

HIGHWAY INFRASTRUCTURE & RECREATION COMMITTEE MEETING AGENDA

DAY & DATE: Thursday, December 7, 2017
TIME: 8:00 A.M.
PLACE: Wood County Highway Department, 555 17th Ave North,
Wisconsin Rapids, WI 54495

1. Call meeting to order.
2. Public comments.
3. Approve minutes of the November 2, 2017 and November 14, 2017 Highway, Infrastructure, and Recreation Committee meeting(s). Approve minutes of the October 17, 2017 Wood County State Wildlife Area Advisory Committee.

PARKS:

4. Parks Construction Supervisor report.
 - a. Current projects update.
 - b. Employee matters.
5. Office Supervisor report.
 - a. Snowmobile/ATV Reports
 - b. Office Update
6. Park and Forestry Director report.
 - a. Special Use Permits

FORESTRY:

7. Forest Administrator report.
 - a. Timber Sale Update.
8. Correspondence.
9. Approve payment of bills.
10. Revenue report.

HIGHWAY:

11. Village of Hewitt Quiet Zone
12. Ordinance regarding Amish vehicles
13. Resolution to amend the 2017 budget
14. Liquid Anti-Icing Section - DOT
 - a. Salt Brine Truck – DOT
 - b. Quad Axle Truck – DOT
15. Farm Tech Days (July 10-12, 2018)
16. Sand and Aggregate Bid Results
17. WCHA Succession Planning
18. Marshfield Shop Lighting
19. Frac Sand update.
20. Current projects update.
21. Approve payment of bills.
22. Accounting Supervisor's Report.
23. Correspondence.
24. Go into closed session pursuant to §19.85 (1)(c), Wisconsin Statutes for the purpose of evaluating the 2017 performance of the Highway Commissioner and Parks and Forestry Director and for determining the goals and objectives for the 2018 evaluation.
25. Return to open session.
26. Next meeting date: January 4, 2018 at the Wood County Highway Department,
555 17th Ave. North, Wisconsin Rapids, WI 54495 at 8:00 am.
27. Motion to adjourn.

MINUTES OF THE HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DAY & DATE: Thursday, November 2, 2017

PLACE: Wood County Highway Department, 555 17th Ave North,
Wisconsin Rapids, WI 54495

MEETING TIME: 8:00 AM

ADJOURNMENT TIME: 11:15 AM

MEMBERS PRESENT: Chairman Al Breu, Supervisor Marion Hokamp, Supervisor David LaFontaine, Supervisor William Winch, Supervisor Joseph Zurfluh

OTHERS PRESENT: Dennis Polach, Wood County Board Supervisor; Bill Clendenning, Wood County Board Supervisor; Chad Schooley, Parks & Forestry Director; Douglas Passineau, Highway Commissioner; Sandra Green, Parks & Forestry Office Supervisor;

1. Call the meeting to order. Meeting called to order at 8:00 am by Chairman Breu.
2. Public Comments. None.
3. Approve minutes of the October 5, 2017 Highway, Infrastructure and Recreation Committee meeting(s) as well as the HIRC portion of the Joint HIRC and Judicial & Legislative Committee minutes from October 17, 2017.

Motion to approve both minutes by J. Zurfluh and second by M. Hokamp. Motion Carried.

4. Parks Construction Supervisor Report.

Motion to approve the Parks Construction Supervisor report by M. Hokamp, second by B. Winch. Motion carried.

5. Office Supervisor Report.

Motion to approve the Office Supervisor report by D. LaFontaine, second by M. Hokamp. Motion carried.

6. Park and Forestry Director Report.

Dexter Shop Bid. One bid that came in from Roger Kress in Arpin for \$41,550. This bid meets our minimum bid and the required 10% cashier's check was included. Chad sent around a draft of the resolution that will need to go to County Board in order to approve it. Chad stated if needed, this would be approved at a special HIRC meeting prior to the

County Board meeting on November 14, 2017 and then will go directly to County Board for final approval. Consensus of Committee was to approve resolution as is, and forward to November County Board. **Motion to approve the resolution for sale of the Dexter Maintenance Shop and property and forward to December county board, D. LaFontaine, Winch. Motion carried.**

- a) Special Use Permits: January 20, 2018, Kiwanis Club, Annual Winter Outdoor Skills Sporting Event at Nepco Shelter Building, lake and ski trails, combined with the Nordic Ski Club open house event. 8am-4pm.
- b) A couple would like to start a Blue Grass Annual Music Family Event to be held at the South Park Enclosed shelter. This initial event they are looking at hopefully 250 people. It would run Friday and Saturday with Sunday clean-up. The dates are June 8-10, 2018. They would have live music in the shelter building itself, with some tents outside, catered food, catered alcohol sales. We would need the town and health department permits for this as well.
- c) Jeremiah's Crossing is an annual fundraiser utilizing the Dexter Shelter building for August 18th and 19th. The 18th is set-up and the 19th is the actual event.

Motion to approve the Special Use Permits by J. Zurfluh, second by M. Hokamp. Motion carried.

Motion to approve the Parks and Forestry Director report by D. LaFontaine, second by J. Zurfluh. Motion carried.

- 7. Forest Administrator report. Sandra Green, Office Supervisor went over the October report with the committee. **A motion was made to approve by D. LaFontaine, second by M. Hokamp. Motion carried.**

Fall Timber bid opening will be November 9, 2017. Timber bids will hopefully be approved prior to county board meeting in November.

B. Winch made contact with Dexter Town Chairman about grading Swallow Road. He will get in touch with F. Schubert to let him know of a date. They will try to do it at the same time they grade Park Road.

- 8. Correspondence. Sandra Green discussed small scale fundraising for Powers Bluff with Rubi Reds. Informational Only. The committee had no issue moving forward with this.

C. Schooley informed the committee that the WI Outdoor Recreational Grant application was denied funding for the two projects he applied for earlier in the year. He will apply once again in May 2018.

General discussion regarding large scale fundraising for the Powers Bluff Development Project and how this will move forward. Chad is looking at smaller steps in the process

such as working on the hiking trails at Powers Bluff and signage. The challenge we have right now is not having a dedicated person or group to handle the fundraising aspect for this project, as well as a lot of competition with Capital Projects in Marshfield and Wisconsin Rapids.

9. Approve payment of bills. **Motion to approve payment of bills D. LaFontaine, second by J. Zurfluh. Motion carried.**
10. Revenue report. Parks revenue is doing well and is over the 2017 budgeted amount. This will offset the lack of forestry revenue at this time. **Motion to approve the revenue report by D. Lafontaine, second by J. Zurfluh. Motion carried.**
11. Sign State RMA with Kevin Garrigan. This year the statewide budget went up 2.8%. So Wood County will receive an additional \$44,100 K for RMA. Discussion took place for Highway 13 South and Highway Z about a bypass to enhance the safety on 8th street and would save money if they built a bypass from Home Depot. This would help the economic growth in Wood County. County Trunk A was also discussed.
12. Discuss water truck. Maintenance on roads. Kevin Garrigan, WI DOT, gave an explanation of the usage of salt and plowing in Wisconsin and Wood County compared to other states. Comparisons between using salt and salt brine solution on the roadways during the winter. The state is trying to get more counties to use this method. The state would like to start using only one section of a roadway at a time to use the liquid form and compare to another highway where only salt is being used showing the difference in cost and salt usage. The Highway Department would like to take one of the trucks and place a tanker on it leaving the wing and plow on it and making 100% salt brine solution for this truck only. They would replace that truck with a quad axle truck. The committee agrees this all makes sense and the county should move forward with this. This would work well on packed snow but not during ice storms. That's where the regular rock salt would be distributed. The state is asking the county to be open to this small change and D. Passineau is open to this and would like to move forward. D. Passineau will bring back quotes and numbers to the committee. The committee will support this project but will move forward with approval after dollar amounts are shown.
13. Discuss mastic machine. Most likely next month the committee will be seeing a bid on this. A mastic machine is a machine that repairs concrete and is used a lot on state highways. It's also used on asphalt. It is similar to rubber but the material has aggregates and polymers so its petroleum based. It shoots out like concrete, comes out hot and cools very quickly.

