

HIGHWAY INFRASTRUCTURE & RECREATION COMMITTEE MEETING AGENDA

DAY & DATE: Thursday, February 7, 2019
TIME: 8:00 a.m.
PLACE: Wood County Highway Department
555 17th Ave North
Wisconsin Rapids, WI 54495

1. Call meeting to order.
2. Declaration of Quorum.
3. Public comments.
4. Correspondence
5. **CONSENT AGENDA**
 - a. Approve minutes from previous committee meetings
 - b. Department Staff Reports
 - c. Department Vouchers
 - d. Highway Revenue Reports
6. Review items, if any, pulled from consent agenda.
7. ATV Update
8. IT Printer/Copier Management Program
9. Discuss Control Environment Resolution
10. **HIGHWAY**
 - a. Street lighting requests on CTH Z (Griffith Ave) – Brookshire Court and Sampson Street
 - b. Culvert Quotes
 - c. Five Year Capital Improvement Plan
 - d. Referral from Judicial and Legislative Committee for an Ad Hoc Committee to explore the need for a Property Committee
 - e. Permit fee structure and online permitting
 - f. Resolution designating April 8-12, 2019 a Work Zone Awareness Week in Wood County
 - g. CTH U (Eagle Road) update
 - h. CTH U (Bridgewater/Classic Development) update
 - i. Intersection of CTH Z and 8th Street – communication and imminent project
11. **PARKS AND FORESTRY**
 - a. Request by Aqua Skiers to have additional beach closures in 2019
 - b. Parks Revenue Report
 - c. Forestry Revenue Report
12. Future Agenda Items
13. The Committee may go into closed session per Wis. Stat. s. 19.85(1)(c) to discuss the compensation package of the Parks and Forestry Director.
14. Return to open session.
15. Set next regular meeting date, March 7, 2019 at the Wood County River Block Auditorium 111 W. Jackson St., WI Rapids, WI 54495.
16. Motion to adjourn.

HIGHWAY INFRASTRUCTURE & RECREATION COMMITTEE

MEETING MINUTES

DAY & DATE: January 3, 2019
TIME: 8:00 a.m.
PLACE: Wood County River Block Auditorium
111 W. Jackson St., WI Rapids, WI 54495
ADJOURNMENT TIME: 8:38 A.M.
MEMBERS PRESENT: Chairman Adam Fischer, Supervisor Marion Hokamp, Supervisor Lance Pliml, Supervisor Dennis Polach, Supervisor Bill Winch
EXCUSED:
OTHERS PRESENT: Supervisor Bill Clendenning, County Board; Director Chad Schooley, Parks and Forestry; Sandra Green, Parks and Forestry Office Supervisor; Forest Administrator Fritz Schubert, Parks and Forestry; Adam Dekleyn, Planning and Zoning; Commissioner Roland Hawk, Highway; Gavin Hutchinson, WIDNR, County Board Chairman, Doug Machon

1. Call meeting to order. Meeting called to order by Chairman A. Fischer at 8:00 am.
2. Fischer declared a quorum.
3. Public comments. Supervisor B. Clendenning from District #15. He had a constituent let him know that he is upset about the Disc Golf Permitting that is beginning in 2019. He would like to talk with someone about this. Fischer commented regarding B. Winch.
4. Correspondence. C. Schooley received a phone call from the Aqua Skiers regarding the Biron Project and the reroute of County Trunk U. They will be displaced from their site on the river with this project for possibly two years. The Aqua Skiers let C. Schooley know as they may come back to the committee and P&F department for a request for additional use of the Red Sands Beach this summer.
5. **CONSENT AGENDA**
 - a. Approve minutes from previous committee meetings
 - b. Department Staff Reports
 - c. Department Vouchers
 - d. Highway Revenue Reports
6. Review items, if any, pulled from consent agenda. **Motion made by L. Pliml and second by M. Hokamp to approve the consent agenda. Motion carried.**
7. ATV Update. No update at this time.
8. **HIGHWAY**
 - a. CTH U Village of Biron jurisdictional transfer. R. Hawk spoke with the village president. Their project was bid last summer. There will be a system of jurisdictional transfers of right-a-ways. It will be an ongoing process. We can't dedicate or put traffic on this right-of-way until highway owns it. By the end of 2019, they anticipate all the transactions to be complete. A meeting is being held on January 10th in the Village of Biron to acquire a right-of-way and easements from property owners on the project.
 - b. Invoice Payment Due Terms. Current time period to pay an invoice is 30 days. They would like to change it to 60 days with the committee's approval. **Motion by M. Hokamp and second by L. Pliml to approve the invoice payment terms to 60 days. Motion carried.**
 - c. Traffic Maintenance Agreements/TMS. This is for traffic incidents that we manage for the DOT on State Highways. R. Hawk sent the information around to be signed.

- d. WCHA Winter Road School. An update was given. In the past Supervisors M. Hokamp and J. Zurfluh attended this school. R. Hawk is passing the information along if any of the committee members are interested. Funding and politics of funding and maintenance are discussed. The school is January 14, 15, 16, and 2019 at the Chula Vista in the Wisconsin Dells. **A motion to approve having someone to go to the training. Motion by A. Fischer, second by L. Pliml. Motion carried.**

9. PARKS AND FORESTRY

- a. Resolutions for Snowmobile and ATV Maintenance State Grants. **Motion by L. Pliml and second by D. Polach to approve the resolutions. Motion carried.**
 - b. Resolution to adopt the 2018 Parks, Recreation, and Open Spaces Plan. C. Schooley and A. Dekleyn gave an introduction and overview of the plan. C. Schooley gave an overview of why this Open Spaces Plan is needed, and what projects were grant funded as a result of the 2011 plan. C. Schooley stated that the county would receive additional points in the grant application process if the townships, where the parks are located, would approve the plan as well. C. Schooley will be pursuing this once the County Board approves the plan. C. Schooley asked the committee how they would like him to distribute this plan to County Board members. Preference is to keep it as a link to the P&F website, and to send a follow-up e-mail to all members the Wednesday or Thursday prior to the County Board meeting. Chairman Fischer encourages all members to voice their support of the plan at the meeting. **Motion by L. Pliml to approve the resolution to adopt the Wood County Parks and Forestry Open Spaces Plan. Second by M. Hokamp. Motion carried.**
 - c. Resolution to approve the 2019 Wood County Forest Annual Work Plan. This is a requirement to receive County Forest Administrator Grant which pays for half of the pay and benefits for our administrator. **Motion by L. Pliml and second by Supervisor D. Polach. Motion carried.**
 - d. Parks and Forestry 2019 Annual Work Plan. **Motion to approve the Parks and Forestry 2019 Annual Work Plan by L. Pliml and second by M. Hokamp. Motion carried.**
 - e. Parks Revenue Report. C. Schooley went through the report with the committee. Powers Bluff and self-registration was down a bit from last year. Parks did exceed their budgeted revenues.
 - f. Forestry Revenue Report. F. Schubert went through the revenue report with the committee. 2018 was a great year as we exceeded the budgeted revenue. **Motion by A. Fischer and second by L. Pliml to approve the Forestry and Parks revenue reports. Motion carried.**
10. Future Agenda Items.
11. Set next regular meeting date, February 7, 2019 at the Wood County Highway Department, 555 17th Ave North, Wisconsin Rapids, WI 54495
12. Supervisor called the meeting at 8:38 am.

Signed electronically by, Secretary Marion Hokamp

Marion Hokamp

Minutes taken by Sandra Green, Parks & Forestry Office Supervisor



Wood County

WISCONSIN

OFFICE OF
HIGHWAY COMMISSION

Roland Hawk
COMMISSIONER

February 7, 2019

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, Highway Commissioner

Subject: Commissioner Report for February 7, 2019 HIRC meeting

Department Activities

Personnel

With guidance from HR, a seasoned mechanic was promoted to a Lead Mechanic. His position description was modified to align with other lead workers and he was advanced to Grade 8 Step 8.

At the January WCHA Winter Road School, Commissioner Hawk was elected chair of the WCHA Technical Advisory Committee and selected to serve on the Utility Committee.

Seeking approval of a Resolution designating the week of April 8 – 12, 2019 as “WORK ZONE AWARENESS WEEK IN WOOD COUNTY” This is being coordinated in every county in Wisconsin. Agenda item.

Staff uniforms have been delivered. Some alterations and exchanges are necessary. Several employees have expressed their appreciation for the apparel.

Highway Projects

Working on engineering 2019 County Highway Projects.

Acquisition of R/W & easements along CTH U from STH 54 to S. Biron Drive is progressing. Project is scheduled for 2020 construction. Commissioner has been in communication with Vil. of Biron President Jon Everson regarding Storm Sewer Maintenance Agreement. Resurfacing CTH H from Clark Co Line to Marshfield is in DOT Letting and scheduled for 2019 construction.

Classic Development and Village of Biron are submitting right-of-way documents for review. The Bridgewater – CTH U project is expected to wrap up this year. County to receive new R/W by deed, and conduct discontinuance of old R/W after Highway accepts the new roadway.

Four bridges on County Highways are under contract for replacement in 2019. These projects are funded 50% with County Highway Improvement Program (CHIP) funds.

Highway Maintenance

Reviewing permits and permit fees. Exploring options for online permitting process to make it easier and more convenient to obtain permits from the highway department.

Winter storm maintenance. Assessing salt use and effectiveness of increased brine. Implementing biodegradable additive to salt & salt brine to lower the effective working temperature of rock salt and brine.

Crews continue to cut brush on County Highway R/W weather permitting.

When pavements are dry we are patching cracks and filling pot holes.

Inventory and installation of road signs for county and state highways, in accordance with rotation plan.
(On going)

High Capacity Brine Facility

A few modifications are being made to the room that houses the High Capacity Brine Maker (HCBM) to protect walls and facility from saline spray. **An open house is scheduled for February 26.** Invite will be circulated soon.

Marshfield Facility

Negotiating a contract with architect and engineer to establish design criteria for cold storage building and storm water treatment plan. Will be adding ceiling fans to the existing garage to improve air circulation.

ATV Plan

Signs are being installed and coordination with towns and municipalities continues. Continue discussion with WisDOT to access STH 73 bridge at Nekoosa and STH 80 at Babcock. Ongoing coordination with town of Remington and Sandhill Property Manager, Ryan Hafeele. Commissioner Hawk is scheduling a meeting to discuss options for Ball Road in the town.

Frac Sand Development

Negotiations with Coulee Frac Sand is ongoing and Commissioner is developing draft agreement for county highway improvements. (Ongoing)

Equipment

Shop has been steady with repairs and maintenance to patrol trucks and winter equipment. The past couple storms and low temperatures have been hard on equipment. Brine Truck was put into service October 22 modifications to the spray bar and brine distribution will continue as we identify needs. Noticeable improvements with recent modifications.

First new CAT rubber tired back hoe arrived January 25. Expect the second by early-April. Sold the track back hoe on Wisconsin Surplus for \$20K more than trade in price.

Rented crusher to produce recycled crushed asphalt for asphalt plant as well as make aggregate chips for trial of chip seal projects. Had to shut down the crusher due to low temperatures. Hope to resume by February 5 or 6.

Will be contracting with local electrician to update and replace wiring and harnesses at the asphalt plant. This work will be completed prior to May start up date.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor

HIRC Meeting

Revenues

Revenues are as anticipated.

We have received the first General Transportation Aids payment of \$548,606.26. We will receive two more payments this year; one in July for \$1,097,212.52 and one in October for \$548,606.26. Those monies are the main source of funding for the Maintenance Fund.

Expenses

Expenses are as anticipated.

We are chiefly engaged in Snow Removal and Shop Operations at this time of year.

Other

In the packet, please see my write-up regarding the reasons that I would not be in favor of Centralized Accounting. I included it behind the "Control Environment" resolution.

Also, it was mentioned to me that some departments may be having an issue with Accounts Receivable. This month, I have included an Accounts Receivable Aging Schedule in the packet. I ran the report on January 25th. Our total accounts receivable at that time was \$11,676.91. All outstanding invoices were classified as "Current". Details of any and all invoices are available for the asking.

