

MINUTES

HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DATE: Thursday, April 4, 2024
TIME: 9:00 a.m.
PLACE: Highway Dept., Conference Room

MEMBERS PRESENT: Jake Hahn, Dave LaFontaine, Lee Thao, Al Breu

OTHERS PRESENT: Rachel Krause, Highway Program Assistant, see attached sign-in sheet

1. Chairman Hahn called the meeting to order at 9:00 AM and declared a quorum present.
2. There was no public comment
3. The minutes of the March 7, 2024 meeting were reviewed. Motion by LaFontaine/Breu to accept them as presented. Passes unanimously.
4. Under Correspondence Hawk discussed a piece of old road-right-of way on CTH G that was to be transferred to the adjacent land owner. Hawk proceeded with the transfer but because taxes were owed, the road right-of-way could not be transferred. Hawk has since received correspondence from the land owner that the taxes have been paid, Hawk will proceed with the transfer of this road right-of-way to the adjacent land owner.
5. No ATV updates.
6. Highway Department staff reports were highlighted and reviewed.
7. The Highway Department revenue report was reviewed.
8. Motion by LaFontaine/Thao to approve the Highway Department vouchers. Motion carried unanimously.
9. Hawk presented the 2025-2029 Highway Department Capital Improvement Plan. Hawk believes the plan 2025-2028 is set and does not anticipate any changes. Hawk has included the Highway Department fuel system in the 2025 CIP as the current system is aging and outdated. The new system would resemble the system in at the Wisconsin Rapids shop with above ground fuel tanks and a canopy. The system would also be moved closer to Galvin. Hawk also wanted to inform the committee that he will be asking for an increase in the winter maintenance budget for 2025. This budget item has been going over budget for the 5 years. The equipment capital improvement plan covers the planned purchases 2025-2029. Equipment purchases come out of the machinery fund that is generated by the use of the equipment we have. Hawk states that he is not anticipating in increases coming from the State for highway

improvements. Motion by LaFontaine/Breu to approve the Highway Department 2025-2029 CIP. Passes unanimously.

10. Hawk is requesting to early fill for the Stock Room Attendant so that someone can become familiar with the position. This position is unique and getting someone familiar with the shop operations before she is gone. The anticipated date the position will become vacant is in September. Motion by Lafontaine/Breu to allow for the early fill of the Stock Room Attendant to be done as soon as possible. Passes unanimously.
11. In the past Hawk has bid out asphalt treatments. Hawk would like to experiment with some treatments on pavements that are one or five years old. Hawk would like to do this without bidding in order to investigate the best products to be using on pavements to preserve them. LaFontaine/Hahn made a motion to allow Hawk to experiment with various pavement treatments without bidding these treatments. Passes unanimously.
12. Parks and Forestry Staff reports were reviewed.
13. Motion by Lafontaine/Breu to approve special use permits presented in the meeting with a waiver of the fees for the Arpin Fire Department if they will commit to providing first responders for Powers Bluff. First Permit is for a disc golf tournament one Saturday per month May-September the P & F Department received \$50/tournament and \$3 per player that plays in the tournament. Second permit is for the Arpin Fire Department to use the Powers Bluff Shelter house for 2 days for a Sportsman's Banquet. Passes unanimously.
14. P & F Capital Improvement Plan was reviewed. Motion by LaFontaine/Breu to approve the Parks and Forestry CIP as presented. Passes unanimously.
15. Motion by LaFontaine/Breu to approve the Parks and Forestry revenue report. Passes unanimously.
16. LaFontaine/Thao made a motion to approve the Parks and Forestry Vouchers. Passes unanimously.
17. The next meeting will be held on Thursday, May 2, 2024 at 9:00 AM at the Highway Department Conference Room.
18. Charman Hahn thanked LaFontain for his service to the County.
19. Chairman Hahn declared the meeting adjourned at 10:04.

Minutes taken by Rachel Krause, Highway Department Program Assistant, and are in draft form until approved at the next meeting.