14. Discuss additional road projects. Just finished last five miles of paving. Completed about ~~25~~ 29.5 miles this year.
15. Discuss Winter Road School. January 15-17, 2018 at Chula Vista. D. Passineau invites the committee to attend. If interested, get in touch with him.
16. Discuss possible use of CTH V by frac sand company. Discussed.
17. Frac Sand update. Discussed.
18. Current projects update. Discussed.
19. Approve payment of bills. Discussed. **Motion to approve payment of bills by D. LaFontaine, second by M. Hokamp. Motion carried.**
20. Accounting Supervisor's report. Discussed. **Motion to approve the accounting supervisor's report by J. Zurfluh, second by M. Hokamp. Motion carried.**
21. Correspondence. D. Passineau discussed the survey for the Pittsville Highway Shop. The next step would be put this out for bids. **Motion to approve correspondence by D. LaFontaine and second by M. Hokamp. Motion carried.**
22. Next meeting date. The next meeting is schedule before the County Board on November 14, 2017 at 8:15 in Room 317A at the Wood County Courthouse. The next regular meeting is scheduled for December 7, 2017 at 8:00 am at the Wood County Highway Department.
23. Motion to adjourn. **Motion to adjourn at 11:15 am by D. LaFontaine, second by J. Zurfluh. Motion carried.**

Signed by, Secretary Marion Hokamp

Marion Hokamp

Minutes taken by Sandra Green, Parks & Forestry Office Supervisor

MINUTES OF THE HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DAY & DATE: Tuesday, November 14, 2017
TIME: 8:15 AM
PLACE: Wood County Courthouse, 400 Market St, Room 317A,
Wisconsin Rapids, WI 54494
ADJOURNMENT TIME: 8:30 AM

MEMBERS PRESENT: Chairman Al Breu, Supervisor Marion Hokamp, Supervisor David LaFontaine, Supervisor William Winch, Supervisor Joseph Zurfluh

OTHERS PRESENT: Dennis Polach, Wood County Board Supervisor; Bill Clendenning, Wood County Board Supervisor; Chad Schooley, Parks & Forestry Director; Sandra Green, Parks & Forestry Office Supervisor

1. Call meeting to order. Meeting was called to order by Chairman Breu at 8:15 AM.
2. Public Comments. None
3. Review and act on Timber Sale Bids from bid opening on November 9, 2017. There were a total of eight Timber Sales during the bid process. There were six sales which had bids. **Motion to award the highest bids which are most advantageous to Wood County and to follow the guidance of the Wood County Forest Administrator for the two remaining contracts to be sold outright to interested parties who meet the minimum bids by D. LaFontaine, second by M. Hokamp. Motion Carried.**
4. Review updates and act on the Resolution for Quit Claim Deed for the sale of the old Dexter Maintenance Shop and Property. **Motion to approve the resolution by M. Hokamp, second by D. LaFontaine. Motion carried.**
5. Motion to adjourn. **Motion to adjourn at 8:15 am by D. LaFontaine, second by B. Winch. Motion carried.**

Signed by, Secretary Marion Hokamp

Marion Hokamp

Minutes taken by Sandra Green, Parks & Forestry Office Supervisor

WOOD COUNTY STATE WILDLIFE AREA ADVISORY COMMITTEE
10-17-17 SANDHILL EDUCATION CENTER BABCOCK, WI. 5:30 PM

1. THE MEETING CALLED TO ORDER BY CHAIRMAN GEORGE BARTELS
AT 5:30 P M.

2. MEMBERS ATTENDING: George Bartels, Dennis Polach, Dale Weis,
Jim Winker, Curt Pluke, Mike Wipfli

3. AGENDA OK, NO CHANGES.

4. NO CITIZEN PARTICIPATION.

5. George Bartels called meeting to order.

6. Motion to approve minutes of last meeting , Curt Pluke second Jim Winker.

7. Stan Plis update: Mike reported 4 new members. Stan Plis members will be
cleaning Wood Duck houses

8. Neil Paisley reported on Wood County allotment; 4th impoundment D.U.
Project resurface and reslope dike.

Summers Marsh scrapes and get rid of woody vegetation. Possibly applying for
permit to install a dam.

Wood County allotment was used on 4th impoundment project.

Payment was made to Wood County for lease on WOOD COUNTY STATE
WILDLIFE AREA

Amy was not available to report on the Grouse Study.

9 . Next meeting Jan. 9, 2018 at 5:30 p.m. Sand Hill Wildlife Education Center.

Motion to adjourn by Dale 2nd by jim

Motion approved.

PARKS CONSTRUCTION SUPERVISOR REPORT

December 7, 2017

By D. Quinnell

CURRENT PROJECTS

- Continue assisting IT on the Dexter shop telephone and WI FI.
- The North Park stone bridge is completed. Cement and Riprap was added to protect some of the eroded areas of the bridge.
- We are improving the sites in South Park 3rd loop as weather permits.

MAINTENANCE OPERATIONS

- Powers Bluff winter area is prepared for the winter season.
- All parks are closed and are working on winter maintenance projects such as cutting dead trees, repairing tables and repairing equipment as well as winterizing equipment.
- We are doing some brush and evasive species control at the Nepco Park with the JCB skid steer and forestry mulcher head.

EMPLOYEE MATTERS

- All full time employees will be having a quarterly meeting and Powers Bluff training session December 21, 2017.

OTHER

- The old Dexter shop is ready for sale.
- I am drawing plans and getting estimates for a new operations tower at Powers Bluff, on the top of the tube tow.
- We tested a pull behind aerial lift in the park for tree trimming and limbing. The results are inconclusive at this time. We are evaluating the pros and cons of a pull behind unit vs. our existing 2-wheel drive bucket truck.

WOOD COUNTY PARKS & FORESTRY
OFFICE SUPERVISOR REPORT

December 7, 2017

By: Sandra Green

SNOWMOBILE:

- I handed out the new Winter Parks & Forestry brochures to everyone at the meeting.
- In SNARS, I went in and approved all of the grooming units so the clubs can begin entering their information.
- There is a Snowmobile Safety class being held on December 5th and 12th by the Kellner Knights. For more information, contact Dan Guck.
- A new policy is that any new bridges that are built need to be at least 25K lbs in order to accommodate the larger groomers.
- The DNR State Audit of the Supplemental paperwork I sent in went very well.
- Waiting on the final supplemental ½ payment and then I will distribute to each club.

OFFICE:

- Reconciled Dexter Campground money.
- Provided Wellness materials to employees in the field and office.
- Attended and took minutes at the regular November 2nd HIRC meeting as well as a special HIRC meeting which was held on November 14th.
- Distributed and mailed the Wood County Parks & Forestry winter brochure.
- Sent out News Release to media, our website and Facebook regarding the Powers Bluff Development Project Rubi Reds fundraiser.
- Recorded opening of sealed bids for Forestry on November 9th.
- I had my 2017 performance evaluation on November 20th with Chad.
- Worked on setting up a survey on SurveyMonkey for our open spaces plan.
- Placed our annual order for envelopes with the purchasing dept.

Parks and Forestry Director Report

By Chad Schooley, Parks and Forestry Director

December 7, 2017

HIRC meeting

- I attended the Wisconsin Parks and Recreation Association (WPRA) fall conference, which was held November 7-10 in Wisconsin Dells. The conference had many excellent speakers in the Park and Recreation profession.
- Attended the HIRC meeting and County Board on Nov. 14.
- Met with a representative from the Wisconsin Rapids Bird City USA organization. The group is interested in working with Wood County in protecting and providing habitat for birds in Wood County.
- Met with Adam D., County Planner, to continue with the Parks, Recreation, and Outdoor Spaces Plan update.
- Met with Pam Ironside, and representative from Miller and Associates, to go over ideas for possible playground improvements at South Wood County Park.
- Attended the Wisconsin Rapids Sports Commission meeting and gave the group an update on the Powers Bluff Development Project.
- Met with a representative from the 2018 Farm Progress Days committee. They have invited the Parks and Forestry Department to set up an informational booth, showcasing Wood County's parks and forests, as well as the Powers Bluff Development Project. It is refreshing to know that local organizers, of such a huge event, recognize the importance of our quality parks and forestry areas in Wood County!
- I have completed the annual evaluations for all supervisory staff in our department.
- I will be bringing hard copies of my 2017 evaluation form, as well as a summary of my 2017 goals, to the meeting. My 2018 goals will be included in the 2018 Work Plan, which will be a part of the January HIRC meeting. If you have specific goals that you want me to include, please let me know.