Wood County Highway Department
Accounts Receivable Aging Schedule
1/25/2019

Account			Balance		Invoice Date	Days Past Invoice Date			Total Due
			1/25/2019			Current	>60	>120	
TOTALS SHOWN HERE (DETAIL FOLLOWS BELOW)						\$ 11,676.91	\$ -	\$ -	11,676.91
Due From State of Wisconsin									
						-	-	-	-
						-	-	-	-
						-	-	-	-
		Subtotal		-					
Due From Towns									
	Town of Arpin		-			-	-	-	-
	Town of Auburndale		-			-	-	-	-
	Town of Cameron		-			-	-	-	-
	Town of Cary		-			-	-	-	-
	1218-08AT		385.74		12/21/2018	385.74	-	-	385.74
	Town of Cranmoor		-			-	-	-	-
	Town of Dexter		-			-	-	-	-
	Town of Grand Rapids		-			-	-	-	-
	Town of Hansen		-			-	-	-	-
	Town of Hiles		-			-	-	-	-
	Town of Lincoln		-			-	-	-	-
	Town of Marshfield		-			-	-	-	-
	Town of Milladore		-			-	-	-	-
	Town of Port Edwards		-			-	-	-	-
	Town of Remington		-			-	-	-	-

Wood County Highway Department
Accounts Receivable Aging Schedule
1/25/2019

Account		Balance			Days Past Invoice Date			Total Due
		1/25/2019		Invoice Date	Current	>60	>120	
	Town of Richfield	-			-	-	-	-
	Town of Rock	-			-	-	-	-
	Town of Rudolph	-			-	-	-	-
	Town of Saratoga	-			-	-	-	-
	Town of Seneca	-			-	-	-	-
	Town of Sherry	-			-	-	-	-
	Town of Sigel	-			-	-	-	-
	Town of Wood	-			-	-	-	-
		-			-	-	-	-
	Subtotal		385.74					
Due From Cities								
	City of Marshfield	-			-	-	-	-
	City of Nekoosa	-			-	-	-	-
	City of Pittsville	-			-	-	-	-
	City of Wisconsin Rapids	-			-	-	-	-
	Subtotal		-					
Due From Villages								
	Village of Arpin	-			-	-	-	-
	1218-22AA	3.55		12/27/2018	3.55	-	-	3.55
	Village of Auburndale	-			-	-	-	-
	0119-01AT	4,488.83		1/4/2019	4,488.83	-	-	4,488.83
	Village of Biron	-			-	-	-	-
	Village of Hewitt	-			-	-	-	-

Wood County Highway Department
Accounts Receivable Aging Schedule
1/25/2019

Account		Balance			Days Past Invoice Date			Total Due
		1/25/2019		Invoice Date	Current	>60	>120	
	Village of Milladore	-			-	-	-	-
	Village of Port Edwards	-			-	-	-	-
	Village of Rudolph	-			-	-	-	-
	Village of Vesper	-			-	-	-	-
		-			-	-	-	-
	Subtotal		4,492.38					
Due From Miscellaneous Receivables								
	Auburndale School District	-			-	-	-	-
	1118-04AT	6,773.79		11/30/2018	6,773.79	-	-	6,773.79
	TDS/Central State Telephone C	-			-	-	-	-
	1218-03AS	25.00		12/24/2018	25.00	-	-	25.00
		-			-	-	-	-
		-			-	-	-	-
		-			-	-	-	-
		-			-	-	-	-
		-			-	-	-	-
		-			-	-	-	-
		-			-	-	-	-
	Subtotal		6,798.79					
TOTALS			\$ 11,676.91		\$ 11,676.91	\$ -	\$ -	\$ 11,676.91



Parks & Forestry Committee Reports

January 3, 2019

8:00 am

Wood County River Block Auditorium

Director Report, by Chad Schooley

- Completed the Parks, Recreation, and Open Spaces Plan update, with County Board approval at the January meeting.
- Continued assisting with the ATV route/trail implementation plan. Dexter maintenance crew has removed all trees and brush in the ATV camping improvement area. There will be 10 hardened sites, with electric. There will also be an ATV wash-down station.
- I have asked Sandy to begin looking into park reservation software program options. The system that we currently use was created by, and is maintained by the IT department. Although this program has worked well for us over the past several years for campground reservations, we are looking for more flexibility and features in the system. Specifically, we would like to have the following features: shelter building reservations, park user fees/pass purchasing, and more internal flexibility to adjust fees for annual changes and for the purpose of running specials throughout the year. We will bring more information to the Committee as we receive it.
- Dennis Quinnell and I held a meeting with representatives from the Aqua Skiers, on 1/23. Items discussed included: electrical needs for the beer trailer, future site improvements, and additional dates requested for Red Sands Beach closure in 2019. I have attached a calendar for your review showing previously approved dates, and additional dates requested.
- Attended an Economic Development round table discussion at the Heart of Wisconsin Chamber of Commerce on 1/25.
- Working on initial designs for the Powers Bluff trail head shelter building. Once completed, we will be getting cost estimates and renderings done for future grant applications and fundraising materials.

January: 6 shelter reservations, Port Lions fishery at Nepco Lake

Special Use Permits

- August 17, 2019, Jeremiah's Crossing fundraiser event at Dexter Park shelter building, and surrounding area. The shelter building is rented for this event.

Construction Supervisor Report, by Dennis Quinnell

Current Projects

- Work continues on the White Beach Remodel. We will be taking bids on parts of the project this month.

Maintenance Operations

- Powers Bluff is ready to go. Plan on opening February 2nd, but could use more snow.
- All parks are working on repairs and maintenance as well as cutting dead trees out of the parks.

Employee Matters

- Staff is participating in the biometric screening, and will be attending the coaching sessions.

Other

- We auctioned off the 2000 GMC 3500 flatbed and received \$3566.00.

Office Supervisor Report, by Sandra Green

Snowmobile

- The Sunset Drifters opened at 3pm on Monday afternoon. Many of the other clubs are looking at possibly opening on Friday but they need to re-evaluate the trail conditions before that decision is made.
- One news release for opening of the Sunset Drifter trails.

ATV

- Newly updated signs and additional ones were placed by Fritz and Clyde. We also had a new map/sign made for the entrance and that should be placed soon when the weather warms up a bit.

Office

- Ran a Social Media Snowfall Contest on Facebook. We had over 7,400 people reached and over 300 replies. The snowfall depth for WI Rapids was 7.1" from 6pm Sunday night to 8pm Monday night. The winner was Holly Reckner. Holly won two passes to Powers Bluff Winter Recreation Area.
- Completed the updates on Facebook with information on each campsite.
- Attended and recorded minutes at the HIRC meeting on January 3, 2019.
- Continued to post and learn about Instagram.
- Continued to update the work schedule for Powers Bluff Recreation Area tubing, skiing and snowboarding season which will open this Saturday, February 2nd.

Committee Report

County of Wood

Report of claims for: Highway Department

For the period of: December, 2018

For the range of vouchers: 16181288 - 16181522

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16181288	COMPASS MINERALS	Salt for Snow and Ice Control	12/14/2018	\$20,373.13	P
16181289	COMPASS MINERALS	Salt for Snow and Ice Control	12/17/2018	\$4,287.14	P
16181290	DEAN ALTMANN TRUCKING & EXCAVATING	Haul Backhoe	12/13/2018	\$300.00	P
16181291	TOWN OF HANSEN	Refund of Overpayment	12/28/2018	\$1,440.10	P
16181292	KOLO TRUCKING AND EXCAVATING INC	Sand for Salt/Sand	12/12/2018	\$13,712.52	P
16181293	PORTAGE COUNTY HIGHWAY DEPT	Sawcutting on Veteran's Parkway	12/07/2018	\$337.22	P
16181294	MID-STATES EQUIPMENT & SUPPLY	Mastic Patch	12/14/2018	\$25,644.30	P
16181295	MID-STATES EQUIPMENT & SUPPLY	Gap Primer	12/14/2018	\$2,252.25	P
16181296	WOOD TRUST BANK	Credit Card Invoice-Parts	12/20/2018	\$1,585.93	P
16181297	ADVANCE JANITORIAL SERVICE & SUPPLY	Carpet/Floor & Cleaning Svc	12/25/2018	\$569.05	P
16181298	AT&T-ATLANTA	Telephone (Marshfield)	12/13/2018	\$42.80	P
16181299	AT&T-ATLANTA	Telephone (Marshfield)	12/21/2018	\$42.80	P
16181300	AYRES ASSOCIATES	CTH N Bridge	12/26/2018	\$12,499.00	P
16181301	DEAN ALTMANN TRUCKING & EXCAVATING	Haul Backhoe	12/24/2018	\$270.00	P
16181302	MARSHFIELD UTILITIES	Electric/Water/Sewer	12/28/2018	\$136.82	P
16181303	MARSHFIELD UTILITIES	Electric/Water/Sewer	12/28/2018	\$206.10	P
16181304	MARSHFIELD UTILITIES	Electric/Water/Sewer	12/28/2018	\$62.80	P
16181305	CITY OF PITTSVILLE TREASURER	Water/Sewer-Pittsville Shop	12/31/2018	\$88.36	P
16181306	TDS TELECOM	Telephone	12/28/2018	\$142.98	P
16181307	WATER WORKS & LIGHTING COMM	Utilities-WR & Hot Mix Plant	12/26/2018	\$21.88	P
16181308	WATER WORKS & LIGHTING COMM	Utilities - WR & Hot Mix Plant	12/26/2018	\$2,332.30	P
16181309	WATER WORKS & LIGHTING COMM	Utilities - WR & Hot Mix Plant	12/26/2018	\$11.64	P
16181310	WATER WORKS & LIGHTING COMM	Utilities - WR & Hot Mix Plant	12/26/2018	\$850.20	P
16181311	WATER WORKS & LIGHTING COMM	Utilities - WR & Hot Mix Plant	12/26/2018	\$845.88	P
16181312	WI DEPT OF TRANSPORTATION - BFS	Project Costs	11/07/2018	\$2,122.46	P
16181313	WI DEPT OF TRANSPORTATION - BFS	Project Costs	12/11/2018	\$337.06	P
16181314	WI DEPT OF TRANSPORTATION - BFS	Project Costs	12/07/2018	\$41.29	P
16181315	WI DEPT OF TRANSPORTATION - BFS	Project Costs	12/11/2018	\$48.89	P
16181316	SOLARUS	Telephone - WR and Hot Mix	01/01/2019	\$250.06	P
16181317	WI COUNTY HIGHWAY ASSOCIATION	Winter Road School-Marion H.	12/31/2018	\$215.00	P
16181318	HAMM BARRY	Out-of-County Meal/Gas Reimb	01/03/2019	\$42.00	P
16181319	SEEVERS MATTHEW J	Tool Allowance	01/02/2019	\$325.00	P
16181320	SOSNOWSKI NICHOLUS	Tool Allowance	01/04/2019	\$325.00	P
16181321	ACE HARDWARE	Parts	12/04/2018	\$19.58	P

Committee Report - County of Wood

Highway Department - December, 2018

16181288 - 16181522

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16181322	ACE HARDWARE	Parts	12/04/2018	\$9.99	P
16181323	ACE HARDWARE	Parts	12/13/2018	\$109.60	P
16181324	ACE HARDWARE	Parts	12/13/2018	\$10.77	P
16181325	ACE HARDWARE	Parts	12/19/2018	\$19.87	P
16181326	ACE HARDWARE	Parts	12/20/2018	\$14.90	P
16181327	ADVANCED DISPOSAL	Garbage Disposal	12/31/2018	\$113.95	P
16181328	AT&T MOBILITY II LLC	Wireless (Engineer)	12/16/2018	\$88.55	P
16181329	APPLIED MAINTENANCE SUPPLIES & SOLUTIONS	Parts	12/06/2018	\$1,374.10	P
16181330	APPLIED MAINTENANCE SUPPLIES & SOLUTIONS	Parts	12/19/2018	\$289.82	P
16181331	ARING EQUIPMENT COMPANY	Parts	11/27/2018	(\$463.65)	P
16181332	ARING EQUIPMENT COMPANY	Parts	11/27/2018	(\$267.24)	P
16181333	ARING EQUIPMENT COMPANY	Parts	12/05/2018	\$83.07	P
16181334	ARING EQUIPMENT COMPANY	Battery	12/12/2018	\$770.46	P
16181335	BAUER BUILT INC	Tires	12/10/2018	\$1,000.22	P
16181336	BAUER BUILT INC	Tires	12/31/2018	\$735.80	P
16181337	BROOKS TRACTOR COMPANY	Parts	12/12/2018	\$295.55	P
16181338	ADVANCE AUTO PARTS	Parts	12/03/2018	\$19.82	P
16181339	ADVANCE AUTO PARTS	Parts	12/03/2018	\$38.22	P
16181340	ADVANCE AUTO PARTS	Parts	12/04/2018	\$63.00	P
16181341	ADVANCE AUTO PARTS	Parts	12/04/2018	\$22.05	P
16181342	ADVANCE AUTO PARTS	Lube/Parts	12/05/2018	\$150.04	P
16181343	ADVANCE AUTO PARTS	Lube/Parts	12/05/2018	\$14.59	P
16181344	ADVANCE AUTO PARTS	Parts	12/06/2018	\$22.63	P
16181345	ADVANCE AUTO PARTS	Parts	12/06/2018	\$7.25	P
16181346	ADVANCE AUTO PARTS	Parts	12/06/2018	(\$7.19)	P
16181347	ADVANCE AUTO PARTS	Parts	12/07/2018	\$36.50	P
16181348	ADVANCE AUTO PARTS	Parts	12/07/2018	\$18.90	P
16181349	ADVANCE AUTO PARTS	Parts	12/07/2018	\$18.08	P
16181350	ADVANCE AUTO PARTS	Parts	12/07/2018	\$123.20	P
16181351	ADVANCE AUTO PARTS	Parts	12/10/2018	\$28.00	P
16181352	ADVANCE AUTO PARTS	Parts	12/10/2018	\$34.39	P
16181353	ADVANCE AUTO PARTS	Battery	12/10/2018	\$85.08	P
16181354	ADVANCE AUTO PARTS	Parts	12/10/2018	\$14.20	P
16181355	ADVANCE AUTO PARTS	Parts	12/11/2018	\$26.12	P
16181356	ADVANCE AUTO PARTS	Parts	12/11/2018	\$21.75	P
16181357	ADVANCE AUTO PARTS	Parts	12/12/2018	\$117.39	P
16181358	ADVANCE AUTO PARTS	Parts	12/12/2018	\$165.89	P
16181359	ADVANCE AUTO PARTS	Parts	12/12/2018	(\$30.00)	P
16181360	ADVANCE AUTO PARTS	Parts	12/12/2018	\$9.58	P
16181361	ADVANCE AUTO PARTS	Parts	12/13/2018	\$8.28	P
16181362	ADVANCE AUTO PARTS	Parts	12/13/2018	\$167.47	P
16181363	ADVANCE AUTO PARTS	Parts	12/13/2018	\$22.05	P
16181364	ADVANCE AUTO PARTS	Parts	12/14/2018	\$13.78	P
16181365	ADVANCE AUTO PARTS	Parts	12/14/2018	\$8.54	P

