, which makes living, visiting, and doing business in the County more desirable. Career opportunities, strong schools, housing, diverse transportation options, parks, forestry, and recreation all contribute to economic vitality.

Countywide Strategies for Economic Development

1. Coordinate the development of the USDA Rural Economic Development Initiative (REDI) plan, including strategies and timelines for implementation.
 - a. Continue to develop plan content with Wood County economic development partners. Planning & Zoning Dept. and Extension

- b. Following public comments, submit plan to USDA for their review and approval by September 2020. Planning & Zoning Dept. and Extension
2. Identify the role of Wood County in economic development and implement strategies to support it.
 - a. The CEED Committee will make recommendations to County Board in Fall 2020.
3. Develop and nurture ongoing collaborations by establishing strategies for efficient communication and cooperation with local and regional economic development partners.
 - a. Continue coordinating quarterly economic development round table meetings. Planning & Zoning Dept.
 - b. Consider other recommendations resulting from the REDI planning process. Planning & Zoning Dept. and Extension
4. Improve housing options in the County for diversity, quality, and efficiency.
 - a. As part of the REDI plan, summarize studies and develop strategies throughout the County. Planning & Zoning Dept.
5. Maintain, develop, and manage parks, forestry, and recreation areas to meet the needs of the County, and to attract visitors and events to Wood County.

Financial Resources

It is essential for the County to manage financial resources in a fiscally responsible manner. Decision-making related to expenditures and investments, developing long-term plans and budgets, proper tracking and management of funds, and seeking additional funding are all part of being fiscally responsible.

Financial Sustainability and Planning

1. Develop long-term budget plans and strategies.
2. Develop new revenue streams through the expansion of partnerships and collaborations, participation in grant and rebate programs, and other sustainable financial opportunities.
 - a. Maximize grant funding. Explore the possibility of a County grant writer.
3. Increase tax revenues through investments that will attract people to live, play, and work in Wood County.
4. Maximize eligible reimbursements to the County.
 - a. Lobby state and federal legislators on importance of sustainable reimbursement models.
 - b. Examine internal funding structures and adjust to maximize reimbursements. Example: IT Dept. fees

Health and Safety

Preservation of life and property in Wood County is paramount. Promoting a safe and secure environment minimizing all threats, hazards and incidents requires preparation to respond to emergencies as well as forethought to identify ways to minimize the extent of damage to people

and properties. Continually providing critical services to the community involves having trained personnel, up-to-date technology, and coordinating with partners from all levels of government across every community. Wood County seeks to be a forerunner in the industry of emergency management and drive the field of emergency management forward and strives to provide the most technologically advanced and innovative methods of response to emergencies.

The Health and Safety of our residents is the foundation to creating a prosperous and engaged county. The goals outlined in this strategic plan emphasize the need for prevention and treatment options to ensure residents are well informed and have access to necessary health services. Wood County is a beautiful place to live; taking steps to protect the air, water, and other natural resources is essential to improving our quality of life.

Public Safety

1. Maintain an acceptable level of service for the community, regardless of challenges. Ensure emergency personnel and stakeholders are properly trained and equipped to accomplish their expanded duties during major emergency or disaster situations. All public safety departments
2. Provide the highest quality services by proactively seeking new and better ways to improve upon the services offered to Wood County. All public safety departments
3. Work with businesses and industry in prevention planning. Emergency Management
4. Abate vulnerable community assets to assure the continued provision of communication and services. Emergency Management
 - a. Incorporate strategies into the County resiliency plan (see Infrastructure).
5. Develop a "Safe Room" program for vulnerable communities. Emergency Management

Emergency Management Communication

1. Expand public education and awareness capabilities. Increase community education on personal mitigation measures for all hazards. Emergency Management
2. Strengthen EOC and emergency public information and warning capabilities.
3. Enhance the Mitigation System through developing and leveraging technology, partnerships, funding opportunities, and policy.

Well Being

1. Promote conditions that foster the healthy growth and development of Wood County children.
 - a. Seek external funding and implement the Parents as Teachers Program. Health Dept.
 - b. Improve health outcomes for youth aged 11-18 by ensuring all school districts complete the Youth Risk Behavior Survey and developing Providers and Teens Collaborating for Health (PATCH) in at least one school. Health Dept.
2. Expand prevention and treatment strategies to address substance abuse in Wood County.
 - a. Reduce underage drinking and unhealthy adult alcohol consumption in Wood County. Health Dept.

2. Maintain benefit programs that enhance the well-being of our employees and their families.
 - a. Regularly educate employees about the Wellness Program and wellness policies. Health Dept.
3. Support an environment of flexibility to promote a healthy work-life balance for our employees.

Training and Development

1. Empower innovative leadership and provide opportunities for enhancing managerial effectiveness.
2. Encourage employee growth and development and champion opportunities to enhance employee skills and qualifications.
3. Encourage and support internships and other opportunities to develop future professionals.