November events – 7 shelter reservations

Special Use Permits

- Jan. 19-21, 2018, Boyscout Troop 111, winter camping at Nepco Park. Troop will be hiking into the far eastern portion of the park, and set up camp. Activities will include: fishing, snowshoeing, and Cross country skiing.
- Feb. 4, 2018, Pittsville Lions Fisheree on Lake Dexter. Fee has been waived for shelter use in the past due to Lions assistance during past projects, and financial assistance for fish stocking.
- Feb. 18, 2018, Central WI Ice Racing Association motorcycle and ATV races on Lake Dexter.

Committee Report

County of Wood

Report of claims for: PARKS AND FORESTRY DEPT.

For the period of: NOVEMBER FOR (DEC. HIRC)

For the range of vouchers: 21170433 - 21170473

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
21170433	A-1 SERVICES	Asphalt Maintenance for DP	10/31/2017	\$7,986.00	P
21170434	ALLIANT ENERGY/ WP&L	Electric Service-Nepco & ATV Shelters	10/31/2017	\$404.99	P
21170435	ERON & GEE/HERMAN'S PLUMBING & HEATING	Winterize Water Lines at NP	10/31/2017	\$329.00	P
21170436	METCALF LUMBER	Treated Lumber for SP Tables	10/31/2017	\$460.40	P
21170437	SHERWIN-WILLIAMS CO THE	Paint for SP Toilet Buildings	10/31/2017	\$56.98	P
21170438	WATER WORKS & LIGHTING COMM	Electric Service for SP	10/31/2017	\$1,596.26	P
21170439	WE ENERGIES	Gas Service for SP	10/31/2017	\$16.05	P
21170440	WOODTRUST BANK NA	Lift Rental, HIRC Tour & Park Items	10/31/2017	\$448.71	P
21170441	ACE HARDWARE	Assorted Park & Building Supplies	11/02/2017	\$150.63	P
21170442	GREEN SANDRA M	Meeting Mileage Reimbursements	11/02/2017	\$245.03	P
21170443	ADVANCED DISPOSAL	Garbage Service for Parks	11/09/2017	\$950.00	P
21170444	BEAVER OF WISCONSIN INC	Labor for Repairs-NP	11/09/2017	\$37.50	P
21170445	BUDS CORNER MART	Gasoline for SP Vehicles, Etc.	11/09/2017	\$382.18	P
21170446	ADVANCE AUTO PARTS	Supplies for DP	11/09/2017	\$46.94	P
21170447	CLARY WOOD PRODUCTS INC	Custom Saw & Mill Pine to T&G	11/09/2017	\$4,412.50	P
21170448	DOINE EXCAVATING INC	Gravel & Black Dirt for NP	11/09/2017	\$278.00	P
21170449	FASTENAL COMPANY	Supplies for Parks	11/09/2017	\$32.00	P
21170450	HAAS BUILDER SUPPLY	Boat Landing Repair-DP	11/09/2017	\$14.82	P
21170451	HIGH TECH - HVAC CO	Furnace Maintenance at Nepco	11/09/2017	\$130.00	P
21170452	LADICK TRUCKING & EXCAVATING	Rip Rap for NP Bridge	11/09/2017	\$327.40	P
21170453	LAKEIDE OASIS LLC	Gasoline for DP Vehicles	11/09/2017	\$325.41	P
21170454	NORTHERN SAFETY CO INC	Assorted Gloves, Etc. for Parks	11/09/2017	\$406.80	P
21170455	OAKDALE ELECTRIC CO	Electric Service for DP	11/09/2017	\$1,314.58	P
21170456	PITTSVILLE FARM & HOME CENTER	Assorted Items for Parks & Forestry	11/09/2017	\$172.50	P
21170457	PROVISION PARTNERS	Gas for DP Small Engines	11/09/2017	\$24.57	P
21170458	RAPIDS RENTAL & SUPPLY	Supplies for DP	11/09/2017	\$8.00	P
21170459	ALLIANT ENERGY/ WP&L	Electric Service for NP & PB	11/14/2017	\$1,208.62	P
21170460	B & B LAWN CARE LLC	Lawn Mowing for NP	11/14/2017	\$850.00	P
21170461	G & K SERVICES	Camp Ranger Uniform Cleaning	11/14/2017	\$144.20	P
21170462	HOME DEPOT CREDIT SERV (Parks)	Nepco Pit Remodel & Park/Building Items	11/14/2017	\$411.37	P
21170463	INSIGHT FS	Gasoline for NP	11/14/2017	\$559.39	P
21170464	LIBERTY TIRE RECYCLING LLC	Tire Disposal-County Forests	11/14/2017	\$191.45	P
21170465	MUNDT EMIL	Straw for PB Tube Hill	11/14/2017	\$210.00	P
21170466	SUNSHINE CAR CARE LLC	Oil Change-Forestry/Ford Ranger Truck	11/14/2017	\$23.99	P
21170467	AFTER ALL INC	Septic Service for Parks	11/27/2017	\$1,434.00	P
21170468	AIRGAS USA LLC	5 Yr. Lease & Welding Gas-NP	11/27/2017	\$347.38	P
21170469	ALLIANT ENERGY/ WP&L	Nepco & ATV Shelters Electric Service	11/27/2017	\$364.37	P
21170470	NELSON PAINT COMPANY THE	Pink Tree Marking Paint-Forestry	11/27/2017	\$148.83	P
21170471	POMP'S TIRE SERVICE INC - GREEN BAY	Flat Tire Repair-DP Ranger Van	11/27/2017	\$19.95	P

PARKS AND FORESTRY DEPT. -
NOVEMBER FOR (DEC. HIRC)

21170433 - 21170473

21170472	RAPIDS RENTAL & SUPPLY	Chainsaw Oils, Files, Etc.-SP	11/27/2017	\$64.28	P
21170473	TRUXCESSORIZE INC	Hydraulic Oils-SP Plow Truck	11/27/2017	\$24.00	P
Grand Total:				\$26,559.08	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

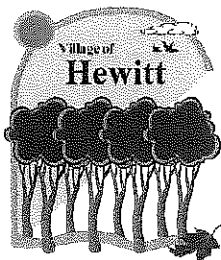
Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



Village of Hewitt

11064 Main Street
Hewitt, Wisconsin 54441

November 9, 2017

Mr. Doug Passineau
Wood County Highway Commissioner
555 17th Avenue N
WI Rapids, WI 54495

Dear Doug:

Thank you for all your time and patience in regards to the Village of Hewitt Quiet Zone application process. It has been a long and contentious journey for our residents and they are requesting we seek approval for this project.

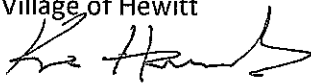
Since we last spoke it has come to our attention from Tammy at the FRA that if there are any alterations to our current application, we will need to resubmit the application and start the process over again. The diagnostic meeting held in January of 2016 laid out what needed to be done in order to reduce our risk factor to qualify for a quiet zone. MSA prepared these documents to fulfill the Villages requirements to meet those factors. The Village has already approved the current 60% plans from MSA with Apple Lane being closed and has the ultimate authority to do so. The Village has invested a lot of time, monies and energy already into this process. With that in mind, we are seeking approval from the county as submitted. The Village will also insure that in case of an emergency, Apple Ln will have removable T-posts and a drivable surface to access off of CTH T, but a 6" barrier curb needs to be installed to close off Apple Ln.

As elected officials, we sometimes have to make tough choices and believe we are representing the majority of our constituents on this issue.

In closing, we are seeking the County's approval on the modifications to CTH T/Main Street as previously submitted.

Best regards,

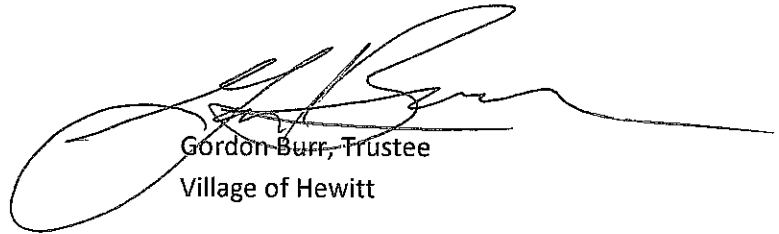
Kris Hawley, Street Superintendent
Chairperson, Quiet Zone Committee
Village of Hewitt



Charles Adamski, Trustee
Village of Hewitt

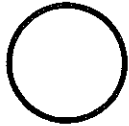


Marlene Stueland, President
Village of Hewitt



Gordon Burr, Trustee
Village of Hewitt

XC: Village of Hewitt Quiet Zone Committee members
Dan Borchardt, MSA
Wood County Highway Committee Members



RESOLUTION#

ITEM#

DATE December 19, 2017

Effective Date Upon Passage & Publication

 Introduced by Highway Infrastructure and Recreation and Executive
 Page 1 of 1

Committee

jbp

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Finance Dir.	