Committee Report - County of Wood

Highway Department - December, 2018

16181288 - 16181522

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16181366	ADVANCE AUTO PARTS	Parts	12/17/2018	\$9.56	P
16181367	ADVANCE AUTO PARTS	Lube	12/17/2018	\$43.04	P
16181368	ADVANCE AUTO PARTS	Parts	12/17/2018	\$458.18	P
16181369	ADVANCE AUTO PARTS	Lube	12/17/2018	(\$43.04)	P
16181370	ADVANCE AUTO PARTS	Parts	12/18/2018	\$274.74	P
16181371	ADVANCE AUTO PARTS	Parts/Lube	12/18/2018	\$65.17	P
16181372	ADVANCE AUTO PARTS	Lube	12/18/2018	\$19.77	P
16181373	ADVANCE AUTO PARTS	Parts	12/18/2018	\$5.87	P
16181374	ADVANCE AUTO PARTS	Parts	12/18/2018	\$5.87	P
16181375	ADVANCE AUTO PARTS	Parts	12/18/2018	\$89.24	P
16181376	ADVANCE AUTO PARTS	Parts	12/18/2018	(\$184.96)	P
16181377	ADVANCE AUTO PARTS	Parts	12/18/2018	\$26.12	P
16181378	ADVANCE AUTO PARTS	Parts	12/18/2018	(\$52.24)	P
16181379	ADVANCE AUTO PARTS	Parts	12/18/2018	\$32.72	P
16181380	ADVANCE AUTO PARTS	Parts	12/18/2018	(\$35.27)	P
16181381	ADVANCE AUTO PARTS	Parts	12/19/2018	\$105.43	P
16181382	ADVANCE AUTO PARTS	Parts	12/19/2018	\$26.06	P
16181383	ADVANCE AUTO PARTS	Parts	12/19/2018	\$10.49	P
16181384	ADVANCE AUTO PARTS	Parts	12/19/2018	\$5.85	P
16181385	ADVANCE AUTO PARTS	Parts	12/19/2018	\$193.51	P
16181386	ADVANCE AUTO PARTS	Parts	12/20/2018	\$13.82	P
16181387	ADVANCE AUTO PARTS	Parts	12/20/2018	\$14.00	P
16181388	ADVANCE AUTO PARTS	Parts	12/20/2018	\$7.00	P
16181389	ADVANCE AUTO PARTS	Parts	12/20/2018	\$15.30	P
16181390	ADVANCE AUTO PARTS	Parts	12/21/2018	\$7.27	P
16181391	ADVANCE AUTO PARTS	Parts	12/21/2018	\$93.49	P
16181392	ADVANCE AUTO PARTS	Parts	12/21/2018	\$36.88	P
16181393	ADVANCE AUTO PARTS	Parts	12/21/2018	\$16.39	P
16181394	ADVANCE AUTO PARTS	Parts	12/24/2018	\$30.90	P
16181395	ADVANCE AUTO PARTS	Parts	12/26/2018	\$172.34	P
16181396	ADVANCE AUTO PARTS	Parts	12/26/2018	\$39.35	P
16181397	ADVANCE AUTO PARTS	Parts	12/26/2018	\$4.89	P
16181398	ADVANCE AUTO PARTS	Parts	12/27/2018	\$13.90	P
16181399	ADVANCE AUTO PARTS	Parts	12/27/2018	\$31.26	P
16181400	CMK STARTER AND ALTERNATOR REBUILD LLC	Parts	12/14/2018	\$670.00	P
16181401	CONTREE SPRAYER & EQUIPMENT CO LLC	Parts	12/18/2018	\$76.02	P
16181402	FASTENAL COMPANY	Parts	11/28/2018	\$8.13	P
16181403	FASTENAL COMPANY	Parts	12/11/2018	\$21.94	P
16181404	FASTENAL COMPANY	Parts	12/18/2018	\$285.90	P
16181405	FASTENAL COMPANY	Parts	12/27/2018	\$10.54	P
16181406	FERGUSON ENTERPRISES INC	Parts	12/05/2018	\$15.95	P
16181407	FERGUSON ENTERPRISES INC	Parts	12/18/2018	\$51.30	P
16181408	FRONTIER	Telephone-Marshfield	12/28/2018	\$120.68	P
16181409	HAAS BUILDER SUPPLY	Parts	12/04/2018	\$103.52	P

Committee Report - County of Wood

Highway Department - December, 2018

16181288 - 16181522

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16181410	HAAS BUILDER SUPPLY	Parts	12/04/2018	\$39.65	P
16181411	HALRON LUBRICANTS INC	Oil	12/04/2018	\$1,576.00	P
16181412	HALRON LUBRICANTS INC	Oil	12/06/2018	\$427.87	P
16181413	HALRON LUBRICANTS INC	Oil	12/06/2018	(\$20.00)	P
16181414	HALRON LUBRICANTS INC	Anti-freeze	12/18/2018	\$270.14	P
16181415	HALRON LUBRICANTS INC	Anti-freeze	12/18/2018	(\$20.00)	P
16181416	INSIDE OUT PLUS LLC	Service Call	12/30/2018	\$225.00	P
16181417	INSIGHT FS	LP Gas	12/10/2018	\$159.93	P
16181418	ISTATE TRUCK CENTER	Parts	12/03/2018	\$846.76	P
16181419	ISTATE TRUCK CENTER	Parts	12/03/2018	\$116.83	P
16181420	ISTATE TRUCK CENTER	Parts	12/03/2018	\$5.82	P
16181421	ISTATE TRUCK CENTER	Parts	12/05/2018	\$249.64	P
16181422	ISTATE TRUCK CENTER	Parts	12/05/2018	\$468.93	P
16181423	ISTATE TRUCK CENTER	Parts	12/06/2018	\$468.93	P
16181424	ISTATE TRUCK CENTER	Parts	12/05/2018	\$59.52	P
16181425	ISTATE TRUCK CENTER	Parts	12/06/2018	\$432.97	P
16181426	ISTATE TRUCK CENTER	Battery	12/07/2018	\$232.20	P
16181427	ISTATE TRUCK CENTER	Parts	12/10/2018	\$212.13	P
16181428	ISTATE TRUCK CENTER	Parts	12/11/2018	\$26.62	P
16181429	ISTATE TRUCK CENTER	Parts	12/11/2018	\$285.88	P
16181430	ISTATE TRUCK CENTER	Parts	12/13/2018	\$324.75	P
16181431	ISTATE TRUCK CENTER	Parts	12/17/2018	\$52.89	P
16181432	ISTATE TRUCK CENTER	Parts	12/17/2018	\$74.07	P
16181433	ISTATE TRUCK CENTER	Parts	12/17/2018	\$1,287.82	P
16181434	ISTATE TRUCK CENTER	Parts	12/18/2018	\$192.20	P
16181435	ISTATE TRUCK CENTER	Parts	12/18/2018	\$13.12	P
16181436	ISTATE TRUCK CENTER	Parts	12/18/2018	(\$141.19)	P
16181437	ISTATE TRUCK CENTER	Parts	12/19/2018	\$1.69	P
16181438	ISTATE TRUCK CENTER	Parts	12/19/2018	\$67.43	P
16181439	ISTATE TRUCK CENTER	Parts	12/21/2018	\$48.60	P
16181440	ISTATE TRUCK CENTER	Parts	12/26/2018	\$30.66	P
16181441	ISTATE TRUCK CENTER	Parts	12/27/2018	\$38.31	P
16181442	ISTATE TRUCK CENTER	Parts	12/27/2018	\$109.89	P
16181443	MENARDS-MARSHFIELD	Parts	12/10/2018	\$74.78	P
16181444	MID-STATE TRUCK SERVICE INC	Parts	12/07/2018	\$45.61	P
16181445	MID-STATE TRUCK SERVICE INC	Parts	12/10/2018	\$22.08	P
16181446	MID-STATE TRUCK SERVICE INC	Parts	12/11/2018	\$627.68	P
16181447	MID-STATE TRUCK SERVICE INC	Parts	12/12/2018	\$90.59	P
16181448	MID-STATE TRUCK SERVICE INC	Parts	12/13/2018	\$165.04	P
16181449	MID-STATE TRUCK SERVICE INC	Parts	12/17/2018	\$119.03	P
16181450	MID-STATE TRUCK SERVICE INC	Parts	12/19/2018	\$29.40	P
16181451	MID-STATE TRUCK SERVICE INC	Parts	12/20/2018	\$12.56	P
16181452	MID-WISCONSIN TECH SUPPLY	Parts	12/05/2018	\$239.85	P
16181453	MILLER-BRADFORD & RISBERG INC	Parts	12/12/2018	\$716.33	P

Committee Report - County of Wood

Highway Department - December, 2018

16181288 - 16181522

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16181454	MILLER-BRADFORD & RISBERG INC	Parts	12/27/2018	\$1,827.00	P
16181455	MISSISSIPPI WELDERS SUPPLY CO INC	Parts	12/06/2018	\$106.37	P
16181456	MISSISSIPPI WELDERS SUPPLY CO INC	Parts	12/17/2018	\$405.28	P
16181457	MISSISSIPPI WELDERS SUPPLY CO INC	Parts	12/20/2018	\$59.09	P
16181458	MISSISSIPPI WELDERS SUPPLY CO INC	Parts	12/31/2018	\$161.20	P
16181459	MONROE TRUCK EQUIPMENT	Parts	12/03/2018	\$980.34	P
16181460	MONROE TRUCK EQUIPMENT	Parts	12/18/2018	\$162.87	P
16181461	MONROE TRUCK EQUIPMENT	Parts	12/18/2018	\$396.06	P
16181462	MONROE TRUCK EQUIPMENT	Parts	12/21/2018	\$112.60	P
16181463	NORTH CENTRAL UTILITY OF WI	Parts	12/03/2018	\$35.61	P
16181464	NORTH CENTRAL UTILITY OF WI	Parts	12/11/2018	\$49.29	P
16181465	NORTH CENTRAL UTILITY OF WI	Parts	12/11/2018	\$336.04	P
16181466	NORTH CENTRAL UTILITY OF WI	Parts	12/18/2018	\$31.04	P
16181467	POMP'S TIRE SERVICE INC - GREEN BAY	Parts	12/31/2018	\$261.00	P
16181468	POWELL PLUMBING & PUMPS	Fittings/Labor	12/10/2018	\$137.75	P
16181469	PRECISE MRM LLC	Flat Plan USA&GPRS NAF/SOFTWAR	12/31/2018	\$648.00	P
16181470	PROVISION PARTNERS	Diesel Fuel & Gasoline	12/31/2018	\$31,633.02	P
16181471	RAPIDS RENTAL & SUPPLY	Parts	12/11/2018	\$16.47	P
16181472	RAPIDS RENTAL & SUPPLY	Parts	12/18/2018	\$127.73	P
16181473	RAPIDS RENTAL & SUPPLY	Parts	12/20/2018	\$68.40	P
16181474	REIGEL PLUMBING & HEATING	Parts	12/06/2018	\$4.59	P
16181475	REIGEL PLUMBING & HEATING	Parts	12/31/2018	\$8.34	P
16181476	RON'S REFRIGERATION & AC INC	Marshfld Garage Heater Repair	12/06/2018	\$232.95	P
16181477	STAINLESS & REPAIR INC	Hydraulic Motors	12/28/2018	\$926.76	P
16181478	SCAFFIDI TRUCK CENTER	Parts	12/12/2018	\$130.63	P
16181479	SCAFFIDI TRUCK CENTER	Parts	12/14/2018	\$163.91	P
16181480	SCAFFIDI TRUCK CENTER	Parts	12/19/2018	\$81.56	P
16181481	SCAFFIDI TRUCK CENTER	Parts	12/20/2018	\$37.70	P
16181482	SCHILLING SUPPLY COMPANY	Supplies	12/18/2018	\$408.74	P
16181483	SHERWIN INDUSTRIES INC	PAF2 Crackfiller	12/31/2018	\$140.33	P
16181484	STEVE'S RENTAL & SERVICE	Gas Valve Kit	12/20/2018	\$154.18	P
16181485	TEAM MATTHEWS	Tires	12/12/2018	\$626.04	P
16181486	TEAM MATTHEWS	Alignment	12/19/2018	\$65.99	P
16181487	TEAM MATTHEWS	Tires	12/21/2018	\$559.96	P
16181488	TOOL SHED	Cutter Wheels	12/28/2018	\$15.90	P
16181489	TRACTOR SUPPLY CREDIT PLAN	Parts	12/30/2018	\$244.99	P
16181490	TRUCK COUNTRY OF WISCONSIN	Parts	12/04/2018	\$303.15	P
16181491	TRUCK COUNTRY OF WISCONSIN	Parts	12/12/2018	\$439.69	P
16181492	TRUCK COUNTRY OF WISCONSIN	Parts	12/13/2018	\$7.96	P
16181493	TRUCK EQUIPMENT INC	Parts	12/03/2018	\$530.78	P
16181494	VAN ERT ELECTRIC COMPANY INC	Feeders Circuits	12/13/2018	\$780.02	P
16181495	VAN ERT ELECTRIC COMPANY INC	Brine Building	12/13/2018	\$4,207.00	P
16181496	VAN ERT ELECTRIC COMPANY INC	Brine Building	12/14/2018	\$5,067.02	P
16181497	WE ENERGIES	Natural Gas-HM/Brine/WR/Mfld	01/02/2019	\$3,185.15	P