Inclusive and Collaborative Workplace Culture

1. Build a culture of employee engagement, empowerment, and involvement.
2. Cultivate a collaborative environment where employees are encouraged to reach across organizational lines to enhance programs and services.
3. Foster a diverse environment where everyone is valued and supported to reach their highest potential.

Infrastructure

Wood County's infrastructure is critically linked to the County's economic vitality, quality of life, and resiliency. Infrastructure includes transportation systems, water resources, and County-owned facilities, land, and equipment. Due to the scale of investment and availability of funding assistance, strategic long-term planning is essential to ensure this infrastructure is maintained, efficient, meets future needs, and employs modern technologies.

Resiliency

1. Develop resiliency strategies to mitigate the extent of impacts from severe weather and other unpredictable events.
 - a. Provide opportunities for County staff to gain an understanding about their role in increasing resiliency in Wood County.
 - b. Identify potential challenges to County operations in the case of extreme events and maintain plans for continued operations.

Efficiency

1. Plan for a variety of transportation system enhancements to attract and serve residents, businesses, and visitors. Ensure connections are made to other areas in this region.

- a. Update the County's bicycle and pedestrian plan by 2022. Planning & Zoning and Health Depts.
 - b. Research current and future transportation needs, including gathering input from community members, and research best practices for improving transportation in rural communities. Health Dept.
2. Explore the implementation of fleet vehicles in the County.
3. Continue to develop and implement the County's energy plan to reduce short- and long-term energy expenses.
 - a. Using the 2020 baseline electricity study, prioritize County properties for additional evaluation and identify benchmarks for investment and return on investment.
 - b. Establish a monitoring strategy to quantify energy reductions. Renewable & Sustainable Committee
 - c. Establish a baseline for non-electrical fuel use in the County. Renewable & Sustainable Committee
4. Continue to support Lean Process Improvement funding.

Recreational Infrastructure

1. Support existing Wood County recreational opportunities.
2. Explore future Wood County recreational opportunities.
 - a. Encourage community design and development that supports physical activity. Health Dept.
 - b. Explore multi-municipality trail connectivity and signage, and overall outdoor/indoor recreation infrastructure improvements. Health Dept.
 - c. Enhance accessible playground features for all age ranges at County parks. Health Dept.
3. Initiate strategies that improve and maintain water quality related to recreational spaces in Wood County.
 - a. Evaluate the health of water quality at County beaches. Health Dept.
 - b. Review shoreland and upland management strategies to reduce erosion and pollutant inputs. Land & Water Conservation Dept.

Administrative Coordinator Report

1. Attended WCA Legislative Exchange in Madison.
2. Took part in meeting with State Department of Health Services concerning 140 Review of County Health Department.
3. WDLB Radio interview.
4. REDI Steering Committee meeting.
5. County Strategic Plan meeting following February County Board.
6. Took part in REDI conference call with UW Extension staff.
7. WFHR Radio interview.



Wood County WISCONSIN

WELLNESS

Adam Fandre

Wellness Coordinator

11a

Letter of Comments – February 2020

As with last month, my focus during February has been on helping participants complete the first two steps, the biometric screening and health risk assessment, to enroll in the Wellness Program. As of writing this, 8 of the 9 on-site biometric screenings have been completed with the final one tentatively set to take place on March 11, 2020. In the table below you will find the most up to date participation numbers for these activities in 2020 compared to the last two years.

Completion of Biometric Screening and Health Assessment			
	2018	2019	2020*
Biometric Screening	420	478	394
Health Assessment	411	465	317

**Numbers are not final since participants have until the end of March to complete these activities*

As you will notice, the 2020 participation is not far off from the previous years, especially since participants still have another month to get these two activities completed. With that said, between now and the end of March, the frequency of my reminders will increase in order to encourage participation and ensure deadlines are not missed. Likewise, the Wellness Committee members and champs are also providing updates and reminders at their department meetings. I will provide the finalized numbers for the participation in these activities for 2020 at our next meeting in April.

The month of February also marked the kickoff for the quarter 1 wellness challenge, *Healthy Habits*, which is a 5-week activity focused on healthy eating and exercise, which are some of the greatest risk factors for Wood County. The number of participants taking part in this activity is just under 200. Likewise, I have been working with participants on navigating the newly structured wellness program and answering questions as they arise. Overall, participants seem to be settling into this new structure and the feedback received so far has been positive with the increased flexibility and options available to them to get their points.

As a reminder, the third and final activity participants must complete to enroll in the Wellness Program, Health Coaching, will begin in April and continue through the end of June. In preparation for this, I have started contacting the various Wood County locations to reserve rooms for various dates and times, ensuring all shifts and departments have ample opportunity to schedule a time that works for them. I anticipate this schedule will go live in the next week.