INTENT & SYNOPSIS: To amend the 2017 budget of various Highway functions listed below for additional expenditures of \$571,790 not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County.

Source of Money: Available appropriations in revenues in excess of budget of \$148,788 and functions under budget of \$423,002.

The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Ashbeck, R			
8	Kremer, B			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
43531	State Aid – Transportation	148,788	
53266	Bituminous Operations – Production/Maintenance Fund	182,588	
53240	Machinery Operations	240,414	
53120	Engineer		13,682
53191	Other Administration		1,367
53311	Maint CTH Patrol Sections		315,585
53314	Maintenance Gang-Materials		742
53230	Shop Operations		43,865
53260	Bituminous Ops-Machinery		46,192
53266	Bituminous Ops-Production/Machinery Fund		47
53270	Buildings & Grounds		150,310

WHEREAS, final funding of expenditures for engineer, other administration, maintenance projects and materials, shop operations, bituminous operations-machinery and production-machinery fund, and buildings and grounds are able to be funded by functions under budget, as well as higher than anticipated revenues, and

WHEREAS, Rule 26 of the Wood County Board of Supervisors states than “an amendment to the budget is required any time the actual costs will exceed the budget at the function level,” and

THEREFORE, BE IT RESOLVED, to amend the Wood County Highway budget for 2017 by appropriating unanticipated revenues of \$148,788 and functions under budget funds of \$423,002, and

BE IT FURTHER RESOLVED that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class I notice of this budget change within 10 days.

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NOTICE OF QUOTES

The Wood County Highway Infrastructure and Recreation Committee will accept sealed quotes only (no faxed quotes accepted) up until 10:00 A.M. (CST) - (WARNING- Mail delivery is after 10:00 A.M.) on Wednesday, December 6, 2017 at the Highway Commissioner's Office, 555 - 17th Avenue North, Wisconsin Rapids, WI 54495-1966 for the following:

Produce and deliver to Wood County Asphalt Plant located at the intersection of Engle Road & 23rd Avenue North, Wisconsin Rapids, WI.

30,000 tons ½" Course Asphalt Aggregate

11,000 tons Natural Sand

9,000 tons Manufactured Sand

All contractors shall comply with all state and federal regulations.

Specifications, Quoting Procedure and Forms may be had by applying at the above office.

The Committee reserves the right to reject any or all quotes or to accept any quote they deem most advantageous to Wood County.

By Order of the Wood County Highway Infrastructure and Recreation Committee:



Douglas J. Passineau, Highway Commissioner

GENERAL QUOTING PROCEDURE

QUOTE OPENING: December 6, 2017

10:00 A.M. (CST)

To comply with the NOTICE OF QUOTES, the following General Quoting Procedure and Specifications are to govern:

All quotes must be in the Office of the County Highway Commissioner, 555- 17th Avenue North, Wisconsin Rapids, WI by 10:00 A.M. (CST), Wednesday, December 6, 2017. Quotes must be sealed and properly identified giving the name and address of the quoter. Each quote must be in a separate container or envelope and marked **QUOTE ON AGGREGATES AND/OR SAND**. All quotes will be publicly opened and read at the specified time by the County Highway Infrastructure and Recreation Committee or its authorized representatives and only TOTAL quotes will be read.

All quotes must be entered and submitted on the specified form of Proposal prepared by the Highway Commission and only quotes submitted on these forms will be considered for award purposes by the Commissioner. The General Quoting Procedure, Specifications and Proposal shall constitute the quote of each quoter and must be attached in the above order. Quoters shall attach such additional information to their proposal, as they deem advisable and necessary for the benefit of the Committee in assembling comparative specifications.

The Committee reserves the right to consider all proposals for a period not to exceed thirty (30) days from the date of opening. The Committee will either award the contract or reject all quotes within that time. Each quoter will be allowed to have a representative appear before the Committee to explain his quote and specifications of the product as quoted. A time limit for each quoter will be established by the Committee at the day of letting. All quotes are to be NET, FOB WISCONSIN RAPIDS, WISCONSIN.

The Wood County Highway Infrastructure and Recreation Committee reserves the right to reject any or all quotes or parts, thereof, and to WAIVE any technicality in any quote submitted and to make such award as they deem most advantageous to Wood County.

By Order of the Wood County Highway Infrastructure and Recreation Committee:



Douglas J. Passineau, Highway Commissioner

**WOOD COUNTY
ASPHALT AGGREGATE
PRODUCTION SPECIFICATIONS**

AGGREGATE GRADATION TESTING

1. Sampling and Testing

Sampling and testing will be provided by Wood County Highway Department.
Samples will be obtained and tested according to AASHTO T11 and ASSHTO T27.

2. Frequency of testing will be as follows:

Daily Aggregate Production (in tons)	Minimum Frequency Per Stockpile (test day)
≤ 1000	1
$> 1000 - \leq 2500$	2
> 2500	3

3. Control charts and running average data sheets will be maintained during aggregate production to ensure the material is within the control limits.

CORRECTIVE ACTION

1. When a 4-point running average value trends towards a warning limit, the contractor shall consider corrective action.
2. When a 4-point running average exceeds the warning limits, the contractor shall take immediate corrective action. If two 4-point running averages exceeds the warning limits, the contractor shall stop crushing and discuss corrective action with Wood County Highway Department.
3. If an individual test or 4-point running average exceeds the control limits, the material will be considered nonconforming. The quantity of nonconforming material includes the material of the first test exceeding the control limit, continuing but not including, the material of the first subsequent test that is within the control limits. Wood County Highway Department may reject the material or assess a 25% pay reduction for the nonconforming asphalt aggregate.

INDIVIDUAL AGGREGATE PRODUCTION SPECIFICATIONS

SIEVE SIZE	30,000 TONS ½" COARSE AGGREGATE PERCENT PASSING		11,000 TONS NATURAL SAND		9,000 TONS MANUFACTURED SAND	
	Control Limits	Warning Limits	Control Limits	Warning Limits	Control Limits	Warning Limits
½"	82 - 92	84 - 90	100.0	100.0	100	
3/8"	65 - 75	67 - 73	98 - 100	98 - 100	97 - 100	97 - 100
#4	41 - 51	43 - 49	84 - 93	86 - 91	95 - 100	96 - 99
#8	27 - 37	28 - 36	72 - 82	73 - 81	82 - 92	83 - 91
#16	17 - 27	18 - 26	57 - 67	58 - 66	55 - 70	57 - 68
#30	11 - 17	12 - 16	34 - 40	35 - 39	35 - 50	37 - 48
#50	8 - 14	9 - 13	8 - 14	9 - 13	17 - 25	18 - 24
#100	5 - 11	6 - 10	0 - 6	0 - 5	0 - 12	0 - 11
#200	2 - 6	3 - 5	0 - 4	0 - 3	0 - 10	0 - 9

QMP Manufactured Sand, Natural Sand, and ½" Coarse Aggregate (Aggregates)

A Description

A.1 General

- (1) This special provision describes contractor quality control (QC) sampling and testing for aggregates, documenting those test results, and documenting related production. This special provision also describes department quality verification (QV), independent assurance (IA), and dispute resolution.
- (2) Provide and maintain a quality control program, defined as all activities related to and documentation of the following:
 1. Production control and inspection.
 2. Material sampling and testing.

B Materials

B.1 Quality Control Plan

- (1) Submit a comprehensive written quality control plan to the engineer prior to the start of work.
- (2) Do not change the quality control plan without the engineer's review. Update the plan with changes as they become effective. Provide a current copy of the plan to the engineer and post in each of the contractor's laboratories as changes are adopted. Ensure that the plan provides the following elements:
 1. An organizational chart with names, telephone numbers, current certifications and/or titles, and roles and responsibilities of QC personnel.