Committee Report - County of Wood

Highway Department - December, 2018

16181288 - 16181522

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16181498	WE ENERGIES	Natural Gas-HM/Brine/WR/Mfld	01/02/2019	\$148.02	P
16181499	WIEDENBECK INC	10" 14GA Wire Ties	12/04/2018	\$275.26	P
16181500	WRIGHTS CAP LLC	Unicover 900 Aluminum Cap	12/15/2018	\$1,295.00	P
16181501	NIEMAN'S SERVICE INC	Tow White Chev Bucket Truck	12/05/2018	\$385.00	P
16181502	ALTMANN CONSTRUCTION CO INC	Brine Building	11/09/2018	\$13,977.36	P
16181503	CINTAS CORPORATION	Cleaning Rugs & Uniforms	12/05/2018	\$141.75	P
16181504	CINTAS CORPORATION	Cleanings Rugs & Uniforms	12/10/2018	\$26.92	P
16181505	CINTAS CORPORATION	Cleaning Rugs & Uniforms	12/12/2018	\$139.60	P
16181506	CINTAS CORPORATION	Cleaning Rugs & Uniforms	12/19/2018	\$136.76	P
16181507	CINTAS CORPORATION	Cleaning Rugs & Uniforms	12/24/2018	\$26.92	P
16181508	CINTAS CORPORATION	Cleaning Rugs & Uniforms	12/27/2018	\$139.60	P
16181509	HOME DEPOT CREDIT SERV (Highway)	Parts	01/04/2019	\$189.30	P
16181510	JEWELL ASSOCIATES ENGINEERS INC	CTH N Bridge Engineering	01/07/2019	\$4,180.00	P
16181511	STERLING WATER INC	Water for Hot Mix	12/31/2018	\$9.00	P
16181512	ULTRACOM WIRELESS COMMUNICATI	Screen Protector	12/31/2018	\$29.99	P
16181513	WE ENERGIES	Natural Gas-Hot Mix	01/08/2019	\$527.00	P
16181514	WE ENERGIES	Natural Gas-Marshfield	01/09/2019	\$872.37	P
16181515	WE ENERGIES	Natural Gas-Pittsville	01/09/2019	\$305.33	P
16181516	WE ENERGIES	Natural Gas-Brine Plant	01/08/2019	\$212.21	P
16181517	V & H AUTOMOTIVE	#3279 Dodge Ram 1500	12/31/2018	\$27,019.00	P
16181518	ISTATE TRUCK CENTER	Parts	12/03/2018	\$43.38	P
16181519	ISTATE TRUCK CENTER	Parts	12/11/2018	(\$54.00)	P
16181520	ISTATE TRUCK CENTER	Parts	12/11/2018	\$161.42	P
16181521	ISTATE TRUCK CENTER	Parts	12/18/2018	\$53.35	P
16181522	ISTATE TRUCK CENTER	Parts	12/20/2018	(\$100.00)	P

Grand Total:**\$216,430.84**Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: PARKS & FORESTRY DEPT.

For the period of: JANUARY FOR (FEBRUARY HIRC) =
2018 BUDGET

For the range of vouchers: 21180562 - 21180644

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
21180562	POMP'S TIRE SERVICE INC - GREEN BAY	6-Tires, Mount, Etc.-DP Dually Truck	12/26/2018	\$1,221.62	P
21180563	POWER PAC INC	Supplies & Parts-DP Chainsaw	12/26/2018	\$24.97	P
21180564	POWER PAC INC	JD Back Blade Cutting Edge-DP	12/26/2018	\$329.40	P
21180565	TEAM MATTHEWS	Oil Change, Flush, Etc.-Chev Equinox	12/26/2018	\$107.47	P
21180566	WISCONSIN VALLEY BUILDING PRODUCTS	Tools for SP	12/26/2018	\$32.06	P
21180567	WOOD TRUST BANK	Items-PB Tow Booth, Postage	12/26/2018	\$328.73	P
21180568	ACE HARDWARE	Fasteners	12/31/2018	\$9.60	P
21180569	DUVALL HEATING AND HYDRONICS LLC	Process Camp Firewood-NP	12/31/2018	\$2,394.00	P
21180570	ECON INC	Move Power & Controls-PB Tower	12/31/2018	\$4,292.71	P
21180571	HILLER'S TRUE VALUE HARDWARE	Tool for DP	12/31/2018	\$8.49	P
21180572	HILLER'S TRUE VALUE HARDWARE	Supplies for NP	12/31/2018	\$31.98	P
21180573	MENARDS-MARSHFIELD	Supplies for DP and Dam	12/31/2018	\$106.81	P
21180574	MENARDS-MARSHFIELD	Rollers for PB Door	12/31/2018	\$4.49	P
21180575	WE ENERGIES	Gas Service for SP	12/31/2018	\$11.55	P
21180576	ADVANCED DISPOSAL	Garbage Service for Parks	01/08/2019	\$958.00	P
21180577	AYRES ASSOCIATES	Dam Inspections Fees for SP	12/31/2018	\$1,800.00	P
21180578	BUDS CORNER MART	Gas for SP #561	12/31/2018	\$63.61	P
21180579	BUDS CORNER MART	Gas for SP #598	12/31/2018	\$54.97	P
21180580	BUDS CORNER MART	Gas for SP #561	12/31/2018	\$51.79	P
21180581	BUDS CORNER MART	Gas for SP #598	12/31/2018	\$39.81	P
21180582	BUDS CORNER MART	Gas for SP Chainsaw	12/31/2018	\$11.40	P
21180583	BUDS CORNER MART	Gas for SP #557	12/31/2018	\$40.66	P
21180584	BUDS CORNER MART	Gas for SP #561	12/31/2018	\$36.46	P
21180585	BUDS CORNER MART	Gas for SP #533	12/31/2018	\$23.88	P
21180586	BUDS CORNER MART	Gas for SP #598	12/31/2018	\$48.96	P
21180587	FUTUREWOOD CORPORATION	Performance Bond Return-Forestry	12/31/2018	\$2,536.43	P
21180588	KASSBOHRER ALL TERRAIN VEHICLES INC	Pisten Bully Water Pump w/Credit	12/31/2018	\$293.14	P
21180589	NELSON CONSTRUCTION OF ARPIN INC	Assorted Supplies for NP	12/31/2018	\$157.00	P
21180590	NELSON CONSTRUCTION OF ARPIN INC	Assorted Supplies for NP	12/31/2018	\$134.24	P
21180591	NELSON CONSTRUCTION OF ARPIN INC	Building Supplies for NP & PB	12/31/2018	\$88.51	P
21180592	OAKDALE ELECTRIC CO	Electric Service for DP-Bath	12/31/2018	\$30.90	P
21180593	OAKDALE ELECTRIC CO	Electric Service for DP	12/31/2018	\$33.48	P
21180594	OAKDALE ELECTRIC CO	Electric Service for DP Dam	12/31/2018	\$115.66	P
21180595	OAKDALE ELECTRIC CO	Electric Service for DP	12/31/2018	\$31.65	P
21180596	OAKDALE ELECTRIC CO	Electric Service - DP Shelter	12/31/2018	\$60.00	P
21180597	OAKDALE ELECTRIC CO	Electric Service for DP-Loop 2	12/31/2018	\$131.24	P
21180598	OAKDALE ELECTRIC CO	Electric Service- DP Lake Rd	12/31/2018	\$38.90	P
21180599	OAKDALE ELECTRIC CO	Electric Service-DP Overflow	12/31/2018	\$41.51	P

PARKS & FORESTRY DEPT. - JANUARY
FOR (FEBRUARY HIRC)

21180562 - 21180644

21180600	OAKDALE ELECTRIC CO	Electric Service for DP	12/31/2018	\$31.12	P
21180601	OAKDALE ELECTRIC CO	Electric Service for DP	12/31/2018	\$30.90	P
21180602	OAKDALE ELECTRIC CO	Electric Service-DP Loop 1	12/31/2018	\$143.51	P
21180603	OAKDALE ELECTRIC CO	Electric Service-DP Loop 3	12/31/2018	\$30.90	P
21180604	OAKDALE ELECTRIC CO	Electric Service-DP New Shop	12/31/2018	\$235.66	P
21180605	PROVISION PARTNERS	Gas & Diesel for Forestry	12/31/2018	\$215.63	P
21180606	RAPIDS SIGN INC	Sign for PB Tubing Hill	12/31/2018	\$280.00	P
21180607	WATER WORKS & LIGHTING COMM	Electric Service for SP	12/31/2018	\$146.55	P
21180608	WATER WORKS & LIGHTING COMM	Electric Service for SP	12/31/2018	\$180.86	P
21180609	WATER WORKS & LIGHTING COMM	Electric Service for SP	12/31/2018	\$28.27	P
21180610	WATER WORKS & LIGHTING COMM	Electric Service for SP	12/31/2018	\$168.61	P
21180611	WATER WORKS & LIGHTING COMM	Electric Service for SP	12/31/2018	\$10.30	P
21180612	WATER WORKS & LIGHTING COMM	Electric Service for SP	12/31/2018	\$29.11	P
21180613	WATER WORKS & LIGHTING COMM	Electric Service for SP	12/31/2018	\$22.45	P
21180614	WATER WORKS & LIGHTING COMM	Electric Service for SP	12/31/2018	\$8.30	P
21180615	WATER WORKS & LIGHTING COMM	Electric Service for SP	12/31/2018	\$30.96	P
21180616	WATER WORKS & LIGHTING COMM	Electric Service for SP	12/31/2018	\$10.30	P
21180617	WATER WORKS & LIGHTING COMM	Electric Service for SP	12/31/2018	\$22.69	P
21180618	ALLIANT ENERGY/ WP&L	Electric Service at ATV Park	01/14/2019	\$38.35	P
21180619	ALLIANT ENERGY/ WP&L	Electric Service at Nepco	01/14/2019	\$340.67	P
21180620	ALLIANT ENERGY/ WP&L	Electric Service at NP	01/14/2019	\$115.33	P
21180621	ALLIANT ENERGY/ WP&L	Electric Service for NP	01/14/2019	\$17.85	P
21180622	ALLIANT ENERGY/ WP&L	Electric Service for NP	01/14/2019	\$17.27	P
21180623	ALLIANT ENERGY/ WP&L	Electric Service for NP	01/14/2019	\$17.27	P
21180624	ALLIANT ENERGY/ WP&L	Electric Service for NP	01/14/2019	\$17.27	P
21180625	ALLIANT ENERGY/ WP&L	Electric Service for NP	01/14/2019	\$17.85	P
21180626	ALLIANT ENERGY/ WP&L	Electric Service for NP	01/14/2019	\$17.27	P
21180627	ALLIANT ENERGY/ WP&L	Electric Service for NP	01/14/2019	\$112.88	P
21180628	ALLIANT ENERGY/ WP&L	Electric Service for PB	01/14/2019	\$373.50	P
21180629	HOME DEPOT CREDIT SERV (Parks)	Items-SP Shop & PB Concessions	01/14/2019	\$270.99	P
21180630	INSIGHT FS	LP for DP	01/14/2019	\$255.03	P
21180631	INSIGHT FS	Gas for NP	01/14/2019	\$538.99	P
21180632	INSIGHT FS	LP for PB	01/14/2019	\$393.27	P
21180633	INSIGHT FS	LP for NP Shop	01/14/2019	\$557.42	P
21180634	LAKE SIDE OASIS LLC	Gas for DP #610	01/14/2019	\$43.97	P
21180635	LAKE SIDE OASIS LLC	Gas for Ford Ranger-Forestry	01/14/2019	\$37.89	P
21180636	LAKE SIDE OASIS LLC	Gas for DP #610	01/14/2019	\$47.30	P
21180637	LAKE SIDE OASIS LLC	Gas for Ford Ranger-Forestry	01/14/2019	\$33.42	P
21180638	LAKE SIDE OASIS LLC	Gas for DP #569	01/14/2019	\$51.92	P
21180639	PITTSVILLE FARM & HOME CENTER	Supplies for DP	01/14/2019	\$16.98	P
21180640	PITTSVILLE FARM & HOME CENTER	Supplies for DP	01/14/2019	\$14.98	P
21180641	PITTSVILLE FARM & HOME CENTER	Shop Supplies for Forest Tech	01/14/2019	\$23.48	P
21180642	PITTSVILLE FARM & HOME CENTER	Supplies for DP Bench Repairs	01/14/2019	\$19.99	P
21180643	TOWN OF HILES	Property Tax '18-Parcel 0900289A	01/14/2019	\$49.00	P
21180644	TOWN OF REMINGTON	State Wildlife Lease Payment-40%	01/14/2019	\$6,601.20	P
Grand Total:				\$27,393.54	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: PARKS & FORESTRY DEPT.

