



Wood County

WISCONSIN

OFFICE OF
HIGHWAY COMMISSION

Roland Hawk
COMMISSIONER

APPLICATION TO ALTER ACCESS ON A WOOD COUNTY HIGHWAY

Chapter 86.07(2) of Wisconsin State Statutes provides that the authority maintaining the highway issue a permit before any excavation or fill or installation of a culvert is made on a public highway.

| | |
|---|---|
| <p style="text-align: center;"><u>Name & Mailing Address of Landowner</u></p> <p>_____</p> <p>_____</p> <p style="text-align: center;"><u>Phone Number</u></p> <p>_____</p> | <p style="text-align: center;"><u>Property Information</u></p> <p>Parcel ID: _____</p> <p>Driveway Fire Number (if applicable): _____</p> <p><input type="checkbox"/> Certified Survey Map attached (required if a new driveway)</p> |
| <p style="text-align: center;"><u>Name & Mailing Address of Authorized Representative</u></p> <p>_____</p> <p>_____</p> <p style="text-align: center;"><u>Phone Number</u></p> <p>_____</p> | <p style="text-align: center;"><u>Access Location</u></p> <p style="text-align: center;">East / West / North / South side of CTH _____,</p> <p style="text-align: center;">_____ miles East / West / North / South of</p> <p style="text-align: center;">_____ (nearest road)</p> |
| <p style="text-align: center;"><u>Description of Work to be Completed at Access Point</u></p> <p>Anticipated Start Date: _____ Anticipated Completion Date: _____</p> <p>Describe the type of access to be added or work to be completed at the access point:</p> <p>_____</p> <p>_____</p> <p>Who is the work going to be completed by?: <input type="checkbox"/> Property Owner <input type="checkbox"/> Contractor</p> | |

Permit Conditions:

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. Applicant shall place a flag or marker in the highway ditch visible from the highway at the location of the proposed work. 2. Any permit issued is superseded by the local zoning authority. Installation without their approval is illegal and cancels any permit resulting from this application. 3. If the driveway described is not completed by the "Anticipated Completion Date", the permit can be renewed one time. | <ol style="list-style-type: none"> 4. For any permit application for private driveway, field entrances, town roads, and street connections, do access restrictions or covenants presently exist in the area of proposed work? <input type="checkbox"/> Yes <input type="checkbox"/> No 5. Appropriate fees will be determined by the highway authority reviewing the permit. 6. By signing this application, the applicant agrees to the terms outlined in the Wood County Highway Access Control Ordinance. |
|--|--|

PERMIT APPROVAL (To be completed by Highway Department)

| | | | |
|--|-------------|----------------------|--|
| Recommended by Highway Superintendent | Date | Permit Number | Wood County Highway Department 555 – 17 th Avenue North Wisconsin Rapids WI 54495 |
| Wood County Highway Commissioner | Date | Fee | <input type="checkbox"/> Paid Check # _____ <input type="checkbox"/> Paid Cash |

**APPLICATION TO ALTER ACCESS ON A WOOD COUNTY HIGHWAY
Fee Schedule**

| Applicant: Please check off the appropriate box below and pay the appropriate fees. | | TO BE COMPLETED BY HIGHWAY DEPARTMENT | | | | |
|--|--|---------------------------------------|------------------------------|--|-------------------|--------------|
| | | Construction Inspection | Post-Construction Inspection | Deductions for Subsequent Re-Inspections | | |
| | | | | # of Visits | 6 Month Extension | Total Deduct |
| <input type="checkbox"/> | Commercial/Industrial Access \$350 (\$50 fee*, \$300 deposit**) | Not Applicable | | | | |
| <input type="checkbox"/> | Private Residential and Field Driveway Access \$350 (\$50 fee*, \$300 deposit**) | Not Applicable | | | | |
| <input type="checkbox"/> | Remove Existing Driveway Access \$350 (\$50 fee*, \$300 deposit**) | Not Applicable | | | | |
| <input type="checkbox"/> | Relocate Existing Driveway Access \$350 (\$50 fee*, \$300 deposit**) | Not Applicable | | | | |
| <input type="checkbox"/> | Replace Existing Culvert \$350 (\$50 fee*, \$300 deposit**) | Not Applicable | | | | |
| <input type="checkbox"/> | Install/Replace Apron End Wall \$350 (\$50 fee*, \$300 deposit**) | Not Applicable | | | | |
| <input type="checkbox"/> | Extend Existing Driveway Access \$350 (\$50 fee*, \$300 deposit**) | Not Applicable | | | | |
| <input type="checkbox"/> | Temporary Driveway Access \$350 (\$50 fee*, \$300 deposit**) | Not Applicable | | | | |
| <input type="checkbox"/> | Public Road Intersection-Subdivision \$400 (\$100 fee*, \$300 deposit**) | | | | | |
| <input type="checkbox"/> | Change Use of Existing Access Driveway \$50 fee* | Not Applicable | | Not Applicable | | |
| <input type="checkbox"/> | Pave Existing Driveway Access \$50 fee* | Not Applicable | | Not Applicable | | |
| <input type="checkbox"/> | After the Fact Fee \$400 (non-refundable) | Not Applicable | | Not Applicable | | |

• Failure to comply with Wood County's access control ordinances can result in a penalty of not less the \$50 and not more than \$500 per Wisconsin Statute 86.07(2)(a)

*Installation fees: \$50 Fee includes one post-installation inspection. \$100 Fee includes one construction and one post-construction inspection.

**\$300 installation deposit will be returned to owner upon acceptance of completed work. The following exceptions will apply:

- \$50 will be deducted from the deposit for each re-inspection if installation is unacceptable. The remainder will be returned to owner.
- If installation is unacceptable and Wood County has to correct the faulty installation, the deposit will be forfeited by the owner and actual costs for corrections shall be borne by the applicant.
- \$50 will be deducted for one six-month permit extension.

Make checks payable to Wood County Highway Commission and mail to:

Wood County Highway Department
555 17th Avenue North
Wisconsin Rapids, WI 54495

Landowner or Authorized Representative's signature: _____ (Signature) _____ (Date)

E-Mail (Please Print) _____