2. The process used to disseminate QC information and corrective action efforts to the appropriate persons. Include a list of recipients, the communication means that will be used, and action time frames.
3. A list of source and processing locations, section and quarter descriptions, for all aggregate materials requiring QC testing.
4. Test results for wear, sodium sulfate soundness, freeze/thaw soundness, and plasticity index of all aggregates requiring QC testing. Obtain this information from the region materials unit or from the engineer.
5. Descriptions of stockpiling and hauling methods.
6. Locations of the QC laboratory, retained sample storage, and where control charts and other documentation is posted.
7. An outline for resolving a process control problem. Include responsible personnel, required documentation, and appropriate communication steps.

B.2 Personnel

- (1) Have personnel certified under the department's highway technician certification program (HTCP) perform sampling, testing, and documentation as follows:

Required certification Level:	Sampling or Testing Roles:
Aggregate Technician IPP Aggregate Sampling Technician Aggregate Assistant Certified Technician (ACT-AGG)	Aggregate Sampling ^[1]
Aggregate Technician IPP Aggregate Assistant Certified Technician (ACT-AGG)	Aggregate Gradation Testing, Aggregate Fractured Particle Testing, Aggregate Liquid Limit and Plasticity Index Testing

^[1]Plant personnel under the direct observation of an aggregate technician certified at level one or higher may operate equipment to obtain samples.

- (2) A certified technician must coordinate and take responsibility for the work an ACT performs. Have a certified technician ensure that all sampling and testing is performed correctly, analyze test results, and post resulting data. No more than one ACT can work under a single certified technician.

B.3 Quality Control Documentation

B.3.1 General

- (1) Submit aggregate documentation to the engineer within 10 business days after completing production. Ensure that the submittal is complete, neatly organized, and includes applicable project records and control charts.

B.3.2 Records

- (1) Document all production observations, inspection records, and control adjustments daily in a permanent field record. Also include all test results in the project records. Provide test results

to the engineer within 6 hours after obtaining a sample. Post or distribute tabulated results using a method mutually agreeable to the engineer and contractor.

B.3.3 Control Charts

- (1) Plot gradation and fracture on the appropriate control chart as soon as test results are available. Format control charts according to CMM 8.30. Include the project number on aggregate production control charts. Maintain separate control charts for each aggregate size, source or classification, and type.
- (2) Provide control charts to the engineer within 6 hours after obtaining a sample. Post or distribute charts using a method mutually agreeable to the engineer and contractor. Update control charts daily to include the following:
 1. Contractor individual QC tests.
 2. Department QV tests.
 3. Department IA tests.
 4. Four-point running average of the QC tests.
- (3) Except as specified under B.7.2.1 for out-of-tolerance QV tests, include only QC tests in the running average. The contractor may plot process control or informational tests on control charts, but do not include these tests, conforming QV tests, or IA tests in the running average.

B.4 Contractor Testing

- (1) Test gradation, fracture, liquid limit and plasticity index during production.
- (2) Test every 1000 tons of material produced daily but not less than one test per day. See frequency of testing in attached Wood County specification.
- (3) Split each contractor QC sample and identify it according to CMM 8.30. Retain the split in a dry, protected location. If requested for department comparison testing, deliver the split to the engineer within one business day.
- (4) The engineer may require additional sampling and testing to evaluate suspect material or the technician's sampling and testing procedures.
- (5) Test fracture for each gradation test until the fracture running average is above the lower warning limit. Subsequently, the contractor may reduce the frequency to one test per 5 gradation tests if the fracture running average remains above the warning limit.
- (6) Test the liquid limit and plasticity index for the first gradation test. Subsequently, test the liquid limit and plasticity index a minimum of once per 5 gradation tests.

B.5 Test Methods

B.5.1 Gradation

- (1) Test gradation using a washed analysis conforming to the following as modified in CMM 8.60:
GradationAASHTO T 27

Material finer than the No. 200 sieveAASHTO T 11

- (2) Maintain a separate control chart for each sieve size specified in standard spec 305 for each aggregate, source or classification, and type. Set control and warning limits based on the standard specification gradation limits as follows:
 1. Control limits are at the upper and lower specification limits.
 2. There are no upper warning limits for sieves allowing 100 percent passing and no lower control limits for sieves allowing 0 percent passing.

B.5.2 Fracture

- (1) Test fracture conforming to CMM 8.60. The engineer may waive fractured particle testing on quarried stone.
- (2) Maintain a separate fracture control chart for each aggregate, source or classification, and type. Set the lower control limit at the contract specification limit, either specified in another special provision or in table 301-2 of standard spec 301.2.4.5. Set the lower warning limit 2 percent above the lower control limit. There are no upper limits.

B.5.3 Liquid Limit and Plasticity

- (1) Test the liquid limit and plasticity according to ASSHTO T 89 and T 90.
- (2) Ensure the material conforms to the limits specified in standard spec table 301-2.

B.6 Corrective Action

B.6.1 General

- (1) Consider corrective action when the running average trends toward a warning limit. Take corrective action if an individual test exceeds the contract specification limit. Document all corrective actions both in the project records and on the appropriate control chart.

B.7 Department Testing

B.7.1 General

- (1) The department will conduct verification testing to validate the quality of the product and independent assurance testing to evaluate the sampling and testing. The department will provide the contractor with a listing of names and telephone numbers of all QV and IA personnel for the project, and provide test results to the contractor within 2 business days after the department obtains the sample.

B.7.2 Verification Testing

B.7.2.1 General

- (1) The department will have an HTCP technician, or ACT working under a certified technician, perform QV sampling and testing. Department verification testing personnel must meet the same certification level requirements specified in B.2 for contractor testing personnel for each test result being verified. The department will notify the contractor before sampling so the contractor can observe QV sampling.

- (2) The department will conduct QV tests of each aggregate, source or classification, and type conforming to the following:
 1. One non-random test on the first day of production.
 2. At least one random test per 2500 produced.
 3. At least one random test per 5000 tons ½" course aggregate.
 4. The department will conduct QV tests in a separate laboratory and with separate equipment from the contractor's QC tests. The department will use the same methods specified for QC testing.
 5. The department will assess QV results by comparing to the appropriate specification limits. If QV test results conform to the specification, the department will take no further action. If QV test results are nonconforming, add the QV to the QC test results as if it were an additional QC test.

B.8 Dispute Resolution

- (1) The engineer and contractor should make every effort to avoid conflict. If a dispute between some aspect of the contractor's and the engineer's testing program does occur, seek a solution mutually agreeable to the project personnel. The department and contractor may review the data, examine data reduction and analysis methods, evaluate sampling and testing procedures, and perform additional testing. Use ASTM E 178 to evaluate potential statistically outlying data.
- (2) Production test results, and results from other process control testing, may be considered when resolving a dispute.
- (3) If the project personnel cannot resolve a dispute, and the dispute affects payment or could result in incorporating nonconforming product, the department will use third party testing to resolve the dispute. A mutually agreed on independent testing laboratory will provide this testing. The engineer and contractor will abide by the results of the third party tests. The party in error will pay service charges incurred for testing by an independent laboratory. The department may use third party test results to evaluate the quality of questionable materials and determine the appropriate payment. The department may reject material or otherwise determine the final disposition of nonconforming material as specified in standard spec 106.5.

C Payment

- (1) Costs for all sampling, testing, and documentation required under this special provision are incidental to this work. If the contractor fails to perform the work required under this special provision, the department may reduce the contractor's pay.
- (2) For material represented by a running average exceeding a control limit, the department will reduce pay by as much as 20 percent of the contract price for the affected aggregate(s). The department will determine the quantity of nonconforming material.

Miscellaneous

Certificate of Insurance will be required from the contractor.

Location of stockpiles will be under the direction of Wood County.

Contractor shall comply with all state and federal regulations.