For the period of: JANUARY FOR (FEBRUARY HIRC) =
2019 BUDGET

For the range of vouchers: 21190001 - 21190030

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
21190001	BRUDER'S SEWER AND DRAIN	Clear Drain-White Beach Shelter	01/18/2019	\$75.00	P
21190002	FASTENAL COMPANY	Supplies for SP	01/18/2019	\$42.05	P
21190003	FERGUSON ENTERPRISES INC	Items for PB Concession Area	01/18/2019	\$166.38	P
21190004	FOX SCOTT	Safety Shoe Allowance-2019	01/18/2019	\$100.00	P
21190005	HILLER'S TRUE VALUE HARDWARE	Sharpening for Buzz Saw-NP	01/18/2019	\$42.00	P
21190006	KONKOL RYAN	Shelter Cancellation for SP-O	01/18/2019	\$85.00	P
21190007	NELSON PAINT COMPANY THE	10-Cases of Paint-Forestry	01/18/2019	\$890.76	P
21190008	NORTHSTAR ENVIRONMENTAL TESTING LLC	Asbestos Test-White Beach Shelter	01/18/2019	\$410.00	P
21190009	O'DONNELL BRADLEY	Reimbursement for Safety Shoes	01/18/2019	\$198.33	P
21190010	RAPIDS SIGN INC	Sign with New Map of ATV Area	01/18/2019	\$65.00	P
21190011	SCHWAAB INC	Date Stamper-(5 Yrs.) for Office	01/18/2019	\$83.00	P
21190012	SUNSHINE CAR CARE LLC	Oil Change-Ford Ranger-Forest	01/18/2019	\$34.98	P
21190013	TOWN OF CARY	County Forest Township Payment	01/18/2019	\$840.20	P
21190014	TOWN OF CRANMOOR	County Forest Township Payment	01/18/2019	\$4,323.61	P
21190015	TOWN OF DEXTER	County Forest Township Payment	01/18/2019	\$9,464.71	P
21190016	TOWN OF HILES	County Forest Township Payment	01/18/2019	\$11,240.47	P
21190017	TOWN OF PORT EDWARDS	County Forest Township Payment	01/18/2019	\$6,726.12	P
21190018	TOWN OF REMINGTON	County Forest Township Payment	01/18/2019	\$7,902.40	P
21190019	TOWN OF RICHFIELD	County Forest Township Payment	01/18/2019	\$431.45	P
21190020	TOWN OF SENECA	County Forest Township Payment	01/18/2019	\$4,487.11	P
21190021	TRUXCESSORIZE INC	Parts for SP Plow	01/18/2019	\$284.00	P
21190022	WISCONSIN COUNTY FOREST ASSOCIATION	Dues, Acreage Assess-Forestry	01/18/2019	\$3,491.31	P
21190023	WI DEPT OF NATURAL RESOURCES	57-Bare Root Trees for Parks	01/18/2019	\$245.50	P
21190024	WPRA	2019 Annual Dues-Chad, Sandy, Dennis	01/18/2019	\$350.00	P
21190025	BRODY'S ELECTRIC & REPAIR LLC	Elect Panel, Etc.-White Beach	01/24/2019	\$418.00	P
21190026	CRESCENT ELECTRIC SUPPLY CO	Panel, Power Cord-SP Dam	01/24/2019	\$454.23	P
21190027	DUVALL HEATING AND HYDRONICS LLC	Process Firewood-SP Camping	01/24/2019	\$3,140.90	P
21190028	FERGUSON ENTERPRISES INC	Water Heater, Pressure Tank-White Beach	01/24/2019	\$823.50	P
21190029	FORESTRY SUPPLIERS INC	Spot Guns, Etc.-Forest Painting	01/24/2019	\$370.22	P
21190030	RENT-A-FLASH INC	Camping Waterfront Sites Signs	01/24/2019	\$221.97	P

Grand Total:

\$57,408.20

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

1/29/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
Highway Departmentwide
Thursday, January 31, 2019

	Actual	2019 Budget	Variance	Variance %
REVENUES				
Intergovernmental Revenues				
43531 State Aid-Transportation	\$548,606.26	\$2,096,592.00	(\$1,547,985.74)	(73.83%)
Total Intergovernmental	548,606.26	2,096,592.00	(1,547,985.74)	(73.83%)
Licenses and Permits				
44101 Utility Permits		1,050.00	(1,050.00)	(100.00%)
44102 Driveway Permits		860.00	(860.00)	(100.00%)
44260 Moving Permits		1,025.00	(1,025.00)	(100.00%)
Total Licenses and Permits		2,935.00	(2,935.00)	(100.00%)
Intergovernmental Charges for Services				
47230 State Charges		1,433,100.00	(1,433,100.00)	(100.00%)
47231 State Charges-Highway		232,838.00	(232,838.00)	(100.00%)
47232 State Charges-Machinery		2,090,226.00	(2,090,226.00)	(100.00%)
47300 Local Gov Chgs		561,660.00	(561,660.00)	(100.00%)
47330 Local Gov Chgs-Transp		1,207,485.00	(1,207,485.00)	(100.00%)
47332 Local Gov Chgs-Roads		403,360.00	(403,360.00)	(100.00%)
47333 Local Gov Chgs-Bridges	(23,142.30)	27,440.00	(50,582.30)	(184.34%)
Total Charges to Other Governments	(23,142.30)	5,956,109.00	(5,979,251.30)	(100.39%)
Interdepartmental Charges for Services				
47430 Dept Charges-Bldg Rent		34,745.00	(34,745.00)	(100.00%)
47470 Dept Charges-Highway		1,783,420.00	(1,783,420.00)	(100.00%)
Total Interdepartmental Charges		1,818,165.00	(1,818,165.00)	(100.00%)
Total Intergovernmental Charges for Services	(23,142.30)	7,774,274.00	(7,797,416.30)	(100.30%)
Miscellaneous				
48340 Gain/Loss-Sale of Salvage and Waste	27.00	6,700.00	(6,673.00)	(99.60%)
Total Miscellaneous	27.00	6,700.00	(6,673.00)	(99.60%)
TOTAL REVENUES	525,490.96	9,880,501.00	(9,355,010.04)	(94.68%)
EXPENDITURES				
Public Works-Highway				
53110 Hwy-Administration	13,352.37	335,280.00	321,927.63	96.02%
53120 Hwy-Engineer	7,799.30	232,838.00	225,038.70	96.65%
53191 Hwy-Other Administration	10,898.22	323,806.00	312,907.78	96.63%
53210 Hwy-Employee Taxes & Benefits	(660,296.96)		660,296.96	0.00%
53220 Hwy-Field Tools	(2,365.45)	13,400.00	15,765.45	117.65%
53230 Hwy-Shop Operations	11,419.47	331,129.00	319,709.53	96.55%
53232 Hwy-Fuel Handling		12,100.00	12,100.00	100.00%
53240 Hwy-Machinery Operations	(51,296.70)	2,173,434.00	2,224,730.70	102.36%
53260 Hwy-Bituminous Ops	741.93	230,902.00	230,160.07	99.68%
53262 Hwy-Bituminous Ops		119,372.00	119,372.00	100.00%
53266 Hwy-Bituminous Ops		1,762,924.00	1,762,924.00	100.00%
53270 Hwy-Buildings & Grounds	2,662.80	181,436.00	178,773.20	98.53%
53281 Hwy-Acquisition of Capital Assets	(27,019.00)		27,019.00	0.00%
53310 Hwy-Maintenance CTHS		3,300.00	3,300.00	100.00%
53311 Hwy-Maint CTHS Patrol Sectn	61,666.83	1,701,201.00	1,639,534.17	96.38%
53312 Hwy-Snow Remov	15,446.45	919,588.00	904,141.55	98.32%
53313 Hwy-Maintenance Gang		107,015.00	107,015.00	100.00%
53314 Hwy-Maint Gang-Materials	1,495.00		(1,495.00)	0.00%
53320 Hwy-Maint STHS	54,519.97	1,386,445.00	1,331,925.03	96.07%
53330 Hwy-Local Roads	4,878.84	1,190,217.00	1,185,338.16	99.59%
53340 Hwy-County-Aid Road Construction		440,617.00	440,617.00	100.00%
53341 Hwy-County-Aid Bridge Construction		200,422.00	200,422.00	100.00%
53490 Hwy-State & Local Other Services	795.22	555,842.00	555,046.78	99.86%
Total Public Works-Highway	(555,301.71)	12,221,268.00	12,776,569.71	104.54%
Capital Outlay				
57310 Highway Capital Projects	16,030.00	2,313,082.00	2,297,052.00	99.31%
Total Capital Outlay	16,030.00	2,313,082.00	2,297,052.00	99.31%

1/29/2019

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
Highway Departmentwide
Thursday, January 31, 2019

	Actual	2019 Budget	Variance	Variance %
TOTAL EXPENDITURES	(539,271.71)	14,534,350.00	15,073,621.71	103.71%
NET INCOME (LOSS) *	1,064,762.67	(4,653,849.00)	5,718,611.67	(122.88%)

City	Building	Department	Location	Current Model	Current Machine ID	Machine Type	New Layout - All Managed by	Notes	New Hardware Value	New Hardware Lease
Wisconsin Rapids	Highway	Highway	Office	Lanier LD540c	F4338	Color MFP	Sharp MX4070V	4 x550 trays/Staple/Fax	\$ 5,065.00	\$ 99.78
Wisconsin Rapids	Highway	Highway	pt. sub. Engineering Office	Canon Inkjet		Color MFP	Kyocera M6635cidn	1 Paper Tray	\$ 1,999.00	\$ 39.38
Wisconsin Rapids	Highway	Highway	Shop Office	Samsung SCX-5935nx	H5335	BW MFP	Kyocera M3645idn	1 Paper Tray	\$ 1,855.00	\$ 36.54
		Highway	Hot Mix Plant	Ricoh 201	W2732	BW MFP	Kyocera M3645idn	1 Paper Tray	\$ 1,855.00	\$ 36.54
Marshfield	MF Highway	Highway	MF Office	Samsung SCX-5935nx		BW MFP	Kyocera M3645idn	1 Paper Tray	\$ 1,855.00	\$ 36.54
									\$ 12,629.00	\$ 248.79

				3Qs
Current Contract	Proposed w/ Dept Lease	Proposed w/ IT Lease	Median Savings	
\$ 1,787.95	\$ 3,921.81	\$ 936.31	652	

WOOD COUNTY

5

RESOLUTION# 16-2-1

Introduced by Executive Committee
Page 1 of 1ITEM# 1-1
DATE February 16, 2016
Effective Date February 16, 2016

Committee

BLN

Motion:	Adopted: <input checked="" type="checkbox"/>
1 st <u>Zurfluh</u>	Lost: <input type="checkbox"/>
2 nd <u>Wagner</u>	Tabled: <input type="checkbox"/>
No: <u>0</u> Yes: <u>18</u>	Absent: <u>1</u>
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: <u>PAK</u> , Corp Counsel	
Reviewed by: <u>PAK</u> , Finance Dir.	

INTENT & SYNOPSIS: To formally adopt the "Control Environment" portion of the Wood County Accounting Policy Statement (Policy).

FISCAL NOTE: No additional cost to Wood County. The Policy will provide the guidelines and standards for financial record-keeping and reporting for the County as a whole.

WHEREAS, the Wood County Finance Department has the responsibility to maintain reliable and accurate financial records and to provide timely and reliable financial reports that meet the standards for governmental accounting, and

WHEREAS, the Finance Director essentially serves as the accountant for those departments without their own accountant and it is useful for those departments with an accountant, as well as the Finance Director, to have the relationship documented such that when issues arise, the cross department policy on the relationships can be relied upon, and

WHEREAS, the Wood County Board determined that it was more advantageous for the Human Service Fiscal Services Manager and the Highway and Edgewater Accounting Supervisors to continue to report to the department heads of Human Services, Highway and Edgewater while still meeting the requirements of the Finance Director, and

WHEREAS, it was determined through discussions involving accountants, department heads and oversight committees that the development of a comprehensive accounting policy statement would provide the structure, authority, responsibilities, standards and procedures needed to provide the basis for high level financial record-keeping and reporting, and

WHEREAS, the attached "Control Environment" was created with input from the accountants and agreed to by the department heads and oversight committees after multiple meetings involving accountants and department heads from Finance, Human Services, Highway and Edgewater, and

WHEREAS, the attached "Control Environment" is the first portion of the Policy, and

WHEREAS, the attached "Control Environment" states the values, oversight, structure, authority, responsibilities and accountability for Wood County accounting, and will have an impact on the remaining sections of the Policy to be created through continued meetings with accountants and department heads, and

THEREFORE BE IT RESOLVED, to approve the attached "Control Environment" portion of the Wood County Accounting Policy Statement.

_____	TRENT MINER (Chair)
_____	PETER HENDLER
_____	DONNA ROZAR
_____	HILDE HENKEL
_____	LANCE PLIML

Adopted by the County Board of Wood County, this

16th

day of

February 20 16

Cynthia Cepress

County Clerk

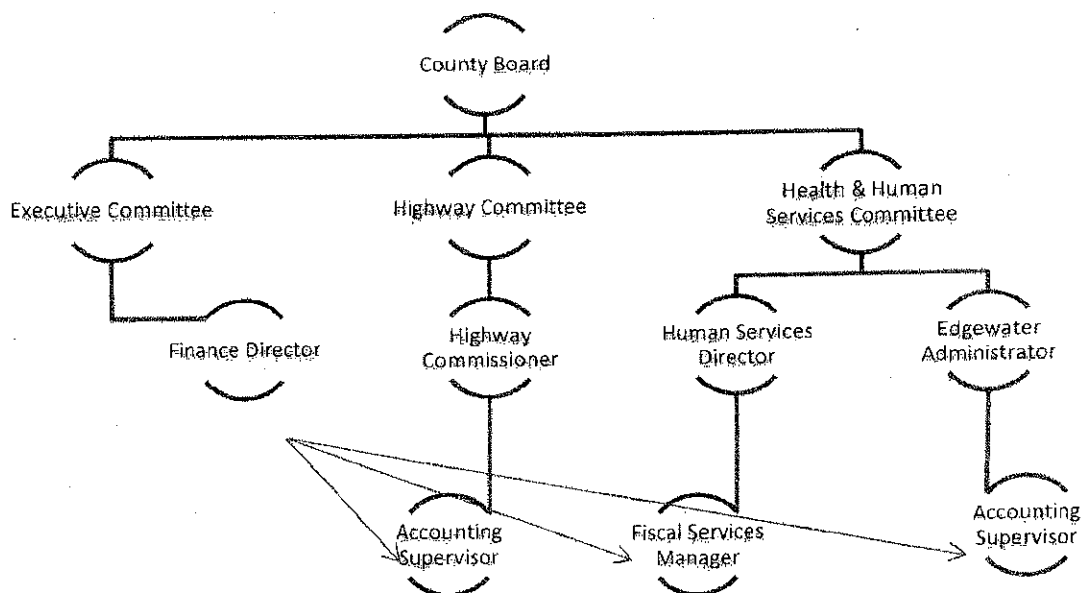
Dana A. Pliml

County Board Chairman

1.1 CONTROL ENVIRONMENT

1.1.0 INTRODUCTION

The control environment is the set of standards, processes, and structures that provide the basis for carrying out internal control across the County. The County Board, Oversight Committees and Department Heads establishes the tone at the top regarding the importance of internal control including expected standards of conduct. Department Heads reinforces' expectations at the various levels of the County. The control environment comprises the integrity and ethical values of the County; the parameters enabling the County Board to carry out its oversight responsibilities; the County structure and assignment of authority and responsibility; the process for attracting, developing, and retaining competent individuals; and the rigor around performance measures, incentives, and rewards to drive accountability for performance. The resulting control environment has a pervasive impact on the overall system of internal control.