Wood County WISCONSIN

WELLNESS

Adam Fandre
Wellness Coordinator

Wellness Coordinator Monthly Updates

- Setup for and coordinated on-site biometric screenings at the Annex & Health Center, Courthouse, Highway Department, and River Block. Screenings typically begin at 6:00am and end at 10:00am. Maintenance and the Sheriff's Department have been very accommodating and helpful ensuring appropriate building access is available to employees signed up for earlier appointments.
- Continuing to work with Wellness Champs on communicating any important deadlines, activities and information at their respective department meetings.
- Working with staff at departments who do not have computers, or readily available access to computers, in order to complete various wellness activities.
- Worked with UW-Extension, Health Department, and Wisconsin Rapids Community Media, to coordinate and record various Lunch & Learns. The next Lunch & Learn will take place on March 24th and focus on human trafficking. This presentation will be recorded and made available for participants unable to attend in-person. Hard copies of this information will also be made available to staff without readily available computer/internet access.
- Finalized communication pieces for the quarter 1 wellness challenge, *Healthy Habits*, and sent out to participants. Weekly informational pieces, tips, tricks, etc. on healthy eating and exercise will be sent out for each of the 5 weeks.
- Finalized tentative InBody Body Composition Testing schedule and made available to employees. The InBody is made available on-site to Wood County employees every March and September. Cost for this activity is \$5.
- Working with Aspirus and department heads to coordinate ergonomic assessments for employees. Two ergonomic assessments were held for Human Services and one for Clerk of Courts. Met with department heads to discuss ergonomic assessment results and recommendations.
- Coordinated with various massage therapists to hold chair massages at the courthouse and River Block in order to meet the needs/wants of various shifts/departments. Sending out appointment reminders to employees who scheduled appointments.
- Meeting with new hires to review Wellness Program and assist with registration and successful completion of three required activities by their appropriate deadlines.
- Reserving rooms and dates for 2020 health coaching set to take place in April, May, and June at the various Wood County locations.
- Continue to update wellness bulletin boards at various Wood County locations with most up-to-date information and wellness resources.
- Continue to assist participants with navigating wellness portal and answering questions as they arise. Any feedback received is passed along to ManageWell support staff.

Vaccine Cost excluding labor:

- Flu Vaccines are \$17.79 (up from \$14.18 in 2018, includes flu vaccine, alcohol prep pad, needle, syringe, gauze, and band-aid.)

Non-Wood Co Vaccines that need to be billed: 24 vaccines given to non-wood county folks, Total revenue of \$545.04 should go to Norwood.

- Bill BSG for 16 shots; \$363.36; This revenue can go to Norwood's account.
- Bill Aegis Therapy Company for 2 shots; \$45.44; This revenue can go to Norwoods account.
- Bill PRN Therapy Company for 3 shots; \$68.13; This revenue can go to Norwoods account.
- Bill ODC for 3 shots; \$68.13; This revenue can go to Norwoods account.

Norwood Labor: Total of \$962.45

- Krissy Luepke-4 hours, \$51.80/hr; \$207.22; Charge Health fund and put into Admission Wages
- Lori Luther-15 hours, \$30.85/hr; \$462.78; Charge Health fund and put into CR/PW? Wages
- Maria Luepke-6 hours, \$48.74/hr; \$292.45; Charge Health fund and put into CR/PW? Wages

Edgewater Labor: Total of \$723.53

- Tara Feltz-15 hours, \$48.24/hr; \$723.53; Charge Health fund and put into EW? Wages

Reimburse Norwood Nursing Supplies for Flu Shots: (Charge Wellness) \$520.51

- 319 shots @ \$17.79= \$5,675.01
- \$962.45 owed to Norwood for labor from Health Fund

-Total owed to Norwood for Flu vacs and labor: \$6,637.46

- \$6,116.95 was debited from the health fund and credited to Norwood in November 2019 to pay for vaccines.
- Remaining owed to Norwood from Health Fund is \$520.51
- Remaining owed to Edgewater from Health Fund is \$723.53

Total cost of Flu Vaccines= \$7,787.95; 343 employees/family= \$22.71/Vaccine

Vaccines: \$6,101.97

Wages: \$1,685.98

YEARLY SUMMARIES:

2019, Wood County gave 343 flu vaccinations at Wood County

Total cost of Flu Vaccines= \$7,787.95; 343 employees/family= \$22.71/Vaccine

Vaccines: \$6,101.97

Wages: \$1,685.98

2018, Wood County did 287 flu vaccinations at Wood County

Total cost of Flu Vaccines= \$6135.33; 287 employees/family= \$21.38/Vaccine

Vaccines: \$4069.66

Wages: \$2065.67

2017, Wood County did 290 flu vaccinations at Wood County (WPS pays \$93.00/vaccination in clinics)

Total cost of Flu Vaccines= \$6182.44; 290 employees/family= \$21.32/Vaccine

Vaccines: \$4785.00

Wages: \$1397.44

(2017 Aspirus rate is \$24 if billing the employer, \$50 if billing individual insurance.)

2016, VNA did 157 flu vaccinations at Wood County) Provided by Aspirus @ \$22/shot

2015, VNA did 162 flu vaccinations at Wood County