INDIVIDUAL AGGREGATE PRODUCTION SPECIFICATIONS

SIEVE SIZE	30,000 TONS ½" COARSE AGGREGATE PERCENT PASSING		11,000 TONS NATURAL SAND		9,000 TONS MANUFACTURED SAND	
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1/2"	82 – 92	84 – 90	100.0	100.0	100.0	100.0
3/8"	65 – 75	67 – 73	98 – 100	98 – 100	97 – 100	97 – 100
#4	41 – 51	43 – 49	84 – 93	86 – 91	95 – 100	97 – 98
#8	27 – 37	28 – 36	72 – 82	74 – 80	82 – 92	84 – 90
#16	17 – 27	18 – 26	57 – 67	59 – 65	55 – 70	57 – 68
#30	11 – 17	12 – 16	34 – 40	36 – 38	35 – 50	37 – 48
#50	8 – 14	9 – 13	8 – 14	10 – 12	17 – 25	19 – 23
#100	5 – 11	6 – 10	0 – 6	2 – 4	0 – 12	2 – 10
#200	2 – 6	3 – 5	0 – 4	0 – 3	0 – 10	0 – 9

PROPOSAL FOR AGGREGATES AND/OR SAND

December 6, 2017

TO: Wood County Highway Infrastructure and Recreation Committee
555 – 17th Avenue North
Wisconsin Rapids, WI 54495-1966

Dear Highway Commission:

We, the undersigned, propose to furnish to the Wood County Highway Commission, 555 – 17th Avenue North, Wisconsin Rapids, WI the following as herein specified by us in accordance with the NOTICE OF QUOTES, General Quoting Procedure and Specifications hereto attached:

Supply of approximately 30,000 tons ½" Course Asphalt Aggregate for the sum of: \$ _____./ Ton

Deduct for Wood County to haul material from source to asphalt plant. \$ _____./ Ton

Supply of approximately 11,000 tons Natural Sand for the sum of: \$ _____./ Ton

Deduct for Wood County to haul material from source to asphalt plant. \$ _____./ Ton

Supply of approximately 9,000 tons Manufactured Sand for the sum of: \$ _____./ Ton

Deduct for Wood County to haul material from source to asphalt plant. \$ _____./ Ton

COMPANY NAME OF BIDDER _____

REPRESENTATIVE _____

TITLE _____

ADDRESS _____

PHONE NO. / CELL _____

E-MAIL _____

WCHA Succession Planning Report

WCHA

November 10, 2017

Background

On December 6, 2016 the Wisconsin County Highway Association (WCHA) Board of Directors officially formed an ad hoc committee that was charged with developing a Succession plan for WCHA. Member of that Committee include:

Allison Bussler, Waukesha County

Emmer Shields, Ashland County

Brian Fields, Dodge County

Nathan Check, Portage County

Dave Ostness, St. Croix County

Larry Jepson, Polk County

Dean Steingraber, Outagamie County

Brain Kelly, Chippewa County

Don Grande, Price County

Dennis Weiss, Juneau

The WCHA Board directed the committee to develop a short-term and long term succession plan to present to the WCHA Board for their consideration.

The Committee met on five occasions, conducted research on succession planning best practices, interviewed various stakeholders and researched various organizational structures for associations. The Committee reached consensus on a number of recommendations including best practices that should be implemented as soon as possible, a short term succession plan, a long-term succession plan and suggestions on how to grow from our current situation to the final recommendation on an association organizational model.

Recommendations Part 1

The Committee believes the following recommendations should be undertaken as soon as is practicably possible. We believe these recommendations will start the path of improved succession planning, help ensure business continuity and modernize current business practices.

Appendix A

WISCONSIN COUNTY HIGHWAY ASSOCIATION (WCHA) SHORT TERM SUCCESSION PLAN (July 2017)

Purpose: A change in executive leadership is inevitable for all organizations and can be a very challenging time. Proper planning and policy development in regards to succession issues can help limit the problems of leadership transition and provide a degree of stability. The purpose of this policy is to prepare the WCHA for both planned and unplanned, short-term and long-term changes in executive leadership in a manner that ensures the healthy functioning, stability and accountability of the organization.

Policy: The WCHA Board of Directors and Executive Committee have the responsibility to assess the permanent leadership and service needs of the organization. They are responsible for helping ensure the selection of a qualified and capable leader who is a good fit for the organization's mission, vision, values, goals, and objectives and who has the necessary skills to lead the organization. They are also responsible for assuring that contract services continue uninterrupted during times when a temporary or permanent loss of contract staff occurs.

Priority Functions and Temporary Responsibilities: Currently WCHA contracts for delivery of services through a Master Contract format. Under the present contract two distinct positions are established: Executive Director and Professional Development Director. The Short Term Succession Plan recognizes that both positions must be addressed. The plan does not address support staff that might be hired by the Contractor for assistance in delivering services. It is expected that these support services will continue to be the responsibility of the Contractor.

It is clear that a temporary loss of the individuals in either the Executive Director or Professional Development Director would mean a disruption in some services. The Succession Plan focuses on those services that are essential.

In the event of a temporary loss of the Executive Director position the following essential functions shall be staffed as follows:

ESSENTIAL FUNCTION	RESPONSIBILITY
Contact point for WCHA	President of WCHA
Tracking legislation and Administration Rule Making	Secretary of WCHA in cooperation with WCA Legislative Associate (Transportation)
Stakeholder Contracts	President of WCHA in cooperation with WCA Legislative Associate (Transportation)
WCHA / WCA Liaison	President and Executive Committee of WCHA

- Increase training opportunities for: elected officials, new Commissioners, other members of the county highway family
- Allow more Commissioners and Committee members involvement in the Association and its leadership positions
- Provide for the potential of in-house succession planning
- Provide enhanced services such as assistance with federal aid projects
- Reliable long term records retention
- Help individual members problem solve issues impacting their county highway operations
- Full time status will be a recruiting tool and will lead to more interest in staff positions
- Provides a strong-leadership model
- Improved accounting process
- Provide an Association Headquarters
- More frequent and detailed information could be disseminated by the Executive Director as opposed to depending on volunteer board members
- Increase expertise in website management, social media, digital communications etc.
- Ability to quickly change staff focus. No need to negotiate a contract amendment.

The Wisconsin County Highway Association has a long and proud history. For over 100 years, counties have been gathering to share information, train, and advocate on behalf of county highways. In 2003, the Association's workload grew to a point that the members did not believe the WCHA's interests could be adequately served by volunteers alone. WCHA enacted its first contract with Daniel Fedderly to serve as the Association's Administrative Coordinator.

Over the past 20 years, the business of the Association has greatly expanded. The time commitment from WCHA Executive Committee and Committee leaders is considerable due to our growing interests, expanded services and modernization of the Association. The time commitment is such that WCHA is now having a difficult time finding members that are willing, or able to volunteer a considerable amount of time currently necessary to fulfill Executive Committee duties. The Association will be forced to choose between limiting its services and operations or adding a more robust staff presence.

Association membership have expressed an interest in enhancing its current offerings in areas such as: training designed for elected committee members, training and mentoring specific to new Commissioners, training for other members of the county highway family, the ability for WCHA to act as a "project champion" for projects using state or federal aid, enhanced offering at conferences such as paid speakers, enhanced opportunities for associate members, and enhanced representation with the State Legislature and WisDOT.

We believe it is important for WCHA to have a central point of contact in staff and space. Currently there is an unmet need in attending a significant amount WisDOT committee and work groups. A staff, at least partially located in Madison, would be in the best position to efficiently represent WCHA interests. It would afford greater access by WCHA to State Legislature and closer coordination with WCA and the Association's other partners. For more information on the pros and cons of different forms of organizational structures, please see appendix B.

Funding opportunities

Current Projects Update

By Douglas Passineau, Highway Commissioner

December 7, 2017

December HIRC meeting

Projects and Maintenance

1. DOT Culvert Repair
2. Culvert Repairs – Town Roads
3. Replace Culverts – Town Roads
4. Clean/Repair Drainage Structures – County Roads
5. Shouldering – Town Roads
6. Gravel Shoulder Repairs – County Roads
7. Pothole Repairs – State, County Roads
8. Paving – Village of Auburndale, Village of Port Edwards
9. Pave and Shoulder County Road E, N
10. Pave DOT STH 173
11. Cutting Trees in Right of Way
12. Fill Salt Sheds