1.1.1 INTEGRITY AND ETHICAL VALUES

All fiscal oversight as noted below demonstrates a commitment to integrity and ethical values by following the Code of Professional Ethics established by the Government Finance Officers Association found in Appendix 1.

- Finance Department
- Head accountants (i.e. Accounting Supervisors of the Highway and Edgewater and the Fiscal Services Manager from Human Services)
- All other persons/departments with fiscal responsibility

job 3/2

The Finance Department and head accountants demonstrate through their directives, actions, and behavior the importance of integrity and ethical values to support the functioning of the system of internal control:

- **Mission statements**

- The mission of the Finance Department is to provide financial stability to the County level of government for the residents of Wood County. In order to achieve this, the Department must be able to provide a comprehensive financial accounting and reporting system for the entire reporting entity. The Department must also be able to provide the support for the annual budget process.
- The Finance Department's mission must avail itself to all Federal and State laws and financial reporting requirements established by the Governmental Accounting Standards Board (GASB). The Finance Department must also provide the financial and budgeting activities of Wood County under more specific guidance from the ordinances and resolutions of the County Board of Supervisors.

- **Values statements**

- Our vision is to inspire public trust in Wood County government by providing exemplary financial services, safeguarding the County's financial integrity, and ensuring compliance with fiduciary responsibilities and professional directives. We stand committed to provide accurate accounting, prompt payment of obligations, management of information for decision making, timely and meaningful financial reporting, and effective financial planning. We strive to become the trusted source of financial information to account for the past, direct the present, and shape the future.

The expectations of management concerning integrity and ethical values are defined in the Wood County Employee Handbook Section IV Personal Conduct and Discipline (i.e. standards of conduct) and the Finance Departments core values are understood at all levels of the County accountants:

Finance Departments Core Values:

- **Integrity** – Conduct ourselves in an honest and credible manner and to abide by high ethical and moral standards by:
 - Develop reliable and accurate practices for financial reporting
 - Observe and apply confidentiality in all areas that are legally required
 - Follow through on promises and obligations
 - Promise to be Honest, Courteous, Mutually Respectful and Trust in Others
 - Be receptive to feedback and beneficial criticism

- **Service** – Meet and facilitate the needs of the county in a “customer-oriented” manner by:
 - Develop and maintain financial information that is useful, accurate and relevant for financial users
 - Encompass the concept of quality in everything we do, having a service mindset when dealing with employees and the public and demanding a lot of ourselves
 - Provide services in a courteous and professional manner
 - Reply to requests of employees and the public in a timely manner
 - Understand the needs or concerns of the customer
 - Explain decisions and actions to our customer
 - Meet or exceed customer expectations
- **Excellence** – Achieve excellence in all our assigned responsibilities. We will carry out our responsibilities with pride, professionalism, enthusiasm and ownership by:
 - Develop and continued improvement of County-wide financial, accounting and internal control policies and procedures
 - Maintain best practices standards set by professional organizations by participating in continuing education and training
- **Sensitivity** – Demonstrate a sincere and caring attitude toward those with whom we interact. We will treat others with dignity and respect by:
 - Recognize and respect individual’s uniqueness, talents and strengths
 - Work with all County employees and the public to provide meaningful assistance and service
- **Shared Purpose** – Create an environment where harmony, cooperation, camaraderie and team effort is fostered. We will strive for win-win solutions by:
 - Look at the big picture; what is best for the county
 - Know our individual role, responsibilities and job duties
 - Cooperate with others
 - Understand and appreciate the problems of others
 - Be supportive of the County, your department and your team
 - Provide timely and accurate financial reporting and related data to all stakeholders and employees
 - Develop training and accounting support services for County employees
- **Stewardship of Resources** – Make continual improvements in the stewardship of financial resources by:

106-2/4

- Inform appropriate staff on implementing new efficient and effective cost saving opportunities
- Work to reduce costs by brainstorming new efficient and effective ways to use County assets
- Periodically review objectives of the County to measure process and policies efficiency and effectiveness and recommend improvements for cost savings
- Safeguarding all County assets in our care through effective internal controls

Processes are in place to evaluate the performance of individuals and teams against the County's expected standards of conduct.

Deviations from expected standards of conduct are addressed in a timely and consistent manner.

1.1.2 OVERSIGHT RESPONSIBILITY

The Finance Department exercises oversight over the development and performance of internal control.

The Finance Director has the authority to hire as well as terminate, as necessary for the Deputy Finance Director position. The Finance Director establishes succession planning for the Finance Director position. The Finance Director is then charged with overall execution of the entity's strategy, achievement of its objectives, and effectiveness of the system of internal control. The Executive Committee is responsible for providing oversight and constructive challenge to department heads.

Capabilities expected of all accountants include integrity and ethical standards, leadership, critical thinking, and problem-solving. Further, the head accountants are expected to include more specialized skills and expertise, with sufficient overlap to enable discussion and deliberation, such as:

- Internal control mindset (e.g., professional skepticism, perspectives on approaches for identifying and responding to risks, and assessing the effectiveness of the system of internal control)
- Financial expertise, including financial reporting (e.g., accounting standards, financial reporting requirements)
- Legal and regulatory expertise (e.g., understanding of governing laws, rules, and standards)
- Social and environmental expertise (e.g., understanding of organizational transparency, stakeholder engagement and democratic participation in organizational accountability practice)

106-2/5

- Relevant systems and technology (e.g., understanding critical systems and technology challenges and opportunities)

Reporting to the County Board and Oversight Committees occurs both on a regular and ad hoc basis, as needed, to help the board and Committees oversee the issues relating to the system of internal control.

1.1.3 STRUCTURE, AUTHORITY AND RESPONSIBILITY

The Finance Department establishes, with the Oversight Committees, oversight, structures, reporting lines and appropriate authorities and responsibilities in the pursuit of objectives. The Finance Department works within the organizational structure presented in the introduction to the Control Environment.

The oversight of Internal Controls considers the needs and expectations of the Department Heads, Oversight Committees and the County Board to support the achievement of objectives.

As demonstrated in the Control Environment Introduction the Deputy Finance Director has a direct reporting line with the Finance Director. The Head Accountants have a direct reporting line with the Finance Department (related to financial matters and reporting) and with their respective Department Heads.

The Finance Director has final authority and responsibility for all matters related to financial record keeping related to the General Ledger, Balance Sheet and Income Statement presentations, with the exceptions of department specific reporting requirements outside of the county (e.g. Programs, CARS/CORE, Cost Reports, Highway State Reporting, etc.)

- **Defines Authorities and Responsibilities**

- Finance Department – Establishes directives, guidance and control to enable Head Accountants and their staff to understand and carry out their internal control responsibilities.
- Head Accountants – Guides and facilitates to their staff the execution of the Finance Department directives for the County.
- Personnel – Understands the County's standard of conduct, assessed risks to objectives and the related control activities at their respective levels of the County, the expected information and communication flow and monitoring activities relevant to their achievement of the objectives.

- **Assigns Authorities and Responsibilities**

- The Finance Department – is ultimately responsible to the Executive Committee for establishing directives, guidance and control to enable the

job 2/6

Head Accountants and their staff to understand and carry out their responsibilities.

- Head Accountants – executes the Finance Departments directives for the County by ensuring their department is in compliance with the directives set by the finance department as it relates to GASB/GAAP.
- Personnel – Understands the County's standard of conduct, objectives as defined in relation to their area of responsibility, assessed risks to objectives and the related control activities at their respective levels of the County, information and communication flow and monitoring activities relevant to their achievement of the objectives.

• **Limitations Authorities and Responsibilities**

- Delegation occurs only to the extent required to achieve the accounting objectives (e.g. review and approval of GASB/GAAP related entries).
- Decision making is based on sound practices for identifying and assessing risks (e.g. County Policy's)
- Duties are segregated to reduce the risk of inappropriate conduct in the pursuit of objectives and requisite checks and balances occur from the highest to the lowest levels of the department (e.g. defining roles, responsibilities and performance measures in a manner to reduce any potential for conflicts of interest).
- Technology is leveraged as appropriate to facilitate the definition and limitations of roles and responsibilities within the workflow of business processes.

1.1.4 COMPETENCE

The Finance Director and the Department Heads demonstrate a commitment to attract, develop and retain competent individuals in alignment with objectives.

The Finance Department establishes the organizational structure as shown in section 1.1.1 and reporting lines necessary to plan, execute, control and periodically assess the activities of the Head Accountants to carry out the Finance Departments oversight responsibility. The Finance Department is supported by requisite processes and technology to provide for clear accountability and information flows within and across the overall accounting structure.

The Finance Department in collaboration with the department heads and human resources establishes policies and practices related to the job descriptions, qualifications, hiring, termination and evaluation for the Head Accountants.

job 2/7

- Requirements and rationale (e.g., implications of laws, rules, regulations and standards for the County)
- Skills and conduct necessary to support internal control in the achievement of the County's objectives. (e.g., knowledge of GASB/GAAP accounting principles).
- Defined accountability for performance of key business functions.
- Basis for evaluating shortcomings and defining remedial actions as necessary (e.g., correcting and/ or strengthening the skills of accountants).
- Means to react dynamically to change (e.g., internal decision to modify business processes).

The Finance Director along with the respective Department Heads performs periodic and/or annual job evaluations. The Finance Director along with the respective Department Heads and Human Resources work together to decide on corrective action plans.

- The Finance Director – evaluates the competence of the Head Accountants in relation to established policies, practices and acts necessary to address any deviations or shortcomings in relation to accounting standards. The Finance Director will provide the respective department heads advance written acknowledgement of any deviations or shortcomings from accounting standards to be used in conjunction with the department head's annual evaluation of said head accountant.
- Head Accountants – evaluates the competence of their staff in relation to established policies, practices and acts necessary to address any shortcomings or excesses in relation to accounting standards.

The Finance Director is directly involved in recruitment, retention and determining the qualifying credentials needed for the position as well as being part of the hiring process.

- **Attract** – The Finance Director along with the respective Department Heads conduct formal, in-depth employment interviews to describe the County's history, culture and operating style and conduct procedures to determine whether a particular candidate fits with the organizational needs and has the competence for the proposed position.
- **Orientation** – The Finance Department will provide orientation as it relates to the Accounting Policy and Standards followed by the County. In addition the Finance Department will provide all Dynamics Software training.
- **Train** – The Finance Director along with the respective Department Heads enable individuals to develop competencies appropriate for assigned roles and

responsibilities, reinforce standards of conduct and expected levels of competence for particular assignments, tailor training based on roles and needs and consider a mix of delivery techniques, including classroom instruction, self-study and/or on the job training.

- **Mentor** – The Finance Director along with the respective Department Heads provide guidance on the individual's performance toward expected standards of conduct and competence, aligned the individuals skills and expertise with the County's objectives and help staff adapt to an evolving environment.
- **Evaluate** - The Finance Director along with the respective Department Heads measure the performance of individuals in relation to the achievement of objectives and demonstration of expected conduct and against agreed upon standards.
- **Retain** - The Finance Director along with the respective Department Heads provide incentives to motivate and reinforce expected levels of performance and desired conduct, including training and credentialing as appropriate.

1.1.5 ACCOUNTABILITY

The Finance Director in conjunction with department heads has authority to enforce and hold individual Head Accountants accountable for their internal control responsibilities in the pursuit of County objectives.

The Finance Director in conjunction with department heads enforces accountability of Head Accountants who fail to follow directives, performance evaluations and deviations from GASB/GAAP.

The Finance Director establishes performance measures as it relates to the accounting functions of the position.

The Finance Director performs evaluations and measures the Head Accountants performance as it relates to GASB/GAAP accounting.

Any financial record keeping and reporting requested or directed to the Head Accountants or any staff of the County by Department Heads, Elected Officials and/or outside parties can be brought to the Finance Director for final agreement or disagreement. Resolution of any disagreements will be between the Finance Director and the requesting parties.

Performance and Corrective actions for Head Accountants will be drafted with the assistance of Human Resources, the Finance Director and the Department Heads.

Agenda Item: Centralized Accounting

John Peckham, Accounting Supervisor, Wood County Highway Department

Reasons that I would not be in favor of Centralized Accounting

- At this time, the system we have in place is working ("If it ain't broke...").
 - The Highway Department accounting staff provides Finance with all the financial records they require.
 - I have open lines of communication with Finance. We freely speak in person, over the phone, or communicate via e-mail and have had no issues that could not be resolved with a conversation.
 - My staff openly communicates with members of Finance staff about payroll and vendor issues and, between them, they are able to solve all problems.
 - Since I became Accounting Supervisor, Highway Department records have passed Audit inspection without problem or comment.
 - I have never been told by Finance that my record-keeping and reports were not meeting the financial reporting needs of the County.
 - As always under my administration, Finance is free to review any and all of the Department records and ask any questions they like. Answers will be prompt and honest. Supplemental documentation will be provided as requested or required.
 - Over the past several years, the Department Head of the Highway Department has often stopped by Finance to independently ascertain that they are happy with the communication lines and record-keeping of the Department. He has repeatedly been given a positive report.
- The Highway Department's complex accounting system includes highway construction and maintenance, manufacturing plants (asphalt and brine), an auto and diesel repair shop, and a customer service center (front office). Of those areas, Finance has experience only with the customer service center accounting function. The types of accounting required for construction, manufacturing, and a repair shop are relatively foreign to Finance and are best left to those who are immersed in the processes on a day-to-day basis. Understanding of the processes involved in the Department is vital to understanding the daily

accounting necessary, therefore, it is my opinion that the department head of the Highway Department is in the best position to supervise.

- The resolution of February 2016, along with the attached "Control Environment" document, provides a solid foundation that should give Finance all the authority it requires in order to meet County financial reporting needs. If there have been or will be any issues, it seems to me that the problem would be with individual personalities, not the system that is currently in place.



Luke A. Weiland,
Attorney at Law, LLC
240 2nd Street South, Suite #304
PO Box 576
Wisconsin Rapids, Wisconsin 54495-0576
Phone: 715-422-6808
Fax: 715-422-6898

10a
Certified to practice in:

Illinois
Wisconsin

December 19, 2018

VIA E-MAIL

Grand Rapids Town Chariman
Mr. Arne Nystrom
a.nystrom@grandrapidswi.org

RE: Overhead lighting- Corner of Sampson Street & Hwy Z

Mr. Nystrom:

I ask that you forward this onto the other Grand Rapids Board members pursuant to our conversation on December 18, 2018. As you are aware, my family and I am no longer a residents of Grand Rapids as we have literally "crossed the line" living on the west side of Sampson Street at 4320. -I have been working with Mr. Zurfluh on getting overhead lighting in place along the corner of Sampson and Z as it is a difficult corner as it is tough to see with the woods and Sampson dead ends into Z where there's a deer fence up immediately across the road (on the DNR forestry land). I have seen a number of vehicles actually hit the fence and have witnessed a number of "close calls" with that corner with traffic moving east/west on Z.

Long story short, my ask is that Grand Rapids assist with Mike Peters at Alliance (715-424-7039) to install an overhead light for the corner as the pole that is in place is on the Grand Rapids' side of the corner. -I will attach a map detailing the same for reference of the same.

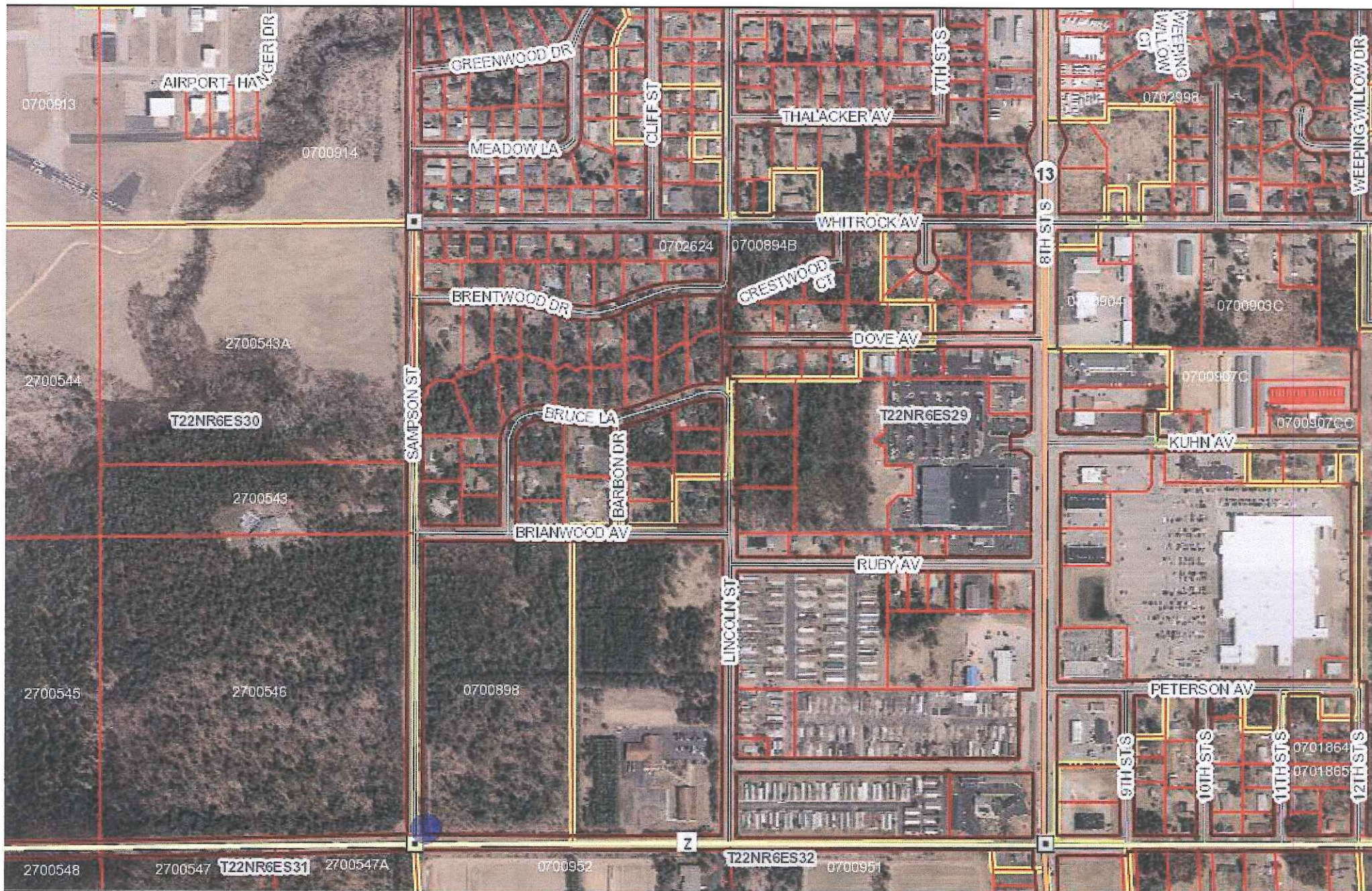
I am not for certain costs associated with this, but would ask that perhaps it be collaborated with between Grand Rapids and Port Edwards at the end of the day. There's safety concerns for both municipalities' residence along with Wisconsin Rapids' residence who are right to the north of our place as well.

I thank you in advance of your attention to this matter and for your services you provide to our communities. Should you have any questions, you can always reach me.

Sincerely,

LUKE A. WEILAND, ATTORNEY AT LAW, LLC

Luke A. Weiland
encl.
/LAW



Wood County Land Information Office
Map created @ ais.co.wood.wi.us

Wood County Land Information Office

Disclaimer: This Map is NOT a Survey!!!

No information on this website is intended to serve as legal evidence of size, shape, location or ownership of real estate or environmental features including floodplains and wetlands. Wood county assumes no liability related to the use of this map. Property types open to the public for hunting should ALWAYS be confirmed by the Treasurer's Office.



December 18, 2018

P.O. Box 159 4230 80th Street South Wisconsin Rapids, WI 54495-0159
Phone: 715 423-1130 FAX: 715 424-1206

Roland Hawk

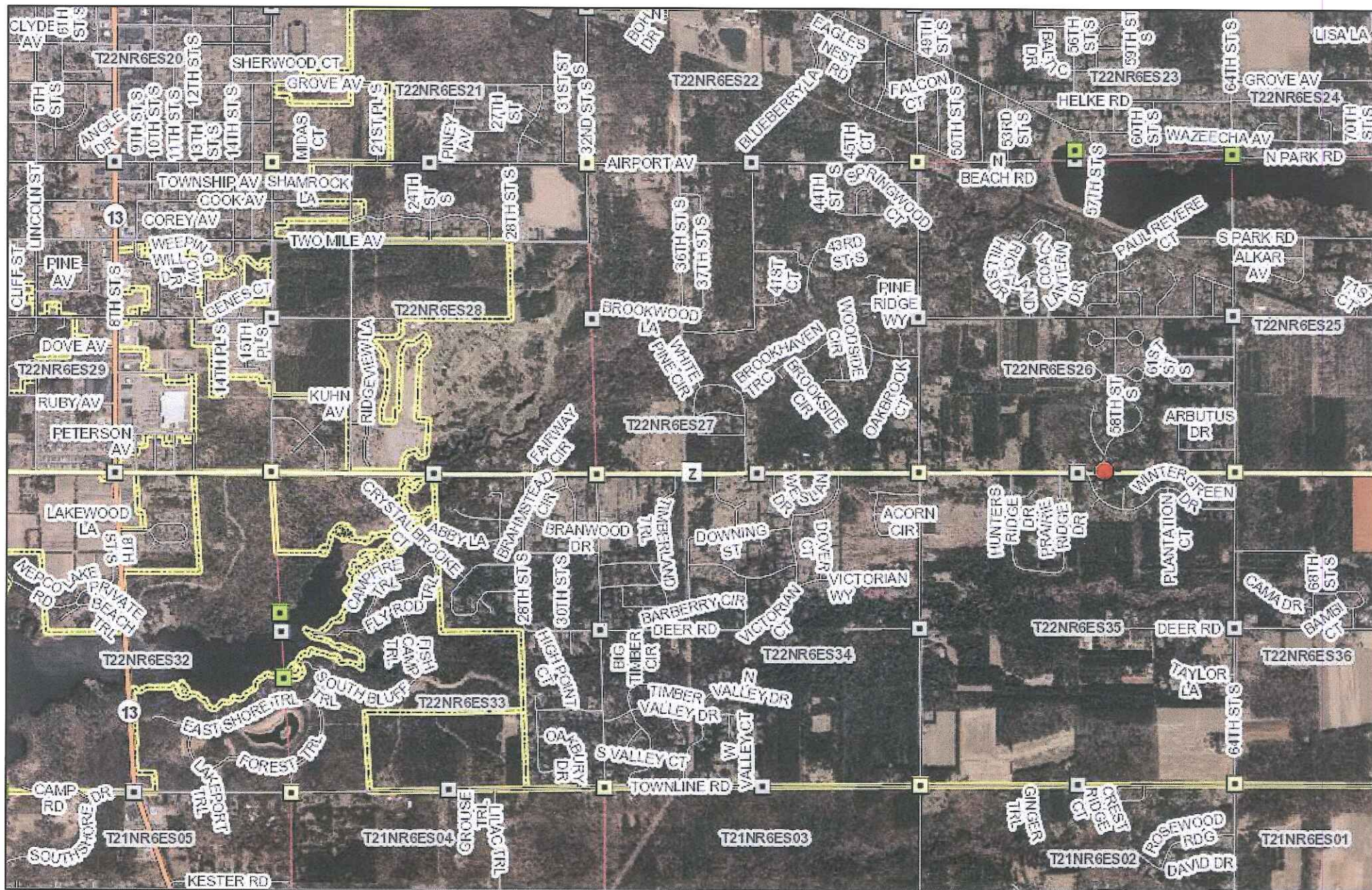
Dear Mr. Hawk

My name is Ann Smith and I have been contacted by one of the residents of Brookshire Ct in the Town of Grand Rapids. We have a bus stop at the corner of Griffith Avenue and Brookshire in the morning for students ages 6th - 12th grade. This resident contacted me about seeing if a street light could be put on that corner. He believes that it is unsafe for the children especially when it is so dark. This stop has been in effect for several years, and I am not sure what the reasoning is behind his concern. We have many corner stops due to time and the number of buses that we have. Is there a possibility that a street light can be put up at this corner? This resident did reach out to Grand Rapids and they told him that it was a county road and that the county would have to deal with the situation.

I would very much like your input in this matter.

Thank you for your time,

Ann Smith
Safety Director
Safe-Way Bus Transit, Inc.
715-423-1130



Wood County Land Information Office
Map created @ gis.co.wood.wi.us

Wood County Land Information Office

Disclaimer: This Map is NOT a Survey!!!

No information on this website is intended to serve as legal evidence of size, shape, location or ownership of real estate or environmental features including floodplains and wetlands. Wood county assumes no liability related to the use of this map. Property types open to the public for hunting should ALWAYS be verified by the Treasurer's Office.



January 30, 2019

NOTICE OF QUOTES

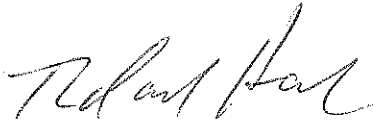
The Wood County Highway Infrastructure and Recreation Committee will accept sealed quotes only (no faxed quotes accepted) up until 9:00 A.M. (CST) - (WARNING- Mail delivery is after 10:00 A.M.) on Wednesday, February 6, 2019 at the Highway Commissioner's Office, 555 - 17th Avenue North, Wisconsin Rapids, WI 54495-1966 for the following:

2019 Department's Requirements of Culvert Pipes

Specifications, Quoting Procedure and Forms may be had by applying at the above office.

The Committee reserves the right to reject any or all quotes or to accept any quote they deem most advantageous to Wood County.

By Order of the Wood County Highway Infrastructure and Recreation Committee:



Roland Hawk, P.E., Commissioner

GENERAL QUOTING PROCEDURE

QUOTE OPENING: Wednesday, February 6, 2019, 9:00 AM at the office of the Wood County Highway Commissioner, 555 – 17th Avenue North, Wisconsin Rapids WI 54495

To comply with the NOTICE OF QUOTES, the following General Quoting Procedure and Specifications are to govern:

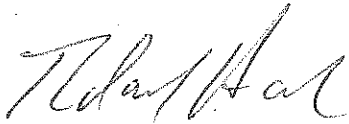
All quotes must be in the Office of the County Highway Commissioner, 555- 17th Avenue North, Wisconsin Rapids, WI by 9:00 A.M. (CST), Wednesday, February 6, 2019. Quotes must be sealed and properly identified giving the name and address of the quoter. Each quote must be in a separate container or envelope and marked **QUOTE ON CULVERT PIPES**. All quotes will be publicly opened and read at the specified time by the County Highway Infrastructure and Recreation Committee or its authorized representatives and only TOTAL quotes will be read.