Committee Report

County of Wood

Report of claims for: Highway Department

For the period of: October 2017

For the range of vouchers: 16170976 - 16171067

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16170976	ACE HARDWARE	PVC PIPES AND MATERIALS	10/31/2017	\$58.06	P
16170977	ADVANCE AUTO PARTS	VARIOUS REPAIR PARTS	10/31/2017	\$817.13	P
16170978	ADVANCE JANITORIAL SERVICE & SUPPLY	CARPET/FLOOR & CLEANING SERVIC	10/31/2017	\$541.95	P
16170979	ALLIANT ENERGY/ WP&L	ELECTRIC USAGE	10/31/2017	\$97.34	P
16170980	AMERICAN TRUCKING	HIRED TRUCKER	10/31/2017	\$5,271.30	P
16170981	APPLIED MAINTENANCE SUPPLIES & SOLUTIONS	ELECTRICAL ITEMS	10/31/2017	\$297.38	P
16170982	AT&T-ATLANTA	TELEPHONE - MARSHFIELD	10/31/2017	\$83.06	P
16170983	BADGER-LAND SURVEYING INC	PITTSVILLE SHOP SURVEY	10/31/2017	\$900.00	P
16170984	BANKCARD SERVICES	CREDIT CARD INVOICE	10/31/2017	\$1,509.00	P
16170985	BAUER BUILT INC	TIRES	10/31/2017	\$6,711.29	P
16170986	BURNS INDUSTRIAL SUPPLY CO INC	STR ORF SEAL	10/31/2017	\$60.12	P
16170987	CENTRAL CULVERT & SUPPLY LLC	CULVERTS	10/31/2017	\$5,687.63	P
16170988	COUNTY MATERIALS CORPORATION	GROUT/FLOWABLE FILL	10/31/2017	\$1,183.00	P
16170989	DEAN ALTMANN TRUCKING & EXCAVATING	HIRED TRUCKER / HAUL BACKHOE	10/31/2017	\$3,456.50	P
16170990	ESCH CONSTRUCTION SUPPLY INC	SAW BLADE	10/31/2017	\$986.48	P
16170991	FASTENAL COMPANY	EYEWEAR	10/31/2017	\$366.82	P
16170992	FIRE & SAFETY EQUIPMENT	ANNUAL FIRE EXT. INSPECTION	10/31/2017	\$376.25	P
16170993	FRONTIER	TELEPHONE - MARSHFIELD	10/31/2017	\$117.97	P
16170994	HENRY G MEIGS LLC	PG58-28 OIL FOR HOT MIX	10/31/2017	\$116,373.60	P
16170995	JAMES BRUENER TIMBER PRODUCT	PLYWOOD	10/31/2017	\$69.90	P
16170996	JOHN DEERE FINANCIAL	V-BELT/SCREWS/WHEEL/WASHER	10/31/2017	\$1,255.76	P
16170997	JX ENTERPRISES INC	BRACKETS AND CLAMPS	10/31/2017	\$467.46	P
16170998	KELBE BROS EQUIPMENT COMPANY	SPRING	10/31/2017	\$115.72	P
16170999	K & S FUEL INJECTION INC	INJECTOR AND OTHER PARTS	10/31/2017	\$3,219.08	P
16171000	KOLO TRUCKING AND EXCAVATING INC	HOT MIX SAND	10/31/2017	\$4,368.13	P
16171001	KONECRANES INC	CRANE MAINTENANCE INSP.	10/31/2017	\$860.00	P
16171002	LA TRUCKING	HIRED TRUCKER	10/31/2017	\$3,691.48	P
16171003	LUBE TECH & PARTNERS LLC	LUBRICATION OILS	10/31/2017	\$3,530.85	P
16171004	LYCON INC	FIBER BI-FIBRILLATED	10/31/2017	\$3,526.88	P
16171005	MARSHFIELD UTILITIES	ELECTRIC/WATER/SEWER	10/31/2017	\$289.39	P
16171006	MILESTONE MATERIALS	BASE MATERIALS	10/31/2017	\$39,164.35	P
16171007	MISSISSIPPI WELDERS SUPPLY CO INC	WELDING SUPPLIES	10/31/2017	\$396.28	P
16171008	MONROE TRUCK EQUIPMENT	HYD FITTING/VALVES	10/31/2017	\$34.55	P
16171009	MSC INDUSTRIAL SUPPLY CO	KNEE HIP WADERS	10/31/2017	\$224.78	P

Committee Report - County of Wood

Highway Department - October 2017

16170976 - 16171067

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16171010	NAPA CENT WI AUTO PARTS Wis.Rapids	ICE BLADES	10/31/2017	\$164.90	P
16171011	NORTH CENTRAL UTILITY OF WI	PLUG	10/31/2017	\$1,545.99	P
16171012	PITTSVILLE FARM & HOME CENTER	POWER BIT/COUPLING/SCREW	10/31/2017	\$18.85	P
16171013	PORTAGE COUNTY HIGHWAY DEPT	FUEL FOR RENTED SWEEPER	10/31/2017	\$78.44	P
16171014	POTRATZ CONCRETE PUMPING	LINE PUMP/CONCRETE/PIPE	10/31/2017	\$1,305.00	P
16171015	PRECISE MRM LLC	FLAT PLAN USA & GPRS NAF & SOF	10/31/2017	\$648.00	P
16171016	PROVISION PARTNERS	DIESEL FUEL & GASOLINE	10/31/2017	\$31,050.22	P
16171017	TDS TELECOM	TELEPHONE	10/31/2017	\$141.83	P
16171018	QUEST CIVIL ENGINEERS LLC	WETLANDS MONITORING	10/31/2017	\$1,246.74	P
16171019	RADTKE CONTRACTORS INC	CTH T BRIDGE	10/31/2017	\$61,638.22	P
16171020	RAPIDS RENTAL & SUPPLY	CONCRETE SCREED RENTAL	10/31/2017	\$217.77	P
16171021	REIGEL PLUMBING & HEATING	PLUMBING SERVICE	10/31/2017	\$743.90	P
16171022	RICK BOUMA TRUCKING	HIRED TRUCKER	10/31/2017	\$1,920.85	P
16171023	ROCK OIL REFINING INC	WASTE OIL	10/31/2017	\$85.00	P
16171024	RON'S REFRIGERATION & AC INC	BOILER FILTERS/LABOR	10/31/2017	\$396.80	P
16171025	SCAFFIDI TRUCK CENTER	TURN SIGNAL / PLATE	10/31/2017	\$93.45	P
16171026	SCHILL TRUCKING INC	HIRED TRUCKER	10/31/2017	\$1,403.40	P
16171027	SCHILLING SUPPLY COMPANY	WIPERS/HAND CLEANER	10/31/2017	\$354.40	P
16171028	SNODEPOT	OIL PAN/GASKET	10/31/2017	\$818.00	P
16171029	SOLARUS	TELEPHONE - WIS RAPIDS/HM	10/31/2017	\$250.47	P
16171030	SOLARUS	SOLARUS - ADMINISTRATION	10/31/2017	\$36.54	P
16171031	TOOL SHED	VALVE LAPPER & SPRING	10/31/2017	\$46.94	P
16171032	TRI-COUNTY PAVING INC	MILLING & PULVERIZING	10/31/2017	\$29,168.48	P
16171033	TRUCK COUNTRY OF WISCONSIN	POWER STEERING FLUID	10/31/2017	\$1,642.97	P
16171034	TRUCK EQUIPMENT INC	PLOW LIGHT	10/31/2017	\$153.95	P
16171035	V & H INC	HOSE/BELT/SCREW/BELT	10/31/2017	\$1,803.87	P
16171036	VAN ERT ELECTRIC COMPANY INC	ELECTRIC REPAIR	10/31/2017	\$2,155.61	P
16171037	WATER WORKS & LIGHTING COMM	UTILITIES - WIS RAPIDS/HM PLAN	10/31/2017	\$7,755.76	P
16171038	WE ENERGIES	NATURAL GAS - HM/WR/MFLD/PITT	10/31/2017	\$211.08	P
16171039	WHEELERS OF WISCONSIN RAPIDS	STARTER	10/31/2017	\$185.02	P
16171040	WIEDENBECK INC	WIRE TIES	10/31/2017	\$817.18	P
16171041	WINTER EQUIPMENT CO INC	PLOW GUARD CURBCAST	10/31/2017	\$10,859.50	P
16171042	WISCONSIN VALLEY BUILDING PRODUCTS	CAULK SELF-LEVELING	10/31/2017	\$314.73	P
16171043	POMP'S TIRE SERVICE INC - GREEN BAY	TIRES	10/31/2017	\$83.88	P
16171044	ADVANCED DISPOSAL	Garbage Disposal	10/31/2017	\$96.18	P
16171045	AMERICAN TRUCKING	HIRED TRUCKERS	10/31/2017	\$6,835.37	P
16171046	BECKER TRANSPORT	BASE	10/31/2017	\$40,352.13	P
16171047	G & K SERVICES	CLEANING RUGS & UNIFORMS	10/31/2017	\$618.64	P
16171048	HOME DEPOT CREDIT SERV (Highway)	PVC CAP/DOOR SLIDE/UTILITY HTR	10/31/2017	\$59.07	P
16171049	LA TRUCKING	HIRED TRUCKERS	10/31/2017	\$3,371.70	P
16171050	MILESTONE MATERIALS	BASE	10/31/2017	\$44,465.35	P
16171051	OMNNI ASSOCIATES	CTH U DESIGN ENGINEERING	10/31/2017	\$8,400.00	P
16171052	SCHILL TRUCKING INC	HIRED TRUCKERS	10/31/2017	\$4,472.74	P
16171053	STERLING WATER INC	WATER FOR HOT MIX PLANT	10/31/2017	\$42.20	P