All quotes must be entered and submitted on the specified form of Proposal prepared by the Highway Commission and only quotes submitted on these forms will be considered for award purposes by the Commissioner. The General Quoting Procedure, Specifications and Proposal shall constitute the quote of each quoter and must be attached in the above order. Quoters shall attach such additional information to their proposal, as they deem advisable and necessary for the benefit of the Committee in assembling comparative specifications.

The Committee reserves the right to consider all proposals for a period not to exceed thirty (30) days from the date of opening. The Committee will either award the contract or reject all quotes within that time. Each quoter will be allowed to have a representative appear before the Committee to explain his quote and specifications of the product as quoted. A time limit for each quoter will be established by the Committee at the day of letting. All quotes are to be NET, FOB WISCONSIN RAPIDS, WISCONSIN.

The Wood County Highway Infrastructure and Recreation Committee reserves the right to reject any or all quotes or parts, thereof, and to WAIVE any technicality in any quote submitted and to make such award as they deem most advantageous to Wood County.

By Order of the Wood County Highway Infrastructure and Recreation Committee:



Roland Hawk, P.E., Commissioner

Request for Quotation:

Wood County Culvert Pipes

Please submit prices using your own format and include this page as a cover page.

Quoted By: _____

Company Name: _____

Address: _____

City, State, ZIP: _____

Phone: _____

FAX: _____

E-mail: _____

WOOD COUNTY HIGHWAY DEPARTMENT CAPITAL IMPROVEMENT PLAN

10c

DESCRIPTION:	2019 ESTIMATED COST	2020 ESTIMATED COST	2021 ESTIMATED COST	2022 ESTIMATED COST	2023 ESTIMATED COST	2024 ESTIMATED COST
PICKUP TRUCK FOR SHOP	\$ 90,000.00					
MARSHFIELD STORAGE SHED	526,000.00					
TWO (2) RUBBER TIRE EXCAVATORS	415,500.00					
LOADER (SMALL)	150,000.00					
TWO (2) PATROL TRUCK	320,000.00					
MOWER AND TRACTOR	125,000.00					
RECYCLE HOPPER		\$ 100,000.00				
DRUM @ ASPHALT PLANT		500,000.00				
QUAD AXLE TRUCK		150,000.00				
PATROL SUPERINTENDENT TRUCK		35,000.00				
LOADER FOR ASPHALT PLANT		200,000.00				
SKID STEER		40,000.00				
PAVING ROLLER (BIG)			\$ 125,000.00			
PAVING ROLLER (SMALL)			80,000.00			
HYDRO-SEEDER			75,000.00			
TWO (2) PATROL TRUCKS			325,000.00			
SMALL LOADER			150,000.00			
GRADER			200,000.00			
TAR POT - RUBBER			75,000.00			
DOZER				\$ 200,000.00		
MOVING TRUCK				130,000.00		
LOW BOY TRAILER				100,000.00		
CHIPPER				70,000.00		
(2) ROUTERS				40,000.00		
QUAD AXLE TRUCK				150,000.00		
FORK-LIFT				50,000.00		
SHAPING TRACTOR					\$ 125,000.00	
TWO (2) PATROL TRUCKS					325,000.00	
SHOP SUPERVISOR TRUCK					35,000.00	
QUAD AXLE TRUCK					150,000.00	
AIR COMPRESSOR					15,000.00	
MASTIC MACHINE					70,000.00	
WELDING/SHOP TRUCK					100,000.00	
ENGINEER TRUCK						\$ 35,000.00
PATROL SUPERINTENDENT TRUCK						35,000.00
TWO (2) RUBBER TIRE EXCAVATORS						500,000.00
TWO (2) MOWER TRACTORS						250,000.00
	\$ 1,626,500.00	\$ 1,025,000.00	\$ 1,030,000.00	\$ 740,000.00	\$ 820,000.00	\$ 820,000.00

RESOLUTION NO. _____

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE _____ COUNTY
BOARD OF SUPERVISORS:

RE: RESOLUTION DESIGNATING THE WEEK OF APRIL 8 THROUGH APRIL 12, 2019
AS "WORK ZONE AWARENESS WEEK" IN _____ COUNTY

WHEREAS, in 1999, the Federal Highway Administration partnered with the American Association of State Highway Officials and more recently the American Traffic Safety Services Association to create the National Work Zone Safety Awareness campaign which is held annually in April prior to construction season in much of the nation; and

WHEREAS, the Wisconsin County Highway Association is asking all seventy-two counties in the state to unite and kick off "Work Zone Safety Awareness Week" with a resolution and campaign to raise awareness for its workers, the traveling public, public safety workers, and those of various highway contractors performing work for the counties; and

WHEREAS, construction and maintenance activities on our streets and highways periodically require that work zones be established; and

WHEREAS, there has been over 2,000 work zone crashes in Wisconsin in each of the last three years; and

WHEREAS, in 2017, Wisconsin suffered from were nearly 2,700 crashes in road construction and maintenance zones, resulting in over 1,000 injuries and six fatalities; and

WHEREAS, between 2012 and 2017, there were 55 fatalities recorded as a result of crashes in Wisconsin work zones including three Wisconsin County Highway workers which were killed in work zones in 2015; and

WHEREAS, through their enforcement activities and other participation, the _____ County Sheriff's Office, Wisconsin State Patrol, and _____ County Highway Department are committed to working together in 2019 to make Work Zone Awareness Week a success;

WHEREAS, the Federal Highway Administration has designated April 8 through April 12, 2019 as National Work Zone Awareness Week;

NOW, THEREFORE, BE IT RESOLVED, by the _____ County Board of Supervisors that the week of April 8 through April 12, 2019 be designated as Work Zone Awareness Week in _____ County.

DATED THIS _____ DAY OF MARCH, 2019

109

MEMORANDUM OF
UNDERSTANDING AND AGREEMENT

FOR STORMWATER SYSTEM
OPERATION AND MAINTENANCE

This Memorandum of Understanding and Agreement for Stormwater System Operation and Maintenance ("Agreement") dated _____ is entered into by and between the **Village of Biron**, (the "Village"), and **Wood County**, acting by and through its Highway Department ("County"). Each is referred to individually as a "Party" and collectively as the "Parties."

Recording Area

Return to:
Roland Hawk
Wood County Highway
555 17th Ave North
Wisconsin Rapids, WI 54495

- A. The County has elected to reconstruct County Highway U, also referred to as Eagle Road, from State Highway 54 on the south to South Biron Road on the north (approximately 1.1 miles) as part of a Surface Transportation Program – Urban (STP-U) project (the "Project"). The objective of the STP-U is to improve federal-aid-eligible highways within urban areas. Communities are eligible for funding on roads functionally classified as collector or higher. The north third of the Project extends through the Village and the south 2/3 of the Project is in the Town of Grand Rapids (the "Town").
- B. The Project consists of reconstructing a rural road section with narrow asphalt pavement that is severely deteriorated with minimal ditches and no positive drainage. The new roadway will consist of concrete pavement, curb & gutter, and sidewalk. The pavement will be drained with inlets and storm sewer. Storm sewer drains the project to an unnamed channel approximately 1,325 feet south of South Biron Drive. The channel ultimately discharges into the Wisconsin River.
- C. The County has submitted for approval to WDNR a permit application and Storm Water Management Plan, which require the construction and installation of stormwater management facilities.
- D. The Project received authorization to discharge stormwater via the storm sewer system in accordance with Wisconsin Department of Transportation Storm Water Permit Application General Permit.
- E. The County has taken full responsibility for the construction, replacement and/or rehabilitation of the storm sewer system.
- F. The Village has agreed to accept responsibility for inspection and routine maintenance of the entire storm sewer system within the Project which extends from approximately 800 feet north of State

Highway 54 to approximately 75 feet north of South Biron Drive. The Village shall inspect and conduct routine maintenance but does not include repair or replacement of any storm sewer components.

- G. Maintenance activities agreed to by the Village include but are not limited to regular inspections at least two times per year, street sweeping, cleaning, flushing, or vacuuming storm sewer pipes, inlets, manholes, retention structures at least one time per year.
- H. The Village shall keep Maintenance Reports for all past inspections and shall keep a log of all maintenance activities, including date and type of maintenance performed. The reports and maintenance logs shall be made available to the County for review upon request. Deficiencies shall be noted in the Maintenance Reports and reported to the County for corrections.
- I. The County hereby grants to the Village the right to access the roadway and right-of-way without any additional permits or request for authorization, to conduct inspections of the stormwater facilities and any maintenance activities. The Village shall use adequate traffic control measures when working in the lanes of traffic.
- J. The Village will not seek to recover from the County any costs incurred by the Village to perform inspections and routine maintain for the storm sewer in the Project limits.
- K. The County agrees to guarantee the financial responsibility for installation, repairs, renovations, or replacement of the storm sewer system within the Project.
- L. Each Party shall be responsible for performing any work resulting or arising from its negligence, willful misconduct, failure to abide by the Permit conditions or failure to comply with applicable law, and each Party shall be responsible for paying any fines or penalties which may be assessed against the Parties by the Wisconsin DNR resulting or arising from negligence, willful misconduct, failure to abide by the Permit conditions or failure to comply with applicable law.
- M. The Parties agree that conformance with any future changes to the Permit or amendments to the Permit shall be the responsibility of the County. If new or amended Permit requirements require changes, upgrades or alterations to the Stormwater System, the County shall perform any such changes, upgrades or alterations to the Stormwater System, and the Village agrees to work cooperatively with the County so it can maintain Permit compliance.
- N. This Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective successors and assigns. Any amendments to this Agreement must be in writing, signed by party to be charged and acknowledged.

Signature Page to Follow

COUNTY: Wood County Highway Department

VILLAGE OF BIRON

Roland Hawk, Commissioner

Jon Evenson, Village President

ATTEST:

Anne Arndt, Village Clerk

Personally came before me this _____
day of _____, 2____, the above

Personally came before me this _____
day of _____, 2____, the above

to me known to be the person(s) who
executed the foregoing instrument and
acknowledged the same.

to me known to be the person(s) who
executed the foregoing instrument and
acknowledged the same.

Notary Public, State of Wisconsin

My commission expires: _____

Notary Public, State of Wisconsin

My commission expires: _____

1/2

June

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						1
2 Practice 4:30-Dark	3 Practice 4:30-Dark	4 Practice 4:30-Dark	5 Practice 4:30-Dark	6 Practice 4:30-Dark	7	8
9 Practice 4:30-Dark	10 Practice 4:30-Dark	11 Practice 4:30-Dark	12 Practice 4:30-Dark	13 Practice 4:30-Dark	14	15
16 Show 4:30-Dark	17 Practice 4:30-Dark	18 Practice 4:30-Dark	19 Practice 4:30-Dark	20 Practice 4:30-Dark	21	22
23 Show 4:30-Dark	24 Practice 4:30-Dark	25 Practice 4:30-Dark	26 Practice 4:30-Dark	27 Practice 4:30-Dark	28	29
30 Show 4:30-Dark						

 Approved practices
 Approved all day
 Approved practices if qualified for natl. tour.
abcd – Requested additional dates

2019

July

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
	1 Practice 4:30-Dark	2 Practice 4:30-Dark	3 Practice 4:30-Dark	4	5	6
7 Show 4:30-Dark	8 Practice 4:30-Dark	9 Practice 4:30-Dark	10 Practice 4:30-Dark	11 Practice 4:30-Dark	12	13 Beach Closed State Set Up
14 Show 4:30-Dark Beach Closed State Set Up	15 Beach Closed State Set Up	16 Beach Closed State Set Up	17 Beach Closed State Set Up	18 Beach Closed State Tournament	19 Beach Closed State Tournament	20 Beach Closed State Tournament
21 Beach Closed State Tournament	22 Beach Closed State Clean Up	23 Beach Closed State Clean Up	24 Beach Closed State Clean Up Practice 4:30-Dark	25 Practice 4:30-Dark	26	27
28 Show 4:30-Dark	29 Practice 4:30-Dark	30 Practice 4:30-Dark	31 Practice 4:30-Dark			
<div> <div></div> <div>Approved practices</div> </div> <div> <div></div> <div>Approved all day</div> </div> <div> <div></div> <div>Approved practices if qualified for natl. tour.</div> </div> <div> <div></div> <div>abcd – Requested additional dates</div> </div>						

2019

August

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				1 Practice 4:30-Dark	2	3
4 Show 4:30-Dark	5 Practice 4:30-dark *only if team qualifies for nationals Practice 4:30-Dark	6 Practice 4:30-dark *only if team qualifies for nationals Practice 4:30-Dark	7 Practice 4:30-dark *only if team qualifies for nationals Practice 4:30-Dark	8 Practice 4:30-dark *only if team qualifies for nationals Practice 4:30-Dark	9 D1 Nationals Hosted at different site	10 D1 Nationals Hosted at different site
11 Show 4:30-Dark D1 Nationals Hosted at different site	12 Practice 4:30-Dark	13 Practice 4:30-Dark	14 Practice 4:30-Dark	15 Practice 4:30-Dark	16	17
18 Show 4:30-Dark	19 Practice 4:30-Dark	20 Practice 4:30-Dark	21 Practice 4:30-Dark	22 Practice 4:30-Dark	23	24
25 Show 4:30-Dark	26 Practice 4:30-Dark	27 Practice 4:30-Dark	28 Practice 4:30-Dark	29 Practice 4:30-Dark	30	31
<div>Approved practices</div> <div>Approved all day</div> <div>Approved practices if qualified for natl. tour.</div> <div>abcd – Requested additional dates</div>						

2019