Committee Report - County of Wood

Highway Department - October 2017

16170976 - 16171067

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16171054	WATER WORKS & LIGHTING COMM	UTILITIES - HOT MIX PLANT	10/31/2017	\$92.14	P
16171055	WE ENERGIES	NATURAL GAS - HM	10/31/2017	\$3,542.29	P
16171056	WISCONSIN MEDIA	LEGAL NOTICES	10/31/2017	\$101.02	P
16171057	PASSINEAU DOUGLAS	OUT-OF-COUNTY MEAL REIMBURSEME	10/31/2017	\$46.00	P
16171058	PECKHAM JOHN	PETTY CASH REIMBURSEMENT	10/31/2017	\$95.79	P
16171059	ARING EQUIPMENT COMPANY	EXCAVATOR RENTAL	11/15/2017	\$3,992.79	P
16171060	JAMBRETZ BRIAN	SAFETY SHOES	11/15/2017	\$50.00	P
16171061	RADTKE CONTRACTORS INC	CTH T BRIDGE	11/15/2017	\$750.00	P
16171062	ARROW PRECISION ASPHALT MAINTENANCE	WR SHOP PARKING LOT PAINT	11/17/2017	\$350.00	P
16171063	CNE GAS	NATURAL GAS - HOT MIX PLANT	11/17/2017	\$12,569.20	P
16171064	CNE GAS	NATURAL GAS - HOT MIX PLANT	11/17/2017	\$495.00	P
16171065	STEVE SCHNEIDER TRUCKING LLC	SAND	11/27/2017	\$495.00	
16171066	GZIBOVSKIS JESHUA	SAFETY SHOES	11/27/2017	\$50.00	
16171067	MILESTONE MATERIALS	BASE AND ASPHALT AGGREGATES	11/27/2017	\$16,475.02	
Grand Total:				\$513,284.86	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

11/27/2017

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Thursday, November 30, 2017

	Actual	2017 Budget	Variance	Variance %
REVENUES				
Intergovernmental Revenues				
43531 State Aid-Transportation	\$1,823,123.43	\$1,674,335.00	\$148,788.43	8.89%
Total Intergovernmental	1,823,123.43	1,674,335.00	148,788.43	8.89%
Licenses and Permits				
44101 Utility Permits	1,175.00	1,050.00	125.00	11.90%
44102 Driveway Permits	1,185.00	860.00	325.00	37.79%
44260 Moving Permits	1,400.00	1,025.00	375.00	36.59%
Total Licenses and Permits	3,760.00	2,935.00	825.00	28.11%
Intergovernmental Charges for Services				
47230 State Charges	1,211,740.46	1,343,223.00	(131,482.54)	(9.79%)
47231 State Charges-Highway	196,485.41	250,030.00	(53,544.59)	(21.42%)
47232 State Charges-Machinery	2,040,283.38	2,186,893.00	(146,609.62)	(6.70%)
47300 Local Gov Chgs	366,245.94	494,154.00	(127,908.06)	(25.88%)
47330 Local Gov Chgs-Transp	1,020,968.77	1,075,471.00	(54,502.23)	(5.07%)
47332 Local Gov Chgs-Roads	115,874.37	377,467.00	(261,592.63)	(69.30%)
47333 Local Gov Chgs-Bridges	24,862.80		24,862.80	0.00%
Total Charges to Other Governments	4,976,461.13	5,727,238.00	(750,776.87)	(13.11%)
Interdepartmental Charges for Services				
47430 Dept Charges-Bldg Rent	27,152.11	27,285.00	(132.89)	(0.49%)
47470 Dept Charges-Highway	3,742,080.78	3,615,000.00	127,080.78	3.52%
Total Interdepartmental Charges	3,769,232.89	3,642,285.00	126,947.89	3.49%
Total Intergovernmental Charges for Services	8,745,694.02	9,369,523.00	(623,828.98)	(6.66%)
Miscellaneous				
48340 Gain/Loss-Sale of Salvage and Waste	30,040.60	6,700.00	23,340.60	348.37%
48900 Other Miscellaneous Revenue		1,195.00	(1,195.00)	(100.00%)
Total Miscellaneous	30,040.60	7,895.00	22,145.60	280.50%
Other Financing Sources				
49110 Proceeds from Long-Term Debt	2,500,000.00		2,500,000.00	0.00%
Total Other Financing Sources	2,500,000.00		2,500,000.00	0.00%
TOTAL REVENUES	13,102,618.05	11,054,688.00	2,047,930.05	18.53%
EXPENDITURES				
Public Works-Highway				
53110 Hwy-Administration	249,927.38	284,066.00	34,138.62	12.02%
53120 Hwy-Engineer	196,313.44	208,238.00	11,924.56	5.73%
53191 Hwy-Other Administration	294,472.75	331,515.00	37,042.25	11.17%
53210 Hwy-Employee Taxes & Benefits	(716,676.52)		716,676.52	0.00%
53220 Hwy-Field Tools	8,215.85	12,778.00	4,562.15	35.70%
53230 Hwy-Shop Operations	260,966.22	254,382.00	(6,584.22)	(2.59%)
53232 Hwy-Fuel Handling	4,413.84	9,600.00	5,186.16	54.02%
53240 Hwy-Machinery Operations	873,425.84	1,880,470.00	1,007,044.16	53.55%
53260 Hwy-Bituminous Ops	219,095.09	172,903.00	(46,192.09)	(26.72%)
53262 Hwy-Bituminous Ops	4,214.83	49,123.00	44,908.17	91.42%
53266 Hwy-Bituminous Ops	2,526,866.82	3,322,094.00	795,227.18	23.94%
53270 Hwy-Buildings & Grounds	272,864.02	161,535.00	(111,329.02)	(68.92%)
53281 Hwy-Acquisition of Capital Assets	493,968.84		(493,968.84)	0.00%
53310 Hwy-Maintenance CTHS	2,514.98	7,325.00	4,810.02	65.67%
53311 Hwy-Maint CTHS Patrol Sectn	1,241,948.14	1,103,784.00	(138,164.14)	(12.52%)
53312 Hwy-Snow Remov	745,356.59	907,385.00	162,028.41	17.86%
53313 Hwy-Maintenance Gang	108,858.43	135,691.00	26,832.57	19.77%
53314 Hwy-Maint Gang-Materials	1,406.36	865.00	(541.36)	(62.58%)
53315 Hwy-Maint Gang		765.00	765.00	100.00%
53320 Hwy-Maint STHS	1,110,226.12	1,327,258.00	217,031.88	16.35%
53323 Hwy-Maint STHS PBM	64,308.80	15,965.00	(48,343.80)	(302.81%)
53330 Hwy-Local Roads	1,084,929.66	1,054,383.00	(30,546.66)	(2.90%)
53340 Hwy-County-Aid Road Construction	324,082.06	444,502.00	120,419.94	27.09%
53341 Hwy-County-Aid Bridge Construction	120,407.23	200,000.00	79,592.77	39.80%

11/27/2017

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Thursday, November 30, 2017

		2017		
		Actual	Budget	Variance
				Variance %
53490	Hwy-State & Local Other Services	375,214.54	485,636.00	110,421.46
	Total Public Works-Highway	9,867,321.31	12,370,263.00	2,502,941.69
	Capital Outlay			
57310	Highway Capital Projects	4,881,073.58	4,730,000.00	(151,073.58)
	Total Capital Outlay	4,881,073.58	4,730,000.00	(151,073.58)
	TOTAL EXPENDITURES	14,748,394.89	17,100,263.00	2,351,868.11
	NET INCOME (LOSS) *	(1,645,776.84)	(6,045,575.00)	4,399,798.16